

Treasurer's Report reflects bank account balances

Treasurer's Report

OCTOBER 2023

LIQUIDITY PORTAL INVESTMENTS

	<u>RUNNING BALANCE</u>	<u>OPENING VALUE</u>	<u>DIVIDEND AMOUNT</u>
#101 General Fund	\$ 252,049.79	\$ 1,089,123.24	\$ 4,783.21
#203 Metro Authority	\$ 44,846.35		
#206 Fire Fund	\$ 76,615.96	\$ 661,597.43	\$ 3,076.94
#207 Police	\$ 0.00		
#590 Sewer CD Mat May 2018	\$ 192,265.47	\$ 870,408.54	\$ 3,867.19
#591 Timberlee H20	\$ 159,304.82	\$ 287,151.39	\$ 1,283.94
#592 Greilickville H20	\$ 94,901.22	\$ 109,490.35	\$ 489.54
#594 Marina	\$ 98,668.75	\$ 1,670,940.58	\$ 7,471.17
#701 Trust & Agency	\$ 1,999.27		
#703 Current Tax	\$ 87,739.26		
#815 E. Timberwoods	\$ 0.00		
#816 GSAD Receivable	\$ 14,986.96		
#817 SBlue & Old Orch	\$ 0.00		
#818 Old Orchard	\$ 0.00		
#820 Maintenance E.R. Rds	\$ 12,604.18		
#821 Maintenance S.B. Rds	\$ 6,576.28		
#861 Bayview Estates Lights	\$ 2,443.77		
TOTAL	\$ 1,045,002.08	\$ 4,688,711.53	\$ 20,971.99

<u>INVESTMENT ACCOUNTS CD's</u>	<u>PURCHASED AMOUNT</u>	<u>CURRENT VALUE</u>
#101 Goldman Sachs	\$200,000.00	\$ 196,680.00
#101 SYNCHRONY BK	\$202,000.00	\$ 0.00
#101 FIDELITY GOV MMKT DAILY		\$ 203,061.78
#590 Ally Bank	\$250,000.00	\$ 246,072.50
#590 Morgan Stanley	\$150,000.00	\$ 148,353.00
#590 BMW BK	\$131,000.00	\$ 0.00
BOND INTEREST		\$ 131,806.48
#594 JP Morgan Chase	\$ 157,000.00	\$ 156,808.46
TOTAL	\$1,090,000.00	\$ 1,082,782.22
GRAND TOTAL		\$ 6,837,467.82

Connie M. Preston, Clerk

Chris Mikowski
Chris Mikowski, Treasurer

To: Elmwood Township Board
From: Sarah Clarren, Planner/Zoning Administrator
RE: October 2023 Planning and Zoning Report

PERMITS:	10/2023	10/2022	YTD 2023	YTD 2022
Single Family Dwelling	2		12	23
Attached SFD	0		0	0
Accessory Building	1	1	4	13
AG Building	2		5	0
Residential Addition	3		10	4
Deck	0	1	8	8
Sign	0		3	5
Commercial	0		4	2
Misc.	0		9	10
Total Permits	8	2	48	63
Fees Collected	\$577.10	\$100.00	\$5,640.31	\$5,290.84

Zoning Board of Appeals:

October 11, Special Meeting. 1) Case #2023-05 Request by Stephen Earl regarding property at 10945 S West-Bay Shore Dr, Parcel #45-004-016-039-00 for a 10-foot water's edge setback variance to remove and replace rear deck in same location, *Approved with conditions*, 2) Case # 2023-06 Request by TCWC Holding Company LLC at 9432 S Center Hwy, Parcel #45-004-008-009-20 for a 10-foot height variance to construct a 45-foot-high portion of the building for equipment used in distillation in the Agricultural-Rural Zoning District. Maximum height allowed is 35 feet per section 5.4 of the Elmwood Township Zoning Ordinance, *granted*.

November 1, Regular Meeting – cancelled due to no new business.

Planning Commission:

October 24, Rescheduled Regular Meeting. 1) SPR/SUP 2023-10 Public Hearing and Deliberations for Farm Club Expansion at 10051 S Lake Leelanau Dr (Uses: Agricultural Commercial Enterprise (Farm Market), Microbrewery) – *Approved with conditions*, 2) Capital Improvement Plan, Public Hearing and Deliberations – *Commission recommended approval to the Township Board*.

November 14, Regular Scheduled Meeting. Cancelled.

November 15, Special Meeting. 1) SPR 2023-11 Masonic Lodge added/change of use at 13360 S West-Bay Shore Dr (Use: Personal Service Establishment), 2) Continued discussion on reintroduction of Special Event Facilities within the A-R Zoning District.

Office Updates:

STRs. Township has issued 93 of 93 licenses. 13 applications on waitlist (as of 11/6/23). Renewal season ran from 10/1 – 10/31; four license holders did not apply in that timeframe and those licenses will revert to the Township on 12/31. All licenses, if eligible, will be issued by December 31.

Conference. ZA attended the MI Planning Conference 10/4-10/6 and the NW Michigan Housing Summit October 26-27.

Upcoming Office Update. I will be out of the office 11/30 – 12/11; you may not receive a November staff report until your January meeting.

Elmwood Township Marina

Peter J Moon Harbormaster

10090 E. Lincoln Road Traverse City MI 49684 - elmwoodmarina@gmail.com

November 6, 2023

Harbormaster Report

Marina is winterized and ready for winter. We have everything in place for whatever winter throws our way. The blowers and fans have all been tested and they are fully functional. The winter storage of boats has been laid out for maximum occupancy with safety and accessibility of first consideration. We have left a wide roadway large enough for a firetruck to service buildings of needed.

As in the past I will leave the gates open until snowfall no longer allows access to safely use the launch ramps and parking. This has been the practice over the past few years as requested by the board. If you have any revisions to this policy let me know and I will act accordingly.

Treasurer Chris Mikowski and I have been meeting with software companies from the Camis Corp who we currently use for reservations through the state of Michigan, Scribble Corp and DockWa Corp. These meetings are to secure a system of accessibility, accounting and processing. Our currently used system consists of a homemade form and mail merging from different programs. It has been in use since before 2005 and is totally dependent on manual processing and offers no modern optional payment processes or remote accessibility.

After discussing the plans for renovations with the engineers we have coordinated to complete the renovations needed on the south wall of the marina. Since we are not adding the raised cement wall I will plan on building the same system we put on the north wall. This will include all new decking and buffer wood with our 4x6 bumpers. This can be completed and is recommended to be done before the building phase.

5 Star Review on Google- Gary wrote *"Finally, a boat landing with a fish cleaning station."*

Respectfully Submitted,

Pete Moon
Harbormaster ETM

Check Register Report

Date: 11/06/2023

Time: 3:36 pm

Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
38180	10/23/2023	Printed			A127	AT&T MOBILITY	ACCT#59705365	42.04
38181	10/23/2023	Printed			B111	BLUECROSS BLUESHIELD OF GROUP MI	007015150710	338.09
38182	10/23/2023	Printed			C029	CHARTER COMMUNICATIONS	ACCT# 005047601	464.01
38183	10/23/2023	Printed			C010	CHERRYLAND ELECTRIC COOR	ACCT#9902700	113.59
38184	10/23/2023	Printed			C040	CONSUMERS ENERGY	ACCT#1000 2967 1128	2,678.00
38185	10/23/2023	Printed			01103	KELLY COVELL	PAVILION DEPOSIT REFUND	50.00
38186	10/23/2023	Printed			M020	DTE ENERGY	ACCT#9100 218 4472 5	340.24
38187	10/23/2023	Printed			M008	GFL ENVIRONMENTAL	ACCT#002119662	87.60
38188	10/23/2023	Printed			M008	GFL ENVIRONMENTAL	ACCT#002114837	176.35
38189	10/23/2023	Printed			G425	GUARDIAN	GROUP ID 00 357534	477.75
38190	10/23/2023	Printed			P031	PITNEY BOWES BANK INC RESERVE	ACCT#16979494	2,700.00
38191	10/23/2023	Printed			P043	PRIORITY HEALTH	GROUP ID 790105 S001	4,482.36
38192	10/23/2023	Printed			01104	TCWC LLC	PAVILION DEPOSIT REFUND	50.00
38193	10/23/2023	Printed			V023	VSP	CLIENT ID 30031936	269.42
38202	11/06/2023	Printed			K016	KCI	Proposal 229698 postage	985.54

Total Checks: 15

Checks Total (excluding void checks): 13,254.99

Total Payments: 15

Bank Total (excluding void checks): 13,254.99

Total Payments: 15

Grand Total (excluding void checks): 13,254.99

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
OCTOBER 9, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Chris Mikowski, Dave Darga, Kyle Trevas, and Terry Lautner

Excused: Jordan Gallagher

Declaration of Conflict of Interest:

None

Public Comment

Doug Downer

Eric Currin

Jody Mackey

Consent Calendar:

Department Reports:

Treasurer's Report

Planning/Zoning

Fire Chief

Harbormaster

Committee Reports:

Minutes:

9-11-23

Post Audit Invoices 9-15-23 through 9-30-23

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw presented his written report.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

Chief Tampa updated the Board on Fire Department activities.

Communications from the Clerk

Clerk Preston included letters from residents regarding Cedar Lake water level and the Timberlee water project in the Board packets.

OLD BUSINESS

None

NEW BUSINESS

Timberlee Water Update

Dawn Lund, Vice President of Utility Financial Solutions presented her rate analysis showing the rate increases needed to finance the options the Board is considering for upgrading the Timberlee Water System hydropneumatic tank to meet EGLE requirements. Engineer Ken Schwerdt presented four options for the replacement. Option 2, (per the written report) replacing the one tank with two brand new tanks would add redundancy to the system, would have an assumed 50 year design, would be in a heated building and seemed to be the preferred option of the residents at the public meeting. This option would require a 7% increase in user rates which translates to \$2.25 per month. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO GO AHEAD WITH TWO NEW TANKS FOR TIMBERLEE WATER SYSTEM. The motion passed 6-0 by a roll call vote.

Supervisor Shaw added that he had filed a statement of intent to apply for a state revolving fund loan but it seemed unlikely that we would qualify. In speaking with bond counsel, they suggested rolling the Timberlee financing in with the marina financing as a possibility.

Marina Phase III Costs Update

Engineer Ken Schwerdt presented the updated drawings for the Marina Phase III project. The placement of the new building in the current location will keep the building above the flood plain. Raising the seawall won't be necessary but he did leave in the sea wall along the creek. The new design has a potential savings of 1.9 million. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO APPROVE THE NEW DESIGN PER THE PRESENTATION AND INCLUDE THE ENGINEERING COST OF \$45,000.00. Motion passed unanimously by a voice vote.

Nauticat Request/Winter Storage

Jack Nowland presented his request to conduct maintenance work on the Nauti-Cat while it is stored in the Elmwood Marina as was done last year. He reviewed pictures of all of the precautions that were taken last year and it all worked out very well. MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO ALLOW THE NAUTICAT TO PERFORM WORK AGAIN. A voice voted passed 5-1 with Trustee Darga voting no.

Marina Seasonal Rates

Clerk Preston suggested that rates should be raised by 3.7% which was the cost of inflation as of August. Our consultant had recommended that we at least keep up with inflation. Trustees were in agreement. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO INCREASE SLIP RATES AND MOORING RATES BY 3.7%. The motion passed unanimously by a voice vote. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO MOVE TRANSIENT RATES FROM EXISTING G CATEGORY TO H CATEGORY. The motion passed unanimously by a voice vote.

Budget Amendment

Clerk Preston introduced the budget amendment explaining that it was to cover the cost of paving the small section of Bluewater Drive and to cover the cost of supplies being ordered in preparation for next year's election cycle. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 16 OF 2023, A BUDGET AMENDMENT RESOLUTION. The motion passed 6-0 by a roll call vote.

Metro Act Right of Way Permit Extension/AT&T

Clerk Preston explained that this permit extension is the same language used in the last one which is expiring in February of 2024. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE METRO ACT/ AT&T EXTENSION. The motion passed unanimously by a voice vote.

Health Insurance Renewal

The Option A renewal provides for the same coverage as last year but is an overall increase in costs of 7.7%. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO RENEW OUR HEALTH INSURANCE AT THE OPTION A LEVEL. The motion passed unanimously by a voice vote.

Security Camera Contract

Supervisor Shaw requested permission to sign the contract with EPS for the installation of the security cameras. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO START THE PROJECT AND BUY AND INSTALL THE CAMERAS. The motion passed unanimously by a voice vote.

Parks and Recreation Appointment-Township Board Designee

Supervisor Shaw stated that Trustee Gallagher had an interest in serving on the committee but was not sure so we can wait until next month to appoint someone. There was consensus to wait until next month.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO PAY THE INVOICES IN THE AMOUNT OF \$66,956.91. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

None

Adjournment

Supervisor Shaw adjourned the meeting at 7:11 p.m.

Supervisor's Report

11/13/23

1. Funding for Timberlee Water, Phase 3 of the Marina project and Brewery Creek parking are on the Agenda this evening. Bonding these projects together will potentially save us a significant amount of fees.
2. The telephone system at the Township Offices and Fire Department have outlived their useful life. We are having a lot of issues with them. Quotes for a new system are on tonight's agenda.
3. I attended the New Waves ground breaking on Bugai Road on October 9. There were representatives there from throughout the County, as well as Habitat for Humanity and other representatives interested in "affordable" housing.
4. Our grounds crew is pretty well finished up for the season. Sprinklers are blown out, pavilions winterized and equipment is put away for the season. A couple crew members are still picking up leaves. A huge thank you to them for another year of hard work.
5. We're still working with the Leelanau Road Commission, MDOT, our Engineers and TCI to figure out if we're able to have sidewalks/trails along Cherry Bend Road. Once we figure out a design, how it will be paid for will be the next hurdle.
6. We're working with the Board of Public Works attorney to have an ordinance done to update the new way that water connection fees will be charged. The actual fees will be set by resolution, which will be coming your way in the near future.
7. We were awarded \$2500 for the Par Plan Grant for security cameras. I just need the OK to sign accept the award. Installation will start November 15, 2023.

**NOTICE OF INTENT RESOLUTION
CAPITAL IMPROVEMENT BONDS**

CHARTER TOWNSHIP OF ELMWOOD

County of Leelanau, State of Michigan

Resolution 17 of 2023

Minutes of a regular meeting of the Township Board of the Charter Township of Elmwood, County of Leelanau, State of Michigan, held on November 13, 2023, at 6:00 o'clock p.m. prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the Charter Township of Elmwood, County of Leelanau, State of Michigan (the "Township"), intends to authorize the issuance and sale of general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in one or more series, to pay all or part of the costs of acquiring, constructing, furnishing and equipping certain public improvements in the Township, including: a) Marina improvements, including building, parking, dock and seawall improvements; b) water system improvements, including tank improvements; and c) parking lot improvements at the Brewery Creek parking lot; together with all related equipment, site improvements, appurtenances and attachments (the "Projects"); and

WHEREAS, the total amount of bonds to be issued to finance the acquisition and construction of the Projects shall not exceed Six Million Dollars (\$6,000,000); and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the Township intends at this time to state its intention to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the Township for the Projects prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Clerk is hereby authorized and directed to publish a notice of intent to issue the Bonds in the *Leelanau Enterprise*, a newspaper of general circulation in the Township.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Elmwood, County of Leelanau, State of Michigan, at a regular meeting held on November 13, 2023, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of the meeting were kept and will be or have been made available as required by the Open Meetings Act.

Connie Preston
Township Clerk

EXHIBIT A

NOTICE TO ELECTORS OF THE CHARTER TOWNSHIP OF ELMWOOD OF INTENT TO ISSUE BONDS SECURED BY THE TAXING POWER OF THE TOWNSHIP AND OF RIGHT OF REFERENDUM THEREON

PLEASE TAKE NOTICE that the Township Board of the Charter Township of Elmwood, County of Leelanau, intends to authorize the issuance and sale of general obligation capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in one or more series, in a total principal amount of not to exceed Six Million Dollars (\$6,000,000), for the purpose of paying all or part of the costs of acquiring, constructing, furnishing and equipping certain public improvements in the Township, including: a) Marina improvements, including building, parking, dock and seawall improvements; b) water system improvements, including tank improvements; and c) parking lot improvements at the Brewery Creek parking lot; together with all related equipment, site improvements, appurtenances and attachments.

BOND DETAILS

The bonds will mature in annual installments not to exceed twenty-five (25) in number, with interest rates to be determined at a public or negotiated sale but in no event to exceed the maximum permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS shall be payable from the general funds of the Township lawfully available for such purposes including property taxes levied within applicable constitutional, statutory and charter tax rate limitations. It is anticipated that the Township will use funds from the Marina to pay the debt service on the Marina project and funds from the Water System to pay the water system improvements.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE TOWNSHIP IS FILED WITH THE TOWNSHIP CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE TOWNSHIP VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Connie Preston
Clerk, Charter Township of Elmwood

41256393.1/103859.00004

TO: Elmwood Township Board
FROM: Clerk Connie Preston
SUBJECT: Agenda Requests
DATE: November 6, 2023

Supervisor Shaw and myself typically direct residents to come to Board meetings to share their concerns with Board members during public comment as outlined in number five of our Board policies (attached). Recently, I have had a resident who is repeatedly requesting to be placed on the agenda to reopen discussion to consider an overlay district to remove STR's from Greilickville neighborhoods. I am coming to the Board to ask if they wish to see this on the December agenda.

serving in this capacity, shall not make or second motions or vote on matters before the board.

5. Regular meeting agenda. The township clerk shall prepare the agenda of business for all regularly scheduled township board meetings. Any other board member or representative of township committees, boards or commissions desiring to place a matter on the agenda shall notify the clerk by completing an agenda request form by 5 o'clock on the Monday preceding the next regular meeting. All agenda requests should contain all documents and specific actions being requested of the board. Township residents wishing to address the board should be encouraged to do so under the two scheduled public comment sections. If the board wishes to take up an item brought up under the first public comment, the agenda may be modified at agenda approval. The order of such items on the agenda shall be the same as they were received by the clerk and be placed under the heading of "Old Business" or "New Business" as appropriate.
- 5.1 Special meeting agenda. Whenever the board shall be called into a special meeting, the matters to be considered shall be stated in the call of the meeting. No other matters shall be considered except when all members are present and a majority of the board concurs.
- 5.2 Distribution of agenda and materials. Upon completion of the agenda the clerk shall distribute by Tuesday at 5 o'clock p.m. copies of the agenda together with copies of reports, explanations, etc., that relate to the business matters coming to the board. The clerk may distribute such materials by mail, personal delivery, or by making the materials available at the township hall.
- 5.3 Order of business. The agenda shall be arranged in the following order of business.
 1. Call to order
 2. Pledge of Allegiance
 3. Roll call
 4. Declaration of conflict of interest
 5. Brief public comment
 6. Consent Agenda
 7. Agenda Approval
 8. Reports
 - a. Supervisor report
 - b. Trustee remarks
 - c. Other Officer Reports
 - d. Department Reports (If Not on the Consent Calendar)
 - e. Committee Reports (If Not on the Consent Calendar)
 - f. Engineer's Report

CHARTER TOWNSHIP OF ELMWOOD
LEELANAU COUNTY
RESOLUTION 18 OF 2023

RESOLUTION TO ESTABLISH RATES FOR THE
ELMWOOD TOWNSHIP SEWER SYSTEM

At a regular meeting of the Board held on November 13, 2023 at 6:00 p.m. the following were

PRESENT:

ABSENT:

The following resolution was offered by _____ and supported by _____.

WHEREAS, the Township Board of the Charter Township of Elmwood has enacted a Uniform Sewer Use and Construction Ordinance, being ordinance #115; and

WHEREAS, Ordinance #115 Section 8 provides that fees and charges shall be established by the Township Board from time to time;

NOW THEREFORE BE IT RESOLVED that the following rates shall be established;

Sewer Use Charge

Effective January 1, 2024, the sewer use charge shall be \$24.25 per benefit per month and billed monthly.

Beginning January 1, 2025, the benefit per month charge shall increase by 5% each year for five years as displayed in the table below.

