

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski, Trustee Steve Yoder and Trustee Pat Deering.

Guests present: Kelly Claar, Mary Taylor, Dale Gauthier, Melinda Lautner, Charlie Smith, Karen Smith, Mark Polinko, Faye Comeaux and Mary O'Neill.

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve the agenda as presented. Motion carried 5-0.

4. Approval of Minutes

Motion by Joan Gauthier and seconded by Steve Yoder to approve the December 14, 2023 regular meeting minutes as written. Motion carried 5-0.

5. Public Comment

There was none.

6. Correspondence

- A letter was received from David Bieganowski stating his hourly rate would be increasing to \$175.00 per hour.
- Almira Township sent a notice they will be updating their Master Plan.
- A Christmas card was received from the Rotary Charities of Traverse City.

7. Treasurer's Report/Authorization for Payment of Vouchers:

Huntington Bank Checking \$38,407.31, ARPA Funds included in checking: \$26,627.33, Available in Checking Account: \$11,779.98, Huntington Bank General Savings \$48,368.69, Huntington Bank General Savings CD (6 Month 4.65%) \$102,100.00, Total General Savings \$150,468.69, Total Funds Available: \$162,248.67, Huntington Bank Road Improvement Fund \$10,375.06, Huntington Bank Road Improvement Fund CD \$5,000.00, Total Road Improvement Fund \$15,375.06, Huntington Bank Fire Fund CD \$42,754.05, Huntington Bank Fire Fund CD (6 Month 4.65%) \$40,840.00, Huntington Fire Fund Savings \$10,695.03, Total Fire Sinking \$94,289.08, Huntington Bank Sidewalk Fund \$15,537.98, Huntington Bank Sidewalk Fund (6 Month 4.65%) \$7,948.48, Total Sidewalk Fund \$23,486.46, Total other Township Funds Available: \$133,150.60. Total Current Assets: \$295,399.27, Non-Township Funds, Huntington Bank Cedar River Marina Project \$10,032.72, Huntington Bank Cedar River CD (6 Month 4.65%) \$14,498.20, Total Cedar River \$24,530.92, Parks and Recreation \$11,585.95. Voucher #'s 15274-15305 were submitted for payment. Motion by Steve Yoder and seconded by Pat Deering to accept the Treasurer's report and pay vouchers as presented. Motion carried 5-0.

8. Committee Reports:

Steve Yoder reported on the Planning Commission meeting held on Tuesday, January 2, 2024. Four members and ten guests were present. Todd Yeomans was excused.

- They put working on a Blight Ordinance on hold.
- A Public Hearing has been scheduled for February 6, 2024 for Heartwood Ciders located north of Robinson Court.
- A Public Hearing has been scheduled for February 6, 2024 for Jonas Yoder to acquire a Special Land Use permit to add 24' to an existing building. Steve Yoder excused himself because it is a family business.
- A Public Hearing has been scheduled for February 6, 2024 for Ryan Thompson to expand his building. There was some discussion that Mr. Thompson did not meet the conditions from his last expansion by not putting in a cistern.
- It was agreed to remove density from the Future Land Use maps and add it to the Zoning Ordinance instead. The maps will be redone.

Kelly Claar reported the Parks and Recreation Committee that was scheduled for December 27, 2023 was cancelled. Their next meeting is scheduled for Tuesday, January 30, 2024 at 6:00 P.M. at the Solon Township Hall and the following are items that may be discussed at this meeting:

- Hiring David Bradshaw as the project manager/builder to ensure it will be a safe and professional project along with using the appropriate materials for closing Vlack's Park. An estimate was sent to Apple Fence and the project will be on their waiting list.
- Completing their calendar and putting it on the website.
- Working on proposed Community Park project recommendations to present to the board.
- Spending some grant funds on a sign near the boat launch.
- Having a boat wash demonstration
- Agreement for the use of the ballfields
- Kelly requested a year to date amount of the parks budget to help them decide if they can make any additional purchase before the end of the fiscal year.

Joan Gauthier commented that the Long Lake boat wash station is quite a distance from the beach landing.

Zoning Administrator Written Report is attached.

9. Unfinished Business

A. Township Hall/Repairs

1. Doors

Steve Yoder was contacted by Mitten Glass Co. The doors are in, but, the glass for the main doors has not come in yet. They will call Steve to schedule the date to install the doors.

B. Parks

1. Fence

Apple Fence Company is still very short staffed so there is no time frame when they will be removing the fence from the recycling site and installing it at the Solon Beach Park.

2. Bleachers

Joan Gauthier said the Extruded Aluminum Corporation is requiring a credit application. Joan has completed the application and Jim Lautner will sign it tonight.

3. Vlack's Park

See under Committee Reports.

4. Beach Park/Dock

Joan Gauthier will call around to get prices from different contractors to put in the dock in the spring and take it out in the fall.

C. Fire Department

1. Interlocal Agreement

Jim Lautner said the supervisors are planning to meet at the Solon Township Hall on Thursday, January 18, 2024 at 5:00 P.M. to discuss the Interlocal Agreement. The Interlocal Agreement expires in 2025.

D. Cedar River Project

1. Buoys

There was no update.

E. Drainage District

Jim Lautner said we should have more information about the next Drainage District in the near future.

F. Cemetery

Zach Baker is diligently working on drawing up a new map of the cemetery.

G. Land Use Maps

Taken off the agenda

H. Bunting's/Road

Jim Lautner did contact the Leelanau County Road Commission to follow up on the letter that was sent in October requesting a bid to improve the road behind Bunting's Cedar Market from their parking lot to Bellinger Road. They will be sending a letter to the clerk with the information.

