

NOTICE OF MEETING

The Regular Meeting of the Suttons Bay Township Board will be held
Wednesday, December 13, 2023 at 5:15pm in the Suttons Bay Township Office.
(There will be a ZOOM site for remote viewing)

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENT: Please limit comments to three (3) minutes unless the Chair grants otherwise. Questions will not be answered but citizens may call the township office at 231-271-2722 to have questions discussed.

CONFLICT OF INTEREST

REPORTS:

Planning & Zoning-Networks Northwest Correspondence
Parks & Recreation Committee
Fire Authority

OLD BUSINESS:

1. Approval of the Minutes: Regular Board Meeting of November 8, 2023
2. Payment of the Bills
3. Discuss and Review Proposed Revisions to Township Short Term Rental Ordinance

NEW BUSINESS:

1. Resolutions of Appreciation
2. Quickbooks Upgrade purchase
3. Resolution for Treasurer to collect Northwest Education Services (TBA) taxes
4. Approve Meeting Calendar 2024/Holiday Schedule
5. Board openings and reappointments.
6. Parks & Recreation Draft Plan

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise.

BOARD MEMBER COMMENTS

ADJOURN

This meeting is a session of the Suttons Bay Township Board held in public for the purpose of conducting the Board's business and is not to be considered a public discussion meeting. Time is set aside for public comment during the meeting as noted on the Agenda. The Township Board welcomes the public's input at those times.

ZONING ADMINISTRATOR'S REPORT

SUTTONS BAY TOWNSHIP

NOVEMBER 2023 (to-date)

For December 2023 PC & Board Meeting

Prepared by Steve Patmore, December 4, 2023

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY STRUCTURES	OTHER
November 2023	3	2	1	0	0
Year To Date	39	16	9	12	2
Year to date 2022	47	24	11	12	0
Year to date 2021	44	17	10	15	2
Year to date 2020	37	10	6	20	1
Year to date 2019	36	17	10	9	0
Year to date 2018	38	19	7	12	0
Year to date 2017	38	16	5	14	3
Year to date 2016	37	8	11	14	4
Year to date 2015	28	10	7	10	1

LUP 23-037	1656 N. Dumas Rd.	New Single-Family Dwelling
LUP 23-038	11982 E. Shaker Tr.	New Single-Family Dwelling
LUP 23-039	1901 S. West Bayshore Dr.	Porch Addition.

Revisions to existing permits

Land Divisions:

- Several inquiries on potential splits.

Zoning Board of Appeals:

- No Activity

Short Term Rentals:

- 47 short term rental permits issued for 2023
- Renewals for 2024 coming in.
- Revisions to Short Term Rental Ordinance.

Other:

- Follow up and inspections of Site Plan Reviews and Special Land Use Permits.
- Inquiries and meetings with property owners on potential land uses and the new zoning ordinance
- Research for Zoning Ordinance Overhaul.
- Site Plan Review and follow-up – Wireless Communications Tower

November 8, 2023

Suttons Bay Township
Supervisor Doug Periard
95 West Fourth Street
Suttons Bay, MI 49682

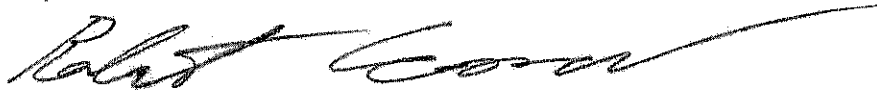
Mr. Doug Periard,

Per conversations that Mathew Cooke, Community Planner has had with the Suttons Bay Township Planning Commission Chairman and the Zoning Administrator. Please consider this as the thirty (30) day notice of Networks Northwest right to activate termination of the contracted agreement, under "Section VI: Termination" for planning services with Suttons Bay Township.

The contract will cease at the end of the day on Friday, December 15th, 2023. By the end of the agreement, Networks Northwest will turn over digital files relating to the Suttons Bay Township Planning Commission.

We have enjoyed working with you, and please reach out if you have any questions,

Respectfully,



Rob Carson, AICP, Regional Director of Community Development

231-929-5057
rob.carson@networksnorthwest.org

NOTICE OF MEETING

The Regular Meeting of the Suttons Bay Township Board will
Wednesday, November 8, 2023 at 5:15pm in the Suttons Bay
Township Office. (ZOOM site available for remote access)

CALL TO ORDER at 5:15 by chair, Doug Periard

Attendance: Supervisor Doug Periard, Trustee Debbie Slocombe, Treasurer Dorothy Petroskey, Clerk Jean Moe, Recording Secretary Mary Kuznicki

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Motion by Debbie Slocombe, 2nd by Dorothy Petroskey, motion passed.

PUBLIC COMMENT

Eric Carson stated he would prefer the Suttons Bay Township Board meetings were continued to be offered for public viewing through Zoom with supporting arguments.

CONFLICT OF INTEREST

None

REPORTS

Planning & Zoning- written report prepared & submitted by Steve Patmore.

Parks Supervisor- written report & received by Bill Drozdalski.

Parks & Recreation Committee- Debbie Slocombe highlighted the 5-year Parks & Rec plan and identification of top 8 priorities with completion dates. Their next meeting is scheduled for Nov 29, 2023.

Fire Authority- No report. Dorothy Petroskey stated next meeting is on Tuesday, Nov 14, 2023

OLD BUSINESS

1. **Approval of the Minutes:** Regular Board Meeting of October 11, 2023, and Special Board Meeting of October 23, 2023. Treasurer Dorothy Petroskey made a motion to accept both sets of minutes as recorded, 2nd by Jean Moe, motion passed.
2. **Payment of the October 2023 Bills-** Jean Moe explained some of the expenses of the \$32,305.51 in bills to the board prior to the motion. Dorothy Petroskey made a motion to accept and pay all October bills, 2nd by Debbie Slocombe, motion passed.

NEW BUSINESS

1. **Resignation of Township Parks Supervisor-** Doug Periard read the resignation letter of Bill Drozdalski. In his letter, Bill commented on the immediate actions completed, he will be comprising a list of daily actions required and offered future help to the township board. Motion to accept Township Parks Supervisor Bill Drozdalski's resignation by Dorothy Petroskey, 2nd by Jean Moe, motion passed.

2. **Procedures for Approving a New Township Trustee-** it was stated that interviews but they are not required but could be held. The Suttons Bay Township board and/ or public can nominate a new trustee. 2 letters of interested trustees were read by the board and discussion ensued. A motion was made to nominate Eric Carlson to fill the role as new trustee by Dorothy, 2nd by Debbie Slocombe. Discussion and comments were given regarding candidates Dennis Rathnaw and Eric Carlson. A vote was taken for Eric Carlson to fill the role as trustee. Eric will fulfill Doug Periard's term as trustee and serve on the Planning Commission which will expire on November 20, 2024. The swearing in of Eric Carlson as new trustee will take place prior to the December 2023 meeting by Jean Moe.
3. **Re-Appoint Representative to Fire and Rescue Board-** Mike Hill's term has expired he has agreed to continue with an additional term motion was made by Doug Periard to reappoint Mike Hill as Fire and Rescue board representative second by Debbie Slocombe motion passed Mike Hill's new term will expire on August 31, 2026. Clerk Jean Moe will swear in Mike Hill along with Eric Carlson at the same appointed time.
4. **Discuss and Review Proposed Revisions to the Suttons Bay Township Short Term Rental (STR) Ordinance-** the Short Term Rental ordinance has already gone to legal for approval, Doug Periard asked board members to take home the packet proofread and be prepared to discuss at the December meeting where public comment will be heard. Board members should be prepared to discuss and vote on the STR proposal into action Dorothy Petroskey added that the board might consider potentially sending the new STR agreement to short term rental homeowners.
5. **Use of ZOOM for Board Meetings-** discussion on the use of Zoom to offer public comment, view only, recording meetings, etcetera was discussed. It was noted that the recording secretary has the only true meeting minutes, not zoom recordings. Options are to record the meetings, offer LIVE meetings with the mute on so that board members can be heard only by viewers, the committees from various boards can do it on command or as requested by the public. Doug Periard commented on the necessity of Zoom during the previous Planning Commission meetings for legal and expertise advice regarding the Special Land Use Permit to erect a new monopole. A motion was made by Doug Periard to keep Zoom during the Suttons Bay Township Board meetings with no voting of board members who are zooming in and public comment would not be heard, it would be a mute and one-way-only heard discussion, 2nd by Debbie Slocombe. The recording secretary was asked about the value in using Zoom recordings to reproduce accurate minutes. It was also noted that Parks & Rec Committee will not be mandated to use this version of Zoom due to their recording secretary's attendance. Motion passed.
6. **Signing Early Voting Agreement/Procedures Provided by the County by Suttons Bay Township Clerk, Jean Moe-** Jean Moe shared information on 9-day early voting process, she also stated is Michelle working on getting estimated costs, Township saved money, grants also help save money. Motion was made by Debbie Slocombe to approve the clerk's signing of the Early Voting Agreement & Procedures document, Jean Moe 2nd motion was

carried A roll call vote per agreement was taken, all Ayes. Motion Passed.

7. **Adopt Resolution to Modify Guidelines for Poverty Exemptions for Property Taxes**- there is no cap on how many are approved. Motion made by Dorothy Petroskey, 2nd by Doug Periard. A roll call vote was taken, all Ayes, motion passed.
8. **DRAFT Proposal for Board's Purchasing & Bidding Guidelines reviewed**- comments and questions were made regarding not enough bids when they're required for given proposals, also was questioned whether an addendum needed to be written into the proposal to override the process if there was only one bidder when a proposal requires 2 or 3 bids to vote an issue into action, if there are not enough bidders but board shows that due diligence was done in order to get bids, a motion can be made to *waive* the bidding procedures and then vote to accept the motion, no addendum is necessary in that case. Dorothy made a motion to accept as presented, 2nd by Doug Periard followed by a roll call vote, all Ayes, motion carried.

PUBLIC COMMENT

Eric Carlson thanked the board for their consideration and confidence in him as a new trustee.

BOARD MEMBER COMMENTS

Board members thanked and welcomed Eric to the board.

Marge Johnson's Memorial will take place on December 2nd at the Elk's Club in Traverse City.

Doug Periard thanked all trustee board members as he learns the new role & procedures.

ADJOURNMENT Motion by Dorothy Petroskey, 2nd by Jean Moe, Meeting adjourned at 6:00pm

Minutes prepared by Mary Kuznicki, Recording Secretary

Jean Moe, Suttons Bay Township Clerk

Suttons Bay Township
Unpaid Bills Detail
As of December 13, 2023

Type	Date	Num	Due Date	Aging	Open Balance
Anavon Technology Goup					
Bill	12/13/2023		12/23/2023		137.13
Total Anavon Technology Goup					137.13
Christy Brow					
Bill	12/13/2023		12/23/2023		448.04
Total Christy Brow					448.04
Consumers Energy					
Bill	12/13/2023		12/23/2023		103.76
Bill	12/13/2023		12/23/2023		33.85
Bill	12/13/2023		12/23/2023		29.48
Total Consumers Energy					167.09
Daneman & Associates					
Bill	12/13/2023		12/23/2023		2,512.50
Total Daneman & Associates					2,512.50
Debbie Slocombe					
Bill	12/13/2023		12/23/2023		137.64
Total Debbie Slocombe					137.64
Dorothy Petroskey					
Bill	12/13/2023		12/23/2023		2,186.11
Bill	12/13/2023		12/23/2023		178.62
Total Dorothy Petroskey					2,364.73
Doug Periard					
Bill	12/13/2023		12/23/2023		1,483.58
Total Doug Periard					1,483.58
DTE Energy					
Bill	12/13/2023		12/23/2023		91.34
Total DTE Energy					91.34
EPS Security					
Bill	12/13/2023		12/23/2023		150.00
Total EPS Security					150.00
Eric Carlson					
Bill	12/13/2023		12/23/2023		137.64
Total Eric Carlson					137.64
Federal Tax Deposit					
Bill	12/13/2023		12/23/2023		1,960.00
Total Federal Tax Deposit					1,960.00
Homestretch Nonprofit Housing Corp					
Bill	12/13/2023		12/23/2023		37,332.66
Total Homestretch Nonprofit Housing Corp					37,332.66
Integrity Business Solutions					
Bill	12/13/2023		12/23/2023		29.10
Total Integrity Business Solutions					29.10
Jean Ann Moe					
Bill	12/13/2023		12/23/2023		2,310.04
Total Jean Ann Moe					2,310.04

Suttons Bay Township
Unpaid Bills Detail
 As of December 13, 2023

Type	Date	Num	Due Date	Aging	Open Balance
Jill Williamson					
Bill	12/13/2023		12/23/2023		62.50
Total Jill Williamson					62.50
Leelanau County Road Commission					
Bill	12/13/2023		12/23/2023		22,667.34
Total Leelanau County Road Commission					22,667.34
Leelanau Enterprise					
Bill	12/13/2023		12/23/2023		288.86
Total Leelanau Enterprise					288.86
Mary Kuznicki					
Bill	12/13/2023		12/23/2023		211.10
Total Mary Kuznicki					211.10
Michigan Assessing Service					
Bill	12/13/2023		12/23/2023		4,108.33
Total Michigan Assessing Service					4,108.33
MTA					
Bill	12/13/2023		12/23/2023		178.00
Total MTA					178.00
Netlink					
Bill	12/13/2023		12/23/2023		147.00
Total Netlink					147.00
Northern Building Supply, LLC					
Bill	12/13/2023		12/23/2023		28.87
Total Northern Building Supply, LLC					28.87
Paul Whiteford					
Bill	12/13/2023		12/23/2023		3,624.00
Total Paul Whiteford					3,624.00
Pete Ostrowski					
Bill	12/13/2023		12/23/2023		79.40
Total Pete Ostrowski					79.40
Pitney Bowes					
Bill	12/13/2023		12/23/2023		200.73
Total Pitney Bowes					200.73
Sandra Van Huystee					
Bill	12/13/2023		12/23/2023		451.37
Total Sandra Van Huystee					451.37
Spectrum Business					
Bill	12/13/2023		12/23/2023		69.99
Total Spectrum Business					69.99
Spinniken Lawn & Irrigation, LLC					
Bill	12/13/2023		12/23/2023		120.00
Total Spinniken Lawn & Irrigation, LLC					120.00

Suttons Bay Township
Unpaid Bills Detail
As of December 13, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
Steven Patmore					
Bill	12/13/2023		12/23/2023		3,169.26
Total Steven Patmore					3,169.26
Summit Fire Protection					
Bill	12/13/2023		12/23/2023		136.80
Total Summit Fire Protection					136.80
Village of Suttons Bay					
Bill	12/13/2023		12/23/2023		62.47
Total Village of Suttons Bay					62.47
Williams & Bay Pumping Service					
Bill	12/13/2023		12/23/2023		228.80
Total Williams & Bay Pumping Service					228.80
TOTAL					85,096.31

**Suttons Bay Township
Leelanau County, Michigan**

Ordinance No. of 2023

THIS ORDINANCE SHALL BE KNOWN AS THE
SUTTONS BAY TOWNSHIP SHORT TERM RENTAL ORDINANCE.

Suttons Bay Township Ordains:

Section 1: Purpose

The Suttons Bay Township Board finds and declares as follows:

- A. The Township considers the current residential and agricultural character of the community paramount to the welfare of the community.
- B. The transitory nature of occupants of Short-Term Rentals can be inconsistent with the historical residential and agricultural character of the community.
- C. It is the intent of the Suttons Bay Township Short-Term Rental Ordinance to make the Short-Term Rental activity permitted by this ordinance consistent with the existing traditional residential uses in the community.
- D. Short Term Rentals provide a community benefit by expanding the number and type of lodging facilities available and assisting owners of Short-Term Rentals by providing revenue to help offset costs.
- E. The Township has received concerns involving excessive noise, disorderly conduct, overcrowding, traffic, keyholing, congestion and parking at Short Term Rental properties, as well as the potential loss of neighborhood character due to the number of Short-Term Rentals in the township.
- F. The provisions of this ordinance are necessary to prevent the continued burden placed upon county and township services and impacts on residential neighborhoods posed by Short-Term Rental homes.
- G. The township also has environmental concerns associated with the protection of water quality from over-occupancy and over-use of a dwelling's septic system.

Section 2: Applicability

- A. This Ordinance applies to Suttons Bay Township outside the limits of the Village of Suttons Bay and applies to all properties unless otherwise stated herein.
- B. This Ordinance applies only to the rental of an entire dwelling unit on a short-term basis as defined herein. This Ordinance does not apply to the short-term rental of

individual rooms within a dwelling unit or portion of a dwelling unit, as these types of uses are regulated by the Zoning Ordinance.

- C. This Ordinance does not apply to the following; these uses are regulated by the Suttons Bay Township Zoning Ordinance:
1. Rental of only a portion of a dwelling unit (Owner Occupied Rental).
 2. Legally permitted Bed & Breakfasts.
 3. Legally permitted and/or legally non-conforming motels, hotels, or resorts.
 4. Legally permitted and/or legally non-conforming waterfront resorts.
 5. Legally permitted and/or legally non-conforming Lodges.
 6. Legally permitted and/or legally non-conforming Campgrounds.
 7. Legally permitted and/or legally non-conforming Marinas.
 8. Adult Foster Care Facilities, Nursing Homes, or Senior Living Facilities.
 9. Other Uses permitted in the Commercial Zoning Districts.
- D. All requirements, regulations and standards imposed by this Ordinance are intended to apply in addition to any other applicable requirements, regulations and standards imposed elsewhere in other ordinances of the Township, including the Suttons Bay Township Zoning Ordinance.
- E. This Ordinance does not affect additional or more-restrictive requirements placed on the use of property (or a portion thereof) imposed by deeds, restrictive covenants, association rules, regulations, by-laws, rental agreements, etc.

