

Treasurer's Report

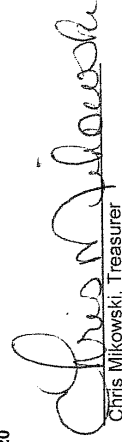
MARCH 2023

Treasurer's Report reflects bank account balances

#101 General Fund	General Fund Huntington	\$ 1,164,840.89
#203 Metro Authority	Huntington Bank	\$ 61,819.34
#206 Fire Fund	Huntington Bank	\$ 1,319,247.85
#207 Police	Huntington Bank	\$ 193.20
#590 Sewer CD Mat May 2018	Sewer Huntington	\$ 493,732.06
#591 Timberlee H20	Huntington Bank	\$ 411,796.64
#592 Greifickville H20	Huntington Bank	\$ 165,648.75
#594 Marina	Marina Huntington	\$ 1,535,419.21
#701 Trust & Agency	Huntington Bank	\$ 16,773.49
#703 Current Tax	Huntington Bank	\$ 1,231.86
#815 E. Timberwoods	Huntington Bank	\$ 0.00
#816 GSAD Receivable	Savings Huntington	\$ 14,266.76
#817 SBlue & Old Orch	Huntington Bank	\$ 0.00
#818 Old Orchard	Huntington Bank	\$ 0.00
#820 Maintenance E.R. Rds	Huntington Bank	\$ 5,396.57
#821 Maintenance S.B. Rds	Huntington Bank	\$ 9,132.91
#861 Bayview Estates Lights	Huntington Bank	\$ 2,779.72
TOTAL		\$ 5,202,279.25

INVESTMENT ACCOUNTS CD's	PURCHASED AMOUNT	CURRENT VALUE
#101 Goldman Sachs	\$200,000.00	\$ 194,264.00
#101 SYNCHRONY BK	\$202,000.00	\$ 196,057.16
#101 FIDELITY GOV MMKT DAILY		\$ 6,190.43
#590 Ally Bank	\$250,000.00	\$ 243,082.50
#590 Morgan Stanley	\$150,000.00	\$ 149,101.50
#590 Flagstar Bank	\$250,000.00	\$ 245,737.50
#590 BMW BK	\$131,000.00	\$ 127,145.98
BOND INTEREST		\$ 16,708.41
#594 JP Morgan Chase	\$ 157,000.00	\$ 156,919.93
#594 UBS Bank	\$ 250,000.00	\$ 245,620.00
BOND INTEREST		\$ 2,652.54
TOTAL	\$1,590,000.00	\$ 1,583,479.95
GRAND TOTAL		\$ 6,785,759.20

Connie M. Preston, Clerk


Chris Milkowski, Treasurer

To: Elmwood Township Board
 From: Sarah Clarren, Planner/Zoning Administrator
 RE: March 2023 Planning and Zoning Report

PERMITS:	3/2023	3/2022	YTD 2023	YTD 2022
Single Family Dwelling	0	3	0	5
Attached SFD	0	0	0	0
Accessory Building	1	1	1	1
AG Building	1	0	1	0
Residential Addition	0	1	1	2
Deck	2	0	4	1
Sign	0	0	0	0
Commercial	1	2	1	2
Misc.	0	1	0	1
Total Permits	5	8	8	12
Fees Collected	\$350	\$369.68	\$550.00	\$711.32

Zoning Board of Appeals:

March Meetings – None, last met 2/1/23 – referenced in last report.

April Meetings – 4/5 Requests by Hill for property at 0 S Briar Dr, 0 E Pico Dr, and 10651 E Grandview Rd, for a 250’ foot front yard setback variance for seasonal outside storage of recreational vehicles, boats, snowmobiles on trailers, and empty cradles. A portion of these properties have been used for said use since before the Township adopted zoning, but the property owners would like to expand the use. The areas of the desired expanded use within the pre-existing fence are shown on the plan submitted with the application.

Planning Commission:

March Meetings

- March 21 - 1) Extension Request. SPR-02 Staples Mixed Use - granted, 2) Public Hearing on text amendment to amend Section 2.2 Definitions to modify the definitions of ‘Club,’ Building Height,’ ‘Campground,’ ‘Motel,’ and add ‘hotel;’ amend Section 5.4 to have the use ‘Routine Essential Services’ align with section 9.8.B.1-3; amend Section 8.3-8.6 to streamline Site Plan Review; amend Section 9.5 to correct clerical error and to align extensions for Site Plan Review and Special Use Permits – sent to County and TB, 3) Public Hearing on text amendment to amend Section 2.2 Definitions to modify the definition of ‘Basement;’ amend Section 3.7 to incorporate NFIP Requirements– sent to County and TB.
- March 22 – SPR/SUP for a Resort at Timberlee – Limited Reopening of Public Hearing and Commission deliberations at the Fire Station. Limited Public Hearing open/closed; Commission deliberations set to occur on 4/11.

April Meetings

- April 11 – Commission deliberations at the Fire Station on the proposed resort at Timberlee.
- April 18 – TBD – depends on responses to completeness reviews of applications.

Office Updates:

- Parks & Rec Plan – the State has approved the Plan. Please advise if anyone wants a hard copy. Plan is available online.
- STRs. Township has issued 93 of 93 licenses. Two applications on waitlist.
- Grants. Submitted a Waterways Grant for Marina Phase 3C. Last year we heard back early June.
- Work load. This has been a busy winter/spring and it is shaping up to be a busy summer. Staff is aware of multiple projects that have been filed or will be filed ‘shortly’ which will require Site Plan Review / Special Use Permit. It is possible some reviews will have to be sent out to consultant. If the workload remains this constant, Board may want to consider an assistant.

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
March 13, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Terry Lautner, Dave Darga, Chris Mikowski, Kyle Trevas, Jordan Gallagher-6:36 p.m.

Excused: Connie Preston

Declaration of Conflict of Interest: Supervisor Shaw said item f, Marina non-slip rates discussion, he wanted to make them aware if they would like to recuse him, he is a user of the marina, he launches his boat there and parks vehicles there. Having said that, he has always been a huge proponent of the marina and whatever needs to be done financially. The way it works with the Charter Township, is if they decide to recuse him, there has to be a motion, support, and a unanimous decision from the Board. No conflict found.

Public Comment

None

Consent Calendar:

Department Reports: **Committee Reports:**

Treasurer

Minutes:

2-13-23

Planning/Zoning

3-2-23

Fire Report

Post Audit Invoices 2-01-23 through 2-28-23

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO APPROVE THE CONSENT CALENDAR AS PRESENTED. Roll call vote: Chris Mikowski-yes, Terry Lautner-yes, Dave Darga-yes, Jeff Shaw-yes, Kyle Trevas-yes. Motion passed unanimously.

Agenda Approval

MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

Leelanau County District Two Commissioner Jim O'Rourke distributed copies of the next County Board agenda and encouraged Board members to call him with any questions or issues.

Chief Tampa went over his monthly report. He also spoke about MAVAS (Mutual Aid Vox Alarm System). They signed on to the system along with GT County and a few other area departments. He also read a thank you letter from Jason Carviou, County Administrator, Menominee County, that was sent to all the participating departments who helped with the Resolute fire.

Communications from the Clerk

None

TTCI Presentation on Becoming Metropolitan Planning Organization (MPO)

Hannah Yurk Community Planner with Networks Northwest along with Rob Carson, Community Developer, presented the MPO which is a federally required organization when an urbanized area reaches a population of 50,000. The Traverse City urbanized area reached that at the end of December of 2022 with a population of 56,890. Hannah gave information about the intra-governmental agreement that has to be completed.