I. Streetlights

Joan Gauthier said she received a complaint from John O'Neill about the streetlight shining in his house and that Corey Flaska has requested twice on extending the streetlights to Cedar Cove. Shirley Mikowski said the streetlight by Mr. O'Neill's is the same one that has been there for years and had not been changed to an LED light. Jim Lautner said Ron Novak was involved with the streetscape and suggested contacting him for information on adding additional street lights. Joan said she would contact Ron Novak. It was also asked if the parts ordered for the street light on the corner across from Sullivan St. had been received and if the light had been repaired. Shirley will check with them.

J. Snowplowing

Shirley Mikowski contacted Schaub Outdoor Services to see if they will reduce the price for snow plowing the recycling site. The rate was \$85.00 and Allen Laskey reduced it to \$55.00. The rate for plowing the township hall is \$100.00. The board agreed to continue with Schaub Outdoor Services for snowplowing this season.

K. Glen Lake Tax Collection

Joan Gauthier talked to Ben Papes from Glen Lake about the Northwest Education Services (TBA) and they were supposed to send out a separate contract, but she never received one. Solon Township does not collect summer taxes for the Traverse City School District. Joan is okay with approving the agreement to collect taxes in the summer for Glen Lake instead of the winter. Moved by Joan Gauthier and supported by Shirley Mikowski to adopt Resolution 2024-01-11 as an agreement between Glen Lake Community Schools and Solon Township for the collection by Township of a summer tax levy of the total School District property taxes for 2024, with the collection fee of \$2.50 per parcel of taxable property within the School District. Upon a roll call vote; Deering-yea, Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea 5 "yeas", 0 "nays". Resolution dully adopted.

10. New Business

There was none.

11. Public Comment

There was none.

12. Announcements

There was none.

13. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 7:46 P.M.

Respectfully submitted,

Shirley I. Mikowski
Solon Township Clerk

SOLON TOWNSHIP ZA'S MONTHLY PERMIT SUMMARY

PERIOD: DECEMBER 2023

DATE	PERMIT #	NAME	USE	RECEIPT CK.#	AMOUNT
12/31/2023	LUP 23-34	STADT FAMILY TRUST	LAND USE	202334	1468 \$ 40.00
010-031-011-70	2305 S. CEDAR VALLEY RD.	ACCESSORY BUILDING		333 S.F.	
12/31/2023	SUP 23-06	NYBERG HOLDINGS	SPECIAL USE	202306	1293 \$ 750.00
010-035-006-65	13775 S. LAUTNER RD.	SPECIAL USE APPLICATION - PUBLIC SET FOR FEB PC		MAILED TO TREAS.	
12/31/2023	SUP 23-05	TANGLED REAL ESTATE	SPECIAL USE	202305	1036 \$ 250.00
010-007-001-20	9162 S. KASSON STREET	SPECIAL USE AMENDMENT TO EXISTING PRIOR APPROVAL			
12/31/2023	SPR 23-04	YODER BOXES	SITE PLAN	202304	4548 \$ 250.00
010-026-013-10	6375 E. HOXIE ROAD	SITE PLAN REVIEW - HANDLING ADMINISTRATIVELY PER PC			

TOTAL \$ 1,290.00

SIGNED:

Timothy A. Cypher

DATE:

1/8/2024

TIMOTHY A. CYPHER
SOLON TOWNSHIP ZONING ADMINISTRATOR
231-360-2557
staff@allpermits.com

GLEN LAKE COMMUNITY SCHOOLS
and
SOLON TOWNSHIP

AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAXES

AGREEMENT made this 11th day of January, 2024 by and between GLEN LAKE COMMUNITY SCHOOLS, located on 3375 W Burdickville Rd, Maple City, MI 49664 (hereinafter "School District") and SOLON TOWNSHIP (hereinafter "Township"), pursuant to 1976 PA 451, as amended, for the providing for the collection by Township of a summer tax levy of the total School District property taxes for 2024.

1. The Township agrees to collect the total school property taxes as certified by the School District for levy on July 1 of each year on property located within the Township.
2. The School District agrees to pay costs for preparation and collection of summer taxes for the School District as follows:
 - a. The collection fee for 2024 will be \$ 2.50 per parcel of taxable property within the School District (this includes postage for return receipts) as costs for preparation of bills and collection of taxes. This fee is also to include the cost of collecting the Northwest Education Services summer tax levy.
 - b. The Township is to submit billing for total number of parcels with first remittance of tax collections and School District Business Office will remit to Township within ten (10) business days upon receipt of billing.
3. No later than the second Wednesday in June, the School District shall certify to the Township Supervisor the school millage to be levied on property for summer collection.
4. The Township Treasurer shall account for and deliver summer school tax collections on a weekly basis using the following procedure. Taxes collected by Thursday of each week during the collection period will be remitted to the school before Friday at twelve o'clock p.m. of the following week. The first check shall be remitted to the school on or before the second Friday in July.

GLEN LAKE COMMUNITY SCHOOLS & SOLON TOWNSHIP
AGREEMENT FOR COLLECTION OF SUMMER SCHOOL PROPERTY TAX
Page 2

5. In return for the weekly payment, the School District waives any claim to interest earned during the time the money is in Township accounts.

6. General conditions of this agreement negotiated by the Township Supervisor and School District's Superintendent on the 11th day of January, 2024 subject to approval of both Boards.

TOWNSHIP:

J. C. [Signature]
Treasurer

SCHOOL DISTRICT:

Superintendent

SIGNATURE AUTHORIZED BY
BOARD OF TRUSTEES
RESOLUTION OF
SOLON TOWNSHIP

[Signature]
Supervisor

SIGNATURE AUTHORIZED BY
BOARD OF EDUCATION
RESOLUTION OF
GLEN LAKE COMMUNITY SCHOOLS

President

[Signature]
Clerk

Secretary