Section 3: Definitions

Unless otherwise specified herein, the terms used in this ordinance shall be defined as follows:

Bedrooms Number of: A The number of bedrooms established and approved for a dwelling unit by the local health department or municipality on a current and valid permit or approval that was used to determine the size and adequacy of the septic field.

Dwelling Unit. A group of rooms located within a building and forming a single habitable unit having facilities which are used or intended to be used for sleeping, cooking, eating, and bathing purposes.

Good Neighbor Posting. A notice prepared by the township and posted in the Short-Term Rental unit to inform the Occupants of their responsibilities under this ordinance.

Immediate Neighbors: The owners and occupants of any property/lot/parcel of which any portion lies within two three hundred (300) feet of any portion of the short-term rental property/lot/parcel.

Local 24-Hour Contact Person. A local property manager, owner, or agent of the owner, who is available to respond to tenant and neighborhood questions or concern, and

authorized by the owner to take remedial action and respond to any violation of this ordinance.

Occupant: An individual living in, staying in, or otherwise having possession of a short-term rental, regardless of age.

Owner: The person or entity that holds legal or equitable title to the property (or portion thereof) used as a Short-Term Rental.

Designated Parking Space: An onsite-on-premise, off-street designated parking area legally available to the dwelling unit for parking of a motorized vehicle or trailer.

Short-Term Rental. The renting or leasing of a dwelling unit for a period of time less than thirty (30) consecutive calendar days.

Section 4: Short Term Rental Permit

It shall be a violation of this Ordinance to operate or advertise a Short-Term Rental in Suttons Bay Township without a Short-Term Rental Permit, unless exempted herein.

- A. The Suttons Bay Township Board shall adopt, by Resolution, a policy covering the procedures for application, issuance and renewal of Short-Term Rental Permits. These policies may be amended by the Township Board by Resolution.
- B. Short-Term Rental Permits will be issued by calendar year, with a duration as adopted in the Township Board Policy.
- C. The renewal of an active, compliant Short-Term Rental Permit will be guaranteed if the completed renewal application is received on or before the date specified in the Township Board Policy.
- D. The Suttons Bay Township Board shall, by Resolution, adopt a fee for the Short-Term Rental Permit in the Suttons Bay Township Fee Ordinance, and may amend the fee by Resolution.
- E. A separate Short-Term Rental Permit is required for each Short-Term Rental.
- F. The Short-Term Rental Permit shall only be issued to the Owner of the property and cannot be transferred to another Owner or Property. The Short-Term Rental Permit is not transferrable and does not run with the Property Ownership.
- G. The Suttons Bay Township Zoning Administrator, and/or other persons designated by the Suttons Bay Township Board, shall be authorized to issue Short-Term Rental Permits under this Ordinance.

- H. ~~The Suttons Bay Township Board may, by resolution, establish a limit on the number of Short-Term Rental Permits within the township.~~
The maximum number of Short-Term Rental permits that can be issued by the township in any calendar year is one-hundred fifty (150).

(The Township Attorney recommends that if the Board wants to institute a limit or cap on the number of permits, that this limit be included within the ordinance.)

Section 5: Short Term Rental Standards

All Short-Term Rentals shall meet the following standards:

- A. Only one (1) dwelling unit per parcel may be permitted for use as a Short-Term Rental.
- B. All rental lodging is to be exclusively within the dwelling unit and not in a recreational vehicle, camper, boat, or tent, etc.
- C. Maximum Allowable Occupancy of a Short-Term Rental:
The Maximum Allowable Number of Occupants over the age of 5 in a Short-Term Rental will depend on the number of bedrooms approved by the Health Department and the number of Parking Spaces available ***as described below.***

The maximum allowable number of Occupants shall be the lower of the following:

1. Maximum Allowable Number of Occupants over the age of 5 of a Short-Term Rental based upon the number of bedrooms in the dwelling unit.

The Maximum Allowable Number of Occupants over the age of 5 of a Short-Term Rental shall be based upon the number of bedrooms in the dwelling unit, in accordance with the following:

- a. The Maximum Allowable Number of Occupants over the age of 5 in a Short-Term Rental shall not exceed a total number calculated as two (2) Occupants per bedroom.
- b. The number of bedrooms shall be determined by the number of bedrooms listed on a current and valid septic system permit or determination issued by the local Health Department having jurisdiction.
- c. This standard does not impose or imply any limit on the number of occupants allowed in any single bedroom.

2. Maximum Allowable Number of Occupants over the age of 5 of a Short-Term Rental based upon the number of overnight parking spaces.

The maximum allowable number of occupants of a Short-Term Rental shall be based upon the number of overnight parking spaces provided as follows:

- a. A minimum of two (2) overnight parking spaces shall be provided for any Short-Term Rental approved for up to four (4) Occupants.
- b. A minimum of four (4) parking spaces shall be provided for any Short-Term Rental approved for six (6) Occupants.
- c. One (1) additional parking space is required for each two (2) Occupants approved thereafter.

D. Local 24 Hour Contact Person:

Each Short-Term Rental shall have a designated Local 24-Hour Contact Person meeting the following criteria:

1. The Local 24-Hour Contact Person shall have access and authority to assume management of the unit and take remedial measures.
2. The Local 24-Hour Contact Person must be available by telephone twenty-four (24) hours a day during the rental period and be within thirty (30) minutes travel time of the Short-Term Rental during the rental period.

E. All overnight parking associated with a Short-Term Rental shall be out of the road right-of-way and entirely on-site, in the garage, driveway or other improved stable area. ***(This standard is still being worked on)***

G. Special events, outdoor events, lawn parties, weddings or similar activities are not allowed on the site for more than the number of permitted occupants.

H. Dogs and other pets shall be governed by the Leelanau County Animal Control Enforcement Ordinance. This Ordinance requires that Pets shall be secured on the property or on a leash at all times, and that Dogs shall not be allowed to whine, yelp, bark, or howl for a period of ten minutes or longer.

I. Any discharge of Fireworks on the rental property shall be in accordance with the Suttons Bay Township Consumer Fireworks Ordinance.

J. Campfires shall be located in a suitable designated area no closer than twenty (20) feet from a property line. Fires shall be contained in a non-flammable enclosure, shall not be left unattended and must be fully extinguished.

K. Provisions for trash disposal must be provided. Trash must be contained in properly sealed receptacles. There must be no overflow that will be attractive to vermin. Recycling locations must be posted in a prominent location in the Short-Term Rental.

L. Septic Systems:

1. Any Short-Term Rental that is determined to have a failing septic system, as determined by the Benzie/Leelanau District Health Department, shall immediately cease Short-Term Rental operations until approved by the Health Department.

2. Short-Term Rentals using a septic system for sewage disposal shall have the septic tank(s) pumped at least once every three (3) years. Proof of septic tank pumping within the past three (3) years must be provided prior to issuance of a Short-Term Rental Permit or Renewal, unless the dwelling is connected to a municipal sewer system.

M. Quiet hours for Short-Term Rentals shall be observed every night from 10:00 PM to 8:00 AM. Noise during quiet hours must be limited to that which does not disturb the quiet, comfort or repose of a reasonable person of normal sensitivities. The Suttons Bay Township Noise Ordinance also covers noise within the township that is louder than reasonable.

O. Keyholing (Shared usage of waterfront property):

It shall be a violation of this Ordinance to advertise or allow occupants of a short-term rental the use of any separate, distinctive, non-continuous, private waterfront parcel for recreational purposes. This provision does not apply to designated, approved open spaces or parks that the subject parcel has the recorded right to use (such as Association parks).

P. The address of the Short-Term Rental shall be clearly marked in accordance with the Leelanau County Address Ordinance.

Q. Violations of any County or Township Ordinance, including, but not limited to Nuisance, Noise, Junk, Fireworks, Animal Control, or Disturbance of Peace Ordinance shall constitute a violation of this Ordinance.

Section 6: Owner Responsibilities

A. The Owner shall be responsible to notify all Immediate Neighbors of the application for a Short-Term Rental Permit, the 24 Hour Local Contact name and number, and the township Short-Term Rental Hotline number on a form acceptable to Suttons Bay Township and submit a signed affidavit to the township that immediate neighbors were notified.

B. The owner shall be responsible to notify the Short-Term Rental occupants of the Standards contained in this Ordinance.

- C. The Owner shall post the Short-Term Rental Permit, Local Contact Numbers, and the Good Neighbor Posting in a conspicuous place in the Rental and shall provide these documents to renters prior to occupancy.
 - D. The Owner shall notify the township of any changes to the Local 24-Hour Contact.
-
- E. The Owner shall submit an annual log of rental activity to the township for each calendar year prior to March 1 of the following year. The log must show the dates of overnight stays and number of occupants per visit.
 - F. The Owner shall physically mark the address of the Short-Term Rental in accordance with the Leelanau County Address Ordinance.
 - G. The Owner is responsible for notifying Occupants of the designated parking spaces, quiet hours, trash disposal, pet regulations, and campfire regulations.
 - H. The Owner is responsible for the occupants of the Short-Term Rental compliance with the standards in this Ordinance. The owner shall use reasonable efforts to assure that the occupants of the Short-Term Rental do not create unreasonable noise or disturbances, engage in disorderly conduct, or violate provisions of this ordinance or any other local or state law pertaining to noise or disorderly conduct by notifying the occupants of the rules regarding Short Term Rentals and taking appropriate action to abate the violative conduct when notified that occupants are violating laws regarding their occupancy.

Section 7: Administration, Violation and Administrative Penalties

- A. Suttons Bay Township may retain a firm to assist with compliance monitoring and maintenance of a 24-Hour Short Term Rental Hotline for complaints.
- B. The following conduct is a violation of the Short-Term Rental ordinance:
 - 1. Any advertising, rental, or leasing of a short-term rental without first having obtained a short-term rental permit.
 - 2. Failure by the Owner and/or Occupants to comply with the Short-Term Rental Standards section of this ordinance.
 - 4. Failure to comply with any of the provisions of this ordinance.
 - 5. Any false or misleading information supplied in the application process.
- C. The penalties for violations specified in subsection (C) Section 7.1.B above are as follows:

1. For a first violation within any calendar year, the penalty is a warning notice of violation which may be verbal and/or written.
 2. A second violation within the same calendar year shall be subject to a municipal civil infraction punishable by a fine of not less than two hundred fifty (250) dollars nor more than five hundred (500) dollars. All owners, regardless of their interest in the property, may be responsible for the civil infraction. The Township Zoning Administrator and other officials designated by the Township Board are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this ordinance to appear in court. Each day the violation remains may be a separate offense.
 3. A third violation within the same calendar year shall be subject to a municipal civil infraction punishable by a fine of not less than twice the amount of any previous fine but not more than five hundred (500) dollars, and the permit shall be revoked. An owner may reapply for a permit no sooner than twelve (12) months after revocation of a permit.
 4. If there are one or more violations each year during any three (3) consecutive year period, the permit may be revoked.
- D. A violation of this ordinance shall be a nuisance per se. The Township shall have the right to commence a civil action to enforce compliance with this ordinance.
- E. Nothing in this Ordinance shall prevent any person who has suffered, or alleges to have suffered, damage to person or property for a violation of this ordinance from seeking relief in a court of competent jurisdiction against the Owner of the Short-Term Rental.
- F. The Suttons Bay Township Zoning Administrator and/or other persons designated by the Suttons Bay Township Board are authorized to issue all permits under this Ordinance and is also authorized to issue civil infraction violation notices and/or civil infraction citations for violations of this Ordinance.

Section 8. Severability.

If any section, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the validity of the remainder of the Ordinance as a whole or any part thereof, other than the part so declared to be unconstitutional or invalid.

Suttons Bay Township Ordinance No. 4 of 2017 is hereby Repealed, as of December 31, 2023.

Section 9. Effective Date:

This Ordinance shall be published in a newspaper of general circulation within the township, and become effective and enforced thirty (30) days after publication.

Ordinance No. _____ of 2023 was adopted on the _____th of _____, 2023 by the Suttons Bay Township Board of Trustees, as follows:

Motion by:
Support by:

Roll Call Vote:
Yeas:
Nays:
Absent:

Motion Carried – Ordinance Adopted

I certify that this true copy of Ordinance No. _____ of 2023 was adopted at a regular meeting of the Suttons Bay Township Board of Trustees on _____, 2023 and published in the *Leelanau Enterprise* on _____, 2023.

Date of Township Board Approval:

Date of Publication:

Effective Date:

Date: _____

By: _____

Jean Moe
Suttons Bay Township Clerk

RESOLUTION OF APPRECIATION TO MARGE JOHNSON

Whereas, Marge Johnson consistently with excellence and accuracy performed the responsibilities and roles required of the Board Recording Secretary; and

Whereas, Marge Johnson consistently with excellence and accuracy performed the responsibilities and roles required of the Board Recording Secretary for the Planning Commission and Zoning Board of Appeals with an endearing spirit of resolve and professionalism; and

Whereas Marge Johnson was available at the drop of a hat to take minutes whenever a special meeting was scheduled and did so with grace; and

Whereas, Marge Johnson represented the 'Very Best' of what is required of a Recording Secretary to the Township Boards and Commissions;

Now, Therefore, Be it resolved that the Township Board, on behalf of the Planning commission and the citizens of Suttons Bay does hereby express its sincere appreciation to all the time and energy Marge Johnson Johnson for serving as the Township Recording Secretary for over 12 years! She truly made an impact on all of us. Her service is duly noted!

Moved by:

Supported by:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Board of Trustees for Suttons Bay Township on December 13, 2023

Jean Moe, Township Clerk

RESOLUTION OF APPRECIATION TO WILLIAM "BILL" DROZDALSKI

Whereas, William Drozdalski has voluntarily served the Suttons Bay Township in past years as a member of the Parks and Recreation Committee, the Township Planning Commission, the Zoning Board of Appeals; and as a Township Board of Trustee; and

Whereas William Drozdalski was responsible for acquiring, designing, renovating, furnishing and repairing the current Township office, and;

Whereas, William Drozdalski served as a parks volunteer leader for several years and with distinction since 2018 as the Suttons Bay Township Park Supervisor and committed a significant amount of his personal time, equipment, and resources toward the improvement of all township parks; and

Whereas, William Drozdalski engaged successfully over the years with numerous volunteers, engineers, vendors, supportive maintenance personnel, and all others who provide services which assisted with the development and maintenance of all the Township parks;

Whereas, William Drozdalski built meaningful relationships with adjacent neighbors, coaches, and others who provided parking, recreational programs or voluntarily cared for the facilities and grounds at Hernan Community Park and because of his attention to detail, engineering skills and willingness to serve whenever needed, has resulted in several upgrades to our parks as well as the identify of Hernan Community Park as one of the "jewels" of Leelanau County, and

Now, Therefore, Be it resolved that the Township Board, on behalf of all park users of Suttons Bay does hereby express its sincere appreciation to William "Bill" Drozdalski for his many years of public service and successful achievements in assuring our Township provides the very best facilities and outdoor experience to all citizens!

Moved by:

Supported By:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Board of Trustees for Suttons Bay Township on December 13, 2023.

Jean Moe, Township Clerk

RESOLUTION OF APPRECIATION TO TOM NIXON

Whereas, TOM NIXON consistently performed the responsibilities and roles required of the Township Supervisor; and

Whereas TOM NIXON as a true public servant also dedicated a number of years on the Parks and Recreation Committee, Planning Commission, Board of Appeals and as a Township Trustee; and

Whereas, TOM NIXON in his many roles successfully introduced policies and procedures to help guide the Township into the future; and

Whereas, TOM NIXON consistently performed his Supervisor responsibilities in a manner which exemplified serving the needs of each citizen of our township in a fair, pleasant, and proactive manner; and

Whereas, TOM NIXON's service and participation on the Township Board was innovative, thoughtful, and constructive and directly assisted the Board in reaching numerous appropriate and constructive decisions;

Whereas, TOM NIXON gave his very best as a Township Supervisor, a Trustee, Commission member and as a public servant and advocate for the citizens of the Township.

Now, Therefore, Be it resolved that the Township Board, on behalf of the citizens of Suttons Bay does hereby express its sincere appreciation to TOM NIXON for serving on the Planning Commission, Parks and Recreation Commission, Zoning Board of Appeals and as the Township Supervisor. You service is duly noted.

Moved by:

Supported by:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Board of Trustees for Suttons Bay Township on December 13, 2023.

Jean Moe, Township Clerk



November 20, 2023

Dear Township Treasurer:

Northwest Education Services, *formerly Traverse Bay Area Intermediate School District*, following a public hearing on December 8, 1994, determined that it would be in the best interest of the District to impose a summer property tax levy to collect all (100%) of the school property taxes. Pursuant to statute a copy of the resolution, as adopted, is enclosed. I am instructed to follow the lead of the school districts constituent to the Intermediate District in that **where a local district determines to impose a summer property tax levy the Intermediate district will do likewise.**

In accordance with the resolution adopted December 8, 1994 (copy enclosed), and reaffirmed by the board on November 14, 2023, (copy enclosed), Northwest Education Services Board, *formerly Traverse Bay Area Intermediate School District*, is requesting that each city and each township or part thereof agree to collect the summer tax levy for the 2024 tax year **if that city or township agrees to collect summer taxes for a school district constituent to the Intermediate.**

Pursuant to 1982 PA 333, an Intermediate School District may restrict the areas in which the levy is imposed and collected to those areas in which a school district or city is concurrently imposing a summer property tax levy.

