

## **NOTICE OF MEETING**

An Organizational Meeting of the Leelanau County Board of Commissioners will be held at 9:00 a.m. on Tuesday, January 7, 2020, in the Board of Commissioners Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*Please silence all cellular/electronic devices*

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **AGENDA ADDITIONS OR DELETIONS**

### **APPROVAL OF AGENDA**

### **ACTION ITEMS:**

- |   | <b><u>PAGE NO.</u></b> |
|---|------------------------|
| 1. Election of Vice-Chairman, One-Year Term.                                      |                        |
| 2. Approval of 2020 Rules of Order and Procedure.                                 | 2-17                   |
| 3. Approval of 2020 Meeting Schedule.   | 18                     |
| 4. Continuation of Monthly Update from Individual Departments and Agencies.       | 19                     |
| 5. Commissioner Appointments to Boards, Commissions, Committees, and Authorities. | 20                     |
| 6. Commissioner Appointments to Standing Committees.                              | 21                     |
| 7. Emailed documentation.   |                        |
| 8. Set 2020 Goals <i>(2019 goals attached)</i> .                                  | 22-23                  |

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **MOTION TO ADJOURN**

William J. Bunek, Chairman

**NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, January 14, 2020, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

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**AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

**Purpose of the Public Hearing:**

Governance Options for the Cherry Capital Airport.

Adjournment

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, January 14, 2020, at 9:00 a.m., or immediately following the Public Hearing, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update *(0:00 – recording malfunction)*
- Conservation District Update *(3:34)*
- Drain Commissioner Update *(moved to next Tuesday’s Regular Session)*

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS *(18:46)***

**PUBLIC COMMENT *(19:08)***

**ACTION ITEMS**

1. 2020 Blue Cross/Blue Shield Insurance Renewal *(no attachment). (33:54)*
2. Benzie/Leelanau District Health Department –
  - a. Records Digitization Update. *(50:12)*
  - b. Early Childhood Partnership Proposal. *(1:01:41)* 2-7
  - c. Early Childhood Millage Funding Options.
3. Information Technology –
  - a. Potential Approval of Phone System Maintenance Agreement. *(2:10:21)* 8-11
  - b. Potential Approval of Barracuda Email Filter Maintenance Renewal. *(2:11:50)* 12-15
  - c. Potential Approval of Rapid Recovery Back Up Maintenance Renewal, Additional License Purchase. *(2:13:03)* 16-18
4. Conservation District – Potential Approval of Annual District Work Orders. *(2:14:35)* 19-22
5. Equalization Department – Proposed Revisions to the Database Maintenance Intergovernmental Agreement. *(2:22:39)* 23-24
6. Planning/Community Development – Potential Approval of County General Plan. *(2:23:42)* 25
7. Senior Services –
  - a. Area Agency on Aging of Northwest Michigan (AAANM), Potential Approval of MIPPA Grant. *(2:31:20)* 26
  - b. Acceptance of MIPPA Grant Funding. 27
8. Parks and Recreation Commission –
  - a. Potential Approval of Final Draft of the 2020-2024 Community Parks & Recreation Plan, *under separate cover. (2:42:32)*
  - b. Potential Approval of County Board Resolution Adopting the 2020-2024 Community Parks and Recreation Plan. 28-29
  - c. Potential Approval of MNRTF Grant Application, Including County Match. 30-31
  - d. Potential Approval of Contract with Gosling Czubak Engineering Sciences, Inc. 32
9. County Clerk – Request to Purchase MERS Credited Service (E. Bowen). *(3:02:56)* 33-36
10. Sheriff’s Office –
  - a. Proposed Law Enforcement Promotions/Staffing Level Adjustments. *(3:05:46)* 37-39
  - b. Proposed Potential Approval of Video Camera Replacement Purchase. *(3:20:07)* 40-43
11. Administration –
  - a. League of Women Voters – Tree/Plaque Donation Request. *(3:21:18)* 44
  - b. Verizon Tower Update. *(3:32:30)*
  - c. Leelanau Clean Water Group Options. *(3:37:55)*
  - d. 2020 County Board Goals. *(4:05:34)*
  - e. County Administrators – Responsibilities/Salaries Update. *(4:07:09)* 45
  - f. POAM Road Patrol Deputies Contract Update. *(4:18:50)*

**REVIEW OF FINANCIALS *(4:19:59)***

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT *(4:24:59)***

**COMMISSIONER COMMENTS *(4:28:20)***

**APPROVAL OF FINANCIALS *(4:30:10)***

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

**NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, January 21, 2020, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

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**AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

**Purpose of the Public Hearing:**

Governance Options for the Cherry Capital Airport.

Adjournment

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on  
Tuesday, January 21, 2020, at 7:00 p.m. in the Commissioner Meeting Room,  
Leelanau County Government Center, Suttons Bay, Michigan

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**TENTATIVE AGENDA**

**CALL TO ORDER (0:05)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Drain Commissioner Update (0:30)

**APPROVAL OF BOARD MINUTES (13:24)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (14:12)**

**PUBLIC COMMENT (15:06)**

**ACTION ITEMS**

1. 2020 Blue Cross/Blue Shield Insurance Renewal. (21:12)
2. Benzie/Leelanau District Health Department –
  - a. Early Childhood Partnership Proposal. (48:22)
  - b. Early Childhood Millage Funding Options. (22:26)
3. Information Technology –
  - a. Potential Approval of Phone System Maintenance Agreement. (50:35)
  - b. Potential Approval of Barracuda Email Filter Maintenance Renewal. (51:29)
  - c. Potential Approval of Rapid Recovery Back Up Maintenance Renewal, Additional License Purchase. (52:23)
4. Conservation District – Potential Approval of Annual District Work Orders. (52:56)
5. Equalization Department – Proposed Revisions to the Database Maintenance Intergovernmental Agreement. (54:03)
6. Planning/Community Development – Potential Approval of County General Plan. (54:37)
7. Senior Services –
  - a. Area Agency on Aging of Northwest Michigan (AAANM), Potential Approval of MIPPA Grant. (56:48)
  - b. Acceptance of MIPPA Grant Funding. (55:37)
8. Parks and Recreation Commission –
  - a. Potential Approval of Final Draft of the 2020-2024 Community Parks and Recreation Plan. (57:23)
  - b. Potential Approval of County Board Resolution Adopting the 2020-2024 Community Parks and Recreation Plan. (57:56)
  - c. Potential Approval of MNRTF Grant Application, Including County Match. (58:41)
  - d. Potential Approval of Contract with Gosling Czubak Engineering Sciences, Inc. (1:00:08)
9. County Clerk – Request to Purchase MERS Credited Service (E. Bowen). (1:00:46)
10. Sheriff's Office – Proposed Potential Approval of Video Camera Replacement Purchase. (1:01:49)
  - a. Late Addition #01 – Approval of Additional State Secondary Road Patrol Funding. (1:02:23)
11. Administration –
  - a. League of Women Voters – Tree/Plaque Donation Request. (1:04:27)
  - b. Verizon Tower Update. (1:07:16)
  - c. Leelanau Clean Water Group Options. (1:08:43)
  - d. 2020 County Board Goals. (1:12:28)
  - e. Late Addition #02 – Acceptance of Grand Traverse Band 2% Allocation Awards. (1:32:18)

**REVIEW OF FINANCIALS (1:34:09)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:36:53)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:37:03)**

**PUBLIC COMMENT (1:40:00)**

**COMMISSIONER COMMENTS (1:43:40)**

**APPROVAL OF FINANCIALS (1:46:11)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Senior Services Advisory Committee Meeting will be held on Friday, January 24, 2020, at 3:30 p.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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## **AMENDED AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Meeting Minutes – ~~May 16, 2019~~ **August 29, 2019**

Approval of Agenda and Late Additions/Deletions

Public Comment

### **Action Items:**

1. Election of Officers.
2. 2019 Budget Review.
3. 2020 Millage Ballot Proposal Options.
4. Age Friendly Communities.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Committee Chairman

**NOTICE OF MEETING**

A Building & Grounds Committee Meeting will be held on Friday, January 31, 2020, at 10:00 a.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Election of Chairman.
2. Review of Legal Opinion Concerning Policy.
3. Review of Government Center Campus Landscaping Plan.
4. Tree/Plaque Donation Request, League of Women Voters.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Chairman

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on February 10, 2020, at 1:30 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. 2020 Board Goals.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**



**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, February 11, 2020, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**TENTATIVE AGENDA**

**CALL TO ORDER (1:30)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- First Responders Recognition (2:37) 1
- Administrator Update (7:16)
- Sheriff’s Office Update (21:56)
- Leelanau County Road Commission Update (39:00) 2-14