January 1, 2025	\$25.50
January 1, 2026	\$26.75
January 1, 2027	\$28.00
January 1, 2028	\$29.50
January 1, 2029	\$31.00

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

Jeff Shaw, Supervisor

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter Township of Elmwood, County of Leelanau, State of Michigan, at a regular meeting held on November 13, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

November 14, 2013

Connie Preston, Clerk

**CHARTER TOWNSHIP OF ELMWOOD
LEELANAU COUNTY**

RESOLUTION 19 OF 2023

**RESOLUTION ESTABLISHING RATES AND CHARGES
FOR THE TIMBERLEE WATER SYSTEM
PURSUANT TO ELMWOOD TOWNSHIP WATER
SERVICE AND USE ORDINANCE**

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall in the Township of Elmwood, County of Leelanau, Michigan on November 13, 2023, there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

BE IT RESOLVED that pursuant to Article X, Section 1 of Ordinance 118, as amended, known as the Elmwood Township Water Service and Use Ordinance, the following are hereby established as water use fees for the Timberlee Water System.

Use Charges

Use Charges to each premises served by the System shall be at the following metered rates per month:

First 600 cubic feet or less per month (ready to serve rate)	\$33.25 minimum
All over 600 cubic feet (commodity rate)	\$3.55 per 100 cubic feet

These rates will take effect on January 1, 2024.

Beginning January 1, 2024, the ready to serve rate for the first 600 cubic feet or less per month will increase by 7.0% each year for five years as displayed in the table below.

January 1, 2024	\$33.25
January 1, 2025	\$35.50
January 1, 2026	\$38.00
January 1, 2027	\$40.75
January 1, 2028	\$43.50

Beginning January 1, 2024, the commodity rate for every 100 cubic feet over 600 cubic feet per month will increase by 5% each year for five years as displayed in the table below.

January 1, 2024	\$4.00
January 1, 2025	\$4.25
January 1, 2026	\$4.55
January 1, 2027	\$4.90
January 1, 2028	\$5.25

AYES:
NAYS:

RESOLUTION DECLARED ADOPTED

Jeff Shaw, Supervisor

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter township of Elmwood, county of Leelanau, State of Michigan at a regular meeting held on November 13, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

November 14, 2023

Connie Preston, Clerk

**CHARTER TOWNSHIP OF ELMWOOD
LEELANAU COUNTY**

RESOLUTION 20 OF 2023

**RESOLUTION ESTABLISHING RATES AND CHARGES
FOR THE GREILICKVILLE WATER SYSTEM
PURSUANT TO ELMWOOD TOWNSHIP WATER
SERVICE AND USE ORDINANCE**

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall in the Township of Elmwood, County of Leelanau, Michigan on November 13, 2023, there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

BE IT RESOLVED that pursuant to Article X, Section 1 of Ordinance 118, as amended, known as the Elmwood Township Water Service and Use Ordinance, the following are hereby established as water use fees for the Greilickville Water System.

Use Charges

Use Charges to each premises served by the System shall be at the following metered rates per month:

First 600 cubic feet or less per month (ready to serve rate)	\$29.75 minimum
All over 600 cubic feet (commodity rate)	\$3.55 per 100 cubic feet

These rates will take effect on January 1, 2024.

Beginning January 1, 2024, the ready to serve rate for the first 600 cubic feet or less per month will increase by 7.0% each year for five years as displayed in the table below.

January 1, 2024	\$31.25
January 1, 2025	\$33.00
January 1, 2026	\$34.75
January 1, 2027	\$36.50
January 1, 2028	\$38.50

Beginning January 1, 2024, the commodity rate for every 100 cubic feet over 600 cubic feet per month will increase by 5% each year for five years as displayed in the table below.

January 1, 2024	\$3.73
January 1, 2025	\$3.92
January 1, 2026	\$4.12
January 1, 2027	\$4.33
January 1, 2028	\$4.55

This rate table will replace the rate table that was established by Resolution 3 of 2017.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED

Jeff Shaw, Supervisor

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Charter township of Elmwood, county of Leelanau, State of Michigan at a regular meeting held on November 13, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

November 14, 2023

Connie Preston, Clerk

To: Elmwood Township Board
From: Connie Preston, Clerk
Subject: Phone System Proposal
Date: November 7, 2023

The current office phones in the township hall were purchased in 2003 for \$3987.00. The phones in the fire station were installed when the new station was built in 2001. The Township office phones are failing and they are no longer making parts for the system. Used parts may be available if someone could be found that knows the system. The phone system is basically at the end of life. There are several proposals for your review to replace the phone systems in both buildings. Besides the phones and their monthly costs, there would also be the cost of a new router, firewall, and data switch. That cost is found on the Netlink quote.



COMPLETE OFFICE TECHNOLOGY INTEGRATION

6005 E. TRAVERSE HWY
 PHONE: (231) 946-8808 FAX (231) 946-0719
 ACCOUNT MANAGER: BILL SCHAUB
 EMAIL: BSCHAUB@NETLINKBUS.COM

COMPANY ELMWOOD TOWNSHIP OFFICE
 CONTACT CONNIE PRESTON
 ADDRESS 10090 E. LINCOLN RD.
 CITY/STATE/ZIP TRAVERSE CITY, MI 49684
 DATE 10/26/23
 PHONE

Qty	Item Number	Description	Unit Price	Extended Price	
1	SOPH116	BUSINESS CLASS ROUTER SOPHOS ROUTER FIREWALL For Township Office Sophos XGS 116 Network Security/Firewall Appliance - 8 Port - 10/100/1000Base-T, 1000Base-X - Gigabit Ethernet - 8 x RJ-45 - Desktop, Rack-mountable - TAA Compliant CORD 1 YEAR NETWORK PROTECTION LICENSE FOR SOPHOS (RENEWABLE AFTER FIRST YEAR)	895.00 172.00 / year	895.00 172.00 / year	
1	UB24POE	Ubiquiti POE Ethernet Switch - For Fire Hall Ubiquiti USW-Pro-24-POE Layer 3 Switch - 24 Ports - Manageable - 3 Layer Supported - Modular - 50 W Power Consumption - 400 W PoE Budget - Optical Fiber, Twisted Pair - 1U High - Rack-mountable 1 Year Limited Warranty	748.00	748.00	
		LABOR FOR INSTALLING ROUTER/FIREWALL & DATA SWITCH		910.00	
1	UB24GB	OPTIONAL EQUIPMENT FOR TOWNSHIP HALL (not included in subtotal) Ubiquiti USW-24-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 2 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable, Desktop - 1 Year Limited Warranty	\$449.00		
		LABOR INSTALLING SECOND DATA SWITCH	\$260.00		
				Yearly Fees	172.00
				HDWR Subtotal	1,643.00
				Shipping	38.00
				Sales Tax	Exempt
				Support	910.00
				Total	2,763.00

7-Taxable Support Charges

Conditions:
Title: Title shall not pass to the purchaser until the purchase price (including taxes) has been paid.
Warranty: The only obligation of Netlink shall be to repair or replace any warranted product deemed to be defective provided the defect occurs during the manufacturer's warranty period.
Service: In addition to the full purchase price, purchaser agrees to pay a monthly service charge in the amount
Charge: of 1 1/2 percent on the outstanding balance of any overdue account.
Default: If the purchaser fails to pay the full purchase price, plus any service charge, when due, Netlink will avail itself of any legal or equitable remedy including the right to repossess the equipment without notice. In addition to repossession of the equipment, it is agreed by the purchaser that Netlink may retain as liquidated damages any down payment.
Attorney: Upon customer default, purchaser agrees to pay Netlink all its court and other costs, plus a reasonable attorney fee.
Fee: Due to inconsistent pricing and availability, prices are subject to change without notice.
Cancelled Orders: If any order is cancelled by the client for any reason, there will be a 25% restocking fee due upon cancellation.

Terms: WE REQUEST A 50% DOWN PAYMENT AT THE TIME OF ORDER, AND THE REMAINING BALANCE UPON DELIVERY.

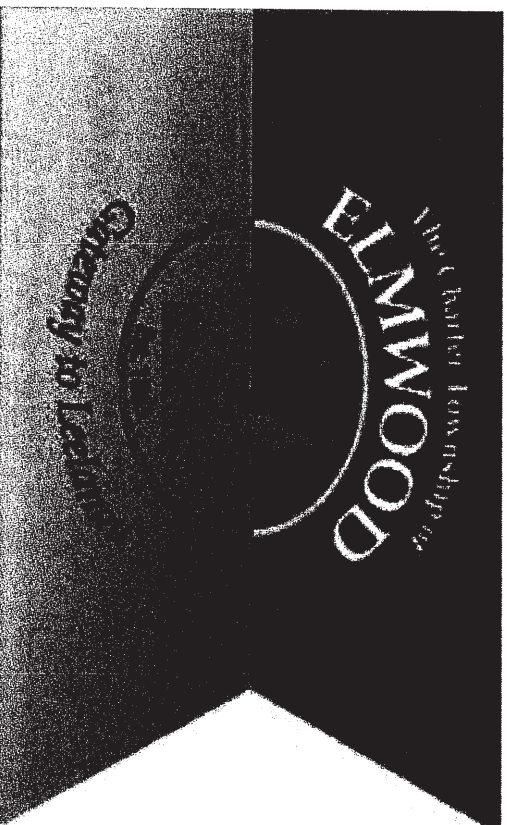
Signature - Terms _____
 Signature - Delivery _____
 Please Print Name _____

THE INFORMATION CONTAINED WITHIN THIS QUOTATION IS CONFIDENTIAL.



Proposal of Communications Services for

November 3, 2023
Proposed by
Irvin Wolfson
iwolfson@utelusa.com
616 274-0371





Who we are

www.utelusa.com

- UtelUSA is a consortium of Technology Advisors for Communications, Technology, Software and Security
- We may not know all the answers, but we know where to go to get them
- With decades of experience in these fields, we evaluate your business requirements for the best results
- Our services are designed to provide solutions that increase efficiency, productivity and profitability.
- Working with UtelUSA saves you time and money.
- There is no need to take your time with multiple representatives.
- We represent most of the providers in the industry and can include several quotes at once.
- Your agreements are directly with the providers.
- Pricing, installation, billing and support come directly from the providers. We act on your behalf.
- The providers compensate us: Not you! There are no out of pocket expenses for our services.
- We are a phone call or email away.

Overview

What is VoIP?

Voice over Internet Protocol

What is a VoIP Phone System?

Older phone systems operate with an onsite control unit

The control unit switches calls to extensions and sends the call to the outside world.

If you run out of room on the system, you need a more cards or a bigger unit.

If a new feature comes out, there is usually a cost to update the software in the unit.

What happens with VoIP?

The phone on your system can be considered like a remote terminal on your network. .

Your main server is no longer in the backroom. It resides in a data center off site where it is backed up redundantly for connectivity and power.

VoIP phones are internet based. The Ethernet cable goes into the phone from the wall and an additional cable goes to the PC which can eliminate costly re-cabling.

Several of these phones can operate wirelessly which can work in areas where you don't have ethernet.



Overview continued

Each phone will have its own direct number as well as an extension.

You can access this number multiple ways: with the phone on your desk; with an application on your computer; or an app on your cell phone.

With the app you will be able to make a call; take a call; put a call on hold and transfer. Even though you are on your cell, the client sees your business number, NOT your personal cell.

Lose power or internet?

Your service is in the cloud, you won't miss a call!

The Auto-attendant will continue to operate, and you will be able to answer calls on your cell.

You can change how the call flow goes by making a call to redirect or access the admin app on your phone.

Your office phones can be accessed this way from anywhere.



Overview continued

When a new feature comes out it's automatically upgraded to your system.

Need to add a phone? Make a call and it's shipped immediately.

Broke a phone? Make a call and it's replaced.

Maintenance? There isn't any

When you sign an agreement with a VoIP provider, you also sign what we call a Letter of Authorization. This allows your new carrier to request your existing numbers be moved from your existing carrier. This happens everyday. You will NOT lose your numbers as long as you do not cancel service prior to the local cutover.

In moving from a traditional system to a VoIP system we are often asked how long will you be out of service. Most of the time not at all. We will be able to set up the new system and test everything prior to your cutover. After everything is tested, the port takes place, and the old phones stop working and the new phones start working. Your down time will be a few minutes at most.

Keep in mind there are two areas to look at in a new phone system: The first is obviously the cost. The second is soft dollars. By utilizing this system, you can save time and increase productivity.



Review of Existing Service and Recommendations

In our initial meeting with Connie and Jeff from Elmwood, it was determined that Elmwood Township has an older Avaya analog phone system that services the Township offices and the fire station. There is interest in preplacing the system with a more modern system that offers all the features and benefits of VoIP.

In discussing the existing service, both phone lines and internet are being provided by Spectrum and the cost is \$464.01 monthly.

Looking at the Spectrum Invoice it can be broken down into phone cost and internet cost
Internet cost for the Township and Fire station is \$164.77

The remainder of the invoice is for

4 Voice lines at the Township and 4 lines at the Fire station totaling: \$299.24

Switching to Voip, the cost of the existing phone lines goes away. Allowing you to utilize those funds as a partial investment in the new system.

I am showing you several providers. All are great companies that offer slightly different variations on how their systems work.



Unified Communications Proposal

Solutions & Partnership You Can Count on!

Prepared For:

Charter Township of Elmwood

www.firstcomm.com

Empowering Business Excellence

FirstComm is a leading technology solutions provider offering unparalleled cloud communications, data, voice, security, and managed services to over 35,000 businesses across the United States.

From high-end cloud communications (UCaaS) to software defined networking (SD-WAN) and security, FirstComm offers everything a business needs to stay connected. The power of FirstComm starts from the ground up, ensuring all communications are secure and reliable. This is the foundation of a successful business.

At FirstComm, we believe that the values we embody every day, are what elevates our team from being “just another company.”

UNIFY

Unite all communications resources under a single solutions provider, unifying your customers, employees, and partners.

CONNECT

Keep your workforce and customers connected with robust and powerful solutions and a reliable network you can depend on.

SECURE

Work with a network you can trust and feel secure on while operating at optimal capacity – keeping your workforce safe.



Why Companies Trust FirstComm

From high-touch customer support to a highly diversified solutions portfolio, FirstComm is a partner you can trust to deliver excellence.

Strong Commitment to Excellence

Decades of Communications Experience

White-Glove Customer Care & Support - 24/7

A Single Provider for Multiple Business Solutions



Unified Communications

Optimize business collaboration with chat, video conferencing & more.



MS Teams Calling

Elevate your MS Teams instance and enjoy Direct routing & enhanced calling capabilities.



Business Internet

Ramp up Wi-Fi bandwidth and save money using our LTE or Fiber internet options.



SD-WAN

Improve network performance, reduce costs, and strengthen cloud capacity.



Managed Security

Mitigate risks from cyber threats and keep your company & customers secure.



SIP Trunking

Reduce costs and enhance scalability through reliable VoIP services.



PRI & Analog

Keep existing systems in play, but level up call capabilities with UCaaS functionality.



Proposal

Proposal for:

Charter Township of Elmwood
 10090 E Lincoln Rd
 Traverse City, MI 49684

Date: 10/18/2023

Pricing Expires: 1/17/2023

Prepared by: Gene Maletta

331-642-2271

gmaletta@firstcomm.com



Stay Unified. Stay Secure. Stay Connected

QTY	Description	5 Years MRC	MRC
9	UC Mobility	162.00	-
9	UC Standard	162.00	-
16	Yealink T54W- WiFi- Rental	96.00	-
2	Yealink Cordless DECT W73P DECT and W73H Phone- Rental	12.00	-
1	20 DID Block up to 2	0.00	-
1	Basic Fax to Email	0.00	-
1	Basic Fax to Email (additional)	7.95	-
16	Yealink 5V Power Supply	-	160.00
	40+ Key Features	Included	-
	Unlimited Local + LD Calling	Included	-
1	Phone, Feature & Portal / Webinar Training (Optional)	-	150.00
1	Onsite Installation (Optional)	-	350.00
Total		\$439.95	\$660.00

net phone Business Communications

Your All-Inclusive Cloud Business Phone System

A Global Leader in Business
Communications

Our Mission at net2phone is to drive business success through smarter conversations.

We're committed to supporting you day in and day out, right from the start. Our product experts, on-boarding specialists, and customer success teams will follow you every step of the way, ensuring that you reap all the benefits our service has to offer. We also provide free training and ongoing technical support, whenever and wherever you need it.

Who We Are

net2phone offers innovative and affordable cloud based telephony services worldwide.

With an embedded Voice over IP experience at the core, 30+ years of on-going innovation, and an ever expanding global presence, net2phone enables its partners to create and deliver value to customers in the US and worldwide.

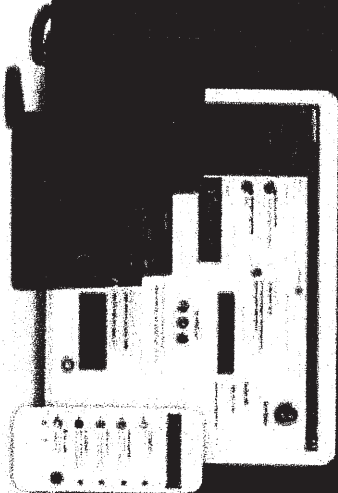
What We Do

- Hosted, SIP, Unified Communications, & Contact Center Solutions
- Voice, Video, Chat, SMS/MMS
- Web and Mobile Applications
- Nationwide and International Capabilities
- Simple & Friendly User Interface & Portals










































Truly Global

Think global, act local with advanced international capabilities from net2phone.



Hundreds of interconnects, global data centers in 9 countries, and 1800+ employees across 6 continents worldwide combine to create a truly global offering, unmatched by any other provider. Net2Phone's cloud communication suite offers free unlimited calling to 40+ countries, virtual phone numbers (DIDs) in over 300 cities, and support for international number porting.

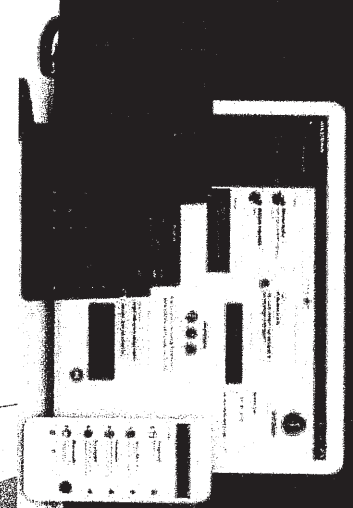
Unlimited Calling Plans

 Argentina	 Denmark	 Ireland	 Panama	 Spain
 Austria	 Dom. Rep.	 Israel	 Peru	 Sweden
 Belgium	 France	 Italy	 Poland	 Switzerland
 Brazil	 Germany	 Japan	 Portugal	 Taiwan
 Canada*	 Greece	 Mexico*	 Puerto Rico	 United States
 Chile	 Hungary	 Netherlands	 Romania	 US Virgin Islands
 Colombia	 Iceland	 New Zealand	 Slovakia	 Venezuela
 Cyprus	 India*	 Norway	 South Korea	

*USA, Canada, Mexico and India include both fixed and mobile. All other countries are fixed only.

Hosted Business Voice & Ucaas Features

Voice, video, chat, and messaging under one platform with advanced capabilities and integrations.



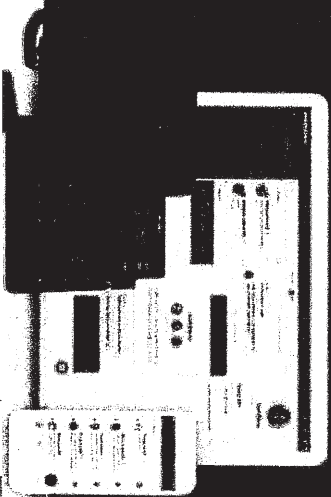
CALLING

- 7 - Digit Dialing Company Directory
- Auto Attendant Conferencing
- Busy Lamp Field Consulted Transfer
- Call Blocking Do not Disturb
- Call Forwarding Extension Dialing
- Call Parking Interoffice Paging
- Call Pickup Music on Hold
- Call Queue Request Caller Name

- Call Recording Ring Groups
- Call Routing Speed Dial
- Call Screening Time-Based Greetings
- Call Transfer Unlimited Calling
- Call Waiting Voicemail
- Caller ID Voicemail Transcription
- Calls On Hold webRTC

Hosted Business Voice & Ucaas Features

Voice, video, chat, and messaging under one platform with advanced capabilities and integrations.