I have been authorized to negotiate an agreement containing reasonable expenses for the collection of the district's summer tax levy.

Respectfully,

Nick Ceglarek
Superintendent

1

**Board of Education
Summer Property Tax Levy Resolution**

~~A regular meeting of the Traverse Bay Area Intermediate School District Board of Education was held at the TBA Administration Building, in said district, on the 8 day of December, 1994 at 8:00 a.m.~~

The meeting was called to order by Harry Voice, Vice President.

Members Present: Amidon, Daniels, Nevan, Fisher, Voice

Members Absent: Anderson, Thompson

The following preamble and resolution were offered by Member Voice, and supported by Member Nevan:

WHEREAS, Act 333, Public Acts of Michigan, 1982, provides that an intermediate school district may determine by resolution to impose a summer property tax levy, including debt service, which resolution shall be applicable until revoked by the Board of Education; and

WHEREAS, for each year such a resolution applies the intermediate school district must request, before January 1, each city and township in which it is located to agree to collect the summer tax levy in that year of either the total or one-half (1/2) of school property taxes, including debt service; and

WHEREAS, this Board of Education has determined that it would be in the best interest of this intermediate school district to impose a summer property tax levy to collect all (100%) of school property taxes, including debt service, and

WHEREAS, said act 333 provides for certain procedural steps to be taken by this Board of Education in connection with the imposition of a summer property tax levy and also provides for the manner in which such property tax levy shall be collected;

NOW THEREFORE, BE IT RESOLVED THAT:

1. This Board of Education pursuant to 1982 PA 333, hereby imposes a summer property tax levy of all (100%) of school property taxes, including debt service upon property located within the intermediate school district in constituent school districts where 100% of local district taxes will also be collected, beginning with the 1995 and continuing from year to year until specifically revoked by this Board of Education.
2. The Superintendent or his/her designee is authorized and directed to annually forward a copy of this resolution to the governing body of each city and/or township in which this district is located, together with this Board of Education's request that each such city and/or township agree to collect the summer tax levy for the ensuing year in the amount as specified in this resolution. Such annual forwarding of this resolution and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1 of each year.
3. The Superintendent or his/her designee is/are authorized and directed to negotiate on behalf of this district with the governing body of each city and/or township in which the district is located for the reasonable expenses for collection of the district's summer property tax levy that the city and/or township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

(Over)

4. If no agreement can be reached between this Board and any city or township within the time limits set forth in said Act 333, this Board shall then take such further action as is required and/or permitted under said Act 333.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution, including this Board's prior resolution establishing a summer property tax levy of 30¢ of school property taxes, including debt service, be and the same are hereby rescinded.

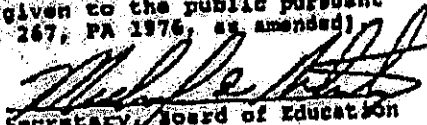
Ayes: Asidon, Bevan, Daniels, Fisher, Voica

Nays: None.

Resolution declared adopted.


Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Traverse Bay Area Intermediate School District, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on December 8, 1994, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, PA 1976, as amended).


Secretary, Board of Education

Annual Summer Tax Resolution

Northwest Education Services (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Northwest Education Services Conference Center, 1101 Red Drive, Traverse City, Michigan, 49684, within the boundaries of the District, on the 14 day of November, 2023, at 4:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by Joseph Fisher, President.

Present: Members Fisher, Scherrer, Petrella, Brown, Lajko, Thomas
Absent: Members Birgy

The following preamble and resolution were offered by Member Petrella and supported by Member Brown:

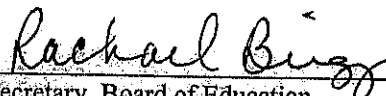
WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt-service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

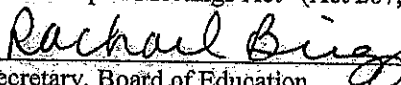
1. Pursuant to the Revised School Code, MCL 380.1 et seq., the Board invokes for 2024 its previously-adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests that each city and/or township in which the District is located collect those summer taxes.
2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2024 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies on or before December 31, 2023.
3. Pursuant to and in accordance with Revised School Code Section 1613(1), the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under Revised School Code Sections 1611 or 1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Fisher, Scherrer, Petrella, Brown, Lajko, Thomas
Nays: Members

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Northwest Education Services, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Secretary, Board of Education



**NORTHWEST EDUCATION SERVICES
AND
SUTTONS BAY TOWNSHIP**

Agreement for Collection of Summer School Property Taxes

AGREEMENT made this 14th day of November, 2023 by and between the Northwest Education Services, with offices located at 1101 Red Drive , Traverse City, MI, 49684 (hereinafter called "School District") and Suttons Bay Township with offices located PO Box 457, Suttons Bay, MI 49682, (hereinafter called "Township"), pursuant to 1976 PA 451, as amended, for the providing for the collection by Township of summer levy on all (100%) of School District property taxes for the year 2024.

THE PARTIES AGREE AS FOLLOWS:

1. The Township agrees to collect all (100%) of the total school property taxes as certified by the School District for levy on July 1, 2024, on property located within the Township.
2. The fee for collecting the School District Summer Tax Levy is included in the per parcel payment as negotiated by the Suttons Bay Public Schools.
3. No later than the third Wednesday in June, the School District shall certify to the Township Clerk the school Millage to be levied on property for summer collection in 2024.
4. The Township Treasurer shall account for and deliver summer school tax collections on the same schedule as agreed upon with the Suttons Bay Public Schools. In return for the timely payment, the School District waves any claim to interest earned during the time the money is in Township accounts.
5. General conditions of this agreement negotiated by Township Treasurer and Suttons Bay Public Schools, subject to approval of both Boards.

SUTTONS BAY TOWNSHIP

“NOTICE TO THE PUBLIC”

SCHEDULE OF REGULAR TOWNSHIP MEETINGS

CALENDAR YEAR 2024

The Regular Board Meetings of the Suttons Bay Township are scheduled at 5:15 the second Wednesday of each month. Meetings will be held at the Suttons Bay Township Office at 95 West Fourth Street in Suttons Bay. The Annual Budget Hearing will be held at the March Meeting starting 5:15 P.M. just prior to the Regular Meeting.

JANUARY	10
FEBRUARY	14
MARCH	13
APRIL	10
MAY	8
JUNE	12
JULY	10
AUGUST	14
SEPTEMBER	11
OCTOBER	9
NOVEMBER	13
DECEMBER	11

Jean A. Moe
Suttons Bay Township Clerk
November 20, 2024

Suttons Bay Township

The Township will be closed on the following
Nationally and Leelanau County recognized Holidays.

2024

Holiday

New Years Day	Monday January 1, 2024
Martin Luther King's Birthday	Monday January 15, 2024
President's Day	Monday February 19, 2024
Memorial Day	Monday May 27, 2024
Independence Day	Thursday July 4, 2024
Labor Day	Monday September 2, 2024
Columbus Day	Monday October 14, 2024
Veteran's Day	Monday November 11, 2024
Thanksgiving Day	Thursday November 28, 2024 Friday November 29, 2024
Christmas Day	Tuesday December 24, 2024 Wednesday December 25,

2024

Suttons Bay Township

Community Park, Recreation and Open Space Plan, 2024-2028



January, 2024

**Suttons Bay Township
95 W. Fourth St.
Suttons Bay, MI 49682**

1. Executive Summary

The previous Five-Year Community Parks, Recreation and Open Space Plan 2018-2023 expired December 31, 2023. The Michigan Department of Natural Resources Recreation Planning Guidelines require that that an update of that plan had to be submitted prior to the expiration date. The following plan (2024-2028) is considered an updated plan.

Suttons Bay Township adopted its first (Five Year) Community Recreation Plan in 2002, accomplished many of its goals including the acquisition of property that are now known as the 45th Parallel Park and Herman Park. These acquisitions were made possible with grants from the Michigan Natural Resource Trust Fund.

Herman Park's active and passive recreation development continues to be the number one priority for the township based on previous and current public input. The Park's location enhances the "walkability initiative" in the community. It is conveniently located near the downtown Village of Suttons Bay, the Suttons Bay School System, the Leelanau Trail, marinas and many residential homes. It is easily accessed by walking or bicycles. The Bay Area Transit Authority also can stop at the Park if scheduled. A children's playground and permanent rest rooms continue to be the highest ranked items.

Financial assistance was provided from many private family foundations, the Traverse Area Pickleball Association, The Leelanau Soccer Club, "Friends of Herman Park, Inc.," The Bay Garden Club, The Dog Park Ambassadors, and many private individuals from around the community. Those donations provided four Pickleball courts, multiple use playing fields, a memorial "Blue Star" garden, the start of four more Pickleball Courts, and a dog park.

Upgrades at Gram Green were the next highest overall priority. Hiking trails at Herman Park and 45th Parallel Park are also high priorities.

A full list of Recreation Objectives and Action Program including priority rankings can be found in Table 4. Recreation Objectives and Action Programs for the next five years are also discussed in Section 12.

The Township Parks and Recreation Committee will also work with any new parks supervisor to update individual master plans for each park.

In 2011, Suttons Bay Township and the Village of Suttons Bay formally adopted a joint master plan for the two communities. In 2022 the Village decided to develop their own master plan. Suttons Bay Township has not updated a new master plan at this time. The *Suttons Bay Community Joint Master Plan* distilled the future visions down into six goals. This plan can be found on both the Village and Township web sites. These goals and priorities are reflected in the Parks, Recreation and Open Space Plan 2024-2028.

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4. Introduction and Background

In accordance with the State's five-year cycle for recreation planning, the 2024-2028 Suttons Bay Township Community Park, Recreation, and Open Space Plan was prepared by the Township Parks and Recreation Committee (Committee) and adopted by the Suttons Bay Township Board to serve as a guide and decision-making document for future park and recreation facilities and programs. The planning process included: an online or hard copy survey using "Goggle Forms", and distribution of surveys at Suttons Bay Schools. Leelanau County and other jurisdictions' plans were reviewed to ensure alignment of objectives. A formal public review and adoption process was completed. For those in the community not having access to computers, paper surveys (as noted in the local newspaper) were available at the Township Office and our local library. Upon completion they were manually entered online.

This Plan presents an inventory of existing recreation facilities and environmentally significant open spaces within the Township and surrounding communities. Based on public input, it evaluates park and recreation opportunities, needs, and anticipated demand for additional or improved facilities and programs. It outlines the township's Park, Recreation and Open Space goals and 5-year action program.

This Plan provides the township board with direction for preparing annual budgets, applying for funding assistance from various agencies and working toward implementing the township's goals for future recreational development/ programming. This Plan will be accessible on the Suttons Bay Township web site as well as the Parks and Recreation web site.

This Plan has been prepared to satisfy recreation planning requirements established under the Michigan Department of Natural Resources Guidelines and provides for five years of grant eligibility.

5. Community Description

The jurisdiction of this Plan is strictly for Suttons Bay Township. Leelanau County, surrounding townships and villages prepare their own recreation plans. The plans prepared by other communities are available on-line and are reviewed to better understand recreation development trends. Information from Suttons Bay Schools, Traverse Area Recreation and Transportation (TART) Trails, Michigan Department of Transportation (MDOT) and other organizations that may affect ongoing or future recreation plans are always important for consideration.

Leelanau County

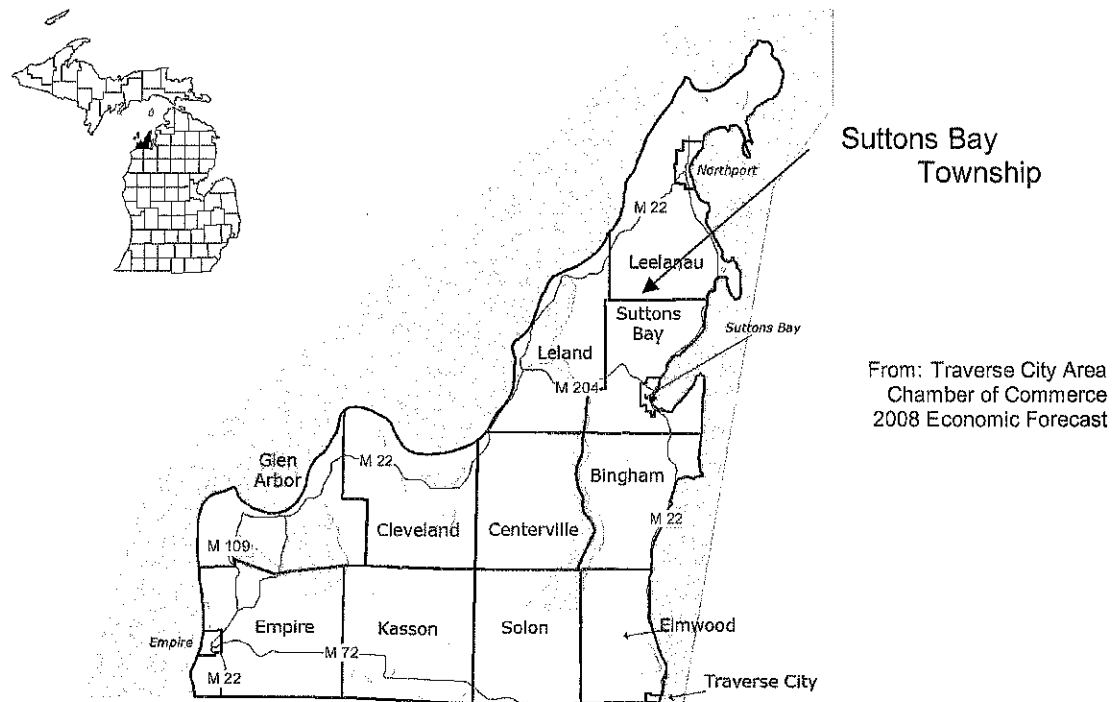


Figure 1. Location of Suttons Bay Township

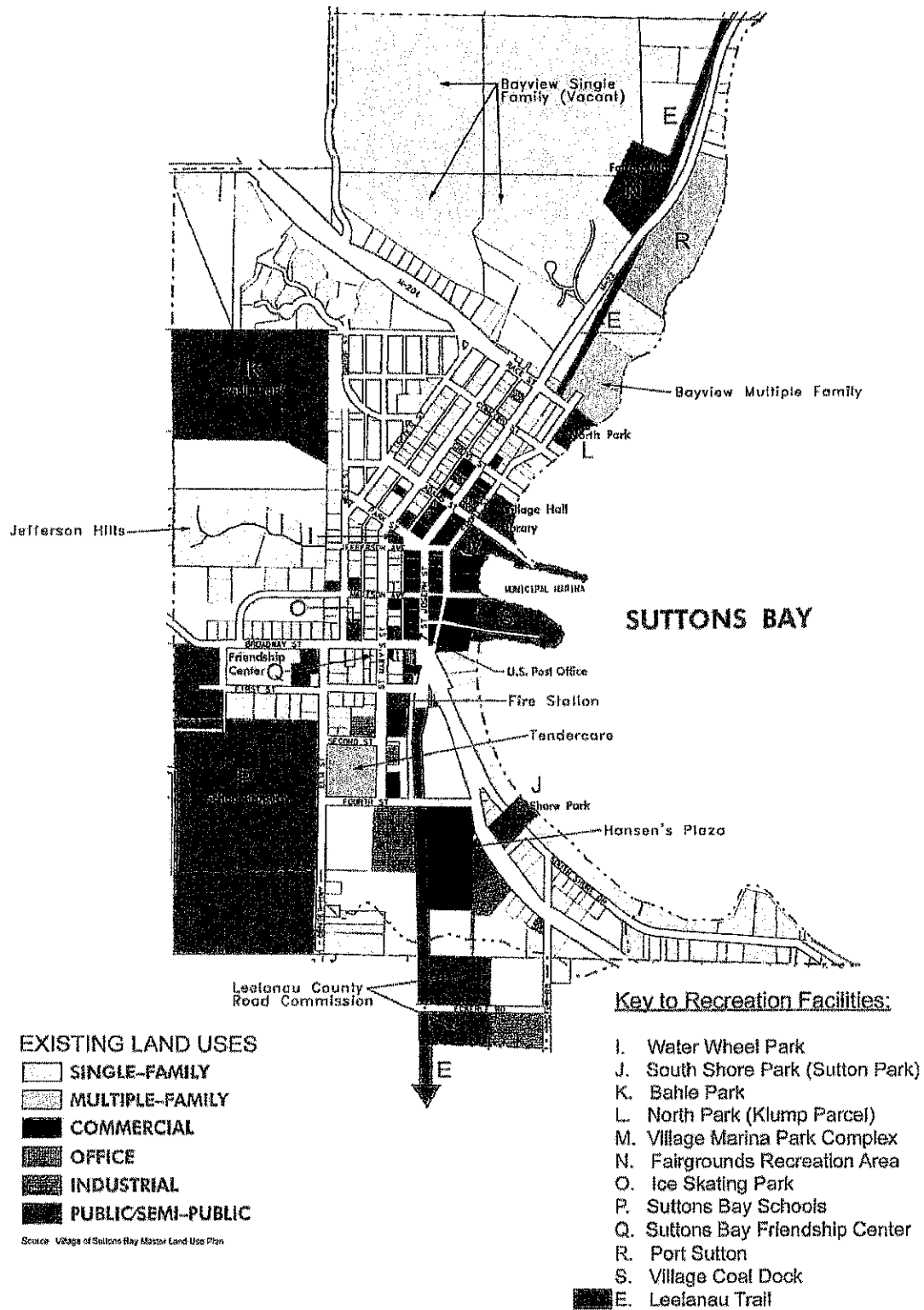
The Suttons Bay School District serves all of the township, village, and Bingham Township. The school campus facilities are located in the southwest corner of the Village of Suttons Bay.

