

## **NOTICE OF MEETING**

The Leelanau County Board of Commissioners will hold its Organizational Session on Tuesday, January 4, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Please silence any unnecessary cellular/electronic devices)*

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

#### **ROLL CALL**

#### **PUBLIC COMMENT**

#### **AGENDA ADDITIONS OR DELETIONS**

#### **APPROVAL OF AGENDA**

#### **ACTION ITEMS:**

- |   | <b><u>PAGE NO.</u></b> |
|---|------------------------|
| 1. Election of Vice-Chairman, One-Year Term.                                      |                        |
| 2. Approval of 2022 Rules of Order and Procedure.                                 | 2-18                   |
| 3. Approval of 2022 Meeting Schedule.   | 19                     |
| 4. Continuation of Monthly Update from Individual Departments and Agencies.       | 20                     |
| 5. Commissioner Appointments to Boards, Commissions, Committees, and Authorities. | 21                     |
| 6. Commissioner Appointments to Standing Committees.                              | 22                     |
| 7. 2022 Goals Discussion.   |                        |

#### **PUBLIC COMMENT**

#### **COMMISSIONER COMMENTS**

#### **MOTION TO ADJOURN**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 4, 2022, at 12:00 Noon, or immediately following the Organizational Session, whichever is later, in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **Purpose of Meeting – Discussion:**

1. Continued Review of American Rescue Plan Act (ARPA) Federal Funding and Proposals.
  - a. Meals On Wheels.
  - b. Leelanau Christian Neighbors.
  - c. Leelanau Children's Center.
  - d. Child & Family Services.
  - e. ALICE (Asset Limited, Income Constrained, Employed).
  - f. Leelanau Mental Health Liaison.
  - g. Leelanau Investing For Teens.
  - h. Empire Village.
2. Benzie/Leelanau District Health Department Space Update.
3. Air Quality Equipment.
4. Other Issues.
5. Next Meeting Dates/Agenda Items.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 11, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

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**TENTATIVE AGENDA**

**CALL TO ORDER (01:35)**

**PRAYER (01:42)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (03:26)**

**ROLL CALL (04:15)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (04:38)**

**PUBLIC COMMENT (06:32)**

**COMMISSIONER COMMENT (14:11)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (15:39)
- Leelanau Conservation District Update, *no handout.* (35:53)
- Veterans Affairs Update. (50:08) 2-11

**ACTION ITEMS**

1. FY 2022 Michigan Municipal Risk Management Authority (MMRMA) Contract Renewal, *Robert Hauch, MMRMA Risk Manager.* (1:34:52) 12-17
2. LCSAPC – Acceptance of SABG (Substance Abuse prevention & treatment Block Grant) Grant Award Update. (1:45:08)
3. Conservation District, Approval of FY 2022 Work Orders – (1:48:44) 18-21
  - a. Conservation Education and Technical Assistance (#1).
  - b. Soil Erosion and Sedimentation Control (#2).
  - c. Water Quality Monitoring (#3).
4. Sheriff’s Office – Request to Hold Fundraising Event to Benefit the County K-9 Program. (1:53:15) 22
5. Solid Waste Council – Recycling Site Agreement with the Leelanau County Road Commission. (2:05:55) 23-31
6. Senior Services – Proposed Agreement with MMAP, Inc. (2:10:38) 32-37
7. Information Technology –
  - a. Proposed Renewal of Barracuda Essentials Maintenance from Rehmann. (2:14:26) 38-41
  - b. Proposed Update/Renewal of Duo Authentication Subscription. (2:16:47) 42-44
8. Proposed Resolution Supporting the Community Mental Health Authority and Opposing Current State Legislation to Change the CMHA. (2:19:24) 45-56
9. Prayer Policy Review, *Commissioner Allgaier.* (2:33:45) 47-50
10. Administration –
  - a. FY 2022 Board Goals. (2:58:15) 51
  - b. FY 2022 Rules of Order and Procedure. (3:04:40) 52-67
  - c. Potential Federal Covid-19 Vaccine Mandate Policy Update. (3:39:35)

**REVIEW OF FINANCIALS (3:43:52)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:45:54)**

**PUBLIC COMMENT (3:46:45)**

**COMMISSIONER COMMENTS (3:53:07)**

**APPROVAL OF FINANCIALS (3:59:06)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 18, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AMENDED TENTATIVE AGENDA**

#### **CALL TO ORDER (00:38)**

**PRAYER – Fr. Leonard Paul, St. Michael’s Catholic Church, Suttons Bay (00:41)**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (02:14)**

**ROLL CALL (02:48)**

**APPROVAL OF BOARD MINUTES (03:10)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (03:45)**

**PUBLIC COMMENT (5 minute-maximum) (04:55)**

**COMMISSIONER COMMENTS (11:08)**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Drain Commission Update (11:15)

#### **CONSENT AGENDA (Amended/Approved) (28:13)**

1. FY 2022 Michigan Municipal Risk Management Authority (MMRMA) Contract Renewal.
2. ~~LCSAPC – Acceptance of SABG (Substance Abuse prevention & treatment Block Grant) Grant Award Update.~~
3. Conservation District, Approval of FY 2022 Work Orders –
  - a. Conservation Education and Technical Assistance (#1).
  - b. Soil Erosion and Sedimentation Control (#2).
  - c. Water Quality Monitoring (#3).
4. Sheriff’s Office – Request to Hold Fundraising Event to Benefit the County K-9 Program.
5. Senior Services – Proposed Agreement with MMAP, Inc.
6. Information Technology –
  - a. Proposed Renewal of Barracuda Essentials Maintenance from Rehmann.
  - b. Proposed Update/Renewal of Duo Authentication Subscription.

#### **ACTION ITEMS**

7. Solid Waste Council – Recycling Site Agreement with the Leelanau County Road Commission. (29:49)
8. Proposed Resolution Supporting the Community Mental Health Authority and Opposing Current State Legislation to Change the CMHA. (30:54)
9. LATE ADDITION REQUEST: Prayer Policy Review, Commissioner Robbins. (47:15)
10. Administration –
  - a. FY 2022 Board Goals. (54:37)
  - b. FY 2022 Rules of Order and Procedure. (56:09)
11. Potential Federal Covid-19 Vaccine Mandate Policy Update. (57:27)

#### **REVIEW OF FINANCIALS (59:00)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:04:30)**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:04:38)**

#### **PUBLIC COMMENT (1:04:47)**

#### **COMMISSIONER COMMENTS (1:13:31)**

#### **APPROVAL OF FINANCIALS: (1:15:44)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Wednesday, January 19, 2022, at 10:00 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **Purpose of Meeting – Discussion:**

1. Continued Review of American Rescue Plan Act (ARPA) Federal Funding and Proposals.
  - a. Cedar/Maple City Lions Club.
  - b. Empire Village.
  - c. Glen Lake Association.
  - d. Suttons Bay/Bingham District Library.
2. Benzie/Leelanau District Health Department Space Update.
3. Late Request: Discovery Center & Pier.
4. Other Issues.
5. Next Meeting Dates/Agenda Items.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Monday, January 31, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

#### **Purpose of Meeting – Discussion/Potential Action:**

1. Review of American Rescue Plan Act (ARPA) Funding Requests.
  - a. State of Michigan ARPA Funds Update.
    - i. Senator Curt VanderWall.
    - ii. Representative Jack O'Malley.
  - b. Glen Lake Association.
  - c. Empire Village.
  - d. Benzie/Leelanau District Health Department Space Update.
  - e. Rural Broadband Inventory Survey Report.
2. Potential Funding Recommendations.
3. Human Resources Director Job Description/Duties Review.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENTS**

### **ADJOURNMENT**

William J. Bunek, Committee Chairman

**NOTICE OF MEETING**

A Building & Grounds Committee Meeting will be held on  
Wednesday, February 2, 2022, at 10:00 a.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Election of Chairman.
2. Approval of Minutes – April 20, 2021.
3. Infected Tree at Veterans Memorial.
4. Space Force Flag Pole Request, VFW Post #7731.
5. Building Security/Health Projects.
6. Office Space Reconfigurations Requests – Administration and County Clerk.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, February 8, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
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**TENTATIVE AGENDA**

**CALL TO ORDER (00:37)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PERSONAL PRAYER (01:01)**

**ROLL CALL (01:20)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:45)**

**PUBLIC COMMENT (02:04)**

**COMMISSIONER COMMENT (03:26)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (03:35)
- Sheriff’s Office Update, *no handout* (23:31)
- Building Safety Department Update (53:28) 2-9

**CONSENT AGENDA**

1. Senior Services – Acceptance of BASA (Bay Area Senior Advocates) Contribution. (01:07:07) 10

**ACTION ITEMS**

2. Leelanau County Substance Abuse Prevention Coalition –
  - a. Acceptance of SABG (Substance Abuse [Covid Supplemental] Block Grant) Grant Award. (01:09:57) 11-15
  - b. Subrecipient Grant Agreement, Leelanau Investing For Teens (LIFT). (01:20:03)
3. Sheriff’s Office –
  - a. State Marine Safety Grant Program Grant Application. (01:21:03) 20
  - b. Detective Vehicle Purchase Request. (01:22:40) 21-27
4. Government Center Tower Update. (01:40:35) 28
5. Equalization – Recap of Leelanau County FY 2022 L-4018. (01:49:50) 29
6. Solid Waste Council – Proposed Changes to Policy on Use of Recycling Funds. (02:31:34) 30-33
7. Approval of Out-of-State Travel –
  - a. Brownfield Redevelopment Authority – Two Members. (02:32:45) 34
  - b. Planning/Community Development (APA [American Planning Association] Conference), 2 Employees. (02:34:40) 35
8. County Clerk – MERS Purchase of Service, Gail Carlson. (02:38:38) 36-38
9. Administration –
  - a. Building & Grounds Committee Recommendations. (02:42:19) 39-45
  - b. Finance/Audit Committee Update. (04:15:30)
  - c. Administrator and Human Resources Director Duties & Responsibilities Review. (03:49:11 / 04:16:23) 46-49
  - d. Job Description Review – (05:05:36)
    - i. Family Court Administrator. 50-55
    - ii. Information Technology Technician.

