



LEELANAU COUNTY DEPARTMENT OF BUILDING SAFETY

8527 E. Government Center Dr. Suite 109
Suttons Bay, MI 49682
Phone (231) 256-9806 FAX (231) 256-8333
E-mail: buildingsafety@leelanau.gov

COMPLAINT FORM

Date _____

Address of Complaint: _____

What township or village is complaint located in? _____

Description of Complaint

Complainant Name, Address & Phone Number: _____

Complainant signature: _____ Print Name _____ Date: _____

Complaint received by: _____ Date: _____

Name of county employee

.....
CODE OFFICIAL NOTES

Date when inspected & notes: _____

Date when first letter was sent to the address of complaint: _____

Homeowner and address where the letter was sent: _____

Date when response was received: _____

Further action needed: _____