Old Business

None

New Business

Consideration of Zoning Map Amendment and Text Amendments

Sarah Clarren said there were no changes to the proposed text before them introduced at their last meeting.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO ADOPT ORDINANCE #2023-01 A ZONING ORDINANCE AMENDMENT TO AMEND SECTION 22-DEFINITIONS, AMEND SECTION 3.5, 3.12, AND 3.13 TO CLARIFY LANGUAGE REGARDING DWELLINGS, AMEND SECTION 5.6 TABLE OF DIMENSIONAL REQUIREMENTS AND ITS FOOTNOTES, AMEND SECTION 5.7 ACCESSORY BUILDINGS, AMEND SECTION 6.5 LIGHTING. MOTION PASSED UNANIMOUSLY BY A ROLL CALL VOTE.

TCWC Amended Resolution for ITF

Supervisor Shaw noted they needed to amend this as the Assessor pointed out, the 2 properties had been combined, so it's just a clerical issue on their part.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO APPROVE RESOLUTION #3 OF 2023, THE RESOLUTION APPROVING APPLICATION FOR INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR TC WHISKEY HOLDING COMPANY. Roll call vote: Terry Lautner-yes, Chris Mikowski-yes, Dave Darga-yes, Kyle Trevas-yes, Jordan Gallagher-yes, Jeff Shaw-yes. Motion passed unanimously.

Soccer Licensing Agreement Renewal

Andy Bowerman, a Board member for the Leelanau Soccer Club, said they've had an agreement for the fields since 2019, and he's there to request that agreement be updated and renewed.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGE TO APPROVE THE LICENSE AGREEMENT FOR LEELANAU SOCCER CLUB FOR 3 YEARS STARTING IN 2023. Motion approved by a unanimous vote.

Request for Statement of No Objection for Cedar Lake Water Ski Course

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO APPROVE THE STATEMENT OF NO OBJECTION FOR THE CEDAR LAKE WATER SKI COURSE. Motion carried by a unanimous vote.

Marina Financial Consultant Compensation

Supervisor Shaw noted how much time, effort, and research went into the marina financial plan and how valuable it is.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO PAY THE CONSULTANT \$18,000.00.

Motion passed unanimously.

Marina Non-Slip Rates Discussion

Supervisor Shaw said they were talking about non-slip items. To make it simple, his thoughts were to raise seasonal ramp usage fees from \$75.00 to \$100.00 for an example. Trustee Darga felt they should go higher because rates had not been raised since 2018 and this is not something they do each year. The Board discussed the rates further.

MOTION BY TRUSTEE DARGA SECONDED TRUSTEE GALLAGHER BY TO APPROVE THE CHANGES TO THE MARINA NON-SLIP FEES FOR 2023. Motion approved unanimously.

Board of Review Poverty Exemption Policy

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE POVERTY EXEMPTION POLICY RESOLUTION #5 OF 23 AS PRESENTED TO THEM BY BRYAN GRAHAM. Roll call vote: Terry Lautner-yes, Chris Mikowski-yes, Dave Darga-yes, Kyle Trevas-yes, Jordan Gallagher-yes, Jeff Shaw-yes

Motion approved unanimously.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY TREASURER MIKOWSKI TO PAY THE INVOICES IN THE AMOUNT \$153,939.64. The motion passed unanimously by a voice vote.

Public Comment

None

Adjournment

Supervisor Shaw adjourned the meeting at 7:43 p.m.

Check Register Report

Date: 04/03/2023

Time: 11:12 am

Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
37475	03/27/2023	Printed			A050	ACCIDENT FUND INS CO OF AMERIC	ACCT#A010131385	12,879.75
37476	03/27/2023	Printed			A127	AT&T MOBILITY	ACCT#287303700094	152.92
37477	03/27/2023	Printed			B111	BLUECROSS BLUESHIELD OF MI	GROUP 007015150710	363.84
37478	03/27/2023	Printed			C029	CHARTER COMMUNICATIONS	ACCT#8245 12 895 0008281	708.45
37479	03/27/2023	Printed			C010	CHERRYLAND ELECTRIC COOR	CCT#9823910	115.14
37480	03/27/2023	Printed			C040	CONSUMERS ENERGY	ACCT#1000 5299 8042	2,600.62
37481	03/27/2023	Printed			M020	DTE ENERGY	ACCT#9100 215 3143 9	1,344.26
37482	03/27/2023	Printed			E013	ELEVATE NET	MARINA PHONE	149.97
37483	03/27/2023	Printed			M008	GFL ENVIRONMENTAL	ACCT#002114837	60.75
37484	03/27/2023	Printed			M008	GFL ENVIRONMENTAL	ACCT#002119662	87.60
37485	03/27/2023	Printed			G425	GUARDIAN	GROUP ID 00 357534	460.05
37486	03/27/2023	Printed			P043	PRIORITY HEALTH	GROUP 790105 S001	5,157.36
37487	03/27/2023	Printed			C093	TRAVERSE CITY LIGHT & POWER	ACCT#00174230-5	25.95
37488	03/27/2023	Printed			V023	VSP	CLIENT ID 30031936	309.83
37489	03/27/2023	Printed			W027	WELLS FARGO VENDOR FINANCIAL	CONTRACT 450-0093930-000	165.71
37493	03/28/2023	Printed			P056	PANGEA ADVISORS LLC	MARINA FINANCIAL REVIEW	18,000.00
					Total Checks: 16	Checks Total (excluding void checks):		42,582.20
					Total Payments: 16	Bank Total (excluding void checks):		42,582.20
					Total Payments: 16	Grand Total (excluding void checks):		42,582.20

Supervisor's Report

4/10/23

1. Clerk Preston and I met with Dawn Lund from Utility Financial Solutions. She is finalizing the numbers and will present her findings at our next meeting.
2. We have been continuing with Fire Union Negotiations. We have been ironing out the non-economic language. Hopefully, we will have received an economic proposal from Local 5387 (Elmwood Fire Department).
3. I attended the Leelanau County Landbank meeting 3/21/23 and extended Elmwood Township's appreciation for the \$57,000 grant for the Brewery Creek Parking Lot Demolition.
4. I attended the TTCI Board meeting on 3/21/23. The MPO designation process will be moving quickly. The intermunicipality resolution is on the Agenda this evening.
5. We had a very successful Board of Review in March. We had the fewest citizen's come in since I have been supervisor. Thanks to Barbara Jones for the great job she does as Elmwood Assessor.
6. At the last Board Meeting, we discussed Marina Rates. Without our Harbormaster present, I should have probably asked the Board to table the issue until the April meeting. I also should have had our Financial Consultant give us his suggested price increases to help us accomplish our goals for the Marina. I apologize for dropping the ball. We have that information now, and I hope we can revisit the rates.
7. We finally finished all the SAW Grant reimbursement requests. The grant was initially applied for in 2013 and awarded in 2018. It was a long process, but it's finally closed out.
8. There is water that seems to seep into the curved block wall of the Greilickville Pavilion. Chuck brought this to my attention last year, and our engineers have looked at it and asked a couple local block companies their opinion. The concern is freezing and damaging the block and mortar. I will keep you informed as we get more information.
9. I'm hoping to be able to bring the Timberlee Water System improvement back to the Board in the next couple months. Hopefully our Engineers, Trustee Darga and the Grand Traverse County DPW can get together onsite and get some answers as to the best way to proceed.
10. The Michigan Township Association Convention is April 17-19 at the Grand Traverse Resort. I would encourage any Trustees to attend.
11. I'm trying to convince Consumer's Power to bury their power lines along the Greilickville Corridor during MDOT's project in 2025.