MESSAGING

ON-THE-GO

VIDEO

MANAGEMENT TOOLS

SMS/MMS Texting	Mobile App	Video/Audio Recording	View Real Time Metrics
Voicemail to Email	Mobile Twinning	YouTube Live Streaming	Analyze Call Trends
Live Chat Widget	Remote Office	Screen Sharing	View Call Logs
Live Chat to SMS Handoff	Find Me/Follow Me	Virtual Backgrounds	Monitor productivity
Company/Department Inbox	Voicemail Transcription	Live Emoji Reactions	System Settings
		Encrypted & Secure	User Management



Service Quote

net phone
 net2phone.com 866-978-8260

Quote #456511379378
 Prepared on: Oct 18, 2023
 Expires on: Nov 17, 2023

Prepared For:
 Charter Township of Elmwood
 10090 East Lincoln Rd
 Traverse City, 49684

Shipping To:
 Charter Township of Elmwood
 10090 East Lincoln Rd
 Traverse City, 49684

One Time Charges

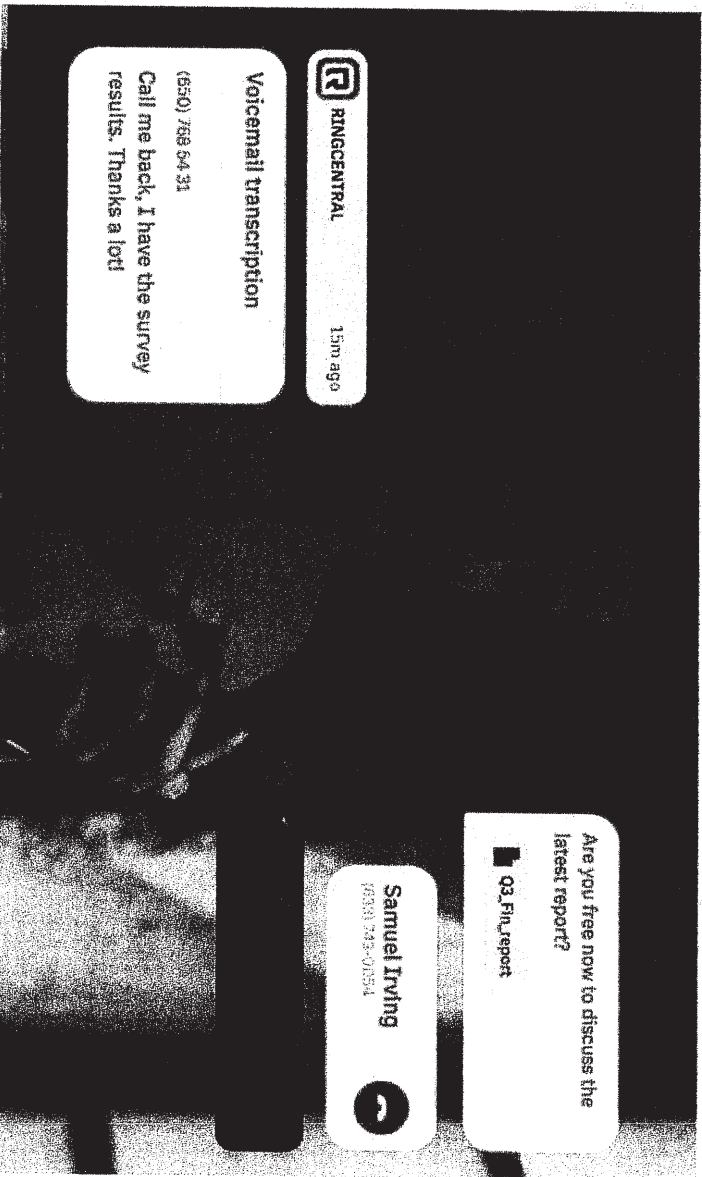
Estimated Shipping and Handling Charges

Unavailable

Recurring Charges

No	SKU	Description	QTY	Unit Price	Extended Price
1	W76P-R	W76P DECT IP Phone System - W56H Handset and W70B Base Station Rental	2	\$4.00	\$8.00
2	MIR-LINE-UNL	net2phone Office™ Unlimited Plan	2	\$20.99	\$41.98
3	MIR-LINE-UNL-YL-T54W-R	net2phone Office™ Unlimited Plan (with Yealink T54W rental)	16	\$24.99	\$399.84
4	MIR-LINE-FAX-VIRTUAL-FAX	net2phone Office™ Dedicated Virtual Fax Line	2	\$9.99	\$19.98
*Total Monthly Recurring Charges					\$469.80

RingCentral Sales proposal



QUOTE PREPARED FOR
Charter Township of Elmwood

PREPARED BY
Evan Webb
Partner Sales Specialist
evan.webb@ringcentral.com

RingCentral is on a mission to help your organization simplify communications across every mode, any device, for everyone.

Say goodbye to complicated legacy systems and unify your entire workforce with secure, AI-powered employee and customer experiences from the leader in cloud communications.

We're helping companies across every size and industry make their business-critical communications more intelligent and connected so that employees can be more productive than ever to grow revenue, win and retain customers, and optimize your business.

Known for the world's leading cloud phone system, but so much more than that.

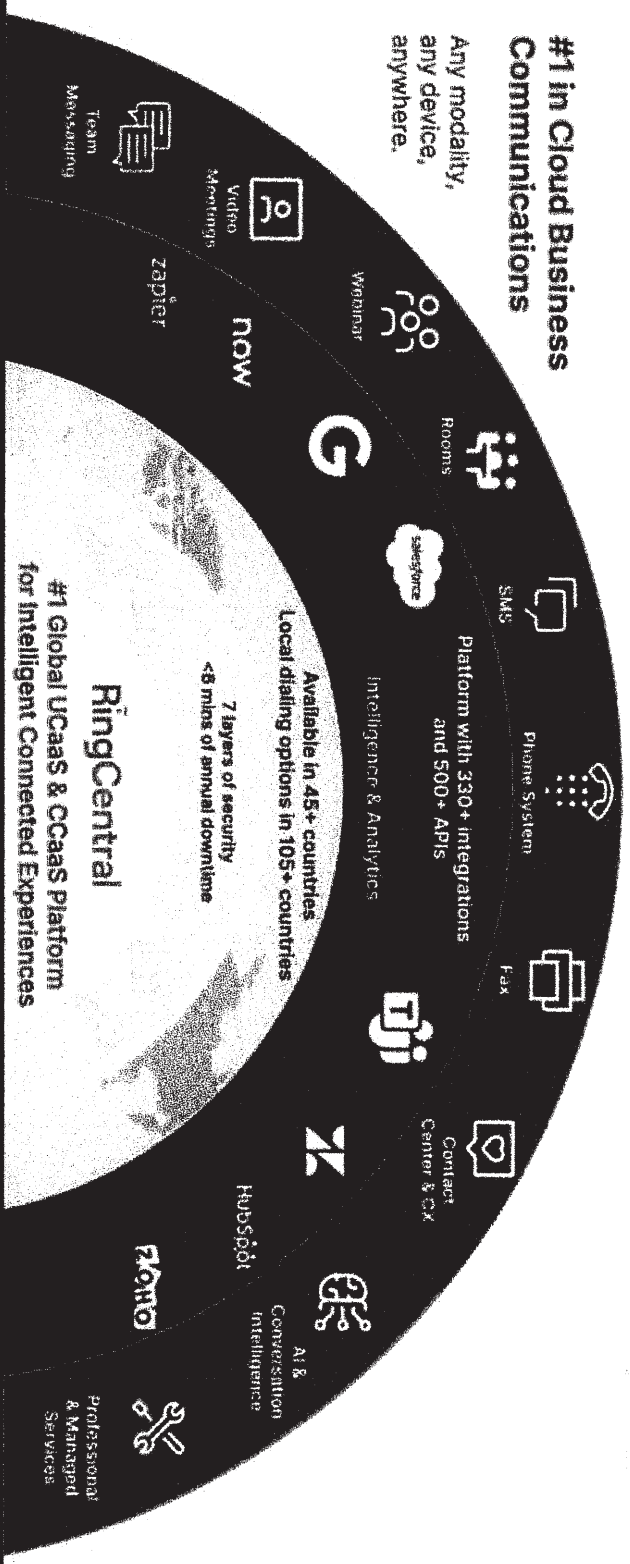
Fun fact, RingCentral helps thousands of enterprises around the world drive revenue growth, employee efficiency, and customer satisfaction by providing the world's leading cloud phone system deeply integrated with the world's leading cloud contact center.

Our cloud-based communications and collaboration platform offers much more than traditional office phone systems, VoIP business phone service, or virtual PBX. With RingCentral's secure, compliant, and reliable business communications, unlock more intelligence, more mobility, more automation, seamlessly integrated workflows across all the apps your business runs on, and powerful business analytics.

It includes a comprehensive set of business capabilities that unify voice, video, team messaging and collaboration, SMS, conferencing and online meetings, contact center, and fax.

#1 in Cloud Business Communications

Any modality, any device, anywhere.



RingCentral
 #1 Global UCaaS & CCaaS Platform
 for Intelligent Connected Experiences

Designed for mobility and hybrid work

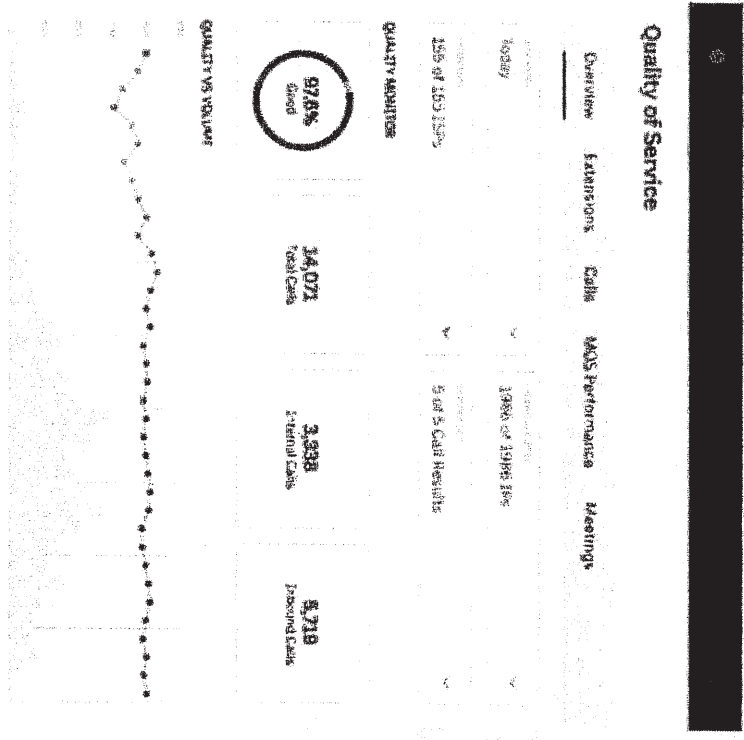
Solutions for lines of business and frontline workers

Empowering every industry to transform employee and customer experiences

The complete cloud communications and collaboration solution

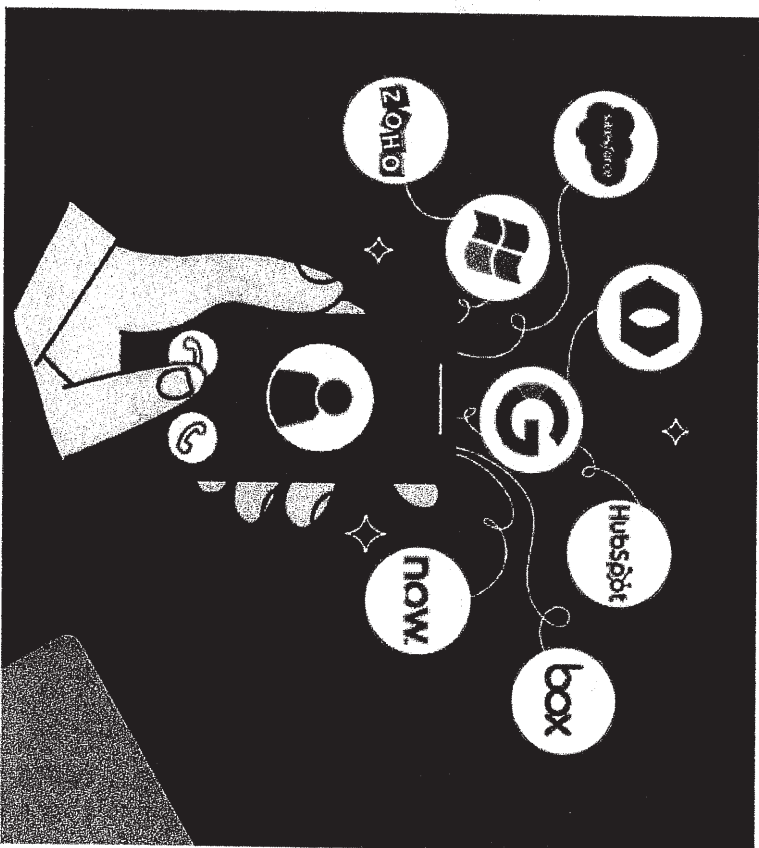
Simplified administration and the industry's leading communications analytics on desktop and mobile

- Manage all offices and users with a single easy-to-use interface from anywhere, including mobile devices
- Enjoy complete administrative control, self-service capabilities for users, and reduced dependence on service providers
- A recent study by The Tolly Group ranked analytics capabilities against leading UCaaS vendors and found that RingCentral was the clear winner.



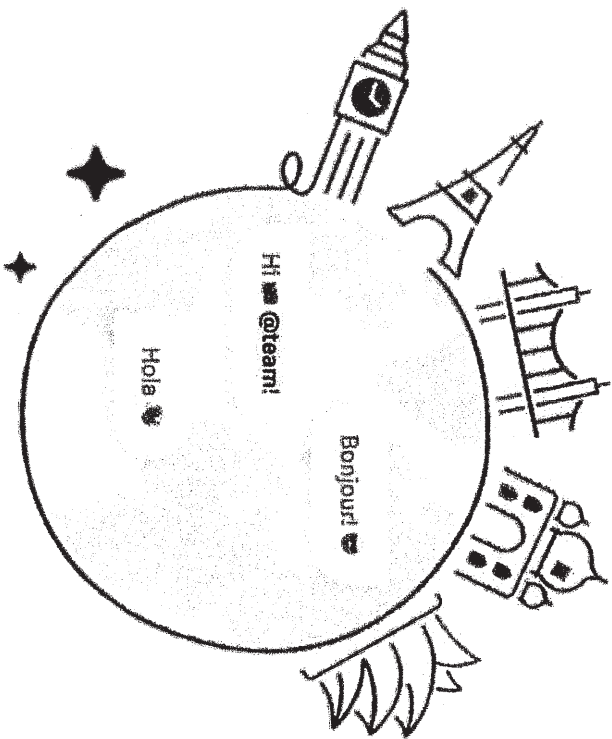
Industry-leading integrations and APIs to help you solve unique business workflows

- Over 350 ready-to-use integrations with business cloud apps, including the deepest telephony integrations into Microsoft Office 365, Salesforce, ServiceNow, Zendesk, and Google G Suite; for the latest, refer to ringcentral.com/apps
- Developer platform with open APIs and SDKs to enhance business workflows with custom integrations



Global availability: Create a virtual presence in over 105 countries, connected offices and teams across 45+ countries.

- Deploy and manage a single solution globally in 45+ countries
- Instantly provision and activate employees in countries with local capabilities
- Number availability in over 105 countries
- Multilingual product and support
- Product localisation in 16+ languages and multilingual support



**Trusted by 400,000+ customers to ensure
secure, compliant, and reliable
business-critical communications**

- Rigorous information security protection
- Comprehensive data privacy and compliance management
- Best practice security and administrative policy controls
- A proven-track record of delivering 99.999% uptime (less than 6 mins of annual downtime) for 18+ consecutive quarters.

Want to learn more about RingCentral's security posture? Check out our [CISO Guide to Cloud Communications Security](#).

99.999%
less than 6 mins of
annual downtime

Awards and industry recognition

RingCentral is the secure, reliable, and trusted leader in cloud-based business communications and collaboration solutions.

Trusted by 400,000+ customers

Gartner

8th year in a row, a Gartner Magic Quadrant™ Leader for UCaaS, Worldwide



Leader in the Aragon Research Globe™ for Unified Communications and Collaboration, 2022



MetStar Top Provider Contact Center Platform, 2022



5th year in a row, leader in 2022 Frost Radar UCaaS North American Market Report



TechRadar Best UCaaS, 2022 & 2023



IDC MarketScape names RingCentral a worldwide global UCaaS Leader

Resources

RingCentral service portal — login.ringcentral.com

Trust Center — ringcentral.com/trust-center.html

Online training and educational resources — support.ringcentral.com

See our ever growing list of customers and industry-relevant case studies here:
ringcentral.com/whyringcentral/casestudies.html

Budgetary Quote

Prepared for:

Charter Township of Elmwood
10090 E. Lincoln Rd.
Traverse City MI 49684
United States

Connie Preston

Clerk

clerk@elmwoodmi.gov
231-946-0921

Quote Name:	Charter Township of Elmwood 1
Quote Creation Date:	October 18 th , 2023
Quote Expiration Date:	November 17 th , 2023
Estimated Contract Start Date:	
Initial Term:	60 Months
Renewal Term:	24 Months
Currency:	USD
Payment Plan:	Monthly

RingCentral MVP Services

Recurring Services

Summary of Service	Qty	Rate	Subtotal
DigitalLine Unlimited Core	18	\$21.25	\$382.50
DigitalLine Unlimited Core		\$16.25	
Compliance and Administrative Cost Recovery Fee		\$4.00	
e911 Service Fee		\$1.00	
Yealink T54W Prime Business Phone - Rental	16	\$9.50	\$152.00
Yealink W76P Cordless Phone with 1 Handset - Rental	2	\$7.00	\$14.00
Total Monthly Price*			\$548.50

Total Amount* \$548.50

Taxes				
	Qty	Rate	Subtotal	
Recurring Taxes				
Telecommunications Use Tax	1	\$12.81	\$12.81	
Sales Tax	1	\$9.96	\$9.96	
Taxes				
Recurring Taxes	Qty	Rate	Subtotal	
FUSF (VoIP)	1	\$22.48	\$22.48	
E911 Operational Surcharge County Commission	1	\$4.54	\$4.54	
State 911 Charge	1	\$2.70	\$2.70	
	TotalMonthly Tax Amount*		\$52.49	
Total Amount with Taxes *			\$600.99	

*These are estimated taxes and fees. Actual taxes and fees will be calculated when the invoices are processed.
 RingCentral Office is now RingCentral MVP. All references to "RingCentral Office", whether in the Agreement or its attachments, Order Forms or descriptions, mean "RingCentral MVP"



Spectrum VoIP™

Formal Proposal



Company
Massachusetts

Charter Township of Elmwood

Prepared By :

Irvin Wolfson

**WE HELP YOU
IMPROVE
COMMUNICATIONS**

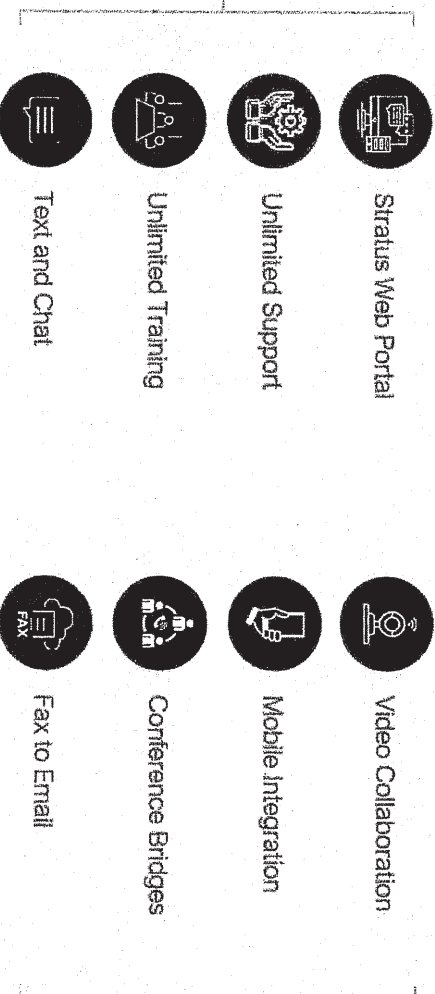
The word on the street

Why do Companies Choose SpectrumVoIP

SpectrumVoIP, Inc. is a global provider of Cloud Unified Communications. Our flagship product is our cloud-based, "hosted" phone system which delivers the most extensive and feature-rich telecommunication platform available.

