

NOTICE OF MEETING

A Regular Meeting of the **Leelanau County Brownfield Redevelopment Authority (LCBRA)** will be held at 10:00 a.m. on **Tuesday, February 27, 2024** (or immediately following the Land Bank Authority meeting, whichever is later) in the Leelanau County Government Center – 1st floor.

DRAFT AGENDA

Members

Dan Heinz-Chairman
Rick Foster-Vice Chair
John Arens-Sect/Treasurer
Deborah Allen
Gwenne Allgaier
T. Eftaxiadis
David King

Interim Director

Gail Myer

CALL TO ORDER & PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

DIRECTOR COMMENTS

CONSIDERATION OF AGENDA

CONFLICT OF INTEREST

CONSIDERATION OF JANUARY 16, 2024 MEETING MINUTES *pgs.3-7*

CONSENT AGENDA

Items of a routine nature to be voted on with one motion - no discussion. Upon request, members may remove any item and place elsewhere on the agenda, with no vote of the commission. Members will vote on remaining items on the Consent Agenda, after the item removed has been placed elsewhere on the agenda.

- a. Fishbeck – General Consulting and TIF Management *pgs. 8-10*
- b. Fishbeck – EPA Assessment Grant *pgs. 11-16*

OLD BUSINESS

Approval of Policies and Procedures *pgs. 17-30*

NEW BUSINESS

1. Discussion – 1% fee due upon signing the Reimbursement Agreement
2. Appointment of BRA Director
3. Appointment of authorized agent to submit EPA requests on ASAP.gov
4. Fishbeck Work Orders:
 - a. Work Order #1, Amendment No. 1 – Quality Assurance Project Plan (QAPP) *pgs. 31-32*
 - b. Fishbeck Invoice #433685 - QAPP Quarterly Update *pg. 33*
 - c. Work Order #6, Amendment No. 1 – Eligibility and Phase I ESAs (Four Land Bank Parcels) *pgs. 34-36*

FINANCIALS

1. Claims & Accounts \$10,126.50 *pgs.37-49*
2. Post Audit, Budget Amendments, Transfers

CORRESPONDENCE/COMMUNICATION ITEMS

PUBLIC COMMENT

DIRECTOR COMMENTS

MEMBER / CHAIRPERSON COMMENTS

ADJOURN