

NOTICE OF PUBLIC MEETING:

The Regular Meeting of the Suttons Bay Township Board is hereby called for 5:15 PM Wednesday, May 8, 2024.

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENT: and communications about items not on the agenda. Please limit comments to three (3) minutes unless the Chair grants otherwise. Questions will not be answered but citizens may call the Township office at 231.271.2722 to have their questions discussed.

CONFLICT OF INTEREST

REPORTS:

- Planning & Zoning
- Parks & Recreation
- Fire Authority

OLD BUSINESS:

1. Approval of the Minutes:
2. Payment of the Bills

NEW BUSINESS:

1. Brendan Mullane Leelanau County Road Commission Paser Report
2. Appointment of Park Manager
3. Certificates of Appreciation for Don Gregory & Dee McClure

PUBLIC COMMENT

BOARD MEMBER COMMENTS

ADJOURN

This meeting is a session of the Suttons Bay Township Board held in public for the purpose of conducting the Board's business and is not to be considered a public discussion .

Attachment A

April 21, 2024

To: Suttons Bay Township Parks & Rec Committee and Board

Re: Suttons Bay Township Parks Manager and Assistant Report – Late April

- 1) Porta-Jons – A second standard for Herman Park is in. Standard Graham Greene unit in April 1. ADA unit for Vic Steimel also April 1. Pump outs will be on Tuesdays.
- 2) Tennis Court Hentco fall 2023 quote good to go. Just sign the contract & send in. Tennis nets are up. Wind screens April 31 and/or May 1.
- 3) Pickleball – Windscreens up with help from indoor players.
- 4) Water System Startup – Contractor (D&W) helped with the startup. Took required water samples to SOS. D&W to return for backflow preventer test.
- 5) Sprinklers Startup – Prepaid Spinniken last year. Scheduled for April 24.
- 6) Whiteford Lawn – Good to go for 2024. May need a price increase due to higher gas prices.
- 7) Herman Bothers – Have new pricing.
- 8) Soccer Schedule posted – Two multi-team matches on previous Saturdays. Opened the overflow parking lot. One more multi-team match Saturday May 4.
- 9) Turf Management – Richard Herman fertilized the dog park. Will coordinate with Andy Mills (LCSC) for soccer. Will add ice rink to request for quotes.
- 10) Pickleball Fencing – Spoke with Matt, want option 2. Still May 8 start.
- 11) GFL Environmental, Garbage Totes – Herman Park was in place, then missing! Placed new one. Located tote at Vic Steimel, and stocked dog waste bags. GFL to add tote at Graham Greene. Will stock bags when tote in place. Pickups on Monday starting Monday April 15.
- 12) Ice Rink – Water gone. Liner rolled up. Need better cover.
- 13) Dog Park – Soft opening on large dog park April 20, on Facebook. To install Waste Stations with Liz M on April 22. Need to install benches and trees. Ordered more dog bags.
- 14) Pavilion Bird Droppings – Need water for power washer. Water startup this week. Concrete cleaner?

**The Township Parks & Recreation Committee will meet on
Wednesday, April 24, 2024, at 6:30pm in the
Township Office**

Draft Notes

Top 5 Highlights

1. Discussed open Parks Manager position with Jared Pontius
2. Ice Rink Park update with Jesse Fox
3. Suttons Bay Township Parks website updated- needs one more review
4. May 11- Work day at Herman Park- All are welcome
5. Special thanks to Pete for all his extra work during transition!

		Term Expires	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	24-Apr
Pete Ostrowski	231-642-1636	12/26	Present	Present	Present	Present	Present	Present	Present	N/A	Present	Present	Present	Present
Debbie Slocombe	231-856-1122	12/25	Present	Present	Present	Present	Present	Present	Present	N/A	Present	Present	Present	Present
Dennis Rathnaw	512-669-1879	12/24	Excused	Excused	Present	Present	Excused	Present	Excused	N/A	Present	Present	Present	Present
Hadley Dickinson	231-357-2909	12/24	Present	Excused	Excused	Unexcused	Present	Excused	Present	N/A	Present	Unexcused	Unexcused	Unexcused
Liz Mahaney	248-790-3789	12/26	Zoom	Zoom	Zoom	Zoom	Zoom	Zoom	Excused	N/A	Excused	Present	Zoom	Zoom
Liz Clark	407-232-4260	12/25	Excused	Present	Present	Present	Excused	Present	Present	N/A	Excused	Excused	Excused	Present
Bill Sterrett	231-920-4425	12/26	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Present	Present	Present

CALL TO ORDER : Pete Ostrowski, Chair, Park & Rec. Committee

- By Chairman Pete at 6:32

APPROVAL OF AGENDA

- Changes
 - Airon got dates mixed up and not in attendance
 - Move Jesse before Old Business
- Dennis moved, Debbie seconded, all approved with changes

Approval of March 11, 2024 Meeting Minutes (Attachment B)

- Bill moved, Dennis seconded, all approved with no changes

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise.

