

**CALL TO ORDER:** Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

**ROLL CALL:** Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Roger Noonan – Trustee, Tad Carter – Trustee  
Member(s) Absent: Julia Carter - Treasurer  
Staff Present: None

**AMENDMENTS TO AGENDA** – The board briefly discussed the agenda. Complete Outdoor quote was added as New Business item d. **Noonan moved to approve the agenda as amended. T. Carter seconded. All in favor, motion carried.**

**PUBLIC COMMENT:** None

**MINUTES** – The board discussed the minutes from the regular meeting on February 13, 2024. **T. Carter moved, Noonan seconded to approve the February 13, 2024 regular meeting minutes as presented. All in favor, motion carried.**

**PERTINENT COMMUNICATIONS:** None

**PRESENTATION:** The Leelanau County Road Commission was represented by John Popa and Brendan Mullane. Mullane summarized the Road Rating Report prepared for the LCRC in December 2023, and also summarized the LCRC Annual Report. The board and LCRC representatives then discussed projects in Kasson Township. These include the rebuilding of the Newman/Kasson Center intersection, and the rebuilding in downtown Maple City. In addition, at the annual meeting, the board and community will use the township Road Rating Report to begin to determine other roads that are priorities for rebuilding. The board and LCRC discussed the rebuilding in downtown Maple City. The Road Commission is not planning to fully repave the road until 2027, and the township would like to have the sidewalks fixed before then. There are some considerations for a series of projects that would flow together over time – the engineer is working on options for this. The engineer from Gosling Czubak will be preparing the documentation for this to present to the board at a future meeting.

**FINANCIAL REPORTS:**

- a) **TREASURER'S REPORT:** J. Carter had previously submitted the treasurer's report to the board. Receipts total \$859,807.42. Disbursements \$694,736.18. Balance \$1,174,017.86.
- b) **BUDGET REPORT:** Boomer presented a budget report for February. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. **Noonan moved to pay the bills as presented; seconded by T. Carter. All in favor, motion carried.**
- d) **Budget Amendment** - Boomer presented a draft budget amendment (see attached) for the end of the year. The board briefly discussed. **T. Carter moved, Noonan seconded to approve the budget amendment for March 2024. All in favor, motion carried.**

## UNFINISHED BUSINESS:

- a. **Cemeteries** – Kim Kelderhouse from the Leelanau Historical Society has made a proposal to put on a public workshop on rehabilitating and preserving gravestones at the Kasson Township Cemetery on Cemetery Road. This will be a two-day workshop at no cost to the township. They are targeting a weekend in early June for the workshop. The board briefly discussed – they had consensus that this was a good project for the township. **Boomer moved to approve the cemetery repair workshop proposal as presented. Noonan seconded. All in favor, motion carried.**
- b. **Mining/Gravel Legislation** – Julian reported that the legislature has taken no action on the gravel legislation.
- c. **Sidewalk & Parking Ordinances** – Previously discussed.
- d. **Park Tables & Benches** – Julian has been continuing to work on getting specifications for park tables and benches. He has a quote for \$795 from Lanham Construction for the rebuilding of the benches, to be completed by the end of May. This will use the existing bases. **Boomer moved to approve the quote from Lanham Construction. Noonan seconded. All in favor, motion carried.** The board briefly discussed the tables – Julian will check on the condition and number of the tables and the discussion will continue next month.
- e. **Enduro Circuit Court Case** – The applicant has filed their circuit court appeal brief. The response briefs from the township and neighborhood association are due April 5, so Grier is currently working on the township brief.
- f. **2024/2025 Budget** – The board discussed the draft budget, which has been updated with current numbers through February and numbers as discussed at previous board meetings. There were no further changes at this time.
- g. **Other Unfinished Business** - None

## NEW BUSINESS –

- a. **Fire Board Appointment** – John DePuy, the member at large for the Fire Board, is up for renewal for a term through 3/31/2026. The board briefly discussed; Julian recommends the reappointment of DePuy. **Boomer moved, Noonan seconded to reappoint John DePuy for a term as member-at-large for the Cedar Area Fire & Rescue through 3/31/2026. All in favor, motion carried.**
- b. **Olivia Drive Waterpoint** – Lanham Construction has been plowing the waterpoint at Olivia Drive since the township took over paying for electric at that point. The approach and parking area for this spot need to be repaired with new gravel before next winter. While the waterpoint was originally put in by the developer of the property, the township took over paying for electrical service and plowing when that developer became insolvent. The unbuilt lots in the subdivision have since changed hands to a new developer, but the township has continued to pay for electrical service and plowing. It is unknown who is legally responsible for these services, or who

has the ability or responsibility to pay for the needed repairs to the approach and parking area. Julian and Boomer will look into the history and documentation of this subdivision and bring an update to the next board meeting.