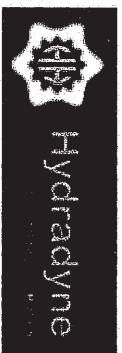
Our cloud-based communications and collaboration platform offers much more than traditional office phone systems. Our Everything Plan includes a comprehensive set of business capabilities that unify voice, video, team messaging and CRM integrations, conferencing and online meetings, call center, and fax.

SpectrumVoIP Highlights

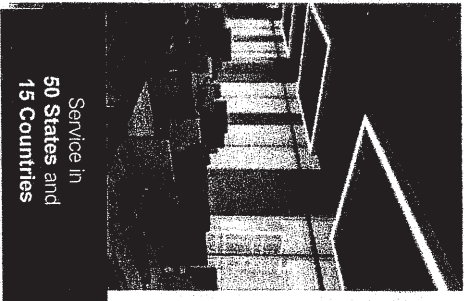
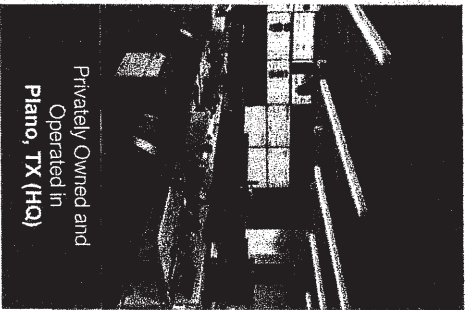
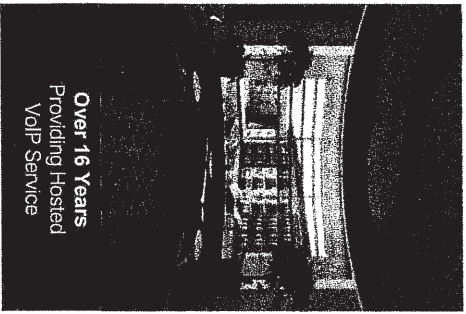


Our Onboarding Process

SpectrumVoIP has perfected the "white glove treatment" that every customer gets when signing up for service. We believe that if the customer is setup and installed right in the beginning, the support burden is lower, and the customer satisfaction is higher. It's much easier to invest in the customers onboarding experience upfront, than having to piece it together later.



About Us



State of the Art Equipment

Enterprise Class Service | Small Business Price



YEALINK T49U



YEALINK T76U



YEALINK CP965



YEALINK A30 VIDEO COLLAB KIT



PAGING



YEALINK W60P



YEALINK WH56



POLY VVX 450



POLY X50 VIDEO COLLAB KIT

Spectrum VoIP — We Invented Unlimited

UNLIMITED

FEATURES

- One flat rate plan
- No additional charges
- No upfront fees
- All features the Stratus Platform offers

PLATFORM & TECH

ADVANTAGES

- Stratus Customer Portal renowned "Ease of Use"
- Rapid tech upgrades
- Future proof your business, no additional charge

UNLIMITED

EXPERIENCE

- Unlimited Training
- Professional Installation
- Unlimited Support

VOICE FEATURES

- Auto Attendants
- Click to Call/Screen Pop
- Video and Audio Conferencing
- Call Forwarding (manual or programmed auto)
- Monitor, Coach, and Join
- Call Center Queuing
- Caller ID Name & Number
- Dial by Name Directory
- DIDs with local presence
- Page & Intercom
- 3 or 4 Extension Dialing (multiple sites)
- Individual Voicemails
- Presence Monitoring (BLF/Speed dials)
- Message / Music on Hold (Customizable)

MOBILITY FEATURES

- Find Me / Follow Me
- Voicemail to Email Notification
- Mobile Application
- Softphone
- Remote work from home

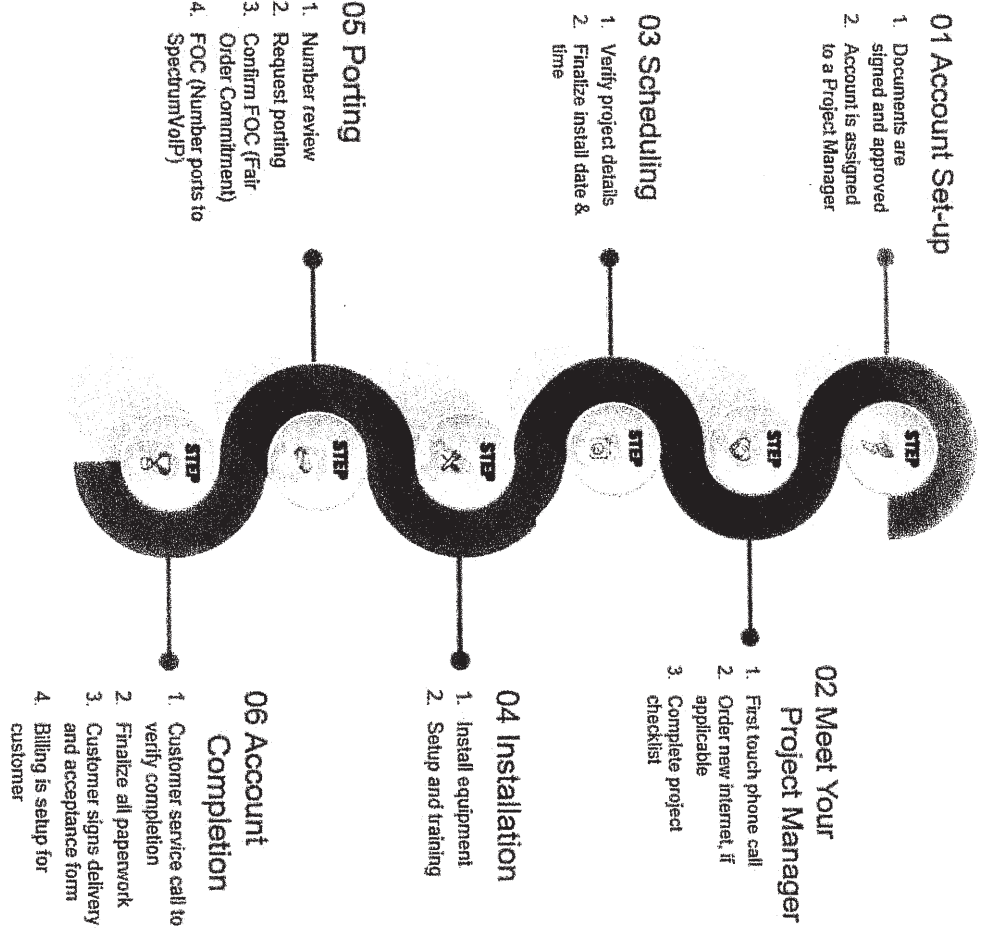
STABILITY FEATURES

- Prioritized Voice (QOS) w / Router
- Automatic Failover in case of internet failure to second source
- Automatic Failover to other locations or message with power failure
- Multiple Data centers

MANAGEMENT FEATURES

- Stratus Admin Portal
- Stratus User Portal
- Stratus Reception Console
- Call Logging
- Call Center Reporting
- Call Recording

Our Process





Customer Experience

Technical Support

- Dial HELP (4357) on your desk phone or email support@spectrumvoip.com
- 24/7 Technical support located in Plano, Texas
- 1st tier support for all your employees from minor changes to major support
- Technical engineer for in-depth troubleshooting
- Ability to create reports and wallboards
- Assist with equipment warranty

Training Team

- Basic Training at the time of install
- Free Webinar training anytime for anyone
- Technical Portal training for IT department
- Video Tutorials and Training Books available
- Additional support and insight at <https://spectrumvoip.com> and Support tab

Customer Success Team

- Available at 469-429-2500, Option 1
- Ongoing assistance thru the lifecycle of your contract
- Billing team available to answer questions
- Portal access for billing and visibility to your account
- Review services and assist with changes
- Provide insight to new technology available



Our Solution at a Glance

All-Inclusive Cloud Communications and Collaboration System

- Integrated voice, fax, conferencing, video meetings and instant messaging. Unified Communication delivers collaboration for every employee in every location.
- Best-in-class on-boarding solution
- Unifies the way employees, customers, and partners communicate with one another
- Designed for mobile and remote workforce
- Enterprise-grade reliability, guaranteed quality of service, and security with best-in-class security encryption standards
- Simple per-user pricing; no separate maintenance and support contracts
- Low Total Cost of Ownership (TCO) and savings on Capital Expenditure (CAPEX)



Ease Of Management

- Manage all offices and users with a single easy-to-use interface from anywhere, including mobile devices
- Enjoy complete administrative control, self-service capabilities for users, and reduced dependence on service providers
- We provide quick, simple, system setup and user activation
- Scales as your business grows



Open Platform

- Over 100 ready-to-use integrations with business cloud apps, including Microsoft Office 365, Salesforce, Zendesk, Eleds, SugarCRM, NetSuite, Zoho, Redtail, HubSpot, and more
- Developer platform with open APIs and SDKs to enhance business workflows with custom functionalities





Spectrum VoIP™ | Sales Proposal

Spectrum VoIP Quote

DATE: 10/18/23

CUSTOMER INFORMATION

Business Name : Charter Township of Elmwood
 Service Address : 10090 E. Lincoln Road City : Traverse City State: MI Zip Code : 49684
 Customer Name: Clerk Preston Prepared By: Irvin Wolfson
 Email Address : clerk@elmwoodmi.gov Email Address : irwolfson@outletusa.net
 Business Number 231-946-0921 Phone Number : 616-274-0371
 Mobile Number :

Product	Term	Qty	List Price	Price Per Unit	Total
Hosted VoIP service package	1	1	\$40.00	\$20.00	\$20.00
Hosted seat - T54W	60	16	\$32.95	\$22.95	\$367.20
Hosted seat - W59R	60	2	\$32.95	\$24.95	\$49.90
Subtotal :					\$437.10
Sales Tax:					\$0.00
Carrier Cost Recovery Fee:					\$3.50
FUSEF:					\$6.04
E911 Fee:					\$3.80
* Total MRC :					\$449.54

Notes:

Customer Experience



Technical Support

- Dial **HELP (4357)** on your desk phone or email support@spectrumvoip.com
- 24/7 Technical support located in Plano, Texas
- 1st tier support for all your employees from minor changes to major support
- Technical engineer for in-depth troubleshooting
- Ability to create reports and wallboards
- Assist with equipment warranty

Training Team

- Basic Training at the time of install
- Free Webinar training anytime for anyone
- Technical Portal training for IT department
- Video Tutorials and Training Books available
- Additional support and insight at <https://spectrumvoip.com> and Support tab

Customer Success Team

- Available at **469-429-2500**, Option 1
- Ongoing assistance thru the lifecycle of your contract
- Billing team available to answer questions
- Portal access for billing and visibility to your account
- Review services and assist with changes
- Provide insight to new technology available





Comparison

Qty	Product	First Comm	Net2Phone	Ring Central	Spectrum VoIP
1	Spectrum Internet - Both Locations	\$ 139.98	\$ 139.98	\$ 139.98	\$ 139.98
1	Spectrum static IP	\$ 19.99	\$ 19.99	\$ 19.99	\$ 19.99
	Spectrum Modems	\$ 4.80	\$ 4.80	\$ 4.80	\$ 4.80
8	Spectrum VoiceLines	\$ -			
2	Spectrum Directory Listings	\$ -			
		\$ 287.24			
		\$ 12.00			
1	First Comm Hosted VoIP	\$ 439.95		\$ 600.99	\$ 449.54
	Ring Central		\$ 469.80		
	Net2Phone				\$ 614.31
	Spectrum VoIP				
	Totals	\$ 464.01	\$ 604.72	\$ 765.76	\$ 614.31
	Monthly Difference	\$ 464.01	\$ (140.71)	\$ (301.75)	\$ (151.45)
	Approximate additional tax	\$ 87.99	\$ 84.56		
	Monthly Difference	\$ 228.70	\$ 255.12	\$ 301.75	\$ 151.45



SIP-T54W

Prime Business Phone



Yealink T-54S






Yealink

Yealink SIP-T54S

A Revolutionary Media IP Phone for Enhancing Productivity

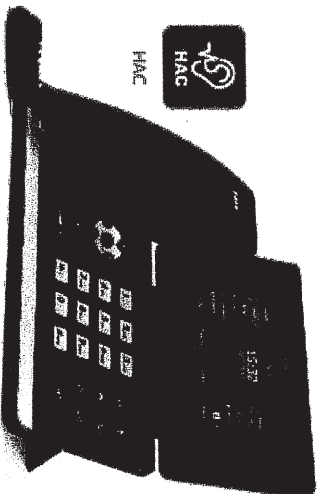
Especially designed for high-end office users, Yealink SIP-T54S is an ease-of-use Media IP Phone with a distinctive appearance and structure. For its simplified and human-friendly design as well as user interface, it brings the IP phone and users more closer and uncasingly boosts the operating experience. With respect to Yealink Optima HD voice technology, T54S enhances its audio quality via adding Opus audio codec, so that it delivers superb audio quality and crystal clear voice communications. Meanwhile, Yealink SIP-T54S is built with Gigabit Ethernet technology, a built-in Bluetooth and a built-in USB 2.0 port, intending to enhance collaboration and productivity.

Yealink SIP-T54S is designed to satisfy the users who need for a higher quality IP phone with the improvement of hardware, audio quality, user experience, collaboration efficiency, etc.

-  New Structure
-  Opus Codec
-  HD Audio
-  Built-in Bluetooth
-  USB 2.0
-  Unified Firmware
-  Gigabit 1000 M
-  HAC

Key Features and Benefits

New structure design



Next Steps

Next Steps

A project manager is assigned to you account for the entire installation process

Approve Proposal.

The Project Manager reviews your order and how we want the system to operate

Your lines are then ported

You sign via DocuSign or paper.

A time line is established and you are always kept in the loop

You enjoy your new system!

We initiate the additional paperwork including key sheets and other information need for a smooth transition

A site survey is done to confirm the install will be smooth

Thank you for the opportunity to work with you

The order is logged into the system

The system is installed and tested



Comparison

Qty	Product	First Comm	Net2Phone	Ring Central	Spectrum VoIP
1	Spectrum Internet Both locations	\$ 139.98	\$ 139.98	\$ 139.98	\$ 139.98
1	Spectrum static IP	\$ 19.99	\$ 19.99	\$ 19.99	\$ 19.99
8	Spectrum Modems	\$ 4.80	\$ 4.80	\$ 4.80	\$ 4.80
2	Spectrum Voice Lines	\$ -			
	Spectrum Directory Listings	\$ 12.00			
1	First Comm Hosted VoIP	\$ 439.95		\$ 600.99	\$ 449.54
	Ring Central		\$ 469.80		\$ 614.31
	Net2Phone				
	Spectrum VoIP				
Totals		\$ 464.01	\$ 604.72	\$ 634.57	\$ 765.76
	Monthly Difference	\$ 464.01	\$ (140.71)	\$ (170.56)	\$ (301.75)
	Approximate additional tax	\$ 87.99	\$ 87.99	\$ 84.56	\$ 151.45
	Monthly Difference	\$ 228.70	\$ 228.70	\$ 255.12	\$ 301.75

\$ 164.77

19.99
2.4
69.99
2.4
69.99
164.77

28.79 12
55.97 33.04
66.08 45.78
150.84 57.58
148.4

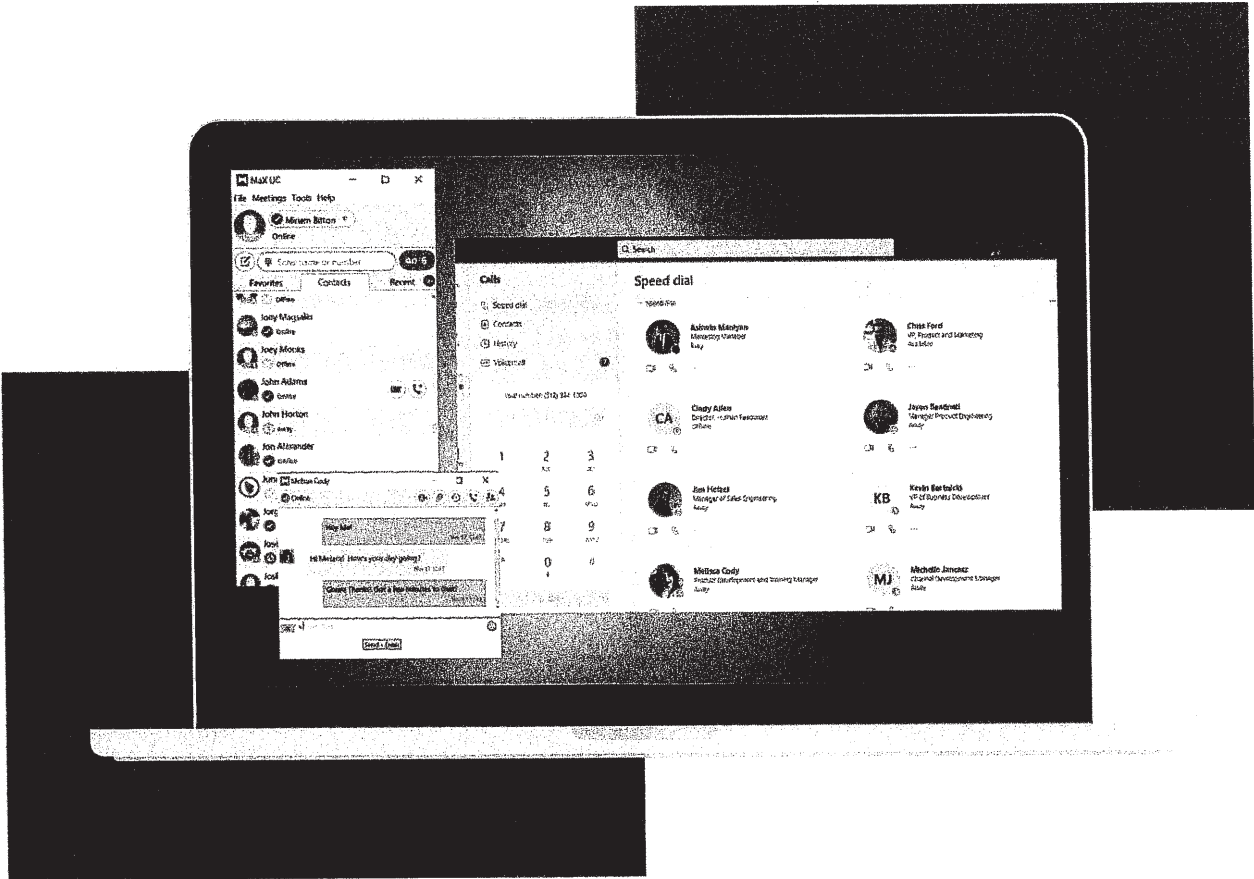
299.24
464.01

170.56
84.56
255.12



Unified Communications Proposal

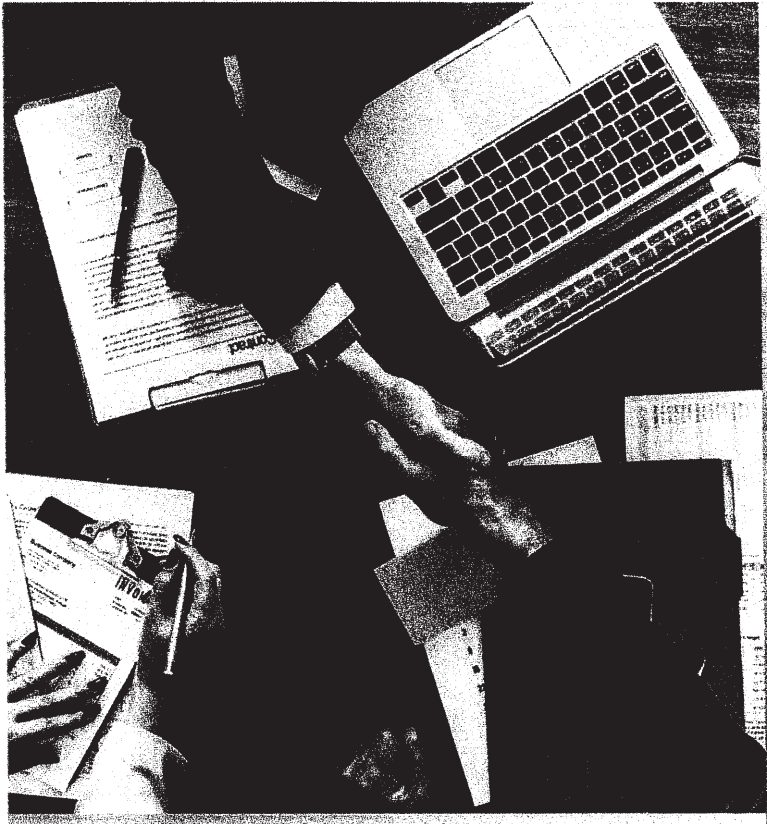
Solutions & Partnership You Can Count on!



