

September 9, 2023

Via Email

Centerville Township Board of Trustees c/o Jim Schwantes, Supervisor

RE: Change of firms and new legal services agreement

Dear Members of the Board of Trustees:

I have had the pleasure of being your Township attorney since 2005. It has been a wonderful experience in every respect. I have recently started a new firm called Troposphere Legal and am in the process of transitioning out of Olson, Bzdok & Howard (OBH). I am writing to inquire if you would consider migrating your legal work with me to Troposphere.

Troposphere Legal consists of attorney TJ Andrews, attorney Holly Hillyer, legal assistant Breanna Thomas, and business manager Colleen Mulligan. We have all been working together in our prior firm for years. The focus of the new firm is climate and energy but we are also continuing to work in other areas where we have deep experience, including local government.

Lauren Teichner has also been representing the Township for the past couple of years. She has also moved out of OBH and started her own firm, Teichner Law PLC. We are fortunate to continue being able to work with Lauren via a freelance contract arrangement for certain cases and matters. Lauren is available and interested in continuing to work for the Township along with me on matters where that makes sense, including the matters where she is currently involved.

The Township has the absolute right to choose its legal counsel. You could stay with OBH, move to Troposphere, work exclusively with Lauren, or hire another firm altogether. I am happy to talk more with you about your options.

If you are interested in migrating to Troposphere with me and continuing to work with Lauren too, I have enclosed a legal services agreement that would accomplish these things. The rates under the new agreement would remain the same as they were with OBH, based on the last rate increase you approved in September of 2022. The rates continue to be discounted, which is appropriate given that you are paying for legal services with public money.

Members of the Centerville Township Board September 9, 2023 Page 2 of 2

I am planning to attend your meeting on Wednesday and would be happy to address any questions you have.

Thank you for your time and consideration.

Sincerely,

Christopher M. Bzdok

chris@tropospherelegal.com

xc: Lauren Teichner

### Agreement for Legal Services

This Agreement is between Centerville Township ("Township" or "you") and Troposphere Legal PLC (Troposphere or "we") for legal services, under the following terms:

- Troposphere will advise and represent the Township's interests and fulfill the role of Township attorney. Troposphere will do work as the Township requests it, including continuing to represent the Township on all pending matters. In doing so, we commit to preserve your confidences, to exercise independent judgment on your behalf, and to advocate your interests in a professional, ethical, and pragmatic manner.
- 2. Troposphere may use employees or independent contractors to perform portions of the work, but we will maintain ultimate responsibility for it. Christopher Bzdok will be the primary attorney for the Township, and Lauren Teichner will also advise and represent the Township as an independent contractor to Troposphere.
- 3. Troposphere will charge the Township for services by an attorney at rates of \$145 to \$160 per hour; and will charge for out of pocket expenses at cost. Troposphere reserves the right to increase its rates annually by no more than 5% per year.
- 4. Troposphere will send the Township a detailed statement each month via email describing the legal services and expenses incurred. For work not covered by deposits, payments are due within 30 days.
- 5. The primary contact person for the Township will be the Township Supervisor. If and when the Supervisor changes, the Township will provide the new contact information to Troposphere.
- 6. The Township may terminate this agreement for legal services at any time upon written notice. Troposphere may terminate this agreement for any reason allowed by the Michigan Rules of Professional Conduct.
- 7. This agreement may be signed electronically, including via Adobe Sign.

[The remainder of this page is intentionally left blank.]

T	he parties agree to the terms describ	ed above:	
	CENTERVILLE TOWNSHIP		
Ву:	James Schwantes, Supervisor	Date:	
	TROPOSPHERE LEGAL		
Ву:	Christopher Bzdok	Date:	-

### CENTERVILLE TWP TREASURER'S REPORT As of August 31, 2023

### ACCOUNT BALANCES:

 4Front Credit Union Savings #5221
 \$25,004.73

 Chase Tax Fund Cking #9301
 \$3,041.62

 Chase HI Yield Savings #5793
 \$101,807.15

 Chase Business Savings #6868
 \$100,384.59

 Chase Business Cking #1613
 \$188,370.53

Totals:

\$418,608.62

### **CERTIFICATES OF DEPOSIT:**

\$50,632.79 6/15/24; 5.0%-13 mo. 6/15/24; 5.0%-13 mo. \$50,632.79 4Front Credit Union #5221, #1 4Front Credit Union #5221, #2 Totals:

GRAND TOTAL FOR ALL ACCOUNTS: \$519.87

GRAND IOIAL FOR ALL ACCOUNTS: \$519,874.20	\$519,874.20		
Receipts	Amount	From	Description
#3243	\$100.00	Dan and Barb Hubbell	Table and Chair Rental
#3244	\$150.00	Tim Cypher, ZA	Two Land Use Permits
#3245	\$2,421.19	K Pleva, Treasurer	Admin Fee
#3246	\$5,213.86	Charter Communications	Franchise Fee: Mav-June 2023
#3247	\$967.69	K Pleva, Treasurer	Admin Fee
#3248	\$37.57	County of Leelanau	2022 PRE Distribution
#3249	\$731.88	.88 County of Leelanau	2023 P.I.L.T. Distribution
#3250	\$835.59	K Pleva, Treasurer	Admin Fee
#3251	\$429.28	4Front Credit Union	Interest

