

NOTICE OF MEETING

An Organizational Meeting of the Leelanau County Board of Commissioners will be held at 9:00 a.m. on Tuesday, January 3, 2017, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

Please silence all cellular/electronic devices

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

CALL TO ORDER BY COUNTY CLERK MICHELLE L. CROCKER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

PUBLIC COMMENT

AGENDA ADDITIONS OR DELETIONS

APPROVAL OF AGENDA

ACTION ITEMS:

PAGE NO.

- | | |
|---|------|
| 1. Election of Chairman, Two-Year Term. | |
| 2. Election of Vice-Chairman, One-Year Term. | |
| 3. Approval of 2017 Rules of Order and Procedure. | 2-17 |
| 4. Approval of 2017 Meeting Schedule. | 18 |
| 5. Continuation of monthly update from individual departments and agencies. | 19 |
| 6. Commissioner appointments to Boards, Commissions, Committees, and Authorities. | 20 |
| 7. Commissioner appointments to Special Committees. | 21 |
| 8. Set 2017 Goals <i>(2016 goals attached)</i> . | 22 |

PUBLIC COMMENT

COMMISSIONER COMMENTS

MOTION TO ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, January 10, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Benzie/Leelanau District Health Department Update 2-24
- Leelanau Peninsula Economic Foundation Survey Results *(Commissioner Soutas-Little/IT Director Plamondon)*

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

REVIEW OF FINANCIALS

ACTION ITEMS:

1. 90-Day Interim Medical Examiner Proposal. 25-38
2. 9-1-1 – 800 MHz Radio User Policy. 39-46
3. 2017 Blue Cross/Blue Shield Insurance Renewal *(under separate cover)*.
4. Sheriff’s Office – Approval of Animal Control Vehicle Customization Bid from Michiana Millworks. 47-48
5. Planning Commission – Out of State Travel for Director. 49
6. Register of Deeds Office – 2017 Remonumentation Grant Acceptance. 50
7. Conservation District – 2017 Work Orders. 51-53
8. Senior Services –
 - a. Northwest Michigan Community Health Agency Contract Renewal. 54
 - b. Northwest Michigan Health Services Contract. 55
9. Information Technology – Jail Control System Update. 56-82
10. 2017 Board Goals *(under separate cover)*.

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

AMENDMENTS & TRANSFERS

Miscellaneous Fund Transfers and Amendments

- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 17, 2017, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Sheriff's Office Update
- Leelanau Peninsula Economic Foundation Survey Results

APPROVAL OF MINUTES: Special Session, December 29, 2016
Organizational Session, January 3, 2017
Executive Board Session, January 10, 2017

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Information Technology, Jail Control System Update –
 - a. MMRMA Rap Grant Request.
 - b. Security System Upgrade Recommendation.
2. Sheriff's Office – Approval of Animal Control Vehicle Customization Bid from Michiana Millworks.
3. 90-Day Interim Medical Examiner Proposal, First Amendment to Interlocal Agreement.
4. 9-1-1 – 800 MHz Radio User Policy.
5. 2017 Blue Cross/Blue Shield Insurance Renewal –
 - a. Approval of 2017 Health Care Insurance Plan.
 - b. Approval of Blue Cross/Blue Shield Amwell Online Health Care Service.
 - c. Approval of C&M Insurance Administrative Fee.
6. Planning Commission – Out of State Travel for Director.
7. Register of Deeds Office – 2017 Remonumentation Grant Acceptance.
8. Conservation District, 2017 Work Orders –
 - a. Conservation and Education Technical Assistance.
 - b. Soil Erosion and Sedimentation Control.
 - c. Water Quality Monitoring.
9. Senior Services –
 - a. Northwest Michigan Community Health Agency Contract Renewal.
 - b. Northwest Michigan Health Services Contract.
10. 2017 Board Goals.
11. District Court Administrator Vacancy Update.
12. Parks & Recreation Commission – Grants update.

REVIEW & APPROVAL OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

AMENDMENTS & TRANSFERS

Miscellaneous Fund Transfers and Amendments

- Claims and Accounts
- Post Audit

ADJOURN

Posted: 1/12/16, 10:00 a.m.

NOTICE OF MEETING

A Housing Strategy Committee Meeting will be held on Thursday, January 19, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Action Items:

1. Review of Housing Task Force Recommendations and LPEF Findings.
2. Commissioner Discussion for Housing Goal Content.

Public Comment

Committee Member Comment

Motion to Adjourn

NOTICE OF MEETING

A Road Commission Membership Committee Meeting will be held on Tuesday, January 24, 2017, at 3:00 p.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Action Items:

1. Election of Chairman.
2. Number of Members for Road Commission.
3. Elected versus Appointed.
4. Salary and Benefits.
5. Timeline and next Meeting Date.

Discussion Items

Public Comment

Board Member Comment

Motion to Adjourn

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on
Wednesday, January 25, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room
located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of August 11, 2016, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Review of 2017 Budget and Services.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday February 14, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Drain Commissioner Update

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Leelanau Clean Water Update *(Rob Karner, Chairman)*
2. Myles Kimmerly Barn Presentation *(Commissioner Noonan)*.
3. Sheriff's Office –
Michigan Municipal Risk Management Authority RAP Grant application, interview room upgrade. 2-7
4. Equalization – Review of Study submitted to STC (State Tax Commission) *(discussion)*. 8
5. Senior Services – Acceptance of MIPPA Funding. 9
6. Parks & Recreation Commission, Grant/Funding Applications Requests –
U.S. Fish & Wildlife, Allocation Request for Prairie Restoration; DTE energy Foundation,
Tree-planting Grant; and DNR Community Forestry Grant. 10
7. Administrator –
 - a. Grand Traverse Band 2% Allocation Awards, Senior Services – LCN Food Pantry and Neighborhood Assistance Ministry (NAM) programs. 11-12
 - b. Grand Traverse Band 2% Allocation Awards, Administration/Veterans Affairs – Mid-Michigan Honor Flight. 13
 - c. Maintenance – Intergovernmental Agreement with the Grand Traverse Band for Wastewater Management Services. 14-18
 - d. Corporate Counsel Contract *(discussion)*.
8. Housing Strategy Committee Recommendation *(Commissioner Soutas-Little)*.
9. 2017 Board Goals. 19-20