Prepared For:

Charter Township of Elmwood

www.firstcomm.com



FirstComm™

Empowering Business Excellence

FirstComm is a leading technology solutions provider offering unparalleled cloud communications, data, voice, security, and managed services to over 35,000 businesses across the United States.

From high-end cloud communications (UCaaS) to software-defined networking (SD-WAN) and security, FirstComm offers everything you need to stay

At FirstComm, we believe that the values we embody every day, are what elevates our team from being “just another company.”

UNIFY

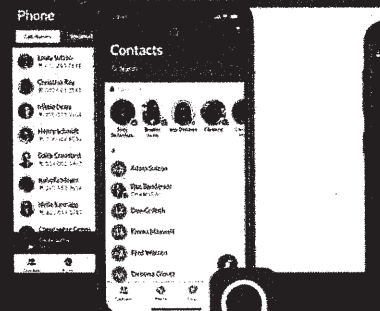
Unite all communications resources under a single solutions provider, unifying your customers, employees, and partners.

CONNECT

Keep your workforce and customers connected with robust and powerful solutions and a reliable network you can depend on.

SECURE

Work with a network you can trust and feel secure on while operating at optimal capacity – keeping your workforce safe.



Why Companies Trust FirstComm

From high-touch customer support to a highly diversified solutions portfolio, FirstComm is a partner you can trust to deliver excellence.

Strong Commitment to Excellence

Decades of Communications Experience

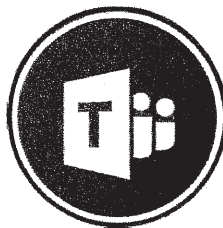
White-Glove Customer Care & Support - 24/7

A Single Provider for Multiple Business Solutions



Unified Communications

Optimize business collaboration with chat, video conferencing & more.



MS Teams Calling

Elevate your MS Teams instance and enjoy Direct routing & enhanced calling capabilities.



Business Internet

Ramp up Wi-Fi bandwidth and save money using our LTE or Fiber internet options.



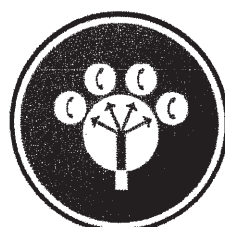
SD-WAN

Improve network performance, reduce costs, and strengthen cloud capacity.



Managed Security

Mitigate risks from cyber threats and keep your company & customers secure.



SIP Trunking

Reduce costs and enhance scalability through reliable VoIP services.



PRI & Analog

Keep existing systems in play, but level up call capabilities with UCaaS functionality.



Proposal

Proposal for:

Charter Township of Elmwood
 10090 E Lincoln Rd
 Traverse City, MI 49684

Date: 10/18/2023
 Pricing Expires: 11/17/2023
 Prepared by: Gene Maletta
 331-642-2271
 gmaletta@firstcomm.com

QTY	Description	5 Years MRC	NRG
9	UC Mobility	162.00	-
9	UC Standard	162.00	-
16	Yealink T54W- WiFi- Rental	96.00	-
2	Yealink Cordless DECT W73P DECT and W73H Phone- Rental	12.00	-
1	20 DID Block up to 2	0.00	-
1	Basic Fax to Email	0.00	-
1	Basic Fax to Email (additional)	7.95	-
16	Yealink 5V Power Supply	-	160.00
	40+ Key Features	Included	-
	Unlimited Local + LD Calling	Included	-
1	Phone, Feature & Portal / Webinar Training (Optional)	-	150.00
1	Onsite Installation (Optional)	-	350.00
Total		\$439.95	\$660.00

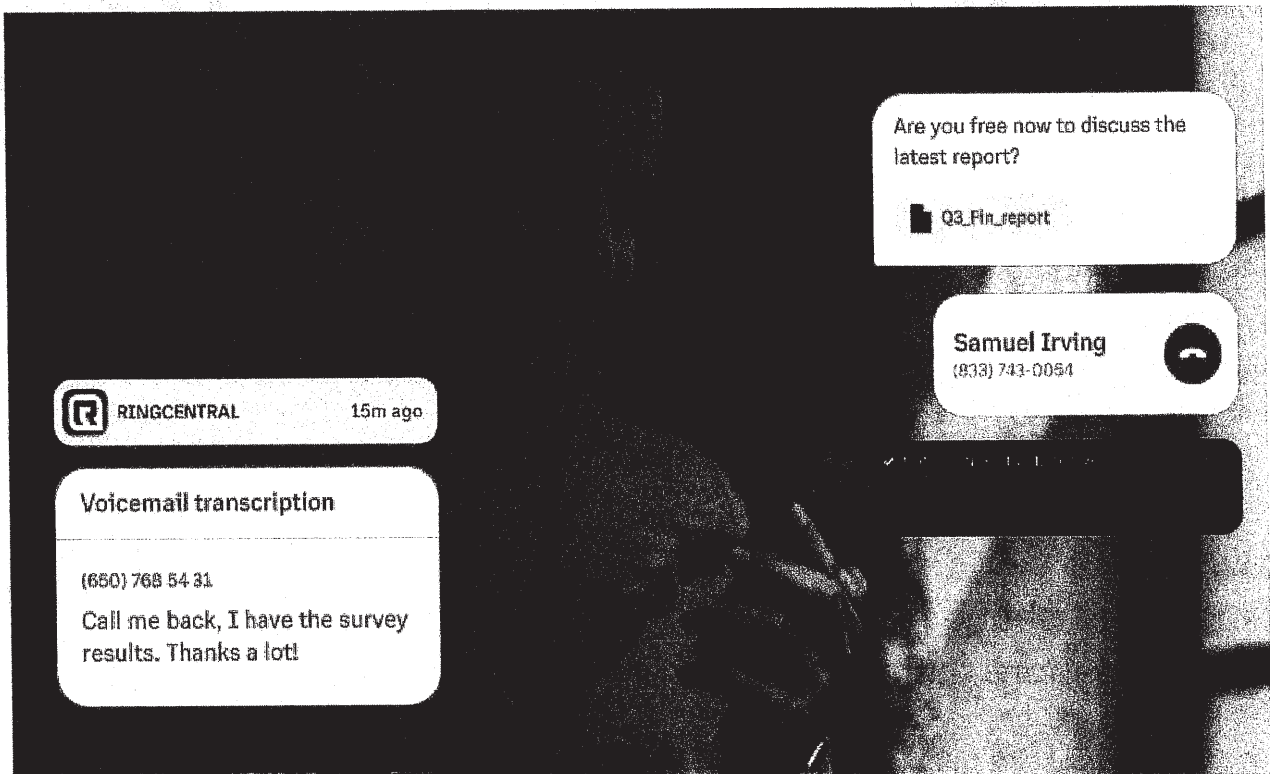
***This is a quote only. Not a valid contract**

Comments or special instructions:

Pricing is budgetary and will need a site survey to confirm rate.
 Sales Quotations are valid for 30 days unless otherwise specified in writing. A Sales Quotation is non-binding and does not constitute a contract between Customer and First Communications. Neither Customer nor FirstComm will be obligated to accept a Sales Quotation or to provide a service pursuant to a Sales Quotation without an executed Sales Order. All Services are subject to First Communications' standard service terms and conditions and other applicable documentation signed by representatives of both parties.

RingCentral

Sales proposal



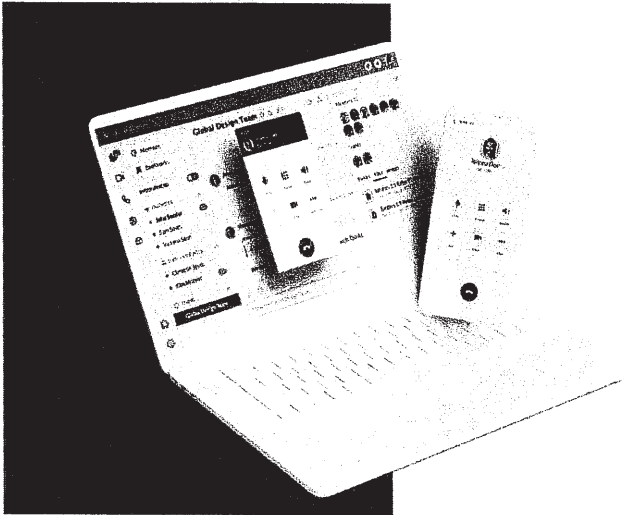
QUOTE PREPARED FOR
Charter Township of Elmwood

PREPARED BY
Evan Webb
Partner Sales Specialist
evan.webb@ringcentral.com

RingCentral is on a mission to help your organization simplify communications across every mode, any device, for everyone.

Say goodbye to complicated legacy systems and unify your entire workforce with secure, AI-powered employee and customer experiences from the leader in cloud communications.

We're helping companies across every size and industry make their business-critical communications more intelligent and connected so that employees can be more productive than ever to grow revenue, win and retain customers, and optimize your business.

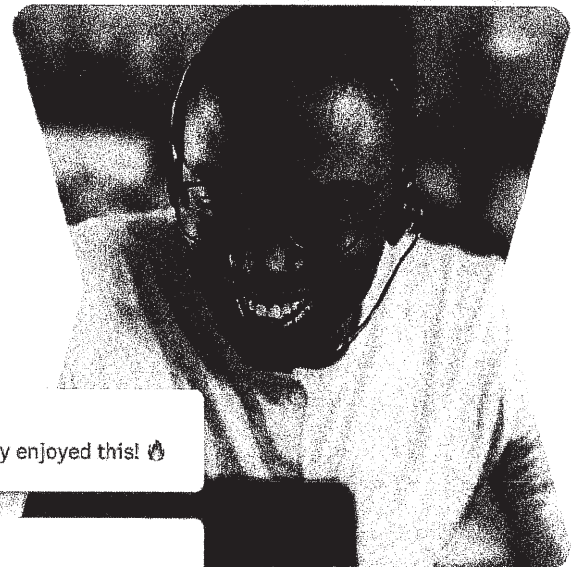


Our cloud-based communications and collaboration platform offers much more than traditional office phone systems, VoIP business phone service, or virtual PBX. With RingCentral's secure, compliant, and reliable business communications, unlock more intelligence, more mobility, more automation, seamlessly integrated workflows across all the apps your business runs on, and powerful business analytics.

It includes a comprehensive set of business capabilities that unify voice, video, team messaging and collaboration, SMS, conferencing and online meetings, contact center, and fax.

Known for the world's leading cloud phone system, but so much more than that.

Fun fact, RingCentral helps **thousands** of enterprises around the world drive revenue growth, employee efficiency, and customer satisfaction by providing **the world's leading cloud phone system deeply integrated with the world's leading cloud contact center.**



Zach

I really enjoyed this! 🙌



Elaine

Awesome service! 👍

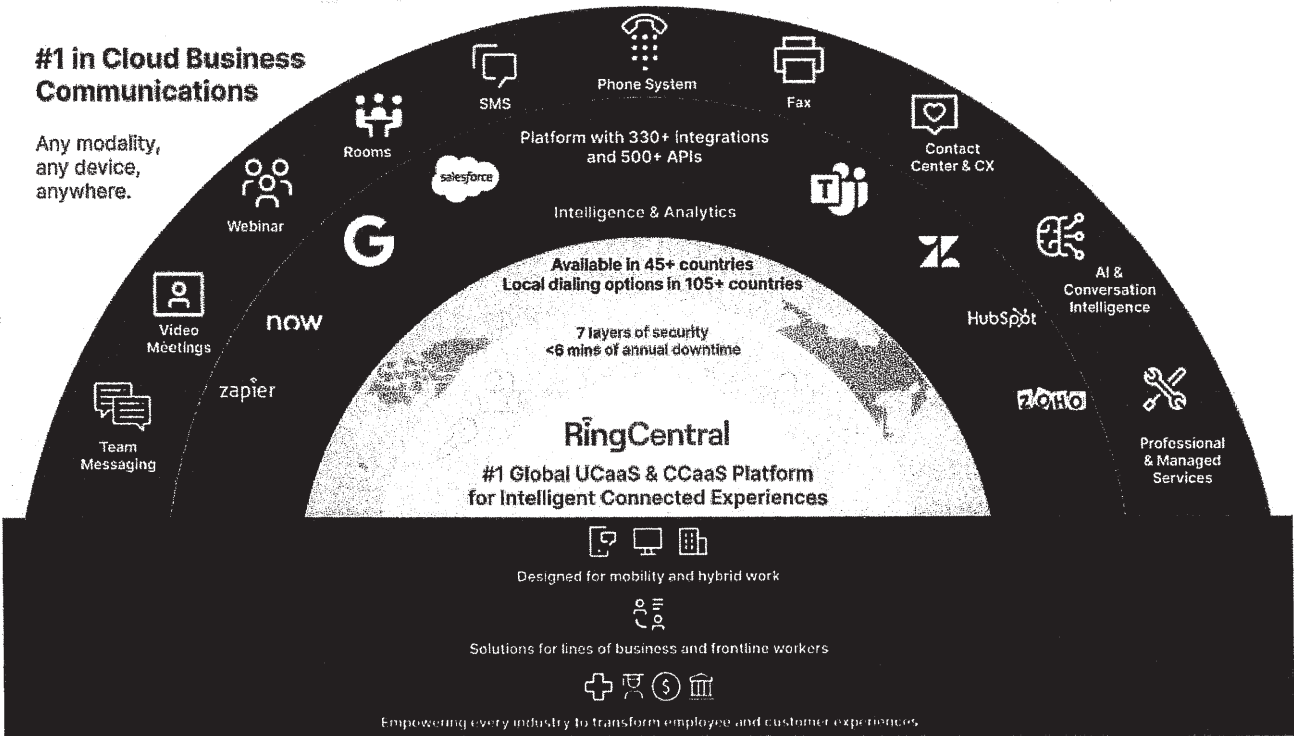
RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

CONFIDENTIAL: This document contains information that is the confidential and proprietary property of RingCentral. Neither this document nor the information herein may be reproduced, used or distributed to or for the benefit of any third party without the prior written consent of RingCentral or pursuant to a confidentiality agreement. This quote is not binding until accepted in writing by Customer and RingCentral.

#1 in Cloud Business Communications

Any modality, any device, anywhere.



The complete cloud communications and collaboration solution

RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

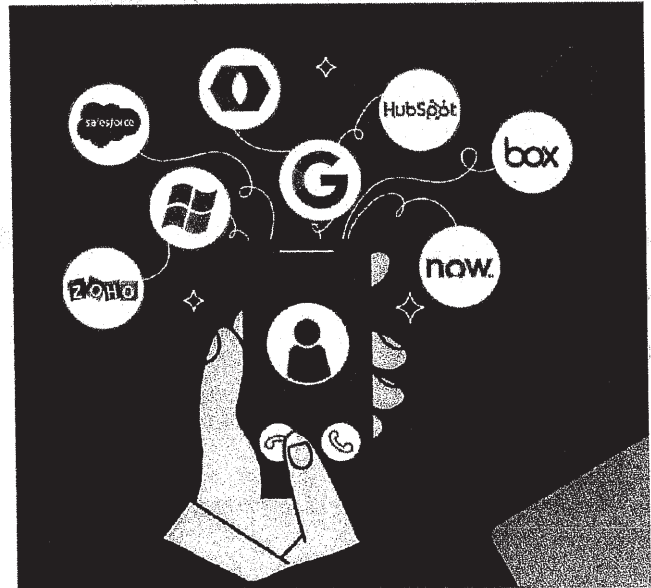
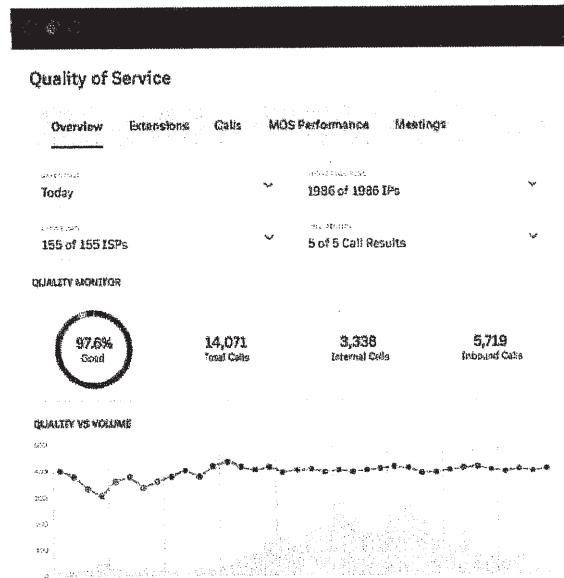
CONFIDENTIAL: This document contains information that is the confidential and proprietary property of RingCentral. Neither this document nor the information herein may be reproduced, used or distributed to or for the benefit of any third party without the prior written consent of RingCentral or pursuant to a confidentiality agreement. This quote is not binding until accepted in writing by Customer and RingCentral.

Simplified administration and the industry's leading communications analytics on desktop and mobile

- Manage all offices and users with a single easy-to-use interface from anywhere, including mobile devices
- Enjoy complete administrative control, self-service capabilities for users, and reduced dependence on service providers
- A recent study by The Tolly Group ranked analytics capabilities against leading UCaaS vendors and found that RingCentral was the clear winner.

Industry-leading integrations and APIs to help you solve unique business workflows

- Over 350 ready-to-use integrations with business cloud apps, including the deepest telephony integrations into Microsoft Office 365, Salesforce, ServiceNow, Zendesk, and Google G Suite; for the latest, refer to ringcentral.com/apps
- Developer platform with open APIs and SDKs to enhance business workflows with custom integrations



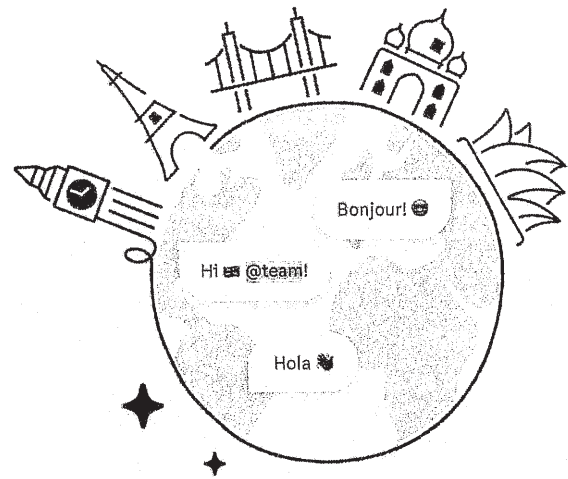
RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

CONFIDENTIAL: This document contains information that is the confidential and proprietary property of RingCentral. Neither this document nor the information herein may be reproduced, used or distributed to or for the benefit of any third party without the prior written consent of RingCentral or pursuant to a confidentiality agreement. This quote is not binding until accepted in writing by Customer and RingCentral.

Global availability: Create a virtual presence in over 105 countries, connected offices and teams across 45+ countries.