The Village of Suttons Bay serves both as the focal point and as the activity center of the township. The village is compact and characterized by traditional small-scale development and a pedestrian-friendly environment. Most of the commercial and industrial development that serves the community is located within the village.

Outside the village limits, there are three business nodes in the township. The first is along M-22 south of the village. This is an important segment of M-22 because it

serves as the southern gateway into the village, thus forming a first impression for the traveler. The second is found north of the village along M-22 in Peshawbestown, the settlement of the Grand Traverse Band of Ottawa and Chippewa Indians. This area of development is centered on the casino and related facilities. There is a third area, at the township's western boundary on M-204 where the commercial district of the village of Lake Leelanau begins. The county seat is located in Suttons Bay Township, midway between the Village of Suttons Bay and the community of Lake Leelanau.

The population of Suttons Bay Township at the last Decennial Census (2020) was 2,883 with a Village of Suttons Bay population of 696. The population of Bingham Township (also served by Suttons Bay Public Schools) at last census was 2,577. The combined population for the village and two townships is 5,460. The population triples in the warmer months. Seasonal (vacant) residences account for 36% (427 of 1202) of the improved properties in Suttons Bay Township and Village.



EXISTING LAND USES

- SINGLE-FAMILY
- MULTIPLE-FAMILY
- COMMERCIAL
- OFFICE
- INDUSTRIAL
- PUBLIC/SEMI-PUBLIC

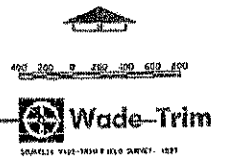
Source: Village of Suttons Bay Master Land Use Plan

Key to Recreation Facilities:




- I. Water Wheel Park
- J. South Shore Park (Sutton Park)
- K. Bahle Park
- L. North Park (Klump Parcel)
- M. Village Marina Park Complex
- N. Fairgrounds Recreation Area
- O. Ice Skating Park
- P. Suttons Bay Schools
- Q. Suttons Bay Friendship Center
- R. Port Sutton
- S. Village Coal Dock
- E. Leelanau Trail

EXISTING RECREATION FACILITIES












SUTTONS BAY VILLAGE LEELANAU COUNTY, MICHIGAN



LEGEND

 Township Parks
 Public Guided Tours Only
 Unimproved Boating Facilities for carry-down kayaks, canoes, etc.

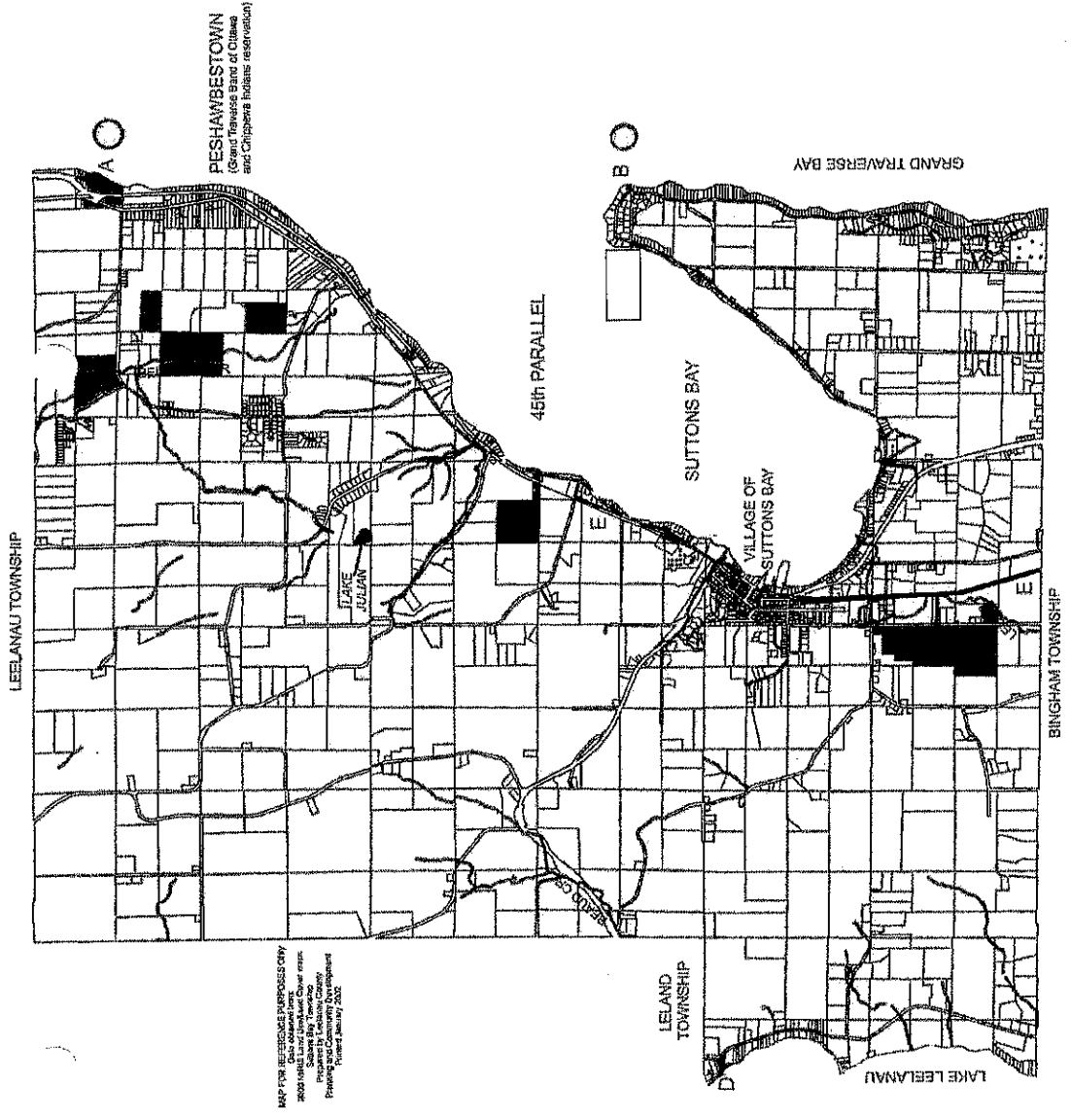
Key to Recreation Facilities

 A. Graham Greene Park
 B. Vic Steimel Park
 D. Lake Leelanau Access
 E. Leelanau Trail
 F. Leo Creek Preserve
 G. 4-H Parcel Johnson Property
 H. Leelanau Conservancy Parcel
 O. Ice Rink Park
 T. 45th Parallel Park
 U. Strong Heart Center
 V. Herman Community Park

For facilities 1 through 5, refer to Village of Suttons Bay Recreation Maps.

Suttons Bay Township Recreation Facilities

Map 2



MAP FOR REFERENCE PURPOSES ONLY
 2023 10/13/23
 2023 10/13/23
 Planning and Community Development
 October, January 2023

6. Administrative Structure

Suttons Bay Township is governed by the five-member Township Board. In Michigan, townships have been granted their powers and responsibilities as expressly provided by state law. Oversight of parks and recreation facilities and programs is an example of a governing function that townships may choose to perform under Public Act 157 of 1905, as amended. The Suttons Bay Township Board is responsible for the following public parcels: Graham Greene Park, Vic Steimel Park, 45th Parallel Park, Lover's Lane road end, Herman Park, and Ice Rink Park. ~~and the old M-204 bridge abutment parcel.~~ Lover's Lane road end was determined to no longer be township responsibility as it is considered a road end covered by the County Road Commission. Likewise, the old M-204 bridge parcel is the responsibility of the Michigan Department of Natural Resources.

The Township Planning Commission is appointed by the Supervisor and approved by the Township Board. It serves as a recommending body in the area of zoning and land use, ~~and developed recreation areas.~~ The Township Parks and Recreation Committee working with the Parks Supervisor, advises the Township Board on parks and recreation matters, and has developed this master plan update. Suttons Bay Township and the Village of Suttons Bay ~~have adopted a joint master plan: Suttons Bay Community Joint Master Plan. This vision document was written by a Joint Planning Commission, made up of members from both communities, and was adopted in August 2011.~~ The Village of Suttons Bay decided to adopt their own Master Plan in 2022. The township has not started a new master plan as of this date. The Village of Suttons Bay has their own Parks and Recreation Master Plan that was adopted in 2022 and was reviewed for common interests with the township.

The Suttons Bay Township Board established a Parks and Recreation Committee in 2001 to create the First Community Recreation Plan (2002-2007), based on an inventory of existing facilities, local recreation needs and community input. This document serves as the updated Community Park, Recreation, and Open Plan 2024-2028.

The current committee is made up of volunteers from the community at large. Their focus has been to identify what recreational opportunities exist and how could they be expanded or strengthened.

A. Parks and Recreation Committee Role

The Park and Recreation Committee plays an advisory role to the Township Board, which makes the final decisions on budgets, funding and expenditures. The Park and Recreation Committee develops the Community Park and Recreation Plan and provides recommendations to the Township Board based on a public input process. The Committee investigates opportunities for grants, supports grant applications (with the Parks Supervisor), and submits them to the Township Board for approval. Committee members "adopt" certain parks. They focus on that specific park and perform minor work or report back if there are any major shortcomings.

Committee members also solicit community volunteers to help in yearly clean-up or special projects such as tree planting.

The Township currently hires a local contractor to maintain the mowing and plowing (where necessary) for all parks. Trash pick-up and porta-john rentals are also contracted out. The Township depends on volunteers to assist where necessary. In 2018 the Township appointed a Township Parks Supervisor who has specific responsibilities for overseeing all the parks in the township.

B. Organizational Chart

SUTTONS BAY TOWNSHIP BOARD OF TRUSTEES			
SUPERVISOR Doug Periard			
CLERK Jean Moe	TREASURER Dorothy Petrosky	TRUSTEE Debbie Slocombe	TRUSTEE Eric Carlson
PLANNING COMMISSION 9 Member Board		ZONING BOARD OF APPEALS 3 Member Board	
<p>PARKS SUPERVISOR Vacant</p> <p>RECREATION COMMITTEE Liz Clark Gary Devol Hadley Dickinson Liz Mahaney Pete Ostrowski (chair) and Assistant Parks Supervisor Dennis Rathnaw Debbie Slocombe</p>			

C. Current Funding Sources

State shared revenue provides the largest (60% approximate) share of township funds. A 1 Mil tax levy provides the balance of funds. It is anticipated that public and foundation grants and fund raising will continue to augment the township’s budget for any future acquisition of park land and development of recreation plans, facilities, and programs. The township can consider a balloted millage up to 1 mil for targeted recreation and open space projects.

D. Annual and Projected Budgets for Operations and Maintenance

The Township Board budgets for the operation and maintenance of the township including those of the existing park properties. In addition to general funding, considerations are given to any grant applications that require matching and placing the funds in a restricted line-item so they may carry over to following years. The township fiscal year is March to March. Budget strategy meetings start in January, finalized in March with a Public Hearing held at the end of that month.

E. Relationships with Other Agencies

The Township Board always seeks opportunities to work with the Grand Traverse Band of Ottawa and Chippewa Indians, Leelanau County, Bingham Township, TART Trails, and The Leelanau Conservancy in developing community recreation facilities.

The township has established an ongoing program with Suttons Bay Schools. Students are able to select required "Senior Projects" at selected township parks. Students are permitted to use any of the recreational facilities at Herman Park, which is adjacent to the school.

The township has frequent requests from local Eagle Scouts for projects they need to fulfill their personal requirements. Past projects included Bat houses and Life Ring structures at the pond in Herman Park.

There is cross-representation between the township committees and the Leelanau Scenic Heritage Route Committee as they share the goal of enhancing the scenic, historical, and recreational characteristics of two state highways that transect the township, M-22 and M-204.

F. Parks and Recreation Policies and Procedures

The Park and Recreation Committee members are appointed by the Township Board. Up to seven members are authorized to be on the committee. Members must be township residents and serve a rotating three-year term. There are also several ad-hoc members that support recreational development.

Parks ordinances, rules, reservation procedures are published and accessible on the Township web site. The township enforces hours of operation ordinances. All applicable ordinances, permit and reservation requests are available on-line at the Township website and are updated as needed.

The Suttons Bay Township Parks web site provided information on specific recreation activities that may require contact with local community league play such as tennis and pickleball. This is done more for convenience and this information is posted on message boards located at those facilities.

7. Recreation Inventory

A. Description of Methods Used to Conduct the Inventory:

The inventory of Suttons Bay Township owned Park and Recreation Facilities and Public Open Spaces is kept updated by the Township. Accessibility ranking is not included for non-Township Parks and Recreation Facilities. Those communities are responsible for their own rankings.

Table 1 adds an Accessibility Ranking for Township owned parks in the second column to assess the accessibility of each recreation area. The following ranking

system follows the 2010 American Disabilities Act (ADA) Standards for Accessible Design. The township relies on the guidance from our Engineering Firm to follow these guidelines for all development at Herman Park. The other township parks are rustic and no development has occurred at them other than providing ADA compliant picnic tables.

- 1 = none of the facilities/park areas meet accessibility guidelines
- 2 = some of the facilities/park areas meet accessibility guidelines
- 3 = most of the facilities/park areas meet accessibility guidelines
- 4 = the entire park meets accessibility guidelines
- 5 = the entire park is designed using the principles of universal design

Suttons Bay Township owns five (5) parks. They include: Herman Park, Graham Greene Park, Vic Steimel Park, Ice Rink Park and the 45th Parallel Park (undeveloped).

Due to limited revenue stream, recreation development has been focused on Herman Park. Every project completed in the past ten years has been compliant with ADA Standards.

See Maps on page 9 and 10 for Existing Park and Recreation Facilities.

B. Inventory of All Community Owned Parks and Recreation Facilities in the Township, Village, and Other Governmental Units

The following Table identifies the existing recreation facilities within the township.

TABLE 1 PARKS, RECREATION FACILITIES AND PUBLIC OPEN SPACE SUTTONS BAY TOWNSHIP							
KEY (See Maps 1 & 2)	PARCEL NAME (SB Twp in Bold) (Accessibility Rank)	FACILITIES	ACRES	PUBLIC	SCHOOL	PRIVATE	LOCATION
A.	Graham Greene Park (2)	Rocky beach frontage on Grand Traverse Bay. Non-ADA access for Swimming, kayaking, picnicking, grills, non-ADA tables, porta-jon, wooded. Accessible parking only.	15	X			M-22 Section 2
B.	Vic Steimel Park (2)	Rocky beach frontage on Grand Traverse Bay. Swimming, kayaking, picnicking, small boat launching, grills, trash containers, 7 picnic tables & porta-jon. Accessible picnic table on concrete pad & accessible parking only.	1	X			Nanagosa Trail Section 23
E.	Leelanau Trail	15 Mile linear recreational trail, hiking, biking and cross-country skiing, approximately 3 miles long in Suttons Bay Township. (TART Trails, Inc. – non-profit organization)				X	M-22 & Cedar St., South to Township Line Sections 21 & 33

F.	Leo Creek Preserve	Outdoor Learning Laboratory and Permaculture Gardens located along Leo Creek. Created in 2016, protected by conservation easement. (not for profit)	9			X	Leelanau Trail 800 ft. south of Fourth St. in Village
G.	Johnson 4-H Nature Preserve	Hiking, picnicking, shelter structure, restroom, woodlands, wetlands and creek.	60			X	Stallman Road Section 10
H.	Leelanau Conservancy Parcel	Guided tours by the Leelanau County Nature Conservancy.	70	X			Roubal Road, Section 3
O.	Ice Rink Park (2)	Picnic table (non-ADA), lighted ice skating, covered bench. Accessible parking.	.5	X			Lincoln Ave. and W Broadway, Section 28
T.	45 th Parallel Park (Undeveloped) (1)	Future plans to create walking & snowshoe trails. Picnic, scenic overlooks and shoreline access to Grand Traverse Bay.	43	X			M-22, Section 16
V.	Herman Park (5)	Tennis courts, pickleball courts, ½ mile paved trail, fishing pond with dock, disc golf course, soccer field, gazebo at pond, large pavilion, picnic tables, benches & grills, pump track, and dog park. All facilities & parking ADA compliant.	126	X			Herman Road & Center Highway (631) Section 28

The following Table identifies the existing recreation facilities within the village.