REVIEW & APPROVAL OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

AMENDMENTS & TRANSFERS

Miscellaneous Fund Transfers and Amendments

- Claims and Accounts
- Post Audit

ADJOURN

NOTICE OF MEETING

A Road Commission Membership Committee Meeting will be held on Tuesday, February 14, 2017, at 1:30 p.m., or immediately following the Executive Board session, whichever is later, in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Action Items:

1. Approval of Minutes – January 24, 2017.
2. Review of Road Commissioner Compensation.
3. Potential Input from Current Road Commission.
4. Tentative Next Meeting Date: February 21, 2017, 4:00 p.m.

Discussion Items

Public Comment

Board Member Comment

Motion to Adjourn

NOTICE OF MEETING

A Road Commission Membership Committee Meeting will be held on Tuesday, February 21, 2017, at 4:00 p.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Public Comment

Approval of Agenda and Late Additions/Deletions

Action Items:

1. Approval of Minutes – February 14, 2017.
2. Road Commission Membership Options.
3. Potential Recommendation to County Board.

Discussion Items

Public Comment

Board Member Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday February 21, 2017, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Board of Public Works/Dam Authority
- Information Technology

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Sheriff's Office – Michigan Municipal Risk Management Authority RAP Grant application, interview room upgrade.
2. Senior Services – Acceptance of MIPPA Funding.
3. Parks & Recreation Commission, Grant/Funding Applications Requests – U.S. Fish & Wildlife, Allocation Request for Prairie Restoration; DTE energy Foundation, Tree-planting Grant; and DNR Community Forestry Grant.
4. Treasurer – Resolution to Adopt a Financial Depository Resolution for the County of Leelanau *(Roll Call)*.
5. Administrator –
 - a. Grand Traverse Band 2% Allocation Awards, Senior Services – LCN Food Pantry and Neighborhood Assistance Ministry (NAM) programs.
 - b. Grand Traverse Band 2% Allocation Awards, Administration/Veterans Affairs – Mid-Michigan Honor Flight.
 - c. Maintenance – Intergovernmental Agreement with the Grand Traverse Band for Wastewater Management Services.
 - d. Corporate Counsel Contract Proposal.
6. Housing Strategy Committee Recommendation.
7. 2017 Board Goals.

REVIEW & APPROVAL OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

AMENDMENTS & TRANSFERS

Miscellaneous Fund Transfers and Amendments

- Claims and Accounts
- Post Audit

ADJOURN

Posted: 2/16/17, 4:00 p.m.

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on Monday, March 13, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of January 25, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Review of 2017 Budget and Services.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, March 14, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Information Technology Update
- Construction Codes Authority Update

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

- | | |
|---|-------|
| 1. Senior Services – | |
| a. Senior Dining Voucher Program, Contract Approval with TenderCare. | 2-5 |
| b. Acceptance of Donation, Bay Area Senior Advocates (BASA). | 6 |
| c. Acceptance of Funds from MIPPA. | 7 |
| d. Senior Services Committee Update <i>(no handout)</i> . | |
| 2. Emergency Management/911 – | |
| a. FY 2016 HMEP (Hazardous Materials Emergency Preparedness) Grant Agreement. | 8-24 |
| b. Communication System Update <i>(no handout)</i> . | |
| c. Telephone Surcharge Options <i>(no handout)</i> . | |
| 3. Sheriff’s Office – Great Lakes Boat Grant Application Request. | 25 |
| 4. Brownfield Redevelopment Authority Vacancy. | 26-28 |
| 5. Medical Examiner Update <i>(under separate cover)</i> . | |
| 6. Treasurer’s Office – Resolution to Adopt a Financial Depository Resolution for the County of Leelanau. | 29-31 |
| 7. Equalization Department – Aerial Imagery Purchase Request. | 32 |
| 8. Register of Deeds – | |
| a. 2017 Monumentation/Remonumentation Surveyor Services Agreements. | 33-67 |
| b. 2017 Peer Group Member Agreements. | 68-77 |
| 9. Road Commission Membership Committee Recommendation. | 78-82 |
| 10. Administrator – 4-H Barn Update. | 83-87 |
| 11. 2017 Board Goals Update – L.E.C. Bond Update. | |

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on
Tuesday, March 21, 2017, at 7:00 p.m. in the Commissioner Meeting Room,
Leelanau County Government Center, Suttons Bay, Michigan

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Maintenance Department
- BATA

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. L.E.C. Roof Options.
2. Senior Services –
 - a. Senior Dining Voucher Program, Contract Approval with Tendercare.
 - b. Acceptance of Donation, Bay Area Senior Advocates (BASA).
 - c. Acceptance of Funds from MIPPA.
3. Emergency Management/911 – FY 2016 HMEP (Hazardous Materials Emergency Preparedness) Grant Agreement.
4. Sheriff's Office – Great Lakes Boat Grant Application Request.
5. Brownfield Redevelopment Authority Vacancy.
6. Medical Examiner Update.
7. Treasurer's Office – Resolution to Adopt a Financial Depository Resolution for the County of Leelanau.
8. Equalization Department – Aerial Imagery Purchase Request.
9. Register of Deeds –
 - a. 2017 Monumentation/Re monumentation Surveyor Services Agreements.
 - b. 2017 Peer Group Member Agreements.
10. Road Commission Membership Committee Recommendation.
11. Administrator – 4-H Barn Update.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

Posted: 3/16/17, 4:00 p.m.

