

## **NOTICE OF MEETING**

The Leelanau County Board of Commissioners will hold its Organizational Session on Tuesday, January 5, 2021, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)***

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL**

#### **PUBLIC COMMENT**

#### **AGENDA ADDITIONS OR DELETIONS**

#### **APPROVAL OF AGENDA**

#### **ACTION ITEMS:**

#### **PAGE NO.**

1. Election of Chairman, Two-Year Term.
2. Election of Vice-Chairman, One-Year Term.
3. Approval of 2021 Rules of Order and Procedure. 2-17
4. Approval of 2021 Meeting Schedule. 18
5. Continuation of Monthly Update from Individual Departments and Agencies. 19
6. Commissioner Appointments to Boards, Commissions, Committees, and Authorities. 20
7. Commissioner Appointments to Standing Committees. 21
8. Matt Njordford, Cohl, Stoker, and Toskey, PC – County Governance/Open Meetings Act (OMA) Overview *(under separate cover)*.
9. 2021 Goals Discussion.

#### **PUBLIC COMMENT**

#### **COMMISSIONER COMMENTS**

#### **MOTION TO ADJOURN**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 12, 2021, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (:58)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:22)**

**PUBLIC COMMENT (4:15)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

**PAGE #**

- Administrator Update (11:00)
- Drain Commission Update (44:00)
- Conservation District Update (1:11:15)

**ACTION ITEMS**

- |  |       |
|--|-------|
| 1. Conservation District, 2021 Work Orders – (1:25:00)   | 2-5   |
| a. Conservation Education and Technical Assistance (#1).   |       |
| b. Soil Erosion and Sedimentation Control (#2).  |       |
| c. Water Quality Monitoring (#3).  |       |
| 2. Leelanau County Sheriff’s Office – (1:29:06)  |       |
| a. Transfer of Ownership of Sheriff’s K-9 Dog.   | 6     |
| b. Advance Correctional Healthcare Contract Renewal.   | 7     |
| 3. 2021 Board Goals, <i>under separate cover.</i> (1:33:05)  |       |
| 4. Review of Anti-Bias Resolution. (1:54:38)   | 8     |
| 5. 2021 Board Rules of Order and Procedure, <i>revised.</i> (2:24:06)  | 9-24  |
| 6. Information Technology – (2:27:40)  |       |
| a. Potential Renewal of Barracuda Essentials Maintenance from Rehmann.   | 25-28 |
| b. Potential Update/Renewal of Duo Authentication Subscription.  | 29-32 |
| 7. Building Safety – Request to Fill Secretary Vacancy. (2:38:35)  | 33    |
| 8. Building Services Committee Recommendations – (2:40:32)   |       |
| a. Late Fees.  | 34    |
| b. Construction Board of Appeals, Deadline for Appeals.  | 35-36 |
| 9. Leland Dam Authority – Dam Gate Assembly Update. (2:52:00)  | 37-53 |
| 10. County Clerk – MERS Defined Benefit Plan Adoption Agreement Addendum, <i>under separate cover.</i> (2:58:51) |       |
| 11. Administration –   |       |
| a. Temporary Emergency Leave Policy Recommendation. (3:07:00)  | 54-56 |
| b. MMRMA Renewal. (3:19:42)  | 57-61 |
| c. Septic Records Update. (3:20:58)  |       |
| d. <i>Late Agenda Item #1 – Potential Health Department Funding.</i> (3:36:20)                                   |       |

**REVIEW OF FINANCIALS (3:38:25)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (3:45:22)**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS (3:54:12)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 19, 2021, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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### **CORRECTED TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL (1:20)**

#### **APPROVAL OF BOARD MINUTES (2:12)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:45)**

#### **PUBLIC COMMENT (3:17)**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (19:20)**

#### **ACTION ITEMS**

1. Conservation District, 2021 Work Orders – (23:03)
  - a. Conservation Education and Technical Assistance (#1).
  - b. Soil Erosion and Sedimentation Control (#2).
  - c. Water Quality Monitoring (#3).
2. Leelanau County Sheriff's Office –
  - a. Transfer of Ownership of Sheriff's K-9 Dog. (24:37)
  - b. Advance Correctional Healthcare Contract Renewal. (25:20)
3. 2021 Board Goals. (26:21)
4. Information Technology –
  - a. Potential Renewal of Barracuda Essentials Maintenance from Rehmann. (57:10)
  - b. Potential Update/Renewal of Duo Authentication Subscription. (57:53)
5. Building Safety – Request to Fill Secretary Vacancy. (58:46)
6. Building Services Committee Recommendations – (59:10)
  - a. Late Fees.
  - b. Construction Board of Appeals, Deadline for Appeals.
7. Leland Dam Authority –
  - a. Approval of Dam Gate Assembly Project with Fisher Contracting. (1:00:00)
  - b. Transfer of Funds. (1:00:41)
8. County Clerk – MERS Defined Benefit Plan Adoption Agreement Addendum. (1:01:49)
9. Administration –
  - a. Temporary Emergency Leave Policy Recommendation. (1:06:00)
  - b. MMRMA Renewal. (1:06:27)
  - c. Septic Records Update. (1:07:23)
  - d. Benzie/Leelanau District Health Department, Funding Assistance. (1:39:32)
  - e. Northwest Regional Airport Authority Membership Update (Recommended Late Addition). (1:45:00)

#### **REVIEW OF FINANCIALS (2:05:02)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

#### **PUBLIC COMMENT (1:56:19)**

#### **COMMISSIONER COMMENTS (2:08:56)**

#### **APPROVAL OF FINANCIALS: (2:17:41)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

## **NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Thursday, January 28, 2021, at 1:00 p.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

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## **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

### **Action Items:**

1. Election of Officers.
2. Law Enforcement Center Bond Options.
3. Temporary Staffing Pay Scale.
4. Audit Schedule.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Chairman

**NOTICE OF MEETING**

A **Special Committee of the Whole Session** of the Leelanau County Board of Commissioners will be held on Wednesday, February 3, 2021, at 9:00 a.m., via Zoom and in-person in the Commissioner Meeting Room, of the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. 2021 Board Goals – Potential Recommendations.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, February 9, 2021, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:15)**

**PUBLIC COMMENT (2:20)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (59:50)
- Sheriff’s Office Update (2:00:42)
- Prosecuting Attorney’s Office Update (2:26:00) 2-17

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:52:42)**

**ACTION ITEMS**

1. Sheriff’s Office – Approval of DNR Marine Safety Grant Program Application. (2:58:35) 18
- ~~2. Oak Wilt Blight Update, Commissioner Wessell. [Move to a future date, TBD] ~~19-22~~~~
3. Government Center HVAC/Structural Systems Update. (2:59:22)
4. Committee of the Whole/Goals Recommendation. (3:20:39) 23-25
5. Septic Records Update. (3:35:12) 36
6. Pilot Septic Systems Program Options, Commissioner Allgaier. (4:05:31)
7. Leland Dam Authority Recommendation. (4:59:36) 55-59
8. Great Barrington Declaration Resolution, Chairman Bunek. (5:03:20) 77
9. Senior Services – Area Agency on Aging of NW Michigan, MIPPA Contract Renewal. (5:24:38) 26
10. Register of Deeds – Tyler Technologies Historical Documentation Upload. (5:26:04) 27-32
11. Planning/Community Development –
  - a. Request to fill Secretary Vacancy. (5:28:17) 33
  - b. MiSAIL (Michigan Statewide Authoritative Imagery Lidar) Program Agreement, 2021 Spring Aerials. (5:29:05) 34
12. Equalization – Recap of L-4018. (5:30:50) 35
13. Information Technology – Replacement Copier for 86<sup>th</sup> District Court, Netlink Business Solutions. (6:10:00) 37-38
14. Approval of 2021 County Board Rules of Order and Procedure. (6:12:12) 39-54
15. County Clerk – Records Preservation/Microfilming. (6:33:12) 60-75
16. Finance/Audit Committee Recommendations –
  - a. Temporary Support Staff Compensation. (6:34:24) 76
  - b. Law Enforcement Center Bond Options, under separate cover. (6:36:30)
17. Boards and Commissions – (6:43:48) 78
  - a. Appointment to the Northern Lakes Community Mental Health Authority. 79-91
  - b. Appointment to Parks and Recreation Commission. 92-129
18. Administration –
  - a. Acceptance of Grand Traverse Band 2% Allocation Awards, December 2020 Cycle. (6:49:28) 130
  - b. Substance Abuse Prevention Coalition – Contract Renewal, Consultant Greg McMorrow. (6:50:58) 131-139
  - c. Benzie/Leelanau District Health Department Funding Assistance. (6:53:24)
  - d. First Responder Recognition Resolution. (6:54:19) 140

**REVIEW OF FINANCIALS (6:55:36)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (6:56:02)**

**PUBLIC COMMENT (6:56:10)**

**COMMISSIONER COMMENTS (7:01:14)**

**APPROVAL OF FINANCIALS (7:04:30)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, February 16, 2021, at 7:00 p.m., via both Zoom and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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### **AMENDED TENTATIVE AGENDA**

**CALL TO ORDER** (:40)

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL** (1:14)

**APPROVAL OF BOARD MINUTES** (1:45)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (2:40)

**PUBLIC COMMENT** (3:55)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Steve Currie, Executive Director, Michigan Association of Counties (MAC) (16:31)
- **Leelanau County Road Commission** (31:00)