- Deploy and manage a single solution globally in 45+ countries
- Instantly provision and activate employees in countries with local capabilities
- Number availability in over 105 countries
- Multilingual product and support
- Product localisation in 16+ languages and multilingual support



Trusted by 400,000+ customers to ensure secure, compliant, and reliable business-critical communications

- Rigorous information security protection
- Comprehensive data privacy and compliance management
- Best practice security and administrative policy controls
- A proven-track record of delivering 99.999% uptime (less than 6 mins of annual downtime) for 18+ consecutive quarters.

Want to learn more about RingCentral's security posture? Check out our [CISO Guide to Cloud Communications Security](#).

99.999%
**less than 6 mins of
annual downtime**

Awards and industry recognition

RingCentral is the secure, reliable, and trusted leader in cloud-based business communications and collaboration solutions.

Trusted by 400,000+ customers



Gartner

8th year in a row, a Gartner Magic Quadrant™ Leader for UCaaS, Worldwide



Leader in the Aragon Research Globe™ for Unified Communications and Collaboration, 2022



MetriStar Top Provider Contact Center Platforms, 2022



5th year in a row, Leader, in 2022 Frost Radar UCaaS North American Market Report

techradar

TechRadar Best CCaaS, 2022 & 2023



IDC MarketScape names RingCentral a worldwide global UCaaS Leader

Resources

RingCentral service portal — login.ringcentral.com

Trust Center — ringcentral.com/trust-center.html

Online training and educational resources — support.ringcentral.com

See our ever growing list of customers and industry-relevant case studies here: ringcentral.com/whyringcentral/casestudies.html

RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

CONFIDENTIAL: This document contains information that is the confidential and proprietary property of RingCentral. Neither this document nor the information herein may be reproduced, used or distributed to or for the benefit of any third party without the prior written consent of RingCentral or pursuant to a confidentiality agreement. This quote is not binding until accepted in writing by Customer and RingCentral.

Budgetary Quote

Prepared for:

Charter Township of Elmwood
 10090 E. Lincoln Rd.
 Traverse City MI 49684
 United States

Connie Preston

Clerk

clerk@elmwoodmi.gov

231-946-0921

Quote Name:	Charter Township of Elmwood 1
Quote Creation Date:	October 18 th , 2023
Quote Expiration Date:	November 17 th , 2023
Estimated Contract Start Date:	
Initial Term:	60 Months
Renewal Term:	24 Months
Currency:	USD
Payment Plan:	Monthly

RingCentral MVP Services

Recurring Services

Summary of Service	Qty	Rate	Subtotal
DigitalLine Unlimited Core	18	\$21.25	\$382.50
DigitalLine Unlimited Core		\$16.25	
Compliance and Administrative Cost Recovery Fee		\$4.00	
e911 Service Fee		\$1.00	
Yealink T54W Prime Business Phone - Rental	16	\$9.50	\$152.00
Yealink W76P Cordless Phone with 1 Handset - Rental	2	\$7.00	\$14.00
Total Monthly Price*			\$548.50

Total Amount*	\$548.50
----------------------	-----------------

Taxes

Recurring Taxes	Qty	Rate	Subtotal
Telecommunications Use Tax	1	\$12.81	\$12.81
Sales Tax	1	\$9.96	\$9.96



RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

CONFIDENTIAL: This document contains information that is the confidential and proprietary property of RingCentral. Neither this document nor the information herein may be reproduced, used or distributed to or for the benefit of any third party without the prior written consent of RingCentral or pursuant to a confidentiality agreement. This quote is not binding until accepted in writing by Customer and RingCentral.

Taxes

Recurring Taxes	Qty	Rate	Subtotal
FUSF (VoIP)	1	\$22.48	\$22.48
E911 Operational Surcharge County Commission	1	\$4.54	\$4.54
State 911 Charge	1	\$2.70	\$2.70
Total Monthly Tax Amount*			\$52.49

Total Amount with Taxes* \$600.99

*These are estimated taxes and fees. Actual taxes and fees will be calculated when the invoices are processed.

RingCentral Office is now RingCentral MVP. All references to "RingCentral Office", whether in the Agreement or its attachments, Order Forms or descriptions, mean "RingCentral MVP"

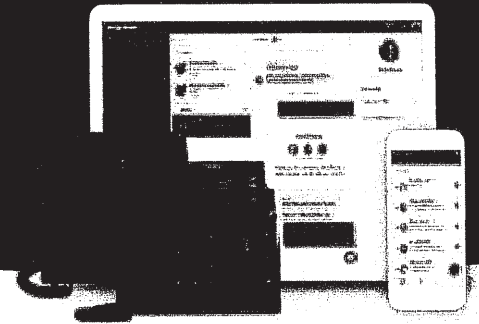
RingCentral

RingCentral Inc., 20 Davis Drive, Belmont, CA 94002, United States

CONFIDENTIAL: This document contains information that is the confidential and proprietary property of RingCentral. Neither this document nor the information herein may be reproduced, used or distributed to or for the benefit of any third party without the prior written consent of RingCentral or pursuant to a confidentiality agreement. This quote is not binding until accepted in writing by Customer and RingCentral.

net phone Business Communications

Your All-Inclusive Cloud Business Phone System



Our Mission at net2phone is to drive business success through smarter conversations.

We know that voice is the lifeline of your business communications today, but your business needs more than just a dial tone. That's why at net2phone, we've integrated a full suite of tools to enable you to communicate in a variety of methods, both in and out of the office, or wherever your business takes you.

net2phone provides innovative and affordable cloud based telephony services through our flagship UCaaS, Hosted PBX, CCaaS and SIP Trunking solutions by combining advanced features, integrations, and omnichannel capabilities with our industry leading hosted voice platform.

We're committed to supporting you day in and day out, right from the start. Our product experts, on-boarding specialists, and customer success teams will follow you every step of the way, ensuring that you reap all the benefits our service has to offer. We also provide free training and ongoing technical support, whenever and wherever you need it.

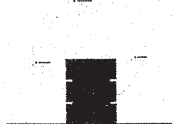
Hosted PBX



Contact Center



SIP Trunking



A Global Leader in Business Communications

Who We Are

net2phone offers innovative and affordable cloud based telephony services worldwide.

With an embedded Voice over IP experience at the core, 30+ years of on-going innovation, and an ever expanding global presence, net2phone enables its partners to create and deliver value to customers in the US and worldwide.

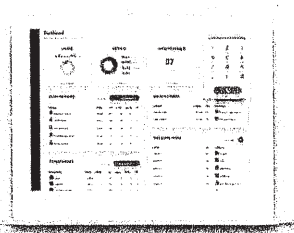
What We Do

- Hosted, SIP, Unified Communications, & Contact Center Solutions
- Voice, Video, Chat, SMS/MMS
- Web and Mobile Applications
- Nationwide and International Capabilities
- Simple & Friendly User Interface & Portals

net2phone

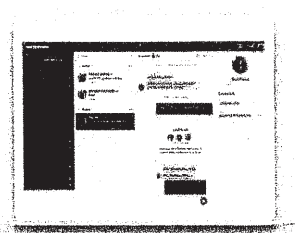
Hosted Business Voice & UCaaS Features

Voice, video, chat, and messaging under one platform with advanced capabilities and integrations.



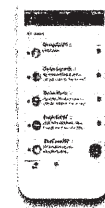
CALLING

- 7 - Digit Dialing
- Auto Attendant
- Busy Lamp Field
- Call Blocking
- Call Forwarding
- Call Parking
- Call Pickup
- Call Queue
- Call Recording
- Call Routing
- Call Screening
- Call Transfer
- Call Waiting
- Caller ID
- Calls On Hold
- Company Directory
- Conferencing
- Consulted Transfer
- Do not Disturb
- Extension Dialing
- Interoffice Paging
- Music on Hold
- Request Caller Name
- Ring Groups
- Speed Dial
- Time-Based Greetings
- Unlimited Calling
- Voicemail
- Voicemail Transcription
- webRTC



MESSAGING

- SMS/MMS Texting
- Voicemail to Email
- Live Chat Widget
- Live Chat to SMS Handoff
- Company/Department Inbox



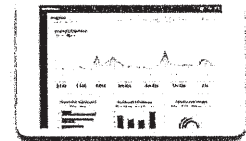
ON-THE-GO

- Mobile App
- Mobile Twinning
- Remote Office
- Find Me/ Follow Me
- Voicemail Transcription



VIDEO

- Video/Audio Recording
- YouTube Live Streaming
- Screen Sharing
- Virtual Backgrounds
- Live Emoji Reactions
- Encrypted & Secure



MANAGEMENT TOOLS

- View Real Time Metrics
- Analyze Call Trends
- View Call Logs
- Monitor productivity
- System Settings
- User Management

Phones & Devices

net2phone offers a wide range of options to enhance your communications experience.

net phone

Desk & Conferencing Phones:

Enjoy crisp, clear audio and powerful communication tools right at your desk or in your conference rooms.

Pre-provisioned and can easily set up within minutes!



Cordless Phones & Wireless Headsets:

Untether from the desk and roam freely, without losing any of the quality or power. The utmost comfort and mobility!



Faxing:

Whether you're going full digital or you can plan to continue using your fax machine, we have devices to help simplify the solution.



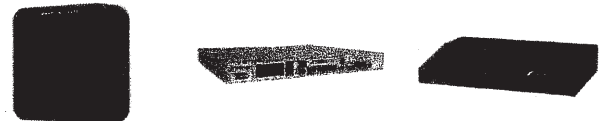
Paging & Intercom:

Enhance communications whether in a single room or large enterprise or campus environment.



Routers & Gateways:

Prioritize voice with a high degree of security and quality while supporting the evolving needs of your business or enterprise.



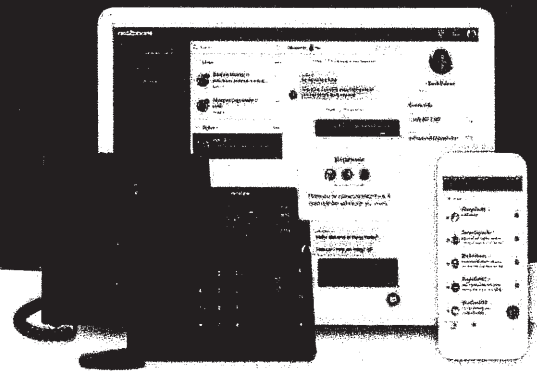
Others Accessories:

Wall Mounts, Expansion Modules, Switches, Adapters and more.



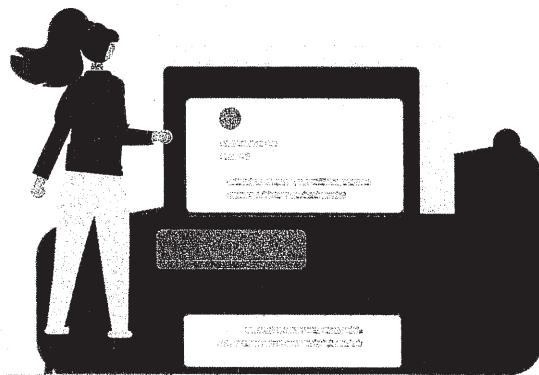
Fax Solutions

Send and receive faxes via a VoIP network rather than an expensive, physical fax line.



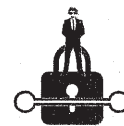
net2phone Fax Line

- Prefer to keep your existing fax machine? Send and receive faxes the same way you are used to, but without the need of an expensive physical fax line.
- Easy set up - simply plug in the net2phone ATA device into your internet and existing fax machine.
- Supports t38 for full fax reliability.



net2phone Fax

- Reduce costs by using the internet to send faxes, rather than a physical fax line.
- Send and receive faxes conveniently and easily through email from wherever you are - both in the office or on the go.
- Eliminate wasted paper and bulky materials.
- Free up space and support staff by eliminating the need for maintaining a physical fax machine.
- Faxes can be sent right from your email address and support cover letters and attachments (PDF, JPG, TIF, Excel, and Word)



Encrypted eFax

- Encrypted eFax enables inbound/outbound faxes to be encrypted to/from our server.
- eFax Encryption is encrypted directly at the number source, so rest assured that all inbound and outbound eFaxes will be properly encrypted for you and your clients protection.
- net2phone eFax encryption option provides an additional layer of security for fax communications by concealing personal and private information.

Truly Global

Think global, act local with advanced international capabilities from net2phone.



Hundreds of interconnects, global data centers in 9 countries, and 1800+ employees across 6 continents worldwide combine to create a truly global offering, unmatched by any other provide. Net2phone's cloud communication suite offers free unlimited calling to 40+ countries, virtual phone numbers (DIDs) in over 300 cities, and support for international number porting.

Unlimited Calling Plans

Argentina	Denmak	Ireland	Panama	Spain
Austria	Dom. Rep.	Israel	Peru	Sweden
Belgium	France	Italy	Poland	Switzerland
Brazil	Germany	Japan	Portugal	Taiwan
Canada*	Greece	Mexico*	Puerto Rico	United States
Chile	Hungary	Netherlands	Romania	US Virgin Islands
Colombia	Iceland	New Zealand	Slovakia	Venezuela
Cyprus	India*	Norway	South Korea	

*USA, Canada, Mexico and India include both fixed and mobile. All other countries are fixed only.

International Phone Numbers

Argentina	Czech. Rep	India	Nigeria	South Africa
Australia	Denmak	Ireland	Norway	South Korea
Austria	Dom. Rep.	Israel	Panama	Spain
Belgium	Ecuador	Italy	Peru	Sweden
Bolivia*	El Salvador	Japan	Philippines	Switzerland
Brazil	Finland	Luxembourg*	Poland	Taiwan*
Bulgaria	France	Malaysia	Puerto Rico	Thailand
Canada*	Germany	Mexico	Romania	Ukraine*
China	Guatemala	Netherlands	Russia	UK
Chile	Hong Kong	New Zealand	Serbia*	Uruguay*
Colombia	Hungary	Nicaragua	Singapore	Venezuela
			Slovakia	Vietnam

*Toll Free only

Service Quote

net phone

net2phone.com 866-978-8260

Quote #456511379378
Prepared on: Oct 18, 2023
Expires on: Nov 17, 2023

Prepared For:
Charter Township of Elmwood
10090 East Lincoln Rd
Traverse City, 49684

Shipping To:
Charter Township of Elmwood
10090 East Lincoln Rd
Traverse City, 49684

One Time Charges

Estimated Shipping and Handling Charges	Unavailable
*Total One Time Charges	\$0.00

Recurring Charges

No	SKU	Description	QTY	Unit Price	Extended Price
1	W76P-R	W76P DECT IP Phone System - W56H Handset and W70B Base Station Rental	2	\$4.00	\$8.00
2	MR-LINE-UNL	net2phone Office™ Unlimited Plan	2	\$20.99	\$41.98
3	MR-LINE-UNL-YL-T54W-R	net2phone Office™ Unlimited Plan (with Yealink T54W rental)	16	\$24.99	\$399.84
4	MR-LINE-FAX-VIRTUAL-FAX	net2phone Office™ Dedicated Virtual Fax Line	2	\$9.99	\$19.98
*Total Monthly Recurring Charges					\$469.80

*Totals shown do not include all applicable fees or taxes.

*All initial orders for less than five Hosted PBX seats or SIP Trunks are not authorized for discounting. If You initially order less than five Hosted PBX seats or SIP Trunks and subsequently add seats or SIP Trunks so that the total number of seats/SIP Trunks is greater than five, the rates set forth in initial order will not be eligible for re-pricing.

*The list of per minute usage charges (billed in one minute increments) and SMS charges (billed per message) can be found at <https://myaccount.net2phoneoffice.com/rates>

This quote is subject to the terms and conditions found at <https://www.net2phone.com/terms-of-service>

This quote is also subject to a 60 month commitment.

To accept this quote please click the button below, or enter the complete url below in your browser:

<https://partner.net2phoneoffice.com/api/presign/c669-04e6?langCode=en>

I ACCEPT THIS QUOTE

To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

Date: November 6, 2023

RE: Capital Improvement Plan (CIP)

The Michigan Planning Enabling Act requires the Planning Commission to draft a Capital Improvement Plan (CIP) for the Township Board. Included in the CIP are any projects, structures, equipment, or expenditures that are over \$10,000 and will last for more than a year. Below is the process for approval.

1. Department Heads submit projects for the next 6-7 years
2. List of Projects is compiled
3. Planning Commission reviews the projects and determines compliance with the Master Plan or other appropriate plan. The Planning Commission may call upon officials to explain project(s) as needed
4. Planning Commission hold Public Hearing on draft CIP (October 24, 2023)
5. Planning Commission makes recommendation to the Township Board (October 24, 2023 the Planning Commission unanimously recommended approval of the CIP to the Township Board.)
6. **WE ARE HERE** – Township Board reviews and adopts. Township Board may make changes as necessary

IF you approve of the draft plan, please use recommended motion:

Motion to approve and adopt the Charter Township of Elmwood Capital Improvement Plan 2023-2029.

Charter Township Of Elmwood

Capital Improvement Plan 2024-2030

Public Hearing: October 24, 2023

Adopted by Township Board: TBD

The Michigan Planning Enabling Act, Public Act 33 of 2008, requires that any township that owns or operates a water supply or sewage disposal system, prepare and update a capital improvement program each year. Even when not required, it is good practice for townships to have a capital improvement program to help foresee upcoming projects and assist in budgeting. This is an update to the Capital Improvement Plan that the township undertook in an effort to comply with the requirements of the Michigan Planning Enabling Act.

This plan is a working document. It is required to be reviewed every year and updated to add the next year to make it a 6 year plan. Projects that are included in the plan are not guaranteed to be completed or to receive financial allocation by the Township Board but more of a guide during the budgeting process to help see a more complete view of upcoming major projects. The Planning Commission does not endorse the projects or figures supplied. They are only approving a document that puts all the projects in one location for easy reference.

The Capital Improvement Plan contains projects/construction/equipment with a purchase price greater than \$10,000 that last for longer than a year. These items include purchase of property and vehicles, new buildings/structures, constructions of utilities and roads, and dredging as examples. This also included major repairs to existing structures, properties, and vehicles such as roofs and parking lots. Minor maintenance and projects that are estimated to cost less than \$10,000 were not included. Plans and studies are also not included in this Capital Improvement Plan.

Department heads were asked about projects that they anticipate will need to be completed in the next 6 years as well as projects that will need to be done in future years so that they are not forgotten when the plan is updated in future years. Those forms led to this document that includes future projects, anticipated dates of completion, and estimated costs. Also included in this document is a list of existing facilities, where they are located, when they were constructed and any other helpful information. This ensures that when updating the plan in the future, certain properties and buildings are not looked over.

Upon completion of the draft, the Planning Commission held a public hearing on xx/xx/2023 to obtain additional public comment. Following the public hearing the Planning Commission made a recommendation on the plan and forwarded the completed plan to the Township Board for review and adoption.

Existing Facilities

Lincoln Road Campus

Township Hall

Located at 10090 E Lincoln Rd, the Township Hall was constructed in 1986. Contains offices and hall for meetings and available for rent.

Fire Hall

Located next to the Township Hall but not connected, was constructed in 2002. Contains offices, kitchen, meeting room, and apparatus bay.

Upper Pavilion

Located near the Township Hall and shares parking with the Hall. Picnic pavilions that contains restrooms. Available to rent to the public.

Lower Pavilion

Located near the corner of Cherry Bend and Avondale. Contains restrooms.

Soccer Fields

Located behind the Township Hall. Turf was re-done in 2015 and contains an irrigation system. Currently there is a contract with North Star Soccer to maintain and schedule the soccer fields.

Baseball Fields

Located near Cherry Bend Rd. Maintained by the Township and used by Little League. Available to the public for use when not in use by Little League.

Playground

Located near the corner of Cherry Bend and Avondale. Playground equipment has been installed throughout time.

Tennis Court

Located next to Avondale Ln. Surface sealed in Spring of 2016.

Cherry Bend Campus

Old Fire Hall

Located at 10750 E Cherry Bend Rd. Constructed in 1945. Contain garage bay and meeting room. Currently used for storage, elections, and maintenance equipment. Parking area contains recycling bins for use by County residents. Parking area constructed in 2014.

Greilickville Campus

Harbormaster Building

Located at the Marina, the harbormaster building was constructed in 2020 and contains the public office and bathrooms for the marina. Also includes storage garage for marina equipment. Old harbormaster building still exists on site and is anticipated to be removed during phase 3 of the marina redevelopment.