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:02:48)**

**PUBLIC COMMENT (1:03:40)**

**ACTION ITEMS**

1. First Responder Resolution. (1:19:25)
2. Medical Examiner – Potential Contract Renewal Request. (1:20:17) 15-20
3. Benzie/Leelanau District Health Department –
  - a. Early Childhood Contract. (1:22:25)
  - b. Potential Office Space at Government Center. (1:37:35) 21-33
4. Northern Lakes Community Mental Health –
  - a. Review of Proposed Changes to the Michigan Behavioral Health System, *no attachment.* (1:46:43)
  - b. Interagency Agreement on Jail Diversion Program, *no attachment.* (2:07:35)
5. Airport Governance Update. (2:08:50)
6. Leelanau County Road Commission – Potential Millage Renewal Request, *under separate cover.* (2:35:04)
7. Michigan Veterans Affairs Agency, 2020 County Veterans Service Fund (CVSF) Grant Applications – (2:38:40)
  - a. Veterans Meals. 34-38
  - b. Marketing Campaign. 39-46
8. Sheriff’s Office – (2:50:45)
  - a. 2020 Marine Safety Grant Program Application Request. 47
  - b. Potential Renewal of Canteen Inmate Food Services Agreement. 48-61
9. Equalization – 2019 Equalization Study Report Update. (2:59:26) 62-63
10. Solid Waste Council – (3:35:40)
  - a. Grant Application. 64-72
  - b. Potential Approval of Tire Recycling Contract, ERG Environmental Services. 73-89
  - c. Potential Renewal of Recycling Fee – 90-99
    - i. County Resolution Authorizing Election.
    - ii. Ballot Language.
    - iii. Interlocal Agreement.
11. Leland Dam Authority Recommendation. (4:12:12) 100-104
12. Maintenance – Government Center Campus Mowing Proposal. (5:01:28) 105-107
13. Parks & Recreation Commission – Set Public Hearing Date on 2020 MNRTF Grant Application. (5:03:39)
14. Information Technology – 2020 Workstation Purchase Approval. (5:05:35) 108-115
15. Treasurer/Administration – Postage Meter Lease Recommendation. (5:06:29) 116-122
16. Board Appointments to Vacancies – (5:10:28) 123-159
  - a. Brownfield Redevelopment Authority.
  - b. Land Bank Fast Track Authority.
  - c. Veterans Affairs Committee.
17. Administration –
  - a. Job Descriptions Update – Equalization GIS Tech. (5:19:06) 160-165
  - b. Building and Grounds Committee Update. (5:19:37)
  - c. Senior Services Advisory Committee Update. (5:23:20)
  - d. Verizon Tower Proposal. (5:29:11) 166-187
  - e. Two Percent Allocation Agreement with Leelanau Christian Neighbors. (5:56:03) 188-196
  - f. 2020 Board Goals, *no handout.* (5:57:44)

**REVIEW OF FINANCIALS (6:02:40)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (5:59:19)**

**COMMISSIONER COMMENTS (6:00:00)**

**APPROVAL OF FINANCIALS**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts (6:06:00)
- Post Audit (6:06:13)

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, February 18, 2020, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL (00:37)**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

#### **APPROVAL OF BOARD MINUTES (00:58)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:17)**

#### **PUBLIC COMMENT (2:54)**

#### **ACTION ITEMS**

1. First Responder Resolution. (13:30)
2. Medical Examiner – Potential Contract Renewal Request. (14:20)
3. Benzie/Leelanau District Health Department – (15:04)
  - a. Early Childhood Contract.
  - b. Potential Office Space.
4. Northern Lakes Community Mental Health – (21:35)
  - a. Review of Proposed Changes to the Michigan Behavioral Health System.
  - b. Interagency Agreement on Jail Diversion Program. (26:56)
5. Airport Governance. (27:20)
6. Leelanau County Road Commission – Potential Millage Renewal Request. (28:00)
7. Michigan Veterans Affairs Agency, 2020 County Veterans Service Fund (CVSF) Grant Applications – (29:22)
  - a. Veterans Meals.
  - b. Marketing Campaign.
8. Sheriff's Office –
  - a. 2020 Marine Safety Grant Program Application Request. (29:57)
  - b. Potential Renewal of Canteen Inmate Food Services Agreement. (30:22)
9. Solid Waste Council –
  - a. Grant Application. (30:55)
  - b. Potential Approval of Tire Recycling Contract, ERG Environmental Services. (31:21)
  - c. Potential Renewal of Recycling Fee – (32:02)
    - i. County Resolution Authorizing Election.
    - ii. Ballot Language.
    - iii. Interlocal Agreement.
10. Leland Dam Authority Recommendation. (1:06:49)
11. Maintenance – Government Center Campus Mowing Proposal. (1:25:49)
12. Parks & Recreation Commission –
  - a. Set Public Hearing Date on 2020 MNRTF Grant Application. (1:26:32)
  - b. *Late Addition #1 – Drain Commission – Potential Agreement with GEI Consultants of Michigan, Inc. (1:30:31)*
  - c. *Late Addition #2 – Parks & Recreation, Request to Apply for a MDNR Recreation Passport Grant.*
13. Information Technology – 2020 Workstation Purchase Approval. (2:23:52)
14. Treasurer/Administration – Postage Meter Lease Recommendation. (2:24:26)
15. Board Appointments to Vacancies – (2:25:00)
  - a. Brownfield Redevelopment Authority.
  - b. Land Bank Fast Track Authority.
  - c. Veterans Affairs Committee.
16. Administration –
  - a. Job Descriptions Update – Equalization GIS Tech. (2:26:15)
  - b. Verizon Tower Proposal. (2:26:31)
  - c. Two Percent Allocation Agreement with Leelanau Christian Neighbors. (2:48:30)
  - d. *Late Addition #3: Treasurer – Proposed Appeal of MTT MOAHR Docket No. 19-003870. (2:50:05)*
17. 2020 Board Goals. (3:04:00)

#### **REVIEW OF FINANCIALS (3:04:42)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (3:05:13)**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

#### **PUBLIC COMMENT (3:06:14)**

#### **COMMISSIONER COMMENTS**

#### **APPROVAL OF FINANCIALS: (3:13:00)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

William J. Bunek, Committee Chairman

**NOTICE OF MEETING**

A Building & Grounds Committee Meeting will be held on Friday, February 28, 2020, at 10:00 a.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Review of Request Procedure Memo.
2. Review of Government Center Campus Landscaping Plan.
3. Tree/Plaque Donation Request, League of Women Voters.
4. Pinwheel Garden Request, Traverse Bay Children's Advocacy Center.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Committee Chairman

**NOTICE OF MEETING**

A Building & Grounds Committee Meeting will be held on Thursday, March 5, 2020, at 10:00 a.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes –
  - a. January 31, 2020.
  - b. February 28, 2020.
2. Review of Request Procedure Memo.
3. Review of Government Center Campus Landscaping Plan.
4. Tree/Plaque Donation Request, League of Women Voters.
5. Pinwheel Garden Request, Traverse Bay Children’s Advocacy Center.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, March 10, 2020, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (0:00)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (0:55)
- BATA Update (16:57) 2-15
- Historical Society Update (47:36) 16-25
- Landbank Fast Track Authority Update (1:01:40) 26-32

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:14:15)**

**PUBLIC COMMENT (1:14:34)**

**ACTION ITEMS**

1. Sheriff’s Office – 2020 Port Security Grant Application Request. (1:18:02) 33
2. Solid Waste Council – Interlocal Agreement for PA 69 of 2005. (1:21:20) 34-36
3. Senior Services –
  - a. Acceptance of Donation, BASA (Bay Area Senior Advocates). (1:44:56) 37
  - b. Acceptance of Donation, AAANM (Area Agency on Aging of Northwest Michigan). (1:45:55) 38
  - c. Senior Services Millage Renewal. (1:47:07) 39-40
4. Prosecuting Attorney’s Office – Proposed Revised Agreement, West Law/Thompson Reuters. (1:53:16) 41-45
5. Boards and Commissions – (2:09:00)
  - a. Northern Lakes Community Mental Health Authority. 46-47
  - b. Planning Commission Vacancy, Legal/Real Estate Category, *no attachment.*
6. Drain Commission – Recommended Approval of As-Needed Contract with GEI Consultants of Michigan, P.C. (2:09:33) 48-63
7. Parks and Recreation Commission –
  - a. Request to Approve Application and County Match for a DNR Recreation Passport Grant. (2:18:23) 64-67
  - b. Potential Approval of Agreement with Savin Lake Services for Pond Weed Management. (2:58:03) 68-71
8. Maintenance – Potential Renewal of Agreement with the Grand Traverse Band for Oversight of the Water and Wastewater Treatment Plant of the Law Enforcement Center. (3:09:27) 72-76
9. Building & Grounds Committee Recommendations –
  - a. Review of February 18, 2020, Memo, “Placement of Non-Government Items on County Property.” (3:12:16) 77-78
  - b. League of Women Voters Request, *no attachment.*
  - c. Traverse Bay Children’s Advocacy Center Request, *no attachment.*
10. County Clerk – Potential Approval of Scanner Purchase. (3:44:21) 79-82
11. County Clerk/Administrator – Acceptance of Michigan Indigent Defense Commission (MIDC) Grant, No. 2020-57. (3:49:35) 83-112
12. Administration –
  - a. 2020 Board Rules of Order and Procedure Review. (3:58:03)
  - b. Michigan Secretary of State – Office Space Lease Request, *no handout.* (4:02:05)
  - c. Labor Negotiations Update, *under separate cover.* (4:11:18)
  - d. REVIEW OF FINANCIALS (4:13:06)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (4:13:51)**

**COMMISSIONER COMMENTS (4:14:00)**

**APPROVAL OF FINANCIALS**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts (4:15:17)
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on  
Tuesday, March 17, 2020, at 7:00 p.m. in the Commissioner Meeting Room,  
Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence cellular/electronic devices)

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### **TENTATIVE AGENDA *(Consent Agenda Items – [32:56])***

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- ~~1. MSU E – High Water Levels Presentation. *Deferred to a later date.*~~