**ACTION ITEMS**

1. **Finance/Audit Committee Recommendations –**
  - a. **Law Enforcement Center Bond Options, under separate cover.** (57:26)
2. Sheriff's Office – Approval of DNR Marine Safety Grant Program Application. (1:04:00)
3. Government Center HVAC/Structural Systems Update. (1:04:36)
4. Committee of the Whole/Goals Recommendation. (1:06:51)
5. **Pilot Septic Systems Program Options, Commissioner Allgaier.** (1:07:35)
6. Septic Records Update. (1:13:46)
7. Senior Services – Area Agency on Aging of NW Michigan, MIPPA Contract Renewal. (1:41:25)
8. Leland Dam Authority Recommendation. (1:42:09)
9. Register of Deeds – Tyler Technologies Historical Documentation Upload. (1:43:00)
10. Planning/Community Development –
  - a. Request to fill Secretary Vacancy. (1:44:06)
  - b. MiSAIL (Michigan Statewide Authoritative Imagery Lidar) Program Agreement, 2021 Spring Aerials. (1:44:26)
11. Information Technology – Replacement Copier for 86<sup>th</sup> District Court, Netlink Business Solutions. (1:44:54)
12. Approval of 2021 County Board Rules of Order and Procedure. (1:45:40)
13. County Clerk – Records Preservation/Microfilming. (2:11:50)
14. Finance/Audit Committee Recommendations –
  - a. Temporary Support Staff Compensation. (2:12:55)
15. Boards and Commissions –
  - a. Appointment to the Northern Lakes Community Mental Health Authority. (2:13:32)
  - b. Appointment to Parks and Recreation Commission. (2:14:00)
16. Administration –
  - a. Acceptance of Grand Traverse Band 2% Allocation Awards, December 2020 Cycle. (2:14:55)
  - b. Substance Abuse Prevention Coalition – Contract Renewal, Consultant Greg McMorro. (2:15:25)
  - c. Benzie/Leelanau District Health Department Funding Assistance. (2:16:10)
  - d. First Responder Recognition Resolution. (2:16:16)

**REVIEW OF FINANCIALS** (2:17:40)

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS** (2:17:48)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (2:17:54)

**PUBLIC COMMENT** (2:18:00)

**COMMISSIONER COMMENTS** (2:23:31)

**APPROVAL OF FINANCIALS:** (2:27:15)

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (1:00)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:28)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT (3:46)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (6:49)
- Bay Area Transportation Authority (BATA) Update *(under separate cover)* (23:22)
- Board of Public Works Update *(MOVED TO 3/16/21 REGULAR SESSION)*
- Leland Dam Authority Update *(no attachment)* (51:20) 2-13

**ACTION ITEMS**

1. Mutual Aid Agreement with the National Park Service – (1:03:30)
  - a. Dispatch Services. 14-22
  - b. Sheriff’s Office.
  - c. Sheriff’s Office – Marine Patrol, 2021 Seasonal Staffing. (1:06:07) 23-32
2. Oak Wilt Blight Update, Commissioner Wessell. (1:09:53) 33-37
3. Emergency Management –
  - a. Potential Renewal of 9-1-1 Surcharge. (1:48:33) 38-39
  - b. Dispatcher Vacancy. (1:52:36) 40
4. Planning/Community Development – 2021 Scrap Tire Grant Application. (1:53:38) 41-49
5. Parks and Recreation Recommendation – Contract with Savin Lake Services, Pond Weed Eradication. (1:56:46) 50-53
6. Prosecuting Attorney – Assistant Prosecuting Attorney, Proposed Salary Adjustment. (2:08:03) 54-61
7. Senior Services –
  - a. Contract with Leelanau Christian Neighbors. (2:34:47) 62
  - b. Acceptance of Area Agency on Aging of Northwest Michigan Donation, MIPPA Project. (2:39:10) 63
8. Septic Records Pilot Program Update. (2:40:20)
9. Electronic/Cellular Device Etiquette Policy. (2:50:11) 64-65
10. Virus Resolution, Commissioner Bunek. (2:52:32) 66
11. Administration –
  - a. Benzie/Leelanau District Health Department Funding Options. (3:01:45)
  - b. Corporate Counsel Contract Discussion – Renewal Options. (3:04:22)
  - c. Commissioner Replacement iPad Options. (3:07:38)
  - d. Anti-Bias Training Update/Options. (3:12:42)

**REVIEW OF FINANCIALS (3:27:44)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:28:28)**

**PUBLIC COMMENT (3:28:46)**

**COMMISSIONER COMMENTS (3:38:46)**

**APPROVAL OF FINANCIALS (3:43:34)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

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**TENTATIVE AGENDA**

**CALL TO ORDER (0:28)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:02)**

**APPROVAL OF BOARD MINUTES (1:30)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:36)**

**PUBLIC COMMENT (4:18)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (19:16)**

- Board of Public Works Update – Garth Greenan, Chairman, Board of Public Works (24:00)

**ACTION ITEMS**

1. Mutual Aid Agreements with the National Park Service – (36:38)
  - a. Dispatch Services.
  - b. Sheriff's Office.
  - c. Sheriff's Office – Acceptance of Donation to K-9 Unit. (39:28)
2. Sheriff's Office – Marine Patrol, 2021 Seasonal Staffing. (47:18)
3. Emergency Management –
  - a. Potential Renewal of 9-1-1 Surcharge. (48:48)
  - b. Dispatcher Vacancy. (49:58)
4. Planning/Community Development – 2021 Scrap Tire Grant Application. (50:20)
5. Parks and Recreation Recommendation – Contract with Savin Lake Services, Pond Weed Eradication. (50:54)
6. Senior Services –
  - a. Contract with Leelanau Christian Neighbors. (54:00)
  - b. Acceptance of Area Agency on Aging of Northwest Michigan Donation, MIPPA Project. (58:56)
7. Septic Records Pilot Program Update. (59:42)
8. Virus Resolution. (1:05:35)
9. Administration –
  - a. Corporate Counsel Contract Renewal Proposal. (1:25:05)
  - b. Commissioner Replacement iPad Recommendation. (1:25:43)
  - c. Anti-Bias Training Update/Options. (1:29:23)
  - d. Update on Revised Open Meetings Act Requirements, Effective April 1. (1:39:34)
  - e. Update on Funding Eligibility Requirements for the COVID American Rescue Plan. (1:06:58)

**REVIEW OF FINANCIALS (1:43:54)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:46:46)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (1:47:00)**

**COMMISSIONER COMMENTS (1:55:53)**

**APPROVAL OF FINANCIALS: (2:11:09)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 13, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**

[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (00:38)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:10)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:32)**

**PUBLIC COMMENT (2:33)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (19:45)
- Benzie/Leelanau District Health Department Update (24:18)
- *Hon. Mike Stepka, 86<sup>th</sup> District Court – Criminal Justice Reform Legislative Update (1:06:00)*
- Northern Michigan Regional Entity Update (1:12:07) 2-12

**ACTION ITEMS**

1. 86<sup>th</sup> District Court –
  - a. BIS Digital Equipment Upgrade. (1:45:56) 13-27
  - b. Officer Manager Position. (1:50:07) 28-37
2. Lake Leelanau Lake Association Presentation, *under separate cover.* (2:18:34)
3. Personnel Requests to Fill Vacancies –
  - a. Sheriff’s Office, Law Enforcement Officer Vacancy. (3:23:17) 38
  - b. Building Safety, Administrative Secretary Vacancy. (3:26:42) 39
  - c. Maintenance, Seasonal Part-Time Parks Position. (3:28:17) 40
4. Senior Services – Acceptance of Contribution, Area Agency on Aging of Northwest Michigan. (3:29:41) 41
5. American Rescue Plan Act Funding Update. (3:30:45)
6. Rural Broadband Survey Proposal. (3:36:58) 42-55
7. Cherry Capital Connection Update. (4:13:40) 56-57
8. Government Center Building Projects –
  - a. Exterior Soffit Update. (4:49:20) 58
  - b. Lower Level Pipe Covering Proposal. (4:51:41) 59-75
9. Drain Commissioner – GEI Consultants, Inc., Contract Renewal. (5:29:57) 76-92
10. Parks and Recreation Commission – Veronica Valley Park Culvert Replacement Proposal. (5:38:34) 93-100
11. Opening Prayer Request, *Commissioner Bunek.* (5:41:30)
12. Septic System Pilot Program Map Update. (6:09:14)
13. Clerk – MGT of America, Cost Allocation Plan Renewal. (6:12:43) 101-104
14. Jury Commission Appointment, *under separate cover.* (6:13:49)
15. Information Technology – Multifunction Copiers Replacement for Admin./Clerk’s Offices, *under separate cover.* (6:15:38)
16. Potential County “State of Emergency” Declaration, *Commissioner Soutas-Little.* (6:18:15)
17. Administration –
  - a. Approval of Draft Subrecipient Grant Agreement. (6:45:52) 105-111
  - b. Temporary Emergency Leave Policy Update. (6:48:52) 112-114
  - c. Remote Public Comment Options. (6:52:04)
  - d. Corporate Counsel Contract Renewal. (6:52:27) 115-119
  - e. Title VI Policy Approval. (7:00:43) 120-138
  - f. Anti-Bias Training Options. (7:11:00)
  - g. Workers Compensation Renewal Discussion. (7:28:07)
  - h. Michigan Indigent Defense Commission (MIDC) Contract, *under separate cover.* (7:30:14)
  - i. *Late Addition #1, Union Negotiations – Letter Of Understanding, FOPLC/LECU.* (7:37:22)