- c. **Consumers Energy Easement** – A property owner building a home in Maple City has made a request for an easement for a new Consumers Energy pole to be placed in the Township Park property in Maple City. The new Consumers Energy lines would run from the new pole across the Lions Club parking lot to the new home. The board has concern regarding whether there will need to be trees cut on township property for the project. The consensus was to allow placement of the pole and line if no vegetation is to be removed. If vegetation needs to be removed, the board requested specifications and further discussion.
- d. **Complete Outdoor** - Complete Outdoor submitted a proposal for outdoor services at the township hall, park and cemetery. The quote was for: UPDATE
  - Spring clean up at Kasson Township Cemetery - \$785 x 1
  - Spring clean up at East Kasson Cemetery - \$485 x 1
  - Spring clean up at town hall - \$85 x 1
  - Mow and trim town hall - \$60/time
  - Mow and trim Maple City Park - \$95/time
  - Mow and trim Kasson Township Cemetery - \$240/time
  - Mow and trim East Kasson Cemetery - \$125/time
  - Trim bushes at MC Park & haul trimmings - \$180

The board briefly discussed. **Noonan moved, T. Carter seconded to approve the proposal from Complete Outdoor for outdoor services during the 2024 year. All in favor, motion carried.**

- e. **Other New Business** - None

#### **CAPITAL PROJECTS – EXPLORATION**

- a. **Maple City Improvement Project** – This was discussed earlier.
- a. **Township Hall Renovation** – Painting and the installation of parking lot lights are still to be completed.
- b. **Fire Department Capital Improvements** – Julian reported that a letter was sent to the Cleveland Township Board regarding their intentions towards the fire station as discussed at the February Kasson Township Board meeting. Cleveland Township had a board meeting last night – per a conversation that Julian had with Cleveland Supervisor Tim Stein today, Cleveland Township is not interested in purchasing property or pursuing the cost of the project at this time. They will be sending through a written communication. The Kasson Township Board discussed – the board is still interested in pursuing a fire station, if financing options can be found that make it reasonable for Kasson Township to pursue this construction on its own. Julian and Boomer have been looking into USDA loans, which cover a 30- to 40- year time period and would make this project feasible. The board had consensus to request that the Fire Chief make recommendations for locations for a new station that would best improve service to Kasson Township and provide additional coverage to the most needed locations in other townships. Julian will begin gathering information on bids for engineering work for a station substantially similar to the design preferred by the fire chief on a minimum 5 acre property.

**REPORTS: Planning Commission (PC)** – There was a continuation of a public hearing for the expansion of a Special Use Permit for Sleeping Bear Storage, which was approved with conditions.

**Zoning Administrator (ZA)** – Cypher had previously submitted written reports to the board.

**Supervisor** – Julian summarized his activities for the month. He has been in contact with various citizen concerns over the month.

**Assessor** – Standard assessing business is ongoing. The Board of Review meetings are taking place this week.

**Fire Board** – The annual report for the fire department is in progress – the Chief will be present at the Annual Meeting and will bring printed copies of the finished report. Lt. Joe Voiles competed for a second year at the World’s Strongest Firefighter competition, and finished 10<sup>th</sup> in the world.

**Clerk/Elections Report** – Boomer reported that the election went well, including early voting. There were six voters from Kasson Township who utilized the early voting option, out of almost 300 people county-wide who voted in that manner. Boomer will be bringing the resolution to the April meeting for placing the fire millage on the August ballot. Boomer, J. Carter, and Nelson will be preparing for the township audit, which will have its in-person day in early May, and in June, Boomer will begin preparing for the August election.

**COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports** – The hall has not been used. There are still construction materials next to the parking lot – Julian will ask Flaska to have those cleaned up.

**PUBLIC COMMENT:** Amede DeCruydt thanked the board for their work.

**BOARD COMMENT:** Noonan reminded everyone that fire danger is high. He is also seeing ads for solar power going in, based on the new state law.

The next regular meeting will be Wednesday, April 10 at 7 pm. The annual meeting will be Saturday, March 23 at 10 am, followed by a special budget meeting.

**Motion** by Noonan to adjourn, second by T. Carter / **All in favor, motion carried.** Meeting adjourned at 8:53 pm.

Submitted by:  
Dana Boomer, Township Clerk

Proposed Budget Amendments – 2023/24 Budget

March 2024

Increases

101-722-803 Zoning Legal Fees	10,000
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Reductions

101-101-970 Township Board Capital Outlay	10,000
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