### CENTERVILLE TOWNSHIP 5001 S FRENCH RD CEDAR, MICHIGAN 49621

SUPERVISOR JAMES SCHWANTES PHONE: 920-5204

Email:

centervillesupervisor@gmail.com

TRUSTEE

DANIEL HUBBELL PHONE: 228-6390

Email: dan@hubbellfarm.com

CLERK ELIZABETH CHILES

PHONE: 620-2130

Email: clerk.centerville@gmail.com

TRUSTEE

RONALD SCHAUB PHONE: 256-7127

Email: schaubron@yahoo.com

TREASURER KATRINA PLEVA

PHONE: 825-1188

Email: dalekatrina@centurytel.net

ZONING ADMIN: TIM CYPHER

CELL: 360-2557 FAX 256-7774 Email: tim@allpermits.com

### MONTHLY RECONCILIATION REPORT

Wednesday September 13, 2023 7:00PM Monthly Township Board Meeting Centerville Township Hall

This is to certify that the Centerville Township Board at its regular September Board meeting conducted a reconciliation review for the month of August of 2023. This review uses the monthly bank reconciliation as its guide to review the sample transactions. Prior to this meeting the Supervisor requested documentation on deposits to and 3 expenditures from the General Fund for review.

Supervisor's comments: The expenditures reviewed were appropriate and properly documented. The deposits were documented and correspond to bank record. No issues of concern were identified.

Reviewed by the board & signed by

Supervisor	_ Date:	
Supervisor	_ Date:	

(This report will be kept monthly for the Supervisor to present at the audit)



JPMorgan Chase Bank, N.A. P O Box 182051 Columbus, OH 43218 - 2051

CENTERVILLE TOWNSHIP

GENERAL FUND ACCOUNT

5001 S FRENCH RD **CEDAR MI 49621** 

August 01, 2023 through August 31, 2023 Account Number: 1613

### **CUSTOMER SERVICE INFORMATION**

Web site: www.Chase.com Service Center: 1-877-425-8100 Para Espanol: 1-888-622-4273 International Calls: 1-713-262-1679

We accept operator relay calls



### We're discontinuing Text Banking

Starting on October 15, 2023, we'll no longer offer our Text Banking service. This change doesn't affect any Account Alerts you receive by text. There are other ways you can manage your account from your mobile phone or computer.

Access your accounts with the Chase Mobile® app1 and on chase.com, where you can:

View your transactions, transfer money and make payments.

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Sign up for Account Alerts — get alerts about your balance, spending and more. Choose the alerts you want in Profile and Settings.

If you have questions, please call the number on this statement. We accept operator relay calls.

<sup>1</sup>Chase Mobile<sup>®</sup> app is available for select mobile devices. Message and data rates may apply.

### CHECKING SUMMARY

Chase Platinum Business Checking

+	INSTANCES	AMOUNT
Beginning Balance		\$203,722.64
Deposits and Additions	3	10,457.78
Checks Paid	15	-15,257.34
Electronic Withdrawals	11	-7,105.29
Fees		-20.00
Ending Balance	30	\$191,797.79

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account - please refer to your Deposit Account Agreement for more information.



August 01, 2023 through August 31, 2023

Account Number: 000000861281613

DEPOS	ITS AND ADDITIO	NS			
DATE	DESCRIPTION				AMOUNT
08/11	Remote Online Deposit	2		•	\$2,671.19
08/28	Remote Online Deposit	2			6,951.00
08/31	Remote Online Deposit	2			835.59
	sits and Additions		2		\$10,457.78
CHECK NO.	DESCRIPTION			DATE	AMOUNT
8284 ^				08/22	\$176.60
8287 * ^		***************************************		08/16	184.70
8289 * ^	08/17			08/17	125.00
8291 * ^				08/18	1,501.50
8292 ^				08/15	228.60
8293 ^				08/15	77.18
8295 * ^				08/16	395.00
8296 ^				08/14	116.50
8297 ^				08/14	102.00
8298 ^				08/17	95.00
8299 ^				08/14	13.00
8300 ^				08/17	170.50
8301 ^				08/14	6,064.96
8302 ^				08/14	44.80
8303 ^				08/22	5,962.00

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

<sup>^</sup> An image of this check may be available for you to view on Chase.com.

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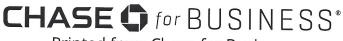
**Total Checks Paid** 

DATE	DESCRIPTION	AMOUNT
08/08	08/07 Basic Online Payroll Payment 11026678723 To ###1030	\$1,302.42
08/08	08/07 Basic Online Payroll Payment 11026678721 To #######6203	1,292.90
08/08	08/07 Basic Online Payroll Payment 11026678720 To #####7114	1,252.42
08/08	08/07 Basic Online Payroll Payment 11026678717 To ########7827	846.21
08/08	08/07 Basic Online Payroll Payment 11026678719 To ######3765	800.00
08/08	08/07 Basic Online Payroll Payment 11026678718 To ######4281	300.14
08/08	08/07 Basic Online Payroll Payment 11026678722 To ######4265	230.87
08/08	08/07 Basic Online Payroll Payment 11026678716 To ######6844	69.46
08/08	08/07 Basic Online Payroll Payment 11026678730 To #######7827	42.88
08/08	08/07 Basic Online Payroll Payment 11026678729 To ###1030	34.34
08/15	Orig CO Name:Irs	933.65
Total E	lectronic Withdrawals	\$7,105.29



\$15,257.34

<sup>\*</sup> All of your recent checks may not be on this statement, either because they haven't cleared yet or they were listed on one of your previous statements.