**REVIEW OF FINANCIALS (7:39:12)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (7:42:07)**

**COMMISSIONER COMMENTS (7:45:56)**

**APPROVAL OF FINANCIALS (7:50:38)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on April 13, 2021, at 11:00 a.m., or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

### **Purpose of Meeting – Discussion/Potential Action:**

1. Annual Statutory Equalization Hearing – Review of the 2021 L-4024, Statutory Equalization Report.
  - a. Approval of Leelanau County Resolution #2021-005, Resolution approving the Leelanau County Statutory Equalization Report.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

William J. Bunek, Committee Chairman

## **NOTICE OF MEETING**

A Building & Grounds Committee Meeting will be held on  
Tuesday, April 20, 2021, at 5:00 p.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgJgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgJgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

### **Action Items:**

1. Approval of Minutes – March 15, 2020.
2. Bench/Plaque Donation Request, Parks and Recreation Commission on behalf of the Lake Leelanau Lake Association.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 20, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER (0:58)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:34)**

**APPROVAL OF BOARD MINUTES (1:51)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (3:44)**

**PUBLIC COMMENT (5:17)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (1:09:00)**

- *Government Center Complex Emergency Plumbing Issues Update, Maintenance Director Jerry Culman II*

### **ACTION ITEMS**

1. 86<sup>th</sup> District Court –
  - a. *BIS Digital Equipment Upgrade. (1:21:18)*
  - b. *BIS Digital Equipment Upgrade. (1:22:19)*
  - c. *Office Manager Position. (1:23:18)*
2. *Personnel Requests to Fill Vacancies –*
  - a. *Sheriff's Office, Law Enforcement Officer Vacancy. (1:23:45)*
  - b. *Building Safety, Administrative Secretary Vacancy. (1:24:15)*
  - c. *Maintenance, Seasonal Part-Time Parks Position. (1:24:41)*
3. *Senior Services – Acceptance of Contribution, Area Agency on Aging of Northwest Michigan. (1:25:24)*
4. *Rural Broadband Survey Proposal. (1:26:02)*
5. *Government Center Building Projects –*
  - a. *Exterior Soffit Update. (2:01:06)*
  - b. *Lower Level Pipe Covering Proposal. (2:01:44)*
6. *Drain Commissioner – GEI Consultants, Inc., Contract Renewal. (2:02:27)*
7. *Parks and Recreation Commission – Veronica Valley Park Culvert Replacement Proposal. (2:03:19)*
8. *Opening Prayer Request. (2:04:13)*
9. *Clerk – MGT of America, Cost Allocation Plan Renewal. (2:20:01)*
10. *Jury Commission Appointment. (2:20:50)*
11. *Information Technology – Multifunction Copiers Replacement for Admin./Clerk's Offices. (2:21:25)*
12. *Potential County "State of Emergency" Declaration. (2:22:31)*
13. *Administration –*
  - a. *Approval of Draft Subrecipient Grant Agreement. (2:43:08)*
  - b. *Temporary Emergency Leave Policy. (2:44:00)*
  - c. *Corporate Counsel Contract Renewal. (2:45:15)*
  - d. *Title VI Policy Approval. (2:45:38)*
  - ~~e. *Anti-Bias Training Options.*~~
  - f. *Michigan Indigent Defense Commission (MIDC) Contract. (2:55:35)*
  - g. *Union Negotiations – Letter Of Understanding, FOPLC/LECU. (2:57:03)*

**REVIEW OF FINANCIALS (2:57:37)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (2:57:43)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:57:47)**

**PUBLIC COMMENT (3:57:51)**

**COMMISSIONER COMMENTS (3:11:09)**

**APPROVAL OF FINANCIALS: (3:14:04)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 11, 2021, at 9:00 a.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (1:37)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (2:13)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:49)**

**PUBLIC COMMENT (4:55)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (43:20)
- Thirteenth Circuit Court Community Corrections Update (51:03) 2-17
- Probate/Family Court Update (1:08:41)

**ACTION ITEMS**

1. **Northwestern Regional Airport Commission – (1:40:03)**
  - a. **Proposed Assignment and Assumption Agreement. 28-36**
  - b. **Proposed Property Purchase Agreement. 37-42**
2. **Thirteenth Circuit Court – Approval of Resolution #2021-xx, FY 2022 MDOC Grant. (1:51:07) 18**
3. **Lake Leelanau Preservation Board Request. (1:52:04) 19-27**
4. **Parks and Recreation Commission –**
  - a. **Myles Kimmerly Park Trail Debris Cleanup Recommendation. (3:13:30) 77-116**
  - b. **Veronica Valley Park Pond Fish Stocking (Laggis Fish Farms). (3:38:51) 117-123**
5. **Building & Grounds Committee Recommendation, Veronica Valley Park Bench Donation. (3:41:09) 155-157**
6. **Late Addition #2: Creation of (two) Departments – Human Resources and Finance, Rick Robbins (3:44:50)**
7. **Sheriff’s Office – Acceptance of 2021 Marine Safety Grant. (4:18:49) 43-45**
8. **Federal Funding Update – Potential Special Meeting. (4:46:15)**
9. **Planning/Community Development, ERG Scrap Tire Recycling –**
  - a. **Recycling Agreement. (4:48:50) 46-62**
  - b. **Community Collection Day. 63-76**
10. **Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Applications, First Cycle –**
  - a. **Emergency Management, School Reunification Unit Supplies and Equipment, \$5,062.64. (4:56:30) 124-130**
  - b. **Family Court, Leelanau Christian Neighbors Blessings in a Backpack, \$8,200.00. (4:59:45) 131-137**
  - c. **Family Court, LIFT (Leelanau Investing In Teens), Building Renovation, \$22,039.00. (5:13:15) 138-145**
  - d. **Parks and Recreation, Invasive Species Eradication, \$22,000.00. (5:26:10) 146-154**
11. **Late Addition #1 – Senior Services, Acceptance of Anonymous Donation. (5:35:23)**
12. **Opening Prayer Guidelines. (5:37:10) 158-163**
13. **“Invisible Leelanau” – Discussion/Information Only, Commissioner Wessell. (6:04:22) 164-173**
14. **Administration –**
  - a. **Vehicle/Boat Auctions Update. (6:22:15)**
  - b. **Leelanau Clean Water Group Agreement. (6:25:14) 174-181**
  - c. **Hiring Policy Moratorium (Co. Res. 2020-0210) Expiration Recommendation. (6:27:33) 182-185**

**REVIEW OF FINANCIALS (6:30:50)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (6:34:00)**

**PUBLIC COMMENT (6:34:07 / 6:47:24)**

**COMMISSIONER COMMENTS (6:38:28)**

**APPROVAL OF FINANCIALS (6:55:27)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, May 18, 2021, at 6:30 p.m. Due to COVID-19, this session will be held virtually via Zoom, and in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
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**AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Purpose of the Public Hearing:**

Closeout of the Leelanau County | MEDC CDBG CARES Act Grant, MSC-220033-CVI

Public Comment

Adjournment

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 18, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:38)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:23)**

**APPROVAL OF BOARD MINUTES (1:41)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:53)**

**PUBLIC COMMENT (3:43)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (1:32:45)**

#### **ACTION ITEMS**

1. Northwestern Regional Airport Commission –
  - a. Proposed Assignment and Assumption Agreement. (1:39:10)
  - b. Proposed Property Purchase Agreement.
2. Thirteenth Circuit Court – Approval of Resolution #2021-xx, FY 2022 MDOC Grant. (1:40:50)
3. Lake Leelanau Preservation Board Request. (1:41:44)
4. Parks and Recreation Commission –
  - a. Myles Kimmerly Park Trail Debris Cleanup Recommendation. (1:44:30)
  - b. Veronica Valley Park Pond Fish Stocking (Laggis Fish Farms). (1:53:30)
5. Building & Grounds Committee Recommendation, Veronica Valley Park Bench Donation. (2:07:05)
6. Creation of Two (2) County Departments – Human Resources and Finance. (2:07:38)
7. Sheriff's Office – Acceptance of 2021 Marine Safety Grant. (3:09:08)
8. Federal Funding Update – Potential Special Meeting. (3:09:35)
9. Planning/Community Development, ERG Scrap Tire Recycling –
  - a. Recycling Agreement. (3:15:03)
  - b. Community Collection Day. (3:15:45)
10. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Applications, First Cycle –
  - a. Emergency Management, School Reunification Unit Supplies and Equipment, \$5,062.64. (3:16:14)
  - b. Family Court, Leelanau Christian Neighbors Blessings in a Backpack, \$8,200.00. (3:16:54)
  - c. Family Court, LIFT (Leelanau Investing In Teens), Building Renovation, \$22,039.00. (3:17:25)
  - d. Parks and Recreation, Invasive Species Eradication, \$22,000.00. (3:18:22)
11. Senior Services – Approval of Anonymous Donation. (3:18:54)
12. Opening Prayer Guidelines. (3:19:30)
13. Administration –
  - a. Vehicle/Boat Auction Recommendations. (3:33:08)
  - b. Leelanau Clean Water Group Agreement. (3:34:40)
14. Hiring Policy Moratorium (Co. Res. 2020-0210) Expiration Recommendation. (3:39:25)
15. *Late Addition #1 – County Clerk, Deputy Clerk Vacancy.*

**REVIEW OF FINANCIALS (3:45:13)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (3:45:20)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:45:25)**