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on Thursday, April 6, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of March 13, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Review of 2017 Budget and Services.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, April 11, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Northwestern Regional Airport Commission

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Kevin Klein, Director, Cherry Capital Airport –
Runway 10, Extension and Avigation Easement Acquisition Resolution. 2-6
2. Information Technology – Agreement with GovDirect for Renewal of McAfee Gold Software. 7-14
3. Sheriff –
 - a. Acceptance of Donation from the Suttons Bay Art Committee. 15-16
 - b. MMRMA (Michigan Municipal Risk Management Authority) RAP Grant Approval. 17
4. Emergency Management/911 – Telephone Surcharge Options. 18-19
5. L.E.C. Roof Options *(no handout)*.
6. Medical Examiner – Intergovernmental Agreement *(no handout)*.
7. Treasurer – Staffing Restructure Request *(under separate cover)*.
8. County Commissioner Compensation *(Commissioner Ansorge)*.
9. Administration –
 - a. 4-H Barn Update *(no handout)*.
 - b. Retired Patrol Vehicles – Auction Update. 20-21
 - c. Unionization Request from POAM for Leelanau County Dispatchers Update *(no handout)*.
 - d. Job Descriptions update. 22-32

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

William J. Bunek,
Chairman

NOTICE OF MEETING

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 11, 2017, at 1:00 p.m., or immediately following the Executive Board of Commissioners Meeting, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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AGENDA

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Discussion/Potential Action:

1. Annual Statutory Equalization Hearing – Approval of the 2017 L-4024, Statutory Equalization Report.
2. Senior Services Budget.

Public Comment

Commissioner Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on
Tuesday, April 18, 2017, at 7:00 p.m. in the Commissioner Meeting Room,
Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- District Court

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Cherry Capital Airport – Runway 10, Extension and Avigation Easement Acquisition Resolution.
2. Parks & Recreation Commission – Landowner Agreement with U.S. Fish & Wildlife Service.
3. Information Technology – Agreement with GovDirect for Renewal of McAfee Gold Software.
4. Sheriff –
 - a. Acceptance of Donation from the Suttons Bay Art Committee.
 - b. MMRMA (Michigan Municipal Risk Management Authority) RAP Grant Approval.
5. Emergency Management/911 – Telephone Surcharge Recommendation.
6. L.E.C. Roof Report.
7. Medical Examiner – Intergovernmental Agreement.
8. Treasurer – Staffing Restructure Request.
9. Administration –
 - a. 4-H Barn Update.
 - b. Vehicle Bid Results and Recommendation.
 - c. Revised Job Descriptions Approval.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

William J. Bunek, Committee Chairman

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on Thursday, April 27, 2017, at 9:15 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of April 6, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Review of 2017 Budget and Services.
2. Fund Balance Usage History.
3. Tentative 2018 Financial Projections.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

NOTICE OF MEETING

A Construction Codes Authority Committee Meeting will be held on Monday, May 8, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of December 6, 2016, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Proposed Assistant Building Official/Director position.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Chairman

NOTICE OF MEETING

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 9, 2017, at 8:45 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Discussion/Potential Action:

1. Approval of Vehicle Bid Awards.

Public Comment

Commissioner Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, May 9, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- PACE Program

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

- | | |
|---|-------|
| 1. Community Corrections – 13 th Circuit Court Community Corrections FY 2018 Grant Application and Resolution. | 2-3 |
| 2. Equalization – Approval of the 2017 L-4029 Tax Rate Request. | 4-5 |
| 3. Senior Services – Budget Adjustment Update. | 6 |
| 4. Sheriff – | |
| a. Corrections Officer, Hiring Overlap. | 7-8 |
| b. Acceptance of Donation. | 9 |
| 5. Drain Commission – Saving Birds Thru Habitat Presentation. | |
| 6. Planning & Community Development – Fill Dirt Agreement Approval. | 10-22 |
| 7. Clerk – Jury Commission Appointment. | 23-25 |
| 8. Treasurer – Transfer of Land Sale Proceeds Report. | 26-27 |
| 9. Construction Codes Authority Committee – Potential Personnel Request. | |
| 10. Probate & Family Court – | |
| a. Rural Counties Grant Update. | |
| b. Plan Amendment/Transfer, Child Care Fund. | 28 |
| 11. 2017 Kids Count Report – <i>Commissioner Wessell.</i> | |
| 12. Administration – | |
| a. Barn Update. | |
| b. Annual Evaluation and Contract <i>(under separate cover).</i> | |
| c. Road Commission Recommendation Update. | |
| d. Job Descriptions Review. | 29-37 |
| e. Dispatcher Union Negotiations Update. | |

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on
Tuesday, May 16, 2017, at 7:00 p.m. in the Commissioner Meeting Room,
Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

*(Proceedings of the meeting are being recorded and are not the official record of the meeting;
the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Treasurer
- Land Bank Fast Track Authority