**REVIEW OF FINANCIALS (05:09:00)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (05:09:13)**

**PUBLIC COMMENT (05:10:12)**

**COMMISSIONER COMMENT (05:10:18)**

**APPROVAL OF FINANCIALS (05:12:58)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**



**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, February 8, 2022, at 12:30 p.m., or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Review of American Rescue Plan Act (ARPA) Funding Requests.
  - a. Potential/Additional Funding Recommendations.
  - b. Towers Update.
2. Point Communications Agreement Update.
  - a. Project Manager Proposal.
3. Lower Level Renovations Cost Estimates.
4. Future Meeting Dates/Topics.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Wednesday, February 9, 2022, at 10:00 a.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. Election of Chairman.
2. Approval of Minutes – January 28, 2021.
3. FY 2021 Audit Update.
4. Review of Non-Union Pay Scale.
5. Recommendation to Convert Chief Deputies to Salaried Positions.
6. Personnel Update.
7. Other Topics/Next Meeting Date.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, February 15, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:16)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (00:59)**

**APPROVAL OF BOARD MINUTES (01:21)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (02:28)**

**PUBLIC COMMENT (03:10)**

**COMMISSIONER COMMENTS (11:15)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Road Commission/Board of Public Works Update (11:51)

**CONSENT AGENDA ITEMS (31:54)**

1. Senior Services – Acceptance of BASA (Bay Area Senior Advocates) Contribution.
2. Sheriff's Office – State Marine Safety Grant Program Grant Application.
3. Solid Waste Council – Proposed Changes to Policy on Use of Recycling Funds.
4. Approval of Out-of-State Travel – Brownfield Redevelopment Authority – Two Members.
5. Administration –
  - a. Job Description Review –
    - i. Family Court Administrator.
    - ii. Information Technology Technician.

**ACTION ITEMS**

6. *Leelanau County Substance Abuse Prevention Coalition –*
  - a. *Acceptance of SABG (Substance Abuse [Covid Supplemental] Block Grant) Grant Award.*
  - b. *Subrecipient Grant Agreement, Leelanau Investing For Teens (LIFT).* (32:48)
7. Sheriff's Office – Detective Vehicle Purchase Request. (35:27)
8. Government Center Tower Update. (38:51)
9. Approval of Out-of-State Travel – Planning/Community Development (APA [American Planning Association] Conference), Two Employees. (43:31)
10. County Clerk – MERS Purchase of Service, Gail Carlson. (44:14)
11. Administration –
  - a. Building & Grounds Committee Recommendations –
    - i. Veterans Memorial/Space Force Feasibility Study. (45:26)
    - ii. The Sleeve Door Deterrent Purchase Recommendation. (46:37)
    - iii. Zoll Mobile Rescue System Kits Purchase Recommendation. (46:53)
    - iv. Air Purification Systems Purchase Recommendation. (47:34)
    - v. Clerk's Office Furniture Recommendation. (48:28)
    - vi. Finance Office Furniture Recommendation. (49:27)
  - b. Finance/Audit Committee Update. (50:09)
  - c. ~~Administrator and Human Resources Director Duties and Responsibilities Review.~~

**REVIEW OF FINANCIALS (51:43)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (55:23)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (55:30)**

**PUBLIC COMMENT (57:35)**

**COMMISSIONER COMMENTS (57:42)**

**APPROVAL OF FINANCIALS: (1:02:43)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Monday, February 28, 2022, at 1:30 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Review of American Rescue Plan Act (ARPA) Funding Requests –
  - a. HomeStretch Project Update.
  - b. Potential Funding Recommendations.
2. Professional Services Contract, DCS Technology Design, LLC.
3. Government Center Tower Project Bid Award.
4. Lower Level Renovations Update/Options.
5. Administrator Search Consultant Update.
6. Future Meeting Topics/Dates.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, March 8, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (00:22)**

**PLEDGE OF ALLEGIANCE (00:28)**

**MOMENT OF SILENCE/PRIVATE PRAYER (00:45)**

**ROLL CALL (01:04)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:36)**

**PUBLIC COMMENT (02:05)**

**COMMISSIONER COMMENTS (03:35)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (03:42)
- Bay Area Transportation Authority Update (10:26) 2-16
- Leelanau County Housing Statistics (Commissioner Robbins) *Deferred until later date*
- Leland Dam Authority Update, no handout (35:38)

**CONSENT AGENDA ITEMS**

1. Senior Services – Acceptance of AAANM (Area Agency on Aging of Northwest Michigan) Contributions. (43:07) 17-18

**ACTION ITEMS**

2. Solid Waste Council –
  - a. Tire Recycling Contract Amendment No. 1, ERG. (43:55) 19-23
  - b. Mobile Tire Recycling Collection Contract Amendment No. 1, ERG. 24-28
  - c. Household Hazardous Waste (HHW) Contract Amendment No. 2, ERG. (50:24) 29-31
  - d. Electronics Contract Amendment No. 2, Comprenew. 32-33
  - e. Mattress Recycling Collection, Bay Area Recycling for Charities (BARC). 34
3. Leland Dam Authority Recommendations –
  - a. Approval of Proposed Triennial Dam Inspection, Leland Dam, Spicer Group, Inc. (58:18) 35-42
  - b. Approval of Proposed Appraisal, Leland Dam, Spicer Group, Inc. (1:04:28) 43-50
4. Information Technology –
  - a. AT&T Contract Renewals – Business Local Calling Essentials, Three Accounts: (1:05:04) 51-64
    - i. 36M Business Local Essentials Contract 231.256.0264.
    - ii. 36M Business Local Calling Essentials Contract 231.256.0619.
    - iii. 36M Business Local Calling Essentials Contract 231.256.2216.
5. Building/Facilities Presentation, *distributed separately.* (1:07:20)
6. Building Safety/Security Options –
  - a. Air Purification Systems Options. (2:05:30) 65-76
  - ~~b. The Sleeve Door Deterrent.~~
7. Emergency Management –
  - a. Local 9-1-1 Surcharge Renewal. (2:22:23)
  - b. Cherry Capital Connection Easement Lease Agreement. (2:27:22)
8. Prosecuting Attorney – Renewal of Agreement with West Law/Thompson Reuters. (2:33:13) 79-82
9. Finance/Audit Committee Update/Recommendations. (2:34:25) 83-84
10. Administration –
  - a. Grand Traverse Band 2% Allocation Awards: (2:58:30) 85-96
    - i. Family Court/Child & Family Services (Safe Haven), \$5,000.00.
    - ii. Senior Services, LCN Neighborhood Assistance Ministry, \$20,000.00.
    - iii. Sheriff’s Office, Purchase of Narcotics Analyzers, \$32,800.00.
    - iv. Solid Waste Council, Tire Recycling, \$10,000.00.
    - v. Solid Waste Council, Mattress Recycling, \$6,000.00.
  - b. Veterans Memorial Update. (2:59:31)
  - c. ARPA (American Rescue Plan Act) Update –
    - i. Special Session Request. (3:06:39)
    - ii. Lower Level Estimated Costs Update. (3:11:39)
  - d. Administrator and Human Resources Director Duties and Responsibilities Review. (3:18:18)

**REVIEW OF FINANCIALS (3:39:07)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (3:43:05)**

**PUBLIC COMMENT (3:43:13)**

**COMMISSIONER COMMENTS (3:50:15)**

**APPROVAL OF FINANCIALS (3:53:56)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, March 15, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:15)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (00:53)**

**APPROVAL OF BOARD MINUTES (01:17)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (02:03)**

**PUBLIC COMMENT (02:36)**

**COMMISSIONER COMMENTS (08:22)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (08:27)**

**CONSENT AGENDA ITEMS (09:17)**

1. Senior Services – Acceptance of AAANM (Area Agency on Aging of Northwest Michigan) Contributions.
2. Solid Waste Council –
  - a. Tire Recycling Contract Amendment No. 1, ERG.
  - b. Mobile Tire Recycling Collection Contract Amendment No. 1, ERG.
  - c. Household Hazardous Waste (HHW) Contract Amendment No. 2, ERG.
  - d. Electronics Contract Amendment No. 2, Comprenew.
  - e. Mattress Recycling Collection, Bay Area Recycling for Charities (BARC).
3. Leland Dam Authority Recommendations –
  - a. Approval of Proposed Triennial Dam Inspection, Leland Dam, Spicer Group, Inc.
  - b. Approval of Proposed Appraisal, Leland Dam, Spicer Group, Inc.
4. Information Technology –
  - a. AT&T Contract Renewals – Business Local Calling Essentials, Three Accounts:
    - i. 36M Business Local Essentials Contract 231.256.0264.
    - ii. 36M Business Local Calling Essentials Contract 231.256.0619.
    - iii. 36M Business Local Calling Essentials Contract 231.256.2216.
5. Emergency Management – Local 9-1-1 Surcharge Renewal.
6. Prosecuting Attorney – Renewal of Agreement with West Law/Thomson Reuters.
7. Grand Traverse Band 2% Allocation Awards –
  - a. Family Court/Child & Family Services (Safe Haven), \$5,000.00.
  - b. Senior Services, LCN Neighborhood Assistance Ministry, \$20,000.00.
  - c. Sheriff's Office, Purchase of Narcotics Analyzers, \$32,800.00.
  - d. Solid Waste Council, Tire Recycling, \$10,000.00.
  - e. Solid Waste Council, Mattress Recycling, \$6,000.00.

### **ACTION ITEMS**

8. Air Purification Systems Options – (09:58)
  - a. Law Enforcement Center.
  - b. Government Center.
- ~~9. Emergency Management – Cherry Capital Connection Easement Lease Agreement.~~
10. Administration – Veterans Memorial Update. (22:56)
11. **Late Addition #1** – Meeting Protocols Concerning Electronic Devices, *Commissioner Allgaier*. (26:57)

**REVIEW OF FINANCIALS (38:57)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (39:12)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (42:46)**

**PUBLIC COMMENT (49:05)**

**COMMISSIONER COMMENTS (50:56)**

**APPROVAL OF FINANCIALS: (51:38)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Wednesday, March 23, 2022, at 10:00 a.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – February 9, 2021.
2. FY 2021 Audit Update.
3. Review of County's Reserve Revenue Funds.
4. Recommendation to Convert Chief Deputies to Salaried Positions.
5. Review of Non-Union Pay Scale.
6. Probate/Family Court Data Review.
7. Personnel Update.
8. Other Topics/Next Meeting Date.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

William J. Bunek, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 12, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (00:13)**

**PLEDGE OF ALLEGIANCE (00:17)**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (00:53)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:12)**

**PUBLIC COMMENT (01:48)**

**COMMISSIONER COMMENTS (32:08)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (36:33)
- Northern Michigan Regional Entity Agency Update (54:34) 2-12
- Leelanau County Housing Statistics, *Commissioner Robbins* (01:11:43) 13-38
- Early Childhood Millage Update (01:47:24) 39-52
- Register of Deeds Department Update (02:14:09) 53-66