**PUBLIC COMMENT (3:46:08)**

**COMMISSIONER COMMENTS (3:58:25)**

**APPROVAL OF FINANCIALS: (4:01:18)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Senior Services Advisory Committee Meeting will be held on Tuesday, May 25, 2021, at 9:00 a.m., via Zoom (due to COVID) and in person in the Board of Commissioners Meeting Room, in the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Meeting Minutes – December 3, 2020

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. Election of Chairman.
2. Budget Review.
3. Restructure Plan.
4. Other Topics.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 8, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (1:00)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:33)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:05)**

**PUBLIC COMMENT (3:02)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (31:50)
- Northwest Michigan Community Action Agency Update (34:42) 2-6

**ACTION ITEMS**

1. *Late Addition #1 – Sheriff’s Office, Acceptance of Donation. (51:44)*
2. *Late Addition #2 – Sheriff’s Office, Approval of Boat Purchase, Walstrom Marine. (1:07:30)*
3. Dennis Muth, Peterson McGregor & Associates – (1:11:01)
  - a. Workers Compensation Update. 7-12
  - b. Workers Compensation Renewal Agreement, Accident Fund. 13-31
4. Probate/Family Court – Approval of Annual Child Care Fund Plan and Budget. (1:19:45) 32-47
5. Emergency Management – Approval of Hazardous Materials Emergency Preparedness Grant Application. (1:39:17) 32-47
6. *2020 Audit Report – Steve Peacock, Principal, Rehmann*  
*[https://www.leelanau.gov/downloads/2020\_county\_audit\_link\_06082021.pdf] (1:41:06)*
7. Planning/Community Development – Update on Potential Housing Partnership with Habitat For Humanity. (2:48:27)
8. Tuition Reimbursement Requests –
  - a. LCSO Corrections Sergeant Jennifer Hull. (2:57:53) 48-49
  - b. Building Safety Administrative Secretary Molly Steck. (3:00:37) 50-52
9. Equalization –
  - a. Approval of 2021 L-4029. (3:02:28) 53-54
  - b. Proposed Staff Restructuring. (3:05:04) 55-59
10. Senior Services Advisory Committee Recommendations. (3:27:18) 60-76
11. Maintenance – Proposed Pump Replacement, Sewer Plant. (3:33:43) 77-89
12. County Public History Project – Potential Letter of Support, Commissioner Wessell. (3:34:44) 90-91
13. Administration –
  - a. American Rescue Plan Update. (3:41:34)
  - b. 2022 Budget Process and Timeline. (3:54:32)
  - c. Lake Leelanau Preservation Board Update. (3:55:55)
  - d. Potential Committee of the Whole Meeting Dates. (3:57:18)

**REVIEW OF FINANCIALS (3:58:02)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (4:02:44)**

**COMMISSIONER COMMENTS (4:07:00)**

**APPROVAL OF FINANCIALS (4:07:30)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 15, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

If you would like to provide comment during the meeting, please watch the livestreamed video, and call in during one of the two public comment portions on the agenda, to **231-256-8109**. There will be no queue, and calls will be taken in the order they are received. Emailed comments are also welcomed prior to the meeting, and can be addressed to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Please silence any unnecessary cellular/electronic devices)*

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### **TENTATIVE AGENDA**

**CALL TO ORDER** (00:22)

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL** (1:02)

**APPROVAL OF BOARD MINUTES** (1:20)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (3:51)

**PUBLIC COMMENT** (4:24)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Medical Examiner's Report – Dr. Joyce deJong, D.O. (17:54)

**ACTION ITEMS**

1. **Late Addition #1 – Request to Allow Food Trucks at Old Settlers Picnic, August 1, 2021.** (33:03)
2. ~~Sheriff's Office~~
  - a. ~~Acceptance of Donation, Glen Lake Association.~~
  - b. ~~Purchase of Boat, Walstrom Marine.~~
3. Workers Compensation Renewal Agreement (Accident Fund), Peterson McGregor & Associates. (39:00)
4. Probate/Family Court – Approval of Annual Child Care Fund Plan and Budget. (39:32)
5. Emergency Management – Approval of Hazardous Materials Emergency Preparedness Grant Application. (40:04)
6. 2020 Audit. (40:39)
7. Planning/Community Development –Potential Housing Partnership with Habitat For Humanity. (41:31)
8. Tuition Reimbursement Requests –
  - a. LCSO Corrections Sergeant Jennifer Hull. (42:35)
  - b. Building Safety Administrative Secretary Molly Steck. (43:19)
9. Equalization –
  - a. Approval of 2021 L-4029. (44:00)
  - b. Proposed Staff Restructuring. (59:15)
10. Senior Services Advisory Committee Recommendations. (1:01:10)
11. County Public History Project – Potential Letter of Support. (1:06:41)
12. Administration –
  - a. American Rescue Plan Update. (1:11:44)
  - b. 2022 Budget Process and Timeline. (1:20:38)
  - c. Lake Leelanau Preservation Board Update. (1:23:24)
  - d. Potential Committee of the Whole Meeting Dates. (1:37:32)

**REVIEW OF FINANCIALS** (1:41:47)

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS** (1:42:00)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT** (1:44:53)

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS:** (2:02:08)

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on **Monday, June 21, 2021, at 1:30 p.m.**, in the Commissioner Meeting Room, of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT**

**Purpose of Meeting – Committee of the Whole:**

1. Senior Services Reorganization Plan.
2. Potential Creation of a Finance Department.
3. Potential Creation of a Human Resources Department.
4. Update on Information Technology Director and Administrator Positions.
5. American Rescue Plan Update.
  - i. Objectives, Process, and Timeline.
  - ii. Potential Communication Tower Update and Options.
6. Other Matters.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on **Wednesday, June 23, 2021, at 1:00 p.m.**, in the Commissioner Meeting Room, of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT**

**Purpose of Meeting – Committee of the Whole:**

1. Senior Services Reorganization Plan.
2. Potential Creation of a Finance Department.
3. Potential Creation of a Human Resources Department.
4. Update on Information Technology Director and Administrator Positions.
5. American Rescue Plan Update.
  - i. Objectives, Process, and Timeline.
  - ii. Potential Communication Tower Update and Options.
6. Other Matters.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Building Safety Committee Meeting will be held on Thursday, June 24, 2021, at 9:30 a.m., and in person in the Board of Commissioners Meeting Room, in the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Election of Chairman

Approval of Meeting Minutes – December 7, 2020

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. 2022 Budget Review.
2. Permitting Process – Local Contractor's Suggestions.
3. Expedient Permitting Process/Options.
4. Construction Board of Appeals Per Diem Recommendation.
5. Vehicle Replacement Plan.
6. On-Call, Part-Time Inspectors.
7. Professional Development Classes for Contractors.
8. Blueprint/Document Scanner Purchase.
9. Any Other Items.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, July 13, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (00:12)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (00:45)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:08)**

**PUBLIC COMMENT (2:27)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (1:04:40)
- Area Agency on Aging of Northwest Michigan Presentation (1:10:21) 2-6
- Meals On Wheels Presentation (1:14:50) 7-10

**ACTION ITEMS**

1. Area Agency on Aging of Northwest Michigan (AAANM) – Fiscal Year 2022 Annual Implementation Plan Resolution. (Recording Malfunction) 11
2. Monumentation/Remonumentation – (1:48:02)
  - a. Surveyor Services Agreements with O’Non Land Surveying, Holmberg Land Survey, Grand Traverse Surveying, and Leelanau Land Surveying. 12-26
  - b. Peer Group Agreements with O’Non Land Surveying, Holmberg Land Survey, and Grand Traverse Surveying. 27-35
  - c. Peer Group Agreement (including County Representative Services) with Leelanau Land Surveying. 36-44
3. Charter Presentation – Marilyn Passmore, DSGM (Commissioner Soutas-Little). (1:55:34) 45-49
4. Cherry Capital Airport – Application for FAA Part 139 Transfer. (2:29:45) 50-77
5. Potential Lake Leelanau Preservation Board. (2:33:27) 78-86
6. 86<sup>th</sup> District Court – Office Staff Restructuring. (3:50:50) 87
7. Senior Services – Proposed Department Restructuring. (4:02:50) 88-92
8. Treasurer – Request to Approve Waiver of Right of Refusal on Foreclosed Parcels. (4:04:08) 93-100
9. Information Technology –
  - a. New VHost. (4:13:33) 101-106
  - b. Amendment to Contract with SafetyNet. (4:17:40) 107-109**
  - c. ESRI Maintenance Renewal. (4:19:54) 110-115
  - d. Copier Replacement, Equalization Department. (4:21:34) 116-117
10. Prosecuting Attorney’s Office –
  - a. Crime Victims Renewal Agreement Application. (4:26:55) 118-131
  - b. MDHHS Title IV-E Contract Amendment #3. (4:29:30) 132-139
11. Building Safety Committee Recommendation – Construction Board of Appeals Per Diem. (4:30:23) 140
12. Maintenance –
  - a. Proposed Pump Replacement, Sewer Plant. (5:00:45) 141-153
  - b. Government Center Soffit Project RFP Recommendation. (5:05:39) 154-171
13. Administration –
  - a. MAC Dues. (5:43:30) 172-175
  - b. Future County Board Meetings’ Protocols. (5:44:35)
  - c. American Rescue Plan Act Update. (5:53:22)
  - d. 2022 Budget Update. (5:58:07)