- No one in attendance except for Jesse and Jared
- No comments

CONFLICT OF INTEREST

- None

Park Manager and Assistant's Report – See April 21 Report Attachment A

- Reviewed Pete's report
- Vic Steimel should be cleaned up this week
- Herman Park sprinklers this week
- May 7 start PB Court Fences
- Liz will check on Port-o-Jon door issue at Vic Steimel
- Great job Pete!

OLD BUSINESS

1. Airon Herman Eagle Scout Project
 - a. Airon not in attendance
2. Soccer Schedule
 - a. Reviewed schedule- looks good
3. Web Site
 - a. Some updates made since last meeting
 - b. Need to make all fonts consistent- Pete
 - c. Dennis to review Herman Park Updates
 - d. Need to add Township phone number for potential volunteers to call
 - e. Homework for all committee to review one more time
4. Waiting on Manager appointment for Request for Quotes (Dog Park walkway, Turf Management (add Ice Rink?, Pavilion Painting)
 - a. Nothing to discuss here at this time

NEW BUSINESS

1. Ice Rink Review – Jesse Fox
 - a. Need better snow cleaning equipment. Going to ask Village for use of their sidewalk sweeper- Pete will give Village Jesse's phone number
 - b. Township does not own any equipment that would work
 - c. Currently snow blower not hefty enough and breaks down
 - d. Big water pump worked fine at end of the season
 - e. Leveling-largest current issue
 - i. Gosling-Czubak gave a \$56,000 quote to Pete (with drains)
 - ii. Jessee thinks he has a quote for \$2,000 (leveling only-. no drainage). He will get that quote to Pete
 - iii. Pete stated there is some money in the SBT budget for this in 2024
 - iv. Would need to hydroseed after work is done-maybe Tom's again. Debbie said they could quote excavating and hydroseeding
 - v. Long-term: do we need irrigation
 - f. Jesse to get bids on light timers
 - g. Need cover for liner
 - i. Pete working with Donna (local upholstery lady) for unique idea to have a painted canvas that looks like a caterpillar. Maybe LIFT kids could paint the canvas?
2. Park Manager Position – Jared Pontius has applied so far. Sent Draft Agenda Package and invited to meeting.
 - a. Emphasized need sense of teamwork and idea sharing between Manager and Committee
 - b. Reviewed meeting schedule- Jared has possible conflict with Village Zoning and SBT Board meeting- Pete will help with solution
 - c. Goal: see each park 3 times per week between Manager & Assistant
 - d. Jared discussed his service and community mindset- wants to help
 - e. Pete will review tasks with Jared one-on-one
 - f. Next step- Jarred talks to the Board

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise.

- None

COMMITTEE MEMBER COMMENTS

- May 11, 10:00 A.M. workday at Herman Park- will be May Committee Meeting as well
 - Pete will get evergreen stakes
 - Liz and Debbie will walk Dog Park tree placement and plant this day
- Debbie-
 - Not able to talk to Tribal Leader as he did not make it to Rotary Meeting. Pete will get his phone number for her.
 - Talked with Rich a little about possible parking at 45th- opened door to further discussion
- Liz-
 - Working on final touches for Dog Park: benches, donation signs, trees. Large Park soft opened last Saturday.
 - Pete and Kelly got extra waste stations installed this week. Liz and Susan filled holes dogs had dug over the winter.
 - Looking for a June Grand Opening
- Bill-
 - Walked 45th and Graham Green, going to do it again with Pete and Dennis or have a future Committee meeting out there
 - No active immediate forestry management needs at this time
 - Lots of roses at GG, some ash growing back, some regeneration of cedars
 - No great lumber potential at either

ADJOURNMENT

- 7:45 p.m.

Next Meeting, May 11, 2024, 10:00 a.m. Herman Park followed by workday

Attachment B
The Township Parks & Recreation Committee will meet on
Monday, March 11, 2024, at 6:30pm in the
Township Office
Final Notes

Top 5 Highlights

1. Committee Approved Resolution to Adopt 5-Year Plan
2. 2024 Committee Officers Elected- same as LY
3. Divided up to work to update website: suttonsbayparks.org
4. Dog Park sidewalk plan and costs to be presented to Board at their April Meeting
5. Doug and Pete split up Spring Parks Manager tasks