Printed from Chase for Business

### Chase QuickDeposit receipt

Date

Aug 11, 2023

Account number ending in

PLAT BUS CHECKING (...1613

Deposit amount

\$2,671.19

Available balance<sup>1</sup>

\$197,531.00

Current balance<sup>2</sup>

\$200,202.19

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

<sup>1.</sup> Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

<sup>&</sup>lt;sup>2.</sup> Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.



### Chase QuickDeposit receipt

Date

Aug 28, 2023

Account number ending in

PLAT BUS CHECKING (... 1613)

Deposit amount

\$6,951.00

Available balance<sup>1</sup>

\$184,011.20

Current balance<sup>2</sup>

\$190,962.20

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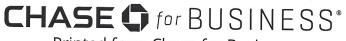
Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

<sup>&</sup>lt;sup>1.</sup> Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

<sup>&</sup>lt;sup>2.</sup> Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.



Printed from Chase for Business

### Chase QuickDeposit receipt

Date

Aug 31, 2023

Account number ending in

PLAT BUS CHECKING (/..1613)

Deposit amount

\$835.59

Available balance<sup>1</sup>

\$190,962.20

Current balance<sup>2</sup>

\$191,797.79

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

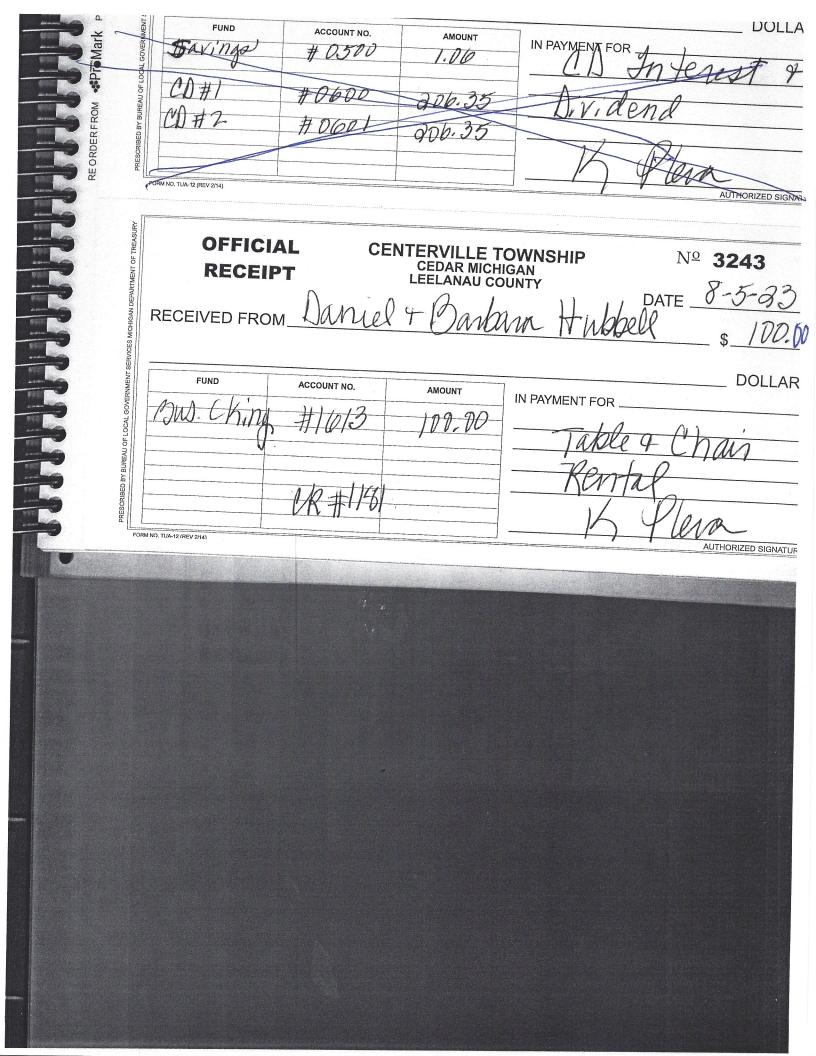
Thank you.

JPMorgan Chase Bank, N.A.

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<sup>&</sup>lt;sup>2.</sup> Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.