**REVIEW OF FINANCIALS (5:59:50)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (6:04:12)**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS (6:14:27)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, July 20, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:25)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL (1:04)**

**APPROVAL OF BOARD MINUTES (1:24)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (1:41)**

**PUBLIC COMMENT (1:58)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (13:31)**

#### **ACTION ITEMS**

1. Area Agency on Aging of Northwest Michigan (AAANM) – Fiscal Year 2022 Annual Implementation Plan Resolution. (13:39)
2. Monumentation/Remonumentation –
  - a. Surveyor Services Agreements with O’Non Land Surveying, Holmberg Land Survey, Grand Traverse Surveying, and Leelanau Land Surveying. (14:33)
  - b. Peer Group Agreements with O’Non Land Surveying, Holmberg Land Survey, and Grand Traverse Surveying. (15:10)
  - c. Peer Group Agreement (including County Representative Services) with Leelanau Land Surveying. (15:44)
3. Cherry Capital Airport –
  - a. Application for FAA Part 139 Operating Certificate. (16:10)
  - b. Resolution in Support of Application to FAA – Transfer of Airport to the NRAA (Northwest Regional Airport Authority), *accepts the transfer of the quit claim deed; accepts the assignment of assets in the bill of sale; and to execute such other documents as necessary or required for transfer, including necessary escrow agreements.* (17:12)
4. Lake Leelanau Ecosystem Assessment and Feasibility Study – Restorative Lake Sciences, LLC. (22:34)
5. 86<sup>th</sup> District Court – Office Staff Restructuring. (38:40)
6. Senior Services – Proposed Department Restructuring. (39:23)
7. Treasurer – Request to Approve Waiver of Right of Refusal on Foreclosed Parcels. (39:52)
8. Information Technology –
  - a. New VHost. (41:15)
  - b. Amendment to Contract with SafetyNet. (41:50)
  - c. ESRI Maintenance Renewal. (42:19)
  - d. Copier Replacement, Equalization Department. (42:47)
9. Prosecuting Attorney’s Office –
  - a. Crime Victims Renewal Agreement Application. (43:39)
  - b. MDHHS Title IV-E Contract Amendment #3. (44:16)
10. Building Safety Committee Recommendation – Construction Board of Appeals Per Diem. (44:44)
11. Maintenance –
  - a. Proposed Pump Replacement, Sewer Plant. (45:19)
  - b. Government Center Soffit Project RFP Recommendation. (46:15)
12. Administration –
  - a. MAC Dues. (1:02:53)
  - b. Future County Board Meetings’ Protocols. (1:03:23)

**REVIEW OF FINANCIALS (1:11:40)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:13:08)**

**PUBLIC COMMENT (1:13:39)**

**COMMISSIONER COMMENTS (1:20:48)**

**APPROVAL OF FINANCIALS: (1:22:49)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Wednesday, July 28, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence any unnecessary cellular/electronic devices)*

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Action Items:**

1. 2022 Budget Review.
  - a. Budget Books Distribution.
  - b. Revenues and Expenditures Overview.
  - c. Overview of Select Departments Requests.
2. Future Budget Work Sessions Topics.
3. Future Budget Work Sessions Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 10, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (2:02)**

**ROLL CALL (2:36)**

**PRAYER**

- Kathleen Moyer, CSP, First Church of Christ, Scientist, Glen Arbor (3:00)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (6:57)**

**PUBLIC COMMENT (7:18)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update
- Early Childhood Update, Benzie/Leelanau District Health Department (11:30) 2-12
- Michigan State University Extension Update (33:30) 13-30

**ACTION ITEMS**

1. County Clerk –
  - a. Election Canvassers. (58:05) 31
  - b. Michigan Indigent Defense Commission –
    - i. Acceptance of State Grant. (1:00:36) 32-52
    - ii. Approval of Contract for MIDC Services with Jarboe & Pfeil. 53
2. Sheriff’s Office –
  - a. Acceptance of Donations to the Marine Division –
    - i. \$500.00 Donation. (1:30:13) 54
    - ii. \$7,500.00 Donation. (1:32:26) 55
  - b. 2022 Secondary Road Patrol Program Grant Application. (1:33:00) 56
3. Solid Waste Council – Purchase of Cameras for Recycling Sites. (1:49:55) 57
4. Planning/Community Development –
  - a. Annual Capital Improvement Plan (CIP) Update. (1:56:08) 58-93
  - b. Use of Housing Funds – Potential Contract with NMCAA. (1:56:37) 94-114
5. Probate/Family Court –
  - a. Safe Haven/Child & Family Services Agreement (2% Allocation). (2:09:40) 115-119
  - b. Acceptance of MDHHS Raise The Age Grant. (2:12:05) 120
6. Leland Dam Authority Recommendation – CAD Designed Ladder System. (2:17:30) 121-133
7. Parks & Recreation Commission – Fishpond Walkway RFP Recommendation. (2:53:52) 134-152
8. Administration –
  - a. Approval of Annual MERS Conference Officer Delegate. (3:15:12) 153
  - b. Boards and Commissions Openings. (3:16:37) 154-157
  - c. ARP Funds Update. (3:21:07)
  - d. Broadband Study Results Update. (3:21:17)

**REVIEW OF FINANCIALS (3:22:39)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:27:33)**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS (3:32:30)**

- Amendments & Transfers 158
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on August 10, 2021, at 11:30 a.m., or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. Letter of Support, Grand Traverse Band of Ottawa and Chippewa Indians, NTIA (National Telecommunications and Information Administration) Broadband Infrastructure Program.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 10, 2021, at 12 Noon, or immediately following the Special Session, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence any unnecessary cellular/electronic devices)*

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Discussion Items:**

1. MERS Review.
2. Review of Additional Hours/Overtime Hours, by Department.
3. Department Vehicle Requests.
4. Review of Capital Improvement Plan (CIP).
5. Future Budget Work Sessions Dates/Topics:
  - a. August 12, 2021 – 9:00 a.m.
  - b. August 18, 2021 – 9:30 a.m.
  - c. August 30, 2021 – 9:30 a.m.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Thursday, August 12, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence any unnecessary cellular/electronic devices)*

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Discussion Items:**

1. Department Personnel Requests –
  - a. Register of Deeds.
  - b. Senior Services.
  - c. Prosecuting Attorney.
  - d. Administrator Restructuring Proposal.
  - e. County Clerk.
  - f. Parks and Recreation.
2. Board of Commissioners Requests –
  - a. Finance Department.
  - b. Human Resources Department.
3. Information Technology Update.
4. Future Budget Work Sessions Topics.
5. Future Budget Work Sessions Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 17, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Please silence any unnecessary cellular/electronic devices)*

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### **AMENDED TENTATIVE AGENDA**

#### **CALL TO ORDER (:25)**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL (1:00)**

#### **PRAYER – Jonas Yoder, Pastor, Haven of Hope Church (1:31)**

#### **APPROVAL OF BOARD MINUTES (3:26)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (4:37)**

#### **PUBLIC COMMENT (5:08)**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (42:30)**

#### **ACTION ITEMS**

1. County Clerk –
  - a. Election Canvassers. (42:40)
  - b. Michigan Indigent Defense Commission –
    - i. Acceptance of State Grant. (43:09)
    - ii. Approval of Contract for MIDC Services with Jarboe & Pfeil. (44:37)
2. Sheriff's Office –
  - a. Acceptance of Donations to the Marine Division –
    - i. \$500.00 Donation. (45:38)
    - ii. \$7,500.00 Donation. (46:03)
  - b. 2022 Secondary Road Patrol Program Grant Application. (46:30)
3. Solid Waste Council – Purchase of Cameras for Recycling Sites. (46:56)
4. Planning/Community Development – Use of Housing Funds – Potential Contract with NMCAA. (58:12)
5. Probate/Family Court –
  - a. Safe Haven/Child & Family Services Agreement (2% Allocation). (1:00:20)
  - b. Acceptance of MDHHS Raise The Age Grant. (1:00:56)
- ~~6. Leland Dam Authority Recommendation – CAD Designed Ladder System.~~
7. Parks & Recreation Commission – Fishpond Walkway RFP Recommendation. (1:01:35)
8. Administration –
  - a. Approval of Annual MERS Conference Officer Delegate. (1:02:13)
  - b. ARP Funds Update. (1:03:06)
9. Broadband Study Update. (1:10:35)
10. Letters of Support – (1:13:00)
  - a. Grand Traverse Band of Ottawa and Chippewa Indians (Tribal Broadband Connectivity Program), NTIA (National Telecommunications and Information Administration) Broadband Infrastructure Program.
  - b. State and Federal Letters of Support re: NTIA Letters.

