

# Leelanau Probate and Family Division Court

## Filings and Hearings

### During the Public Health Crisis

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The Court continues to follow the directives of the Michigan Supreme Court and the State Court Administrative Office (SCAO) COVID-19 response plan. This plan focuses on obligations to protect the health of litigants, judicial branch employees, and the public, while still providing essential services. Our Phase One Plan, effective June 3, 2020, can be found at <https://www.leelanau.cc/courts.asp>

#### **FILINGS IN PROBATE COURT AND FAMILY DIVISION CASES**

- Procedures for using e-mail for filings as an emergency measure for a limited time:  
**For Leelanau Probate Court email Kristina Mattis [kmattis@co.leelanau.mi.us](mailto:kmattis@co.leelanau.mi.us)**  
**For Child Protective Proceedings and Juvenile Delinquency matters email Joseph Povolio [jpovolio@co.leelanau.co.mi](mailto:jpovolio@co.leelanau.co.mi) with a copy to Josephine Lingaur [jlingaur@co.leelanau.mi.us](mailto:jlingaur@co.leelanau.mi.us)**
- **Probate Filings** may be faxed to the following 231-256-9845
- **For Domestic Relations matters contact the County Clerk at 231-256-9824**
- **Documents with filing fees** – Probate filings that require the payment of a filing fee may be accepted via fax or email **only if the fee is paid in advance**. Contact Kris Mattis at 231-256-9803 Ext 2 to make a payment using a credit card.
- Probate filings can also be mailed to Probate Court, 8527 E. Government Center Dr., Suite 203, Suttons Bay, MI 49682
- **Personal Protection petitions** may be filed by mail, placed in drop box at the entry of the Government Center, or at the County Clerk's Office

#### **HEARINGS IN PROBATE COURT AND FAMILY DIVISION CASES**

Hearings will be conducted using Zoom as a two-way interactive video technology. In appropriate cases, the hearing will be live streamed on YouTube and will be deleted upon completion of the hearing. The official record of the proceeding will be preserved through Zoom. The Court will provide all details in the Notice of Hearing. If a Zoom is not reasonably possible, the Court may adjourn the hearing.