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Resolution in Support to Assist with the Eradication of the Spotted Wing Drosophila (SWD) *(Commissioner Wessell)*.
2. Community Corrections – 13th Circuit Court Community Corrections FY 2018 Grant Application and Resolution.
3. Equalization – Approval of the 2017 L-4029 Tax Rate Request.
4. Sheriff –
 - a. Corrections Officer, Hiring Overlap.
 - b. Acceptance of Donation.
5. Planning & Community Development – Fill Dirt Agreement Approval.
6. Clerk – Jury Commission Appointment.
7. Construction Codes Authority Committee – Potential Personnel Request.
8. Probate & Family Court – Plan Amendment/Transfer, Child Care Fund.
9. Administration –
 - a. Job Descriptions Review.
 - b. Dispatcher Union Negotiations Update.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, June 13, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Steve Peacock, Principal, Rehmann – 2016 Audit *(no handout)*.
2. Sheriff’s Office – 2017 Marine Safety Program Grant Agreement Approval. 2-4
3. Treasurer – Foreclosed Parcel, First Right of Refusal Acquisition. 5-7
4. Brownfield Redevelopment Authority Public Hearing – Amendment to Brownfield Plan (Elmwood) *(separate cover)*.
5. Leland Property Financial Update.
6. Ordinance Designating State Construction Code Violations as Municipal Civil Infractions – *Commissioner Soutas-Little*. 8-12
7. Prosecuting Attorney – Crime Victims Act Grant Renewal Application. 13-26
8. Clerk –
 - a. Revision/Clarification of Motions *(under separate cover)*.
 - b. Jury Commission Appointment *(under separate cover)*.
9. MMRMA Reimbursement Distribution *(under separate cover)*.
10. Administrator –
 - a. Grand Traverse Band 2% Allocation Applications Approval: 27
 - i. Sheriff’s Office – Conducted Electrical Weapons Replacement, \$23,683.44. 28-35
 - ii. Equalization – Leica Zeno 20 GPS Unit purchase, \$6,300.00. 36-40
 - iii. Solid Waste Council (SWC) – Funding for GTB Recycling Site and County HHW Collections, \$24,000.00. 41-45
 - iv. SWC – Funding for Relocation of the Northport Recycling Site, \$10,000.00. 46-49
 - v. Emergency Management – Generator Inverter for Command Van, \$2,500.00. 50-54
 - vi. Senior Services – Unmet Needs/Home Respite Care, \$65,000.00 *(under separate cover)*.
 - b. Job Descriptions Review. 55-65
 - c. Vehicle Auction Update *(no attachment)*.
 - d. 2018 Budget Schedule and Update. 66-72
 - e. Administrator Evaluation *(under separate cover)*.
 - f. POAM Contract Negotiations *(no handout)*.
 - g. Tower Access Easement – Potential Property Purchase *(no handout)*.

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

NOTICE OF PUBLIC HEARING

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, June 20, 2017, at 6:30 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Purpose of the Public Hearing:

1. Public Input regarding the Amendment to Brownfield Plan – West Shores, Elmwood Township.

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 20, 2017, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AMENDED TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Leelanau County **Republican Party**, Lincoln Day 2017 Essay Scholarship Winner, Emma Grant
- Leelanau County Family Coordinating Council
- Networks Northwest
- Parks & Recreation Commission

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Approval of 2016 Audit.
2. Sheriff's Office – 2017 Marine Safety Program Grant Agreement Approval.
3. Treasurer – Foreclosed Parcel, First Right of Refusal Acquisition.
4. Brownfield Redevelopment Authority – Amendment to Brownfield Plan (Elmwood).
5. Prosecuting Attorney – Crime Victims Act Grant Renewal Application.
6. Clerk –
 - a. Approval of Amended Motion #013-01172017 (Regarding Jail Control System Update).
 - b. Approval of Establishment of Funds #357 and #457.
 - c. Approval of Amended Motion #219-08162016 (Regarding 911 Funding Source).
 - d. Appointment of Jay Johnson to the Jury Board, Balance of Term to Expire April 30, 2021.
 - e. Application of MMRMA Net Asset Distribution towards MERS.
7. Administrator –
 - a. Emergency Management/911 – UPS Backup Purchase.
 - b. Grand Traverse Band 2% Allocation Applications Approval:
 - i. Sheriff's Office – Conducted Electrical Weapons Replacement, \$23,683.44.
 - ii. Equalization – Leica Zeno 20 GPS Unit purchase, \$6,300.00.
 - iii. Solid Waste Council (SWC) – Funding for GTB Recycling Site and County HHW Collections, \$24,000.00.
 - iv. SWC – Funding for Relocation of the Northport Recycling Site, \$10,000.00.
 - v. Emergency Management – Generator Inverter for Command Van, \$2,500.00.
 - vi. Senior Services – Unmet Needs/Home Respite Care, \$65,000.00.
 - c. Job Descriptions Review.
 - d. Vehicle Bid Award.
 - e. 2018 Budget Schedule.
 - f. Administrator Evaluation and Contract.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

Posted: 6/19/17, 3:00 p.m.

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, July 11, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

- | | |
|---|-------|
| 1. Dennis Muth, President, Peterson McGregor & Associates – Workers’ Compensation Insurance Renewal. | 2-4 |
| 2. Emergency Management – Resolutions in Support of House Bill 4651 and Senate Bill 400. | 5-8 |
| 3. Sheriff’s Office – Office of Highway Safety and Planning (OHSP) Grant Application Request. | 9-10 |
| 4. Leland Property DEQ Loan Payback Options <i>(no handout)</i> . | |
| 5. Planning & Community Development – Application for Housing Preservation Grant (HPG). | 11-17 |
| 6. Area Agency on Aging of Northwest Michigan (AAANM) – Fiscal Year 2018 Annual Implementation Plan Resolution. | 18 |
| 7. Leelanau County Historic Preservation Society – Poor Farm Barn Update. | |
| 8. Information Technology – Copier Replacement, Probate Court and Planning Offices. | 19-20 |
| 9. Probate and Family Court – | |
| a. Annual Plan and Budget for the Child Care Fund. | 21 |
| b. OJJDP (Office of Juvenile Justice and Delinquency Prevention) Grant Application Request. | 21 |
| 10. Prosecuting Attorney – West Law/Thompson Reuters Contract Renewals Request. | 23-34 |
| 11. Northport/Leelanau Sewer – Discussion and Recommendation, <i>Commissioner Wessell</i> . | 2935 |
| 12. Leelanau County Septic Ordinance, <i>Commissioner Wessell</i> . | 36-38 |
| 13. Administrator – | |
| a. Job Descriptions Review. | 39-44 |
| b. Deputy Building Official Update. | |
| c. 71 st Annual MERS Conference. | 45 |
| d. 2017 Commissioners’ Goals Review. | 46-47 |
| 15. Union Negotiations <i>(proposed closed session, 11:30 a.m.)</i> | |

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

William J. Bunek, Committee Chairman

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on Wednesday, July 12, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of April 27, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. 2017 Budget Update.
2. Response from Current Clients to the July 1 Financial Testing Deadline.
3. 2018 Budget Discussion.
4. Update on the Informal Community Group Researching Collaborative Options between the Major Senior Providers in the Region.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, July 18, 2017, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Lisa Robitshek, Director, Meals on Wheels
- Robert Schlueter, Executive Director, Area Agency on Aging of Northwest Michigan