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### 6:19 PM

## CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check#

August 2023

İ	258.5B	258.58	184.70	1,172,04	125.00	0.00	501.60	228.40 77:18	57.18	0.00 395.00	395.00	116.50	95.00
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Метю			May, June, July 2023	3 hours at half, 2 hours for rental 3 hours, at half, 2 hours for rental	VOID: July VOID: July VOID: July	5382-00 and 5382-02 General Metters Leelartau Pines	advertiser 40g July 2023 June syriopsis STR Notice Lefter to Manor Green residents	1000 0031 1496 Júly 2023	VOID: 6311010 June 13 - July 13.2023	inv 000g103ag6 annual hazmat participation fee.	iny 14998 clean out	statemarit 2023-1069 EGLE filmg fée for boar launch, repair	inv 7342638. QB payroll help.
Name	JOHNSON (PC Chair), TIMOTHY P JOHNSON (PC Chair), TIMOTHY P JOHNSON (PC Chair), TIMOTHY P	DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE	BOOTH (1), BRIAN	Fred Peplinski Fred Peplinski	CYPHER GROUP, INC CYPHER GROUP, INC	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	CONSUMERS ENERGY CONSUMERS ENERGY	CHERRYLAND ELECTRIC CO.OP CHERRYLAND ELECTRIC CO.OP	CITY OF TRAVERSE CITY CITY OF TRAVERSE CITY	WILLIAMS AND BAY PORTABLE RESTROO WILLIAMS AND BAY PORTABLE RESTROO	GROBBEL ENVIRONMENTAL & PLANNING GROBBEL ENVIRONMENTAL & PLANNING	GABRIDGE & COMPANY, PCL GABRIDGE & COMPANY, PCL
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Type	Paychack	Paycheck	Raycheck	Check	Cheak	Check	Chack	Check	Check	Check	Check	Check	Check

Page 2

### OLSON BZDOK & HOWARD, P.C. 420 E. Front Street Traverse City, MI 49686

(231) 946-0044 www.envlaw.com

CENTERVILLE TOWNSHIP 5001 S. French Road Cedar MI 49621

Page:
August 03, 202:
CLIENT FILE NO: 5382-02N
STATEMENT NO: 1:

ATTN: Beth Chiles, Clerk

Leelanau Pines matter
CONFIDENTIAL ATTORNEY CLIENT INFORMATION

07/01/2023	CM	B Review and comments on draft appellee brief.	HOURS 1.50	240.00
07/03/2023	LAT	Listen to VM from Brad Wierda; TCW same to discuss edits to brief before filing.	0.30	43.50
07/07/2023	LAT	TOTAL	,0,00	<b>43.30</b>
07 /10 /0000	TC & Plants	submit good dates for same.	0.10	14.50
07/10/2023	LAT	Review email to Board from Jim; email Jim re same; email Jim re meeting on July 17.	0.10	14.50
07/13/2023	LAŢ	Review documents submitted to the Township by Randall Karfonta; email Jim Schwantes in response to same; review draft agenda and motion from Jim; respond to same.	0.20	29.00
07/14/2023	LAT	Review notes from prior meetings with clients and Northgate's counsel; strategize re closed PC / Board meeting on Monday	0.60	87.00
07/17/2023	LAT	Prep for meeting tonight; review open meetings act; travel to / from meeting; attend meeting at Township hall with PC and Board.		Q7.UU
		Single of the second se	3.40	493.00

### OLSON BZDOK & HOWARD, P.C. 420 E. Front Street Traverse City, MI 49686 (231) 946-0044 www.envlaw.com

Page: 1

August 03, 2023 CLIENT FILE NO: 5382M

CENTERVILLE TOWNSHIP 5001 S. French Road

Cedar MI 49621

ATTN: Beth Chiles, Clerk

PAST BALANCES	FEES	EXPENSES	FINANCE CH	PAYMENTS	BALANCE DUE
5382-00 General 1	Matters CONFIDENTIAL - ATTORNEY CLIE		ATION		
0.00	464.00	0.00	0.00	0.00	\$464.00
5382-02 Leelanau	Pines matter CONFIDENTIAL - ATTORNEY CLIE		DN		
1,957.50	1,037.50	0.00	0.00	-1,957.50	\$1,037.50
1,957.50	1,501.50	0.00	0.00	-1,957.50	\$1,501.50

Payable by check to Olson, Bzdok & Howard (EIN 38-2843057) Past due statements are subject to monthly finance charges

Page: 2

August 03, 2023

CLIENT FILE NO:

5382-02M

11

STATEMENT NO:

Leelanau Pines matter
CONFIDENTIAL ATTORNEY CLIENT INFORMATION

			HOURS	
07/18/2023	LAT	Review Northgate's reply brief filed today; share same with Jim; brief TCW Jim re the new zoning violations at		
		Leelanau Pines campground; email Brad re mediation.	0.30	43.50
07/19/2023	LAT	TCW Jim re upcoming mediation.	0,20	29.00
07/21/2023	T.AT	Virtual meeting with Brad Wierda and Brion Doyle to		
ory may mount		discuss settlement; emails with Brad and Brion re same.	0.30	43.50
		TOTAL HOURS CHARGED AND FEES	7.00	1,037.50
		TOTAL CURRENT FEES AND EXPENSES		1,037.50
		PREVIOUS BALANCE		\$1,957.50
07/17/2023		Payment - Thank you		-1,957.50
		BALANCE DUE		\$1,037.50