#### **APPROVAL OF BOARD MINUTES (0:55)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:56)**

#### **PUBLIC COMMENT (3:46)**

#### **ACTION ITEMS**

- 1a. Late Addition – Special Attendance and Staffing Policy/Considerations During an Outbreak of a Severe Communicable Disease. (5:23)*
1. Campus Tower Discussion. (30:15)
2. Sheriff's Office – 2020 Port Security Grant Application Request.
3. Solid Waste Council – Interlocal Agreement for PA 69 of 2005. (33:28)
4. Senior Services –
  - Acceptance of Donation, BASA (Bay Area Senior Advocates).
  - Acceptance of Donation, AAANM (Area Agency on Aging of Northwest Michigan).
  - Senior Services Millage Renewal. (45:55)
5. Prosecuting Attorney's Office – Proposed Revised Agreement, West Law/Thompson Reuters.
6. Drain Commission – Recommended Approval of As-Needed Contract with GEI Consultants of Michigan, P.C. (1:07:04)
7. Parks and Recreation Commission –
  - Request to Approve Application and County Match for a DNR Recreation Passport Grant. (1:08:19)
  - Potential Approval of Agreement with Savin Lake Services for Pond Weed Management.
8. Maintenance – Potential Renewal of Agreement with the Grand Traverse Band for Oversight of the Water and Wastewater Treatment Plant of the Law Enforcement Center.
9. Building & Grounds Committee Recommendations –
  - Review of February 18, 2020, Memo, "Placement of Non-Government Items on County Property."
  - Closed Campus Recommendation. (1:14:15)
10. County Clerk – Potential Approval of Scanner Purchase.
11. County Clerk/Administrator – Acceptance of Michigan Indigent Defense Commission (MIDC) Grant, No. 2020-57.
12. Administration – Labor Negotiations Update. (1:26:26)

#### **REVIEW OF FINANCIALS (1:28:42)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:28:55)**

#### **PUBLIC COMMENT (1:30:30)**

#### **COMMISSIONER COMMENTS (1:33:20)**

#### **APPROVAL OF FINANCIALS: (1:36:47)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, April 14, 2020, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link – [https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)**

*If you do not have a computer or tablet with a web cam, or you would like to provide public comment, you may join via telephone -*

Join the meeting by calling the following long-distance telephone number: 1-312-626-6799. You will hear a greeting welcoming you to the Zoom system and be asked to enter your meeting ID followed by the pound (#) sign. The meeting ID is 151544929. During the meeting it is a good practice to mute the audio on your telephone when you are not talking.

*If you do participate during public comment, please do the following -*

Preregister with the County Clerk’s Office by calling 231-256-9824 or by emailing your information to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us) We will need to know the following for pre-registration: Name, Phone Number, and Topic.

*(Please silence cellular/electronic devices)*

*(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**TENTATIVE AGENDA**

**CALL TO ORDER (0:30)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS: (1:44)**

**PAGE #**

- ~~Administrator Update~~ – *Emergency Management COVID-19 Update.*

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT (None)**

**ACTION ITEMS**

1. COVID-19 Update. (15:15)
- ~~2. Options for Supportive Actions to Address Issues with Short Term Rentals – Commissioner Wessell.~~
3. Emergency Management –
  - a. Potential Renewal of 9-1-1 Surcharge. (46:15) 2-5
  - b. LEC Tower Requests For Proposal. (50:38) 6
4. Solid Waste Council –
  - a. Acceptance of Recycling Partnership Grant Agreement. (56:35) 7-21
  - b. Potential Approval of Notice of Intent to Amend the Solid Waste Plan. 1:03:15 22-23
    - i. *Approve of 14-Member Solid Waste Council as the Solid Waste Management Planning Committee (SWMPC) for Purposes of Amending the Plan. (1:04:46)*
5. Planning Commission Vacancy. (1:10:08) 24-28
6. Administration – Labor Negotiations Update. (1:32:48)

**REVIEW OF FINANCIALS (1:34:08)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:38:05)**

**PUBLIC COMMENT (None)**

**COMMISSIONER COMMENTS (1:38:22)**

**APPROVAL OF FINANCIALS (1:44:28)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

**AMENDED NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on April 14, 2020, at **10:00 a.m.**, or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)***

*If you do not have a computer or tablet with a web cam, or you would like to provide public comment, you may join via telephone -*

Join the meeting by calling the following long-distance telephone number: 1-312-626-6799. You will hear a greeting welcoming you to the Zoom system and be asked to enter your meeting ID followed by the pound (#) sign. The meeting ID is 382781512. During the meeting it is a good practice to mute the audio on your telephone when you are not talking.

*If you do participate during public comment, please do the following -*

Preregister with the County Clerk's Office by calling 231-256-9824 or by emailing your information to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us) We will need to know the following for pre-registration: Name, Phone Number, and Topic.

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. Annual Statutory Equalization Hearing – Approval of the 2020 L-4024, Statutory Equalization Report.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**



**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 21, 2020, at 7:00 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link – [https://www.youtube.com/channel/UCNQTgJgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgJgcTedF2qB8floC1GQ?view_as=subscriber)***

*If you do not have a computer or tablet with a web cam, or you would like to provide public comment, you may join via telephone -*

Join the meeting by calling the following long-distance telephone number: 1-312-626-6799. You will hear a greeting welcoming you to the Zoom system and be asked to enter your meeting ID followed by the pound (#) sign. **The meeting ID is 954-5259-9680.** During the meeting it is a good practice to mute the audio on your telephone when you are not talking.

*If you do participate during public comment, please do the following -*

Preregister with the County Clerk's Office by calling 231-256-9824 or by emailing your information to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us) We will need to know the following for pre-registration: Name, Phone Number, and Topic.

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***AMENDED TENTATIVE AGENDA***

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

**APPROVAL OF BOARD MINUTES**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT**

**ACTION ITEMS**

1. COVID-19 Update.
2. Emergency Management –
  - a. Potential Renewal of 9-1-1 Surcharge.
  - b. LEC Tower Requests For Proposal.
3. Solid Waste Council –
  - a. Acceptance of Recycling Partnership Grant Agreement.
  - b. Potential Approval of Notice of Intent to Amend the Solid Waste Plan.
    - i. Approval of 14-Member Solid Waste Council as the Solid Waste Management Planning Committee (SWMPC) for Purposes of Amending the Plan.
4. Planning Commission Vacancy.
5. *Sheriff's Responsibility for Executive Order Enforcement – Late Addition Request, Commissioner Wessell.*
6. Administration – Labor Negotiations Update.

**REVIEW OF FINANCIALS**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS:**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on Tuesday, April 28, 2020, at 9:30 a.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to 231-256-8103. There will be no queue, and calls will be taken in the order they are received.

Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

*(Please silence cellular/electronic devices)*

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. Election of Officers.
2. Approval of Minutes – April 4, 2016.
3. COVID-19 Impact on Leelanau County.
  - a. Policies.
  - b. Financial.
  - c. Personnel.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on May 5, 2020, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to 231-256-8103. There will be no queue, and calls will be taken in the order they are received.

Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

***(Please silence all electronic/cellular devices)***

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

**Page:**

1. COVID-19 Impact on Leelanau County.
  - a. Policies.
  - b. Financial.
  - c. Personnel –
    - i. Letter of Understanding. 2
    - ii. Hazard Pay Request. 3-8

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, May 12, 2020, at 9:00 a.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to 231-256-8103. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

*(Please silence cellular/electronic devices)*

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:18)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (2:12)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (4:32)**

**PUBLIC COMMENT (7:40)**

**ACTION ITEMS**

- A. **Late Addition #1: Senior Services, Acceptance of Donation – Northport Covenant Church. (8:45)**
- 1. Benzie-Leelanau District Health Department – Early Childhood Update. (11:35) 2-5
- 2. Emergency Management –
  - a. Update on Potential Tower for Government Center Campus. (25:55)
  - b. Maple City Tower – Third Amendment to the Agreement with AT&T. (26:55) 6-14
  - c. All Towers –
    - i. **Late Addition #2: Fiber Optic Concerns – Cherry Capital Connection, Tim Maylone. (41:50)**
    - ii. Grand Traverse Band Colocation Agreement. 15-38
    - iii. Aspen Wireless Tower Agreement. 39-58
  - d. **Federal Economic Development Administration Grant for Potential Tower Expansion. (1:02:40)**
- 3. Planning/Community Development – Remonumentation Plan. (1:16:55) 59-88
- 4. Equalization – Potential Approval of 2020 L-4029 Tax Rate Request. (1:31:10) 89-91
- 5. Grand Traverse Band 2% Allocation Requests –
  - a. Emergency Management – Peshawbestown Tower Upgrade, \$136,840.00. (1:39:06) 92-98
  - b. Planning/Community Development – Housing Rehabilitation Funding, \$10,000.00. (1:46:10) 99-106
  - c. Sheriff’s Office – Great Lakes Patrol Boat Funding, \$25,000.00. (1:50:10) 107-113
- 6. Administration –
  - a. Michigan Indigent Defense Commission (MIDC) Report, *under separate cover.* (2:01:30)
  - b. Workers Compensation Update. (2:05:50)
  - c. Polycom Quotes, *no attachment.* (2:14:15)
  - d. COVID-19 Policies/Building Reopening Update. (2:23:06)

**REVIEW OF FINANCIALS (2:38:25)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (2:42:20)**

**COMMISSIONER COMMENTS (2:43:56)**

**APPROVAL OF FINANCIALS**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts (3:01:18)
- Post Audit (3:01:55)

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 19, 2020, at 7:00 p.m.

Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room,  
Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to 231-256-8103. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- 2020 Census Update – David Springsteen, Partnerships Specialist, US Census Bureau

#### **APPROVAL OF BOARD MINUTES**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

#### **PUBLIC COMMENT**

#### **ACTION ITEMS**

1. Senior Services – Acceptance of Donation, Northport Covenant Church.
2. Emergency Management –
  - a. Maple City Tower – Third Amendment to the Agreement with AT&T.
  - b. Federal Economic Development Administration Grant for Potential Tower Expansion.
3. Planning/Community Development – Remonumentation Plan.
4. Equalization – Potential Approval of 2020 L-4029 Tax Rate Request.
5. Grand Traverse Band 2% Allocation Requests –
  - a. Emergency Management – Peshawbestown Tower Upgrade, \$136,840.00.
  - b. Planning/Community Development – Housing Rehabilitation Funding, \$10,000.00.
  - c. Sheriff's Office – Great Lakes Patrol Boat Funding, \$25,000.00.
6. Administration –
  - a. Michigan Indigent Defense Commission (MIDC) Report.
  - b. Polycom Quotes.
  - c. Leelanau County COVID-19 Preparedness and Response Plan.
  - d. Set Special Meeting Date and Time – Towers Review.