**TABLE 2
PARKS, RECREATION FACILITIES AND PUBLIC OPEN SPACE
VILLAGE OF SUTTONS BAY**

KEY (See Map 2)	PARCEL NAME	FACILITIES	ACRES	PUBLIC	SCHOOL	PRIVATE	LOCATION
I.	Water Wheel Park (Village)	Tennis and basketball courts. Picnic tables, open field, bike rack, and water wheel on creek.	.3	X			St. Mary's Ave. Section 28
J.	Sutton Park (South Shore Park) (Village)	Swimming, picnicking, bathroom, picnic shelter, playground, 300 ft. shoreline.		X			South Shore Drive Section 28
K.	Bahle Park (Village)	Sledding hill, nature trails, cross country skiing, warming and meeting house.	30	X			West Street Section 29
L.	North Park (Village)	1,500 feet of frontage, boat launch, covered pavilion, restrooms & boat parking	4.5	X			East of the intersection of M-204 & M-22, Sec.28

M.	Village Marina Park Complex (Village)	Swimming, bathhouse, boating, walking paths and boardwalks, boat launch docks (130), fishing, playground, 3,000 ft. water frontage.	10	X			End of Adams Street, Section 28
N.	Fairgrounds Recreation Area (Village)	Lighted and fenced fields, restrooms, bleachers, concession building, natural wooded area, and parking.	4	X			M-22 north of M-204, Section 21
P.	Suttons Bay Schools	Football field, Track, Soccer Fields, Baseball Fields, Softball Fields 1 Auditorium, Indoor Gym, Playground Equipment and Fitness Center	70		X		Herman Road and Center Highway Section 28
Q.	Suttons Bay Friendship Community Center	Meeting Room, Leelanau Investing for Teens (LIFT), youth lounge, office.	--			X	St. Mary's Ave., Section 28
R.	Port Sutton	Private condominium with tennis courts, swimming beach and pool, clubhouse, 40 private boat slips	4			X	M-22 north of M-204 Section 21
S.	Village Coal Dock	Fishing pier, boating, boardwalks, walking path, docking facilities for Inland Seas Education Program.	2	X			Section 28
W.	Bay View	Private condominium with tennis court, indoor pool & clubhouse, 40 public, 40 private boat slips, fishing pier.	2			X	M-22 north of M-204 Section 21
	Grand Traverse Bay Shoreline	Small boat launch available at seven public parks in township and village.		X			Township boundary along Grand Traverse and Suttons Bays

The following Table represents existing recreation facilities by other Governmental Units within Suttons Bay Township.

TABLE 3 PARKS, RECREATION FACILITIES AND PUBLIC OPEN SPACE OTHER GOVERNMENTAL UNITS IN SUTTONS BAY TOWNSHIP							
KEY (See Map 1)	PARCEL	FACILITIES	ACRES	PUBLIC	SCHOOL	PRIVATE	LOCATION
T.	MDOT 45th Parallel Roadside Park M-22	Water access, swimming, kayak and canoe launch along the road by the waters of Grand Traverse Bay.	1.5	X			M-22, Section 16

U.	Strong Heart Recreation Center G.T. Band	Baseball/Soccer field, basketball courts, skatepark, playgrounds, bathrooms, horse shoes, disc golf course, Pow Wow Grounds, picnic tables, grills, sand volleyball courts. Indoor facilities: locker rooms, rubberized track, weight room, aerobics/dance studio, and cardiovascular area.	40			X	Stallman Road Peshawbestown Section 10
	Leelanau County Government Center	Community Meeting Room. Exercise classes open to the public.	39	X			Government Center Drive, Section 19

C. Recreation Opportunities

Coinciding with the abundance of natural resources in the region, many opportunities exist for individual recreation and team sports. The township has many access points to the water for summer swimming and boating. Most roads in the township are traveled by cars and trucks, allowing excellent bicycling, walking, and running. The Leelanau Trail offers year-round recreation, allowing safe walking, hiking, bicycling, cross-country skiing, etc. Winter sports opportunities include ice skating and sledding; groomed cross-country skiing on the Leelanau Trail; snowshoeing; and some snowmobiling. The following summarizes individual opportunities within the township:

Baseball/Softball: The Suttons Bay Youth League provides both baseball and softball opportunities for Suttons Bay youth each summer. In addition, a local T-Ball League is offered.

Bicycle (Road & Mountain): The Tart Trail has been extended through the Village of Suttons Bay and north to Dumas Rd. M-22 and M-204 are good, paved roads but shoulders in some areas are small and care must be used. Suttons Bay Township's Herman Park has hosted the finish line activities for Cherry Capital Cycling Club events. A Pump Track has also been added at Herman Park that can be used by non-motorized bicycles, skateboards, and scooters.

Birding: The combination of township lands along the shoreline and inland provides varying habitats for birding. Close to 150 species either nest or migrate through the township. The area has become more popular as a destination birding location because of an organization, Saving Birds through Habitat, which has a 44-acre sanctuary north of the township. An annual birding festival began in 2011 and grows in attendance each year.

Boating: The Township has two parks (Vic Steimel & Graham Greene) where anyone can launch personal watercraft, such as kayaks, paddle boards, row boats, and wind surfers. Larger boat ramps are located at North Park in the village. There is also a boat launch in Lake Leelanau at the old M-204 bridge abutment.

Camping: There is one privately owned and operated campground/RV park in the township. A state park with camping sites, Leelanau State Park, is 18 miles north of the village center.

Cross-Country Skiing and Snow Shoeing: The Leelanau Trail, which runs the length of the township, offers the only groomed trail in the township for both skating and Nordic (classic) cross-country skiing. Volunteers groom the trail. Herman Park offers 26 acres for snow shoeing.

Disc Golf: Herman Park has an 18-hole course that can be played year-round. Several fairways are in the wetlands which create very challenging play. Peshabestown offers a newer 27-hole course.

Dog Park: A Dog Park Ambassadors was formed to raise funds and design a three-quarter acre Dog Park at Herman Park. The subcommittee with additional volunteer donations raised all the funds needed to construct the park in 2023.

Down Hill Skiing: The closest Alpine skiing is at The Homestead in Glen Arbor Township, a 25-mile distance from the township. Many people also travel to Crystal Mountain, in Benzie County to the south, which is the nearest major ski area.

Fishing: There are year-round fishing opportunities in Suttons Bay Township. In addition to access to the Great Lakes fishery via Suttons Bay there are several lakes and numerous ponds and creeks that produce consistent results for the fisherman. Herman Park has two fishing ponds and a creek that are easily accessible.

Football Programs in Suttons Bay Schools: Football venues vary year to year depending on student enrollment. The Suttons Bay Schools website provides information about athletics.

Golf: There is one 18-hole public golf course just outside the township, The Leelanau Club. Leelanau County also has other public and private courses.

Hunting: Hunting is allowed in Herman Park and the 45th Parallel Park. State regulations, rules and laws must be followed. Hunters should notify the Township of their intent to hunt in these parks.

Ice Skating: The Township floods and maintains its outdoor ice rink in the village, at the corner of W. Broadway and Lincoln Ave. The rink has lights for night skating. New upgrades to the rink include side boards, and an equipment storage and warming shed.

Pickleball: Herman Park has four pickleball courts built to United States Pickleball Association specifications. The courts were funded almost entirely by community donations. Reservation processes are posted on-line as well as on the park message boards. The start of four more courts was again made possible from many community

donations including from the Traverse Area Pickleball Association, family foundations, and private donations.

Roller Blading: The paved Leelanau Trail offers the longest area for roller blading in the township. The pavement on the Leelanau Trail offers a local full 17-mile stretch of asphalt. Roller blading is permitted on the paved trail at Herman Park.

Sledding: The village has a sledding hill at Bahle Park.

Soccer: The recreational soccer program is spearheaded by the Leelanau Soccer Club who raised funds for the development of multipurpose fields at Herman Park. Recreational opportunities are available on their web site.

Snowmobiling: There are some private property owners who allow snowmobiling on their land but there are no public trails in the township.

Swimming: The village has swimming beaches at the Marina and South Shore Park. The township also has many informal swimming access sites. The closest indoor swimming is in Northport at the Wurm Health Center with a two-lane pool and small shallow area.

Tennis: Herman Park has four tennis courts built to USTA specifications. There is one public tennis court at Water Wheel Park. Two private courts are owned by Port Sutton Condominiums. The Bay View Condos also has one private court. Nearby Leland Township has one court at Grove Park in Lake Leelanau.

Volleyball: Two sand courts are available at the Suttons Bay Village Marina beach. Sand courts are available at the Strong Heart Center for tribal members.

Walking, Hiking, & Running: People walk and run on most roads in the township. M-22 and M-204 are the only roads with paved shoulders. Bahle Park in the Village offers walking and hiking trails. TART Trails has considerable trail extensions through Leelanau County as well as Suttons Bay Township.

D. Recreation Programs: Due to the Township's limited revenue stream, it does not have staff or offer any recreation programming. It does, however, allow the use of its facilities for some programming as long as it does not interfere with public use. A local United States Tennis Professional provides tennis instruction to children 3 years to 12 and over. She also provides adult instruction upon request. Class schedules and contact information is provided on-line and at the Herman Park message boards. A local women also offers pickleball lessons.

E. ADA Assessments for Suttons Bay Township Owned Parks and Recreation Facilities:

Herman Park: (#5 assessment) – 126-acre parcel with 26 acres of upland (for development) meets accessibility guidelines and was designed using the principles of universal design. The facility includes (4) tennis courts, (4) pickleball courts (with fund raising efforts for 4 more), 3600 sq. ft. pavilion, (4) ADA compliant picnic tables, kids fishing dock, shade structure, half-mile paved trail and paved driveway and parking. There are no permanent restrooms at this site. An accessible porta-jon is provided every year. Four of the 18-hole disc golf fairways are in the wetlands and are difficult to access (per players requests). There is electrical service at the pavilion and a water bottle filling station outside of the storage shed.

Vic Steimel Park: (#2 assessment) – The 1-acre park located on West Bay provides (1) ADA picnic table located on a large concrete pad. Other than a few grills and benches with backs there are no other facilities. Seasonal porta-jon is provided. The short gravel driveway does not provide proper accessibility. Accessibility to the water's edge is difficult. The park has an un-improved small boat, kayak, canoe launch.

Graham Greene Park: (#2 assessment) – The 15-acre park located on Suttons Bay has a paved accessible roadway into the park with paved parking. Two old picnic tables not to ADA standards. Seasonal porta-jon provided. Grassy areas have many stumps and uneven surface. Old wood stairway to beach is not accessible. Wooded acreage with limited accessibility. No other facilities provided.

Ice Rink Park: (#2 assessment) – The half-acre parcel located within the Village limits is flooded during the winter months for skating. Paved village streets and parking are accessible. One non- ADA picnic table on site. The grassy sloped area minimizes accessibility. One Porta-jon provided during winter season only. In past years summer usage was for farmer's market.

45th Parallel Park: (#1 assessment) – The 43-acre parcel is undeveloped. No facilities on site. No accessibility. A steep and hilly parcel that is planned for future mountain-biking and hiking.

F. Primary Service Area:

- 1) Herman Community Park is the focal point of development because of its "walkability initiative". It is located within a quarter-mile radius of Suttons Bay Schools, the downtown Village of Suttons Bay business corridor, the Leelanau Trail, a senior care facility and the Suttons Bay Marina complex. The latest population in the Village of Suttons Bay is over 600 persons. Farming properties and residential housing border Herman Park. There has been a substantial increase in new home construction within a mile of the park.
- 2) Ice Rink Park is located within the Village of Suttons Bay on Lincoln and Broadway. It is closer to the same resources as shown for Herman Park except closer. It is used

primarily during the winter as a lighted skating rink (approximately 80' x 120'). The "pond hockey" sized rink has a pond hockey league during the winter months as the ice allows. This past year it was home for "LIFT", the Leelanau Investing in Youth non-profit organization that uses a portion of the park for community functions.

- 3) Vic Steimel Park is located at the tip of Stony Point in a residential and former agricultural area. Used for picnics, bicycling stops, kayak or canoe launching, and access to the Bay.
- 4) Graham Greene Park is located at the north end of the township property line. Off of the M-22 corridor and adjacent to Peshabestown. Primarily used for picnics and Bay access. The natural part of the park is undeveloped.
- 5) 45th Parallel Park was acquired in 2009 with a MNRTF grant. Its use is intended for future walking and bicycle trails. The development is on hold pending final decisions by MDOT for making changes on M-22 and a roadside pull-off. MDOT has provided a future easement once their plans are completed.

Note: All of the above park locations are shown on maps, pages 8 & 9.

8. Inventory of Existing Recreational Boating Facilities (UNIMPROVED)

Two of the Suttons Bay Township Parks are located on the shores of Lake Michigan's West Bay and Suttons Bay. These are Graham Greene Park and Vic Steimel Park. These sites are defined as 'unimproved' locations where residents can carry down kayaks, canoes, standup paddleboards, wind surfers, etc. Vic Steimel Park has an unpaved boat launch that can accommodate a 10'-12' trailered boat.

Table 1 on page 14 of this plan lists the subject parks, the facilities available, location, ADA accessibility and its size.

The general purpose of each of these facilities is recreational, typically for picnics with on-site picnic tables and grills. Porta-Jons and waste receptacles are available. Electrical service is not available. Table 4 on page 31 of this plan identifies the objectives and action programs for the subject parks.

These sites do not require dredging nor repairs and maintenance.

Graham Greene Park has potential to be part of the future Michigan Blue Water Trail. Development could include lockable kayak/canoe storage racks, rustic camping, and a water well. This park is adjacent to the Tribal-owned Arthur Duhamel Marina. There are no current marketing plans at this time. There is a potential for future collaboration with the Grand Traverse Band of Ottawa and Chippewa Indians.

LEELANAU TOWNSHIP

LEGEND

Township Parks
 Public Guided Tours Only
 Unimproved Boating Facilities for carry-down kayaks, canoes, etc.

Key to Recreation Facilities

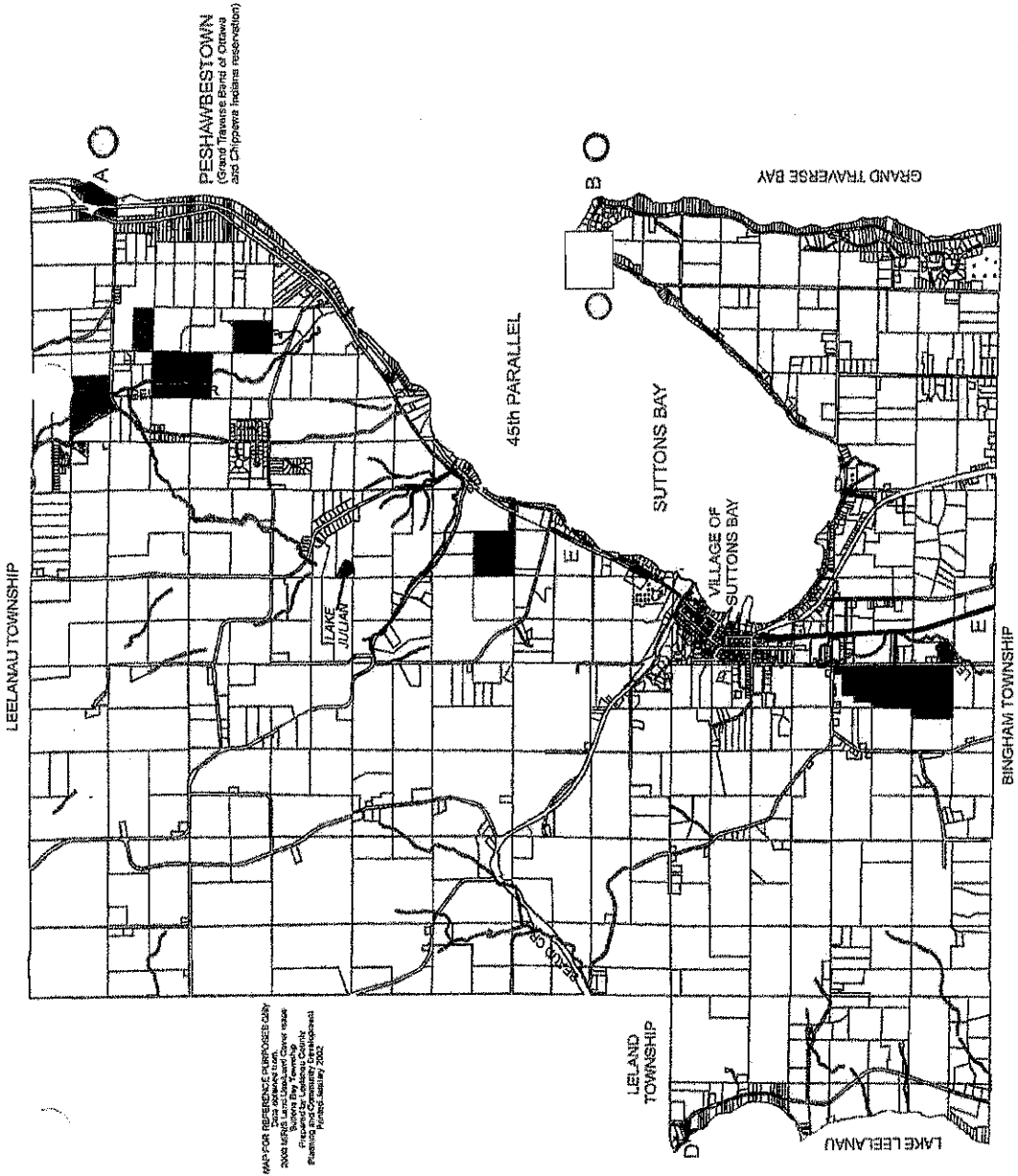
A. Graham Greene Park
 B. Vic Steimel Park

D. Lake Leelanau Access
 E. Leelanau Trail
 F. Leo Creek Preserve
 G. 4-H Parcel Johnson Property
 H. Leelanau Conservancy Parcel
 O. Ice Rink Park
 T. 45th Parallel Park
 U. Strong Heart Center
 V. Herman Community Park

For facilities I through S, refer to Village of Suttons Bay Recreation Maps.

