

Solon Township Board
Regular Meeting
Thursday, June 8, 2023 7:00 P.M
Solon Township Hall
9191 S. Kasson St., Cedar, MI 49621

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski, Trustee Steve Yoder and Trustee Pat Deering.

Guests present: Dale Gauthier, Charlie Smith, Karen Smith, Mary Taylor, Kelly Claar and Chris Comeaux.

3. Approval of Agenda

Motion by Steve Yoder and seconded by Joan Gauthier to approve the agenda as presented. Motion carried 5-0.

4. Approval of Minutes

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve the May 11, 2023 regular meeting minutes as written. Motion carried 5-0.

5. Public Comment

There was none.

6. Correspondence

- A FOIA that was received from Michigan Ops/Yehuda Miller has been completed.

7. Treasurer's Report/Authorization for Payment of Vouchers:

Joan Gauthier reported we received a check from the county for delinquent taxes and a check from the Local Community Stabilization Authority in the amount of \$11,456.36 which is about three times more than we have received in the past. Huntington Bank Checking \$167,271.30, ARPA Funds included in checking: \$26,627.33, Available in Checking Account: \$140,643.97, Huntington Bank General Savings \$148,140.81, Huntington Bank General Savings CD (6 Month 4.2%) \$100,000.00, Total General Savings \$248,140.81, Total Funds Available: \$388,784.78, Huntington Bank Road Improvement Fund \$10,356.91, Huntington Bank Fire Fund CD \$42,721.65, Huntington Bank Fire Fund CD (6 Month 4.2%) \$40,000.00, Huntington Fire Fund Savings \$10,676.24, Total Fire Sinking \$93,397.89, Huntington Bank Sidewalk Fund \$10,007.35, Huntington Bank Sidewalk Fund (6 Month 4.2%) \$7,785.00, Total Sidewalk Fund \$17,792.35, Total other Township Funds Available: \$121,547.15. Total Current Assets: \$510,331.93, Non-Township Funds, Huntington Bank Cedar River Marina Project \$10,015.09, Huntington Bank Cedar River CD (6 Month 4.2%) \$14,200.00, Total Cedar River \$24,215.09, Parks and Recreation \$10,175.30. Voucher #'s 15003-15040 were submitted for payment. Motion by Shirley Mikowski and seconded by Steve Yoder to accept the Treasurer's report and pay vouchers as presented. Motion carried 5-0.

1. QuickBooks Support Fee

Shirley Mikowski said the price of \$153.70 per month she gave last month only pays for the QuickBooks Enterprise Gold Edition with Cloud and does not include the QuickBooks Enterprise Cloud Access Hosting fee of \$53.60 per month. The total monthly fee would be \$207.30 including tax instead of \$153.70. Motion by Joan Gauthier and seconded by Pat Deering to approve to correct the monthly payment to QuickBooks from \$153.70 to \$207.30. Motion carried 5-0.

8. Committee Reports:

Steve Yoder reported on the Planning Commission meeting held on Tuesday, June 6, 2023. Four board members and two guests were present. Todd Yeomans was absent.

- They approved the revised Future Land Use maps with one change to the PUD District map. The maps were reviewed and discussed and it was decided to hold a Public Hearing at the township board meeting scheduled for August 10, 2023. Motion by Shirley Mikowski and seconded by Joan Gauthier to approve to hold a Public Hearing at the August 10, 2023 meeting for the Future Land Use Maps for the Master Plan. Motion carried 5-0.
- The landscape ordinance was discussed.

Joan Gauthier asked if they were going to fix the one map and they are.

Kelly Claar reported the Parks and Recreation Committee met on Tuesday, May 30, 2023 at 6:00 P.M. There were three members present.