### OLSON BZDOK & HOWARD, P.C. 420 E. Front Street Traverse City, MI 49686 (231) 946-0044

www.envlaw.com

Page: 1 August 03, 2023

CLIENT FILE NO: STATEMENT NO:

5382-00M 104

CENTERVILLE TOWNSHIP 5001 S. French Road Cedar MI 49621

ATTN: Beth Chiles, Clerk

General Matters
CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION

			HOURS	
07/06/2023	LAT	Review emails from Jim Schwantes; respond to same.	0.10	14,50
07/11/2023	LAT	Review Brian Rogers' plans; review Tim Cypher's response to Brian.	0.10	14.50
07/18/2023	LAT	Review Tim Cypher's correspondence with Brian Rogers; email Tim and Jim re same; review Jim's email re Amoritas Vineyard proposal; review and brainstorm re ZO and Ag Tourism ordinance provision; research municipality's ability to certify a legal fiction for this purpose; strategy TCW SWH.	1.20	1:74.00
07/19/2023	LAT	TCW Chris Gartman of Miller Canfield re Amoritas Vineyard proposal; email to Jim with legal advice regarding the issue; emails to Jim and Tim Cypher re Brian Rogers issue; email to Brian Rogers.	1.40	203.00
07/20/2023	LAT	Review LUP issued by Township; emails with Tim and Jim re same; emails with Jim re Amoritas Vineyards project.	0.30	43.50
07/31/2023	LAT	Emails with Jim and Tim re Brian Rogers matter.	0.10	14,50
		TOTAL HOURS CHARGED AND FEES	3.20	464.00

CENTERVILLE TOWNSHIP

Page: 2

August 03, 2023

CLIENT FILE NO: 5382-00M

STATEMENT NO:

General Matters CONFIDENTIAL -ATTORNEY CLIENT COMMUNICATION

TOTAL CURRENT FEES AND EXPENSES

464.00

**BALANCE DUE** 

\$464.00

					And the designation of the last special specia
CENTERVILLE TOWNSH CHILES Advertiser No:	HP-BETH 406 0	AGING  Current 130: 3160 6190  \$228.60 \$0.00 \$0.00 \$0.00	914	Bälance Forward: Debits: Credits: Amount Due:	\$0.00 \$228.60 \$0.00 \$228.60

### July 2023

Please make checks payable to: Leelanau Enterprise A fee of 1.5% will be imposed on all balances past due.

Thank you for Advertising with our paper! We are glad you have entrusted us to assist you with marketing your business.



Centerville Township c/o Jim Schwantes, Supr. & Beth Chiles, Clerk

Cedar, MI 49621

5001 S. French Rd.

RE: EGLE Permitting - Centerville Twp Park Boat Launch Repair, E. Hoenke Rd., Cedar, Centerville Township, Leelanau County, MI

Professional Services Statement

STATEMENT NUMBER 2023-069

**DESCRIPTION** Professional Community

**Planning Services** 

**DATE 6-24-23** 

DATE

SERVICE DESCRIPTION

HOURS

RATE

**AMOUNT** 

6/23

Site visit, bathymetry measurements, prepare and

submit EGLE permit through permit issuance per

5/15/23 contract

6/24/23

EGLE filing fee (paid by Grobbel Environmental,

receipt attached)

\$102.00

\$950.00

Thank you for allowing me to assist Centerville Township in this matter!

\$1,052.00

**TOTAL DUE** 

**PLEASE REMIT TO: Grobbel Environmental & Planning Associates** PO Box 58 Lake Leelanau, MI 49653 231-499-7165 grobbelenvironmental@gmail.com

## CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# September 2023

	S. S.	Check		Check		Check		Check		Check	C C C C C C C C C C C C C C C C C C C	Check	riability Crocks	Lightlify Chack	riability Check	i jahilihi Chack		Pavcheck		Pavcheck		Pavcheck		Pavcheck		Pavcheck		Paycheck	<u> </u>	Туре
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	0	8300	0007	9307	60	8306	0000	8305	Š	8304	000	8303	17	n n	7	7	3	Ď	Š	P C I	ğ	A C I	2	è	į	A.C.		ACH	ACH	Num
	STAPLES	01/201			CONSUMERS ENERGY	OONG IMEDO GNEDOX	CONTROL COMMONICATIONS		CHERRYLAND ELECTRIC CO-OP		MIDWEG EXTERIORS		United States Freasury		United States Freasury		SCHWANTES (SUPERVISOR), JAMES	OCHANATED COLUMN TO THE COLUMN	SCHAUB (TRUSTEE), RONALD J	SCHALIB TRUSTEE BOWN D	KROMBEEN (ASSESSOR), JULIE	KDOMBEEN MOOFFOOD TO THE	PLEVA (TREASURER), KATRINA		HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL	HIGHER TOLICTER DANIE	CHILES, BETH		CYPHER GROUP, INC CYPHER GROUP, INC	Name
	inv 807 128 1977 envelopes for Ballot Request Letters		081523 Tax Adj for 002-035-000-11		1000 0031 1496 August 2023		inv # 086220701090123		acct 63/10/10 July 13 - Aug 13 2023		Deposit on order 1/3 of total		38-2297948		38-2297948														August 2023 August 2023	Memo
	014 · CHASE CHECKING #1613 262-726 · Office Supplies		014 · CHASE CHECKING #1613		014 · CHASE CHECKING #1613 448-920 · Utilities-Electric		014 · CHASE CHECKING #1613		014 · CHASE CHECKING #1613 265-920 · Utilities-Electric		014 · CHASE CHECKING #1613		014 · CHASE CHECKING #1613		014 · CHASE CHECKING #1613		014 · CHASE CHECKING #1613 171-701 · Adm Wages		014 · CHASE CHECKING #1613 101-701 · Adm Wages		014 · CHASE CHECKING #1613 257-701 · Wages		014 · CHASE CHECKING #1613 253-701 · Wages & School Col.		014 · CHASE CHECKING #1613 101-701 · Adm Wages 721-701 · Part Time Wages		014 · CHASE CHECKING #1613 215-701 · Wages		014 · CHASE CHECKING #1613 723-701 · Contracted Services	Account
90.09	90.09	0.00		77.30	77.30	0.00		51.32	51.32	0.00		0.00		0.00		958.33	958.33	125.00	125.00	1,400.00	1,400.00	1,475.00	1,475.00	125.00	125.00 0.00	1,475.00	1,475.00	800.00	800.00	Debit
90.09	90.09	21.02	21.02	77.30	77.30	275.96	275.96	51.32	51,32	5,962.00	5,962.00	1,333.96	1,333.96	933.65	933.65	846.21	846.21	115.44	115.44	1,292.90	1,292.90	1,252.42	1,252.42	115.44	115.44	1,302.42	1,302.42	800.00	800.00	Credit

# CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# September 2023

102,641.39	94,671.02						TOTAL
249.99	158.94						
249.99	127.50 31.44	014 · CHASE CHECKING #1613 721-701 · Part Time Wages 262-860 · Travel		YODER, Elizabeth J YODER, Elizabeth J YODER, Elizabeth J	8316	09/13/2023	Paycheck
166.23	180.00						
166.23	180.00	014 · CHASE CHECKING #1613 253-703 · Part Time Wages		MILLIRON (DEPUTY TREAS), TESHA MILLIRON (DEPUTY TREAS), TESHA	8315	09/13/2023	Paycheck
688.03	688.03						
688.03	681.35 6.68	014 · CHASE CHECKING #1613 101-801 · Legal Fees 262-860 · Travel	Northgate - hotel/meals/mileage reimbursement Northgate - hotel/meals/mileage reimbursement Aug. 2023 County Clerk for early election meeting	Beth Chiles 1 Beth Chiles 1 Beth Chiles 1	8314	09/13/2023	Check
263.86	263.86						
263.86	263.86	014 · CHASE CHECKING #1613 101-801 · Legal Fees	Northgate meeting stipend and hotel reimbursement Northgate meeting stipend and hotel reimbursement	Joe Mosher Joe Mosher	8313	09/13/2023	Check
303.05	303.05						
303,05	303.05	014 · CHASE CHECKING #1613 101-801 · Legal Fees	Northgate mediation stipend and travel Northgate mediation stipend and travel	TIM P. JOHNSON	8312	09/13/2023	Check
5,093.83	5,093.83						
5,093.83	5,093.83	014 · CHASE CHECKING #1613 101-801 · Legal Fees	5382-00 and 5382-02 Gen Matters 2825.50; Leelanau Pines 2268.33	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	8311	09/13/2023	Check
81,289.77	81,289.77						
81,289.77	81,289.77	014 · CHASE CHECKING #1613 101-449 · Road Improvements	inv 2023-17 2nd installment of Chalets SAD	LEELANAU COUNTY ROAD COMMISSION LEELANAU COUNTY ROAD COMMISSION	8310	09/13/2023	Check
116.50	116.50						
116.50	116.50	014 · CHASE CHECKING #1613 751-801 · Contracted Services	inv 17866 restroom at park	WILLIAMS AND BAY PORTABLE RESTROO WILLIAMS AND BAY PORTABLE RESTROO	8309	09/13/2023	Check
Credit	Debit	Account	Memo	Name	Milli	Date	ı ype

### **CENTERVILLE TOWNSHIP**

### Zoning Administrator's AUGUST 2023 REPORT

To: Township Board & Planning Commission

From: 7imothy A.	<b>Cypher</b> 8/5/2023	
Land Use Permits Issued:	3	YEAR TO DATE 27
Signs / Home Occupation	0	
Single Family Residences (SFR)	1	
Additions to SFR	0	
Garages / or additions to	0	
Decks & Porches / MISC.	1	
Accessory Buildings	1	
Commercial Construction	0	
Stairs & Landings	0	
Demolitions	0	
Boat houses	0	
Solar Panels	0	
Renewal of / Change of use	0	
Z.B.A. proceedings	0	0 INQUIRY
Special Land Use Permits	0	1 INQUIRY
Lot Consolidations	0	0 INQUIRY
Land Divisions	0	1 INQUIRY
Property Line Adjustments	0	1 INQUIRY
Driveways	0 (	INQUIRY
Zoning / Site Plan Reviews	0	
<b>Construction Inspections</b>	5	
Violations/Investigations	1 **VIOLATIO	
NOTE: ROGERS MATTER STILL PENDING FINAL R		TIONS PENDING ACE

I supplied information via 33 phone calls & 19 emails to Township residents & others.

