

Solon Township Board
Regular Meeting
Thursday, July 13, 2023 7:00 P.M
Solon Township Hall
9191 S. Kasson St., Cedar, MI 49621

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski and Trustee Steve Yoder.

Absent: Trustee Pat Deering

Guests present: Melinda Lautner, William L. Bailey, Ray Pleva, Charlie Smith, Karen Smith, Mary Taylor, Chris Comeaux, Dale Gauthier, Corey Flaska and Kelly Claar.

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve the agenda, but to move under Unfinished Business: C. Fire Department between 11. and 12. Motion carried 4-0.

4. Approval of Minutes

Motion by Steve Yoder and seconded by Joan Gauthier to approve the June 8, 2023 regular meeting minutes as written. Motion carried 4-0.

5. Public Comment

Bill Bailey, who manages Bunting's Cedar Market, has the recycling site on their property. When Bunting's agreed to that, they were told by the Leelanau County Solid Waste Council that the alleyway behind Bunting's would be paved and center lines painted. The Leelanau County Road Commission owns the alleyway and so far have painted the lines and put up a stop sign. However, there are all kinds of potholes in the alleyway and Mr. Bailey asked the township board to give the Road Commission a nudge to repair it.

Mary Taylor said the Cedar Chamber of Commerce is showing Super Mario Brothers at the tennis courts on Friday, July 14, 2023. The movie is free and the Parks Committee will be selling refreshments.

6. Corey Flaska

Corey Flaska, owner of Leelanau Construction, has been a big advocate of the changes that have been made with the Future Land Use maps. Mr. Flaska owns 243 acres on Solon Road which 184 acres has been proposed as Residential with a one acre minimum density. Mr. Flaska is asking the board to consider to add the 24 acres on the west side and to make the minimum density to .60 acre. Mr. Flaska explained that most times one acre lots are too big and only half of it is used by the homeowner. Steve Yoder said that there is a Public Hearing scheduled at the August board meeting so the maps cannot be changed today. The maps could be changed with public comment at the Public Hearing.

7. Correspondence

There was none.

8. Treasurer's Report/Authorization for Payment of Vouchers:

Steve Yoder asked if the money would come from the Road Improvement Fund to cover the cost of repaving the alleyway behind Bunting's Cedar Market. Jim Lautner said he will call the Leelanau County Road Commission to

find out what it will cost. Melinda Lautner said that Solid Waste should be covering some of the cost, because they are the ones that promised it would get done when Bunting's agreed to have the recycling site on their property. Huntington Bank Checking \$101,856.17, ARPA Funds included in checking: \$26,627.33, Available in Checking Account: \$75,228.84, Huntington Bank General Savings \$148,177.34, Huntington Bank General Savings CD (6 Month 4.2%) \$100,000.00, Total General Savings \$248,177.34, Total Funds Available: \$323,406.18, Huntington Bank Road Improvement Fund \$10,359.47, Huntington Bank Fire Fund CD \$42,754.05, Huntington Bank Fire Fund CD (6 Month 4.2%) \$40,000.00, Huntington Fire Fund Savings \$10,678.87, Total Fire Sinking \$93,432.92, Huntington Bank Sidewalk Fund \$10,009.82, Huntington Bank Sidewalk Fund (6 Month 4.2%) \$7,785.00, Total Sidewalk Fund \$17,794.82, Total other Township Funds Available: \$121,587.21. Total Current Assets: \$444,993.39, Non-Township Funds, Huntington Bank Cedar River Marina Project \$10,017.56, Huntington Bank Cedar River CD (6 Month 4.2%) \$14,200.00, Total Cedar River \$24,215.09, Parks and Recreation \$10,242.55. Voucher #'s 15041-15082 were submitted for payment. Motion by Steve Yoder and seconded by Shirley Mikowski to accept the Treasurer's report and pay vouchers as presented. Motion carried 4-0.

9. Committee Reports:

Steve Yoder reported on the Planning Commission meeting held on Tuesday, July 5, 2023. Four board members and three guests were present. Todd Yeomans was excused.

- The updated bylaws for the Planning Commission members were approved and will be forwarded to the township board. The by-laws came from MTA.
- Eight chapters have been laid out for the Master Plan and there will be nine when completed.
- The Planning Commission Chair asked each member to read through the Landscape Ordinance and find 2-3 items that they would suggest to take out.

Kelly Claar reported the Parks and Recreation Committee met on Tuesday, June 27, 2023 at 6:00 P.M. There were three members present.