**ACTION ITEMS**

1. Leelanau County Road Commission – Approval of Ballot Language Proposal. (02:28:58) 67-68
2. Request for Letter Of Support (Potential Research Facility), Discovery Center, *under separate cover.* (02:30:23)
3. *Sheriff's Office – Approval of Port Security Grant Application.* (02:42:11) 69-72
4. Facilities Report Goals Update. (02:53:09) 73-74
5. Parks & Recreation Commission Recommendations –
  - a. Veronica Valley Parking Lot Entrance Bid. (03:08:30) 75-87
  - b. Approval of Invoice, Laggis' Fish Farm, Inc. (03:25:22) 88-95
  - c. *Late Addition #1 – Draft Resolution Discussion, Michigan Auto Insurance Reform Act Reimbursement Cap.* (03:27:27)
6. Maintenance Tractor Proposal. (03:29:44) 96-105
7. Senior Services Office Furnishings Recommendation. (03:59:15) 106-113
8. Emergency Management –
  - a. Cherry Capital Connection Easement Lease Agreement Update. (04:03:22)
  - b. Midway Electronics Tower Construction Agreement. (04:12:26) 114-160
9. Staffing Requests –
  - a. 13<sup>th</sup> Judicial Circuit/Family Court, Court Administrator Overlap. (04:17:03) 161
  - b. Probate Court, Deputy Probate Register Position. (04:21:48) 162-163
10. Solid Waste Council –
  - a. Bay Area Recycling for Charities (BARC) Agreement, Mattress Recycling. (04:29:08) 164
  - b. Acceptance of EGLE (Environment, Great Lakes, and Energy) Tire Recycling Grant. (04:30:05) 165-175
11. Two Percent Allocation Agreements –
  - a. Senior Services, Leelanau Christian Neighbors. (04:30:53) 176-180
  - b. 13<sup>th</sup> Circuit Court, Family Division, Child & Family Services/Safe Haven. (04:27:38) 181-185
12. Administration –
  - a. Medical Examiner Services – Approval of Deputy Medical Examiners List. (04:34:04) 186-187
  - b. FY2022 Board Goals. (04:36:14) 188
  - c. Finance/Audit Committee Update. (04:36:45)

**REVIEW OF FINANCIALS (05:09:51)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (05:10:00)**

**PUBLIC COMMENT (05:12:42)**

**COMMISSIONER COMMENTS (05:12:46)**

**APPROVAL OF FINANCIALS (05:17:26)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**



**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 19, 2022, at 3:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Continuation of Review of American Rescue Plan Act (ARPA) Funding Requests.
2. Leelanau County Housing Initiatives/Potential ARPA or Other Funding –
  - a. Yarrow Brown, Housing North.
  - b. Wendy Irvin, Habitat For Humanity.
  - c. Trudy Galla, Director, Leelanau County Planning/Community Development.
3. Points Communication Contract Update.
4. Fund Development Partnership Proposal.
5. Lower Level Renovations Update/Options.
6. Potential Funding Recommendations.
7. Acceptance of Administrator’s Letter of Resignation.
8. Discussion on next Administrator –
  - a. Qualifications, Skills, Duties, etc.
  - b. Pay Scale Range.
9. Other Related Topics.
10. Future Meeting Topics/Dates.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*William J. Bunek, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 19, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER** (00:16)

**PLEDGE OF ALLEGIANCE** (00:21)

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL** (00:58)

**APPROVAL OF BOARD MINUTES** (01:20)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (01:46)

**PUBLIC COMMENT** (02:08)

**COMMISSIONER COMMENTS**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Benzie/Leelanau District Health Department Agency Update, *Lisa Peacock, Health Official.* (12:38)

**CONSENT AGENDA ITEMS** (34:21)

1. Request for Letter Of Support (Potential Research Facility), Discovery Center.
2. Senior Services Office Furnishings Recommendation.
3. Staffing Requests –
  - a. 13<sup>th</sup> Judicial Circuit/Family Court, Court Administrator Overlap.
  - b. Probate Court, Deputy Probate Register Position.
4. Solid Waste Council – Acceptance of EGLE (Environment, Great Lakes, and Energy) Tire Recycling Grant.
5. Two Percent Allocation Agreements –
  - a. Senior Services, Leelanau Christian Neighbors.
  - b. 13<sup>th</sup> Circuit Court, Family Division, Child & Family Services/Safe Haven.
6. Administration – Medical Examiner Services, Approval of Deputy Medical Examiners List.

**ACTION ITEMS**

7. Leelanau County Road Commission – Approval of Ballot Language Proposal. (35:32)
8. Sheriff's Office – Approval of Port Security Grant Application. (37:44)
9. Parks & Recreation Commission Recommendations –
  - a. Veronica Valley Parking Lot Entrance Bid. (38:50)
  - b. Approval of Invoice, Laggis' Fish Farm, Inc. (47:00)
10. Draft Resolution Discussion, Michigan Auto Insurance Reform Act Reimbursement Cap. (49:57)
11. Maintenance Tractor Proposal. (52:49)
12. Emergency Management – Midway Electronics Tower Construction Agreement. (53:56)
13. Administration –
  - a. FY2022 Board Goals. (54:52)
  - b. Late Agenda #01 – Finance Director Update/Options. (1:00:52)
14. *Solid Waste Council – Bay Area Recycling for Charities (BARC) Agreement, Mattress Recycling (moved from consent).* (1:10:16)

**REVIEW OF FINANCIALS** (1:14:26)

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS** (1:14:44)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (1:16:29)

**PUBLIC COMMENT** (1:16:34)

**COMMISSIONER COMMENTS** (1:18:54)

**APPROVAL OF FINANCIALS:** (1:21:32)

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Wednesday, April 20, 2022, at 10:00 a.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – March 23, 2022.
2. Legal Opinion Review – *Attorney David Stoker, Cohl, Stoker, and Toskey*
3. Review of Non Union Pay Scale –
  - a. Elected Officials.
  - b. Undersheriff.
  - c. Chief Deputies Register of Deeds, Treasurer.
  - d. Chief Deputy Clerk.
  - e. Executive Assistant.
4. Other Personnel Issues.
5. Other Topics/Next Meeting Date.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Friday, April 29, 2022, at 9:00 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. Review and Discussion of the Hiring Process for a County Administrator.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Senior Services Advisory Committee Meeting will be held on Monday, May 9, 2022, at 9:30 a.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. Election of Chairman.
2. Approval of Minutes – May 25, 2021.
3. Review of 2022 Budget and Services.
4. Termination of Munson Home Health Private Duty In-home Services.
5. Contracts Review – Comfort Keepers In-Home Services.
6. Other Topics.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 10, 2022, at 8:45 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Election of County Board Chairman.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 10, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
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**TENTATIVE AGENDA**

**CALL TO ORDER (00:23)**

**PLEDGE OF ALLEGIANCE (00:29)**

**MOMENT OF SILENCE/PRIVATE PRAYER (00:48)**

**ROLL CALL (01:05)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:25)**

**PUBLIC COMMENT (01:46)**

**COMMISSIONER COMMENTS (16:30)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (17:41)
- Probate/Family Court Update (38:58)
- 13<sup>th</sup> Circuit Judicial Court, Community Corrections Update (1:16:16)

**ACTION ITEMS**

- |   |         |
|---|---------|
| 1. Thirteenth Circuit Court – Approval of Resolution #2022-xx, FY 2023 MDOC Grant. (1:36:00)  | 2-14    |
| 2. Leelanau County Substance Abuse Prevention Coalition (LCSAPC) – Contract with Northern Michigan Public Health Alliance. (1:49:12) Moved up from A.I. #14.b | 184-196 |
| 3. Housing North – Housing Ready Program Agreement Update. (1:53:41)  |         |
| 4. Finance/Audit Committee Update and Recommendations – (1:57:23)   |         |
| a. Legal Opinion Review – Attorney David Stoker, Cohl, Stoker, and Toskey.  | 15-18   |
| b. Review of Non-Union Pay Scale –  | 19      |
| i. Elected Officials.   |         |
| ii. Undersheriff.   |         |
| iii. Chief Deputies Register of Deeds, Treasurer.   |         |
| iv. Chief Deputy Clerk.   |         |
| v. Executive Assistant.   |         |
| 5. Sheriff’s Office –   |         |
| a. Potential Jail Inmate Boarding Contract, Kalkaska County. (3:33:41)  | 20-27   |
| b. Acceptance of 2022 Marine Grant. (3:40:36)   | 28-33   |
| c. Proposed Contract Amendment with Tiggs/Canteen Food Services. (3:42:55)  | 34-36   |
| 6. Maintenance – LEC (Law Enforcement Center) Flooring Bid Recommendation. (3:49:49)  | 37-62   |
| 7. Monumentation/Remonumentation – Grant Agreement, State of Michigan. (4:49:40)  | 63-80   |
| 8. Senior Services –  |         |
| a. Contract Amendment, RLK Investments, Inc. (expires 2022). (4:52:20)  | 81-83   |
| b. Contract with RLK Investments, Inc. (expires 2023). (5:07:16)  | 84-101  |
| 9. Register of Deeds – Scanning Project Agreement, US Imaging, Inc. (5:10:30)   | 102-111 |
| 10. Omena Village Preservation Resolution, Commissioner Wessell. (5:14:13)  | 112-116 |
| 11. Equalization – Approval of Leelanau County L-4029 Tax Rate Request. (5:17:40)   | 117-118 |
| 12. Emergency Mgt. – Acceptance of Hazardous Materials Emergency Preparedness (HMEP) Grant. (5:22:25)   | 119-139 |
| 13. Leland Dam Authority Recommendation – Leland Dam Spillway Ladder Bid Award. (5:23:05)   | 140-164 |
| 14. Parks and Recreation Commission Recommendations – (5:33:35)   |         |
| a. Approval of Quote from Playground Boss for Old Settlers Park Playground Equipment Installation.  | 165-166 |
| b. Approval of Quote from Deering’s Tree Service, Purchase of Engineered Wood Chips.  | 167-169 |
| 15. Administration – (5:41:50)  |         |
| a. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Requests, First Cycle –   | 170-183 |
| i. Parks & Recreation/Child & Family Services – Invasive Species Removal, \$22,000.00.  |         |
| ii. Equalization – Document Scanner Purchase, \$8,232.00.   |         |
| b. Review of Leland Dam Authority and Board of Public Works Membership, Options. (5:43:53)  | 197-199 |

**REVIEW OF FINANCIALS (5:50:07)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (5:53:43)**

**PUBLIC COMMENT (5:55:33)**

**COMMISSIONER COMMENTS (5:55:38)**

**APPROVAL OF FINANCIALS (5:59:16)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

William J. Bunek, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 17, 2022, at 3:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. County Administrator Hiring Process.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**



## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 17, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AMENDED TENTATIVE AGENDA**

**CALL TO ORDER** (0:00)

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER** (0:11)

**ROLL CALL** (0:36)

**APPROVAL OF BOARD MINUTES** (0:57)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (1:32)

**PUBLIC COMMENT** (2:18)

**COMMISSIONER COMMENTS** (14:29)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

**CONSENT AGENDA ITEMS** (15:26)

1. Sheriff's Office –
  - a. Kalkaska County Jail Inmate Agreements –
    - i. Jail Boarding Agreement.
    - ii. Business Associate Agreement.
  - b. Acceptance of 2022 Marine Grant.
  - c. Proposed Contract Amendment with Tiggs/Canteen Food Services.
2. Maintenance – LEC (Law Enforcement Center) Flooring Bid Recommendation.
3. Monumentation/Remonumentation – Grant Agreement, State of Michigan.
4. Senior Services –
  - a. Contract Amendment, RLK Investments, Inc. (expires 2022).
  - b. Contract with RLK Investments, Inc. (expires 2023).
5. Register of Deeds – Scanning Project Agreement, US Imaging, Inc.
6. Equalization – Approval of Leelanau County L-4029 Tax Rate Request.
7. Emergency Management – Acceptance of Hazardous Materials Emergency Preparedness (HMEP) Grant.
8. Parks and Recreation Commission Recommendations –
  - a. Approval of Quote from Playground Boss for Old Settlers Park Playground Equipment Installation.
  - b. Approval of Quote from Deering's Tree Service, Purchase of Engineered Wood Chips.
9. Administration –
  - a. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Requests, First Cycle –
    - i. Parks & Recreation/Child & Family Services – Invasive Species Removal, \$22,000.00.
    - ii. Equalization – Document Scanner Purchase, \$8,232.00.
  - b. Leelanau County Substance Abuse Prevention Coalition (LCSAPC) – Contract w/Northern Michigan Public Health Alliance.
10. Review of Leland Dam Authority and Board of Public Works Membership, Options.

#### **ACTION ITEMS**

11. Thirteenth Circuit Court – Approval of Resolution #2022-xx, FY 2023 MDOC Grant. (16:23)
12. Omena Village Preservation Resolution, *Commissioner Wessell*. (17:40)
13. Housing North – Housing Ready Program Agreement. (19:06)
14. Finance/Audit Committee Update and Recommendations –
  - a. Review of Non-Union Pay Scale –
    - i. Elected Officials. (26:46)
    - ii. Undersheriff. (45:45)
    - iii. Chief Deputies Register of Deeds, Treasurer. (48:11)
    - iv. Chief Deputy Clerk. (49:12)
    - v. Executive Assistant. (50:52)
15. Leland Dam Authority Recommendation – Leland Dam Spillway Ladder Bid Award. (56:40)
16. **Late Addition Request:** Commissioner Appointments, *Commissioner Wessell*. (57:38)
17. **Late Addition Request:** Personnel Reorganization and Recommendation, *Commissioner Wessell*. (1:02:51)
18. **Late Addition Request:** Points Broadband Contract. (2:06:20)

**REVIEW OF FINANCIALS** (2:09:51)

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS** (2:11:04)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (2:11:10)

**PUBLIC COMMENT** (2:12:29)

**COMMISSIONER COMMENTS** (2:13:26)

**APPROVAL OF FINANCIALS** (2:20:08)

- Amendments & Transfers
- Claims and Accounts/Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Wednesday, May 25, 2022, at 10:00 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. County Administrator Hiring Process.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, May 31, 2022, at 10:00 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. County Administrator Hiring Process.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 7, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## ***AMENDED AGENDA***

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

- 1. Public Hearing Request, June 21, 2022 – Brownfield Redevelopment Authority.*
- 2. Points Broadband, LLC, Proposed Contract.*
- 3. Non-Union Pay Scale Options.*

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Building Safety Committee Meeting will be held on  
Wednesday, June 15, 2022, at 11:00 a.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Election of Chairman

Approval of Meeting Minutes – June 24, 2021

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. FY 2022 Budget Review.
2. Appeal of Tent/Igloo Fees.
3. Civil versus Criminal Fines Discussion.
4. Any Other Items.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 14, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (00:04)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (00:52)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:20)**

**PUBLIC COMMENT (02:10)**

**COMMISSIONER COMMENTS (18:23)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (19:34)
- Northwest Michigan Community Action Agency Update (30:00) 2-10
- Treasurer/Land Bank Fast Track Authority Update (44:15) 11-29

**ACTION ITEMS**

1. **Late Addition #1 – County Treasurer, Statutory First Right of Refusal, Foreclosed Properties.**
2. Dennis Muth, Peterson McGregor & Associates – (01:23:12) 30-36
  - a. Workers Compensation Update.
  - b. Workers Compensation Renewal Agreement, Accident Fund.
3. Sheriff’s Office – Equipment Trailer Purchase. (01:45:21) 37-43
4. Brownfield Redevelopment Authority Recommendation – Maple City Crossings/Habitat For Humanity Brownfield Plan. (01:53:53) 44-75
5. Probate/Family Court – (02:28:40)
  - a. Approval of Annual Child Care Fund Plan and Budget. 76-78
  - b. Purchase of Fireproof Safe, Probate Court. 79-85
6. Information Technology – (02:37:00)
  - a. Switch Purchase. 86-91
  - b. SQL Server Purchase, SafetyNet. 92-97
  - c. County Website Update.
7. Review of Septic System Goal, Commissioner Allgaier. (02:43:02)
8. County Treasurer and Register of Deeds – Resolution in ~~Support~~ **Opposition** of House Bills 4729, 4730, 4731, and 4732. (03:13:27) 98-116
- ~~9. Deputy Medical Examiner Appointments.~~
10. Jury Commission – (03:20:52) 117
  - a. Staffing.
  - b. Budget Changes.
11. Administration –
  - a. Appointments to Boards and Commissions – (03:46:20)
    - i. Parks and Recreation Commission. 118-126
    - ii. Michigan Department of Health and Human Services. 127-141
  - b. FY 2023 Budget Process and Timeline. (03:49:38) 142
  - c. Personnel Reorganization Update. (03:52:14)
    - i. Human Resources.
    - ii. Finance.

**REVIEW OF FINANCIALS (04:43:04)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (04:43:28)**

**PUBLIC COMMENT (04:51:58)**

**COMMISSIONER COMMENTS (04:52:11)**

**APPROVAL OF FINANCIALS (04:52:16)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

### **NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, June 21, 2022, at 6:30 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**(Please silence all electronic/cellular devices)**

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### **AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

#### **Purpose of the Public Hearing:**

- Leelanau County Brownfield Redevelopment Authority Regarding Adoption of a Brownfield Plan of Maple city Crossing Condominium, Kasson Township (Maple City)

Adjournment

*Leelanau County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours' notice to Leelanau County. Individuals with disabilities requiring auxiliary aids or services should contact the Leelanau County Clerk by calling as follows:*

**Michelle L. Crocker, Leelanau County Clerk, 231/256-9824**

## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, June 21, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

#### **CALL TO ORDER (00:35)**

#### **PLEDGE OF ALLEGIANCE**

#### **MOMENT OF SILENCE/PRIVATE PRAYER (01:00)**

#### **ROLL CALL (01:33)**

#### **APPROVAL OF BOARD MINUTES (01:54)**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (04:30)**

#### **PUBLIC COMMENT (05:08)**

#### **COMMISSIONER COMMENTS (19:40)**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Medical Examiner Agency Update (22:22)

#### **CONSENT AGENDA ITEMS (38:10)**

1. County Treasurer – Statutory First Right of Refusal, Foreclosed Properties.
2. Peterson McGregor & Associates – Workers Compensation Renewal Agreement, Accident Fund.
3. Sheriff's Office – Equipment Trailer Purchase.
4. Probate/Family Court –
  - a. Approval of Annual Child Care Fund Plan and Budget.
  - b. Purchase of Fireproof Safe, Probate Court.
5. Information Technology –
  - a. Switch Purchase.
  - b. SQL Server Purchase, SafetyNet.
6. Administration –
  - a. Appointments to Boards and Commissions –
    - i. Parks and Recreation Commission.
    - ii. Michigan Department of Health and Human Services.

#### **ACTION ITEMS**

- ~~1. Brownfield Redevelopment Authority Recommendation – Maple City Crossings/Habitat For Humanity Brownfield Plan. [Moved to July Sessions.]~~
2. Review of Septic System Goal – Study Session Date. (39:28)
3. County Treasurer and Register of Deeds – Resolution in Opposition of House Bills 4729, 4730, 4731, and 4732. (46:00)
4. Jury Commission – Staffing/Budget Changes. (49:13)
5. Personnel Reorganization Update – Finance. (1:06:56)

#### **REVIEW OF FINANCIALS (1:34:58)**

#### **COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:36:00)**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:43:46)**

#### **PUBLIC COMMENT (1:43:55)**

#### **COMMISSIONER COMMENTS (1:50:23)**

#### **APPROVAL OF FINANCIALS: (1:49:20)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**



**NOTICE OF MEETING**

A Building Safety Committee Meeting will be held on Friday, July 8, 2022, at 10:00 a.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence cellular/electronic devices)

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance / Moment of Silence

Election of Chairman

Approval of Meeting Minutes – June 15, 2022

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. FY 2022 and 2023 Budget Update – Review of FY 2022 Line-Item Expenditures and Revenues; Projected Budget Details for FY 2023.
2. Review/Discussion of Current Building Safety Fee Categories and Amounts.
3. Late Fees Process Review.
4. Civil versus Criminal Fines Discussion.
5. Potential Vehicle Purchase.
6. Any Other Items.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Monday, July 18, 2022, at 1:00 p.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – April 20, 2022.
2. Review of FY 2021 Audit.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, July 12, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (00:45)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:38)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (02:01)**

**PUBLIC COMMENT (02:24)**

**COMMISSIONER COMMENTS (16:33)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

**PAGE #**

- Administrator Update (16:40)
- Broadband Update (1:11:44 and 1:35:22)
- Meals on Wheels Agency Update (30:16) 2-5
- Senior Services Department Update 6-28
- Area Agency on Aging of Northwest Michigan Agency Update