#### **REVIEW OF FINANCIALS (1:14:50)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:15:13)**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:16:52)**

#### **PUBLIC COMMENT (1:17:33)**

#### **COMMISSIONER COMMENTS (1:23:08)**

#### **APPROVAL OF FINANCIALS: (1:29:55)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Wednesday, August 18, 2021, at 9:30 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence any unnecessary cellular/electronic devices)*

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Discussion Items:**

1. Department Personnel Requests –
  - a. Register of Deeds.
  - b. Prosecuting Attorney.
2. Sheriff's Office –
  - a. Great Lakes Patrol Boat.
  - b. Corrections Contract.
3. Treasurer's Office Software.
4. Parks and Recreation Commission – Capital Outlay.
5. Information Technology Requests.
6. Solid Waste Council Cameras.
7. Leelanau Clean Water.
8. Retirees Cost Of Living Adjustment (COLA).
9. Contract Negotiations.
10. Future Budget Work Sessions Topics.
11. Future Budget Work Sessions Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 31, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence any unnecessary cellular/electronic devices)*

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Discussion Items:**

1. Drain Commissioner Projects Update.
2. Government Center HVAC Project Update.
3. Leland Dam Authority – Long- and Short-Term Goals.
4. Parks and Recreation Commission –
  - a. Capital Outlay Requests.
  - b. Administrative Support.
5. Treasurer’s Office Software.
6. Information Technology Transition Update.
7. County Website Redesign.
8. Human Resources Consultant Presentation.
9. Non-Union Wage Scale Discrepancies.
10. Board of Commissioners’ Proposal –
  - a. Finance Department.
  - b. Human Resources Department.
11. Future Budget Work Sessions Topics.
12. Future Budget Work Sessions Dates –
  - a. September 9, 2021, 1:00 p.m.
  - b. September 14, 2021, 11:30 a.m., *or immediately following the Executive Board Session*

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Thursday, September 9, 2021, at 1:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**TENTATIVE AGENDA**

Call to Order by Chairman *(0:00)*

Pledge of Allegiance / Moment of Silence

Roll Call *(0:42)*

Public Comment *(1:01)*

**Discussion Items:**

1. *Commissioners Agenda Requests – (2:28)*
  - a. *Clerk and Administrator Input on the Impact of the HR/Finance Motion – Implication(s) and Long-term Effects on County Budget (Timetable, Accounting Input, Review of 2020 Audit).*
  - b. *DTR Fund –*
    - i. *HVAC System*
    - ii. *MERS Payment Plan and 2022 Increase in “Extra” Payment Contingency Fund.*
2. *Facilities Management Plan. (30:57)*
3. *Review of Vehicle List and Requests. (58:25)*
4. *Review of 2022 Draft Budget Book. (1:05:57)*
5. *Review of 2022 Draft Budget Rules.*
6. *Review of 2022 Appropriations Act.*
7. *Future Budget Work Sessions Topics.*
8. *Labor Contract Negotiations. (2:48:53)*
9. *Future Budget Work Sessions Dates – (2:57:15)*
  - a. *September 14, 2021, 11:30 a.m., or immediately following the Executive Board Session*

Public Comment

Commissioner Comment

Motion to Adjourn

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Thursday, September 9, 2021, at 6:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. Benzie/Leelanau District Health Department Mask Order.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 14, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

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[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER** (0:35)

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**PRAYER** – Mike Gafa, Pastor, Glen Lake Community Reformed Church (1:08)

**ROLL CALL** (2:10)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT** (2:49)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (20:37)
- Networks Northwest Agency Update (32:55) 2-29
- Indigenous Peoples Day – Friday, October 1, 2021 (52:55) 30

**ACTION ITEMS**

1. Veterans Affairs – Approval of Grant Agreement Between Leelanau County, Michigan Department of Military and Veterans Affairs, and the Michigan Veterans Affairs Agency. (56:18) 31-74
2. Substance Abuse Prevention Coalition Leadership Proposal. (58:44) 75-84
3. Sheriff’s Office –
  - a. Purchase of Cellebrite Software. (1:35:20) 85-89
  - b. MMRMA Grant Application Update, BOLA Wrap Device. (1:39:44) 90
4. Emergency Management –
  - a. Agreement with the Grand Traverse Band of Ottawa and Chippewa Indians for CAD Services. (1:50:30) 91-96
  - b. Approval of FY 2022 Emergency Management Performance Grant. (1:55:07) 97-141
  - c. Disassembled Tower Sale Recommendation. (1:56:21)
  - d. Tower contracts update. (1:58:53)
5. Planning/Community Development –
  - a. Housing Affordability Restrictions. (2:00:52) 142-144
  - b. Approval of the Leelanau County Capital Improvement Plan (CIP). (2:04:15) 145
6. Prosecuting Attorney – Title IV-D. (2:05:26) 146-162
7. Senior Services –
  - a. Memorandum of Understanding, ShareCare of Leelanau, Inc. (2:09:21) 163-165
  - b. Revised Agreement with ShareCare of Leelanau, Inc. (2:10:52) 166-179
8. Information Technology – SQL Server Software Upgrade. (2:12:18) 180-181
9. Equalization – Approval of 2021 L-4029 Tax Rate Request. (2:14:50) 182-183
10. Parks and Recreation Commission Recommendation – Agreement with Kasson Contracting, Inc., for the Removal of Myles Kimmerly Park Grub Shack. (4:05:34) 184-198
11. Maintenance – Replacement of Parking Lot Security Camera. (4:07:32) 199-203
12. County Clerk –
  - a. Board of County Canvassers Appointments. (4:10:40) 204-210
  - b. Terrance G. Cadieux, Purchase of Prior MERS Service Credit. (4:17:52) 211-214
13. 2021 Board Goals Review. (4:23:45) 215
14. Administration –
  - a. ARP Funds Update. (4:24:52)

**REVIEW OF FINANCIALS** (4:28:19)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (4:31:00)

**PUBLIC COMMENT** (4:31:05)

**COMMISSIONER COMMENTS** (4:40:30)

**APPROVAL OF FINANCIALS** (4:48:38)

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 14, 2021, at 11:30 a.m., or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Discussion Items:**

1. Continuation to Review 2022 Draft Budget Book.
2. Continuation to Review 2022 Draft Budget Rules.
3. Vehicle List and Requests Update.
4. Commissioners Agenda Request – DTR Fund Update.
5. Future Budget Work Sessions Topics.
6. Potential Budget Work Sessions Dates – September 16, 2021, 9:00 a.m.

Public Comment

Commissioner Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Thursday, September 16, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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**TENTATIVE AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

Public Comment

**Discussion Items:**

1. Continuation to Review 2022 Draft Budget Book.
2. Continuation to Review 2022 Draft Budget Rules.
3. Early Childhood Millage Rate/Budget.
4. Commissioners' Topics.
5. Future Budget Work Sessions Topics.
6. Potential Budget Work Sessions Dates.

Public Comment

Commissioner Comment

Motion to Adjourn

William J. Bunek, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Monday, September 20, 2021, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion:**

1. Early Childhood Millage and Program Options.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 21, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER (00:27)**

**PRAYER – Martin Korson, Deacon, St. Wenceslaus Catholic Church (00:35)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (2:30)**

**ROLL CALL (3:06)**

**APPROVAL OF BOARD MINUTES (3:26)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (4:04)**

**PUBLIC COMMENT (5:21)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (2:09:51)**

- Emergency Management Department Update

#### **ACTION ITEMS**

1. ***Equalization – Approval of 2021 L-4029 Tax Rate Request.*** (2:24:38)
2. ***Late Addition #2 – Parks and Recreation Commission Emergency Change Order.*** (3:20:06)
3. Veterans Affairs – Approval of Grant Agreement Between Leelanau County, Michigan Department of Military and Veterans Affairs, and the Michigan Veterans Affairs Agency. (3:25:25)
4. Substance Abuse Prevention Coalition Leadership Proposal. (3:25:52)
5. Sheriff's Office – Purchase of Cellebrite Software. (3:26:51)
6. Emergency Management –
  - a. Agreement with the Grand Traverse Band of Ottawa and Chippewa Indians for CAD Services. (3:27:28)
  - b. Approval of FY 2022 Emergency Management Performance Grant. (3:27:52)
  - c. Disassembled Tower Sale – Potential Recommendation. *(Deferred until next month.)*
7. Planning/Community Development –
  - a. Housing Affordability Restrictions. (3:28:35)
  - b. Approval of the Leelanau County Capital Improvement Plan (CIP). (3:29:04)
8. Prosecuting Attorney – Title IV-D. (3:29:28)
9. Senior Services –
  - a. Memorandum of Understanding, ShareCare of Leelanau, Inc. (3:30:13)
  - b. Revised Agreement with ShareCare of Leelanau, Inc. (3:30:42)
10. Information Technology – SQL Server Software Upgrade. (3:31:08)
11. Parks and Recreation Commission Recommendation – Agreement with Kasson Contracting, Inc., for the Removal of Myles Kimmerly Park Grub Shack. (3:32:02)
12. Maintenance – Replacement of Parking Lot Security Camera. (3:32:41)
13. County Clerk –
  - a. Board of County Canvassers Appointments. (3:33:12)
  - b. Terrance G. Cadieux, Purchase of Prior MERS Service Credit. (3:33:40)
  - c. ***Late Addition #1 – Approval of Recommendation Letter, MSHDA.*** (3:35:00)

**REVIEW OF FINANCIALS (3:35:49)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (3:35:56)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT (3:37:24)**

**COMMISSIONER COMMENTS (3:48:14)**

**APPROVAL OF FINANCIALS: (4:00:30)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Thursday, September 23, 2021, at 6:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion:**

1. Broadband Feasibility Study Results Review.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, October 5, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (00:19)**

**PRAYER** – Donald Libby, Pastor, Holy Rosary Catholic Church

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (1:40)**

**ROLL CALL (2:20)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:40)**

**PUBLIC COMMENT (5:15)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (20:03)
- Northwestern Regional Airport Authority Agency Update (30:41) 2-10
- Leelanau County Family Coordinating Council Agency Update (47:47) 11-18
- Land Acknowledgement. (59:35)
- Columbus Day Acknowledgement. (1:00:18)