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Peterson McGregor & Associates – Workers' Compensation Insurance Renewal.
2. Emergency Management – Resolutions in Support of House Bill 4651 and Senate Bill 400 *(roll call vote)*.
3. Sheriff's Office – Office of Highway Safety and Planning (OHSP) Grant Application Request.
4. Leland Property DEQ Loan Payback Options *(no handout)*.
5. Area Agency on Aging of Northwest Michigan (AAANM) – Fiscal Year 2018 Annual Implementation Plan Resolution *(roll call vote)*.
6. Information Technology – Copier Replacement, Probate Court and Planning Offices.
7. Probate and Family Court –
 - a. Annual Plan and Budget for the Child Care Fund.
 - b. OJJDP (Office of Juvenile Justice and Delinquency Prevention) Grant Application Request.
8. Prosecuting Attorney – West Law/Thompson Reuters Contract Renewals Request.
9. Northport/Leelanau Sewer – Discussion and Recommendation
10. Administrator –
 - a. Job Descriptions Review.
 - b. 71st Annual MERS Conference.
 - c. 2017 Commissioners' Goal – Substance Abuse.
11. Union Negotiations Update.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

Posted: 7/13/17, 4:00 p.m.

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, August 8, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Saving Birds Thru Habitat – Certification Update

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

- | | |
|--|-------|
| 1. Request for Letter of Support for Glen Arbor Project. | 2 |
| 2. LEC – Classroom Tile Replacement. | 3-6 |
| 3. Myles Kimmerly Park – Barn Update and Proposal. | 7 |
| 4. Sheriff’s Office – | |
| a. FY 2017-18 Secondary Road Patrol Grant Application. | 8 |
| b. FY 2017-18 LARA Medical Marijuana Enforcement Grant Application. | 9 |
| c. Stellar Services Inmate Commissary and Banking Services User Agreement. | 10 |
| 5. Treasurer – Payment In Lieu of Taxes (PILT). | 11-14 |
| 6. Brownfield Redevelopment Authority – Request for Out-of-State Travel, Conference. | 15 |
| 7. Planning Commission – Capital Improvement Plan (CIP) Update <i>(no handout)</i> . | |
| 8. Road Commission – Proposed Public Hearing Date <i>(no handout)</i> . | |
| 9. Information Technology/Register of Deeds – New Server Purchase Request. | 16-26 |
| 10. Parks & Recreation Commission – Request For Proposals, Fencing at Myles Kimmerly Park. | 27-42 |
| 11. Administrator – | |
| a. MAC White House Summit Request. | |
| b. Michigan Association of Counties Membership Renewal. | 43-44 |
| c. HVAC Maintenance Contract Option. | 45-46 |
| d. Job Descriptions Review. | 47-55 |
| e. 2017 Commissioners’ Goal – Substance Abuse. | |
| f. First Responders Resolution <i>(no handout)</i> . | |
| g. POAM Labor Contract Ratification <i>(no handout)</i> . | |

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

A Budget Work Session of the Leelanau County Board of Commissioners will be held at 1:00 p.m. on Tuesday, August 8, 2017, or immediately following the Executive Board Session, whichever is later, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Action Items:

1. 2018 Budget Review.
2. Next Meeting Topics.
3. Future Meeting Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

BUDGET WORK SESSION

William J. Bunek, Chairman

NOTICE OF MEETING

A Budget Work Session of the Leelanau County Board of Commissioners will be held at 3:00 p.m. on Tuesday, August 15, 2017, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Action Items:

1. Approval of August 8, 2017, Meeting Minutes.
2. Continuation of Projected Revenue.
3. Continuation of Projected Expenses.
4. Overview of New Budget Issues/Requests.
5. Potential August 29, 2017, Meeting agenda items.
 - a. Senior Services.
 - b. MERS Presentation.
 - c. Topics Selected by Commissioners.
6. Other Budget Issues.
7. Future Meeting Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on
Tuesday, August 15, 2017, at 7:00 p.m. in the Commissioner Meeting Room,
Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- MSU Extension

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Request for Letter of Support for Glen Arbor Project.
2. LEC – Classroom Tile Replacement.
3. Myles Kimmerly Park – Barn Update and Proposal.
4. Sheriff's Office –
 - a. FY 2017-18 Secondary Road Patrol Grant Application.
 - b. FY 2017-18 LARA Medical Marijuana Enforcement Grant Application.
 - c. Stellar Services Inmate Commissary and Banking Services User Agreement.
5. Treasurer – Payment In Lieu of Taxes (PILT).
6. Brownfield Redevelopment Authority – Request for Out-of-State Travel, Conference.
7. Planning Commission – Capital Improvement Plan (CIP) Update *(no handout)*.
8. Road Commission – Proposed Public Hearing Date *(no handout)*.
9. Information Technology/Register of Deeds – New Server Purchase Request.
10. Parks & Recreation Commission – Request for Proposals, Fencing at Myles Kimmerly Park.
11. Administrator –
 - a. MAC White House Summit Request.
 - b. Michigan Association of Counties Membership Renewal.
 - c. HVAC Maintenance Contract Option.
 - d. Job Descriptions Review.
 - e. POAM Labor Contract Ratification *(no handout)*.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

Posted: 8/10/17, 4:00 p.m.

BUDGET WORK SESSION

William J. Bunek, Chairman

NOTICE OF MEETING

A Budget Work Session of the Leelanau County Board of Commissioners will be held at 9:00 a.m. on Tuesday, August 29, 2017, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Action Items:

1. MERS Review and Options.
2. Senior Services.
3. 911/Communication Equipment Payment Options.
4. Sheriff's Office Budget and Potential Funding of Both Requests.
5. Other Budget Issues.
6. Future Meeting Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

BUDGET WORK SESSION

William J. Bunek, Chairman

NOTICE OF MEETING

A Budget Work Session of the Leelanau County Board of Commissioners will be held at 9:00 a.m. on Tuesday, September 5, 2017, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Action Items:

1. Court Administrator.
2. Labor Negotiations.
3. Information Technology – Staffing Options.
4. Parks and Recreation Commission – Staffing Request.
5. Construction Codes.
6. Buildings and Grounds.
7. Other Budget Issues.
8. Future Meeting Date – September 11, 2017, 1:00 p.m.