Old Marina Public Bathroom

Located next to the harbormaster building and scheduled for demolition during phase 3 of the marina redevelopment. This building is obsolete with the construction of the new harbormaster building.

Picnic Pavilion

Located next to the old marina public bathroom. Contains tables and grills. The roof for this structure was from an old pavilion at the Greilickville Harbor Park. This structure is scheduled to be replaced during phase 3 construction of the marina redevelopment.

Boater's Bathroom

Located next to the old marina public bathroom and for use by marina users. Includes showers and restrooms for men and women. This building is scheduled to be demolished and replaced during phase 3 of the marina redevelopment.

Large Pavilion

The large pavilion is located in the Greilickville Harbor Park, near the parking lot. It contains restrooms and a picnic pavilion. The pavilion is available to rent.

Small Pavilion

The small pavilion is located in the Greilickville Harbor Park. It contains restrooms and a picnic pavilion. This pavilion is available on a first come, first serve basis.

Brewery Creek

Brewery Creek is a condo development on M22 across from the Greilickville Harbor Park and Marina that the Township purchased in 2012. A majority of the property has been used for overflow marina and park parking. The Township worked with the owners to dissolve the condominium and is currently working on developing overflow marina trailer parking.

Greilickville Water

The Greilickville water system runs along M22 from the City/Township line North to Cherry Bend Road. The water system also runs down Carter Rd and Grandview Rd to the TART trail.

Timberlee Water

The Timberlee water system started as a private system in the 1970s and was turned over to the Township in 1989.

Greilickville Sewer

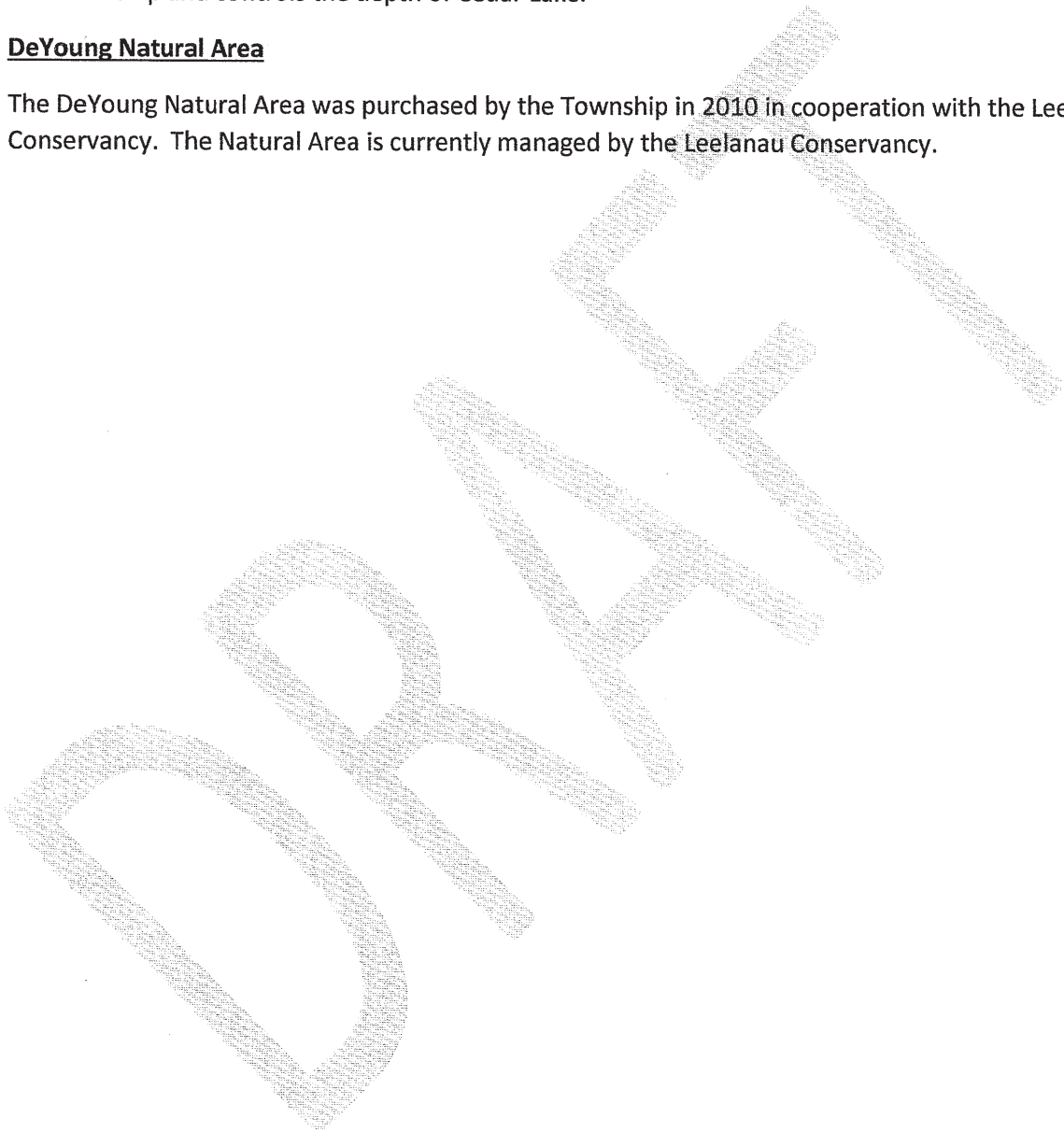
The Greilickville sewer system is located along M22 from the City/Township line running North to Crain Hill Rd. It also includes some subdivisions off of M22. The sewer system runs West down Carter Rd, Grandview Rd, and Cherry Bend Rd.

Cedar Lake Dam

The Cedar Lake Dam is located between Cedar Lake and West Grand Traverse Bay. The dam is owned by the Township and controls the depth of Cedar Lake.

DeYoung Natural Area

The DeYoung Natural Area was purchased by the Township in 2010 in cooperation with the Leelanau Conservancy. The Natural Area is currently managed by the Leelanau Conservancy.



Elmwood Township CIP - Approved TBD
Future Projects

Anticipated to be completed in 2024

<i>Project Name & Description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>
<u>B-Dock Rebuild Launch.</u> This is a fixed dock on a coffer dam and is unique to the rest of the marina docks that currently float. This dock has suffered quite a few hits from boats and needs to be rebuilt.	\$30,000 - \$40,000	Marina		
<u>Marina Signage.</u> Signage on all marina operations including roadside, directional, office, parking limitation and instructional.	\$20,000	Marina		
<u>Fire Station Carpet/Flooring.</u> Replacement all carpet in station. Repair/replace tile flooring.	\$15,000	Fire	No	
<u>Timberlee Water Tank Replacement.</u> EGLE has flagged existing infrastructure and improvements are needed. On 10/9/23, the Township Board voted to move forward with pursuing improvements involving replacing the existing hydropneumatics tanks with 2 small new hydropneumatics tanks.	\$787,000			Twp is working with DPW, EGLE, and Engineers on pursuing 2 new grant funds and is working with bond counsel.
<u>Brewery Creek Parking Lot Improvements.</u> Since the condominium was dissolved and the Township became the owner, the Board has been discussing improvements. Due to high cost of paving, the design is pending.	TBD; bid at \$460,000	Marina		Placed out to bid in 2023; came back at \$460,000. Board decided to re-bid.
<u>Fire Station Entrance – Security.</u> Add interior wall and door to create a secure entrance foyer for public, isolating the space from crew quarters.	\$12,000	Fire	No	
<u>Fire Department Utility / Chief's Vehicle.</u> Add a pickup/SUV style vehicle to fleet for command and	\$80,000 - \$100,000	Fire	Consultant Report	

Elmwood Township CIP - Approved TBD

control, supplemental equipment needs, crew transport, and trailer towing (ATV, boat).																
<u>Fire Department UTV</u> . Overdue replacement of underpowered UTV for wildland fire and remote response.	\$40,000	Fire			No											
<u>Township Hall / Cherry Bend Park Security</u> . Security cameras/system for Township Hall, Fire Hall, and Cherry Bend Park.	\$12,000	Grounds						Parks and Recreation Plan								
<u>Cherry Bend Playground Improvements</u> . Aging equipment needs to be replaced with safe, accessible play equipment.	\$30,000- \$750,000	Grounds														
<u>Finger Piers</u> . Replacement of two finger piers on A dock that are structurally unsound.	\$17,600	Marina														
<u>Onsite Fuel Storage Tanks</u> . Existing commercial source for fuel is not as reliable as it should be due to congestion, anticipated construction, and operating hours.	\$12,000	Fire														

Anticipated to be completed in 2025

<i>Project Name & Description</i>	<i>Estimated Cost</i>	<i>Contributing Fund</i>	<i>In Approved Plan</i>	<i>Status</i>
---------------------------------------	-----------------------	--------------------------	-------------------------	---------------

Elmwood Township CIP - Approved TBD

<p><u>Marina Phase 3.</u> Phase 3a: Removal of 3 existing buildings, vertical extension of existing seawall, additional seawall construction. Phase 3b: Boater's Bath Facility. Phase 3c: parking, landscaping, and amenities (street features, patios).</p>	<p>\$4,000,000-\$5,000,000</p>	<p>Marina / Waterways Grants</p>	<p>Marina Master Plan and Parks and Recreation Plan</p>	<p>Grant funds awarded through Waterways. Currently working with Engineers on cost saving measures and speaking with bond counsel.</p>
<p><u>Marina Storage Garage.</u> Removal of existing storage garage is funded as part of Marina Phase 3, but will need a place to store equipment.</p>	<p>\$50,000-\$75,000</p>	<p>Marina</p>		<p>Twp is engaging with TART on possible cost-share/use opportunities</p>
<p><u>Ambulance (191).</u> Replacement of existing ambulance. Cost may include power lift and power cot.</p>	<p>\$450,000</p>	<p>Fire</p>		
<p><u>Fire Station – Truck Ramp Repair/Replacement.</u> Repair or replace front and rear ramps due to deterioration and subsurface issues.</p>	<p>\$100,000</p>	<p>Fire</p>	<p>No</p>	
<p><u>Marina Security System.</u> Currently insufficient security onsite. As the area becomes more populated, it is necessary to have an appropriate system in place.</p>	<p>\$16,500 - \$20,000</p>	<p>Marina</p>		
<p><u>Tanker 1 (121).</u> Replacement of existing truck that has become obsolete and is older than recommended by NFPA. Included in Fire and EMS Assessment. Vehicle pricing has gone up significantly and long manufacturing times are delaying deliveries.</p>	<p>\$500,000</p>	<p>Fire</p>	<p>Consultant Report</p>	<p>Fire Dpt has attempted AFG grant, which was not funded. Attempting other grant opportunities.</p>

Anticipated to be completed in 2026

Project Name & Description	Estimated Cost	Contributing Fund	In Approved Plan	Status
<u>Engine 2 (112)</u> . Replacement of existing truck that has become obsolete and is older than recommended by NFPA. Included in Fire and EMS Assessment.	\$500,000	Fire	Consultant Report	
<u>Ambulance (192)</u> . Add second ambulance to fleet. Ambulance would serve as back up and be rotated into the fleet.	\$361,189.50	Fire	No	4/10/23; Board approve purchase. Has been ordered, delivery times being considered (3yr build time)
<u>Cherry Bend Sidewalks</u> . Sidewalks from M22 to Cherry Bend Park. Preliminary cost estimates include 3 pricing options. Township has not yet determined which option to move forward with.	\$445,000 - \$2,089,000	TTCI	Parks and Recreation Plan	Twp is working with Networks Northwest on TAP Grant

Anticipated to be completed in 2027

Project Name & Description	Estimated Cost	Contributing Fund	In Approved Plan	Status
<u>A-Dock Replacement</u> . Per Harbormaster Moon, this dock has outlived its expectancy life by a few years. The dock <i>could</i> last another few years, or it could significantly degrade over a bad winter	\$1,250,000 - \$1,500,000	Marina		

Anticipated to be completed in 2028

Project Name & Description	Estimated Cost	Contributing Fund	In Approved Plan	Status

Anticipated to be completed in 2029

Project Name & Description	Estimated Cost	Contributing Fund	In Approved Plan	Status

Anticipated to be in future plan

Project Name & Description	Estimated Cost	Contributing Fund	In Approved Plan	Status
Station/Quarter Improvements	\$10,000-50,000	Fire	Consultant Report	
Timberlee Water Main Extension	\$450,000	Timberlee Water	Reliability Study	
Greilickville Water Main Extension	\$2,800,000	Greilickville Water	Reliability Study	
<u>D-Dock addition. Addition of a new dock to the north of our furthest bottomland, adding 18-30 new seasonal slips.</u>	\$1,400,000			
<u>Timberlee Ground/Elevated Storage</u>	\$1,800,000	Timberlee Water	Timberlee Reliability System	

RJP CONSULTING

November 6, 2023

Jeff Shaw
Township Supervisor
Elmwood Township
10090 E. Lincoln Road
Traverse City, MI 49684

RE: Verizon Wireless Lease Proposal

To Whom It May Concern:

Verizon Wireless is expanding and improving its network in Elmwood Township. To improve its network, Verizon Wireless and its tower company partner are interested in leasing ground space from you on property located at 10090 E. Lincoln Road. Verizon Wireless and its tower company partner would like to lease a 50' x 50' piece of property for a wireless communication facility. The facility would include a 120' monopole tower, equipment cabinets located at the base of the tower, a back-up power generator, and a propane tank. The compound would be fenced in. Verizon Wireless and its tower company partner would incur all construction costs associated with this proposal as well as procuring all necessary approvals and permits from the appropriate jurisdictions. Initial construction would take approximately eight weeks. Once the site is operational, a Verizon Wireless technician would only visit the site two or three times a month for routine maintenance of the equipment.

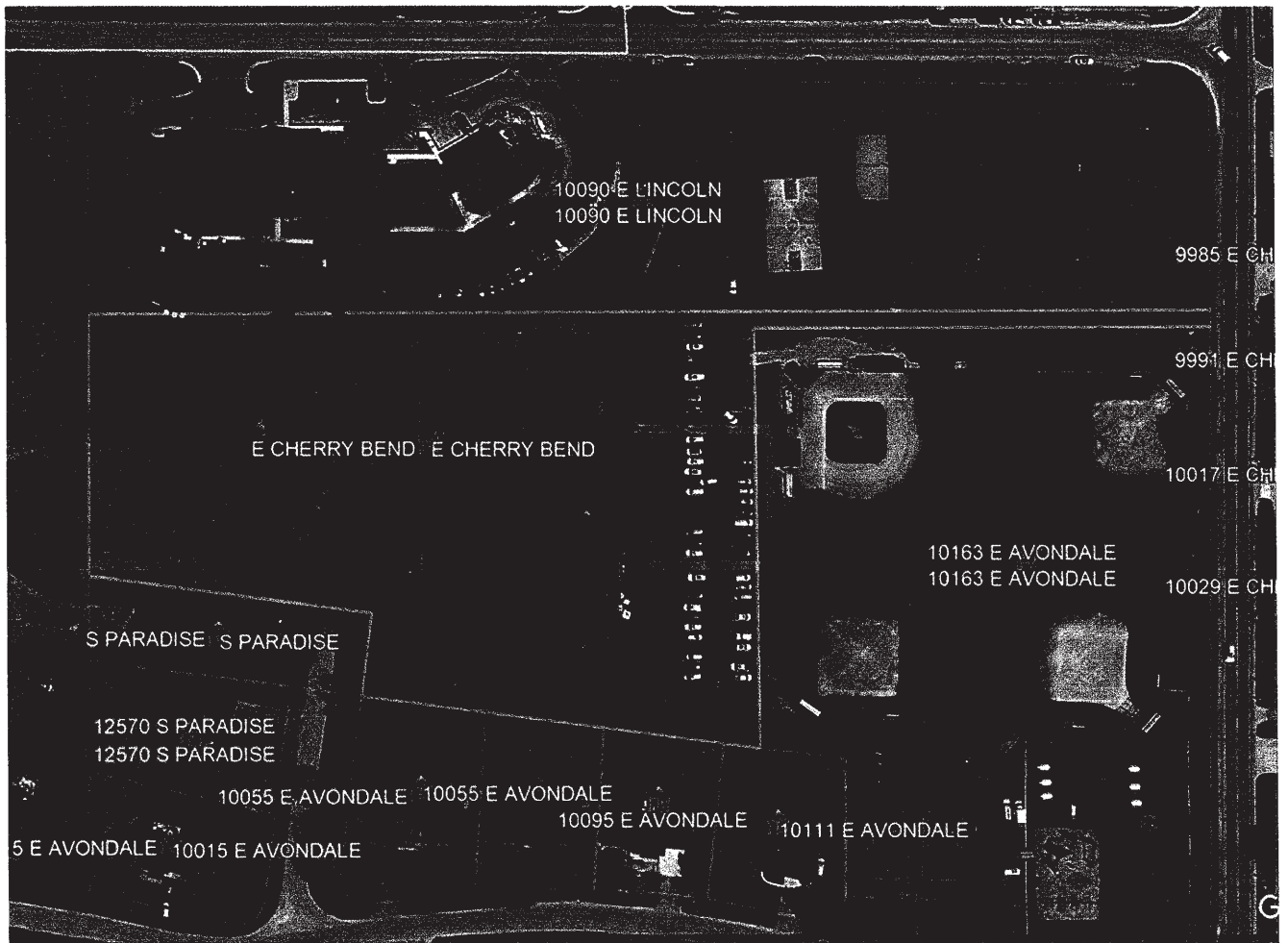
The lease agreement has an initial term of five years with nine five-year automatic renewals. The monthly rent would be \$800.00 with a 5% escalation rate per term.

If you are interested please call me at (248) 613-4399 by November 20, 2023. Thank you in advance for your consideration.

Sincerely,



Bob Przybylo
RJP Consulting, Inc. o/b/o Verizon Wireless and its tower company partner



To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

Date: November 6, 2023

RE: Verizon Wireless Lease Proposal

This memo is meant to aid the Board with discussion regarding the proposal from RJP Consulting dated November 6, 2023 regarding a Verizon Wireless Lease Proposal.

Throughout the past two years, I have strongly encouraged the Township to abide by its Zoning Ordinance. The proposed use is not a permitted use within the Municipal Center (MC) Zoning District. The proposed use is only permitted, through a Special Use Permit, within the Agricultural-Commercial (A-R) Zoning District.

If the Board would still like to entertain this proposal, I encourage you to first consider and review the many specific requirements and standards of the use (see attached). Specifically, please draw your attention to Section 9.8.A.3.h; as the proposed height would be 120,' the tower would need to be located a minimum of 120' from all parcel lines and buildings, unless the tower is certified to collapse onto itself. The proposed tower would not meet this requirement.

The only parcels zoned A-R that the Township owns are 004-021-023-00 (0 E Cherry Bend Rd) and 004-020-034-10 (9505 E Cherry Bend Rd). The use of both parcels is a park (DeYoung Natural Area). As the Township acquired both parcels from the Conservancy, there may be restrictions that prohibit Wireless Communications Facilities.

Please also note that this proposed facility may not appropriately align with the Township's Community Park, Recreation, Open Space & Greenways Plan which was adopted by the Township Board on 1/30/2023. See attached for excerpts from said Plan.

- A. Special land use approvals, and any conditions of approval, shall run with the land and be binding upon the applicant and any subsequent successors, heirs, or assigns.
- B. If substantial construction has not taken place within one (1) year of the special land use approval date, the special land use shall expire.
- C. The Planning Commission may grant two (2) extensions of a special land use approval, of an additional one (1) year period for each extension, provided that the applicant submits an extension request prior to the one year expiration date of the special land use approval or a prior extension. To grant an extension, the Planning Commission must find that any delays were beyond the control of the applicant, and that the applicant will complete substantial construction within the one (1) year extension period.

SECTION 9.6 APPEALS OF SPECIAL LAND USE APPROVALS

The Planning Commission shall grant or deny approval of all special land use applications. A person aggrieved by a decision of the Planning Commission in granting or denying approvals of a special land use, or regarding any conditions attached to approval of the special use permit, may appeal the decision to the Zoning Board of Appeals per the requirements of Article 12 of this Ordinance.