AGENDA

	Term Expires	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	24-Feb	11-Mar
Pete Ostrowski	12/26	Present	Present	Present	Present	Present	Present	Present	Present	N/A	Present	Present	Present
Debbie Slocombe	12/25	Present	Present	Present	Present	Present	Present	Present	Present	N/A	Present	Present	Present
Dennis Rathnaw	12/24	Present	Excused	Excused	Present	Present	Excused	Present	Excused	N/A	Present	Present	Present
Hadley Dickinson	12/24	Present	Present	Excused	Excused	Unexcused	Present	Excused	Present	N/A	Present	Unexcused	Unexcused
Liz Mahaney	12/26	Present	Zoom	Zoom	Zoom	Zoom	Zoom	Zoom	Excused	N/A	Excused	Present	Zoom
Liz Clark	12/25	Excused	Excused	Present	Present	Present	Excused	Present	Present	N/A	Excused	Excused	Excused
Bill Sterrett	12/26	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Present	Present

CALL TO ORDER : Pete Ostrowski, Chair, Park & Rec. Committee

- Meeting called to order by Pete at 6:38 p.m.
- Pete, Debbie, Bill and Dennis in person. Liz M via Zoom

APPROVAL OF AGENDA

- Addition of New Business
 - Spring tennis
 - Gosling-Czubak Drawings update
 - Elect New Offices
 - Forrest Management Plans
- Debbie moved, Dennis seconded, all approved

Approval of February 28, 2024 Meeting Minutes (Attachment A)

- Bill moved, Dennis seconded, all approved

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise.

- No public in attendance

CONFLICT OF INTEREST

- None

Park Supervisor's Report – Spring Tasks

- Pete gave report
- Pete and Doug met and divided up tasks

- Pete
 - Henco-repaint Tennis courts. Quote from last fall is still good
 - Gosling Czubak- list of drawings they have (To be discussed later)
 - Port-A-Jons
 - Adding ADA one to Vic Steimel
 - HP has ADA
 - Liz will pressure wash tables again this year at Vic Steimel
 - Debbie going to see if tree companies will leave some chips at VS
 - Pete going to see if Tribal Police will do some drive-bys at Graham Greene this year and update us if people are dumping trash
 - Debbie going to meet tribal leader at Rotary this Thursday and will see if they can give some input into Graham Greene- can we partner with them for a 2% grant?
 - Spinniken is pre-paid and set for mid-April
 - Pete is going to get with Whiteford on leaf pick-up that did not happen in the fall at VS
 - HP Pavilion Painting- going to out for an RFP. Hadley's company will bid as well based on previous conversations
 - HP Sign landscaping-approved in budget this year
 - Work Party at HP for mulch around new trees May 12
- Doug
 - Finline Fencing- Money in FY24-25 budget to complete fencing
 - Calling to have trash cans in all parks first of April
 - Calling Herman Brothers

OLD BUSINESS

5. Review Community Park, Recreation, and Open Space Plan, 2024-2028
 - No public in attendance
 - No changes
6. Resolution to Adopt Plan (draft attached)
 - Resolution to adopt Plan-Debbie moved, Dennis seconded
 - Unanimous approval by Pete, Debbie, Bill and Dennis
 - Pete will type up formal resolution for the Board.

NEW BUSINESS

3. Review Parks Website suttonsbayparks.org
 - a. Group Review and assignments given -Work due to Pete before next P&R Meeting
 - b. Liz
 - i. Add Dog Park on left side
 - ii. Update Donation Page- FOHP
 - iii. Vic Steimel Park update
 - iv. How to Help Giving Link
 - v. All FOHP- Liz
 - c. Pete
 - i. Add Forestry Plan

- ii. Update Soccer areas with Leelanau Soccer Club
 - iii. Tennis
 - iv. Disc Golf
 - v. Add map link for Graham Greene
 - vi. Update wording on map link (from Bill D)
 - vii. Eliminate Water Wheel Park
 - viii. Update all Village Parks
 - ix. How to help-volunteer link
 - x. Partnerships- Pete
 - xi. About Us- add names of Committee
- d. Dennis
- i. Will update all Township Parks
4. Spring Tennis
- a. Committee reviewed draft schedule with Kristen Wilson clinic times
 - b. Changing name from "Spring" to "May" (Since that is the time period)
5. Gosling Czubak
- a. Pete went to see Dallas and see what packages/drawings they had
 - i. Dog Park Sidewalk
 - 1. No drawings yet
 - 2. Need a culvert
 - 3. Dallas said should come in under the \$20k budget
 - 4. He will send out RFP
 - 5. Dallas will rough out costs so we can present to Board at their April Meeting including engineering drawings, RFP and oversight
 - 6. Discussed lower cost of concrete if we have other needs at the same time at HP- we are not ready for any of the other projects just yet
 - ii. Asphalt path extension at HP
 - 1. Not ready to do yet
 - iii. Disc Golf
 - 1. Dallas is a Disc Golfer and has volunteered to come out and give his opinion on the course layout when the HP Master Plan is updated
 - 2. Jessie Carton should give input too
 - 3. There is an app golfers have that shows all course layouts including ours across the country- UDISC. Anyone can update it- ours looks updated
 - 4. Pete is getting with Bill D to find the original version of the map so it can be updated
 - iv. HP
 - 1. Discussion on replacing yellow kiosk at HP with a green one to match the other one
 - v. Playground
 - 1. Might be able to get patronicity.com to help with fundraising when time comes
 - 2. No plans yet
 - vi. Bathrooms
 - 1. Looks like we cannot tap into the Village

