

**BOARD OF COMMISSIONERS**

**Jamie Kramer**, District #1  
**James S. O'Rourke**, District #2  
**Douglas Rexroat**, District #3  
**Ty Wessell**, District #4  
**Kama Ross**, District #5  
**Gwenne Allgaier**, District #6  
**Melinda C. Lautner**, District #7



Leelanau County Government Center  
8527 E. Government Center Drive, Suite #101  
Suttons Bay, Michigan 49682

[www.leelanau.gov](http://www.leelanau.gov)

## **J O B P O S T I N G**

### **County of Leelanau— Administrator \Chief Financial Officer**

The Leelanau County Board of Commissioners is seeking an experienced individual to be its next Administrator\C.F.O.

**Responsibilities:**

The Leelanau County Board of Commissioners is seeking an experienced manager and leader to work with as a team member, supporter, and trusted advisor. The next County Administrator\Chief Financial Officer will work closely with the Board to implement its priorities and policies. The individual will have a solid working knowledge of Michigan County Government and state-mandated accounting practices. The Board understands that it should set policy while the Administrator\CFO should run the day-to-day operations. The ideal candidate must have demonstrated experience working successfully with a Board to establish a vision, identify goals, and collaboratively chart a course for the future.

Leelanau County operates on a \$16.5 million general fund budget, and special funds budgets equate to \$14.3 million. It has 129 employees with six unions.

**Qualifications:**

A master's degree is preferred for this position from an accredited four-year college or university, with major coursework in public administration, business administration, accounting, or related fields. Desired qualifications include at least three years of direct county government or five years of equivalent Board experience in a similarly sized organization. Extensive knowledge of Michigan laws related to county government and accounting.

For more detailed information, please visit

<https://www.leelanau.gov>

Or contact consultant Chet Janik at 231-633-7680, [cjanikmli@genesseisd.org](mailto:cjanikmli@genesseisd.org)

**Salary:**

\$110,000-\$140,000 with a comprehensive benefits package

The application deadline date is April 30, 2024

The Commission seeks a multi-year contract that includes annual performance reviews.

*Leelanau County is an Equal Opportunity Employer*