

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
NOVEMBER 13, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Chris Mikowski, Dave Darga, Kyle Trevas, Terry Lautner, and Jordan Gallagher

Excused: None

Declaration of Conflict of Interest:

None

Public Comment

Sue Jones

Jack Kelly

Consent Calendar:

Department Reports:

Treasurer's Report

Planning/Zoning

Fire Chief

Harbormaster

Committee Reports:

Minutes:

10-9-23

Post Audit Invoices 10-15-23 through 11-2-23

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw presented his written report.

Trustee Remarks

Trustee Lautner asked if our building and grounds people watched the John E Green company winterize the fountains. Supervisor Shaw confirmed that they did.

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

None

OLD BUSINESS

None

NEW BUSINESS

Marina Phase III/Timberlee/Brewery Creek/ Financing/Intent to Issue Bonds

Warren Creamer of MFCI explained the process of issuing municipal bonds. He commented that the rates are still very attractive and added that December is a great time to issue bonds as the supply is low.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 17 OF 2023, NOTICE OF INTENT RESOLUTION, CAPITAL IMPROVEMENT BONDS. The motion passed 7-0 by a roll call vote.

Board Rules of Procedure and Request to be on the Agenda

Clerk Preston explained that Supervisor Shaw and herself usually encourage residents to come to public comment to express concerns to the Board. Mr. Kelly is requesting to be placed on our agenda in order to discuss an overlay district to remove short term rentals from Greilickville neighborhoods. The Board discussed the procedures for adding residents to the agenda.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO ADD MR. KELLY TO THE DECEMBER AGENDA TO TALK ABOUT AN OVERLAY DISTRICT WITH A TIME LIMIT OF TEN MINUTES. A voice vote passed 6-0 with Treasurer Mikowski voting no.

Parks and Recreation Appointment – Township Board Designee

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO APPOINT KYLE TREVAS TO THE PARKS AND RECREATION COMMITTEE. The motion passed unanimously by a voice vote.

Resolutions Adopting Sewer and Water Rates

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 18 OF 2023, A RESOLUTION ESTABLISHING RATES FOR THE ELMWOOD TOWNSHIP SEWER SYSTEM. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE TREVAS, SECONDED BY CLERK PRESTON TO ADOPT RESOLUTION 19 OF 2023, A RESOLUTION ESTABLISHING RATES AND CHARGES FOR THE TIMBERLEE WATER SYSTEM. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 20, OF 2023, A RESOLUTION ESTABLISHING RATES AND CHARGES FOR THE GREILICKVILLE WATER SYSTEM. The motion passed 7-0 by a roll call vote.

New Phone System Proposal

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO CONTRACT WITH SPECTUM VOIP FOR PHONE SERVICES FOR \$449.54 PER MONTH AND HAVE OUR WIRING INSPECTED. The motion passed unanimously by a voice vote.

Schedule Budget Work Session /Budget Public Hearing

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO SCHEDULE A BUDGET WORK SESSION ON NOVEMBER 28, 2023 AT 12:00 P.M. The motion passed unanimously by a voice vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO SCHEDULE THE BUDGET PUBLIC HEARING FOR DECEMBER 11, 2023 AT 6:00 P.M. The motion passed unanimously by a voice vote.

Capital Improvement Plan

Planner Sarah Clarren presented the Capital Improvement Plan to the Board and explained the process for approval. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE AND ADOPT THE CHARTER TOWNSHIP OF ELMWOOD CAPITAL IMPROVEMENT PLAN 2024-2030. The motion passed unanimously by a voice vote.

New Phone System

It was noticed that the Netlink portion of the new phone system was overlooked. A new data switch and related electronics are needed in order for the new phone system to work. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO ACCEPT THE NETLINK QUOTE UP TO \$2800.00. The motion passed unanimously by a voice vote.

Verizon Tower Proposal

Supervisor Shaw presented a proposal from Verizon to construct a tower on Township property. The Board was not interested in entertaining the offer.

Par Plan Grant Acceptance

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ALLOW THE SUPERVISOR TO ACCEPT THE PAR PLAN GRANT FOR SECURITY CAMERAS. The motion passed unanimously by a voice vote.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO PAY THE INVOICES IN THE AMOUNT OF \$210,257.56. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

Jack Kelly

Adjournment

Supervisor Shaw adjourned the meeting at 7:11 p.m.