Connie Preston

From: Jeff Shaw
Sent: Thursday, March 30, 2023 9:32 AM
To: Connie Preston
Subject: FW: Bluewater drive estimate
Attachments: 2023 Road Maintenance General Cost sheet.pdf

For April's agenda.

From: Manager Brendan Mullane <bnullane@leelanauroads.org>
Sent: Wednesday, March 29, 2023 3:16 PM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Cc: Engineer Craig Brown <cbrown@leelanauroads.org>
Subject: Bluewater drive estimate

Jeff,

The attached gives a good preliminary estimate of various types of road work. Since Bluewater drive is already gravel, but will need to be graded before paving, so I would use the "pulverize gravel and repave" estimate at \$300,000/mile as good starting point. I measured off of the taxparcel map to get approximately .1 miles, putting the estimate somewhere in the **\$30,000** range. I would not count on our Board automatically contributing 50%. Policy says they "may" contribute up-to 50%, but they also have recognized that we have been spending more on local roads lately and the need to balance that back towards primary roads.

Please let me know if you have any questions.

Thanks,
Brendan Mullane
Managing Director
Leelanau County Road Commission
O: 231-271-3993 ext 225



Road Rating Systems

The PASER (Pavement Surface Evaluation and Rating) Road Rating System is utilized by the County to rate the existing local and primary paved roads. PASER is the rating system for paved roads that is utilized in Roadsoft to collect data on the roads. The surface condition of the road can receive a rating between 1 and 10, 1 being the worst and 10 being the best road surface condition. Tables 1 and 2 provided below show the rating as well as suggested maintenance to preserve the road and a cost estimate for the repairs. Typically, seasonal roads are excluded and should show in Roadsoft as unrated.

Table 1: PASER Ratings and Repairs for Paved Roads

Road Rating	Recommended Repair	Estimated Cost Per Centerline Mile
10	No maintenance necessary. New Road	\$0
9	No maintenance necessary. Smooth Surface	\$0
8	Minor Crack Sealing	\$2,000
7	Routine crack sealing and/or Minor Patching	\$5,000
6	Patching and Sealcoat Ultra-thin Asphalt Overlay	\$50,000 \$75,000
5	Asphalt Wedging Asphalt Wedging and Sealcoat Asphalt Wedging and Ultra-thin Asphalt Overlay	\$100,000 \$130,000 \$175,000
4	Asphalt Wedging and Structural Overlay	\$185,000
3	Patching and Structural Overlay Pulverize, Gravel and Pave	\$220,000 \$300,000
2	Reconstruction	\$500,000
1	Reconstruction due to failed road	\$500,000

Gravel roads are rated using a system referred to as IBR (Inventory-Based Rating) System™ for Gravel Roads. The rating for a segment of gravel road is determined by considering three separate characteristics for that segment. The three characteristics are surface width, drainage adequacy and structural adequacy, which are all evaluated to determine the segment rating. The segment rating range is 1 to 10.

Table 2: IBR Ratings and Treatments for Gravel Roads

Road Rating	Existing Condition / Recommended Repair	Estimated Cost Per Centerline Mile
10	No maintenance necessary. New Road	\$0
8 to 9	Good crown and drainage throughout. Adequate gravel for traffic. Maintain with grading and dust control.	\$2,000
6 to 7	Existing crown with drainage on 50% or more of roadway. Additional gravel needed in some areas along with ditching.	\$75,000
3 to 5	Little or no crown. Ditched on less than 50% of the road. Additional gravel needed on entire road along with ditching.	\$125,000
1 to 2	Failed Road. Reconstruction.	\$250,000

The following figures compare PASER ratings for Statewide, County, and Township roads. It is important to note that the ratings shown in Figures 5 and 6 for the County and Township are based on the last field rating and not the current estimated rating. The PASER system has an automatic diminishing score based on age from the last field evaluation. We understand this is the case as the roads in the County and Township have not been evaluated on a regular basis (see Figure 6 on the following page).

Connie Preston

From: Jeff Shaw
Sent: Monday, April 03, 2023 11:27 AM
To: Connie Preston
Subject: FW: Bluewater drive estimate

From: Manager Brendan Mullane <bmullane@leelanauroads.org>
Sent: Monday, April 3, 2023 11:09 AM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Cc: Engineer Craig Brown <cbrown@leelanauroads.org>
Subject: RE: Bluewater drive estimate

Jeff,

If the Township is interested, then a resolution from your board declaring an intention to commit funds, and in which year, will prompt the Road Commission to put together a more detailed construction estimate. I recommend you approach the costs as if the RC is not matching any funds. Our Board is looking at updating their cost-share policy, so by next year it may be laid out more clearly. If you are ready to cover the costs and want it done this year, then it will be important to know so we can try to get it on this years' schedule.

Thanks,
Brendan Mullane
Managing Director
Leelanau County Road Commission
O: 231-271-3993 ext 225



From: Jeff Shaw <supervisor@elmwoodmi.gov>
Sent: Thursday, March 30, 2023 9:32 AM
To: Manager Brendan Mullane <bmullane@leelanauroads.org>
Cc: Engineer Craig Brown <cbrown@leelanauroads.org>
Subject: RE: Bluewater drive estimate

Thanks Brendan,

I will have this on the April agenda. In the event the Board wants to proceed, what is the process?

Jeff

From: Manager Brendan Mullane <bmullane@leelanauroads.org>
Sent: Wednesday, March 29, 2023 3:16 PM

Connie Preston

From: Jeff Shaw
Sent: Monday, March 27, 2023 4:14 PM
To: Connie Preston
Subject: FW: Indicative Launch Fee Revenue and Pricing
Attachments: Launch Fee Pricing Pro Forma.xlsx

-----Original Message-----

From: Steve Clarren <steve.clarren@gmail.com>
Sent: Monday, March 27, 2023 3:27 PM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Subject: Indicative Launch Fee Revenue and Pricing

Jeff,

I took a quick look at the pricing you described. It looks like the rates the township approved would roughly triple overall launch revenue (see line 19 of the pro forma tab in the attached worksheet) from \$67,500 to \$191,875. It does look a bit heavy handed, particularly for the commercial launches, and there is significant inequity amongst various axle types for the season passes relative to the daily passes. I would also point out that while axle count may be a derivative factor in determining boat weight as a proxy for wear and tear on marina infrastructure, I think you will find that boat length is more directly related, and is more consistent with the rating strategies used by the similar high volume marinas shown in the presentation (see page 31) - and thus is easier to explain.

In the attached workbook, I provided some indicative pricing that doubles launch revenue on a basis that provides relative consistency with inflationary growth since rates were last changed for the smaller boat owners, while charging larger boat owners higher rates potentially more consistent wear and tear factors and potential wherewithal to pay that was discussed at the board meeting. These rates are also more consistent with the benchmark high volume marina price strategies. The suggested pricing also maintains existing rate parity between daily, seasonal (7.5 x daily pass price) and commercial pass users (2x daily pass price).

Feel free to call if you have any questions.