- The first Visioning and Planning Session was July 6, 2023 and there were about 20 people in attendance. Matt Briquette did a great job. There were four things that were taken from the meeting:
 1. Should the Cedar Community Park be divided into two parks or should it be one? The consensus was keep it as one.
 2. Most agreed that all funding and resources should go into the Community Park.
 3. Special interest groups would be willing to help with the Beach Park
 4. The road to Vlack's Park should be blocked until there are funds that can be spent on that park.
- They asked Matt Briquette to draw up a plan to close off the park. Joan Gauthier said she had spoken with Matt and he said it would not be too difficult to close the park off.
- They will be selling refreshments to raise funds for the parks at the free movie night sponsored by the Cedar Chamber of Commerce.
- The next meeting will be held on Tuesday, July 25, 2023 at 6:00 P.M. at the Solon Township Hall.

Zoning Administrator Written Report is attached.

10. Unfinished Business

A. Township Hall/Repairs

1. Doors

Shirley Mikowski is still working with Allen Supply to have several of the doors replaced at the township hall.

B. Parks

1. Fence

Apple Fence Company plans to remove the fence from the recycling site and install it at the Solon Beach Park sometime in August, only after the Beach Park is surveyed.

Shirley Mikowski asked the board to approve to hire Zach Baker to survey the Solon Beach Park. Motion by Shirley Mikowski and seconded by Steve Yoder to approve to hire Zach Baker to survey the Solon Township Beach Park. Motion carried 4-0.

2. Portable Dugout

Shirley Mikowski met with Alison Beebe and Sarah Lautner to discuss the needs of the baseball fields. Alison Beebe does not want the portable dugouts purchased because in the past there has been a rodent issue in the garage and they are halfway through their season. Shirley asked Mrs. Beebe to draw up a plan with the cost included by next spring.

3. Bleachers

Alison Beebe put together a cost estimate for replacing the boards of the bleachers. The cost estimate total is \$3,678.75 which includes 80 2x10" treated boards, 500 bolts, 500 nuts and nuts that are stainless steel, a delivery fee for the lumber and a dumpster for the disposal of old boards. In two years a five gallon bucket of Thompson water seal and staining supplies will need to be purchased. Her husband, Jason feels the project could be done in one full day with a work crew of six people, which would include friends and coed softball players that would volunteer their time. Joan Gauthier had concerns that some of the new boards that were recently installed are starting to warp. The board discussed this at length, and Ray Pleva suggested contacting Ed Rahe, who is a first cousin of Joan and Shirley, because his company produces aluminum. The bases of the bleachers are solid; just the boards need to be replaced. Joan Gauthier said she will contact Ed Rahe to get a price on replacing the bleachers with aluminum seating.

4. Vlack's Park

The township board received a proposal from Fleis&Vandenbrink, at the request of the Parks Committee, to facilitate closing the entrance to Vlack's Park. Their proposal includes to coordinate with the Leelanau County Road Commission and to provide a letter to them. They will also provide a barricade detail to the township board and the Leelanau County Road Commission for the amount of \$1,000.00. Jim Lautner said he recently drove down to Vlack's Park and it looked like it was in pretty good shape. Joan Gauthier noted there is a tree that needs to be cut down and she will check with the Leelanau County Road Commission in closing the road to Vlack's Park

There was a discussion about dogs being in the parks. There are signs posted that say "No Animals Allowed" but there are still people letting their dogs roam around. Joan Gauthier recommended posting more signs. It was also recommended to write up an Ordinance to keep dogs out, but then someone would have to enforce it. Steve Yoder noted it might just take one person getting caught to make people aware.

D. Cedar River Project

1. Buoys

Ray Pleva reported that they are working with Larry Fleis and Fleis&Vandenbrink in finalizing the permit to put in the buoys. Mr. Pleva asked if the township board has any authority over the waterways because there is a big issue with the water levels rising. Jim Lautner said the board does not have any authority; that would be the State of Michigan. Mr. Pleva noted there is going to be a second round of funding through the state which they will be applying for.

E. Drainage District

1. ARPA Funds

There was no update.

F. Cemetery

Zach Baker is working steady at drawing up a new map of the cemetery.

11. New Business

A. Resolution/Road Closure

Moved by Shirley Mikowski and supported by Joan Gauthier to adopt Resolution# 2023-07-13-01 to authorize the Cedar Chamber of Commerce to close the roads from 9341 S. Kasson Street – 8801 S. Good Harbor Trail for the Polka Fest Parade to be held on Saturday, August 26, 2023 from 12:45 P.M. – 1:30 P.M. with the approval and support of the Leelanau County Sheriff's Department and Cedar Area Fire and Rescue Fire Chief. Upon a roll call vote; Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 4 "yeas", 0 "nays". Resolution dully adopted.