#### **REVIEW OF FINANCIALS**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

#### **PUBLIC COMMENT**

#### **COMMISSIONER COMMENTS**

#### **APPROVAL OF FINANCIALS:**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on May 29, 2020, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8103**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

**Page:**

1. Emergency Management –
  - a. LIFT (Leelanau Internet Futures Team) Committee Update.
  - b. ISP (Internet Service Provider) Comments/Options.
  - c. Grand Traverse Band Colocation Agreement.
  - d. Aspen Wireless Colocation Agreement.
  - e. Potential Approval of Federal Economic Development Administration Grant.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, June 9, 2020, at 9:00 a.m. via Zoom in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link – [https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)**

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (1:01)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (2:05)
- Probate/Family Court Update (5:36)
- 13th Circuit Court/Community Corrections Update (27:28) 2-22

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (34:14)**

**PUBLIC COMMENT (34:39)**

**ACTION ITEMS**

1. 13<sup>th</sup> Circuit Court – Approval of Resolution #2020-xxx, FY 2021 MDOC Grant Application. (41:15) 23
2. Family Court – Approval of Annual Child Care Fund Plan and Budget. (48:44) 24-26
3. Dennis Muth, Peterson McGregor – (55:28)
  - a. Workers Compensation Update.
  - b. Workers Compensation Renewal Agreement. 27-30
4. Sheriff’s Office – Acceptance of 2020 State Marine Safety Grant. (1:03:52) 31-34
5. **Planning/Community Development – Set Hearing Date, MSHDA Grant. (1:07:08) 35**
6. Monumentation/Remonumentation –
  - a. Surveyor Services Agreement with O’Non Land Surveying. (1:09:52) 36-53
  - b. Surveyor Services Agreement with Holmberg Land Survey.
  - c. Surveyor Services Agreement with Grand Traverse Surveying.
  - d. Surveyor Services Agreement with Leelanau Land Surveying.
  - e. Peer Group Agreement with O’Non Land Surveying. (1:12:00) 54
  - f. Peer Group Agreement with Holmberg Land Survey.
  - g. Peer Group Agreement with Grand Traverse Surveying.
  - h. **Peer Group Agreement with Leelanau Land Surveying. 55-63**
7. Brownfield Redevelopment Authority – Potential Approval of EPA Grant Application. (1:15:00) 64
8. Treasurer/Equalization – Title Search Services Bid Update. (1:21:58)
9. Emergency Management – (1:32:55)
  - a. Aspen Wireless Tower Agreement. 65-84
  - b. Tower ISP (Internet Service Providers) Update/Clarification.
  - c. Government Center Tower Bid Update.
  - d. EDA (Economic Development Administration) Grant Update.
  - e. Cherry Capital Connections Contract Clarification.
10. **County Parks and Recreation – Approval of Resolution. (1:53:37) 85-86**
11. Administration –
  - a. 2021 Budget Process and Timeline. (2:01:09) 87
  - b. Personnel Vacancies Clarification. (2:07:16)
  - c. 2020 Board Goals Update. (2:11:00) 88-89
  - d. Tuition Reimbursement Process Review, Commissioner Lautner. (2:24:36) 90-97
12. 2019 Audit Report, Steve Peacock, Principal. (2:36:30)

**REVIEW OF FINANCIALS (3:39:33)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:49:10)**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS (3:50:30)**

**APPROVAL OF FINANCIALS (3:57:47)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**



## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 16, 2020, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

*(Please silence any unnecessary cellular/electronic devices)*

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER (1:00)**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Leland Dam Status Update, Steve Christensen (2:45)

#### **APPROVAL OF BOARD MINUTES (21:16)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (22:20)**

#### **PUBLIC COMMENT (23:10)**

#### **ACTION ITEMS**

1. **Emergency Management – Government Center Tower Bid Update. (27:40)**
2. **13<sup>th</sup> Circuit Court – Approval of Resolution #2020-xxx, FY 2021 MDOC Grant Application. (29:56)**
3. **Family Court – Approval of Annual Child Care Fund Plan and Budget. (30:56)**
4. **Workers Compensation Renewal Agreement, Peterson McGregor and Associates. (31:35)**
5. **Sheriff's Office – Acceptance of 2020 State Marine Safety Grant. (32:23)**
6. **Planning/Community Development – Set MSHDA Grant Hearing Date, July 14, 2020, 9:00 a.m. (33:02)**
7. **Monumentation/Remonumentation –**
  - a. **Surveyor Services Agreement with O'Non Land Surveying. (33:45)**
  - b. **Surveyor Services Agreement with Holmberg Land Survey.**
  - c. **Surveyor Services Agreement with Grand Traverse Surveying.**
  - d. **Surveyor Services Agreement with Leelanau Land Surveying.**
  - e. **Peer Group Agreement with O'Non Land Surveying. (34:41)**
  - f. **Peer Group Agreement with Holmberg Land Survey.**
  - g. **Peer Group Agreement with Grand Traverse Surveying.**
  - h. **Peer Group Agreement with Leelanau Land Surveying. (35:25)**
8. **Brownfield Redevelopment Authority – Potential Approval of EPA Grant Application. (36:00)**
9. **Treasurer/Equalization – Title Search Services Bid. (36:45)**
10. **County Parks and Recreation – Approval of Resolution. (44:32)**
11. **Administration – Proposed Personnel Vacancies Policy. (55:22)**
12. **Acceptance of 2019 Audit Report. (1:04:28)**

#### **REVIEW OF FINANCIALS (1:05:15)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

#### **PUBLIC COMMENT (1:08:15)**

#### **COMMISSIONER COMMENTS (1:08:40)**

#### **APPROVAL OF FINANCIALS: (1:22:10)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**



William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Informational Work Session of the Leelanau County Board of Commissioners will be held on June 22, 2020, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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*(Please silence all extraneous electronic/cellular devices)*

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

#### **Purpose of Meeting/Discussion Items:**

1. Potential Campus Tower Update.
2. ISP (Internet Service Provider) Comments/Options.
3. Towers Colocation Agreements Updates/Options.
4. Federal Economic Development Administration Grant Update.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**

William J. Bunek, Chairman

**NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, July 14, 2020, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

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**AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

**Purpose of the Public Hearing:**

Closeout of the Leelanau County | MSHDA CDBG Grant, MSC-2015-0759-HOA Housing Grant

Adjournment

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board of Commissioners Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, July 14, 2020, at 9:00 a.m. via Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link – [https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)**

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**TENTATIVE AGENDA**

**CALL TO ORDER (10:15)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (10:52)
- Area Agency on Aging of Northwest Michigan Agency Update (13:12) 2-5
- Meals on Wheels Agency Update (29:20) 6-9
- Senior Services Department Update (43:55) 10-25

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:12:07)**

**PUBLIC COMMENT (1:27:55)**

**ACTION ITEMS**

1. Benzie/Leelanau District Health Department – Records Digitization Project Update. (1:42:25)
2. Government Center HVAC –
  - a. Phase II Update. (2:01:34)
  - b. D&W Mechanical Heat Pump Proposal, *under separate cover*. (2:08:30)
3. Sheriff’s Office – K-9 Unit Request. (2:29:30) 26-27
  - a. *Late Addition #1 – Acceptance of Donation to K-9 Unit*. (2:37:45)
  - b. *Late Addition #2 – Resolution of Support of State Laws and Orders*. (2:39:18)
4. Employee Openings/Promotions –
  - a. Sheriff’s Office –
    - i. Request to Hire Road Patrol Deputy. (3:05:18) 28
    - ii. Corrections Sergeant Promotion Request. (3:16:00) 29
  - b. Prosecuting Attorney’s Office – Request to fill Family Support Coordinator Vacancy. (3:45:40) 30
  - c. Treasurer’s Office – Request to fill Deputy Treasurer/P.R.E. Auditor Vacancy. (4:03:01) 31-33
5. Prosecuting Attorney’s Office – Crime Victims Services Grant Renewal. (4:13:49) 34-51
6. Treasurer’s Office – (4:15:17)
  - a. Annual Land Sale Proceeds Report. 52
  - b. Second Quarter Investments Report. 53-55
7. *(Moved up as 3c)* Sheriff’s Office Policies and Procedures Review. (2:58:30)
8. Courthouse Security Comm. Update ([https://www.leelanau.cc/downloads/2020\\_leelanau\\_co\\_courthouse\\_sec\\_rep\\_07142020\\_opt.pdf](https://www.leelanau.cc/downloads/2020_leelanau_co_courthouse_sec_rep_07142020_opt.pdf)) (4:21:51)
9. Substance Abuse Prevention Coalition – Consultant Contract Renewal. (4:51:22) 56-65
10. Law Enforcement Center – Potential Renewal of Advanced Building Control Systems, Inc., Agreement. (4:56:19) 66-76
11. Leelanau County Towers –
  - a. Proposed Government Center Tower RFP Update. (5:02:54)
  - b. ISP (Internet Service Provider) Contracts Update. (5:04:25)
  - c. EDA (Economic Development Authority) Grant Update. (5:06:34)
12. Information Technology – ESRI Maintenance Contract Renewal. (5:08:50) 77-82
13. Jury Commission Vacancy Update. (5:13:18) 83
14. Administration –
  - a. Government Center Complex Parking Lot Sealcoating Bids Update. (5:26:00)
  - b. Acceptance of Veterans Affairs Administration Grant. (5:27:15) 84-102
  - c. 2021 Budget and Work Session Dates. (5:29:39) 103
  - d. Grant Management Policy Revisions. (5:33:12) 104-109
  - e. *(Moved up as 4.a.iii)* Michigan Senate Bill 690 (Hazard Pay), *no handout*. (3:21:40) 110-111
  - f. 2020 Board Goals Review – (5:34:41)
    - i. Countywide Septic Ordinance.
    - ii. Airport Governance Structure.
  - g. *(Moved up as 13.a)* County Clerks Lawsuit. (5:17:40) 112
  - h. POAM (Police Officers Association of Michigan) Negotiations Update (*recommended closed session*). (5:50:00)