Best regards,

Steve

**Elmwood Township Marina
Launch Fees
Pro Forma Outlook**

	2023		
	Before	After	Sugg.
Launch Activity			
Launches	10,000	10,000	10,000
Boating Season Days	183	183	183
Launches per Day	55	55	55
Number of Ramps	6	6	6
Launches per Ramp per Day	9	9	9
Launch Fee Revenues			
Daily Passes	29,000	83,375	58,000
Season Passes	28,000	56,000	56,000
Commercial Launch	10,500	52,500	21,000
Subtotal	<u>67,500</u>	<u>191,875</u>	<u>135,000</u>
Launch Fees			
Daily Passes	10.00	28.75	20.00
Season Passes	75.00	150.00	150.00
Commercial Launch	20.00	100.00	40.00
Subtotal			
Imputed Pass Counts			
Daily Passes	2,900	2,900	2,900
Season Passes	373	373	373
Commercial Launch	525	525	525
Total	<u>3,798</u>	<u>3,798</u>	<u>3,798</u>
Imputed Launches by Pass Type			
Daily Passes	2,900	2,900	2,900
Season Passes	6,575	6,575	6,575
Commercial Passes	525	525	525
Total	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
Imputed Launches per Pass			
Daily Passes	1.0	1.0	1.0
Season Passes	17.6	17.6	17.6
Commercial Passes	1.0	1.0	1.0
Imputed Customer Cost per Launch by Pass Type			
Daily Passes	10.00	28.75	20.00

Season Passes	4.26	8.52	8.52
Commercial Passes	20.00	100.00	40.00
Total	6.75	19.19	13.50

Relative Cost per Launch

Daily Passes	100%	100%	100%
Season Passes	43%	30%	43%
Commercial Passes	200%	348%	200%

**Elmwood Township Marina
Launch Fees
Pro Forma Price Relativity**

Axles	Distribution	Prior	Price			Price Change			Price Strategy Relativity		
			Current	Suggested		Prior	Current	Suggested	Prior	Current	Suggested
Daily Pass											
Single	25%	10.00	15.00	15.00	0.00%	50.00%	50.00%	1.000	1.000	1.000	1.000
Double	50%	10.00	30.00	20.00	0.00%	200.00%	100.00%	1.000	2.000	2.000	1.333
Triple	25%	10.00	40.00	25.00	0.00%	300.00%	150.00%	1.000	2.667	2.667	1.667
Combined	100%	10.00	28.75	20.00	0.00%	187.50%	100.00%	1.000	1.917	1.917	1.333
Single Axle Price Relativity											
Single	25%	75.00	150.00	112.50	0.00%	100.00%	50.00%	7.50	10.00	10.00	7.50
Double	50%	75.00	150.00	150.00	0.00%	100.00%	100.00%	7.50	5.00	5.00	7.50
Triple	25%	75.00	150.00	187.50	0.00%	100.00%	150.00%	7.50	3.75	3.75	7.50
Average	100%	75.00	150.00	150.00	0.00%	100.00%	100.00%	7.50	5.22	5.22	7.50
Daily Pass Price Relativity											
Single	25%	20.00	100.00	30.00	0.00%	400.00%	50.00%	2.00	6.67	6.67	2.00
Double	50%	20.00	100.00	40.00	0.00%	400.00%	100.00%	2.00	3.33	3.33	2.00
Triple	25%	20.00	100.00	50.00	0.00%	400.00%	150.00%	2.00	2.50	2.50	2.00
Average	100%	20.00	100.00	40.00	0.00%	400.00%	100.00%	2.00	3.48	3.48	2.00
Season Pass											
Commercial Pass											

To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

RE: INTRODUCTION to PC **ZO 2017-04-21**

Date: April 3, 2023

Below you will find text for ZO 2017-04-21 which is a text amendment initiated by staff, through recommendation by the State. The Planning Commission held a hearing on said amendment at their March 21, 2023 meeting. Ultimately, the Commission determined that the change would promote compliance with Federal regulations (FEMA) and the changes were recommended by the State of Michigan's Floodplain Coordinator. There was some discussion about the proposed definition of 'basement,' but it should be noted that the proposed definition aligns with FEMA's definition of basement. At the end of the hearing, the Commission voted to recommend approval of the amendment and to forward on to the County (sent 3/28) and Township Board. Although the County has yet to provide written comments, they are expected before the Township Board's next meeting.

The below sections can be read as follows: black text is from the current Ordinance and red text indicates proposed changes.

Recommended Motion: Motion to accept introduction and publish for consideration at the May 8, 2023 Township Board meeting.

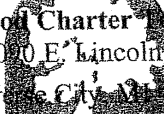
Basement. ~~A story having part, but not less than one-half (1/2) of its height below finished grade. A basement shall be counted as a story for the purpose of height measurement if the vertical distance between the ceiling and the average level of the adjoining ground is more than five (5) feet. Any area of a building having its floor subgrade (below ground level) on all sides.~~

SECTION 3.7 FLOOD PLAIN MANAGEMENT

Intent. The Township desires to participate in the National Flood Insurance Program and comply with all applicable statutory and regulatory requirements for the purpose of significantly reducing hazards to persons, property damage, and public expenditures, and thus by doing so to provide for the availability of flood insurance and federal funds or loans.

- C. Regulatory Floodway. ~~A regulatory floodway is hereby adopted within the township, which shall consist of the channel of any stream plus adjacent 100-year flood plain areas that must be kept free of encroachments in order that the 100-year flood may be carried without any increase in flood height.~~ Means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than a designated height and is typically shown on the FIRM.

Planning/ Zoning Department
planner@elmwoodmi.gov

**Elmwood Charter Township**
10020 E. Lincoln Rd.
Traverse City, MI 49684

Contact Information
Ph: (231) 946-0921
Fax: (231) 946-9320

- D. Encroachments Prohibited. All encroachments within the regulatory floodway including fill, new construction, substantial improvements, and other development which would result in any increase in flood levels within the township during the occurrence of the base flood discharge are prohibited.
- E. Manufactured Homes. All manufactured homes are prohibited within the regulatory floodway, except for manufactured home parks or subdivisions existing prior to the adoption of this ordinance. All manufactured homes must have their lowest floor elevated 1 foot above the base flood elevation.
- F. Variances.
1. The Zoning Board of Appeals shall hear and decide requests for variance from the requirements of this section to permit construction in a manner that would otherwise be prohibited by this section.
 2. Variances must be consistent with the standards and procedures of the National Flood Insurance Program, Title 44 of the Code of Federal Regulations, Parts 59 and 60.
 3. Variances shall not be issued by a community within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result:

Enclosed:

- 1) Planning Commission 3/21 Draft Minutes.

To: Elmwood Township Board

From: Sarah Clarren, Planner/Zoning Administrator

RE: INTRODUCTION to PC ZO 2017-04-20

Date: April 3, 2023

Below you will find text for ZO 2017-04-20 which is a text amendment initiated by staff. The Planning Commission held a hearing on said amendment at their March 21, 2023 meeting. Ultimately, the Commission agreed with staff on how some of the proposed text would clarify the intent of the Ordinance, some text would correct errors in the Ordinance, and some text would now align with State regulations. At the end of the hearing, the Commission voted to recommend approval of the amendment and to forward on to the County (sent 3/28) and Township Board. Although the County has yet to provide written comments, they are expected before the Township Board's next meeting.

The below sections can be read as follows: black text is from the current Ordinance and red text indicates proposed changes. The proposed amendments are organized by Sections within the Ordinance. There is also a brief explanation on why the changes are proposed.