B. Property Lease Agreement(s)/Cedar Chamber of Commerce

Motion by Joan Gauthier and seconded by Steve Yoder to approve the Property Lease Agreement with the Cedar Chamber of Commerce for the use of the three ballfields for the Cedar Polka Fest from August 17, 2023 – August 29, 2023 for \$1.00. Motion carried 4-0

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve the Property Lease Agreement with the Cedar Chamber of Commerce for the use of Tennis Courts for Movie Night on July 14, 2023 for \$1.00. Motion carried 4-0.

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve the Property Lease Agreement with the Cedar Chamber of Commerce for the use of Tennis Courts for Movie Night on August 11, 2023 for \$1.00. Motion carried 4-0.

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve the Property Lease Agreement with the Cedar Chamber of Commerce for the use of Tennis Courts for Movie Night on September 8, 2023 for \$1.00. Motion carried 4-0.

C. Crosswalk Proposal/Melinda Lautner

Melinda Lautner presented a proposal from PK Contracting to put crosswalks at the four way stop sign in Cedar. The proposal also includes pavement markings for parking spaces from the Fire Hall to the Solon Township Hall. There may be several parking spaces painted on Sullivan Street as well. There is also going to be a loss of several parking spaces. Joan Gauthier is concerned that after the work gets done, the Leelanau County Road Commission comes in and gravels over the markings, because this happened before. Jim Lautner said the funding for this project would come from the Sidewalk Fund. Motion by Joan Gauthier and seconded by Shirley Mikowski to approve to accept the bid from PK Contracting in the amount of \$4,019.00 for crosswalks and parking pavement markings from the Solon Township Hall to the Cedar Area Fire & Rescue Fire Hall to which will be paid from the Sidewalk Fund. Motion carried 4-0.

10. Unfinished Business (cont'd)

C. Fire Department

Chris Comeaux gave the following report:

- They have hired two more part time employees: Zia Yates FF/EMT and Anna Heiselman FF/EMT.
- Copies of the 2024-2026 Budget have been distributed.

1. Interlocal Agreement

Joan Gauthier said she is reviewing the Interlocal Agreement.

2. Resolution

Each of the four townships needs to adopt the resolution to allow the Fire Board to purchase a new ambulance. Moved by Shirley Mikowski and supported by Joan Gauthier to adopt Resolution# 2023-07-13-02 to formally approve allowing Cedar Area Fire & Rescue to pursue the borrowing of funds from Tax-Exempt Leasing Corp. for financing over a seven-year period, for the purpose of purchasing an ambulance in FY 2023/2024, for a total amount not to exceed \$400,000.00. The interest rate as of May 24, 2023 is quoted as 5.89%, but it is acknowledged that this may change prior to the authorized purchase. All funds, including the down payment and ongoing payments, for the purchase of the ambulance will come from the Cedar Area Fire & Rescue

Capital Fund. Upon a roll call vote; Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 4 “yeas”, 0 “nays”.
Resolution dully adopted.

12. Public Comment

Dale Gauthier noted there is a family of some type of animal that has moved in and is burrowing in the back of the Solon Schoolhouse. Jim Lautner said he would look into it.

13. Announcements

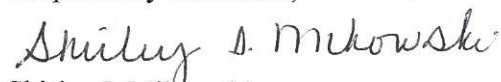
Kelly Claar announced the next Parks Planning and Vision Session is Thursday, August 3, 2023. The doors open at 6:30 P.M. and the session will begin at 7:00 P.M.

14. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 8:54 P.M.

Respectfully submitted,


Shirley I. Mikowski
Solon Township Clerk

SOLON TOWNSHIP ZA'S MONTHLY PERMIT SUMMARY

PERIOD: JUNE 2023

DATE	PERMIT #	NAME	USE	RECEIPT CK.#	AMOUNT
6/11/2023	LUP 23-20	VANDERLUCHT	LAND USE	202320	205790792 \$ 40.00
010-034-006-10	5765 E. TRAVERSE HWY.	FARM STAND		24 S.F.	
6/12/2023	LUP 23-21	MOMBER & CONSERVA	LAND USE	202321	124876 \$ 250.00
010-004-014-00	8813 & 8895 S. LAKE SHORE	DRIVEWAY ACCESS & PARKING LOT			
6/30/2023	LUP 23-22	BUNTING	LAND USE	202322	131 \$ 165.00
010-019-010-50	2825 E. KASSON ROAD	NEW DWELLING GARAGE DECK		4,816 S.F.	
6/30/2023	LUP 23-23	HALL	LAND USE	202323	250 \$ 125.00
010-019-007-17	11828 S. HILL ROAD	NEW DWELLING - ATTACHED ACCESSORY BUILDING		2,507 S.F.	

