



**Leelanau County Prosecutor's Office**  
8527 E. Government Center Drive, Suite 202  
Suttons Bay, MI 49682  
Phone: 231-256-9872, Fax: 231-256-0133  
Email: FOIA@leelanau.gov

**FOIA Request for Public Records**  
**Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.**

Name	Phone	
Firm/Organization	Fax	
Street	Email	
City	State	Zip

**REQUEST FOR:**                      Copy                      Inspection

**DELIVERY METHOD:**              Pick up                      Email above                      Mail above                      Will make copies on-site

***Note:** The County is not required to provide records in a digital format or on digital media if the County does not already have the technological capability to do so.*

**Describe the public record(s) in detail, for example, name/type of record, date, full name, and date of birth...**

I have requested a copy of records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq. I understand that the County must respond to this request within five (5) business days after receiving it and that response may include confirmation of receipt, an estimate of fees, taking a 10-business day extension, a partial or full denial, or a combination thereof.

<b>Requestor's Signature</b>	<b>Date</b>
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