**REVIEW OF FINANCIALS (6:36:17)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS (6:49:19)**

**APPROVAL OF FINANCIALS (6:52:22)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

**AMENDED NOTICE OF MEETING**

*A Special Session of the Leelanau County Board of Commissioners will be held on Thursday, July 29, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

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**AGENDA**

**CALL TO ORDER (1:00)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT (1:58)**

**Purpose of Meeting – Discussion/Potential Action:**

- |  | <u>Page:</u> |
|--|--------------|
| 1. Jury Commission Vacancy Recommendation. (8:00)                              | 2-3          |
| 2. Coronavirus Emergency Supplemental Fund (CESF) Grant –                      |              |
| a. Prosecuting Attorney’s Office. (8:33)                                       | 4-10         |
| b. Sheriff’s Office. (24:26)   | 11-23        |
| 3. Review and Approval of Economic Development Administration Grant. (32:18)   | 24-41        |
| 4. Potential Approval of Leland Township Recycling Sites Agreements. (1:09:26) | 42-49        |
| 5. Government Campus Tower Update/Potential Recommendation. (1:50:30)          | 50-54        |

**PUBLIC COMMENT (2:09:23)**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Thursday, July 29, 2020, at 9:30 a.m., or immediately following the Special Session, whichever is later. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**TENTATIVE AGENDA**

Call to Order by Chair *(1:55)*

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment *(2:47)*

**Action Items:**

1. 2021 Budget Review. *(3:17)*
2. Future Budget Work Sessions Topics. *(41:15)*
3. Future Budget Work Sessions Dates. *(42:38)*
4. *Closed Session Negotiations (54:30)*

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 11, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
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**TENTATIVE AGENDA**

**CALL TO ORDER (1:16)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (2:15)
- Housing Action Committee Update (5:15) 2-24
- Michigan State University Extension Agency Update (42:45) 25-42

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:02:42)**

**PUBLIC COMMENT (1:04:45)**

**ACTION ITEMS**

1. Sheriff’s Office –
  - a. Secondary Road Patrol Grant Renewal. (1:11:00) 43
  - b. Acceptance of Anonymous Donation (General). (1:13:45) 44
2. Planning/Community Development – Acceptance of Capital Improvement Plan (CIP), <https://www.leelanau.gov/meetingdetails.asp?MAId=1953>. (1:15:44) 45
3. Information Technology – Request to Purchase Office 365. (1:23:00) 46-51
4. Leelanau County Towers –
  - a. Proposed Government Center Tower RFP Update. (1:25:20)
  - b. EDA (Economic Development Authority) Grant Update. (1:30:39)
  - c. *Late Addition #1 – Clerk’s Office, Account Clerk Vacancy. (1:36:05)*
  - d. *Late Addition #2 – Request to Host National Archives Display, Recognition of the 19<sup>th</sup> Amendment. (1:37:30)*
5. Administration –
  - a. FY-2020 MAC Dues. (2:07:35) 52-55
  - b. Proposed Board Policy on Cash Management. (2:11:03) 56-60
  - c. Road Commission/Dam Authority/Board of Public Works – Appointments and Qualifications Procedure. (2:15:40)
    - i. *Late Addition #3 – Acceptance of Resignation Letter, Leelanau County Road Commissioner Tom Eckerle. (2:27:30)*
    - ii. *Late Addition #4 – Draft Resolution to Condemn Racism in Leelanau County. (2:42:13)*
  - d. CARES Act – First Responders Hazard Pay Premium Program. (3:03:40)
  - e. Community Development Block Grant (CDBG) Reimbursements. (3:53:00)
  - f. August 18, 2020, Suggested Work Session Agenda Items. (3:59:07)
  - g. POAM (Police Officers Association of Michigan) Negotiations Update *(recommended closed session)*. (4:02:15)

**REVIEW OF FINANCIALS (4:24:45)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (4:45:54)**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS (4:50:50)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Thursday, August 13, 2020, at 1:00 p.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. 2021 Budget Memo Review.
2. Future Budget Work Sessions Presentations.
3. Continued Review of Revenues and Expenditures.
4. Other Issues/Topics.
5. Future Budget Work Sessions Dates.
  - a. August 21.
  - b. TBD.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 18, 2020, at 2:00 p.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. Department Requests –
  - a. Emergency Management.
  - b. Probate Court.
  - c. Parks and Recreation.
  - d. Senior Services.
  - e. Mapping Request.
2. Continued Review of Revenues and Expenditures.
3. MERS.
4. Future Budget Work Sessions Dates.

Public Comment

Commissioner Comment

Motion to Adjourn



## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 18, 2020, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER (16:15)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (17:20)**

**APPROVAL OF BOARD MINUTES (18:50)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (18:56)**

**PUBLIC COMMENT (19:43)**

#### **ACTION ITEMS**

1. Sheriff's Office –
  - a. Secondary Road Patrol Grant Renewal. (46:36)
  - b. Acceptance of Anonymous Donation (General). (47:25)
2. Planning/Community Development – Acceptance of Capital Improvement Plan (CIP). (48:00)
3. Information Technology – Request to Purchase Office 365. (48:28)
4. Leelanau County Towers –
  - a. Proposed Government Center Tower RFP Update. (49:13)
  - ~~b. EDA (Economic Development Authority) Grant Update.~~
5. Clerk's Office, Account Clerk Vacancy. (59:20)
6. Request to Host National Archives Display, Recognition of the 19<sup>th</sup> Amendment. (59:47)
7. Administration –
  - a. FY-2020 MAC Dues. (1:03:00)
  - b. Proposed Board Policy on Cash Management. (1:03:45)
  - c. Road Commission/Dam Authority/Board of Public Works – Appointments and Qualifications Procedure. (1:04:10)
    - i. Acceptance of Resignation Letter, Leelanau County Road Commissioner Tom Eckerle. (1:15:00)
    - ii. Draft Resolution to Condemn Racism in Leelanau County. (1:15:20)
  - d. CARES Act – First Responders Hazard Pay Premium Program. (1:30:57)
  - e. Community Development Block Grant (CDBG) Reimbursements. (2:06:54)
  - f. POAM (Police Officers Association of Michigan) Negotiations Update (recommended closed session). (2:11:10)

**REVIEW OF FINANCIALS (2:14:50)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (2:15:00)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

***PUBLIC COMMENT / COMMISSIONER COMMENTS (2:16:51)***

**APPROVAL OF FINANCIALS: (2:28:30)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Friday, August 21, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. Department Requests –
  - a. Sheriff's Office.
2. Phases II and III of the HVAC Project.
3. EVAPCO Cooling Options.
4. Review of Revenue and Expenditures.
5. Future Budget Work Sessions Topics.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Friday, September 4, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. Phases II and III of the HVAC Project.
2. EVAPCO Cooling Options.
3. Leelanau Clean Water Group.
4. Leland Dam Authority.
5. Judicial Budget Update.
6. Review of Revenues and Expenditures.
7. Future Budget Work Sessions Topics.

Public Comment

Commissioner Comment

Motion to Adjourn

William J. Bunek, Chairman

**NOTICE OF MEETING**

*A Special Session of the Leelanau County Board of Commissioners will be held on Friday, September 4, 2020, at 10:00 a.m., or immediately following the Budget Work Session, whichever is later. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. Government Center HVAC Project Proposal and Budget Options.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 8, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQGTglcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQGTglcTedF2qB8floC1GQ?view_as=subscriber)***

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE 0:00**

**ROLL CALL 0:28**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update **0:54**
- Northwest Michigan Community Action Agency Update **8:13** 2-12
- Veterans Affairs Update **44:20** 13-31

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS 1:14:45**

**PUBLIC COMMENT 1:15:25**

#### **ACTION ITEMS**

1. Benzie/Leelanau District Health Department – Early Childhood Program Update, Proposal. **1:29:12** 32-72
2. Sheriff's Office –
  - a. Request to Establish a LCSO Marine Safety Fund. **2:16:20** 73-74
  - b. Potential Renewal of Law Enforcement Agreement with Sutton Bay Village. **2:35:18** 75-80
  - c. Acceptance of CESF Grant Award, Purchase of Decontamination Units and Supplies. **2:38:15** 81-98
3. Prosecuting Attorney/Courts – Acceptance of CESF Grant Award, Computer Equipment Purchase. **2:38:55** 99-116
4. Planning/Community Development – RAP (Risk Avoidance Program) Grant Application, Aerial Photos. **2:40:25** 117-133
5. Equalization – Approval of 2020 L-4029 Tax Rate Request. **2:43:15** 134-135
6. Equalization/Treasurer – Potential Approval of Addendum for Title Search Services, A.S.K., Inc. **2:47:00** 136-138
7. Grant Updates – CARES Act Hazard Pay and Michigan Economic Development Corporation CDBG Grant. **3:13:39**
8. Leelanau County Towers – Proposed Government Center Tower RFP Update. **3:23:25**
9. Administration –
  - a. Indigenous Peoples Day – Thursday, October 1, 2020. **3:39:55** 139
  - b. Commissioner/Staff Professional Development Anti-Bias Training. **3:50:58**
  - c. Non-Union Personnel Policy Revisions. **3:57:45** 140-161
  - d. Road Commissioner Applications Review Update. **4:02:35**
  - e. Board Reorganization Options – **4:03:08**
    - i. Leland Dam Authority.
    - ii. Board of Public Works.