Suttons Bay Township Recreation Facilities

Map 2



Unimproved Boating Locations



Vic Steimel Park – Traverse West Bay Access

Kayaks, canoes, standup paddleboards. Small gravel ramp for very small, trailered boats. Located at the intersection of Lover's Lane Road and North Nanagosa Trail.

(GPS 44.996736, -85.635984)

Objectives and Action Program

Develop an accessible path to water's edge, investigate lockable kayak storage racks and collaborate with Blue Water Trail initiative.



Graham Greene Park – Traverse West Bay Access

Carry down kayaks, canoes, standup paddleboards, or very small boats. Located adjacent to Arthur Duhamel Marina in Peshabestown

(GPS 45.035509, -85.598552)

Objectives and Action Program

Improve existing steps to the water's edge. Investigate design for accessible ramp to beach area. Thin out vegetation and add benches. Remove rocks and tree stumps for easier access.

9. Natural Resource Inventory

In 2010 Suttons Bay Township and the Village of Suttons Bay collaborated to develop a Joint Master Plan. With assistance provided by LIAA (Land Information Access Association) "Partnerships for Change Sustainable Communities" the planning and zoning departments of both entities worked over a year to develop the plan which was published in August 2011.

The Plan is almost 100 pages long and identifies by layers and maps the resource inventory in our community and includes political boundaries, roads and parcel maps. The Plan addresses policy, objectives, future land use and zoning strategy. Pages 43-57 discuss Future Land Use and associated maps.

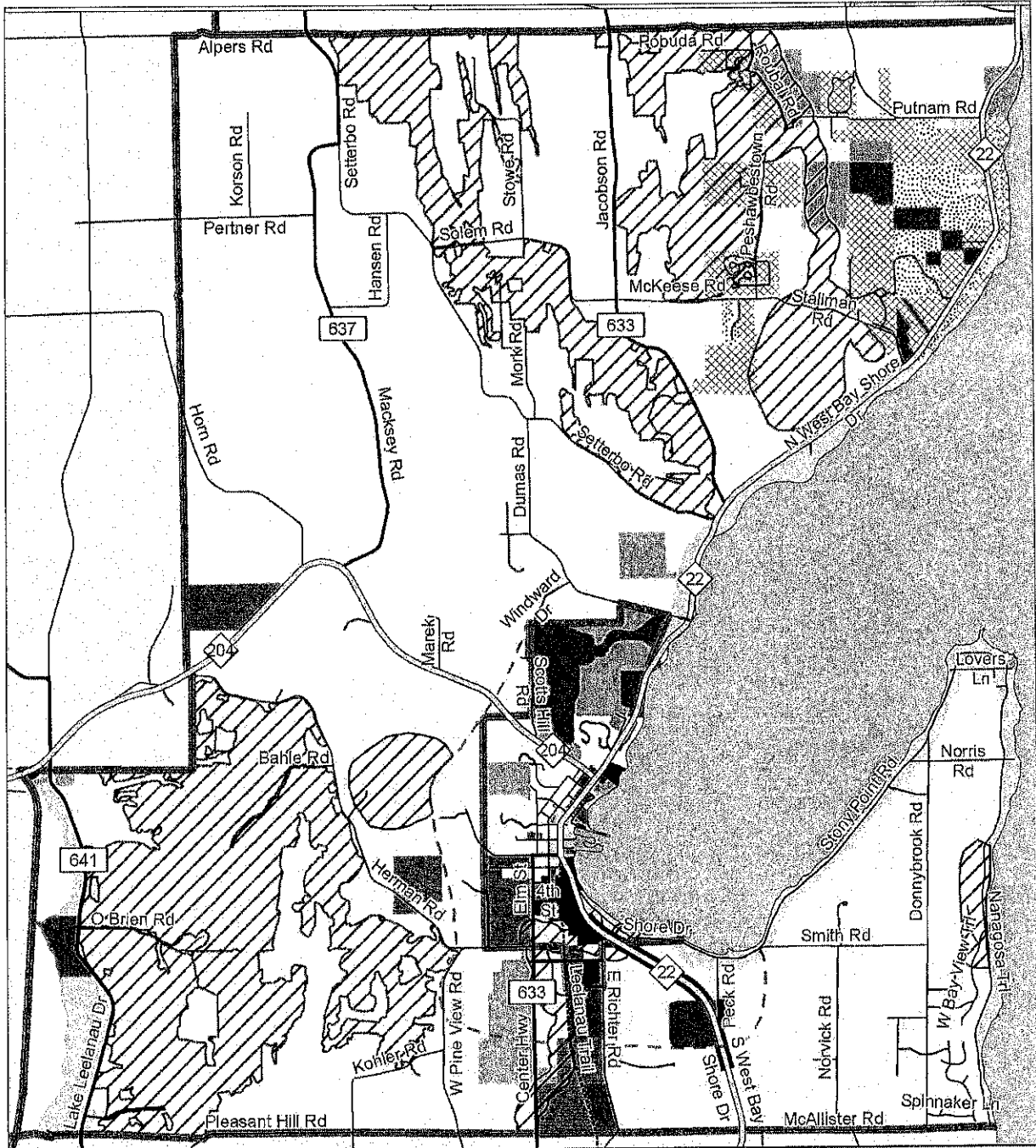
The Joint Master Plan includes maps for:

- a) Prime Farmland
- b) Commercial Forestlands
- c) Existing Land Use
- d) Leelanau Conservancy Priority Lands
- e) Steep Slopes
- f) Wetlands
- g) Road Classifications
- h) Trust and Non-Trust Lands (Tribal)
- i) Recreation

The 2010 Joint Master Plan can be accessed at:

www.leelanau.cc/downloads/joint_master_planaugust_2011.pdf

The following page shows one example of the Future Land Use Map for Suttons Bay Township. Additional maps helping to develop the 2024-2028 Plan are at the referenced 2010 Joint Master Plan.



Future Land Use - Township

- | | |
|--------------------------------|--------------------------------|
| Village Growth Management Area | Public/Quasipublic |
| General Commercial | Recreation |
| Shoreline Residential | Commercial Forest |
| Neighborhood Residential | G.T. Band Trust Properties |
| Conservation (overlay) | G.T. Band Non Trust Properties |
| Lake Leelanau Mixed Use | Jurisdictions |
| Mixed Use Center | Heritage Route (M-22 & M-204) |
| Mixed Use North | Primary Route |
| Mixed Use South | Private Roads |
| Mixed Use Waterfront | Other Roads |
| Rural Residential | Leelanau Trail |
| Working Lands | |
| Business Park | |
| Rural Commercial | |

**PARTNERSHIPS
for CHANGE**
Sustainable Communities

LIAA

0 0.5 1 Miles

Sources:
 Leelanau County and Leelanau Conservancy
 Natural Resources and Conservation Services
 Michigan Center for Geographic Information,
 Department of Information Technology
 Grand Traverse Band of Ottawa and
 Chippewa Indians
 MSU GIS and TART Trails

Map 5

10. Description of the Planning Process

Suttons Bay Township has used and is currently using the "Guidelines for the Development of Community Park, Recreation, Open Space and Greenways Plans" as a template for their decision making.

A. A Community Based Approach to Park, Recreation and Open Space Planning

Community input was sought prior to updating the "Suttons Bay Township Community Park, Recreation, and Open Space Plan for 2019-2023". The use of a "Google Form" online survey was used for the first time for input prior to updating this plan. The combination of using an online survey along with a paper survey garnered more public input than previous methods. It has been decided to follow the same format to update the plan for the next 5 years which starts in 2024. To get as many responses as possible a combination of an online survey and in-person survey will be offered. Suttons Bay High School students will be encouraged to take the survey. Several strategies have been discussed on how to get the word out to the Public on the survey. Ideas range from QR Codes on signs around town to notices in the tax bills. Paper surveys will be available for those in the community who prefer that option over an online survey. Survey questions are being worked on for approval by the Township Board.

The township revenue stream is limited, and the preference has been to complete all the development goals and objectives at Herman Park before moving on to another park. Along with the completion of a soccer field, current projects under construction at Herman Park are the addition of a Dog Park, new Pickleball Courts, and a Pump Track. There is preliminary work centered on a children's playground.

This Five-Year Plan can be updated and changed at any time depending on the needs of the Community.

The top ten items (in order of preference) from the 2019 survey were:

1. Drinking water (completed)
2. Permanent restrooms
3. Playground equipment
4. Dog park (completed)
5. Basketball courts
6. Longer paved walking trails
7. BBQ grills (completed)
8. Benches along walking trails
9. Winter hockey opportunities (completed)
10. Youth soccer field development (completed)

The top ten items from the 2023 survey are:

1. Permanent Restrooms at Herman Park
2. Nature Trails at Herman Park
3. Playground at Herman Park
4. Hiking Trails at 45th Parallel Park
5. Ice Rink Improvements
6. Canoe / Kayak Launch at Vic Steimel Park
7. Canoe / Kayak Launch at Graham Greene Park
8. Observation Deck at Graham Greene
9. Parking, Picnic Tables, etc. ADA compliant at Graham Greene Park
10. Pavilion at Graham Greene Park

B. Identification of Potential and Priority Conservation Areas

The *Suttons Bay Community Joint Master Plan* from 2011 was based largely on The Leelanau Conservancy's Natural Lands Inventory, which maps Potential Conservation Areas. It is a science-based approach to identify potential conservation areas throughout the Leelanau Peninsula that, with proper management, would ensure the long-term persistence of the region's biodiversity, the ecological processes needed to maintain these elements and ecological integrity.

Potential Conservation Areas are defined as places on the landscape dominated by native vegetation that have various levels of potential for harboring high quality natural areas and unique natural features. In addition, these areas may provide critical ecological services such as maintaining water quality and quantity, soil development and stabilization, pollination of cropland, wildlife travel corridors, stopover sites for migratory birds, sources of genetic diversity, and floodwater retention.

The process established by the Michigan Natural Features Inventory of identifying potential conservation areas, can be used to track and update the status of these remaining sites. Site maps and ranking data can then be used by the Leelanau Conservancy, local municipalities such as Suttons Bay and other agencies to prioritize conservation efforts and assist in finding opportunities to establish an open space system of linked natural areas throughout the peninsula.

An area of opportunity that could be explored is working with the Forestry Department to implement some of their *Assisted Tree Range Expansion Project (ATREP)* program.

This is an important program that is trying to maintain the diversity of our forests as we are losing many tree species to invasive threats.

The master plan also stresses that the shoreline and waters of Grand Traverse and Suttons Bay are community assets that are currently underutilized.

C. Comparison to Recreation Standards

Leelanau County has a large tourism economic base. There has been a large increase in the second home market over the last couple of decades as well as properties being used for vacation rentals. Suttons Bay Township experiences the pressures from this seasonal population growth. The existing recreation facilities in the Suttons Bay community (township and village) have a very high usage during the summer season because of seasonal residents and tourism. There are no county parks, state parks or federal recreation lands in the township to serve the tourism industry.

There is and will continue to be a need for improved waterfront access as the population of the area grows. All age groups use waterfront parks, especially if they provide barrier-free facilities.

The active empty nesters and seniors of today are using trails, and multi-purpose sports fields' right along with our youth. Suttons Bay Township continues to see growth in this demographic.

The ageing population in our area has shown a preference for more pickleball courts as opposed to more tennis courts that were preferred just a few years ago. Money was raised for four more pickleball courts which are now under construction. There continues to be a need for more youth soccer fields, especially in Leelanau County. There is conversation around how we could expand our soccer field so multiple games could be played at Herman Park at the same time. This would limit the need for families to travel if they have more than one child participating in the sport.

11. Public Input Process

Incorporating public input for the recreation planning process is the most important part of developing a good "Parks, Recreation and Open Space Plan". Suttons Bay Township used the following methods to solicit public awareness and input:

- 1) Held a visioning meeting on April 26, 2023 as advertised in the Leelanau Enterprise on April 13, 2023. The meeting used a +/Delta format asking participants to put post-it notes on a display board with + (what you liked about the park), and delta (what you change to make it better). The results are shown in
- 2) Developed an online or hard copy survey that was released in July 2023 with signs at all the parks with QR codes for the survey.
- 3) Released newspaper announcements several times about the survey including the Leelanau Ticker.

- 4) Discussed the availability of the online survey at the monthly Township Board meetings in which the minutes were printed in the Leelanau Enterprise.
- 5) Distributed paper copies of the survey at the Suttons Bay Village Hall, Suttons Bay-Bingham Library, as well as making available paper surveys at the township office.
- 6) Suttons Bay Schools were provided information about the survey and also were given paper copies. Students were encouraged by the staff to complete the surveys online or fill out paper copies. Students were asked to take copies back to their home and encourage parents to fill them out.
- 7) Parks and Recreation members approached the public at Herman Park to discuss the opportunity of completing the surveys.
- 8) **Notice of Public Hearing** was posted in the Leelanau Enterprise in December 21, 2023 issue stating that the Public Hearing would be held on January 3, 2024.
- 9) **The Public Hearing** was held on January 3, 2024, at the Suttons Bay Township Office. After the Public Hearing the Suttons Bay Township Board of Trustees voted on the **resolution to approve the "Five Year Community Park, Recreation and Open Space Plan 2024-2028"**.

Supporting documentation for the public input process is provided in Appendix A.

The Community Survey Questions are provided in Appendix B.

The Community Survey Responses are provided in Appendix C

12. Park, Recreation, and Open Space Goals and Objectives

The Park Recreation Committee has established the following goals based on a formal community survey and visioning session. Since the number one priority for park development in the past has been Herman Park, the survey was basically geared to other developments and understanding the budget limitations that the Township has to work with. Some of the goals are carry-over from the previous Recreation Plans.

1. Continue to provide barrier-free access to all future projects and ensure they meet the requirements of the 2010 ADA Guidelines.
2. Address the top ten most desired facility items described in the community survey and public input (visioning session) as the township budget allows. See Table 4.
3. Utilize the 2017 Forestry Stewardship Program created for Graham Greene, Herman Park and the 45th Parallel Park. Develop a tree inventory, tree removal schedule, tree planting schedule and maintenance program.
4. Incorporate control of invasive plant species (based on a previous invasive species inventory completed) within the park system.

5. As funding becomes available, create trail accessible systems throughout Herman Park and 45th Parallel Park.
6. Increase and improve birding, fishing, and hunting access points to public and private lands.
7. Preserve and promote wildlife habitat protection as well as outdoor education opportunities.
8. Expand sports activity options to meet the growing and changing recreation programs and needs of the community.
9. Provide passive recreation opportunities by developing the 45th Parallel Park in partnership with The Leelanau Conservancy and the Grand Traverse Band for passive recreation (trails, outdoor education, picnic facilities, possible backpack camping site, etc.).
10. Work with the Michigan Department of Transportation to protect the M-22 and M-204 scenic corridors, improve water access, and develop an accessible picnic area along Grand Traverse Bay that will augment the future management plan for 45th Parallel Park.
11. Continue to involve the students at Suttons Bay High School in the parks programming for the township. Encourage senior projects at the township parks. Continue to involve local Boy Scout Troop 131 for rank advancement and Eagle Projects.
12. Coordinate with Grand Traverse Band of Ottawa and Chippewa Indians on promoting any existing and new recreation facilities for the community.
13. Discuss the possibility of a long-term maintenance and facilities improvement plan in partnership with the Village of Suttons Bay.
14. Explore partnerships for developing the blue water trail system along the shoreline of the Township, using existing public lands as access points. Explore the possibility of providing an accessible launch site and primitive camping sites for users.
15. Consider opportunities for forming a Joint Parks Authority with the Village of Suttons Bay and or Bingham Township.

13. Recreation Objectives and Action Program

The following Table identifies the priorities for park, recreation and open space for the Township of Suttons Bay and specific actions for park facilities & recreation development over the next five years.