**AGENDA ITEMS**

1. Area Agency on Aging of NW Mich. (AAANM) – FY 2023 Annual Implementation Plan Resolution. (01:14:40) 29-108
2. Proposed Letter of Agreement – Leelanau County, County Sheriff and FOPLC-Corrections Unit. (01:16:54) 109-111
3. FY 2022 Audit Presentation – Steve Peacock, Principal, Rehmann, *no handout*. (01:47:14)
4. Monumentation/Remonumentation – (02:46:52)
  - a. Surveyor Services Agreements with O’Non Land Surveying, Holmberg Land Survey, Grand Traverse Surveying, and Leelanau Land Surveying. 112-126
  - b. Peer Group Agreements with O’Non Land Surveying, Holmberg Land Survey, and Grand Traverse Surveying. 127-135
  - c. Peer Group Agreement (including County Representative Services) with Leelanau Land Surveying. 136-144
5. Brownfield Redevelopment Authority – Maple City Crossings/Habitat For Humanity Brownfield Plan Update.
6. Planning Commission Appointments (Partial Terms) Update. (02:53:55) 145
7. Prosecuting Attorney –
  - a. West Law/Thomson Reuters Renewal. (02:55:08) 146-151
  - b. MDHHS Title IV-E Contract Amendment #4. (02:55:47) 152-157
8. Information Technology –
  - a. ESRI Software Renewal, Multiple Departments. (02:56:34) 158-163
  - b. Dell Work Stations Purchase. (02:58:06) 164-172
9. Maintenance – Otis Elevator Contract Renewal. (03:09:16) 173-184
10. Drain Commissioner – Resolution for Full Faith and Credit, Lake Bluffs Drainage District. (03:11:11) 185-189
11. July 25, 2022, Commissioner Study Session – Septic Study Review. (03:17:17)
12. Administration –
  - a. Vehicle/Equipment Auction Update. (03:18:48)
  - b. Annual MERS Conference Delegates. (03:22:54) 190
  - c. MAC Dues. (03:25:38) 191-195
  - d. Government Center Complex Services Contract Options, Cleaning/HVAC. (03:27:22)
  - e. Administrator Search Update. (03:29:33)
  - f. FY 2023 Budget Update. 196

**REVIEW OF FINANCIALS (03:41:27)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (03:42:05)**

**PUBLIC COMMENT (03:46:42)**

**COMMISSIONER COMMENTS (03:46:49)**

**APPROVAL OF FINANCIALS (03:50:41)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, July 19, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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*(Please silence any unnecessary cellular/electronic devices)*

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### **TENTATIVE AGENDA**

**CALL TO ORDER (00:20)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:06)**

**APPROVAL OF BOARD MINUTES (01:25)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (02:30)**

**PUBLIC COMMENT (04:46)**

**COMMISSIONER COMMENTS (31:15)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (31:30)**

**CONSENT AGENDA ITEMS (32:19)**

1. Proposed Letter of Agreement – Leelanau County, County Sheriff and FOPLC-Corrections Unit.
2. Monumentation/Remonumentation –
  - a. Surveyor Services Agreements with O’Non Land Surveying, Holmberg Land Survey, Grand Traverse Surveying, and Leelanau Land Surveying.
  - b. Peer Group Agreements with O’Non Land Surveying, Holmberg Land Survey, and Grand Traverse Surveying.
  - c. Peer Group Agreement (including County Representative Services) with Leelanau Land Surveying.
3. Prosecuting Attorney –
  - a. West Law/Thomson Reuters Renewal.
  - b. MDHHS Title IV-E Contract Amendment #4.
4. Information Technology –
  - a. ESRI Software Renewal, Multiple Departments.
  - b. Dell Work Stations Purchase.
5. Maintenance – Otis Elevator Contract Renewal.
6. Administration – Annual MERS Conference Officer Delegates.

### **ACTION ITEMS**

7. Area Agency on Aging of NW Michigan (AAANM) – FY 2023 Annual Implementation Plan Resolution. (33:18)
8. ***Late Addition Request #1 – Acceptance of Donation, Animal Welfare League of Benzie County. (34:33)***
9. ***Late Addition Request #2 – Event Tracker Software Purchase, SafetyNet. (36:30)***
10. ***Late Addition Request #5 – Drain Commission Projects. (53:41)***
11. FY 2022 Audit – (1:30:11)
  - a. Acceptance of Audit.
  - b. Review of Material Finding.
12. ~~Brownfield Redevelopment Authority – Maple City Crossings/Habitat For Humanity Brownfield Plan.~~
13. ~~Drain Commissioner – Resolution for Full Faith and Credit, Lake Bluffs Drainage District.~~
14. Administration –
  - a. Vehicle/Equipment Auction Results. (1:40:16)
  - b. MAC Dues. (1:42:40)
  - c. Administrator Search Update. (1:44:54)
15. ***Late Addition Request #3 – September Regular Session Meeting Date Change. (1:59:37)***
16. ***Late Addition Request #4 – Northern Lakes Community Mental Health (NLCMH) Proposed Recommendation. (1:47:58)***

**REVIEW OF FINANCIALS (1:57:20)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (2:03:15)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:03:23)**

**PUBLIC COMMENT (2:16:32)**

**COMMISSIONER COMMENTS (2:23:37)**

**APPROVAL OF FINANCIALS: (2:26:02)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Study Session of the Leelanau County Board of Commissioners will be held on Monday, July 25, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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### **(Please silence all electronic/cellular devices)**

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **MOMENT OF SILENCE/SILENT PRAYER**

### **ROLL CALL**

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENT**

### **Purpose of Meeting – Discussion:**

1. Review of Prior Legal Opinions.
2. Mr. Skip Pruss, former Director, Michigan Department of Energy, Labor, and Economic Growth.
3. Review of Leelanau Planning Commission Report, Chapter Six.
4. Mr. Rob Karner, Biologist, Glen Lake Association.
5. Mr. Ron Reimink, Founder, Freshwater Solutions, LLC.
6. Mr. Eric Johnston, Environmental Health Director, Benzie/Leelanau District Health Department.
7. Other Topics.
8. Next Steps.

### **PUBLIC COMMENT**

### **COMMISSIONER COMMENT**

### **ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Monday, July 25, 2022, at 3:00 p.m., or immediately following the Study Session, whichever is later, in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Sheriff's Office Boat Purchase Request.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Thursday, August 4, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Administrator Applicants Review.
2. FY 2023 Budget Review.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Friday, August 5, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Administrator Applicants Review.
2. FY 2023 Budget Review.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**



**BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 9, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**TENTATIVE AGENDA**

**CALL TO ORDER (00:10)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:07)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:30)**

**PUBLIC COMMENT (01:55)**

**COMMISSIONER COMMENTS (32:32)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (33:59)
- Michigan State University Extension Update (52:19) 2-12
- Community Mental Health Wellness Center Update (1:17:22) 13-31
- Emergency Management/9-1-1 Department Update (1:45:39) 32-39

**ACTION ITEMS**

1. **Finance: Michigan Indigent Defense Commission (MIDC) – (2:05:00)**
  - a. **Acceptance of State Grant.** 40-62
  - b. **Approval of Contract for MIDC Services, Jarboe & Pfeil.** 63-67
2. **Benzie/Leelanau District Health Department Space Options. (2:19:17)** 68-69
3. **Authorization to Develop a Request For Proposals for Internet Service Providers (ISPs) to Provide Broadband Services on Behalf of Cleveland, Empire, Glen Arbor and Kasson townships. (2:54:34)**
4. **Sheriff’s Office – (2:56:42)**
  - a. **FY 2023 Secondary Road Patrol Program Grant Application.** 70
  - b. **Acceptance of Donation, First Responders Children’s Foundation.** 71-72
5. **Brownfield Redevelopment Authority – M-C Crossings/Habitat For Humanity Brownfield Plan, no handout. (3:01:52)**
6. **Planning/Community Development – Annual Capital Improvement Plan (CIP).** 73-113
7. **Family Court –**
  - a. **MDHHS (Michigan Department of Health and Human Services) Raise the Age Grant. (3:18:58)** 114-124
  - b. **Ottawa County Juvenile Detention Bed Rental Agreement. (3:21:14)** 125-133
8. **Prosecuting Attorney – FY 2023 MDHHS Crime Victims’ Rights (CVR) Grant Application. (3:27:07)** 134-148
9. **Septage – Potential Next Steps. (3:27:58)**
10. **Administration –**
  - a. **Acceptance of Grand Traverse Band 2% Allocation Award. (4:01:10)** 149
  - b. **Opiate Lawsuit Settlement Update. (4:02:13)**
  - c. **Employee Wage Study Update. (4:03:15)**
  - d. **Community Mental Health Memorandum of Understanding. (4:04:12)** 150-156
  - e. **Leland Dam Authority/Board of Public Works Membership. (4:08:45)**
  - f. **Proposed Closed Session, Labor Negotiations Discussion. (4:21:30)**

**REVIEW OF FINANCIALS (4:22:40)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (4:23:58)**

**PUBLIC COMMENT (4:37:00)**

**COMMISSIONER COMMENTS (4:41:25)**

**APPROVAL OF FINANCIALS (4:44:10)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 9, 2022, at 12:30 p.m., or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. Administrator Applicants Review.
2. FY 2023 Budget Review.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 16, 2022, at 4:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. County Administrator Candidate Interview Process.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

**NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 16, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

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**TENTATIVE AGENDA**

**CALL TO ORDER (00:27)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:21)**

**APPROVAL OF BOARD MINUTES (01:40) *Executive Board July 12, Special Session July 25, and Executive Board August 9***

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (02:30)**

**PUBLIC COMMENT (03:33)**

**COMMISSIONER COMMENTS (56:49)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (1:04:20)**

**CONSENT AGENDA ITEMS (1:04:27)**

1. Finance: Michigan Indigent Defense Commission (MIDC) –
  - a. Acceptance of State Grant.
  - b. Approval of Contract for MIDC Services, Jarboe & Pfeil.
2. Sheriff’s Office –
  - a. FY 2023 Secondary Road Patrol Program Grant Application.
  - b. Acceptance of Donation, First Responders Children’s Foundation.
3. Planning/Community Development – Annual Capital Improvement Plan (CIP).
4. Family Court –
  - a. MDHHS (Michigan Department of Health and Human Services) Raise the Age Grant.
  - b. Ottawa County Juvenile Detention Bed Rental Agreement.
5. Prosecuting Attorney – FY 2023 MDHHS Crime Victims’ Rights (CVR) Grant Application.
6. Administration – Acceptance of Grand Traverse Band 2% Allocation Award.