Public Comment

Commissioner Comment

Motion to Adjourn

BUDGET WORK SESSION

William J. Bunek, Chairman

NOTICE OF MEETING

A Budget Work Session of the Leelanau County Board of Commissioners will be held at 1:00 p.m. on Monday, September 11, 2017, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Action Items:

1. Continuation of 2018 Budget Review.
 - a. Additional MERS payments.
 - b. 9-1-1 Communication Equipment.
 - c. Senior Services.
 - d. Potential Sheriff's Boat.
 - e. Tri-County 86th District Court Administrator.
 - f. Information Technology Staffing Options.
 - g. Parks and Recreation Commission Staffing Options.
 - h. Construction Codes.
 - i. Buildings and Grounds.
2. Other Budget Issues.
3. Potential Future Meeting Date.

Public Comment

Commissioner Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, September 12, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AMENDED – TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- MAC White House Summit

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Revised Tri-County Judicial Agreement *(Potential)*.
2. Treasurer –
 - a. Payment In Lieu of Taxes (PILT), *no handout*.
 - b. Proposed Resolution in Opposition of Senate Bill 386 of 2017. 2-11
3. Sheriff – Acceptance of Donation towards the Purchase of a Radar Trailer. 12-14
4. Emergency Management – EMPG (Emergency Management Performance Grant) Renewal. 15-30
5. Senior Services – Acceptance of Memorial Contribution. 31
6. Parks and Recreation Commission –Gosling Czubak Engineering Sciences, Inc., Contract Approval. 32-37
7. Proposed Indigenous Peoples Day Resolution, *Commissioner Wessell*.
8. Proposed Resolution in Support of Retaining Funding for the Great Lakes Restoration Initiative, *Commissioner Soutas-Little*. 38-42
9. Clerk – Amendment to an Existing MERS Agreement *(under separate cover)*.
10. Administrator –
 - a. Job Descriptions Review. 43-58
 - b. Opioid Summit Update.

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BUDGET WORK SESSION

William J. Bunek, Chairman

NOTICE OF MEETING

A Budget Work Session of the Leelanau County Board of Commissioners will be held at 2:30 p.m. on Tuesday, September 19, 2017, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Action Items:

1. Continuation of 2018 Budget Review.
 - a. 2018 Authorized Vehicle Levels.
 - b. 2018 Budget Rules.
 - c. 2018 General Appropriations Act.
2. Other Budget Issues.

Public Comment

Commissioner Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 19, 2017, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Northern Lakes Community Mental Health

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Revised Tri-County Judicial Agreement.
2. Treasurer –
 - a. Payment In Lieu of Taxes (PILT).
 - b. Proposed Resolution in Opposition of Senate Bill 386 of 2017.
3. Sheriff –
 - a. Acceptance of Donation.
 - b. Waiver of Bid Policy to Purchase a Radar Trailer.
4. Emergency Management – EMPG (Emergency Management Performance Grant) Renewal.
5. Senior Services – Acceptance of Memorial Contribution.
6. Parks and Recreation Commission – Gosling Czubak Engineering Sciences, Inc., Contract Approval.
7. Proposed Indigenous Peoples Day Resolution.
8. Clerk – Amendment to an Existing MERS Agreement.
9. Administrator – Job Descriptions Review.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, October 3, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AMENDED TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Mid-Michigan Honor Flight
- Sugar Loaf Update
- Road Commission Update

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

- | | |
|---|-------|
| 1. Senior Services, Acceptance of Donations – | |
| a. Bay Area Senior Advocates. | 2 |
| b. Michigan Medicare/Medicaid Assistance Program. | 3 |
| 2. Sheriff – | |
| a. Acceptance of MMRMA (Michigan Municipal Risk Management Authority) Grant. | 4 |
| b. Amendment of Fingerprinting Fees. | 5 |
| 3. Equalization – Approval of the 2017 County Apportionment Report, L-4402. | 6 |
| 4. Solid Waste Council – Approval to Enter into Contract Extension/Renegotiations for Recycling, Household Hazardous Waste (HHW) and Electronics Collections. | 7 |
| 5. Information Technology – AT&T High Volume Voice Calling IV Contract Renewal. | 8-11 |
| 6. Proposed Resolution in Support of Retaining Funding for the Great Lakes Restoration Initiative, <i>Commissioner Soutas-Little</i> . | 12-13 |
| 7. Parks and Recreation –Myles Kimmerly Park Fencing, Contract Award. | 14-19 |
| 8. Clerk – | |
| a. Amendment to an Existing MERS Agreement <i>(under separate cover)</i> . | |
| b. Uniform and Gun Allowance Request. | 20 |
| 9. Probate/Family Court – Acceptance of OJJDP Grant Award. | 21 |
| 10. Prosecuting Attorney – | |
| a. Approval of STOP Grant Agreement Amendment with Women’s Resource Center. | 22-30 |
| b. Professional Service Agreement with STOP Grant/Victims’ Advocate Stacy Lamb. | 31-33 |
| 11. Resolution In Support of the DNR Common Merganser Control Program, <i>Commissioner Noonan</i> . | 34 |
| 12. Administrator – | |
| a. Job Descriptions. | 35-41 |
| b. Proposed 2018 Budget Update. | |

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

NOTICE OF PUBLIC HEARING

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, October 10, 2017, at 6:30 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Purpose of the Public Hearing:

1. Public Input sought on the proposal to alter the number of County Road Commissioners from the current three elected members to five elected members, beginning January 1, 2019.