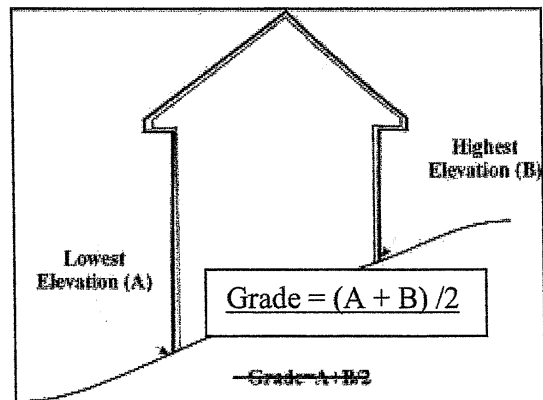
Recommended Motion: Motion to accept introduction and publish for consideration at the May 8, 2023 Township Board meeting.

Amend the Following Definitions to clarify intent, correct and error, and/or align with State.

SECTION 2 DEFINITIONS

Club. An organization catering exclusively to members and their guests, or premises and buildings for recreation, artistic, ~~political~~, or social purposes, which are not conducted primarily for gain and which do not provide merchandising, vending, or commercial activities except as required incidentally for the membership and purposes of such club.

Building Height. The vertical distance measured from the ~~ground/grade adjacent to the wall of the building at the center of the front of the building~~ to the highest point of the roof surface in a flat roof, to the deck line for mansard roofs, and to the average height between eaves and ridge for gable, hip and gambrel roofs. For substantially uneven ground (see Grade definition), building height shall be determined based on the average elevation of the ground/grade adjacent to each wall of the building.



Campground. Any parcel or tract of land under the control of any person ~~wherein~~ in which sites are offered for the use of the public or members of an organization, either free of charge or for a

fee, for the establishment of temporary living quarters for 5 or more recreational units (as defined by Michigan's Public Health Code, 1978 PA 368, as amended and its administrative rules). Campground does not include a seasonal mobile home park licensed under the mobile home commission act, 1987 PA 96, MCL 125.2301 to 125.2349

Hotel. See Motel.

Motel. A building or group of buildings on the same lot, whether detached or attached, containing a minimum of ten (10) sleeping or dwelling units are combined in one (1) facility, which may or may not be independently accessible from the outside, with garage or parking spaces located on the ~~lot~~ parcel and which offers lodging, with or without meals, for compensation on a transient or periodic basis, in which access to the rooms is arranged in a lobby or office, with someone typically on duty at all times. The term shall include "hotels" and any building or building groups designated as motor lodges, transient cabins, rooms, or by any other title intended to identify them as providing lodging, with or without meals, for compensation on a transient or periodic basis.

Align Section 5.4 with Section 9.8.B.1 thru 9.8.B.3; correct an error

SECTION 5.4 LAND USE AND ZONING DISTRICT TABLE

Applicable Multiple Districts	to A-R	R-1	R-2	R-3	MHP	MC	NC	GC	LI	SC	RR
3. Routine essential services	Psp	Psp	Psp	Psp	Psp	Psp	Psp	Psp	Ps p	Ps p	<u>P</u>

Amend Section 8.3, - 8.6 as follows to clarify intent / correct an error:

SECTION 8.3 SITE PLAN REVIEW APPLICATION PROCEDURES

- C. **Application.** An application for approval of a site plan shall be submitted for review to the Zoning Administrator.
3. The applicant will forward copies of the site plan to the Leelanau County Road Commission, Leelanau County Drain Commissioner, Health Department, the Elmwood Township Fire Department, Department of Public Works and Michigan Department of Transportation, as applicable, for their review and comments. Any review comments will be forwarded to the Zoning Administrator. Evidence that the plans were sent to the appropriate agencies~~Comment letters~~ shall be provided to the Zoning Administrator prior to application being placed on the Planning Commission agenda for consideration.

SECTION 8.4 REQUIREMENTS FOR SITE PLAN APPROVAL

The following information shall be provided with the site plan as indicated, unless waived by the Zoning Administrator when such information is not applicable. The Planning Commission may waive certain requirements only if strict adherence is found to be unnecessary for the proposed use and the Planning Commission finds there will be no impact to abutters or the community at-large by waiving said standard. The site plan must be drawn at a scale of one (1) inch equals one hundred feet (1"=100') or less. Required site plan elements shall include:

SECTION 8.5 REVIEW AND APPROVAL

Combine two of the standards into one and renumber all following standards.

A. **Standards for Site Plan Approval.** The Planning Commission shall make a finding that the following standards are met prior to approving a site plan:

2. ~~_____~~ All required permits and approvals from outside agencies have been secured, or have been made a condition of site plan approval. Further, all applicable standards of agencies including, but not limited, to the Township Fire Department, Michigan Department of Transportation, Leelanau County Road Commission, Leelanau County Drain Commission, Health Department, and the Michigan Department of Environmental Quality (MDEQ) have been met or can be made a condition of site plan approval.

4. ~~_____~~ All applicable standards of agencies including, but not limited, to the Township Fire Department, Michigan Department of Transportation, Leelanau County Road Commission, Leelanau County Drain Commission, Health Department, and the Michigan Department of Environmental Quality (MDEQ) have been met.

SECTION 8.6 ADMINISTRATION OF SITE PLANS

A. At least ~~two (2) copies~~ one (1) copy of the approved site plan, all accompanying documents, record of approval, and list of conditions shall be kept by the Township for its record.

Amend Section 9.5 to correct clerical error and to align extensions.

SECTION 9.5 SPECIAL LAND USE APPROVALS AND EXTENSIONS

B. If substantial construction has not taken place within one (1) year of the special land use approval date, the special land use shall expire.-

B. The Planning Commission may grant ~~two one (21)~~ one (1) extensions of a special land use approval, of an additional one (1) year period for each extension, provided that the applicant submits an extension request prior to the ~~one year~~ one-year expiration date of the special land use approval ~~or a prior extension~~. To grant an extension, the Planning Commission must find that any delays were beyond the control of the applicant, and that the applicant will complete substantial construction within the one (1) year extension period.

Enclosed:

- 1) Planning Commission 3/21 Draft Minutes.

**Charter Township of Elmwood
Planning Commission
Regular Meeting
March 21, 2023
7:00 PM**

A. Call to Order: Chairman Bechtold called the meeting to order at 7:00 PM.

B. Pledge of Allegiance: The Chair led the Pledge of Allegiance.

C. Roll Call: Present: Chris Mikowski, Kendra Luta, Rick Bechtold, Jeff Aprill, Jonah Kuzma, Nate McDonald
Excused: Doug Roberts

D. Limited Public Comment: None

E. Agenda Modifications/Approval: MOTION BY COMMISSIONER APRILL, SECONDED BY COMMISSIONER LUTA TO APPROVE THE AGENDA AS PRINTED. MOTION PASSED 6-0.

F. Minutes- February 21, 2023: MOTION BY COMMISSIONER APRILL, SECONDED BY COMMISSIONER MCDONALD TO APPROVE THE MINUTES OF FEBRUARY 21, 2023 AS PRESENTED. MOTION APPROVED UNANIMOUSLY.

Minutes: February 28, 2023: MOTION BY COMMISSIONER LUTA, SECONDED BY COMMISSIONER APRILL TO APPROVE THE MINUTES OF FEBRUARY 28, 2023 AS PRINTED. MOTION PASSED UNANIMOUSLY.

