

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
SEPTEMBER 11, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Chris Mikowski, Dave Darga, Kyle Trevas, Terry Lautner, and Jordan Gallagher

Excused: None

Declaration of Conflict of Interest:

None

Public Comment

Linda Fletcher

Consent Calendar:

Department Reports:

Treasurer's Report
Planning/Zoning
Fire Chief
Harbormaster

Committee Reports:

Minutes:

8-14-23

Post Audit Invoices 8-15-23 through 8-31-23

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

Supervisor Shaw requested the addition of building location to item 10b.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE AGENDA AS AMENDED BY ADDING BUILDING LOCATION TO ITEM 10B. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report and added that he just received a price from Garfield Township of \$22,500.00 for the surplus tanks that we are considering for the Timberlee Water System.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston included copies of the Risk Reduction Grant Application for the security cameras and the Recreation Grant Progress Report for Discovery Pier for the Board's information.

OLD BUSINESS

None

NEW BUSINESS

Timberlee Water Update

Engineer Ken Schwerdt reported that we just received that price of \$22,500.00 for the tanks from Garfield on Friday. He stated that there will be more costs involved, such as the cost of moving the tanks and the building to house them, and he would need to do more research before giving a real cost update.

Marina Phase III Costs Update

Ken Schwerdt explained that there could be significant cost savings by not moving the building onto the wall. There still needs to be investigation into whether it would still allow enough parking or tie-in with the rest of the project. He also informed the board that the architect has not looked at that possibility yet as he is out of town. Planner Sarah Clarren is in contact with Waterways to ask if changing the plan could affect our funding.

Brewery Creek Parking Lot/Award of Contract

Ken Schwerdt reported that we received just one bid for the Brewery Creek parking lot. There were some math mistakes on the bid but since there was only one bid the contractor could correct the mistakes or withdraw. The total amount was \$522,804.00 for the complete project. Wade-Trim construction estimate was for \$382,000.00. The township could either accept the bid or re-bid the project. Trustee Darga would like to see it re-bid and have the contractor do what they can in the winter. Supervisor Shaw and Ken will check on a possible grant extension for the blight elimination grant that would pay for the removal of the old foundations. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO NOT ACCEPT THE BID AND REBID WITH THE PROCESS OUTLINED (WITH POSSIBILITY TO DO DRAIN SYSTEMS AND THINGS THROUGH THE WINTER AND FINISH IN THE SPRING) BY TRUSTEE DARGA. The motion passed unanimously by a voice vote.

Marina Winter Storage Rates

Harbormaster Pete Moon presented the Board with rate comparisons from around the area. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO INCREASE WINTER STORAGE RATES TO \$2.00 PER SQUARE FOOT. The motion passed 5-2 by a roll call vote with Clerk Preston and Treasurer Mikowski voting no.

Elmwood/Leelanau Recycling Agreement

The recycling agreement is simply a renewal of the currently existing agreement. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE GALLAGHER TO RENEW THE RECYCLING AGREEMENT WITH LEELANAU COUNTY. The motion passed unanimously by a voice vote.

Cherry Bend Sidewalks TAP Grant Application with Networks Northwest

Rob Carson of Networks Northwest informed the Board that there will be a meeting on final design on the road improvement. The budget needs to be developed as it is part of the application. The application will be submitted in either October or February. Letters of support have been submitted by MDOT and TART. Responding to questions, Mr. Schwerdt explained that the curb and gutter is what allows there to be enough room for the 10-foot multi-use path that is required by the TAP grant. The minimum grant is \$200,000.00 with a 20% match. The last item needed from the Township is the Complete Street Resolution.

Complete Streets Resolution

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 15 OF 2023, THE COMPLETE STREETS RESOLUTION. The motion passed unanimously by a voice vote.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO PAY THE INVOICES IN THE AMOUNT OF \$32,409.26. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

Linda Fletcher
Dave Conrad
Eric Currin

Adjournment

Supervisor Shaw adjourned the meeting at 7:05 p.m.

DRAFT