

**CALL TO ORDER:** Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

**ROLL CALL:** Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Tad Carter – Trustee, Roger Noonan – Trustee  
Member(s) Absent: None  
Staff Present: Tim Cypher

**AMENDMENTS TO AGENDA** – The board briefly discussed the agenda. **T. Carter moved to approve the agenda as presented. Noonan seconded. All in favor, motion carried.**

**PUBLIC COMMENT:** None

**MINUTES** – The board discussed the minutes from the regular meeting on June 12, 2023. **Noonan moved, J. Carter seconded to approve the June 12, 2023 regular meeting minutes as presented. All in favor, motion carried.**

**PERTINENT COMMUNICATIONS:** Consumers Energy is requesting a renewal of their franchise agreement with Kasson Township, with their current agreement expiring in December. Boomer will forward the information regarding this to the board for discussion in August.

J. Carter reported that there was a printing error at the county level, and the Kasson Township tax bills say “Cleveland Township” on them in one spot. All of the payment information on the bill is correct.

**PRESENTATION:** None

**FINANCIAL REPORTS:**

- a) **TREASURER’S REPORT:** J. Carter had previously submitted the treasurer’s report to the board. Receipts total \$8,972.17. Disbursements \$21,269.95. Balance \$903,321.48.
- b) **BUDGET REPORT:** Boomer presented a budget report for June. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. **J. Carter moved to pay the bills as presented; seconded by Noonan. All in favor, motion carried.**

**UNFINISHED BUSINESS:**

- a. **Cemeteries** – Boomer and Julian have been working on finding replacements for the missing corner markers. The board briefly discussed. T. Carter suggested reaching out to Crystal Lake Township for information on the markers that they purchased from Wisconsin. Additional veterans’ headstones have been cleaned by a volunteer group in the East Kasson Cemetery.

- b. **Mining/Gravel Legislation** – Julian reported that the legislature is on recess for the summer, and no action is anticipated.
- c. **Sidewalk Ordinance** – No discussion - tabled
- d. **Township Master Plan** – An updated version of the Master Plan has been forwarded to Township Attorney Grier for review. This item will continue to be tabled until the plan is re-forwarded to the Township Board.
- e. **Cedar Fire Ambulance Purchase** – Language was added to the draft resolution specifying that all funds for the ambulance will come from the CAFR Capital Fund, and the Fire Board requests that the township re-pass the amended resolution (see attached). **Noonan moved, T. Carter seconded to approve Resolution 12-2023 and void Resolution 11-2023, passed in June. Roll call vote: T. Carter (yes), J. Carter (yes), Noonan (yes), Boomer (yes), Julian (yes). All in favor, motion carried.**
- f. **Park Tables & Benches** – Julian is continuing to work on getting specifications and quotes for park tables and benches, and hopes to have more information in August.
- g. **Other Unfinished Business** - None

**NEW BUSINESS –**

- a. **Other New Business** - None

**CAPITAL PROJECTS – EXPLORATION**

- a. **Maple City Improvement Project** – Julian and T. Carter reported that there seems to be some confusion with the LCRC regarding where this project stands. Julian and T. Carter are continuing to try to make contact with the LCRC to coordinate this project. There needs to be coordination between the township, LCRC, and Gosling Czubak on this project.
- b. **Township Hall Renovation** – Leelanau Construction is working on permitting for the township hall work – the building permit from the county has been received. Julian is hopeful construction will begin soon.
- c. **Fire Department Capital Improvements** – Julian has been continuing to work on finding potential properties for a new fire station, reaching out to both realtors and citizens in the area. He will be meeting with Tim Stein to come up with a strategy for moving forward on this project.

**REPORTS: Planning Commission (PC)** – T. Carter reported that at the June meeting there was discussion regarding definitions for farm stands. The Enduro event is still tabled.