**ACTION ITEMS**

1. Lake Leelanau Study Update. (1:08:00)
2. Leelanau County Towers –
  - a. Potential Disassembled Tower Sale Recommendation. (1:08:54)
  - b. Tower Bids Update. (1:10:20)
3. Senior Services – Acceptance of Bay Area Senior Advocates (BASA) Donation. (1:22:17) 19
4. Equalization – Approval of the Leelanau County Apportionment Report, L-4402. (1:34:54) 20
5. Administration –
  - a. Approval of 2022 Appropriations Act Resolution and 2022 Budget Rules. (2:04:07) 21-27
  - b. Public Hearing on 2022 Budget – 7:15 p.m., October 12, 2021. (2:06:07)
  - c. Establishment of Finance and Human Resources Directors Positions. (2:07:15) 28
  - d. Transfer of Accounting and Payroll Functions to Finance Director Position. 29
  - e. Stipend Clarification for Non-Mandated Services. 30
6. County Clerk – Non-Union Uniform/Gun Allowance Request. (3:06:08) 31
7. American Rescue Plan Act (ARPA) –
  - a. Special Session Date. (3:08:02)
  - b. Draft Resolution Accepting Funds. (3:09:35) 32
8. Leelanau County Rural Broadband Inventory Survey Next Steps – Developing a County-Wide High-Speed Broadband Plan Discussion, Commissioner Soutas-Little. (3:13:55)
9. Solid Waste Council Recommendations –
  - a. Proposed Increase in Annual Lease Payment for All Recycling Sites. (3:33:16) 33
  - b. Proposed Amendment to the Recycling Site Agreement, Solon Township. (4:10:40) 34-36
  - c. Proposed Extension to the Recycling Site Agreement with Suttons Bay Public School. (4:11:40) 37
10. Non-Union Pay Scale Review/Update. (4:16:15)
11. Labor Negotiations – Proposed Closed Session. (3:50:40)

**REVIEW OF FINANCIALS (4:16:38)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (4:22:35)**

**PUBLIC COMMENT (4:25:50)**

**COMMISSIONER COMMENTS (4:25:52)**

**APPROVAL OF FINANCIALS (4:38:02)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Annual Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, October 12, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER (00:22)**

**PRAYER –** Arlene Kashata, *Tribal Elder, Grand Traverse Band of Ottawa and Chippewa Indians (00:30)*

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (13:40)**

#### **ROLL CALL**

**APPROVAL OF BOARD MINUTES (14:06)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (15:40)**

#### **PUBLIC COMMENT**

**PUBLIC BUDGET (34:40)**

Recess Statutory Annual Meeting and Open Public Budget Hearing

**HEARING (7:15 p.m.)**

Final Staff Reports

Public Comment (39:54)

Close Public Budget Hearing and Resume Statutory Annual Meeting

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (1:12:10)**

- Land Acknowledgement
- Northern Lakes Community Mental Health Agency Update

#### **ACTION ITEMS**

1. Leelanau County Towers Bids Update. (1:42:16)
2. Senior Services – Acceptance of Bay Area Senior Advocates (BASA) Donation. (1:50:15)
3. Equalization – Approval of the Leelanau County Apportionment Report, L-4402. (1:50:50)
4. Administration –
  - a. Approval of 2022 Appropriations Act Resolution and 2022 Budget Rules. (1:51:50)
  - b. Approval of Resolution Authorizing the Creation and Hiring of Human Resources Director and Finance Director Positions Reporting to the County Administrator. (1:58:51)
5. County Clerk – Non-Union Uniform/Gun Allowance Request. (2:19:04)
6. American Rescue Plan Act (ARPA) –
  - a. Special Session Date. (2:20:40)
  - b. Approval of Resolution Accepting U.S. Department of Treasury State and Local Coronavirus Fiscal Recovery American Rescue Plan Funds Allocation Prioritization. (2:25:45)
7. Leelanau County Rural Broadband Inventory Survey Next Steps – Developing a County-Wide High-Speed Broadband Plan, Agreement with DCS Technology Design, LLC. (2:27:10)
8. Solid Waste Council Recommendations –
  - a. Proposed Increase in Annual Lease Payment for All Recycling Sites. (2:28:20)
  - b. Proposed Amendment to the Recycling Site Agreement, Solon Township. (2:30:00)
  - c. Proposed Extension to the Recycling Site Agreement with Suttons Bay Public School. (2:30:32)

#### **REVIEW OF FINANCIALS (2:32:45)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (2:32:53)**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:33:50)**

#### **PUBLIC COMMENT (2:33:55)**

#### **COMMISSIONER COMMENTS (2:52:23)**

#### **APPROVAL OF FINANCIALS: (2:59:40)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

William J. Bunek, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on **Tuesday, October 19, 2021, at 9:30 a.m.**, in the Commissioner Meeting Room, of the Leelanau County Government Center, Suttons Bay, Michigan

**(Please silence all electronic/cellular devices)**

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**PUBLIC COMMENT**

**Purpose of Meeting – Committee of the Whole:**

1. Review of Federal Funding – American Rescue Plan Act (ARPA) and Proposals.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 9, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic device)*

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (00:12)**

**PRAYER – Martin Korson, Deacon, St. Wenceslaus Catholic Church**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (2:02)**

**ROLL CALL (2:40)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (2:57)**

**PUBLIC COMMENT (3:20)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (10:11)
- Thirteenth Circuit Court Agency Update (21:32) 2-15
- Lake Leelanau Study Update (34:17)

**ACTION ITEMS**

1. Early Childhood Work Plan/Budget Proposal for FY 2022 – Benzie/Leelanau District Health Department. (56:48) 16-36
2. Information Technology Department – Restructuring Recommendation. (1:55:28) 37-49
3. Sheriff’s Office – Renewal of Agreement with Village of Suttons Bay for Law Enforcement Services. (2:34:00) 50-55
4. Motor Pool Fund –
  - a. Sheriff’s Office Annual Vehicle Purchase. (2:37:25) 56-62
  - b. Maintenance Truck Purchase. (2:43:55) 63-72
  - c. Building Safety Vehicle Purchase. (2:49:14) 73-74
5. Parks and Recreation Commission Update. (2:50:35)
6. Solid Waste Council Recommendations –
  - a. Recycling Sites:
    - i. County Road Commission Lease Agreement Update. (2:53:34) 75
    - ii. Proposed Government Center Recycling Site. (2:58:15) 76
  - b. SWC Membership Reduction. (3:18:02) 77
  - c. Proposed Changes to Policy Use of P.A. 69 Funds. (3:19:50) 78-81
7. Planning/Community Development – EPA Assessment Grant Application. (3:21:55) 82
8. Senior Services –
  - a. Acceptance of Anonymous Donation. (3:23:03) 83
  - b. Area Agency on Aging of Northwest Michigan (AAANM), Potential Approval of MIPPA Grant. (3:24:10) 84-87
9. County Clerk –
  - a. Year End Adjustments. (3:26:00) 88
  - b. Rehmann Robson, LLC, for ACA Forms Preparation Agreement Renewal. (3:26:50) 89-95
10. 2021 Commissioner Goals Update/Review. (3:28:24) 96
11. Administration –
  - a. Grand Traverse Band 2% Allocation Requests: (4:15:20)
    - i. Board of Commissioners (on behalf of Mnamaadiziwin, Inc.), Cultural Awareness, \$77,063.00. 97-103
    - ii. Senior Services, LCN Neighborhood Assistance Ministry, \$20,000.00. 104-108
    - iii. Sheriff’s Office, Purchase of Narcotics Analyzers, \$32,800.00. 109-129
    - iv. Solid Waste Council, Tire Recycling, \$10,000.00. 130-136
    - v. Solid Waste Council, Mattress Recycling, \$6,000.00. 137-142
    - vi. Thirteenth Judicial Circuit Court/Child & Family Services (Safe Haven), \$5,000.00 143-150
  - b. Approval of Job Descriptions: 151-160
    - i. Finance Director. (4:37:53)
    - ii. Human Resources Director.
    - iii. Senior Services Care Coordinator. (5:41:32)
    - iv. Senior Services Aging Well Resources Coordinator.
  - c. American Rescue Plan Act (ARPA) – Broadband Survey Funding, *under separate cover.* (5:43:33)
  - d. Board Policy Review – Investment Policy (7.06) Update. (5:45:05)
  - e. Set Date for the Committee of the Whole Session, Recommendations for Boards and Commissions. (5:45:43)
  - f. Potential Additional MERS Payment, *under separate cover.* (5:49:20)
  - g. Submission and Approval of Items for the BOC Meeting Agenda – Chair and Commissioner Roles and Responsibilities, *Commissioner Wessell.* (5:55:18)
  - h. Labor Negotiations Update. (CLOSED SESSION – 6:31:09)

**(OPEN SESSION – 6:50:45) REVIEW OF FINANCIALS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (6:51:00)**

**PUBLIC COMMENT (6:52:28)**

**COMMISSIONER COMMENTS (6:52:33)**

**APPROVAL OF FINANCIALS (7:00:30)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 16, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:12)**

**PRAYER – Chava Bahle, Rabbi, Or Tzafon (00:16)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (06:20)**

**ROLL CALL (07:01)**

**APPROVAL OF BOARD MINUTES (07:20)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (08:44)**

**PUBLIC COMMENT (09:10)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- ~~86th District Court Agency Update (deferred)~~
- ~~Michigan Department of Health and Human Services Agency Update (deferred)~~