**ACTION ITEMS**

7. *Brownfield Redevelopment Authority – M-C Crossings/Habitat For Humanity Brownfield Plan. (1:06:28)*
8. Authorization to Develop a Request For Proposals for Internet Service Providers (ISPs) to Provide Broadband Services on Behalf of Cleveland, Empire, Glen Arbor and Kasson townships. *(1:07:28)*
9. Septage – Potential Next Steps. *(1:10:58)*
10. Administration –
  - a. Community Mental Health Memorandum of Understanding. *(1:13:40)*
  - b. Leland Dam Authority/Board of Public Works Membership. *(1:21:02)*
- ~~11. *Late Addition Request #1 – LCSO Boat Auction Approval (removed).*~~

**REVIEW OF FINANCIALS (1:25:08)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:30:13)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:31:29)**

**PUBLIC COMMENT (1:31:38)**

**COMMISSIONER COMMENTS (1:46:56)**

**APPROVAL OF FINANCIALS: (1:50:13)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Tuesday, August 23, 2022, at 9:00 a.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

*(Proceedings of the meeting are being recorded and are not the official record  
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will be the official record of the meeting.)*

**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – July 18, 2022.
2. Review of Wage Study Proposals.
3. Other Financial-Related Issues.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Monday, August 29, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. County Administrator Candidate Interviews.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Tuesday, August 30, 2022, at 9:00 a.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. County Administrator Candidate Interviews.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, September 13, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
(Please silence any unnecessary cellular/electronic devices)

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER** (00:00)

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL** (00:53)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (01:43)

**PUBLIC COMMENT** (02:19)

**COMMISSIONER COMMENTS** (33:13)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (34:54)
- County Clerk Election Presentation (38:33)
- Early Childhood Program Update (1:25:52) 2

**ACTION ITEMS**

1. Indigenous Peoples Day Resolution – Saturday, October 1, 2022. (1:45:10) 3
2. LCSAPC – LIFT Agreement Renewal. (2:00:00) 4-13
3. *Information Technology – VM Server/Software Purchase and Installation, SafetyNet.* (2:05:25) 74-81
4. Sheriff’s Office –
  - a. Law Enforcement Services Renewal Agreement with Suttons Bay Village. (2:11:10) 14-19
  - b. *Animal Control Services Renewal Agreement with the Grand Traverse Band of Ottawa and Chippewa Indians.* (2:12:43) 20-23
5. Finance Audit Committee Recap – (2:14:06)
  - a. Wage Study Proposals. 24-70
  - b. Mid-Year Wage Adjustment.
6. Brownfield Redevelopment Authority – Environmental Protection Agency (EPA), Cooperative Grant Agreement. (2:48:26)
7. Equalization – Approval of 2022 L-4029 Tax Rate Request. (2:50:43) 71-73
8. Leland Dam Authority/Board of Public Works – (2:59:01)
  - a. Dam Appraisal. 82
  - b. Membership.
9. Parks and Recreation Recommendation on Myles Kimmerly Park, Potential Property Sale. (3:08:42) 83-104
10. Retired Equipment Auction Update. (3:17:18)
11. Administration –
  - a. Sheriff’s Office Boat Auction Update. (3:19:13)
  - b. Cleaning Services Proposal. (3:20:06) 105-106
  - c. HVAC Services Proposal. (3:24:19) 107-114
  - d. Community Mental Health Partnership Update. (3:31:32)
  - e. Administrator Search Update. (3:36:05)
  - f. *Opioid Settlement Update.* (3:37:02)
  - g. Labor Negotiations Update (Recommended Closed Session). (3:49:55)

**REVIEW OF FINANCIALS** (3:50:55)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT** (3:39:45)

**COMMISSIONER COMMENTS** (3:52:55)

**APPROVAL OF FINANCIALS** (3:58:48)

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**



Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Wednesday, September 14, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

(Please silence all electronic/cellular devices)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. County Administrator Search.
2. FY 2023 Budget.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on **Wednesday, September 21, 2022**, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

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### **TENTATIVE AGENDA**

**CALL TO ORDER** (1:07)

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL** (1:47)

**APPROVAL OF BOARD MINUTES** – Closed Session, 9/13/22; Special Session, 8/4/22; COTW (Committee of the Whole), 8/16/22; Regular Session, 8/16/22; COTW, 8/29/22; COTW, 8/30/22 (2:35)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (3:45)

**PUBLIC COMMENT** (5:46)

**COMMISSIONER COMMENTS** (26:25)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Northwest Regional Airport Authority Presentation, Kevin Klein, Director (26:43)

**CONSENT AGENDA ITEMS** (50:15)

1. LCSAPC – LIFT Agreement Renewal.
2. Sheriff's Office –
  - a. Law Enforcement Services Renewal Agreement with Suttons Bay Village.
  - b. Animal Control Services Renewal Agreement with the Grand Traverse Band of Ottawa and Chippewa Indians.
3. Information Technology – VM Server/Software Purchase and Installation, SafetyNet.
4. Administration – Cleaning Services Proposal.

**ACTION ITEMS**

5. Indigenous Peoples Day Resolution – Saturday, October 1, 2022. (51:05)
6. Finance Audit Committee Recap – Mid-Year Wage Adjustment. (52:41)
7. Equalization – Approval of 2022 L-4029 Tax Rate Request. (57:14)
8. Leland Dam Authority/Board of Public Works – Membership. (1:14:00)
- ~~9. Parks and Recreation Recommendation on Myles Kimmerly Park, Potential Property Sale.~~
10. Administration – Retired Equipment Auction Results Approval. (1:15:40)
11. Labor Negotiations Update. (1:18:45)

**REVIEW OF FINANCIALS** (1:19:30)

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS** (1:21:00)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (1:23:45)

**PUBLIC COMMENT** (1:23:52)

**COMMISSIONER COMMENTS** (1:36:28)

**APPROVAL OF FINANCIALS:** (1:37:39)

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners  
will be held on Thursday, September 22, 2022, at 1:30 p.m.,  
in the Commissioner Meeting Room  
of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. County Financial Overview, Treasurer John Gallagher and Finance Director Jared Prince
2. MERS (Municipal Employees' Retirement System) Presentation, Regional Manager Tony Radjenovich
3. Commissioner Questions Concerning Department Budgets
4. Continued Review of Proposed FY 2023 Budget
5. Agenda Items for September 26 Committee of the Whole Session
6. Future Meeting Dates

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners  
will be held on Monday, September 26, 2022, at 1:30 p.m.,  
in the Commissioner Meeting Room  
of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

### **Purpose of Meeting – Discussion:**

1. Motor Pool Fund (#661) Funding.
2. Capital Projects Building Fund (#470) Requests –
  - a. Dispatch/9-1-1 Consoles.
  - b. Annual CAD Software Maintenance Renewal.
3. Parks and Recreation Commission Requests.
4. Drain Commissioner – Drainage District Request, Proposed County Allocation.
5. Information Technology – Revised Capital Outlay Plan.
6. FY 2023 Budget.
7. Future Meeting Dates.
8. Future Meeting Topics.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, October 4, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER** (00:30)

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL** (01:12)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (01:36)

**PUBLIC COMMENT** (02:14)

**COMMISSIONER COMMENTS** (08:05)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (08:06)
- Public Launch of Interactive Point Broadband Map with Projected Timetable, *Chris Scharrer, DCS Technology.* (19:03)
- Benzie/Leelanau District Health Department (BLDHD) Update, *Dan Thorell, Health Officer.* (42:00)

### **ACTION ITEMS**

1. Youth Detention Update, *Hon. Marian Kromkowski.* (59:25)
2. Emergency Management –
  - a. Emergency Management Performance Grant (EMPG) Application. (2:08:50) 2-19
  - b. Agri-Valley Tower Lease Agreement Amendments. (2:10:14) 20-35
  - c. Government Center Tower Update. (2:13:45)
3. Equalization – Approval of the Leelanau County Apportionment Report, L-4402. (2:16:25) 36
4. Planning – NMCAA (Northwest Michigan Community Action Agency) Contract Renewal. (2:46:48) 37
5. Brownfield Redevelopment Authority – Environmental Protection Agency (EPA), Cooperative Agreement. 38-56
6. Finance/Human Resources – Non-Union Uniform/Gun Allowance Request. (2:51:04) 57
7. Maintenance – Generator Service Renewal Agreement, Graham Motors. (2:53:25) 58-68
- ~~8. Parks and Recreation Recommendation on Myles Kimmerly Park, Potential Property Sale, no handout.~~
9. Administration –
  - a. Opioid Settlement Update. (2:56:10)
  - b. Finance/Audit Committee Update. (2:56:54)
  - c. Administrator Search Update. (2:57:39)

**REVIEW OF FINANCIALS** (2:59:35)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (3:00:38)

**PUBLIC COMMENT** (3:04:53)

**COMMISSIONER COMMENTS** (3:05:18)

**APPROVAL OF FINANCIALS** (3:07:42)

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Thursday, October 6, 2022, at 3:30 p.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – August 23, 2022.
2. Review of Finance Department Transition.
3. Harris Software License.
4. Other Issues.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Friday, October 7, 2022, at 1:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. County Administrator Candidate Interview.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

**NOTICE OF MEETING**

A Building & Grounds Committee Meeting will be held on Monday, October 10, 2022, at 2:00 p.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – February 2, 2022.
2. Potential Display of the Indigenous Peoples Day Resolution.
3. Potential Donation of Playground Equipment to Old Settlers Park.
4. Other Topics.