TABLE 4 2024 to 2029 RECREATION OBJECTIVES AND ACTION PROGRAM SUTTONS BAY TOWNSHIP PARK AND RECREATION FACILITIES				
Priority #	Year	Development/Improvement	Cost	Potential Funding/Source/Opportunity
1	Completed 2019 - 2023 2024 -2029	<u>Herman Community Park</u> <ul style="list-style-type: none"> ▪ Electric Service (comp 2019) ▪ Well & Water (comp 2019) ▪ Youth Soccer Fields (comp 2021) ▪ Community Garden (comp 2022) ▪ Maintenance/Storage Bldg. (2022) ▪ Pickleball Courts (4 in 2022) ▪ Extend road and parking (2023) ▪ Dog Park (comp 2023) ▪ Permanent Restrooms ▪ Playground Equipment ▪ Longer Paved Trails ▪ Benches Along Trails ▪ Trails thru wetlands ▪ Pickleball Courts (comp 2024) ▪ Expand Soccer Fields 	TBD	<ul style="list-style-type: none"> ▪ Michigan Natural Resources Trust Fund ▪ Traverse City Rotary Charities ▪ Township Funds ▪ G.T. Band (2% money) ▪ Friends of Park Cash Donations ▪ Potential Partnerships: <ul style="list-style-type: none"> • Suttons Bay Village • Suttons Bay Public Schools • Leelanau County • Bingham Township • Grand Traverse Band of Ottawa and Chippewa • Grand Traverse Watershed Council
2	Completed 2019 - 2023 2024 -2029	<u>Graham Greene Park</u> <ul style="list-style-type: none"> ▪ Tree removal (comp 2019) ▪ Tree planting ▪ Signage ▪ Improve parking ▪ Provide barrier-free access ▪ Accessible picnic tables ▪ Steps & boat ramp to water ▪ Trash & Dog Waste Containers 	TBD	<ul style="list-style-type: none"> ▪ Michigan Natural Resources Trust Fund ▪ Township Funds ▪ Local Grants ▪ Local donations ▪ G.T. Band (2% money) ▪ Coastal Zone Management Program
3	Completed 2019 - 2023 2024 -2029	<u>Ice Rink Park</u> <ul style="list-style-type: none"> ▪ On-Site Storage Building (2022) ▪ Engineering Assistance for rink design (2023) ▪ Picnic Table & Benches (2023) ▪ Summer Usage ▪ Site leveling 	TBD	<ul style="list-style-type: none"> ▪ Michigan Natural Resources Trust Fund ▪ Traverse City Rotary Charities ▪ G.T. Band (2% money)

TABLE 4 (continued)
2024 to 2029
RECREATION OBJECTIVES AND ACTION PROGRAM
SUTTONS BAY TOWNSHIP PARK AND RECREATION FACILITIES

Priority #	Year	Development/Improvement	Cost	Funding/Source/Opportunities
4	2024 –2029	<p><u>Blue Water Trail along Grand Traverse Bay Shoreline</u></p> <ul style="list-style-type: none"> ▪ Collaborate with the Lake Michigan Water trail Initiative ▪ Provide an accessible kayak launch (Vic Steimel & Graham Greene parks) ▪ Signage, Maps, Website ▪ Rustic Camping study 	TBD	<ul style="list-style-type: none"> ▪ Michigan Natural Resources Trust Fund ▪ Local donations ▪ Rotary Charities ▪ G.T. Band (2% grant) ▪ Michigan Coastal Zone Mgmt. Program
5	Completed 2019 - 2023 2024 –2029	<p><u>Vic Steimel Park</u></p> <ul style="list-style-type: none"> ▪ Tree removal (comp 2019) ▪ Tree planting ▪ Boat ramp improvement ▪ Accessible ramp to water's edge ▪ Trash & Dog Waste Containers 	TBD	<ul style="list-style-type: none"> ▪ Township Funds ▪ Local grants ▪ Local donations
6	2024 –2029	<p><u>45th Parallel Park</u></p> <ul style="list-style-type: none"> ▪ Marked hiking trails ▪ Access road & parking 	TBD	<ul style="list-style-type: none"> ▪ MDOT Collaboration ▪ TART TRAILS Collaboration ▪ DNR Grants ▪ Local Grants/Donations
7	2024 –2029	<p><u>Management Plan for Park System</u></p> <ul style="list-style-type: none"> ▪ Long term management plan for park system including tree plantings & invasive species removals. ▪ Survey and mark boundaries ▪ Park address w/County ▪ Research parks history. 	TBD	<ul style="list-style-type: none"> ▪ Township Funds
8	TBD	<p><u>TART/Leelanau Trail Connector</u></p> <ul style="list-style-type: none"> ▪ Identify and develop trail connections between all parks and Leelanau Trail ▪ Develop trail north to the 45th Parallel Park. 	TBD	<ul style="list-style-type: none"> ▪ Township Funds ▪ Local grants/donations ▪ TART Trails

14. Action Program Justification

Herman Park:

It is a prime location for many options of both passive and active recreation activities. There is opportunity for birding, hiking trails, and hunting. The varied wetland and forested ecosystems will provide outdoor education opportunities. The park protects wildlife habitat, wetlands, and the Leo Creek Watershed. Recent options for active recreation focused on youth soccer fields and additional pickleball courts. The remaining highly desired items (in both previous plans and the recent community survey) are a children's playground, better toilet facilities, and nature trails.

Graham Greene Park:

Park improvements came out high in the recent community survey. Diseased and dead trees in Graham Greene Park were removed in early 2019. Planting trees for the future will be needed in order to maintain the pleasant, wooded setting. Accessibility and features in this park can be improved and expanded. Returning trash container to prevent dumping on the ground. Add dog waste bags.

Ice Rink Park:

The popularity and use of this park increases every winter. Skating has become very popular among the students and families in the community; many are involved in the maintenance of the rink. Skating is an easy access winter activity that pulls people outdoors. Better leveling of the site would improve the rink use. Exploring additional uses of this park during spring, summer, and fall.

Lake Michigan Water Trail: Suttons Bay and Grand Traverse Shoreline:

Suttons Bay has a series of existing public access points and facilities which are suitably spaced along Suttons and Grand Traverse Bay and provide a safe paddling experience. The infrastructure needed for a blue water trail system is minimal and includes safety and access information, maps, signage at launch sites and parks, and website updates. The Suttons Bay/Grand Traverse Bay Water Trail will be a key component of the Lake Michigan Water Trail, which will circumnavigate the entire Lake Michigan shoreline.

Vic Steimel Park:

Improvements and accessibility have been added to this park in recent years. Infected or dead trees have been identified and were removed in early 2019. Returning trash container to prevent dumping on the ground. Add dog waste bags.

45th Parallel Park Master Plan and Development: A trail needs to be developed to provide access to this hilled wooded setting. No actions can be taken until MDOT resumes plans for developing their pull-off on M-22 which will provide access to the 45th Parallel Park.

Management Plan for Park System:

A Parks Supervisor was appointed in 2018 to maintain and manage the township parks and to assist in developing a comprehensive plan that would map out a strategic plan, goals, improvements, and support system. History of the parks should be recorded before it is lost, boundaries should be surveyed and marked. Park addresses and signs will be posted. The Parks and Recreation Committee will work with any new Parks Supervisor to update specific Management Plans for specific parks.

TART/Leelanau Trail Connector:

The first goal is to link the Township's and Village's park and recreation facilities including the school campus. The Township will work with the Village of Suttons Bay and TART Trails, Inc. to create a safe trail route and accessible trail through the Village and link all park properties by a non-motorized trail system. Future goals include extending the Leelanau Trail north from Dumas Road to 45th Parallel Park, and then further north to the township boundary.

15. Bibliography

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Traverse Area Recreation and Transportation (TART) Trails, Inc., 3- 5-Year Plan, February 2014

Traverse City Area Chamber of Commerce 2008 Economic Forecast – Leelanau County, 2007, Page 58 of 60, November 2007

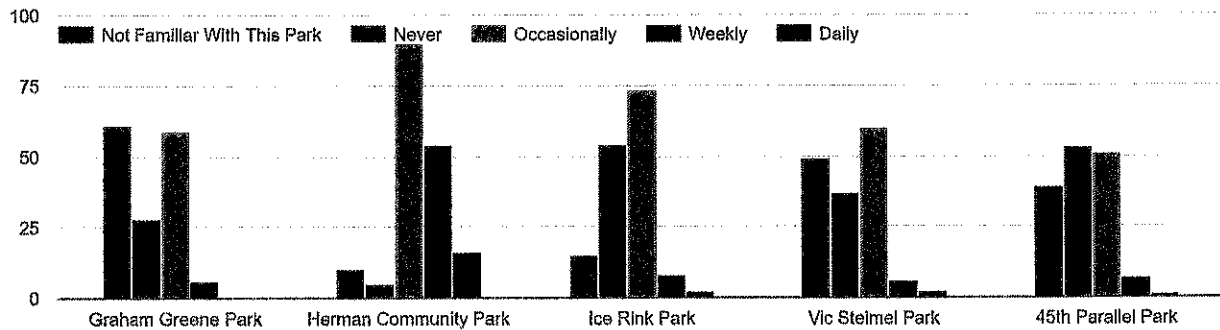
Grand Traverse Bay Watershed, Resources – Leelanau County & Suttons Bay (Website)

Appendix A – Public Input Process Documentation, Resolutions and Meeting Minutes

The following pages contain copies of the Resolutions by the Suttons Bay Township Board of Trustees and the Parks & Recreation Committee. The draft of the meeting minutes after the Public Hearing are also included as well as copies announcing public comment periods posted in the Leelanau Enterprise.

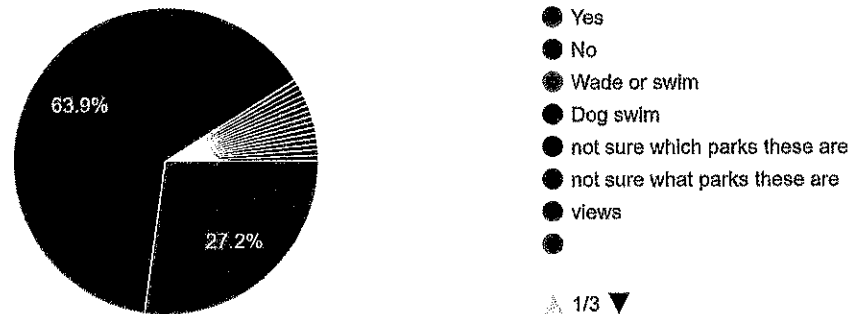
Appendix B – Parks and Recreation Survey 2023 Questions & Responses

Please tell us which of the Suttons Bay Township Parks you have visited in the past five years.



Do you use Graham Greene or Vic Steimel Parks for water access (swimming, kayak or canoe launch) to West Bay?

169 responses



Graham Green Park is so lovely and not well developed. The waterfront is nearly hidden by weeds and brush. Only Graham Green for swimming.

Haven't so far.

I'd like the ability to easily launch my kayak there; we are lucky to live near the water - focus updates on improving residents' ability to use the water.

Not unless this is where the playground is, but I simply don't know the official name of it?

I have been there but don't really remember going there

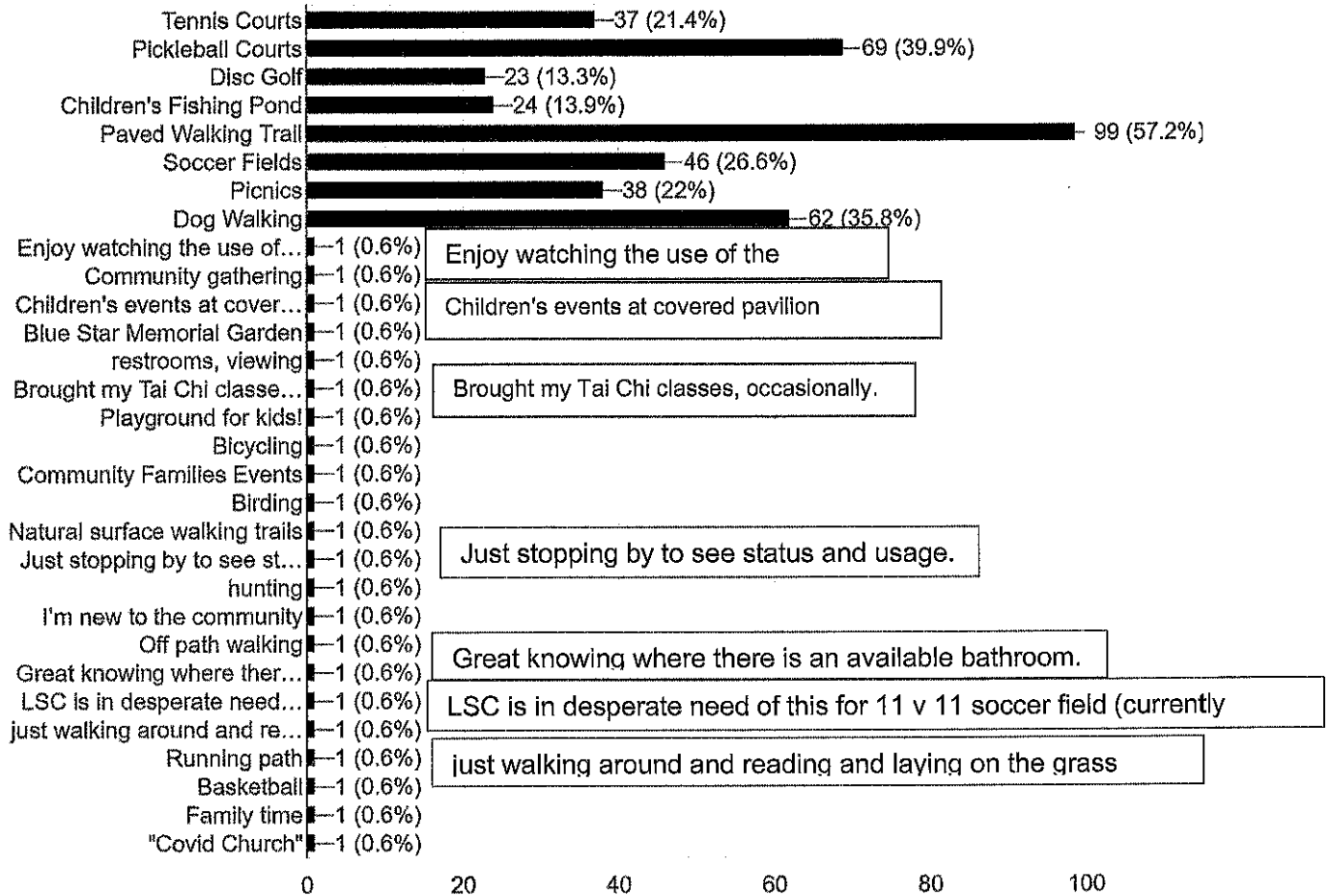
Also quiet nature enjoyment and picnic tables

Relaxing

Buy Fish

Herman Community Park has been the number one priority for recreation development in the past.
Please check the top THREE activities based on your usage.

173 responses



What do you like most about the parks? Page 1 of 3

Access

For some parks, a place to get on the water Having them available yer round
access to water and hiking Water access providing public water access
Easy access easy access Easy access for locals Easy to access Easy to get to and use.
Convenient

I like easy access to nature trails and spaces to gather, like picnic areas and pavillions.

Herman Park convenient to our house, pickle ball and future dog park at Herman

i like gram green because it is close to my moms boyfriends and access with the water

Easy access and that they're quiet. Except when pickle ball is being played.

Easy access

Community access Community use

Open for public use Public space for all to use

Proximity to leelanau recreation trail

Proximity to my home Close to home

Proximity to town/village and it's free to access

Public access - well cared for - expanding activities at Herman Park!

Access for disabled Access for disabled users of the park Accessibility Accessibility for all
accessible recreation Handicap access

Amenities

amenities

Active recreation and passive recreation at Herman Park in particular.

disc golf

herman park soccer\disc golf\fishing

Free recreation area and orchard at herman park

I love that we have these parks to gather

Great wide open space, soccer fields

I love the variety of activities. While my daughter practice for soccer, the pavilion provides shelter for those needing it, the walking trail is excellent and I love seeing the kids and community members utilizing the pickleball courts!

I'll like the dog park a lot when it's done.

The variety available The variety of uses. Variety Variety of activities outside activites

That we have such a variety of parks

soccer Soccer fields soccer fields The soccer fields The soccer fields for our kids are close to home

Really Nice Pavilion

The shaded picnic area at Herman

the sports areas

trails

Reliable parking and location

(but we need a playground at Herman Park!!!)

What do you like most about the parks? Page 2 of 3

Clean and well maintained

Clean Clean Clean Clean and well kept Cleanliness Cleanliness, openness well cared for
Clean and well maintained Most well maintained and clean WELL MAINTAINED well-kept
herman - cleanliness - not familiar with others Well maintained, variety of parks in the township
We'll maintained
Maintained and inviting and generate a happy town feel for all visitors.
Well mailed (maintained?) garden

General

A public place to gather with friends
All very nice in many ways
A quiet place to walk
Choice of moods and activities
community involvement community spirit and outdoor activity
Herman Park has become a real gem.
I like the idea of continuing to improve Herman park.
herman park has always been nice but needs something more people are just so use to it nothing is exciting
Ice rank park is okay really just plain and boring.
Look to Peterson Park for truly great park experience.
Love Herman expansion.....well done
low rate of use for some of the parks - too self serving, I know!
Playgrounds and safe areas for families to play
Freedom from the dangers of traffic. Space to walk without cars
Space to spend time w family
That its peaceful and sometimes it has swings
That we have them for the people to use.
That we have these various parks
The activities The activities you can do there.
they are for everyone, they sometimes represents the only outdoor structured environment (rules, accountability, respect for property) that some people are exposed to. That's a good thing!
they are fun to go to
They are not rented for events and always open to the public
u can go there you can go there
We are at Herman park twice/week for soccer. I like having a safe place, off the road, to walk. It is also dog friendly with waste bags/receptacles.
Too many which have very limited use

What do you like most about the parks? Page 3 of 3

Natural Beautifull

Beauty Beautiful

Being in the great outdoors, fun places to go with young kids

Being outside, for everyone

Greenspace, walking trails

Herman park is always quiet, very natural and such a big space. Im

I like the remote and natural feel of Graham Greene. I like the idea of continuing to improve Herman park.

I love being able to spend time outside.

Most of them are very peaceful.

nice landscaping

no one is ever at Graham Greene - don't change a thing

Scenery The views

Solitude

They provide access to our natural beauty of Northern MI and community spaces for families to unite.

