

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
MARCH 11, 2024
IN THE TOWNSHIP HALL**

Call to Order

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Supervisor Shaw led the Pledge of Allegiance.

Roll Call

Present: Jeff Shaw, Chris Mikowski, Terry Lautner, Dave Darga, Kyle Trevas, Jordan Gallagher

Excused: Connie Preston

Declaration of Conflict of Interest

None

Public Comment:

None

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire Report

Committee Reports:

Minutes:

02-12-24 (including closed session)
03-04-24 (special)

Post Audit Invoices 02-15-24 through 02-29-24

MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by voice vote.

Agenda approval

Supervisor Shaw requested to add Interim Harbormaster Wages to New Business.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS MODIFIED. Motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report. In addition, Board of Review is currently being held and looking into new software for the marina.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

Chief Tampa provided an overview of runs for the last month.

Communications from the Clerk

None

Leelanau County Road Commission Annual Report

Brendan Mullane, Road Commission manager, presented the annual report from the road commission and answered questions from the Board and public.

Old Business

None

New Business

Discovery Center Request -EGLE Brownfield Grant

Matt McDonough from Discover Center explained the EGLE Brownfield Grant to the Board; explaining that a local government needs to be the applicant and that it is a reimbursable grant. It requires Discovery Center to provide documentation that funds have been spent and then it is reimbursed by the EGLE program. At this time, authorization to submit an application is needed and once the grant is received, Discovery Center will be back to the Board to authorize acceptance. Discovery Center has hired Otwell Mawby to do the application and assist through the grant process. The Township will be reimbursed for any time associated with administering the grant, which should be minimal.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO AUTHORIZE THE TOWNSHIP TO ENTER INTO A BROWNFIELD GRANT APPLICATION WITH DISCOVERY CENTER. Motion passed unanimously by voice vote.

Rita's Senioritas Tennis Court Request

The request was to reserve the tennis courts for Monday and Wednesday mornings with the addition of Friday mornings. The Board agreed that they could continue to reserve the tennis court for Monday and Wednesday mornings only. All other times would be open to the public for general use.

DeYoung Tree Planting

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS, TO AUTHORIZE THE PLANTING OF TREES ON THE DEYOUNG PROPERTY ACCORDING TO THE MAP PROVIDED. Motion passed unanimously by voice vote.

TACS Park Request

TACS is requesting to use the Greilickville Harbor Park from August 22 to August 25 for the Melges 15 U.S. National Regatta. Thirty-five boats would be unloaded at the park and stored for the four days on the beach at the park. The Board had concerns about limiting the use of the park on a busy summer

weekend and the boats launching/sailing through the swim area in violation of the Park Ordinance. Planner Clarren explained the Zoning Ordinance requirements and potential park ordinance issues. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE LAUTNER, TO ALLOW TACS TO USE THE PARK AUGUST 22 TO AUGUST 25 FOR THE WEEKEND AS PROPOSED. Motion failed 2-4 by roll call vote. Yay: Trevas, Lautner. Nay: Mikowski, Gallagher, Darga, Shaw

Poverty Exemption Guideline Resolution

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE RESOLUTION 5 OF 2024 RESOLUTION ESTABLISHING POVERTY EXEMPTION INCOME GUIDELINES AND ASSET TEST POLICY. Motion passed unanimously by voice vote.

MDOT Grading Easement for M 22 Pump Station

Trustee Darga requested pictures be taken prior to the work to ensure proper restoration. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ACCEPT OFFER DATED FEBRUARY 20, 2024 FROM MDOT. Motion passed unanimously by voice vote.

Comprehensive Plan RFP

Planner Clarren presented the draft RFP that was approved by the Planning Commission last week for a complete update to the Township Master Plan. Discussion about the climate and shoreline language in the draft took place.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO APPROVE THE COMPREHENSIVE PLAN RFP WITH CHANGES DISCUSSED REGARDING ITEM B ON PAGE 2, ENDING THE SENTENCE AFTER “SUSTAINABLE DEVELOPMENT”. Motion passed unanimously by voice vote.

Cherry Square Condominiums Community Septic

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER, TO AUTHORIZE THE SUPERVISOR TO SUBMIT A LETTER TO CRAIN ENGINEERING INDICATING THAT ELMWOOD TOWNSHIP DECLINE THE RESPONSIBILITY OF THE PRIVATE COMMUNITY SEPTIC SYSTEM FOR CHERRY SQUARE CONDOMINIUMS. Motion passed unanimously by voice vote.

Interim Harbormaster Wages

Trustee Darga requested an agreement be signed with the interim harbormaster explaining that the wage will be decreased once he is no longer acting as harbormaster.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER, TO INCREASE THE DEPUTY HARBORMASTER WAGES TO \$28/HOUR WHILE ACTING AS INTERIM HARBORMASTER WITH THE WAGE RETURNING TO CURRENT WHEN NO LONGER INTERIM HARBORMASTER. Motion passed unanimously by voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO PAY THE INVOICES IN THE AMOUNT OF \$212,886.81. Motion passed unanimously by voice vote.

Extended Public Comment

None

Adjournment

Supervisor Shaw adjourned the meeting at 8:17 p.m.