Motion to Adjourn

BOARD OF COMMISSIONERS STATUTORY ANNUAL MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Statutory Annual Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, October 10, 2017, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, MI

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS AND AWARDS

- Jana Mathieu, Regional Director, Michigan Indigent Defense Commission

APPROVAL OF MINUTES

APPROVAL OF AGENDA AND LATE ADDITIONS/DELETIONS

PUBLIC COMMENT

PUBLIC BUDGET HEARING:	Recess Statutory Annual Meeting and Open Public Budget Hearing Final Staff Reports Public Comment Close Public Budget Hearing and Resume Statutory Annual Meeting	7:15 p.m.
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ACTION ITEMS:

1. **Approval of 2018 Budget.**
2. Senior Services, Acceptance of Donations –
 - a. Bay Area Senior Advocates.
 - b. Michigan Medicare/Medicaid Assistance Program.
3. Sheriff –
 - a. Acceptance of MMRMA (Michigan Municipal Risk Management Authority) Grant.
 - b. Amendment of Fingerprinting Fees.
4. Equalization – Approval of the 2017 County Apportionment Report, L-4402.
5. Solid Waste Council – Approval to Enter into Contract Extension/Renegotiations for Recycling, Household Hazardous Waste (HHW) and Electronics Collections.
6. Information Technology – AT&T High Volume Voice Calling IV Contract Renewal.
7. Proposed Resolution in Support of Retaining Funding for the Great Lakes Restoration Initiative.
8. Parks and Recreation –Myles Kimmerly Park Fencing, Contract Award.
9. Clerk –
 - a. Amendment to an Existing MERS Agreement.
 - b. Uniform and Gun Allowance Request.
10. Probate/Family Court – Acceptance of OJJDPA Grant Award.
11. Prosecuting Attorney –
 - a. Approval of STOP Grant Agreement Amendment with Women’s Resource Center.
 - b. Professional Service Agreement with STOP Grant/Victims’ Advocate Stacy Lamb.
12. Resolution In Support of the DNR Common Merganser Control Program.
13. Administrator – Job Descriptions.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

NOTICE OF MEETING

A Construction Codes Authority Committee Meeting will be held on Thursday, October 19, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of May 8, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Equalization Director – Investigative Findings.
2. External and Internal Department Analyses.
3. Personnel Update.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Committee Chairman

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on Thursday, November 2, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of July 12, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. 2017 Budget Update.
2. 2018 Budget Discussion and Millage Options.
3. Update on the Informal Community Group Researching Collaborative Options between the Major Senior Providers in the Region.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

NOTICE OF MEETING

A Construction Codes Authority Committee Meeting will be held on Tuesday, November 7, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of October 19, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Review of Pay Scales.
2. External and Internal Department Analyses.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, November 14, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Planning/Community Development
- Brownfield Redevelopment Authority / Solid Waste Council

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

- | | |
|---|--------|
| 1. Sheriff's Office – Patrol Vehicle Purchase Request. | 2-4 |
| 2. Equalization – October Apportionment Report Revision. | 5-7 |
| 3. Register of Deeds – Request for Grant Administration Compensation <i>(no handout)</i> . | |
| 4. Maintenance – | |
| a. Civil and Structural Engineering Consultant Bid Results. | 8-24 |
| b. Generator Maintenance and Repair Bid Results. | 25-26 |
| 5. Benzie/Leelanau District Health Department – motion relating to a Septic Ordinance – <i>Commissioner Wessell</i> . | 27-28 |
| 6. Road Commission Membership Resolution (under separate cover). | |
| 7. County Clerk – Costco Membership/Credit Card. | 29 |
| 8. Parks and Recreation Commission – Approval of Revised Bylaws. | 30-36 |
| 9. Administrator – | |
| a. Northwestern Michigan College – Professional Development Proposal, Construction Codes. | 37-38 |
| b. Barn Committee Update. | |
| c. Boards and Commissions Appointments Meeting Date. | |
| d. Senior Services Committee Update. | |
| e. Construction Codes Authority Committee Update. | |
| f. Northport/Leelanau Township Utilities Authority (NLTUA). | 39 |
| g. Tribal 2% Allocation Requests – | 40 |
| i. Senior Services – In-home Services, \$65,000.00. | 41-47 |
| ii. Emergency Management – Mass Casualty Trailer, \$3,918.12. | 48-52 |
| iii. Probate/Family Court – Leelanau Christian Neighbors' Neighborhood Assistance Ministry, \$38,900.00. | 53-62 |
| iv. Sheriff's Office – Rescue Entry Tools, \$13,080.00. | 63-70 |
| v. Leelanau County Substance Abuse Coalition, \$3,750.00. | 71-87 |
| vi. Administration/Veterans Affairs – Mid-Michigan Honor Flight, \$5,000.00. | 88-96 |
| h. Job Descriptions Review. | 97-117 |
| i. Contract Negotiations Update <i>(proposed closed session)</i> . | |

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on
Tuesday, November 21, 2017, at 7:00 p.m. in the Commissioner Meeting Room,
Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- MSU Extension

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Sheriff's Office – Patrol Vehicle Purchase Request.
2. Equalization – October Apportionment Report Revision.
3. Register of Deeds – Request for Grant Administration Compensation.
4. Maintenance –
 - a. Civil and Structural Engineering Consultant – Award of Contract.
 - b. Generator Maintenance and Repair – Award of Contract.
5. Benzie/Leelanau District Health Department – motion relating to a Septic Ordinance
6. Road Commission Membership Resolutions –
 - a. Number of Commissioners, Setting Election Dates, and Fixing Staggered Terms.
 - b. Membership Compensation.
7. County Clerk – Costco Membership/Credit Card.
8. Parks and Recreation Commission – Approval of Revised Bylaws.
9. Administrator –
 - a. Northwestern Michigan College – Professional Development Proposal, Construction Codes.
 - f. Northport/Leelanau Township Utilities Authority (NLTUA).
 - g. Tribal 2% Allocation Requests –
 - i. Senior Services – In-home Services\$65,000.00
 - ii. Emergency Management – Mass Casualty Trailer.....\$3,918.12
 - iii. Probate/Family Court – Leelanau Christian Neighbors' Neighborhood Assistance Ministry\$38,900.00
 - iv. Sheriff's Office – Rescue Entry Tools\$13,080.00
 - v. Leelanau County Substance Abuse Coalition\$3,750.00
 - vi. Administration/Veterans Affairs – Mid-Michigan Honor Flight\$5,000.00
 - h. Job Descriptions Review.
 - i. Solid Waste Council – 30-yard Recycling Containers, Approval to go out for bids.
 - j. Potential Opiate Litigation.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

