

SUTTONS BAY TOWNSHIP FEE SCHEDULE

Resolution # 7 effective date 09/13/2017
(All previously published fee schedules are null and void.)

PHOTOCOPY REQUESTS

\$.10 per page

FOIA REQUESTS

COPIES (done in office) \$0.10 each (8½ x 11, 8½ x 14 b&w, single or double side) (**see below)

HOURLY WAGE The lowest paid employee capable of retrieving the information.
(* See below (applies to research/search and document reproduction.)

MAILING/POSTAGE Actual cost of mailing (postage/envelope/assembly time)

*OTHER CHARGES As allowed in PA 442 of 1976 as amended in 2014 Eff. July 1, 2015

(**) Larger format copies will be completed by out of office professional services and invoiced at actual cost, plus staff time associated with facilitating the task.

ZONING ORDINANCE/MASTER PLAN available on the website/public copy available in office

CEMETERY LOTS

\$200.00 per space for resident
\$300.00 per space for non-resident

Suttons Bay Township Board reserves the right to waive the burial plot cost for indigent/impooverished and/or unclaimed individuals who were residing in the township at time of death

LAND USE PERMIT FEES

SINGLE FAMILY DWELLING/BED & BREAKFAST \$ 100.00

ACCESSORY STRUCTURES FOR PROPERTY ZONED RESIDENTIAL OR AGRICULTURAL

Up To 250 sq. ft. \$ 30.00

Greater Than 250 sq. ft. \$ 50.00

COMMERCIAL & INDUSTRIAL BLDGS/MULTI-FAMILY \$ 200.00

LAND DIVISION

ONE TO TWO PARCELS \$ 100.00

UP TO EIGHT PARCELS \$ 200.00

SIGN PERMIT

\$ 35.00

CHANGES TO EXISTING SIGNS No fee will be charged for a permit to make a change to an existing sign, provided there is no change in the size of the sign or sign structure.

PRIVATE ROAD PERMIT \$ 200.00

PROJECTS BEING CONSIDERED FOR REVIEW/APPLICATION ACTION

For those projects that require review by the Suttons Bay Township Board, Suttons Bay Township Planning Commission or Suttons Bay Township Zoning Board of Appeals,

THE FOLLOWING FEES APPLY (*)

Rezoning Request	\$ 300.00
Variance/Appeals	\$ 300.00
Special Land Use with/and/or Minor Site Plan Review	\$ 300.00
Special Land Use with/and/or Major Site Plan Review	\$ 500.00

(*) This fee covers the cost of one (1) or two (2) public meetings/hearings required by the zoning ordinance and formal application and review/approval/action of the Township Board of Commissioners.

SPECIAL MEETING FEE \$ 500.00

SHORT-TERM RENTAL

Initial Application	\$ 200.00
Renewal Application	\$ 200.00

RETURN CHECK FEE \$ 30.00

No part of these fees tendered shall be refunded, even in the event of a withdrawal of an application.

The Foregoing Resolution offered by Member Nixon and supported by Member Slocombe

Roll Call Vote: ayes- Nixon, Van Huystee, Slocombe, Hartesvelt
nays- none
absent-Bahle

Resolution declared adopted on September 13, 2017


Township Clerk