G. Consent Calendar: N/A

H. Declaration of Conflict of Interest: None

I. Old Business: None

J. New Business:

a. Extension Request SPR 2022-02 Staples Mixed Use: MOTION BY COMMISSIONER APRILL, SECONDED BY COMMISSIONER LUTA TO GRANT A 1 YEAR EXTENSION TO SPR 2022-02 STAPLES MIXED USE. MOTION PASSED UNANIMOUSLY.

b. Public Hearing ZO 2017-04-20 - a Zoning Ordinance Amendment to amend Section 2.2 Definitions to modify the definitions of "Club", "Building Height", "Campground", "Motel", and add "hotel" amend Section 5.4 to have the use "Routine Essential Services" align with section 9.8.B. 1-3; amend Section 8.3-8.6 to streamline Site Plan

Review; amend Section 9.5 to correct clerical error and to align extensions for Site Plan Review and Special Use Permits.

The Chair read the statement to open the public hearings for J.a. and J.b. Public hearing opened at 7:22 p.m.

Public comment opened at 7:22 p.m.: None

Public comment closed at 7:23 p.m.

MOTION BY COMMISSIONER LUTA, SECONDED BY COMMISSIONER KUZMA TO CLOSE THE PUBLIC HEARING FOR ZO 2017-04-20. MOTION APPROVED UNANIMOUSLY.

Public hearing closed at 7:24 p.m.

Staff noted that when they have time, she likes to go through the Zoning Ordinance to keep track of proposed changes to align with other municipalities, state law, or correcting errors. She indicated that the proposed text was discussed at the last meeting during introduction, so she won't go through them item by item unless the Commission wants to. As previously discussed, the changes clarify the intent, correct an error, or align the Zoning Ordinance's definitions with state or federal definitions.

MOTION BY COMMISSIONER MCDONALD, SECONDED BY COMMISSIONER LUTA TO APPROVE ZO 2017-04-20 RECOMMEND TO THE TOWNSHIP BOARD AND FORWARD IT ONTO THE COUNTY WITH THE TEXT ADDED "TYPICALLY" WITHIN THE MOTEL DEFINITION. MOTION PASSED UNANIMOUSLY.

c. Public Hearing Zo 2017-04-21 - a Zoning Ordinance Amendment to amend Section 2.2 Definitions to modify the definition of "Basement", amend Section 3.7 to incorporate NFIP Requirements.

Public Hearing opened at 7:37 p.m.

Public comment opened at 7:37 p.m.: None

Public comment closed at 7:38 p.m.

MOTION BY COMMISSIONER APRILL, SECONDED BY COMMISSIONER KUZMA TO CLOSE THE PUBLIC HEARING FOR ZO 2017-04-21. MOTION PASSED UNANIMOUSLY.

Public hearing closed at 7:39 p.m.

The Chair noted they are changing the definition of basement to conform with the preferred language in the National Flood Insurance Program.

Staff stated that the proposed changes are recommended by the Michigan State Floodplains Coordinator and are required if the Township may continue to participate in the National Flood Insurance Program.

The Commissioners discussed the definition of a basement. Staff again noted that the proposed text is from a federal definition and the proposed amendment would align the definition with that of the federal definition. She also mentioned the same text was before the Commission at the prior meeting and what is being proposed is from the State in order to conform with the Federal Program.

MOTION BY COMMISSIONER LUTA, SECONDED BY COMMISSIONER KUZMA TO APPROVE ZO 2017-04-21 RECOMMEND TO THE TOWNSHIP BOARD AND FORWARD TO THE COUNTY IN ACCORDANCE WITH THE NATIONAL FLOOD INSURANCE PROGRAM AND COMPLY WITH ALL APPLICABLE STATUTORY AND REGULATORY REQUIREMENTS.

DISCUSSION.

MOTION APPROVED BY A UNANIMOUS VOTE.

K. Discussion on Zoning Ordinance: Sarah Clarren noted one of the Commissioners recently asked her to review the Zoning Ordinance and how basement fits into the ZO. She said the word "basement" is stated 3 times in the ZO, twice in the definition of basement, and a third time in is in the definition of commercial use which states, the use of property in connection with the purchase, sale, barter, display, or exchange of goods, wears, merchandise, or personal services or the maintenance of service offices, or recreation or amusement enterprise, or a garage/basement sales operating more than 12 times in a year.

L. Comments from the Chair: Chairman Bechtold thanked the Commissioners for their diligence and he's looking forward to seeing them tomorrow.

M. Comments from Planning Commissioners: Commissioner McDonald wanted to make sure they were going to have a quorum for tomorrow's meeting.

Commissioner Mikowski commented that she would not be there.

Sarah Clarren stated they would have a quorum.

The Chair said yes, they would have 5 out of 7.

N. Comments from Staff: Staff thanked Commissioners for their continued patience. Moving forward the office will be quite busy, they have quite a few applications in the pipeline.

O. Public Comment: Nate Griswold, Jen and Winter Viren

P. Adjourn: MOTION BY COMMISSIONER LUTA, SECONDED BY COMMISSIONER MCDONALD TO ADJOURN MEETING AT 8:07 PM. MOTION PASSED UNANIMOUSLY.

Marina Committee Re-appointment and Parks and Recreation Committee Appointment

Please re-appoint Kelly Ignace to the Elmwood Township Marina Committee, 2 year term from January 13, 2023 to January 12, 2025.

Please appoint Brian Smith to the Elmwood Township Parks and Recreation Committee. 2 year term expiring November 19, 2024.

TART

TART may be interested in a long-term lease of the gravel area next to Grand View Road in Brewery Creek. TART came to our Board a couple years ago, and at the time, we were unsure of the future design. This area was proposed to remain gravel and have 12 parking spots. Eliminating this area from the plan would not affect our Blight Elimination Grant.

Connie Preston

From: Jeff Shaw
Sent: Monday, April 03, 2023 2:01 PM
To: Connie Preston
Subject: FW: leasing municipal property

-----Original Message-----

From: Bryan E. Graham <bgraham@upnorthlaw.com>
Sent: Monday, April 3, 2023 1:25 PM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Subject: Re: leasing municipal property

Dear Jeff:

Concerning a potential long-term lease, there is no legal requirement for seeking bids for the lease. However, there is a requirement for obtaining land division approval from the township assessor, since the lease will be for more than one year.

The more important issues involve the terms of the proposed lease. The township board must decide whether on a long-term basis any potential release would not impact the future use of the parking lot by the township. If the township board decides that it is willing to consider a long-term lease, then please let me know what the proposed terms are of the lease.