- Brett McDowell resigned from the committee because there was no structure or clear direction.
- They met with the summer ball coaches and they discussed several items including the lease agreement fee, the responsibility of handling the baseball's checkbook, copies of the baseball schedules and maintenance of the ballfields. Shirley Mikowski will follow up with the coaches.
- There is a need for temporary dugouts for the little leagues. Then after much discussion it was decided to purchase some popup tents. Motion by Jim Lautner and seconded by Joan Gauthier to approve to pay up to \$1,000.00 to purchase up to four pop-ups. Motion carried 5-0.
- They need higher fencing by the little league fields because of fly balls. This will be looked into next year.
- An additional trash has been requested to be placed by the ballfields. Shirley Mikowski will contact GFL and order another trash can.
- The website does not have the parks plan and needs to be updated.
- NMRC had a learn to row class on June 4, 2023, and was well attended. There are additional learn to row on June 17 and June 25, 2023. They are free. Individuals just need to go on the NMRC website and sign up.
- Tai Chi expanded to 8:30 A.M. – 11:00 A.M. and will be at the tennis courts weather permitting.
- There are 20 acres for sale in front of Vlack's Park. Kelly asked if the township would consider purchasing the land. It would increase the park to 60 acres. There are Trust Fund Grants through the DNR that could be applied for to purchase the land. Kelly's concern is if someone else purchases the property, there might be a problem accessing Vlack's Park. Jim Lautner said the road is a county road so there won't be a problem accessing the park.
- There is a big sand hill back in Vlack's Park where they are driving their ORV's. Signs need to be put up, and the township attorney needs to be contacted to write some type of ordinance so it can be enforced. Kelly will get information to Shirley Mikowski for her to forward to the attorney.
- Kelly asked if she could write a letter of intent to purchase the land and have the board look at it, and Jim Lautner said that would be okay.
- The next meeting will be held on Tuesday, June 27, 2023 at 6:00 P.M. at Vlack's Park weather pending with secondary at the Solon Township Hall.

1. Special Session for Parks

Mary Taylor reported they had their kick off meeting with Matt Briquette from Fleis&Vandenbrink. Mary Taylor, Joan Gauthier and Kim Smith were in attendance. They discussed how to move forward with the planning and visioning sessions. They would like to include a flyer in the tax bills to make residents aware of the sessions. Joan Gauthier said it will cost \$250.00 to include the flyer in the summer tax bills. Joan would like all the updates to the parks included in the flyer. They would like the board members to attend all of the meetings. There will be personal invites sent out, flyers will be distributed around town, and an ad placed in the Leelanau Enterprise. Motion by Jim Lautner and seconded by Joan Gauthier to approve to include a one page flyer with the summer tax bills for the Solon Township Parks Vision and Planning sessions scheduled for July 6, August 3, and September 7, 2023 from 7:00 P.M.-8:30 P.M. at the Solon Township Hall. Motion carried 5-0.

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve to hire Fleis&Vandenbrink for \$11,340.00 for their facilitation meeting support for the parks vision and planning sessions and a concept plan update for the parks. Motion carried 5-0.

Zoning Administrator Written Report is attached.

9. Unfinished Business

A. Township Hall/Repairs

1. Doors

Shirley Mikowski is still working with Allen Supply to have several of the doors replaced at the township hall.

B. Parks

1. Fence

Apple Fence Company gave a price of \$3,500.00 to move the fence at the recycling site to the Solon Beach Park. Shirley Mikowski will ask Zach Baker to survey the property. Motion by Jim Lautner and seconded by Steve Yoder to approve to pay the Apple Fence Company \$3,500.00 to remove the fence from the old recycling site and install it at the Solon Beach Park. Motion carried 5-0.

2. Portable Dugout

See under 8. Committee Reports.

C. Fire Department

1. Interlocal Agreement

Joan Gauthier said she is reviewing it and plans to have it ready for the next month's meeting.

Chris Comeaux gave the following report:

- Blake Vidor is part time and recently completed fire training.
- Hired Jason Newfer from Elmwood for the full time position. He has twenty years of experience.
- Firefighter is out until November due to a shoulder injury.
- They are working on purchasing a new ambulance and considering financing it through the Tax Exempt Leasing Corporation with a seven year loan at 5.89%. They are proposing to make a \$50,000.00 down payment and paying the remainder of \$350,000.00 over seven years.

D. Cedar River Project

1. Buoys

Joan Gauthier said Ray Pleva was unable to attend this meeting. Joan said she received an email from Mr. Pleva that stated the buoys will be placed out in front of the Denis and Joan Garvin property. Jim Lautner said an earlier email stated the cost of the buoys may be covered by the Cedar Chamber of Commerce, Solon Township, the Cedar River and Waterway, and Park funding.