Unimproved rural nature. The natural areas Natural environment their natural beauty and setting

The preservation of natural characteristics of place.

Natural aspects, not built structures. Natural aspects, not built structures. Preservation of greenspace

Pickelball

New pickleball courts will be great once they are open.

good quality courts for pickleball perfect Picklball courts

Pickleball . Pickleball Pickleball Pickleball Pickleball courts Pickleball courts Pickleball courts

Pickleball at Herman Park Pickleball easy access ability to play pickleball

Great Pickleball courts, beautiful garden, nice pavillion

Ability to get together with friends and play pickleball no matter what level we are !

Tennis

good quality courts for tennis

Great tennis courts

Tennis courts and programming

To be able to play tennis & pickleball

the opportunity to provide youth and adult tennis programming and community. a place to gather and find movement outdoors

What do you like least about the parks? Page 1 of 3

Access

Lack of Accessibility Features

Access to bathrooms BATHROOM ACCESS

Not all seem ADA compliant, but I may be wrong.

The way you can't walk from one park to another park

Amenities

Lack of facilities at some - restroom, picnic tables, kayak launch

lack of potable water

Accommodations

The pond at Herman Park Needs more fish in pond

Bathrooms

Lack of bathroom at Herman Park Lack of bathrooms Lack of bathrooms Lack of permanent restrooms.

No permanent bathroom No permanent Rest Rooms No permanent restrooms

Lack of permanent restrooms at Herman Park No bathrooms at Herman Park

Lack of restrooms/running water

Porta potty porta pottys

lack of restrooms lack of restrooms No regular bathrooms available

Dirty bathroom-no tissue-can't wash hands

Bike Trails

not enough trails or connectivity

Safe walking and biking connections to town and to other parks

Dog Related (and Geese)

Dog poop

Dog poop that is not picked up.

People need to pick up their waste

Parks all need doggie poop bag stands

No dog park

Dogs off leash

The addition of the dog park at Herman.

a fenced in dog park area out in the woods (45th Paralell) there would be fantastic!

The new dog park at Herman is going to cause a lot of frisbee loss. Already one. Please lay out new course.

Geese at Herman Park

Geese poop all over the fields

Smell

What do you like least about the parks? Page 2 of 3

General

Disrespectful users Irresponsible users

Herman Park should be included in the County Park system due to the heavy no resident use

How much we fight to improve them

No complaints No negatives i don't know

Not a strong focus on the needs of our community children

Not bothered about anything

Not enough knowledge as new to Suttons Bay

Not merged or coordinated with village parks

Not used as often

Not very developed. Would love more robust playgrounds, walking/hiking trails

Nothing Nothing Nothing! They are great no-fee community resources.

overuse of Herman Park - scheduled events

person in charge doesnt take other opinions into account.

Rules

That the county has not offered to help.

That there are bugs. The bugs there

Theres never anything new or exciting at any of these parks ever and some of them need playgrounds and bigger and better things to do at the parks.

Ice Rink

Ice Rink Park although a Township Park is located in the village and most people think it is a Village Park. Ice Rink park should be turned over to the Village and the physical and financial resources should be used in the townships other parks that need development like 45th Parrell Park very very underutilized. Our township needs a millage to support the future development and maintenance of our park system and to form a joint park and rec relationship with the Suttons Bay Village and Suttons Bay Township. Would like to see more activity in the summer at Ice Rink Park, also the tarp roll is an eyesore in the summer

Maintenance

Lack of trash cans

Portable bathroom—Need to be cleaned more often Restrooms not cleaned enough

Maintenance

neglected maintenance in parking lots,

Surface conditions of soccer fields, grass, and painted lines

the weeds/how long the grass is

the parks

Trash The litter

What do you like least about the parks? Page 3 of 3

Natural Areas

No forested trails in parks.

No hiking trails of any length

Needs more trees at Herman Park. More tennis programs.

Stopped going to Graham Greene Park as it was so uninviting.

Parking

Parking

Lack of parking

Limited parking at 45th P.

Need better parking at some and more hiking trails.

Too much area dedicated to parking

Pickleball & Tennis & Soccer

inability to play pickleball due to only 3 available courts with an overload of people in the summer, and not being able to use the 4th court during this busy time

Need more Pickleball courts

Noise and foul language on the pickle ball courts

Pickleball

The pickleball courts are always so busy!

Two few Pickleball courts at Herman Park in the past

The inability to get court times at Herman Park because one group is given priority over their court (4) and upper levels can play more often; very discriminatory.

pickleball noise, no restrooms

too much pickle ball, dog parks are ridiculous, would like to see more mountain bike options in the area

Not enough soccer fields

Tennis courts

Playgrounds

no playhouse no playhouse No playground No playground for the kids to play at

We live right across from Herman Park with 2 young kids, we would use a playground and hiking trails DAILY.

Please write in any thoughts for improving your park experience. Page 1 of 3

Access

Continue to make them accessible for many activities. There is very limited access to the water unless one owns property (for the locals and number of people up here). With kind signage and enough trash bins, dog clean up stations, potty's, etc. , most people will take care of the parks. Don't restrict things because of the FEW idiots out there!

I would love to see more publicly about how residents have all this water access

Open up the access road to Herman Park that goes to the fishing pond and establish a parking lot thus allowing easier access to the fishing pond and also easier access to the 200 additional acres available for hunting as MDNR Trust Fund provided monies for the land acquisition.

Please incorporate Universal Access features into your current and future park designs.

Trails in the that are handicap accessible

Amenities

Add pavillions

Adding a skatepark

Allow kayak rentals to deliver to the beach. Seniors like to kayak but, they are heavy to move.

better fishing and soccer field and disc golf

Flower and vegetable gardens for everyone including the disabled

Maybe picnic tables.

More things for kids: playgrounds, soccer fields, baseball diamonds, etc.

Redo frisbee course to minimize loss in fog area.

More variety of activities other than pickle ball, wooded walking trails, love the pump track idea, skate park or something that would attract children besides a play ground - Playgrounds available in two locations in SB Village and at the school

Bathrooms

Bathroom Bathrooms Better bathrooms Bathrooms at Herman Park Build permamant bathroom's having good bathrooms Need bathrooms Permanent bathrooms at Herman park.

Public rest rooms at Herman Park. A nice building with restroom facilities
look forward to permanent bathrooms.

Bathrooms are needed not porta pottys but real bathrooms its hard bringing children to parks who wear diapers and having the change them in your car or in the porta pottys maybe even some nice comfortable benches for reading and writing and stuff and maybe even a drinking fountain or like a water pump so people don't have to go waste money on water at Hansens.

Public toilets, water, and picnic shelters (cooking)

Biking

This is more of a vilage issue, but better connection between the TART trail and places bikers frequent is needed. This seems an issue for the townships and vilage to work on together.

More walking/bike trails

Safe connections via walking or biking

Safe sidewalk or bike trail to Herman Park.

Improving Parks Experience Page 2 of 3

Dog Related

Dog park

Trees in the dog park for shade

General

1. Please prioritize improvements to township parks for those of us who live here, not for those who visit.
2. For the safety of our residents, it is imperative that everyone know how to swim; please offer swim lessons to our youth.

Any parks can use upgrades or improvements

Better park websites

Complete work at Herman Park

Continue to put money into them, it's totally worth it for the community...

I am happy with our parks I don't know

I take that challenge on myself, because it is my sole responsibility

Keep improving, they will continue to be more used! :)

Love Herman park so much

Music in the park through the summer?!

Thank you for all your hard work!

The more the better

Would like to see a greater emphasis on activities for kids

Sutton park needs bike and walking trails.

All village funds go toward the waterwheel park this year and the village parks budget for 7 parks basically covers wages and salaries.

Way too many parks around here for the population!

Maintenance

Clear out the brush and weeds and let people sit and view the waterfront at Graham Greene Park. I know preserving habitat important, but a small area could be cleared. There's no sun or view in the park cutting grass

Growing the budget for maintenance.

I think the lack of garbage cans in most parks is a good thing and actually reduces the amount of garbage strewn about in township parks.

I would like to find less trash in the parks

Maintenance of fields and goals

OFFER RECYCLING OPTIONS AS WELL AS TRASH

Plow walk path in winter

Improving Parks Experience Page 3 of 3

Natural Areas and Trails

Add direct connection from leelanau recreation trail to Herman and 45th parallel parks. Naturalize open space in Herman Park with trees for nature trails and remove disc golf. Use township owned land to expand nature trails at Herman Park. amending the above problem

create more nature trail parks with connectivity in and around the Leelanau Trail.

I'd like to see more twp public park lands by the Leelanau trail by Dumas. A park here could also protect the steep forested slopes in this area from development.

Interpretive Trails -would be great!

Leave Graham Greene park nature-focused undeveloped! There doesn't need to be paving, concrete and fencing in all parks. Do not need to "pave paradise and put up a parking lot"

More tree planting for shade and beauty.

More walking trails, nature focused, Non-sport related activities, native plant restoration/preservation, restroom availability

Perhaps some signage regarding the flora and fauna?

Please don't change Graham Greene. I love it as it is with it's natural beauty.

Pickleball & Tennis & Soccer

Drop in at Herman Park should be for all levels every day. It should not be controlled by certain people or groups who feel they donated more or are better players. We all started somewhere! They are PUBLIC parks!

Finish the 4 more PB courts

Greater access to pickleball courts and permanent bathrooms

Pickleball court reservation system is unfair, having one court always used by the same 4 people every day is wrong! Should have all courts available to everyone no matter their level everyday, every morning! would like rack system for pickleball courts.

Shade adjacent to tennis and pickleball courts Shade structure by pickleball courts

Though we also donated, the use of pickleball courts should not be based on amount donated

For the soccer field at Herman Park I think they should smooth the ground.

More soccer fields Add more soccer fields

Playgrounds

Add a playground to Herman park.

Herman park needs a large playground for kids and permanent restrooms.

more swings Slides

Love the idea of expanding Herman Park. A community pool with option of swimming lessons would be invaluable.

Playground at Herman Park

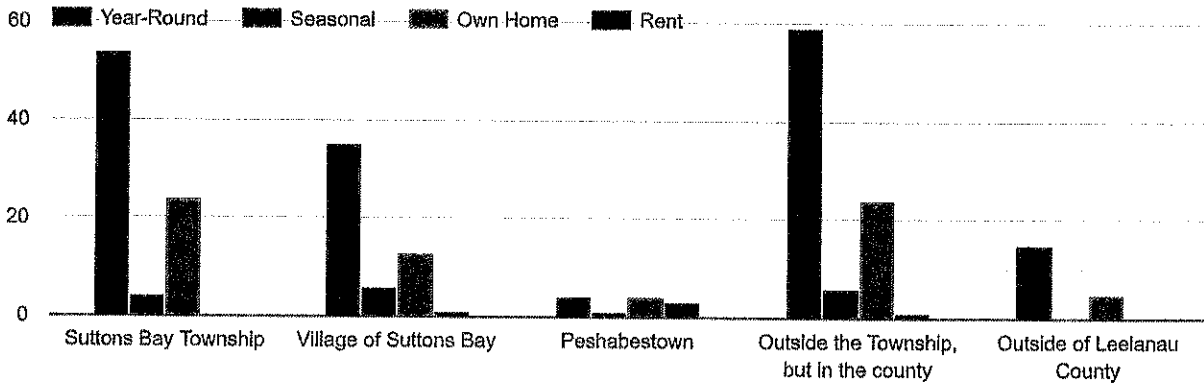
Other

Sutton Park needs bike and walking trails.

All village funds go toward the waterwheel park this year and the village parks budget for 7 parks basically covers wages and salaries.

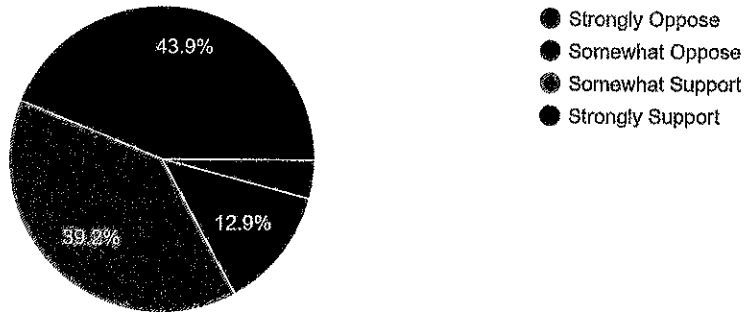
Way too many parks around here for the population!

Where in Leelanau County do you reside? Check all that apply.



Due to the limited township parks budget, do you support a dedicated millage which would be used solely to ensure ongoing programming and facility maintenance in the parks?

171 responses



Age (Optional)

11 to 16
80 to 89
16

30 to 39
22

40 to 49
28

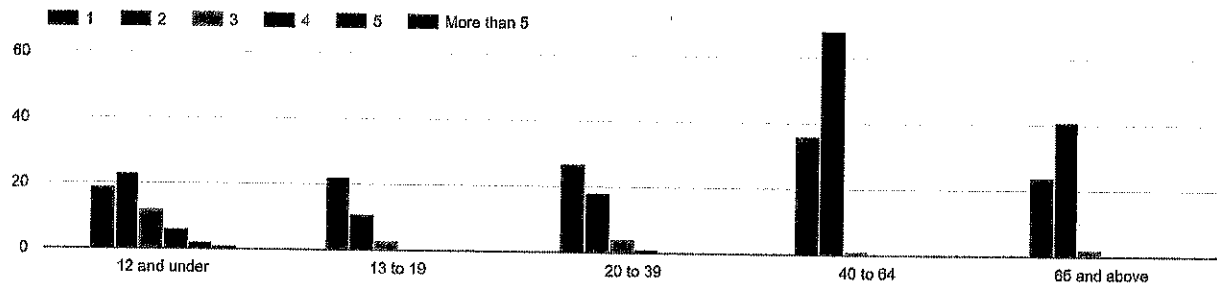
50 to 59
19

60 to 69
34

70 to 79
22

2

Please check the number of people in each age group living in your household.

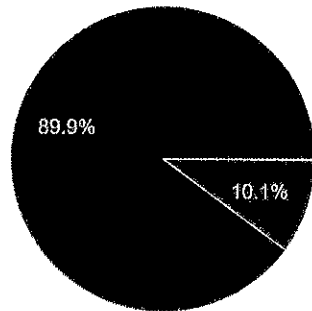


Your Name & Contact Information Be on Parks & Rec
Committee

Your Name & Contact Information	Contact about survey	Committee
Pam Kelley	No	Maybe
Pat Solem 841 S Nanagosa Trl, Suttons Bay, 989-600-0069. patsolem@gmail.com	No	Yes
Michelle Baldwin, michellevbaldwin@gmail.com	Yes	Maybe
Kim Nash		Maybe
Matt Farquhar farquharmatt@gmail.com 5862425389	No	No
Danielle Danke, dankedanielle@gmail.com		Maybe
Jennifer Reid jenreid3802@gmail.com 513-646-6544	No	No
Kristen Wilson		Maybe
Michael Bean 989-600-2890	No	No
Mike Monan - monan@acm.org		Maybe
Erik Bahle ebahle@gmail.com	No	Yes
Sharon Heydlauff Starling	No	Maybe
mapaintc@gmail.com	No	No
Laurie Sohasky	Yes	Maybe
tracyhalasin@gmail.com	No	Maybe
Courtney Yapple, cjyapple24@gmail.com, 231-866-1479	Yes	Maybe
garycheadle@gmail.com	Yes	Maybe
jgkrauss60@gmail.com		No
Roger Mattison	No	No
garycheadle@gmail.com	Yes	Maybe
Patrick Munson, 917-676-7637, pkmun@aol.com	Yes	Maybe
Phillip Friedrich, philfriedrick@gmail.com	Yes	Maybe
Derenda LeFevre, rectherapycollective@gmail.com, 248-413-7184	Yes	Maybe
Sarah Liberty, jimandsarah.liberty@gmail.com	No	Maybe
Lauren Bumgardner	No	Maybe
Jordan Anderson jordananderson833@yahoo.com 2318661085	No	Maybe
John Semeyn, jsemeyn@gmail.com, 231-944-2515	No	No
Casey Herman hermanca@suttonsbayschools.com	Yes	Maybe
LESLIEMAELIN@ATT.NET	No	No
(231) 357-0867	Yes	Maybe
Kiah Orth 231-499-6767	No	Maybe
Eli 231 202 5959	Yes	Maybe
phone number: 231-499-8397	No	Maybe
(231)645-6698	Yes	Maybe
Brandon	No	No
231 590 7889	Yes	Yes
Bruce Betzler bmbetzler@gmail.com	Yes	Yes
Judy Walter, 917 Elm St. SB jawbrook470@yahoo.com	Yes	Maybe
Mckenzie Magee mckmagee@gmail.com	No	Maybe

Would you like someone to contact you about the survey?

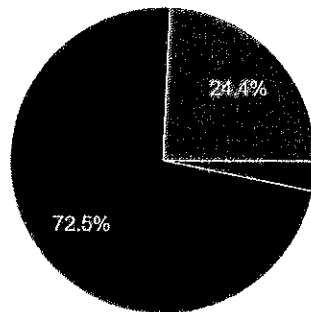
149 responses



- Yes
- No

Do you have any interest in being part of the Suttons Bay Township Parks and Recreation Committee?

160 responses



- Yes
- No
- Maybe

How do you prefer to find out about Suttons Bay Township Parks? Please check all that apply.

168 responses