**REVIEW OF FINANCIALS 4:10:55**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT 4:16:25**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS 4:18:43**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Friday, September 11, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**AMENDED TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. Department Requests –
  - a. Probate/Family Court Staffing Request.
  - b. Sheriff’s Office Staffing Reorganization.
  - c. Register of Deeds Automation Fund Request.
2. Motor Pool Fund.
3. **Leelanau Clean Water Group Update.**
4. Government Center HVAC Project.
5. Review of Revenues and Expenditures.
6. Future Budget Work Sessions Topics.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*The Budget Work Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 15, 2020, at 4:00 p.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

***A live streaming of this meeting will be available for viewing via the following link –***  
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**TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. Department Requests – Sheriff’s Office Staffing Reorganization.
2. Review of Revenues and Expenditures.
3. Future Budget Work Sessions Topics.

Public Comment

Commissioner Comment

Motion to Adjourn

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 15, 2020, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

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### **TENTATIVE AGENDA**

**CALL TO ORDER (0:50)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:00)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Northern Lakes Community Mental Health Authority Presentation (1:25)

**APPROVAL OF BOARD MINUTES (15:23)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (19:38)**

**PUBLIC COMMENT (20:10)**

**ACTION ITEMS**

1. Benzie/Leelanau District Health Department – Early Childhood Program Proposal. (22:24)
2. Sheriff's Office –
  - a. Request to Establish a LCSO Marine Safety Fund. (35:15)
  - b. Potential Renewal of Law Enforcement Agreement with Sutton Bay Village. (36:10)
  - c. Acceptance of CESF Grant Award, Purchase of Decontamination Units and Supplies. (36:43)
3. Prosecuting Attorney/Courts – Acceptance of CESF Grant Award, Computer Equipment Purchase. (37:27)
  - a. *Family Court Acceptance of CESF Grant Award.* (39:05)
4. Planning/Community Development – RAP (Risk Avoidance Program) Grant Application, Aerial Photos. (38:10)
5. Equalization – Approval of 2020 L-4029 Tax Rate Request. (41:20)
6. Equalization/Treasurer – Potential Approval of Addendum for Title Search Services, A.S.K., Inc. (41:58)
7. Leelanau County Towers – Proposed Government Center Tower RFP Update. (43:12)
8. Administration –
  - a. Indigenous Peoples Day – Thursday, October 1, 2020. (44:04)
  - b. Non-Union Personnel Policy Revisions. (47:40)

**REVIEW OF FINANCIALS (48:36)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (48:46)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (56:16)**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS:**

- Amendments & Transfers (56:45)
- Claims and Accounts (57:07)
- Post Audit (57:27)

**ADJOURNMENT**



William J. Bunek, Chairman

## **NOTICE OF MEETING**

*A Special Session of the Leelanau County Board of Commissioners will be held on Friday, September 25, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

***A live streaming of this meeting will be available for viewing via the following link –***

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

- a. Proposed MERS Resolution Concerning Eligible Hazard Pay Stipends.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, October 6, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update
- Emergency Management/9-1-1 Update
- Michigan Court Administrator of the Year Award Recognition

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT**

**ACTION ITEMS**

1. Emergency Management –
  - a. Emergency Management Performance Grant Renewal. 2-17
  - b. Government Center Tower Update.
2. Update on Potential Contract with Agri-Valley Services, Internet Service Provider.
3. Equalization – Approval of the Leelanau County Apportionment Report, L-4402. 18
4. Planning/Community Development –
  - a. MSHDA Housing Grant Extension.
  - b. EPA Grant Consideration Update. 19
5. Information Technology – DLT Solutions Maintenance Contract Renewal (Backup/Recovery Software). 20-21
6. Leland Dam Authority – Proposed AT&T Contract Renewal. 22-23
7. Prosecuting Attorney – Title IV-E Grant Application. 24-38
8. Treasurer’s Office – Request to fill Deputy Treasurer Vacancy. 39-41
9. County Clerk –
  - a. Non-Union Uniform/Gun Allowance Request. 42
  - b. Additional MERS Payment. 43
  - c. MIDC (Michigan Indigent Defense Commission) FY 2021 Grant Contract Renewal. 44-78
10. Administration –
  - a. Review and Update of Early Childhood Contract with Benzie/Leelanau District Health Department. 79-85
  - b. 2021 Budget and 2021 Appropriations Act Resolution Recommendation. 86-93
  - c. Airport Governance Update.
  - d. Michigan Economic Development Corporation CDBG (Community Development Block Grant) Resolution. 94-95
  - e. Road Commissioner Vacancy Update, *under separate cover.*
  - f. Non-First Responder Hazard Pay Options.
  - g. Update on W. G. Wizinsky v. Leelanau County, et al (CN 1904249), *recommended closed session.*

**REVIEW OF FINANCIALS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

*A Building Safety Committee meeting of the Leelanau County Board of Commissioners will be held on Thursday, October 8, 2020, at 3:00 p.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

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**TENTATIVE AGENDA**

Call to Order by Chair

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. Approval of February 5, 2019, Minutes.
2. 2020 Budget Update.
3. Affordable Housing Permit Fee.
4. Construction Board of Appeals – Deadline Date.
5. Personnel Update.

Public Comment

Commissioner Comment

Motion to Adjourn

## **NOTICE OF MEETING**

A Joint Study Session of the Grand Traverse County Board of Commissioners, the Leelanau County Board of Commissioners, and the Northwestern Regional Airport Commission will be held on Tuesday, October 13, 2020, at 2:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

### **AGENDA**

- A. **Roll Call:** Leelanau County  
Grand Traverse County  
Northwestern Regional Airport Commission
  
- B. **Welcome Statements:**  
Chairman William Bunek, Leelanau County  
Chairman Rob Hentschel, Grand Traverse County  
Chairman Douglas DeYoung, Northwestern Regional Airport Commission
  
- C. **Review and Approval of the Agenda and Rules of Order and Rules for Public Comment:**  
Leelanau County  
Grand Traverse County  
Northwestern Regional Airport Commission

**Rules of Order:** The purpose of this study session as requested by Leelanau and Grand Traverse Counties is to review a sample of Articles of Incorporation for a potential Airport Authority to govern the Cherry Capital Airport and/or a review a sample of an Operating Agreement for potential amendments to continue governance as an Airport Commission.

The physical locations of this study session will be both:  
Leelanau County Government Center, 8527 E. Government Center Dr., Suttons Bay, MI, 49682, and  
Grand Traverse County Governmental Center 400 Boardman Ave., Traverse City, MI 49684.

The meeting will also be held remotely in the interest of public health and safety. Video technology will be utilized, which will allow the Commissioners to see and communicate with any other Commissioner in attendance and any member of the public or staff attending and shall allow any Commissioner, any member of the public, or staff attending to see the Commissioners and communicate with the Commissioners.

A live streaming of this meeting will be available for viewing via the following link – [https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

The ability to jointly meet for this purpose is to make it easier to work together effectively and to help Commissioners as joint owners of the Cherry Capital Airport accomplish the goal of airport governance. All members have equal rights, privileges and obligations. Each Chairman will ensure its members will be heard. The Chairmen for Leelanau County, Grand

Traverse County, and the Northwestern Regional Airport Commission will lead the meeting. During the appropriate time for discussion, each member of their respective Commission will notify their respective Chairman if they would like to be heard. The respective Chairman will then call each member from their respective commissions requesting to be heard in an alternating fashion in the following order: Leelanau County; Grand Traverse County; Northwestern Regional Airport Commission.

D. Public Comment:

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Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

Dan Ahrns	<a href="mailto:dan.ahrns@tvairport.com">dan.ahrns@tvairport.com</a>
Mike Coco	<a href="mailto:mike.coco@tvairport.com">mike.coco@tvairport.com</a>
Doug DeYoung	<a href="mailto:doug.deyoung@tvairport.com">doug.deyoung@tvairport.com</a>
Rob Hentschel	<a href="mailto:rob.hentschel@tvairport.com">rob.hentschel@tvairport.com</a>
Tom Kern	<a href="mailto:tom.kern@tvairport.com">tom.kern@tvairport.com</a>
Steve Plamondon	<a href="mailto:steve.plamondon@tvairport.com">steve.plamondon@tvairport.com</a>
Debra Rushton	<a href="mailto:debra.rushton@tvairport.com">debra.rushton@tvairport.com</a>

In addition, you may submit any comments that you have prior to the close of the meeting to the following address:

Northwestern Regional Airport Commission  
727 Fly Don't Drive  
Traverse City, MI 49686  
Email: [admin@tvairport.com](mailto:admin@tvairport.com)

Each Commission will conduct public comment per their respective bylaws or rules relating to public comment. A member of the public may choose to speak either during their respective county's public comment period or during another public comment period, but shall not be permitted to speak more than one time per public comment agenda item. The first designated public comment shall be taken in the following order:

Leelanau County  
Grand Traverse County  
Northwestern Regional Airport Commission

E. New Business:

1. Study Session – Airport Governance Options
  - a. Overview – Douglas DeYoung, NRAC
  - b. Request by both Grand Traverse and Leelanau Counties to review a sample of Articles of Incorporation – Airport Authority and Review of potential Amended and Restated Operating Agreement - Airport Commission – Karrie Zeits, Airport Attorney - Sondee, Racine, and Doren, PLC
  - c. Discussion – Nate Alger, Grand Traverse County Administrator, and Chet Janik, Leelanau County Administrator
  - d. Next Steps – Kevin Klein, Airport Director