**Zoning Administrator (ZA)** – Cypher had previously submitted written reports to the board, and he summarized those for the board. There has been continuing communication with the Enduro applicants. The applicant’s attorney sent a letter stating that the application should be considered under the Forested District SUP uses. Cypher denied the application under this section, based in part on a memo from Grier, and the applicant has stated their intention to challenge this determination to the ZBA. In addition, legal counsel is drafting a motion for the PC to discuss at the July meeting that would terminate the Enduro application based on ZO Section 7.15, based on the determined illegality

of that section. Cypher is working with Grier regarding the appropriate timeline to have the PC begin work on removing Section 7.15 from the Ordinance. Cypher summarized his other activities for the month.

**Supervisor** – Julian summarized his activities for the month. Spectrum is working in the area. Glen Lake Community Library is in the process of looking for a part-time bookkeeper to take over duties previously and currently held by a member of the board.

**Assessor** – Standard assessing business is ongoing.

**Fire Board** – Julian summarized the Fire Board meeting for July. All full-time positions are now filled, and two new part-time members were hired. The board has begun the process for reviewing the budget for the 2024-2025 fiscal years. Review of the draft budget will continue in August, with a public hearing tentatively set for September. This timeline will allow the budget to be passed to the townships for their October meetings.

**Clerk/Elections Report** – There will be no August election for Kasson; the status of a November election is still unknown. A ballot dropbox has been ordered through the state program. Installation and security funding is still unknown, as is a delivery timeline for the dropbox.

**COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports** –There are no issues with building and grounds. There has been use by a bridal shower and the community music group. There will be a funeral at the hall on July 30.

**PUBLIC COMMENT:** Mike Lanham – Regarding the building, he asked whether the board had considered marking the parking lot for parking spaces, as when there are a lot of people trying to park it can be difficult.

**BOARD COMMENT:** Julian will look into marking the parking lot after the construction is completed. He will be on vacation the next 10 days.

The next regular meeting will be Tuesday, August 8 at 7 pm.

**Motion** by Noonan to adjourn, second by J. Carter / **All in favor, motion carried.** Meeting adjourned at 7:42 pm.

Submitted by:  
Dana Boomer, Township Clerk

**2023-12**  
**RESOLUTION TO APPROVE AMBULANCE FINANCING**  
**BY CEDAR AREA FIRE & RESCUE**

At the regular meeting of the Kasson Township Board, Leelanau County, Michigan, held on the 11<sup>th</sup> day of July, 2023.

WHEREAS, Cedar Area Fire & Rescue wishes to apply for financing for an ambulance, and

WHEREAS, Cedar Area Fire & Rescue is required, through the Interlocal Fire Department Agreement, to gain approval from each of the four participating township boards before borrowing funds or entering into an agreement for installment payments.

NOW, THEREFORE, BE IT RESOLVED that the Kasson Township Board does hereby formally approve allowing Cedar Area Fire & Rescue to pursue the borrowing of funds from Tax-Exempt Leasing Corp for financing over a seven-year period, for the purpose of purchasing an ambulance in FY 2023/2024, for a total amount not to exceed \$400,000. The interest rate as of May 24, 2023 is quoted as 5.89%, but it is acknowledged that this may change prior to the authorized purchase. All funds, including the down payment and ongoing payments, for the purchase of the ambulance will come from the Cedar Area Fire & Rescue Capital Fund.

The KASSON TOWNSHIP BOARD MOVED to support the adoption of the foregoing resolution, which was adopted on July 11, 2023, at the regular meeting of the Kasson Township Board, Leelanau County, Michigan.

Motion made by Noonan, seconded by T. Carter, to adopt the foregoing Resolution. Upon roll call vote:

The following voted aye: J. Carter, T. Carter, Julian, Noonan, Boomer

The following voted nay: None

**The Chairman of the Kasson Township Board declared the motion carried and the resolution duly adopted on July 11, 2023.**

Dated: \_\_\_\_\_  
Signed: \_\_\_\_\_, Chairman  
\_\_\_\_\_, Clerk