Board Member Comment

Public Comment

Motion to Adjourn



Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Tuesday, October 11, 2022, at 2:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. County Administrator Candidate Interviews.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Annual Meeting of the Leelanau County Board of Commissioners will be held on Tuesday, October 11, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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### **TENTATIVE AGENDA**

**CALL TO ORDER** (0:00)

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL** (0:38)

**APPROVAL OF BOARD MINUTES** – Executive Board 9/13/22; Regular Session 9/21/22 (1:06)

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS** (1:59)

**PUBLIC COMMENT** (3:35)

**COMMISSIONER COMMENTS** (21:32)

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- BATA Millage Request Update (22:26)
- Northwest Education Services, Special Education Millage Update (45:42)

**CONSENT AGENDA ITEMS** (1:10:41)

1. Emergency Management –
  - a. Emergency Management Performance Grant (EMPG) Application.
  - b. Agri-Valley Tower Lease Agreement Amendments.
2. Equalization – Approval of the Leelanau County Apportionment Report, L-4402.
3. Planning – NMCAA (Northwest Michigan Community Action Agency) Contract Renewal.
4. Brownfield Redevelopment Authority – Environmental Protection Agency (EPA), Cooperative Agreement.
5. Finance/Human Resources – Non-Union Uniform/Gun Allowance Request.
6. Maintenance – Generator Service Renewal Agreement, Graham Motors

**ACTION ITEMS**

7. Administration –
  - a. Administrator Search Update. (1:11:30)
  - b. Building & Grounds Committee Update. (1:30:07)
  - c. Finance/Audit Committee Update. (1:36:36)
  - d. **LATE ADDITION REQUEST #1** – Equipment Auction Results. (1:55:13)
  - e. **LATE ADDITION REQUEST #2** – Administration/Clerk, Harris Software Purchase. (1:59:53)
  - f. **November Executive Board Meeting Date Change.** (2:07:30)

**REVIEW OF FINANCIALS** (2:10:16)

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS** (2:12:10)

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES** (2:14:47)

**PUBLIC COMMENT** (2:14:55)

**COMMISSIONER COMMENTS** (2:28:43)

**APPROVAL OF FINANCIALS:** (2:30:33)

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners  
will be held on Wednesday, October 12, 2022, at 9:00 a.m.,  
in the Commissioner Meeting Room  
of the Leelanau County Government Center, Suttons Bay, Michigan

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

### **Purpose of Meeting – Discussion:**

1. Government Center HVAC Issues and Options.
2. Facilities Management Options/Proposal.
3. Overview of Health Department Remodel of Lower Level.
4. Drain Commissioner Salary.
5. Public WiFi Options.
6. Community Meeting Technology Needs.
7. Continuation of FY 2023 Budget Review.
8. Potential Leelanau Tower Cost/Update.
9. Other Meeting Topics.
10. Future Meeting Dates.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

## **NOTICE OF MEETING**

A Leland Dam Membership Committee Meeting will be held on Monday, October 17, 2022, at 2:00 p.m., in the Board of Commissioners Meeting Room located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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### **AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

#### **Action Items:**

1. Election of Chairman.
2. LDA (Leland Dam Authority) Membership Options.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

**NOTICE OF MEETING**

A Finance/Audit Committee Meeting will be held on  
Tuesday, October 18, 2022, at 3:30 p.m., in the Board of Commissioners Meeting Room  
located in the Leelanau County Government Center, Suttons Bay, Michigan

*(Please silence cellular/electronic devices)*

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**AGENDA**

Call to Order

Roll Call

Pledge of Allegiance

Moment of Silence/Silent Prayer

Approval of Agenda and Late Additions/Deletions

Public Comment

**Action Items:**

1. Approval of Minutes – October 6, 2022.
2. Review of Finance Department Transition/Option.
3. Other Issues.

Discussion Items

Board Member Comment

Public Comment

Motion to Adjourn

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Wednesday, October 19, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of Meeting – Discussion/Potential Action:**

1. County Administrator Search.
2. Finance Department Update/Proposal.
3. FY 2023 Budget.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

## **NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Friday, October 21, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

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[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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## **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Purpose of meeting – Discussion/Potential Action:**

1. Finance Department Update/Proposal.
2. FY 2023 Budget Review.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**AMENDED NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Friday, October 28, 2022, at 4:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**Pg. No.**

**Purpose of meeting – Discussion/Potential Action:**

- |   |       |
|---|-------|
| 1. Approval of Proposed Administrator Contract.             | 2-7   |
| 2. LCSO TNT Truck Purchase Updated Quote.                   | 8-16  |
| 3. Emergency Management – Tower Electrical Hookup Proposal. | 17-20 |

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**



**BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Wednesday, November 9, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQGTglcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQGTglcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (00:45)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:30)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:52)**

**PUBLIC COMMENT (02:28)**

**COMMISSIONER COMMENTS (19:45)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (21:45)

**ACTION ITEMS**

1. Eighty-Sixth District Court – Intercounty District Court Operating Agreement. (33:00) 2-13
2. Benzie/Leelanau District Health Department – Septic Ordinance Update, *information only; under separate cover.* (36:39)
3. Veterans Affairs – Approval of Grant Agreement Between Leelanau County, Michigan Department of Military and Veterans Affairs, and the Michigan Veterans Affairs Agency. (38:42) 14-43
4. Government Center –
  - a. HVAC Issues and Options. (40:20)
  - b. Lower-Level Options. (57:22)
  - c. Facilities Management – D&W Mechanical Contract Options. (1:21:04) 44-51
5. Sheriff’s Office – Annual Vehicle Purchase. (1:44:50) 52-66
6. Human Resources – Rehmann Robson, LLC, Renewal Agreement for ACA Forms Preparation. (1:47:37) 67-74
7. Equalization – L-4402 Apportionment Report Update. (1:51:03) 75
8. Senior Services – Medicare Improvements for Patients and Providers Act (MIPPA) Agreements: (1:49:10)
  - a. Michigan Medicare/Medicaid Assistance Program (MMAP, Inc.) Agreement. 76-81
  - b. Area Agency on Aging of Northwest Michigan (AAANM) Agreement. 82-84
9. Information Technology – Furnishings Request. (1:52:00) 85-87
- ~~10. Parks and Recreation Recommendation on Myles Kimmerly Park, Potential Property Sale, no handout.~~
11. Administration – (1:55:05) 88-156
  - a. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Requests, First Cycle –
    - i. Senior Services/Leelanau Christian Neighbors – Food Pantry Assistance, \$18,040.00.
    - ii. Board of Commissioners/Mnamaadiziwin, Inc. – Cultural Awareness Training, \$77,063.00.
    - iii. Thirteenth Judicial Circuit Court/Child & Family Services – Safe Haven Program Support, \$5,000.00.
    - iv. Parks & Recreation/Child & Family Services – Invasive Species Removal, \$22,000.00.
    - v. Planning/Community Development –
      - a. Housing North – ADU Program Development, \$15,000.00.
      - b. Habitat For Humanity-Grand Traverse Region, \$50,000.00.
    - vi. Solid Waste Council –
      - a. Mattress Recycling, \$5,000.00.
      - b. Tire Recycling, \$10,000.00.
  - b. Set Date for the Committee of the Whole Session, Recommendations on Boards and Commissions. (1:57:12)
  - c. Membership Proposals – *(no attachments)*
    - i. Leland Dam Authority. (1:59:25)
    - ii. Board of Public Works.
  - d. Finance Department Training Options. (2:28:48)
  - e. Probate Court Register Salary, *no attachment.* (2:48:27)
  - f. Closed Sessions Recommendations –
    - i. Labor Negotiations Update. (3:51:25)
    - ii. *Review of Attorney/Client Correspondence Referencing Grainger v. Ottawa County, et al.* (4:29:35)
  - g. Letters of Understanding – *(no attachments)*
    - i. Teamsters Local 214. (5:34:32)
    - ii. ~~Police Officers Association of Michigan (POAM).~~ Fraternal Order of Police Labor Council (FOPLC) Dispatch. (5:35:55)

**REVIEW OF FINANCIALS (5:37:42)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (5:38:38)**

**PUBLIC COMMENT (5:43:52)**

**COMMISSIONER COMMENTS (5:44:14)**

**APPROVAL OF FINANCIALS (5:44:51)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Budget Work Session of the Leelanau County Board of Commissioners will be held on Wednesday, November 9, 2022, at 12:00 Noon, or immediately following the Executive Board Session, whichever is later, in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

(Please silence all electronic/cellular devices)

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/SILENT PRAYER**

**ROLL CALL**

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**Purpose of Meeting – Discussion:**

1. Leelanau Township Tower Financial Options.
2. Senior Services Director Salary.
3. Budget Rules Update.
4. Allocation of Engineering Fees.
5. FY 2023 Budget Review/Recommendation.
6. Other Topics.

**PUBLIC COMMENT**

**COMMISSIONER COMMENT**

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 15, 2022, at 4:00 p.m., in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

**(Please silence all electronic/cellular devices)**

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion:**

1. Annual Review and Recommendations to Vacancies on Boards and Commissions.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

Ty Wessell, Chairman

### **NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, November 15, 2022, at 6:30 p.m. in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

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### **AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

#### **Purpose of the Public Hearing:**

- Closeout of the Leelanau County | CDBG Program Income (2020). Purpose: Afford citizens an opportunity to submit comments and receive a final report on the completion of the CDBG Program Income 2020 Emergency Repair grant.

Adjournment

**NOTICE OF PUBLIC HEARING**

The Leelanau County Board of Commissioners will be conducting a Public Hearing on Tuesday, November 15, 2022, at 6:45 p.m., or immediately following the preceding Close-Out hearing, whichever is later, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***(Please silence all electronic/cellular devices)***

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**AGENDA**

Call to Order by Chairman

Pledge of Allegiance / Moment of Silence

Roll Call

**Purpose of the Public Hearing:**

- Leelanau County | CDBG Program Income (2021) Grant. Purpose is to afford citizens an opportunity to inquire and submit comments on the available CDBG Program Income (2021) funding for Homeowner Rehabilitation-Emergency Repairs.

Adjournment

## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, November 15, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***

***[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)***

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Please silence any unnecessary cellular/electronic devices)*

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### **AMENDED TENTATIVE AGENDA**

**CALL TO ORDER (00:20)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:10)**

**APPROVAL OF BOARD MINUTES *Executive Board Session, October 4, 2022 (01:40)***

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (02:33)**

**PUBLIC COMMENT (04:30)**

**COMMISSIONER COMMENTS (26:15)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS (27:20)**

**CONSENT AGENDA ITEMS (27:30)**

1. Veterans Affairs – Approval of Grant Agreement Between Leelanau County, Michigan Department of Military and Veterans Affairs, and the Michigan Veterans Affairs Agency.
2. Government Center –
  - a. HVAC Issues and Options.
  - b. Lower-Level Options.
  - c. Facilities Management – D&W Mechanical Contract Options.
3. Sheriff's Office – Annual Vehicle Purchase.
4. Human Resources – Rehmann Robson, LLC, Renewal Agreement for ACA Forms Preparation.
5. Senior Services – Medicare Improvements for Patients and Providers Act (MIPPA) Agreements:
  - a. Michigan Medicare/Medicaid Assistance Program (MMAP, Inc.) Agreement.
  - b. Area Agency on Aging of Northwest Michigan (AAANM) Agreement.
6. Information Technology – Furnishings Request.
7. Administration –
  - a. Grand Traverse Band of Ottawa and Chippewa Indians 2% Allocation Requests, First Cycle –
    - i. Senior Services/Leelanau Christian Neighbors – Food Pantry Assistance, \$18,040.00.
    - ii. Board of Commissioners/Mnamaadiziwin, Inc. – Cultural Awareness Training, \$77,063.00.
    - iii. Thirteenth Judicial Circuit Court/Child & Family Services – Safe Haven Program Support, \$5,000.00.
    - iv. Parks & Recreation/Child & Family Services – Invasive Species Removal, \$22,000.00.
    - v. Planning/Community Development –
      - a. Housing North – ADU Program Development, \$15,000.00.
      - b. Habitat For Humanity-Grand Traverse Region, \$50,000.00.
    - vi. Solid Waste Council –
      - a. Mattress Recycling, \$5,000.00.
      - b. Tire Recycling, \$10,000.00.
  - b. *Letter of Understanding – Fraternal Order of Police Labor Council (FOPLC) Dispatch Unit.*