F. Public Comment: *(See rules and procedure above)*

Leelanau County  
Grand Traverse County  
Northwestern Regional Airport Commission

G. Commissioner Comment:

Leelanau County  
Grand Traverse County  
Northwestern Regional Airport Commission

H. Adjournment:

Leelanau County  
Grand Traverse County  
Northwestern Regional Airport Commission

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Annual Session of the Leelanau County Board of Commissioners will be held on Tuesday, October 13, 2020, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

Recognition of the Michigan Court Administrator of the Year Award  
Eighty-Sixth District Court Department Update

**APPROVAL OF BOARD MINUTES**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT**

**PUBLIC BUDGET HEARING**

Recess Statutory Annual Meeting and Open Public Budget Hearing  
Final Staff Reports  
Public Comment  
Close Public Budget Hearing and Resume Statutory Annual Meeting

**ACTION ITEMS**

1. Emergency Management –
  - a. Emergency Management Performance Grant Renewal.
  - b. Government Center Tower Update.
2. Potential Contract with Agri-Valley Services, Internet Service Provider.
3. Equalization – Approval of the Leelanau County Apportionment Report, L-4402.
4. Planning/Community Development – EPA Grant Consideration Update.
5. Information Technology – DLT Solutions Maintenance Contract Renewal (Backup/Recovery Software).
6. Leland Dam Authority – Proposed AT&T Contract Renewal.
7. Prosecuting Attorney – Title IV-E Grant Application.
8. Treasurer’s Office – Request to fill Deputy Treasurer Vacancy.
9. County Clerk –
  - a. Non-Union Uniform/Gun Allowance Request.
  - b. Additional MERS Payment.
  - c. MIDC (Michigan Indigent Defense Commission) FY 2021 Grant Contract Renewal.
10. Administration –
  - a. Early Childhood Contract with the Benzie/Leelanau District Health Department.
  - b. 2021 Budget and 2021 Appropriations Act Resolution Recommendation.
  - c. Michigan Economic Development Corporation CDBG (Community Development Block Grant) Resolution.
  - d. Non-First Responder Hazard Pay Options.

**REVIEW OF FINANCIALS**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS:**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Monday, October 26, 2020, at 9:00 a.m., via Zoom (due to COVID) and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

***(Please silence all electronic/cellular devices)***

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

**Purpose of the Public Hearing:**

Public Comment on the Michigan Economic Development Corporation CDBG (Community Development Block Grant).

Adjournment



William J. Bunek, Chairman

## **NOTICE OF MEETING**

*A Special Session of the Leelanau County Board of Commissioners will be held on Monday, October 26, 2020, at 9:30 a.m. or immediately following the Public Hearing, whichever is later. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)***

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

- a. EDA (Economic Development Administration) Grant.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **NOTICE OF MEETING**

The Leelanau County Board of Commissioners will be holding a Study Session on Anti-Bias Training at 9:00 a.m. on Thursday, November 5, 2020, via Zoom and in the Commissioner Meeting Room of the Leelanau County Government Center, 8527 E. Government Center Dr., Suttons Bay, Michigan. Because all Department Heads have been invited to attend this session, the Public is invited to participate via the YouTube link (see below).

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

#### **Discussion Item –**

##### **Anti-Bias Training:**

Dr. Diane Carpenter Emling, Professor Emeritus, Northwestern Michigan College.

Panel: Holly Bird

Marshall Collins

Beatriz Cruz

Melissa Petoskey

Q & A – Commissioners, Department Heads, and Elected Officials

Public Comment

Board Member Comment

Motion to Adjourn

William J. Bunek, Chairman

## **NOTICE OF MEETING**

*A Special Session of the Leelanau County Board of Commissioners will be held on Monday, November 9, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan*

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.mi.us](mailto:clerk@co.leelanau.mi.us)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

- a. Road Commissioner Appointment.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 10, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**

[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (2:23)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (2:56)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (3:24)
- Leelanau County Family Coordinating Council Update (16:00) 2-6
- Department of Health and Human Services Update, *no handout* (26:52)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (31:52)**

**PUBLIC COMMENT (32:50)**

**ACTION ITEMS**

1. Airport Governance Update/Proposal. (46:58) 7-19
2. Sheriff's Office –
  - a. Approval of Annual Patrol Car Purchase. (1:14:20) 20-27
  - b. Corrections Sergeant Promotion. (1:15:10) 28
3. Information Technology – Dell Servers Maintenance Renewal Agreements. (1:17:50) 29-31
4. Solid Waste Council – Update on Firm Selection for Engineer Work at New Recycling Site. (1:20:05) 32-36
5. Equalization –
  - a. Approval of Revised 2020 County Apportionment Report, L-4402. (1:28:34) 37-44
  - b. County Designated Assessor. (1:29:49) 45-52
6. Anti-Bias Training Update/Next Steps. (1:53:20)
7. County Clerk –
  - a. Renewal Agreement with Rehmann Robson, LLC, for ACA Forms Preparation. (2:04:05) 53-59
  - b. Year End Adjustments. (2:06:07) 60
8. Administration – Update on Potential Lease or Purchase of Folder/Inserter/Sealer, *under separate cover*. (2:08:04)
9. Potential Septic Ordinance, *Commissioner Ansonge*. (2:16:18)
10. Administration –
  - a. Grand Traverse Band 2% Allocation Requests –
    - i. 86<sup>th</sup> District Court – Audio/Video Recording Equipment, \$24,750. (2:18:50) 61-67
    - ii. Probate and Family Court – Safe Haven, \$5,000. (2:20:36) 68-76
    - iii. Planning/Community Development – Aerials, \$10,000. (2:21:30) 77-84
    - iv. Solid Waste Council – Tire Recycling, \$10,000. (2:22:22) 85-91
    - v. Senior Services – Leelanau Christian Neighbors, Food Pantry/Neighborhood Assistance Ministry, \$20,600. (2:22:51) 92-97
    - vi. Treasurer – Habitat For Humanity, \$75,000. (2:32:38) 98-103
    - vii. **Late Addition #1 – Anti-Racism Training/Development, *Commissioner Wessell*. (2:30:43)**
  - b. Vehicle Auction Update. (2:33:02)
  - c. Retired Vehicle Transfer/Purchase – Senior Services. (2:33:56) 104
  - d. Potential Extension of Resolution #2020-013, Resolution Authorizing a Moratorium on County Hiring, Creation of New Positions, and Filling of Vacant Positions. (2:50:20) 105-106
  - e. Subscription to SurveyMonkey for COVID-19 Compliance Questionnaire/Surveys. (2:51:00) 107
  - f. Set Date for the Committee of the Whole Session to recommend candidates for Boards and Commissions. (2:52:30)
  - g. Draft Resolution on Approval of Remote Meetings. (2:55:40) 108-110
  - h. Draft Resolution in Honor of Veterans Day. (2:56:42) 111
  - i. **Discussion on MMRMA Letter concerning Sheriff's Office Staffing, *Commissioner Wessell*. (2:57:05)** 112-113

**REVIEW OF FINANCIALS (3:19:57)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:22:17)**

**PUBLIC COMMENT (3:22:22)**

**COMMISSIONER COMMENTS (3:25:09)**

**APPROVAL OF FINANCIALS**

- Amendments & Transfers (3:26:38)
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts (3:27:00)
- Post Audit (3:27:16)

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 17, 2020, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@co.leelanau.gov](mailto:clerk@co.leelanau.gov)

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL (1:32)**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (1:55)**

#### **APPROVAL OF BOARD MINUTES (6:55)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (7:36)**

#### **PUBLIC COMMENT (26:30)**

#### **ACTION ITEMS**

1. Airport Governance Update/Proposal. (29:30)
2. Sheriff's Office –
  - a. Approval of Annual Patrol Car Purchase. (37:22)
  - b. Corrections Sergeant Promotion. (38:40)
3. Information Technology – Dell Servers Maintenance Renewal Agreements. (39:44)
4. Solid Waste Council – Firm Selection for Engineer Work at New Recycling Site. (40:27)
5. Equalization –
  - a. Approval of Revised 2020 County Apportionment Report, L-4402. (42:35)
  - b. County Designated Assessor. (43:20)
6. Anti-Bias Training Next Steps. (43:50)
7. County Clerk –
  - a. Renewal Agreement with Rehmann Robson, LLC, for ACA Forms Preparation. (1:13:45)
  - b. Year End Adjustments. (1:14:24)
8. Administration –
  - a. Purchase of FPI 4730 Folder/Inserter/Sealer, Automated Business Equipment. (1:15:05)
  - b. FPI 4730 Folder/Inserter/Sealer Maintenance Agreement with Automated Business Equipment. (1:15:47)
9. Potential Septic Ordinance. (1:16:25)
10. Administration –
  - a. Grand Traverse Band 2% Allocation Requests – (1:35:31)
    - i. 86<sup>th</sup> District Court – Audio/Video Recording Equipment, \$24,750.
    - ii. Probate and Family Court – Safe Haven, \$5,000.
    - iii. Planning/Community Development – Aerials, \$10,000.
    - iv. Solid Waste Council – Tire Recycling, \$10,000.
    - v. Senior Services – Leelanau Christian Neighbors, Food Pantry/Neighborhood Assistance Ministry, \$20,600.
    - vi. Treasurer – Habitat For Humanity, \$75,000.
    - vii. Anti-Racism Training/Development.
  - b. Vehicle Auction Bid Awards, *under separate cover*. (1:37:41)
  - c. Potential Extension of Resolution #2020-013, Resolution Authorizing a Moratorium on County Hiring, Creation of New Positions, and Filling of Vacant Positions. (1:39:42)
  - d. Subscription to SurveyMonkey for COVID-19 Compliance Questionnaire/Surveys. (1:45:28)
  - e. Resolution on Approval of Remote Meetings. (1:46:12)
  - f. Resolution in Honor of Veterans Day. (1:47:25)
  - g. Discussion on MMRMA Letter concerning Sheriff's Office Staffing. (1:48:33)

#### **REVIEW OF FINANCIALS (1:50:09)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:56:12)**

#### **PUBLIC COMMENT (1:56:28)**

#### **COMMISSIONER COMMENTS**

#### **APPROVAL OF FINANCIALS: (2:01:00)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Thursday, December 3, 2020, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

### **Purpose of Meeting – Committee of the Whole:**

- Boards and Commissions – Review of Vacancies and Potential Recommendations.

