

**NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 21, 2023, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*A live streaming of this meeting will be available for viewing via the following link [https://www.youtube.com/channel/UCNQIglcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQIglcTedF2qB8floC1GQ?view_as=subscriber) as=subscriber*  
There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Please silence any unnecessary cellular/electronic devices)*

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

**TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL**

**APPROVAL OF BOARD MINUTES**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Administrator Update
- Housing North Update, *Yarrow Brown, Executive Director*

**PUBLIC BUDGET HEARING :**

Recess Regular Session and Open Public Budget Hearing  
 Final Staff Reports  
 Public Comment  
 Close Public Budget Hearing and Resume Regular Session

**PUBLIC COMMENT (3 Minutes)**

**COMMISSIONER COMMENTS**

**CONSENT AGENDA ITEMS**

1. Administration –
  - a. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Requests, Second Cycle –
    - i. Board of Commissioners/Children’s Discovery Center – \$25,000.00.
    - ii. Probate and Family Court/Child & Family Services-Safe Haven, \$5,000.00.
    - iii. Senior Services/Leelanau Christian Neighbors, Food Pantry Assistance – \$34,000.00.
    - iv. Solid Waste Council –
      1. Mattress Recycling Request (BARC), \$5,000.00.
      2. Tire Recycling Request, \$10,000.00.
  - b. Finance Committee Recommendations –
    - a. Approval of Finance Department Short-term Plan.
      - i. Interim Finance Director Salary.
    - b. Approval of Finance Department Long-term Plan.
  - c. Sheriff’s Office –
    - a. Annual Vehicle Purchase.
    - b. Dishwasher Purchase.
  - d. Michigan Municipal Risk Management Authority (MMRMA) RAP/CAP Grant Acceptance (Reimbursement) – Sheriff’s Office, Staff and Command Project, \$3,055.30.
  - e. Personnel Committee/Human Resources –
    - a. Staffing Levels Adjustments Request:
      - i. Sheriff’s Office Administrative Secretary.
      - ii. Planning Director.
      - iii. Executive Assistant.
    - b. Rehmann Robson, LLC, Renewal Agreement for ACA Forms Preparation.
    - c. Board Policy #1.07 – Legal Update.
  - f. Emergency Management – Emergency Management Performance Grant (EMPG) Renewal Application.
  - g. Equalization – L-4402 Apportionment Report Approval.
  - h. Solid Waste Council –
    - a. Tire Recycling Amendment, ERG.
    - b. Mattress Recycling, Bay Area Recycling for Community (BARC).
  - i. Drain Commission – Reassignment of Motor Pool Vehicle Lease.

**ACTION ITEMS**

10. Brownfield Redevelopment Authority – Approval of Bluebird Project Plan/Resolution.\*
11. FY2024 Budget –
  - a. Approval of FY2024 General Appropriations Act Resolution.\*
  - b. Approval of FY2024 Budget Rules.
12. Administration –
  - a. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Requests, Second Cycle –
    - v. Board of Commissioners/Habitat For Humanity, NWCC Development – \$50,000.00.
    - vi. Board of Commissioners/Homestretch, Provemont Pines HOA – \$30,000.00.
    - vii. Board of Commissioners/Peninsula Housing, Housing Study – \$12,900.00.
13. Unpaid Rehmann Invoice.
14. Personnel Committee/Human Resources – Voluntary Donated Sick Leave Policy/Resolution.\*
15. Letter of Support – Grand Traverse Band of Ottawa and Chippewa Indians, NOAA Transformational Habitat Restoration and Coastal Resilience Funding.
16. Parks and Recreation Commission –
  - a. Request to Roll FY2023 Funding Forward to FY2024.
  - b. Parks Administrative Assistant Stipend.

**REVIEW OF FINANCIALS**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (5 Minutes)**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS:**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

\*Requires a Roll Call vote