SECTION 9.7 SPECIAL LAND USE APPROVAL AND LAND USE PERMITS

Special land use approval still requires issuance of a land use permit. The Zoning Administrator shall issue a land use permit only after all conditions (if any) which can be met prior to issuance of the land use permit have been completed, and all fees have been paid. No construction shall commence until after a land use permit has been issued.

SECTION 9.8 ADDITIONAL REQUIREMENTS FOR CERTAIN SPECIAL LAND USES

Several land uses require additional requirements that must be met in addition to the Standards, Requirements, and Findings in Section 9.3. These additional standards are listed below.

- A. **Communication Towers.** It is the general purpose and intent of the Township to carry out the will of the United States Congress by authorizing communication facilities needed to operate wireless communication systems. However, it is the further purpose and intent of the Township to provide for such authorization in a manner which will retain the integrity of neighborhoods and the character, property values, and aesthetic quality of the community at large. In fashioning and administering the provisions of this section, an attempt has been made to balance these potentially competing interests.
 - 1. Pursuant to Section 3514 of P.A. 110 of 2006, as amended, wireless communications equipment is a permitted use of property and is not subject to Special Land Use approval or any other approval if the following requirements are met:
 - a. The wireless communications equipment will be collocated on an existing wireless communications support structure or in an existing equipment compound.
 - b. The existing wireless communications support structure or existing equipment compound is in compliance with the Elmwood Township

Zoning Ordinance or was officially approved by the Zoning Administrator or Planning Commission.

- c. The proposed collocation will not do any of the following:
 - i. Increase the overall height of the wireless communications support structure by more than 20 feet or 10% of its original height, whichever is greater.
 - ii. Increase the width of the wireless communications support structure by more than the minimum necessary to permit collocation.
 - iii. Increase the area of the existing equipment compound to greater than 2,500 square feet.
 - d. The proposed collocation complies with the terms and conditions of any previous final approval of the wireless communications support structure or equipment compound by the Zoning Administrator or Planning Commission.
2. Wireless communications equipment that meets the requirements of subsection 1 (a) and (b) but does not meet the requirements of subsection 1(c) is a permitted use of property if it receives special land use approval.
 3. The Planning Commission shall take into account the following:
 - a. Visual Impact. The application for special approval for the tower shall include a visual impact analysis, prepared by the applicant, which includes graphic depictions of the anticipated visual appearance of the tower from important vantage points in the surrounding area. Methods used in preparing the analysis shall be reviewed and approved by the Zoning Administrator.
 - b. Height and Construction.
 - i. A cellular phone or other personal and business communications services antenna tower shall be exempt from building height limits established by zoning district regulations, provided that the tower height shall not exceed the minimum height necessary to serve its intended functions.
 - ii. The tower and any ancillary building housing equipment needed for operation of the tower shall not exceed the floor area and height minimally necessary for such equipment, and shall be of a size, type, color, and exterior materials which are aesthetically and architecturally compatible with the surrounding area, and as minimally obtrusive as possible. Landscape screening may be required by the Planning Commission to accomplish screening of ancillary equipment buildings.
 - iii. Towers shall be monopole construction with no guy wires.

- c. Lighting. The applicant shall provide documentation of any lighting to be installed on the tower. If tower lighting is required or proposed, the tower may not be approved unless the Planning Commission determines that it will not have a significant adverse impact on properties and residents of the surrounding area.
 - i. The color and intensity of tower lighting required by Federal Communications Commission (FCC), Federal Aviation Administration (FAA) or Michigan Aeronautics Commission (MAC) regulations shall be as unobtrusive as possible and must cause the least disturbance to the surrounding properties.
 - ii. Lighting shall not be strobe lighting or other intermittent white lighting fixtures, unless expressly required by State or federal regulations. Such intermittent lighting shall be alternated with steady red lights at night if acceptable to State or federal regulations.
 - iii. Lighting may consist of a red top light that does not pulsate or blink.
- e. Color. Towers shall be painted so as to be as unobtrusive as possible. The painting of towers in alternate bands of color shall be permitted only if specifically required by Federal Communications Commission (FCC), Federal Aviation Administration (FAA) or Michigan Aeronautics Commission (MAC) regulations. If alternate band painting is required by FCC, FAA, or MAC regulations, the applicant shall provide documentation of such requirements and regulations.
- f. Height. If the height required for the tower to serve its intended function decreases from the installed height due to technological advancement, additional tower installations at other locations, or other factors, the Township may order that the tower be lowered to such decreased minimum height.
- g. Signs. No signs other than signs required pursuant to federal, state or Township ordinance shall be allowed on an antenna or tower or site.
- h. Setback Requirements. The tower shall be set back not less than the distance equal to the height of the tower measured from the base of the tower to all points on each property line.
 - i. The tower and any supporting or appurtenant structures shall be no closer to any building, than the distance equal to the height of the tower measured from its base at grade to its highest point of elevation.
 - ii. The Planning Commission may reduce the required setbacks for towers that are designed to collapse onto themselves. In such a case, a sealed engineers drawing that states the minimum required

setback shall be provided with the special use application. The Township may retain the services of an independent engineer to review the tower design and requested setback. The costs associated with an independent review shall be paid for by the applicant.

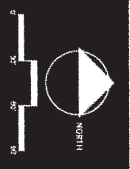
- i. FCC/FFA/Other Regulations. The applicant shall provide documentation of conformance with any Federal Communications Commission, Federal Aviation Administration, of Michigan Aeronautics Commission regulations. The tower shall comply with the Michigan Tall Structures Act (P.A. 259 of 1959, as amended).
- j. Use. The owner/operator of the tower shall agree to permit use of the tower by other personal or business communications services providers, including local government agencies, on reasonable terms, so long as such use does not interfere with the owner/operators reasonable use of the tower.
- k. Removal of Abandoned Towers. Any tower that is not in use for a period of twelve (12) consecutive months shall be considered abandoned, and the owner of such tower shall remove the same within one hundred eighty (180) days of receipt of notice from the Township of such abandonment. In addition to removing the tower, the owner shall restore the site to its original condition. Any foundation shall be removed to a minimum depth of five (5) feet below the final grade and site vegetation shall be restored. Failure to remove an abandoned tower within the one hundred eighty (180) day period provided in this subsection shall be grounds for the Township to remove the tower at the owner's expense. The Planning Commission shall require the applicant to file an irrevocable bond equal to the reasonable cost (including adjustment for inflation) of removing the tower and attendant accessory structures as a condition of a special use permit given pursuant to this section.
- l. Antenna Co-location on an existing tower or structure.
 - i. No antenna or similar sending/receiving devices appended to a tower, following its approved construction, shall be permitted if it exceeds the engineered design capacity of the tower thereby jeopardizing the tower's structural integrity.
 - ii. The installation and/or operation of the above mentioned, antennas or facilities shall not interfere with normal radio/television reception in the area. In the event interference occurs, it shall be the sole responsibility of the owner to rectify the situation with the parties involved.

B. Essential Services

1. **Intent.** It is the intent of this Ordinance to allow routine essential services in any zoning district as a permitted use since routine essential services are likely to have a minimal adverse impact on surrounding properties.

4 - Cherry Bend Community Park
 Site Plan from 2018 Parks and Recreation Plan (GFA)

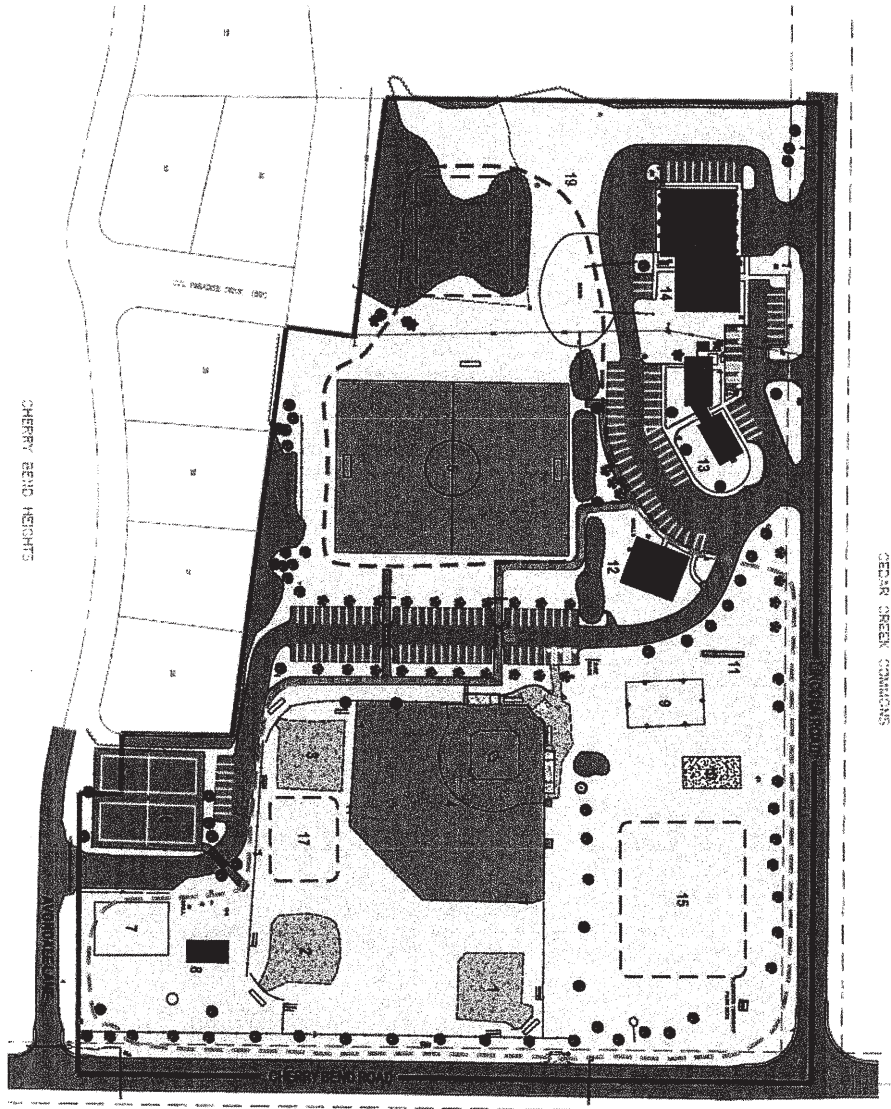
Cherry Bend Park
 Existing Facilities Inventory
 Elmwood Township, Michigan



PROJECT: Parks, Recreation, Open Space and Greenways, New, Update
 CLIENT: Elmwood Township, MI
 DATE: 07/2018
 DESIGN: GDF
 SCALE: As Shown
 REVISIONS:



SHEET NO. ___ of ___



- LEGEND**
- 1. BASEBALL FIELD NO. 1
 - 2. BASEBALL FIELD NO. 2
 - 3. BASEBALL FIELD NO. 3
 - 4. BASEBALL FIELD NO. 4
 - 5. SOCCER FIELD
 - 6. TENNIS COURTS
 - 7. PLAYGROUND
 - 8. PLAYGROUND PANTRY W/ RESTROOMS
 - 9. BASEBALL COURTS
 - 10. VOLLEYBALL COURT
 - 11. HORSE RINGE PITS
 - 12. LARGE PICKUP PAVILION W/ RESTROOMS
 - 13. TOWNSHIP OFFICES
 - 14. FIRE DEPARTMENT
 - 15. PROPOSED OVERFLOW PARKING AREA
 - 16. PROPOSED DOG EXERCISE AREA
 - 17. PROPOSED ICE SKATING RINK
 - 18. 1/2 MILE TRAIL LOOP
 - 19. 1/4 MILE TRAIL LOOP



Section 5 – Goals and Objectives

The Goals and Objectives for recreation in Elmwood Township were developed together with the Parks and Recreation Committee utilizing public input, noting the existing condition of recreational facilities, conducting a resource inventory, and assessing forecasted demographics and population changes.

GOAL #1

Continue to improve Greilickville Harbor Park as a diverse, multi-generational, universally accessible, and sustainable recreation facility that serves the local population, the Grand Traverse region, and visitors.

Action Objectives:

- a. *More safe and efficient parking nearby*
- b. *Enhance Physical and Cooperative Connections with Discovery Center and Discovery Pier*
- c. *Landscape plantings along M-22 (Streetscape / Corridor Beautification)*
- d. *New picnic tables or benches along Brewery Creek*
- e. *Beach enhancement / expansion where permitted*
- f. *Kayak/Canoe Launch/Scuba diving staging area*
- g. *Develop BATA bus stop, park & ride, and bike lockers at Brewery Creek Natural Area*
- h. *Refine staffing, maintenance, and budgeting process for Capital Improvement Plan input*
- i. *Boardwalk with interpretive / historical signage at Brewery Creek*
- j. *Safe access across M-22*
- k. *Consider allowing commercial activity, such as food trucks, in the park*
- l. *Plant additional edible vegetation*
- m. *Enhance existing signage around the facility*

GOAL #2

Create and enhance the system of corridors to improve connectivity between the parks, trails, and greenways system, which will provide universal access between existing and potential Township recreation facilities, including Greilickville Harbor Park, the DeYoung Natural Area, and the Cherry Bend Community Park.

Action Objectives:

- a. *Provide a connection to the TART Trail from Cherry Bend Community Park; sidewalks along Cherry Bend from M-22 to Cherry Bend Community Park*
- b. *Strengthen the existing “access easement” through the Brewery Creek Natural Area property from the Leelanau Trail to Greilickville Harbor Park*
- c. *Connect Leelanau Trail through the Rotary Charities property (Discovery Center ~ Great Lakes complex) and Greilickville Harbor Park*
- d. *Conduct a feasibility study to someday connect TART Trail to the Timberlee Resort Area (partially completed in 2009 by the DCGL and Gosling Czubak Engineering)*
- e. *Support efforts to determine possible future connections to the Hickory Hills Recreation and Ski area to Elmwood Township*
- f. *Support Township’s Greilickville Commercial Corridor Task Force’s efforts to work with the Discovery Center ~ Great Lakes Board of Directors, TART (Leelanau Trail), the Leelanau Conservancy, the Leelanau County Road Commission, and MDOT to develop and refine conceptual plans for targeted trail links and off-site parking*
- g. *Consider opportunity for bicycle “commuters” to utilize the M-22 corridor north-south from the broader county and township into Traverse City*
- h. *Implement barrier-free accessibility as a design standard for all new facilities and improvements to existing facilities*

GOAL #3

Make improvements to Cherry Bend Park in the same spirit that Greilickville Harbor Park has been redeveloped to provide a diverse, multi-generational, universally accessible and sustainable recreation facility and optimizes the available park land, links to nearby neighborhoods, Cedar Creek Commons and the Leelanau Trail, and provides desired 4-season active and passive recreation.

Action Objectives:

- a. *Better connectivity to Leelanau/TART Trail and neighborhoods and Cedar Creek*
- b. *Design, fund and implement a walking pathway circuit in the park*
- c. *Encourage Winter activities such as ice skating rink, etc.*
- d. *Consider Wayfinding (I.e. Context Map) and Informational Signage (I.e. Park Rules)*
- e. *Improve site lighting*
- f. *Small pavilion for shade/picnicking near the ballfields*
- g. *Trees under-planting, replacement, enhancement*
- h. *Consider irrigation for use areas*
- i. *Expand park to the west (Overflow grass parking for events)*
- j. *Refine staffing, maintenance and budgeting process for Capital Improvement Plan input*
- k. *Evaluate and Plan for Brewery Creek property enhancements.*
- l. *Develop an overall Township Trail Plan*
- m. *Consider additional park equipment for different age groups as well as abilities*
- n. *Consider additional facilities to create multi-generational park, including pickleball courts.*
- o. *Review park facilities and consider additional facilities to make the park more of a 4-season park*

GOAL #4

Investigate and study possible parcels, which may be considered for future recreation land acquisition through the Michigan Department of Natural Resources (MDNR) and/or partnerships with the Leelanau Conservancy or Leelanau Brownfield Redevelopment Authority (LCBRA) to establish public private cooperative projects and/or permanent conservation easements, recreational amenities, or facilities.

With a quick look at the Township's Recreational Inventory ([Appendix 1](#)), it is evident that the southern portion of Elmwood Township contains many of the Township's recreational facilities. There has been documented public interest in identifying and studying opportunities to create and enhance possible future recreational opportunities in the western and northern portions of the Township, including seeking to purchase available and appropriate land. The principal purposes stated for such land acquisition include provision of additional non-motorized recreational trails for passive recreation, and/or natural resource and wildlife habitat conservation and protection.

Action Objectives:

- a. *Investigate Timberlee Resort "hilltop" natural recreational easement*
- b. *Investigate other west-Township natural parcels*
- c. *Support efforts to investigate conservation/recreation areas near Lakeview Hills Road (n. Elmwood/S. Bingham Twp. Line)*
- d. *Map undeveloped properties adjacent to existing facilities*
- e. *Investigate additional properties to enhance wildlife corridors, including but not limited to properties along Brewery Creek*

GOAL #5

Work with the Township Marina Committee to develop and implement recommendations to improve the joint asset of the Elmwood Township Marina and support amenities that are to be



October 30, 2023

Jeff Shaw, Supervisor
Elmwood Township
10090 E Lincoln Rd.
Traverse City , MI 49684

Re: MTPP Cycle 25 Grant Application

Dear Jeff,

We are excited to inform you that the Michigan Township Participating Plan Board of Directors has approved your grant request in the amount of **\$ 2,500.00**. Please complete and return the attached Risk Reduction Grant Program Agreement to officially accept your grant award. If a signed grant acceptance agreement is not returned by **December 2, 2023** your award will be considered forfeit.

Upon completion of your project, copies of all invoices, photos and evidence of payment for the specific grant purpose must be submitted to the Par Plan to receive reimbursement.

All grant documents may be submitted via email at mtpprrgp@tmhcc.com or by mail to:

Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, MI 48326

Please note that all invoices for grant expenditures must be dated after the date of the grant agreement.

The grant project, as specified on the agreement, must be started after and completed within six(6) months from the date of the grant agreement. The program does not allow for completion date extensions. If the grant project is not completed within the six-month time frame as stated above; the grant will be considered forfeited.

Please do not hesitate to contact us should you have any questions regarding the grant process.

Sincerely,

Jennifer Venema
MTPP Administrator

Encl: RRGp Grant Agreement



Risk Reduction Grant Program Agreement

Date of Agreement: **October 30, 2023**

Upon application by **Elmwood Township** (hereinafter "Grantee") to the Michigan Township Participating Plan Risk Reduction Grant Program (hereinafter "Grantor"), Grantor agrees to fund the following Grant, and Grantee agrees to accept such Grant, in accordance with the terms below and subject to the additional conditions set forth in the grant application attached.

1. GRANT AMOUNT: **\$ 2,500.00**

Please note: Your award amount may differ from your requested amount. Due to the overwhelming success of the Risk Reduction Grant Program, you may have been awarded funding in an amount less than requested so that we may assist as many members as possible in mitigating risk.

2. GRANT TERMS: To be paid upon receipt of bills, invoices, photos and evidence of payment for verification and the specific grant purpose listed below. Invoices for expenditures must be dated after the date of this agreement. The reimbursement will be for actual expenses paid up to the amount awarded.

3. SPECIFIC PURPOSE(S) OF THE GRANT: The Grant shall be used solely for the purposes as outlined below.

Security Cameras

4. PROJECT COMPLETION DEADLINE: The grant project must be completed and the written request for reimbursement must be filed within six (6) months from the date of the grant agreement. That date is **May 1, 2024**. There will be no grant extensions. If the grant project is not completed within the six-month time frame stated above; grants will be considered forfeited.

5. PHOTO/MEDIA PERMISSION: The grantee authorizes grantor to use photographs or videos either taken by grantor or provided by grantee of the project or program and its participants for promotion and/or advertising related to grantor activities.

Executed by or on behalf of Grantor and Grantee as follows:

GRANTOR:

Michigan Township Participating Plan
1700 Opdyke Ct
Auburn Hills, MI 48326

GRANTEE:

Elmwood Township
10090 E Lincoln Rd.
Traverse City, MI 49684

By: 

Print Name: _____

By: _____

By: _____

Dated: **October 30, 2023**

Dated: _____