Public Comment

Commissioner Comment

Motion to Adjourn

## **NOTICE OF MEETING**

A Senior Services Advisory Committee Meeting will be held on Thursday, December 3, 2020, at 10:30 a.m., or immediately following the Committee of the Whole Session, whichever is later, via Zoom (due to COVID) and in person in the Board of Commissioners Meeting Room, in the Leelanau County Government Center, Suttons Bay, Michigan

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[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Meeting Minutes – January 24, 2020

Approval of Agenda and Late Additions/Deletions

Public Comment

### **Action Items:**

1. 2020 Budget Review.
2. Potential Retired Vehicle Acquisition.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

## **NOTICE OF MEETING**

A Building Safety Committee Meeting will be held on Monday, December 7, 2020, at 9:00 a.m., via Zoom (due to COVID) and in person in the Board of Commissioners Meeting Room, in the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Meeting Minutes – October 8, 2020

Approval of Agenda and Late Additions/Deletions

Public Comment

### **Action Items:**

1. 2020 Budget Review.
2. Personnel Update.
3. Deadline/Timeline for Appeals to the Construction Board of Appeals.
4. Single Permit Fee for Affordable Houses.
5. After The Fact Permit Fee.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn



**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 8, 2020, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan; Maximum Occupancy Limited to 10 persons

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (0:53)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (2:05)
- Planning/Community Development Updates (Including All Affected Boards), *under separate cover.* (9:30)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT (24:23)**

**ACTION ITEMS**

1. Grand Traverse Band of Ottawa and Chippewa Indians Request. (41:53) 2-32
2. 2021 Blue Cross/Blue Shield Contract Renewal, *under separate cover.* (1:25:00)
3. County Staffing Requests –
  - a. Sheriff’s Office: (1:56:48) 33-34
    - i. Hire One (1) Full-time Law Enforcement Deputy (due to resignation), Effective Immediately.
    - ii. Promote Law Enforcement Lieutenant to Undersheriff, Effective February 13, 2021.
    - iii. Promote One (1) Law Enforcement Sergeant to Lieutenant.
    - iv. Promote One (1) Law Enforcement Deputy to Sergeant.
    - v. Hire One (1) Full-Time Law Enforcement Deputy.
  - b. Register of Deeds: (2:03:35)
    - i. Hire One (1) Full-time Chief Deputy Register of Deeds, Effective January 1, 2021. 35-38
      - a. Hourly Rate Adjustment Request. 39-41
      - ii. Hire One (1) Full-time Deputy Register of Deeds, Effective January 1, 2021. 42-45
    - c. Building Safety Personnel Update: (2:12:00) 46
      - i. Hire One (1) Full-Time Building Official.
      - ii. Hire One (1) Full-Time Electrical Inspector, Effective February 8, 2021.
4. Sheriff’s Book Purchase Clarification/Concern, *Commissioner Rentenbach.* (2:14:40)
5. Monumentation/Remonumentation – Acceptance of 2021 Grant. (2:38:05) 47-59
6. Information Technology – (2:39:24)
  - a. KnowB4 Subscription Renewal. 60-62
  - b. DLT Rapid Recovery Maintenance Renewal. 63-65
  - c. Subscription to SafetyNet “NetWatcher” Network Monitoring System. 66-71
7. Leland Dam Authority – Dam Gate Assembly Recommendation. (2:46:46) 72-76
8. Emergency Management – Closed Point-Of-Dispensing Agreement (COVID-19). (2:50:04) 77-81
9. Parks and Recreation Commission – Yellowstone Groomer Update. (3:23:23)
10. Anti-Bias Processing, *no handout.* (4:01:37)
11. Potential Septic Ordinance. (4:40:17) 82-94
12. Retired Patrol Vehicle Auction Bid Awards Update. (5:42:42)
13. Boards and Commissions Recommendations, *under separate cover.* (6:04:36)
14. County Clerk –
  - a. Motor Pool Fund, Request to Revise Vehicle Mileage Charges. (6:32:35) 95
  - b. Secondary Road Patrol Grant, Approval of Supplemental Funding. (6:35:29) 96-98
15. Administration –
  - a. Letter of Understanding, FOPLC-Dispatchers Unit. (3:16:55) 99-100
  - b. Renewal of 2021 Master Copier Agreements with Netlink Business Solutions, *under separate cover.* (6:36:45)
  - c. Airport Governance Update. (6:39:51)
  - d. Polycom Purchase. (6:41:46) 101-108

**REVIEW OF FINANCIALS (6:44:54)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (6:51:29)**

**PUBLIC COMMENT (6:51:38)**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS (7:00:00)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, December 15, 2020, at 6:30 p.m., via Zoom (due to COVID) and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

***If you would like to provide comment during the meeting, there are two options:***

You can participate via Zoom – Meeting ID is 854 4546 6124, or

You can watch the livestreamed video and call in during public comment, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the start of the meeting, and can be addressed to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

***(Please silence all electronic/cellular devices)***

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## **AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

### **Purpose of the Public Hearing:**

Public Comment on the proposed Airport Regional Authority.

Adjournment

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 15, 2020, at 7:00 p.m., and due to COVID, via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

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**TENTATIVE AGENDA****CALL TO ORDER****PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE****ROLL CALL (:50)****COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (1:28)****APPROVAL OF BOARD MINUTES (3:10)****APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (4:48)****PUBLIC COMMENT (5:48)****ACTION ITEMS**

1. Grand Traverse Band of Ottawa and Chippewa Indians Requests –
  - a. Approval of Resolution of Support for a Fifth Amendment Claim of the Grand Traverse Band of Ottawa and Chippewa Indians. (19:19)
  - b. Approval of Letter in Support of Fifth Amendment Resolution. (29:38)
  - c. Airport Governance Recommendation (moved from #13.c.) (30:50)
  - d. Late Addition #1 – E Three, Inc., Request. (1:00:57)
2. 2021 Blue Cross/Blue Shield Contract Renewal. (1:08:57)
3. County Staffing Requests –
  - a. Sheriff's Office: (1:09:35)
    - i. Hire One (1) Full-time Law Enforcement Deputy (due to resignation), Effective Immediately.
    - ii. Promote Law Enforcement Lieutenant to Undersheriff, Effective February 13, 2021.
    - iii. Promote One (1) Law Enforcement Sergeant to Lieutenant.
    - iv. Promote One (1) Law Enforcement Deputy to Sergeant.
    - v. Hire One (1) Full-Time Law Enforcement Deputy.
  - b. Register of Deeds:
    - i. Hire One (1) Full-time Chief Deputy Register of Deeds, Effective January 1, 2021. (1:10:55)
      - a. Hourly Rate Adjustment Request.
    - ii. Hire One (1) Full-time Deputy Register of Deeds, Effective January 1, 2021. (1:11:45)
  - c. Building Safety Personnel Update: (1:12:10)
    - i. Hire One (1) Full-Time Building Official.
    - ii. Hire One (1) Full-Time Electrical Inspector, Effective February 8, 2021.
4. Monumentation/Remonumentation – Acceptance of 2021 Grant. (1:12:36)
5. Information Technology – (1:13:05)
  - a. KnowB4 Subscription Renewal.
  - b. DLT Rapid Recovery Maintenance Renewal.
  - c. Subscription to SafetyNet "NetWatcher" Network Monitoring System.
6. Leland Dam Authority – Dam Gate Assembly Recommendation. (1:14:44)
7. Emergency Management – Closed Point-Of-Dispensing Agreement (COVID-19). (1:31:35)
8. Parks and Recreation Commission –
  - a. Yellowstone Groomer Purchase. (1:34:16)
  - b. Old Settlers Park Grub Shack –
    - i. Approval of Invoice for Engineering Work. (1:43:16)
    - ii. Approval of Invoice for Additional Materials, Labor. (1:58:44)
9. Potential Septic Ordinance Update. (2:04:00)
10. Retired Patrol Vehicle Update. (2:18:09)
11. Boards and Commissions Recommendations. (2:19:10)
12. County Clerk –
  - a. Motor Pool Fund, Request to Revise Vehicle Mileage Charges. (2:23:08)
  - b. Secondary Road Patrol Grant, Approval of Supplemental Funding. (2:23:54)
13. Administration –
  - a. Letter of Understanding, FOPLC-Dispatchers Unit. (2:24:46)
  - b. Renewal of 2021 Master Copier Agreements with Netlink Business Solutions. (2:26:55)
  - c. Polycom Purchase. (2:28:04)

**REVIEW OF FINANCIALS (2:33:56)****COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS****SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:34:48)****PUBLIC COMMENT (2:36:12)****COMMISSIONER COMMENTS****APPROVAL OF FINANCIALS: (2:44:21)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Wednesday, December 30, 2020, at 1:00 p.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **Purpose of Meeting – Discussion/Potential Action:**

- a. Approval of Minutes.
- b. Approval of Claims and Accounts.
- c. Approval of Budget Amendments and Fund Transfers.
- d. Potential Resolution on County's State of Emergency/Remote Meetings.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**