Please feel free to contact me with any questions.

staff@allpermits.com

Phone 231-360-2557

### **CENTERVILLE TOWNSHIP - ZA'S MONTHLY SUMMARY**

Period: AUGUST

2023

DATE	PERMIT#	NAME	USE	REC.#	CK.#	AMO	UNT
<b>8/18/2023</b> 002-023-010-20	<b>LUP 23-24</b> 5505 S. WALLEYE LANE	CLODFELDER DECK ADDITION	LAND USE	202324	<b>1004</b> 165 S.F.	\$	40.00
<b>8/25/2023</b> 002-007-001-00	<b>LUP 23-25</b> 3144 S. GOOD HARBOR TR	KOBETZ TRUST STORAGE SHED	LAND USE	202325	<b>9458</b> 192 S.F.	\$	50.00
<b>8/27/2023</b> 002-019-002-45	<b>LUP 23-26</b> 2150 E. BODUS ROAD	STACHNIK NEW DWELLING PORCH GARA	LAND USE AGE	202325	<b>1094</b> 2,432 S.F.	\$	100.00
<b>8/16/2023</b> 002-030-009-00	LDA 23-05 S. GOOD HARBOR TRAIL	ZYWICKI TRUST LAND DIVISION CREATING ON	LAND DIV. E PARCEL	202305LDA	144	\$	100.00

TOTAL \$ 290.00

SIGNED:

79MOTHY A. CYPHER

DATE:

9/9/2023

TIMOTHY A. CYPHER CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR 231-360-2557

### CENTERVILLE TOWNSHIP 5001 S FRENCH RD CEDAR, MICHIGAN 49621

SUPERVISOR JAMES SCHWANTES PHONE: 920-5204

Email: center ville supervisor@gmail.c

om

TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

CLERK ELIZABETH CHILES PHONE: 620-2130

Email:

clerk.centerville@gmail.com

TRUSTEE

RONALD SCHAUB PHONE: 256-7127

Email: schaubron@yahoo.com

TREASURER KATRINA PLEVA PHONE: 825-1188

Email:

centervilletwptreasurer@gmail.com

ZONING ADMIN: TIM CYPHER

CELL: 360-2557 FAX 256-7774 Email: tim@allpermits.com

### APPLICATION FOR BOARDS AND COMMISSIONS

Date of Application	:9/7/2023
---------------------	-----------

Name: Mary Beeker

Address City State Zip: 2111 S Lake Shore Dr., Lake Leelanau, MI 49653

Email: mlbeeker@gmail.com

Phone: 231-929-7340

Do you own property in Centerville Township: Yes

What is your occupation: Librarian

How many hours per month for the foreseeable future are you available to meet: 3-4 hours

Why are you interested in serving:

I have a deep commitment to serving in communities where I've lived and, having read a bit of the readings on township government provided by Tim Johnson, I think I can ably serve. As a research and teaching librarian, my job is based on listening, asking questions and working together with patrons. I'd like to use those skills in representing lakefront residents in township planning efforts.

What qualifications and/or experience would help you serve:

I've been a board member previously with the Michigan Academic Library Association and the League of Women Voters of the Grand Traverse Area. I regularly do committee work in my job, helping to plan and staff efforts like our food pantry and our voter registration drives. I also read widely and accustomed to doing research, which I think will be useful in planning, by looking to other communities to find solutions.

Describe your position/opinion on a local issue	e of concern to you:
Signed:	Date:
Feel free to use the back of the form or separa	ate sheets to answer the questions

### CENTERVILLE TOWNSHIP 5001 S FRENCH RD CEDAR, MICHIGAN 49621

SUPERVISOR JAMES SCHWANTES PHONE: 920-5204

Email:centervillesupervisor@gmail.

com

TRUSTEE

DANIEL HUBBELL PHONE: 228-6390

Email: dan@hubbellfarm.com

**CLERK** 

ELIZABETH CHILES PHONE: 620-2130

Email:

clerk.centerville@gmail.com

TRUSTEE

RONALD SCHAUB PHONE: 256-7127

Email: schaubron@yahoo.com

TREASURER KATRINA PLEVA

PHONE: 825-1188

Email:

centervilletwptreasurer@gmail.com

ZONING ADMIN:

TIM CYPHER

CELL: 360-2557 FAX 256-7774 Email: tim@allpermits.com

### APPLICATION FOR BOARDS AND COMMISSIONS

Date of Application: August 29, 2023

Name: Michelle Irwin Curl

Address City State Zip: 3262 S Good Harbor Trl Cedar, MI 49621

Email: mirwincurl@gmail.com

Phone: 734.395.6738

Do you own property in Centerville Township: Yes

What is your occupation:

Account Executive- Houghton Mifflin Harcourt (Educational Resources, Professional Development, and Technology Company)

How many hours per month for the foreseeable future are you available to meet:

1-3 hours/month. More if/when needed.