E. Drainage District

1. ARPA Funds

Jim Lautner said there are plans for another Drainage District by Timber Lee and that Solon Township may be assessed \$21,500.00 and we may be using the remainder of the ARPA Funds for this assessment.

F. Cemetery

Shirley Mikowski said Zach Baker contacted Abonmarche that did the ground penetrating radar survey. The company did not have anything on file that would give Mr. Baker access, so he will have to start from scratch in drawing up a new map. Joan Gauthier asked if the map included the names of where they are buried and it does not.

10. New Business

A. Property Lease Agreement

Motion by Jim Lautner and seconded by Shirley Mikowski to approve the Property Use Agreement for Sports League Activities for the Cedar Chamber of Commerce Summer Youth League with Alison Beebe being the applicant for the use of the ball fields from June 12, 2023 – August 5, 2023 for \$1.00. Motion carried 5-0.

B. MTA Dues

Motion by Jim Lautner and seconded by Joan Gauthier to approve to pay MTA the annual dues in the amount of \$2,054.94 for July 1, 2023 – June 30, 2024. Motion carried 5-0.

11. Public Comment

Dale Gauthier asked if there has been any progress in having the Solon Beach Park road repaired. Jim Lautner said Tim Cypher/ZA has called Brian Weber to get an estimate and the bill is going to be sent to the property owner and the contractor. Jim said if the property owner does not pay, the township will pay for it. The township attorney can then attach the amount to the property owner's tax bill. Dale Gauthier also said there are places in the cemetery where people have put gardens on the lots. Shirley Mikowski asked for the names so a letter and a copy of the Cemetery Ordinance can be sent to them.

Kelly Claar said there is a broken branch across the road going into Vlack's Park. Jim Lautner said to call the Leelanau County Road Commission because it is a county road. Kelly also asked if Ron Novak could continue to brush hog the dumpsite and charge his gas at Bunting's, and Jim Lautner said it is okay. Kelly also thanked the board for the color ad for the spring clean up that was placed in the Leelanau Enterprise.

12. Announcements

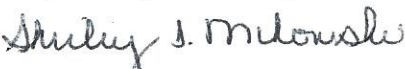
There was none.

13. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 9:08 P.M.

Respectfully submitted,



Shirley I. Mikowski
Solon Township Clerk

SOLON TOWNSHIP ZA'S MONTHLY PERMIT SUMMARY

PERIOD: MAY 2023

DATE	PERMIT #	NAME	USE	RECEIPT CK.#	AMOUNT
5/9/2023 010-033-013-00	LUP 23-14 13801 S. CEDAR ROAD	GAUS NEW DWELLING ATT.GARAGE COV.PORCHES DECKS	LAND USE	202314 1623 4,555 S.F.	\$ 165.00
5/15/2023 010-029-001-00	LUP 23-15 12076 S. CEDAR ROAD	MORRIS NEW DECK	LAND USE	202315 PENDING 480 S.F.	\$ 40.00
5/15/2023 010-031-004-30	LUP 23-16 3001 E. PARTRIDGE CT.	RICHARD ACCESSORY BUILDING	LAND USE	202316 180 S.F.	\$ 40.00
5/15/2023 010-008-014-60	LUP 23-17 9759 S. CEDAR ROAD	HUGHES GARAGE AND ENTRYWAY DECK	LAND USE	202317 2,634 S.F.	\$ 100.00
5/29/2023 010-023-014-50	LUP 23-18 6315 E. LINCOLN ROAD	VIDOR NEW DWELLING FRONT & REAR PORCHES	LAND USE	202318 PENDING 2,070 S.F.	\$ 115.00
5/29/2023 010-023-014-60	LUP 23-19 6253E. LINCOLN ROAD	VIDOR NEW DWELLING FRONT & REAR PORCHES	LAND USE	202319 PENDING 2070 S.F.	\$ 115.00
5/18/2023 010-023-014-50 & 60	PLA 23-02 6253 & 6289 E. LINCOLN RD	VIDOR PROPERTY LINE ADJUSTMENT BETWEEN 2 PARCELS	PROP LINE	PLA23.02 2,634 S.F.	\$ 50.00

TOTAL \$ 625.00

SIGNED:

Timothy A. Cypher

DATE:

6/4/2023

TIMOTHY A. CYPHER
SOLON TOWNSHIP ZONING ADMINISTRATOR
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