Leelanau County Board of Commissioners

William J. Bunek, Chairman

NOTICE OF MEETING

A Committee of the Whole Session will be held on Tuesday, November 28, 2017
at 1:00 p.m. in the Board of Commissioners Meeting Room
located in the Leelanau County Government Center, Suttons Bay, MI

(Please silence cellular/electronic devices)

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AGENDA

Call to Order by Chairman

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. Boards and Commissions – Review of Vacancies and Potential Recommendations.

Discussion Items

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, December 12, 2017, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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AMENDED AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update
- Planning/Community Development
- Brownfield Redevelopment Authority/Solid Waste Council

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Opiate – Potential Lawsuit.
2. Emergency Management – Northport Communication Coverage Update.
3. Senior Services –
 - a. Acceptance of Donation. 2
 - b. Munson Home Services Foot Care Contract Amendment. 3
 - c. Comfort Keepers Foot Care Contract Amendment. 4
 - d. Linda Lingaur Foot Care Contract Amendment. 5
4. Information Technology – Approval of Annual Purchase of Workstations. 6-11
5. Parks and Recreation –
 - a. Approval of Contract with Gosling Czubak Environmental Sciences, Inc. 12-13
 - b. Bylaws – Membership. 14
6. Recommendations on Boards and Commissions. 15-26
7. Solid Waste Council –
 - a. Appointments to Solid Waste Management Planning Committee. 27-28
 - b. Annual Review of Policy on Use of PA 69 Funds. 29-32
8. Committee of the Whole Session – January Date/Agenda.
9. County Clerk –
 - a. Rehmann Service Agreement. 33-39
 - b. Year-end Adjustments and Transfers. 40
 - c. Election Canvassers Appointments. 41
10. Administrator –
 - a. Job Descriptions Review. 42-49
 - b. MMRMA Contract Renewal. 50-67
 - c. 2018 Copy Machine Maintenance Renewal Agreements, Netlink Business Solutions. 68-88
 - d. Courthouse Maintenance Issues Update. 89-92
 - e. Board Policy on Insurance Requirements. 93-96
 - f. Revised Contracted Inspector Agreements. 97-108
 - g. Parks & Recreation/Information Technology – Part-time Position Discussion.
11. Review of 2017 Board Goals – 109-110
 - a. Financial
 - b. Substance Abuse
 - c. Road Commission
 - d. Housing
 - e. Internet
12. Labor Contracts Updates.
13. Recommended Non-Union Pay Increase. 111

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

William J. Bunek, Committee Chairman

NOTICE OF MEETING

A Senior Services Advisory Committee Meeting will be held on Thursday, December 14, 2017, at 9:00 a.m. in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of November 2, 2017, Meeting Minutes

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items:

1. 2017 Budget Update.
2. 2018 Budget Discussion and Millage Options.
3. Update on the Informal Community Group Researching Collaborative Options between the Major Senior Providers in the Region.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Regular Session of the Leelanau County Board of Commissioners will be held on
Tuesday, December 19, 2017, at 7:00 p.m. in the Commissioner Meeting Room,
Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE

ROLL CALL

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

- Dorothy Miller, Register of Deeds – Department Update
- Joe Hubbell, Prosecuting Attorney – Department Update
- Michelle L. Crocker, County Clerk – Department Update

APPROVAL OF MINUTES

AGENDA ADDITIONS OR DELETIONS

PUBLIC COMMENT

ACTION ITEMS:

1. Potential Opiate Lawsuit.
2. Emergency Management – Northport Communication Coverage Update.
3. Senior Services –
 - a. Acceptance of Donation.
 - b. Munson Home Services Foot Care Contract Amendment.
 - c. Comfort Keepers Foot Care Contract Amendment.
 - d. Linda Lingaur Foot Care Contract Amendment.
4. Information Technology – Approval of Annual Purchase of Workstations.
5. Parks and Recreation –
 - a. Approval of Contract with Gosling Czubak Environmental Sciences, Inc.
 - b. Bylaws – Membership.
6. Recommendations on Boards and Commissions.
7. Solid Waste Council –
 - a. Appointments to Solid Waste Management Planning Committee.
 - b. Annual Review of Policy on Use of PA 69 Funds.
8. County Clerk –
 - a. Rehmann Service Agreement.
 - b. Year-end Adjustments and Transfers.
 - c. Election Canvassers Appointments.
9. Administrator –
 - a. Job Descriptions Review.
 - b. MMRMA Contract Renewal.
 - c. 2018 Copy Machine Maintenance Renewal Agreements, Netlink Business Solutions.
 - e. Board Policy on Insurance Requirements.
 - f. Revised Contracted Inspector Agreements.
 - g. Parks & Recreation/Information Technology – Part-time Position Discussion.
10. Labor Contracts Ratifications.
11. Recommended Non-Union Pay Increase.

REVIEW OF FINANCIALS

COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS:

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURN

William J. Bunek, Chairman

NOTICE OF MEETING

A Special Session of the Leelanau County Board of Commissioners will be held on Friday, December 29, 2017, at 1:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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AGENDA

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

Purpose of meeting – Discussion/Potential Action:

1. Approval of Claims and Accounts.
2. Approval of Budget Amendments and Transfers.
3. Approval of Minutes.

Public Comment

Commissioner Comment

Motion to Adjourn