**ACTION ITEMS**

1. Early Childhood Work Plan/Budget Proposal – Benzie/Leelanau District Health Department. (19:58)
2. Information Technology Department, Restructuring Recommendations –
  - a. Creation of an IT Technician position. (22:36)
  - b. Approval of Safety Net Contract. (23:24)
3. Sheriff's Office – Renewal of Agreement with Village of Suttons Bay for Law Enforcement Services. (24:28)
4. Motor Pool Fund –
  - a. Sheriff's Office Annual Vehicle Purchase. (25:08)
  - b. Maintenance Truck Purchase. (26:50)
  - c. Building Safety Vehicle Purchase. (26:03)
5. Solid Waste Council Recommendations –
  - a. Recycling Sites:
    - i. County Road Commission Lease Agreement Update (deferred until return from Counsel). (28:15)
    - ii. Proposed Government Center Recycling Site. (29:22)
  - b. SWC Membership Reduction. (35:50)
  - c. Proposed Changes to Policy Use of P.A. 69 Funds. (42:47)
6. Planning/Community Development – EPA Assessment Grant Application. (43:21)
7. Senior Services –
  - a. Acceptance of Anonymous Donation. (43:51)
  - b. Area Agency on Aging of Northwest Michigan (AAANM), Potential Approval of MIPPA Grant. (45:37)
8. County Clerk –
  - a. Year End Adjustments. (46:33)
  - b. Rehmann Robson, LLC, for ACA Forms Preparation Agreement Renewal. (47:11)
9. Administration –
  - a. Grand Traverse Band 2% Allocation Requests:
    - i. Board of Commissioners (on behalf of Mnamaadiziwin, Inc.), Cultural Awareness, \$77,063.00. (47:4757)
    - ii. Senior Services, LCN Neighborhood Assistance Ministry, \$20,000.00. (50:39)
    - iii. Sheriff's Office, Purchase of Narcotics Analyzers, \$32,800.00. (51:53)
    - iv. Solid Waste Council, Tire Recycling, \$10,000.00. (52:34)
    - v. Solid Waste Council, Mattress Recycling, \$6,000.00. (53:03)
    - vi. Thirteenth Judicial Circuit Court/Child & Family Services (Safe Haven), \$5,000.00. (53:46)
  - b. Approval of Job Descriptions:
    - i. Finance Director. (54:33)
    - ii. Human Resources Director. (55:08)
    - iii. Senior Services Care Coordinator. (56:29)
    - iv. Senior Services Aging Well Resources Coordinator.
  - c. American Rescue Plan Act (ARPA) – Broadband Survey Funding. (57:04)
  - d. Potential Additional MERS Payment. (59:00)

**REVIEW OF FINANCIALS (59:32)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:02:17)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:02:26)**

**PUBLIC COMMENT (1:03:48)**

**COMMISSIONER COMMENTS (1:09:49)**

**APPROVAL OF FINANCIALS: (1:09:58)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Friday, November 19, 2021, at 9:00 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion:**

1. Annual Review and Recommendations to Vacancies on Boards and Commissions.
2. Continued Review of American Rescue Plan Act (ARPA) Federal Funding and Proposals.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 7, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (1:09)**

**PRAYER (1:15)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (4:47)**

**ROLL CALL (5:21)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (6:15)**

**PUBLIC COMMENT (6:39)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (6:52)
- Planning/Community Development Updates *(Including All Affected Boards)* (21:09) 2-15

**ACTION ITEMS**

1. FY 2022 Blue Cross/Blue Shield Contract Renewals – (38:38)
  - a. Contract Renewal. 16-30
  - b. Administration Fee. 31-32
2. Sheriff’s Office –
  - a. Take-home Vehicle Request, Jail Lieutenant. (1:01:56) 33-36
  - b. Request to Fill FY 2022 Vacancy – Corrections. (1:11:56) 37
  - c. Request to Approve Additional Awarded Funds, State Road Patrol Grant. (1:16:15) 38-39
  - d. Prisoner Housing Agreement, Grand Traverse Band. (1:18:18) 40-52
3. Employee Education Requests –
  - a. LCSO – Sgt. Jennifer Hull. (1:23:20) 53
  - b. Building Safety – Administrative Secretary Molly Steck. (1:26:50) 54-56
4. Equalization – Approval of Revised L-4402 Apportionment Report. (1:37:23) 57-63
5. Planning/Community Development – Appointment of FY 2022 Fair Housing Coordinator. (1:39:47) 64
6. Information Technology – DLT Renewal Agreement. (1:41:08) 65-67
7. Clerk –
  - a. Purchase of MERS Service Credit, Brian Dion. (1:42:03) 68-71
  - b. Job Description – Administrative Assistant, *under separate cover.* (1:43:22)
8. Drain Commission – Renewal of Agreement with GEI Consultants, Inc. (1:44:05) 72-86
9. Parks and Recreation Commission – Playground Equipment Purchase for Old Settlers Park. (1:54:50) 87-92
10. FY 2022 Recommendations to Boards and Commissions. (1:55:53) 93-95
11. Administration –
  - a. Board Policy Review – Investment Policy (7.04), *under separate cover.* (1:57:19)
  - b. FY 2022 MA Copier Agreements, Netlink Business Solutions. (1:58:48) 96-114
  - c. Veterans Services Agreement Renewal with Grand Traverse County. (2:01:24) 115-117
  - d. NACo Conference. (2:07:35) 118-124
  - e. Administrator Job Description, *Commissioner Rushton.* (2:11:13) 125-126
  - f. FY 2022 Board Goals. (2:11:44)
  - g. End of Year Special Session Request. (2:15:33)
  - h. Labor Union Agreements Update. (2:18:33)

**REVIEW OF FINANCIALS (2:19:26)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:20:02)**

**PUBLIC COMMENT (2:20:32)**

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS (2:24:44)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Monday, December 13, 2021, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **Purpose of Meeting – Discussion:**

1. Continued Review of American Rescue Plan Act (ARPA) Federal Funding and Proposals.
  - a. Solon Township Requests.
  - b. Tower Upgrades Update.
  - c. Affordable Housing Requests.
  - d. Heath Department Space Update.
  - e. Other Issues.
2. Next Meeting Dates/Agenda Items.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 14, 2021, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:17)**

**PRAYER – Randy Graber, Pastor, Faith Missionary Baptist Church (00:19)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (03:16)**

**ROLL CALL (03:53)**

**APPROVAL OF BOARD MINUTES (04:17)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (04:57)**

**PUBLIC COMMENT (06:02)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (13:23)**

#### **ACTION ITEMS**

1. **Late Addition #2 – FOIA Response to Acker Law Firm. (13:33)**
2. **FY 2022 Blue Cross/Blue Shield Contract Renewals –**
  - a. **Contract Renewal. (31:32)**
  - b. **Administration Fee. (32:03)**
3. **Sheriff's Office –**
  - a. **Request to Fill FY 2022 Vacancy – Corrections. (32:34)**
  - b. **Request to Approve Additional Awarded Funds, State Road Patrol Grant. (33:02)**
  - c. **Prisoner Housing Agreement, Grand Traverse Band. (33:35)**
4. **Employee Education Requests –**
  - a. **LCSO – Sgt. Jennifer Hull. (34:18)**
  - b. **Building Safety – Administrative Secretary Molly Steck. (35:01)**
5. **Equalization – Approval of Revised L-4402 Apportionment Report. (35:41)**
6. **Planning/Community Development – Appointment of FY 2022 Fair Housing Coordinator. (36:06)**
7. **Information Technology – DLT Renewal Agreement. (36:37)**
8. **Clerk –**
  - a. **Purchase of MERS Service Credit, Brian Dion. (37:10)**
  - b. **Job Description – Administrative Assistant. (38:10)**
9. **Drain Commission – Renewal of Agreement with GEI Consultants, Inc. (38:35)**
10. **Parks and Recreation Commission – Playground Equipment Purchase for Old Settlers Park. (39:20)**
11. **FY 2022 Recommendations to Boards and Commissions. (40:42)**
  - a. **Veterans Affairs Administrative Committee – Per Diem/Mileage. (40:48)**
12. **Administration –**
  - a. **Board Policy Review – Investment Policy (7.04). (41:41)**
  - b. **FY 2022 MA Copier Agreements, Netlink Business Solutions. (42:07)**
  - c. **Veterans Services Agreement Renewal with Grand Traverse County. (42:51)**
  - d. **NACo Conference. (43:46)**
  - e. **Late Addition #1 – Gosling Czubak Invoice. (45:37)**
  - f. ~~Administrator Job Description.~~
  - g. ~~FY 2022 Board Goals.~~
13. **Labor Union Agreements Update. (46:53)**
  - a. **Closed Session Begins (47:48)**
  - b. **Open Session Resumes (1:03:15)**

**REVIEW OF FINANCIALS (1:03:32)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:03:42)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:03:52)**

**PUBLIC COMMENT (1:05:27)**

**COMMISSIONER COMMENTS (1:07:36)**

**APPROVAL OF FINANCIALS: (1:08:46)**

- **Amendments & Transfers**
- **Claims and Accounts**
- **Post Audit**

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Wednesday, December 29, 2021, at 9:30 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion/Potential Action:**

1. Approval of Minutes.
2. Approval of Accounts Payable.
3. Approval of End of the Year Budget Amendments and Transfers.
4. Medical Examiner Agreement Renewal.
5. Potential Labor Contracts.
6. Potential Nonunion Wage Adjustments.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**