Bryan

On 4/3/2023 10:52 AM, Jeff Shaw wrote:

> Good Morning Bryan,
>
> The Traverse Area Recreation Trail (TART) is potentially interested in leasing a portion of a parking lot owned by the Township. They are interested in building a pole building for some maintenance equipment to access their trail, which is nearby. I know we would have to advertise the property on the open market if we were selling it. What are the procedures for a long term lease situation?
>
> Thanks,
>
> Jeff
>
--

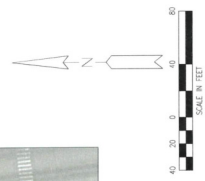
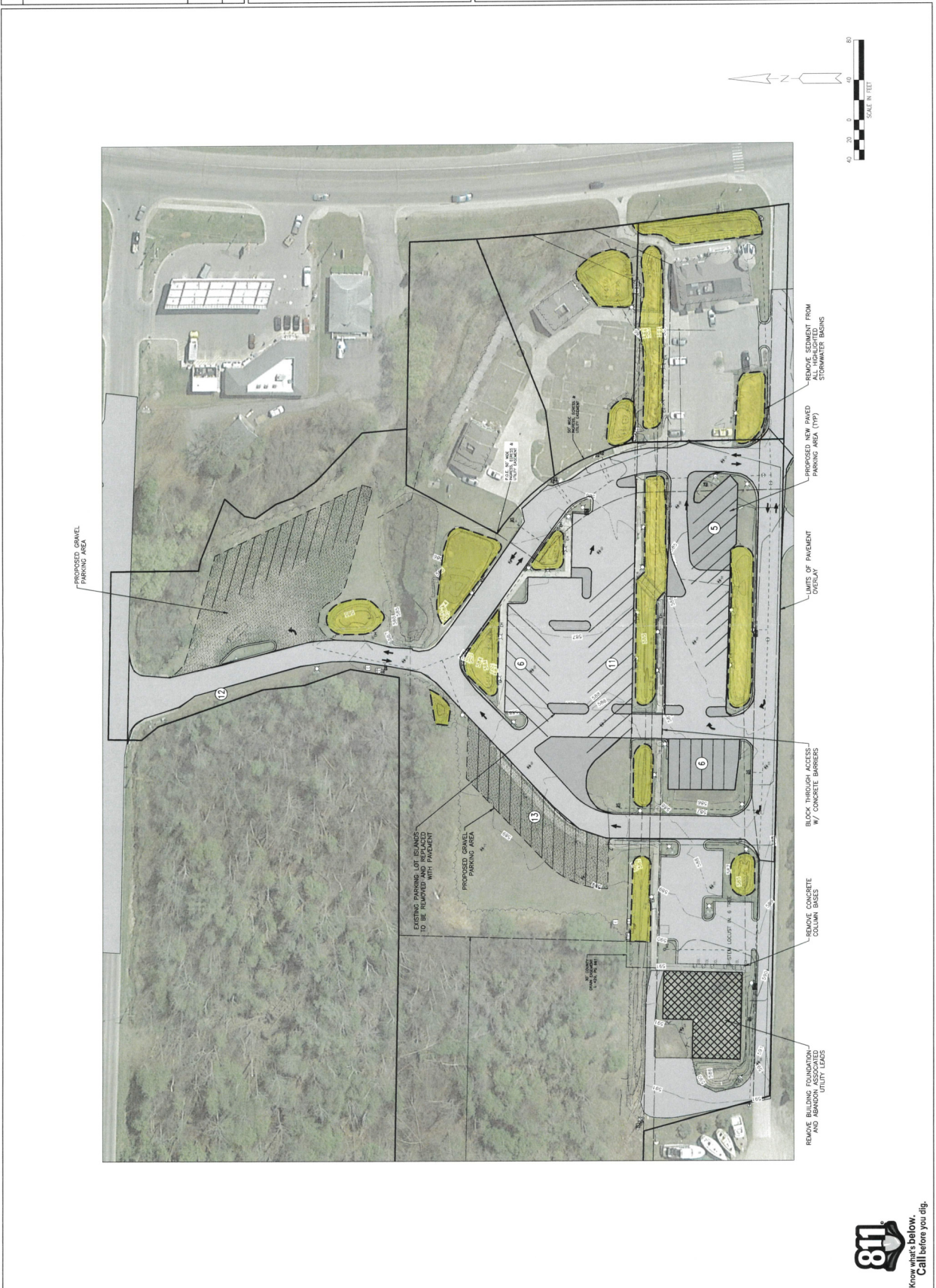
Bryan E. Graham
Young, Graham & Wendling, P.C.
P.O. Box 398
Bellaire, Michigan 49615
(231) 533-8635

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REV	DATE	DESCRIPTION

WADE TRIM
 15000 East Lincoln Highway, Suite 200
 Brewster, MA 01830
 978-335-1100
 www.wadetrims.com

ELMWOOD CHARTER TOWNSHIP
 10090 EAST LINCOLN ROAD
 TRAVERSE CITY, MI 49684
 BREWERY CREEK
 PARKING AND DRAINAGE IMPROVEMENTS
 REVISION LAYOUT NOV. 3, 2022
 ELMWOOD CHARTER TOWNSHIP - BREWERY CREEK PARKING AND DRAINAGE IMPROVEMENTS
 SHEET: ELM2018.01C
 SCALE: C1.0



Charter Township of Elmwood
Traverse Transportation Coordinating Initiative
Resolution 6 of 2023
April 10, 2023

RESOLUTION TO ESTABLISH AN INTERMUNICIPALITY COMMITTEE UNDER MICHIGAN
PUBLIC ACT 200 OF 1957 FOR PURPOSES OF TRANSPORTATION PLANNING IN THE
TRAVERSE CITY STUDY AREA

WHEREAS, the urban transportation planning regulations implementing sections of the Federal-Aid Highway Act of 1962, and the Urban Mass Transportation Act of 1964, as amended, require that each urbanized area, as a condition of receipt of Federal transportation capital or operating assistance, having a continuing, cooperative and comprehensive (3-C) transportation planning process that results in plans and programs consistent with the comprehensively plan development of the urbanized area; and

WHEREAS, the Traverse Transportation Coordinating Initiative was initiated in 2023 to conduct a transportation planning process in response to the Federal-Aid Highway Act of 1962 and the Urban Mass Transportation Act of 1964, as amended; and

WHEREAS, urban transportation planning funds from the United States Department of Transportation are available, directly or indirectly, to the Traverse Transportation Coordinating Initiative to carry out the transportation planning process in the Traverse Study Area; and

WHEREAS, Charter Township of Elmwood has previously participated and agrees to continue to participate with other local municipalities in the comprehensive, cooperative and continuing transportation planning process for that Traverse Study Area; and

WHEREAS, Michigan Public Act 200 of 1957 provides for the creation, by two or more municipalities, of an Intermunicipality Committee for the purpose of studying area problems; and

WHEREAS, the Intermunicipality Committee may accept gifts and grants from the Federal, State and Local Governments, also from private individuals, foundations or agencies, if such grants are made for furtherance of the objectives for which the Intermunicipality Committee is established; and

WHEREAS, resolution to join in creating an Intermunicipality Committee as provided by Michigan Public Act 200 of 1957, does not obligate the Charter Township of Elmwood to any dues, fees or other financial commitments to the Intermunicipality Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Elmwood, together with the City of Traverse City, the Charter Township of East Bay, the Charter Township of Garfield, the Township of Acme, the Township of Long Lake, the Bay Area Transit Authority, the County of Grand Traverse, the Grand Traverse County Road Commission and the Leelanau County Road Commission has duly considered the creation of such an Intermunicipality Committee and the Charter Township of Elmwood does hereby agree to join with those municipalities similarly agreeing to jointly and mutually establish and organize an Intermunicipality Committee under Michigan Public Act 200 of 1957 for the purpose of studying the area transportation problems of mutual interest and concern, such Intermunicipality Committee hereinafter referred to as the Traverse Transportation Coordinating Initiative;

BE IT FURTHER RESOLVED THAT:

1. the Intermunicipality Committee created by this resolution shall be that organization previously established and presently operating as a voluntary association under the name Traverse Transportation Coordinating Initiative;
2. in addition to the municipalities herein named, and accordance with the Bylaws, the Traverse Transportation Coordinating Initiative as an Intermunicipality Committee shall include a duly appointed representative from the Grand Traverse County Road Commission, Leelanau County Road Commission, Federal Highway Administration, Michigan Department of Transportation, Bay Area Transportation Area, and Cherry Capital Airport Authority;
3. membership on the Committee may in the future include other such units of government, agencies, commissions or committees that would be eligible in accordance with the Bylaws;
4. the Bylaws, as approved by the Traverse Transportation Coordinating Initiative and attached hereto, shall be the Bylaws of the Intermunicipality Committee;
5. the Traverse Transportation Coordinating Initiative shall operate and act in compliance with and under the authority of Michigan Public Act 200 of 1957 and shall have the duties, privileges and rights prescribed in that Act;
6. the Traverse Transportation Coordinating Initiative shall develop transportation plans and programs for the Traverse Urbanized Area, integrally considering local, county, regional and state plans;
7. the Traverse Transportation Coordinating Initiative broad objectives encompass, but are not limited to the following;
 - a. to develop transportation plans and programs and establish processes for the continuing review of plans, recommendations, and programs to facilitate the movement of persons and goods in the Traverse Study Area;
 - b. to design and carry out the assembling and analysis of information pertaining to transportation within the area;
 - c. to coordinate transportation facility implementation and operation within the Traverse Study Area;
 - d. to review and evaluate the planning and programming of transportation related activities, projects and programs within the Traverse Study Area as they may impact the transportation system;
 - e. to assist in project implementation where such projects require organizational, functional and operational analysis and/or to undertake those implementation functions not reserved to other agencies or as may be appropriately delegated by such other agencies; and
 - f. to establish and implement a continuing program of public information regarding transportation planning, programs and projects.

Signatories to this resolution mutually agree to join in and ascribe to this comprehensive, continuing and cooperative transportation planning process for the Traverse Study Area, in fulfillment of the requirements of the Federal-Aid Highway Act of 1962, the Urban Mass Transportation Administration Act of 1964, as amended, and other relevant acts, regulations, or directives pertaining to Federal and State participation in the transportation planning program and projects in the TC/Garfield Urbanized Area.

On a motion made by _____ seconded by _____, to adopt the Resolution in support of the establishment of an intermunicipality committee, under Michigan Public Act 200 of 1957, for the purposes of transportation planning in the Traverse Study Area.

Roll call vote:

Ayes- _____, _____, _____, _____, _____
Nays- None

CERTIFICATE

I, _____, do hereby certify that the foregoing is a true copy of a resolution adopted by the Charter Township of Elmwood Board, at a regular board meeting, held at the Charter Township of Elmwood Hall on April XX, 2023.

Name

Title

Connie Preston

From: Sarah Clarren
Sent: Wednesday, March 15, 2023 4:16 PM
To: Connie Preston
Cc: Jeff Shaw
Subject: FW: Reminder: Subscription Renewal Follow Up

Connie,

I spoke with Jeff and we should probably put this on the Board's April agenda.

Thanks!

Sarah

From: Granicus Renewals <noreply@sfemail.granicus.com>
Sent: Saturday, March 11, 2023 5:55 PM
To: planner@elmwoodtownship.net
Subject: Reminder: Subscription Renewal Follow Up

To view this email as a web page, go [here](#).

Hello Sarah,

This is a follow-up reminder that Elmwood, MI's annual Granicus subscription is due to automatically renew for the period of performance of 5/13/2023 - 5/12/2024.

Your invoice will be sent out near the subscription start date but we'd appreciate it if you would **confirm receipt of this notification now by clicking on the button below:**

Confirm renewal

Additional questions

The new annual total will be \$USD 10434.06 for the Granicus solutions noted below:

Granicus Subscriptions			
Solution	Billing Frequency	Quantity / Unit	Annual Fee
Address Identification	Annual	1.00	8544.07
24/7 Hotline	Annual	1.00	630.00
Compliance Monitoring	Annual	1.00	1259.99

Granicus looks forward to continuing our relationship with Elmwood, MI and supporting your organization to create greater impact for the citizens you serve.

Please let us know if you have any questions or concerns at least 30 days prior to

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

PRELIMINARY

Date: 04/03/2023

Time: 4:15 pm

Page: 1

ELMWOOD TOWNSHIP

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
THE ACCUMED GROUP	A026	BILLING SERVICES	0	00/00/0000	<u>1,790.12</u>
				Vendor Total:	<u>1,790.12</u>
EARTHWORKS EXCAVATION, LLC	E006	E TIMBERWOODS PLOWING	0	00/00/0000	<u>3,160.00</u>
				Vendor Total:	<u>3,160.00</u>
GEORGIA STEEL & CHEMICAL CO	G044	FIRE	0	00/00/0000	<u>113.26</u>
				Vendor Total:	<u>113.26</u>
THE HUNTINGTON NATIONAL BAN	H077	101-0016156-001 IPA FIRE TRUCK	0	00/00/0000	<u>56,463.97</u>
				Vendor Total:	<u>56,463.97</u>
HUNTINGTON NATIONAL BANK	Z003	ACCT ENDING 2407	0	00/00/0000	<u>1,123.20</u>
				Vendor Total:	<u>1,123.20</u>
MICHIGAN TOWNSHIPS ASSOCIAT	M090	ASSESSING BOOK	0	00/00/0000	<u>43.00</u>
				Vendor Total:	<u>43.00</u>
MOBILE MEDICAL RESPONSE	M191	ALS INTERCEPT	0	00/00/0000	<u>1,750.00</u>
				Vendor Total:	<u>1,750.00</u>
NETLINK	M185	TECH SUPPORT	0	00/00/0000	<u>1,463.50</u>
				Vendor Total:	<u>1,463.50</u>
JASON NEWFER	N016	EXPENSE VOUCHER	0	00/00/0000	<u>100.00</u>
				Vendor Total:	<u>100.00</u>
PITNEY BOWES GLOBAL FINANCIA	P030	ACCT#0012923889	0	00/00/0000	<u>502.35</u>
				Vendor Total:	<u>502.35</u>
SOUND ENVIRONMENTS	S059	PLANNING COMM MEETING	0	00/00/0000	<u>375.00</u>
				Vendor Total:	<u>375.00</u>
SUMMIT FIRE PROTECTION	K038	CUST#ELMWOOD385	0	00/00/0000	<u>547.60</u>
				Vendor Total:	<u>547.60</u>
THIRLBY AUTOMOTIVE	T020	acct#6700	0	00/00/0000	<u>21.66</u>
				Vendor Total:	<u>21.66</u>
THE TROPHY TROLLEY	T106	NAME PLATE	0	00/00/0000	<u>32.00</u>
				Vendor Total:	<u>32.00</u>
TURNOUT MANAGEMENT	F025	TURNOUT REPAIR	0	00/00/0000	<u>400.90</u>
				Vendor Total:	<u>400.90</u>
VERIZON WIRELESS	V014	ACCT#682962913-00001	0	00/00/0000	<u>91.30</u>
				Vendor Total:	<u>91.30</u>
VISIBLE DIFFERENCE BLDG. MAIN	V002		0	00/00/0000	<u>240.00</u>
				Vendor Total:	<u>240.00</u>
WADE TRIM	W107	MARINA PHASE III	0	00/00/0000	<u>10,998.28</u>
				Vendor Total:	<u>10,998.28</u>
WELLS FARGO VENDOR FINANCIA	W027	CONTRACT 450-0093930-000	0	00/00/0000	<u>90.71</u>
				Vendor Total:	<u>90.71</u>
				Grand Total:	<u>79,306.85</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>79,306.85</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>79,306.85</u>
	Total Invoices:	31			