

CALL TO ORDER: Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

ROLL CALL: Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Roger Noonan – Trustee
Member(s) Absent: Tad Carter – Trustee
Staff Present: None

AMENDMENTS TO AGENDA – The board briefly discussed the agenda. The Presentation by GLA/Rob Karner was removed from the agenda. **Noonan moved to approve the agenda as amended. J. Carter seconded. All in favor, motion carried.**

PUBLIC COMMENT: Chase Pasicznyk – Manager of Honor Bank in Lake Ann – He was interested in the issues regarding the cemeteries, and has spoken with another township who recommended a firm that works with cemetery mapping and data management. He provided a pamphlet for the recommended firm.

MINUTES – The board discussed the minutes from the regular meeting on April 10, 2024. **Noonan moved, J. Carter seconded to approve the April 10, 2024 regular meeting minutes as presented. All in favor, motion carried.** The board discussed the minutes from the special meeting on April 24, 2024. **J. Carter moved, Noonan seconded to approve the April 24, 2024 special meeting minutes as presented. All in favor, motion carried.**

PERTINENT COMMUNICATIONS: None

PRESENTATION: None

FINANCIAL REPORTS:

- a) **TREASURER’S REPORT:** J. Carter had previously submitted the treasurer’s report to the board. Receipts total \$6,404.74. Disbursements \$112,371.87. Balance \$966,671.53.
- b) **BUDGET REPORT:** Boomer presented a budget report for April. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. **Noonan moved to pay the bills as presented; seconded by J. Carter. All in favor, motion carried.**

UNFINISHED BUSINESS:

- a. **Cemeteries** – Boomer and Julian have ordered the beginning of the corner markers after an initial survey of the Kasson Township Cemetery by Boomer and Rich Hulbert. The southeast corner where the trees were removed has either had most of the corner markers gone missing or never had them to begin with. 81 initial markers have been ordered. Once the markers are received, Boomer and Hulbert will start with ensuring that all corner markers are present in the heavily used northeast and southwest corners, then begin working on gridding out the southeast corner.

- b. Mining/Gravel Legislation** – Julian reported that the legislature has taken no action on the gravel legislation. Julian has been continuing to be in contact with local and state politicians to make sure they are aware of the gravel issues.
- c. Sidewalk & Parking Ordinances** – Julian has four companies that are interested in bidding on the sidewalks project. Kevin Krogulecki from Gosling Czubak has put together a bid form that will be sent to the four companies so that comparable bids can be received. The LCRC will require a no-charge permit for the work being done. Julian expects to have the bids received by June 10, and then he and T. Carter will provide a recommendation to the board at the June 12 meeting.
- d. Enduro Circuit Court Case** – Oral arguments in the case took place on Monday. Julian was present at the Zoom hearing. The judge has determined that he will issue his decision at a hearing on Monday, June 3. Additional discussion has happened with the insurance company, and it appears that much of the attorney costs for this fiscal year may be covered by the township's insurance.
- e. Consumers Energy Easement** – T. Carter and Julian have continued to meet with Consumers Energy regarding the easement. Sarah Miller was present as the homeowner that will be served by the new pole that is requested on township park property. There is a request for a new pole in line with the existing overhead wires. One tree would need to be trimmed, none would need to be removed. There would be a guide wire installed that would run from the pole parallel to the cedar hedge and angled toward the hedge. The board discussed the issue. **Noonan moved, J. Carter seconded to approve the easement for Consumers Energy at the Township Park. All in favor, motion carried.**
- f. Olivia Drive Waterpoint** – Boomer has begun research into the waterpoint issue on Olivia Drive. She has found some of the original paperwork, and has begun reading it. There is extensive discussion in the paperwork regarding the design of the original tank installation, but so far, she has not found anything regarding the maintenance. While it is likely implied that the developer would maintain the installation (including physical maintenance of the tank and surrounding area, snowplowing, and electricity), this may have changed when the township took over the electrical and snowplowing costs when the original developer left the project. The board discussed and had consensus for Boomer to continue research and reach out to Grier for advice on the situation.
- g. Road Projects 2025/2026** – Julian has spoken with the Road Commission regarding upcoming road projects; the deadline for the budget for 2025 projects is November. The LCRC will be assessing what needs to be done in Kasson Township and what resources are available. Julian and T. Carter expect to meet with the LCRC about this prior to the July meeting. If the board has a decision by September on what they would like to see done, this would be appropriate for the budget deadline. Julian will continue discussing road issues with the LCRC.
- h. Other Unfinished Business** - None

NEW BUSINESS –

- a. **Fire Station Design RFP** – Julian and Boomer developed a draft RFP for a three-stage process for renderings, community engagement/funding research, and construction design of a new fire station – this was distributed prior to the meeting. If the RFP is approved, Boomer will begin distributing the RFP on May 9. The board discussed the timeline, and had consensus to have a due date of 45 days from May 9. **Noonan moved, Boomer seconded to distribute the RFP with a 45 day timeline. All in favor, motion carried.** Boomer asked whether it would be acceptable for the Fire Chief and department staff to begin working on draft interior layouts/items they would like to see in a station, for discussion with the design firm after it is chosen. The board had consensus for that to happen.
- b. **Other New Business** - None

CAPITAL PROJECTS – EXPLORATION

- a. **Maple City Improvement Project** – Kevin Krogulecki from Gosling Czubak has been working with Julian, T. Carter, and the Road Commission regarding further movement on this project.
- a. **Township Hall Renovation** – The electrician is still working on the flagpole light and tweaks to the parking lot lights. There is still exterior painting to do at the hall. Julian is working with Molon to schedule the parking lot striping. Lanham Construction provided a bid of \$850 for exterior power washing of the hall. **Noonan moved, J. Carter moved to approve quote from Lanham Construction for \$850. All in favor, motion carried.**
- b. **Fire Department Capital Improvements** – Previously discussed. The board will further consider the location of the fire station, and Boomer thinks that additional location assessment information should be available prior to the June meeting, for further discussion at that time.

REPORTS: Planning Commission (PC) – No report

Zoning Administrator (ZA) – Cypher had previously submitted written reports to the board.

Supervisor – Julian summarized his activities for the month. He distributed information regarding a Board of Appeals training in May.

Assessor – Standard assessing business is ongoing.

Fire Board – Union negotiations meetings will be starting in June; that contract expires in early 2025. The beginning of the process for the new fire station was discussed. The interlocal agreement draft will be discussed at a meeting of the supervisors later in May, and Julian will have an update in June.

Clerk/Elections Report – Boomer and J. Carter were at the hall on Monday for the audit, which went smoothly. Preparation for the August election will start in early June.

COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports – The hall was used by the Rose Hill Cemetery Association last week. Noonan would like to see the hall painted and possibly have murals of the township history painted on the large walls. The board will consider this as a fall/winter project, as many painters are already booked for the summer season. J. Carter asked about planting

some additional perennials around the outside of the building, after the remaining exterior work is completed. Boomer will ask the owner of Wild Juniper Nursery for recommendations for plantings.

PUBLIC COMMENT: Jake Krause - Thank you for working with Sarah Miller on the electrical issue, it made her very happy. He is interested in participating in anything that the township needs help with.

BOARD COMMENT: None

The next regular meeting will be Wednesday, June 12 at 7 pm.

Motion by J. Carter to adjourn, second by Noonan / **All in favor, motion carried.** Meeting adjourned at 7:54 pm.

Submitted by:
Dana Boomer, Township Clerk

DRAFT