

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
AUGUST 14, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Chris Mikowski, Dave Darga, Kyle Trevas, Terry Lautner, and Jordan Gallagher

Excused: None

Declaration of Conflict of Interest:

None

Public Comment

Jody Mackey

Eric Currin

Sue Jones

Consent Calendar:

Department Reports:
 Planning/Zoning

Committee Reports:

Minutes:
 7-10-23

Harbormaster

Post Audit Invoices 7-15-23 through 7-31-23

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR, OMITTING FIRE CHIEF REPORT. The motion passed unanimously by a voice vote.

Agenda Approval

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO APPROVE THE AGENDA AS AMENDED BY ADDING 8F, PRESENTATION BY RAY KENDRA ON MARINA PHASE III COSTS. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report.

Trustee Remarks

Trustee Lautner thanked Supervisor Shaw for putting a bug in the ear of DTE to encourage them to run gas to more rural areas.

Engineer's Report

None

Other Officer Remarks

Fire Chief Keith Tampa updated the Board on the monthly stats.

Communications from the Clerk

Clerk Preston informed the Board that public comments were also received from Jeff Dungan and Rosemary Hagan, copies of which were on their tables. She also said that Planner Sarah Clarren submitted a memo detailing how anyone can sign up to get alerts from the Department of Public Works regarding water advisories.

Marina Phase III Costs Presentation

Ray Kendra of Environment Architects presented some cost saving measures for the boaters' bathroom and lounge. He explained that by decreasing the number of showers and shrinking the day room, we could reduce the price from 2.3 million to 1.75 million. It may be possible to also reduce the site work cost by \$200,000.00. The Board will consider these changes at the September meeting.

OLD BUSINESS

None

NEW BUSINESS

Timberlee Water Update

Engineer Ken Schwerdt of Wade-Trim stated that we still need costs from Garfield Township for their surplus tanks. As soon as they have those numbers, they will put together a full cost estimate. If we decide to go with those tanks, the next step is certification.

Brewery Creek Parking Lot Next Step

Mr. Schwerdt informed the Board that the latest cost estimate for the parking lot is \$460,000.00. This will include removing an old foundation and removing islands to make the area more trailer friendly. Supervisor Shaw added that \$57,000.00 is coming from the blight elimination grant. At this point, the project is ready to be put out for bid.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO HAVE OUR ENGINEERS AT WADE TRIM PUT THE BREWERY CREEK PARKING AREA OUT TO BID.

The motion passed unanimously by a voice vote.

Fire Station Repairs and Maintenance

Chief Tampa reported to the Board that there is a leak in the shower area that is causing water to run out into the hallway and soaking the carpet. He has had two bids for repairing the showers but is waiting for another contractor to see if there is a deeper plumbing issue. The cost could be around \$25,000.00. He is requesting a budget amendment to cover the costs of the shower repairs. The station alerting system needs to be updated as well. It is very outdated and difficult to hear or understand. He is requesting an increase of \$20,000.00 to the Fire Department budget.

Budget Amendments

Clerk Preston explained the need for the budget amendments in addition to the Fire Department request. They cover the additional costs incurred in legal fees for union negotiations, tax tribunal refunds, and the township property and liability insurance.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO ADOPT RESOLUTION 13 OF 2023, A BUDGET AMENDMENT RESOLUTION. The motion passed 7-0 by a roll call vote.

Marina Winter Storage Rates/South Parking Lot

Harbormaster Pete Moon stated that our winter storage rates have been at \$1.65 per square foot with a \$400.00 minimum since he was first employed at the marina. He has looked at rates from two other storage facilities and found one at \$1.85 and one at \$1.90. It was the consensus of the Board to have Pete Moon gather more comparisons from marinas such as Northport, Harbor West, Elk Rapids, and Kewadin, and bring those numbers back to our September meeting.

A Dock Repairs/Reskinning

The Harbormaster presented the costs to replace two finger piers on A dock that are wobbly. The options are to either reskin at a cost estimated between \$9000.00 to \$10,000.00 or to replace at \$17,600.00. If we replace, the cost of disposal of the old finger piers would be \$2100.00. Trustee Darga commented that we should look at saving the old piers in case they could be used elsewhere such as a dinghy dock. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO AUTHORIZE THE REPLACEMENT OF THE FINGER PIERS AND LOOK AT DISPOSAL OPTIONS ALSO. The motion passed unanimously by a voice vote.

MDOT/Tap Grant Resolution

MDOT is applying for a TAP grant to help pay for the sidewalks, the non-motorized trail, and crosswalks as part of their 2025 M-22 reconstruction project. The resolution is required to allow them to apply for the grant in Elmwood Township. The matching funds will be paid by MDOT. Supervisor Shaw added that maintenance costs that the Township will be required to assume is standard in these agreements. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE GALLAGHER TO ADOPT RESOLUTION 14 OF 2023, A RESOLUTION IN SUPPORT OF TAP PROJECT IMPLEMENTATION, PEDESTRIAN AND BICYCLE SAFETY IMPROVMENTS ALONG M-72/M-22 IN ELMWOOD TOWNSHIP AND CITY OF TRAVERSE CITY. The motion passed 7-0 by a roll call vote.

Security Cameras for Township Hall

Supervisor Shaw explained that we are looking at these bids tonight so that we can include the totals in the Par Plan grant request. The Board looked at the total number of cameras and cost and felt EPS was the best selection. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA THAT FOR GRANT PURPOSES, WE AWARD THE BID TO EPS. The motion passed unanimously by a voice vote.

Memorandum of Understanding/City of Traverse City and Elmwood Township

Supervisor Shaw stated that there are major repairs necessary to the sewer system within the City that the Township waste flows through.. The memorandum of understanding was submitted to the BPW by the City of Traverse City. Based on our contract with the City for sewage treatment, we are required to pay 16% of the principal and interest payment due for each debt service payment. This should be about \$370,600 total or \$18,530.00 per year. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE MEMORANDUM OF UNDERSTANDING AND AUTHORIZE THE SUPERVISOR TO SIGN THE AGREEMENT. The motion passed unanimously by a voice vote.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO PAY THE INVOICES IN THE AMOUNT OF \$72,579.83. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

Jody Mackey
Ken Kleinrichert

Adjournment

Supervisor Shaw adjourned the meeting at 7:58 p.m.