Why are you interested in serving:

I find value in supporting local efforts to keep our precious township and county pristine and loved. I am raising my family here and want to ensure that the people who are here and devoted to the land are the people making the decisions about the future. My grandparents built here in the 1950's and it has become a cornerstone of my life. I'd like to better understand how local government works for the people and the land, and to participate in the process.

What qualifications and/or experience would help you serve:

I have served on many committees over the years, both here in Leelanau (via Leland Public School) and in the corporate world. I am currently on the Board of Directors for the Leelanau Children's Center, am a Water Quality Specialist (Swimmer's Itch), Aquatic Invasive Species Committee Member for the Little Traverse Lake Association, and serve as a Board Member of Sugar Loaf Townhouses.

I also belong to several Employee Resource Groups for HMH, as well as the Field Advisory Board (reporting to the Executive Team) for several years. In addition, I have traveled extensively and have enjoyed how far away places work with their communities to preserve what is important to them, from a tourist-locale perspective.

Describe your position/opinion on a local issue of concern to you:

The growing conversation around Short Term Rentals is of interest to me- how the local and long-time property owners are affected by the possible influx of commercially owned and operated, non-local entities that buy properties that may otherwise be available to locals. I feel that the beauty and charm of the land should be preserved and appreciate the effort from the ground up.

Signed: Chelle Ww Date: Oug 29, 2023

Feel free to use the back of the form or separate sheets to answer the questions.

			Use Factor: Township thru-road (3), Connector (2),	Priority Rating: Score points less than DASER 8 X Lise Eactor		About \$26,000 per year	ıgh 2023:	CN 020 (cioling)	CD 620 (Honke)	o 7 miles OB 645 (Eresph) o	Sugar Loaf Chalets Roads 0			Zeits (Schomberg to gravel) 0		Townline (Bodus to Eitzen)	Townline (Gatzke to Bodus) 0	-	Schomberg (Fabiszak to Popa Valley) 0	0				Rosinski (French to township line)	(Amore to Lavassar)		/el)	Kabat (Galla to Lakeshore) 0	Kabat (French to Galla) 0	Honke (Lakeshore to Lake) 0	Gauthier	Good Harbor to Schomberg)	Gatzke (Townline to Good Harbor) 0		Cedarview 0	Bodus (Schomberg to French) 0	g)	arbor))		2023 Township List of 5 highlighted Da	Collegatio Codeo - Notice Code a none
		nector) = 8 (	(2), No Outlet (1),	X Lise Facto			\$574,620.12				08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	8/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	08/30/23	-	Date Visited   2	
		Priority Score	(1), Gravel (0)	-							9	00	ω	4	œ	ω	ω	00	7	7	7	00	00	7	n o	2	7	80	7	8	00	7	6	œ	ω	7	7	7	_	2023 Rating	-
					-			1			0	0	On .	4	0	0	0	0	_	-		0	0	N	s   c	0		0	2	0	0	N	4	0	(J)	ω	ω	ω	14	Priority Score	_
			1	+	-			1		-	9	G1	Ch	5	α .	∞	00	00	œ	7	7	8	00	00 0	71 00	4	8	00	α.	တ	00	σ	7	00	5	7	7	7	ယ	Rating F	
	F		돈 S	2 =	P			1			0	ω	ω	ယ	0	0	0	0	0			0	0	0 6	٥	4	0	0	0	N	0	0	2	0	w		ω	+		Priority Score ("22)	-
to Lake Shore Drive	Hohnke (620) sealcoated French	to Good Harbor (651)	Hohnke (620) sealcoated French	Good Harbor (851) sealcoated	Primary Road Notes								LCRC engineer rates as 3-4, resurface in 2024?						noted as 7-6	noted as 7-6, chip seal in 2024?	noted as 7-6, chip seal in 2024?	noted as 7-8		110180 as 5-4	SOLO F	Noted as 1-2, fully deteriorated		new culvert in 2018	some transverse cracks in low areas		noted as 7-8			noted as 7-8	2018 repairs continue deteriorating	noted as 6-7, some edge breakdown		•	LCRC engineer has rated this as a 1	Comments	
	2023		2019 & 2020	2010	2040													2010	2008-10 (hill)		1996 ?																			Year of construction	
									2004		2022 -1½ " overlay	2023 – chip seal			2023 – chip seal 2020- HMA overlay	2023 – chip seal 2020- HMA overlay	2023 – chip seal 2020- HMA overlay	2021 Seal coat	2020- wedge, chip seal 2008 (north of hill)	2018 - seal coat	2018 - seal coat	2020- wedge, chip seal	2020- wedge, chip seal	2018 - seal coat	2020- wedge, chip seal		2020- wedge, chip seal	2020- wedge, chip seal	2020- wedge, chip 2021 - seal coat	2023 – chip seal 2012 resurface	2020- wedge, seal coat					2001	To 10 _ acai coat	2018 - seal coat		Last vear resurfaced	
									\$60,000,00		\$243,985.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$167,900.00	\$8,924.67	\$18,310.45		\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00 \$17,000	\$0.00	,,,,				\$58,500.00	<b>\$0.00</b>	20.00		Township Cost	The same of the sa
									2-4002										2008-11	2018	2018									2012-13						2001				vrs paid	

Sheetl