TOTAL \$ 580.00

SIGNED:

Timothy A. Cypher

DATE:

7/9/2023

TIMOTHY A. CYPHER
SOLON TOWNSHIP ZONING ADMINISTRATOR
231-360-2557
TIM@ALLPERMITS.COM

Solon Township
Resolution No. 2023-07-13-01

WHEREAS, the Cedar Chamber of Commerce wishes to close the roads from 9341 S. Kasson Street – 8801 S. Good Harbor Trail for the Polka Fest Parade to be held on Saturday, August 26, 2023 from 12:45 P.M. – 1:30 P.M.

WHEREAS, the roads will be closed within the time frame of the Cedar Polka Fest sponsored by the Cedar Chamber of Commerce and supported by the Solon Township Board.

NOW, THEREFORE, BE IT RESOLVED that the Solon Township Board has approved by resolution to authorize the Cedar Chamber of Commerce to close the roads from 9341 S. Kasson Street – 8801 S. Good Harbor Trail for the Polka Fest Parade to be held on Saturday, August 26, 2023 from 12:45 P.M. – 1:30 P.M. with the approval and support of the Leelanau County Sheriff's Department and Cedar Area Fire and Rescue Fire Chief on this day of July 13, 2023

The foregoing resolution offered by Board Member Shirley Mikowski
Second offered by Board Member Joan Gauthier

Upon roll call vote, the following voted: Yoder - yea
Lautner - yea
Gauthier - yea
Mikowski - yea

Yeas - 4
Nays - 0
Absent - 1

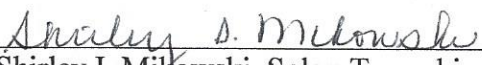
The Supervisor, James C. Lautner declared the resolution dully adopted.



James C. Lautner, Solon Township Supervisor

CERTIFICATE

I, Shirley I. Mikowski the duly elected and acting Clerk of Solon Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the Regular meeting of said Board held on July 13, 2023, at which meeting a quorum was present, by a unanimous vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.



Shirley I. Mikowski, Solon Township Clerk

Resolution# 2023-07-13-02
RESOLUTION TO APPROVE AMBULANCE FINANCING
BY CEDAR AREA FIRE & RESCUE

At the regular meeting of the Solon Township Board, Leelanau County, Michigan, held on the 13th day of July, 2023.

WHEREAS, Cedar Area Fire & Rescue wishes to apply for financing for an ambulance, and

WHEREAS, Cedar Area Fire & Rescue is required, through the Interlocal Fire Department Agreement, to gain approval from each of the four participating township boards before borrowing funds or entering into an agreement for installment payments.

NOW, THEREFORE, BE IT RESOLVED that the Solon Township Board does hereby formally approve allowing Cedar Area Fire & Rescue to pursue the borrowing of funds from Tax-Exempt Leasing Corp for financing over a seven-year period, for the purpose of purchasing an ambulance in FY 2023/2024, for a total amount not to exceed \$400,000. The interest rate as of May 24, 2023 is quoted as 5.89%, but it is acknowledged that this may change prior to the authorized purchase. All funds, including the down payment and ongoing payments, for the purchase of the ambulance will come from the Cedar Area Fire & Rescue Capital Fund.

The SOLON TOWNSHIP BOARD MOVED to support the adoption of the foregoing resolution, which was adopted on July 13, 2023, at the regular meeting of the Solon Township Board, Leelanau County, Michigan.

Motion made by Shirley Mikowski, seconded by Joan Gauthier, to adopt the foregoing Resolution. Upon roll call vote:

The following voted aye: Yoder - yea
Lautner - yea
Gauthier - yea
Mikowski - yea

The following voted nay: 0

Absent: 1

The Chairman of the Solon Township Board declared the motion carried and the resolution duly adopted on July 13, 2023.

Dated: 7/31/23
Signed: James C. Lautner Chairman
James C. Lautner
Shirley I. Mikowski Clerk
Shirley I. Mikowski