### **ACTION ITEMS**

8. Eighty-Sixth District Court – Intercounty District Court Operating Agreement. (57:45)
9. *Equalization – L-4402 Apportionment Report Update. (28:40)*
10. Administration –
  - a. *Finance Department Training Options. (30:04)*
  - b. Membership Proposals – (37:40)
    - i. Leland Dam Authority.
    - ii. Board of Public Works.
  - c. *Letter of Understanding – Teamsters Local 214. (1:05:35)*
  - d. *Probate Court Register Salary. (1:29:35)*
  - e. *Labor Negotiations Update. (1:31:27)*

**REVIEW OF FINANCIALS (1:32:20)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:34:32)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (1:34:42)**

**PUBLIC COMMENT (1:35:44)**

**COMMISSIONER COMMENTS (1:41:42)**

**APPROVAL OF FINANCIALS: (1:42:07)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

Ty Wessell, Chairman

**NOTICE OF MEETING**

A Salary Task Force meeting of the Leelanau County Board of Commissioners  
will be held on Wednesday, November 16, 2022, at 11:00 a.m.,  
in the Commissioner Meeting Room  
of the Leelanau County Government Center, Suttons Bay, Michigan

**(Please silence all electronic/cellular devices)**

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**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT**

**Purpose of Meeting – Discussion:**

1. Review/Recommendation of Senior Services Director's Salary.
2. Other Topics.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

**NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 6, 2022, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

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**TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:10)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (01:43)**

**PUBLIC COMMENT (04:29)**

**COMMISSIONER COMMENTS (15:13)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

**PAGE #**

- Administrator Update (15:47)
- Networks Northwest Update (27:21) 2-29
- Early Childhood Update (42:16) 30-34
- Planning/Community Development Department Updates, *no handout.* (53:58)

**ACTION ITEMS**

1. Eighty-Sixth District Court – Proposed Staffing Plan Change. (1:11:41) 35-38
2. Sheriff’s Office – Law Enforcement Agreement Renewal, Leelanau Township. (1:22:19) 39-45
3. Benzie/Leelanau District Health Department –
  - a. Government Center Lower Level Options Update, *under separate cover.* (1:59:03)
  - b. District Sanitary Code/Septic Ordinance, *under separate cover.* (2:18:00)
4. Planning/Community Development –
  - a. Solon Recycling Update. (2:35:02)
  - b. Habitat For Humanity Funding, *no handout.* (2:52:14)
5. FY 2023 Recommendations to Boards and Commissions. (1:23:56) 46-49
6. Senior Services –
  - a. Contract Renewals: (2:53:42)
    - i. Medication Management Services, Flowers Help Services. 50-62
    - ii. Laundry Project, Leelanau County Family Coordinating Council (LCFCC). 63-75
    - iii. Meals on Wheels, Northwest Michigan Community Action Agency (NMCAA). 76-89
    - iv. Dental Clinics/Dental Services, Health Department of Northwest Michigan. 90
    - v. Volunteer Coordination Services, ShareCare of Leelanau, Inc. 91-104
    - vi. Foot Care Services, Linda Lingaur. 105-118
  - b. Acceptance of Anonymous Donation. (2:56:56) 119
  - c. Director’s Salary. (2:58:49) 120-125
7. Building Safety –
  - a. Tuition Reimbursement – Administrative Secretary Molly Steck. (4:10:48) 126-127
  - b. BS&A Software Training Request. (4:12:48) 128-129
  - c. Proposed Vehicle Purchase Request. (4:16:56) 130-133
8. Probate Court Register Compensation Adjustment. (4:19:26) 134-146
9. Leland Dam Lake Level Discussion. (3:44:34)
10. Drain Commissioner – Proposed Contract Renewal, GEI Consultants, Inc. (4:25:28) 147
11. Finance Department – Year End Adjustments. (4:36:26) 148
12. Human Resources – Municipal Employee Retirement System (MERS), Employee Service Credit Purchase, Liana Wilson. (4:37:44) 149-151
13. Administration –
  - a. Approval of FY 2023 Appropriations Act Resolution and 2023 Budget Rules. (4:45:42) 152-160
  - b. Public Hearing on FY 2023 Budget – 7:15 p.m., December 13, 2022. (4:46:00)
  - c. Indigenous Peoples Day Resolution Plaque. (4:46:30) 161
  - d. FY 2023 MA Copier Agreements, Netlink Business Solutions. (4:50:48) 162-163
  - e. End of Year Special Session Request. (4:51:48)
  - f. Membership Proposals –
    - i. Leland Dam Authority. (4:52:33) 164-166
    - ii. Board of Public Works. 167-168
  - g. ~~Finance Department Update/Proposed Resolution on Clarification of Administrator’s Rights. *Tabled*~~ 169-171
  - h. Broadband Update, *Commissioner Soutas-Little.* (4:59:08)
  - i. Administrator’s 90-day Goals/Proposal, *no handout.* (5:07:08)
  - j. Labor Union Negotiation Update, *proposed closed session. (Closed Session: 5:18:34)*

**REVIEW OF FINANCIALS (5:54:58)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (5:59:42)**

**PUBLIC COMMENT (6:00:02)**

**COMMISSIONER COMMENTS (6:00:13)**

**APPROVAL OF FINANCIALS (6:01:00)**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**



**BOARD OF COMMISSIONERS MEETING**

Ty Wessell, Chairman

**NOTICE OF MEETING**

The Regular Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 13, 2022, at 7:00 p.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link –**  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

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**AMENDED TENTATIVE AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (00:05)**

**APPROVAL OF BOARD MINUTES (00:45)**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (03:00)**

**PUBLIC COMMENT (06:21)**

**PUBLIC BUDGET (18:10)**

Recess Regular Session and Open Public Budget Hearing

**HEARING (7:15 p.m.)**

Final Staff Reports

Public Comment

Close Public Budget Hearing and Resume Statutory Annual Meeting

**COMMISSIONER COMMENTS (25:25)**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS**

- Northern Lakes Community Mental Health Agency Update, *Brian Martinus, Interim CEO (25:42)*

2-23

**CONSENT AGENDA ITEMS (42:02)**

- Eighty-Sixth District Court – Proposed Staffing Plan Change.
- Sheriff’s Office – Law Enforcement Agreement Renewal, Leelanau Township.
- Senior Services –
  - Contract Renewals:
    - Medication Management Services, Flowers Help Services.
    - Laundry Project, Leelanau County Family Coordinating Council (LCFCC).
    - Meals on Wheels, Northwest Michigan Community Action Agency (NMCAA).
    - Dental Clinics/Dental Services, Health Department of Northwest Michigan.
    - Volunteer Coordination Services, ShareCare of Leelanau, Inc.
    - Foot Care Services, Linda Lingaur.
  - Acceptance of Anonymous Donation.
- Building Safety –
  - Tuition Reimbursement – Administrative Secretary Molly Steck.
  - BS&A Software Training Request.
  - Proposed Vehicle Purchase Request.
- Probate Court Register Compensation Adjustment.
- Finance Department – Year End Adjustments.
- Human Resources, Municipal Employee Retirement System (MERS) – Employee Service Credit Purchase, Liana Wilson.
- Administration –
  - Indigenous Peoples Day Resolution Plaque.
  - FY 2023 MA Copier Agreements, Netlink Business Solutions.
  - Membership Proposals – Board of Public Works.

**ACTION ITEMS**

- FY 2023 Recommendations to Boards and Commissions (relocated from Consent Agenda). (45:35)*
- Reconsideration of Board Motion #151-05172022, Commissioner Appointments (relocated from Consent Agenda). (43:10) 27-29*
- Benzie/Leelanau District Health Department –
  - Government Center Lower Level Proposal. (46:15)
  - District Sanitary Code/Septic Ordinance. (50:21)
- ~~Planning/Community Development – Habitat For Humanity Funding. (removed)~~
- Senior Services – Director’s Salary. (1:06:43)
- Drain Commissioner – Proposed Contract Renewal, GEI Consultants, Inc. (1:23:32)
- Late Addition #1 – Human Resources, Municipal Employee Retirement System (MERS) – Resolution Establishing Authorized Signatories. (1:25:08)** 24-26
- Administration –
  - Approval of FY 2023 Appropriations Act Resolution and 2023 Budget Rules. (1:30:39)
  - ~~Public Hearing on FY 2023 Budget – 7:15 p.m., December 13, 2022.~~
  - Administrator’s 90-day Goals/Proposal. (1:33:32)
  - ~~Clarification – Administrator’s Retirement. (removed)~~

**REVIEW OF FINANCIALS (1:50:00)**

**COMMITTEE REPORTS, RECOMMENDATIONS, AND RESOLUTIONS (1:58:35)**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:06:08)**

**PUBLIC COMMENT (2:06:26)**

**COMMISSIONER COMMENTS (2:10:55)**

**APPROVAL OF FINANCIALS: (2:14:56)**

- Amendments & Transfers
- Claims and Accounts
- Post Audit

**ADJOURNMENT**

**NOTICE OF MEETING**

A Special Session of the Leelanau County Board of Commissioners will be held on Friday, December 30, 2022, at 10:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber)

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**AGENDA**

**CALL TO ORDER (00:17)**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL (01:02)**

**PUBLIC COMMENT (01:35)**

**COMMISSIONER COMMENTS (02:17)**

**Pg. No.**

**Purpose of meeting – Discussion/Potential Action:**

1. Approval of Minutes.\* (02:53)
2. Finance Department Update/Proposal. (03:33)
3. Approval of Accounts Payable. (21:37)
4. Approval of End of the Year Budget Amendments and Transfers. (23:42)
5. Potential Leelanau Township Tower – Alliance with Cherryland Electric Cooperative for a Soil Boring Study. (32:00)
6. Parks and Recreation – Clarification of Approved Budget Item. (35:55)
- ~~7. Habitat For Humanity – Potential Approval of Loan/Lien Agreement.~~
8. Employee MERS Purchase Agreement Resolution. (39:30)

**PUBLIC COMMENT (42:57)**

**COMMISSIONER COMMENTS (46:46)**

**ADJOURNMENT**

*\*January 5, 2021, Organizational Session; October 21, 2022, Special Session, and October 28, 2022, Special Session*