2. Dallas said they could find an area for a drain field
- vii. Graham Greene
 1. We still have \$2,000 pre-paid on engineering contract for work at GG
 2. Debbie going to work with Tribal Leader on input
 3. Renderings are done for some work but no cost estimates
- viii. Ice Rink
 1. The work quoted he has on file was before new one-piece liner put in- so it is obsolete
 2. Discussion around leveling the ground
 3. Work was intended if it could be used as a year-round park, multi-purpose park
 4. No draining issues now that they have a sump pump
 5. Asking Jessie to attend Committee's April meeting
6. Elect Officers
 - a. Chair- Debbie nominated Pete, Dennis seconded, unanimously selected
 - b. Vice Chair- Pete nominated Debbie, Dennis seconded, unanimously selected
 - c. Secretary- Debbie nominated Liz, Bill seconded, unanimously selected (Dennis will fill-in when Liz can't attend)
7. Forest Management Plans
 - a. Bill, based on his extensive experience, reviewed the plans
 - i. All parks have invasive species that need to be handled
 - ii. Some discussion around logging/timber management possibilities
 - iii. Committee agreed we need to walk 45th Parallel together as a group for one of our meetings. For now, Dennis, Bill and Pete are going to meet out there in near future
 1. Debbie to get with Rich on access to parking again

PUBLIC COMMENT Please limit comments to three (3) minutes unless the Chair grants otherwise.

- None

COMMITTEE MEMBER COMMENTS

- Pete will send updated history with Debbie's comments
- Liz would like to discuss a May Grand Opening for Dog Park at April Meeting
- May 11 workday at Herman Park
- Committee would like updated phone list of members- Liz will send out

ADJOURNMENT

- Adjourned at 7:58 p.m.

Next Meeting, April 24, 2024, 6:30 pm Township Office

DRAFT MEETING MINUTES
Meeting of the Suttons Bay Township Board
Wednesday, April 10, 2024 @ 5:15 PM
Sutton Bay Township offices
95 W Fourth Street, Suttons Bay

CALL TO ORDER

The meeting was called to order by Supervisor Doug Periard at 5:15pm.

Attendance: SB Twp Supervisor Doug Periard, Trustee Debbie Slocombe, Trustee Eric Carlson, Twp Treasurer Dorothy Petroskey and Twp Clerk Jean Moe

Staff: Recording Secretary Mary Kuznicki

Absent and excused: ZA Steve Patmore

APPROVAL OF THE AGENDA

Motion by Petroskey to approve the agenda with one edit: to add "Conflict of Interest" before Public Comment, 2nd by Carlson, motion passed, agenda approved as amended.

CONFLICT OF INTEREST

None

PUBLIC COMMENT

None

REPORTS

1. Planning & Zoning - ZA Steve Patmore submitted a written report.
2. Parks & Recreation - Pete Ostrowski
2-Week update since last Twp Board meeting: Port-a-Jons are in place and open for use, pickleball courts are opening this weekend, screens will go up in the next 2 weeks, soccer schedule is in place, overflow parking will be open, turf management: fertilizer will be put on soccer field, dog park & gardens, garbage totes are in place and ready for first pick on April 15th, Periard will call to order pick up, ice rink water is gone, rolling up liner this week.
3. Fire Authority - Dorothy Petroskey stated the meeting was moved until next week, nothing to report at this time.

OLD BUSINESS

1. Approval of the Minutes Meetings March 27, 2024: Motion by Carlson with one edit: page 2 under Adjourn, edit date and time of next meeting, 2nd by Moe, minutes approved with edit.
2. Payment of the Bills
Motion by Petroskey to pay bills for month of April 2024 in the amount of 39, 471.11, 2nd by Slocombe, motion passed.

NEW BUSINESS

1. Accept Planning Commission Resolution to Update and Rewrite the Township Master Plan: Carlson moved to accept the adopted resolution to update and rewrite the Township Master Plan, 2nd by Petoskey, all Ayes, motion passed.

2. Seek a proposal from the firm Fishbeck to provide PC services on an hourly basis: Carlson made a motion to seek a proposal from Fishbeck, Inc for Professional Planning Assistance, 2nd by Petroskey, all Ayes, motion passed.

3. Review draft Intergovernmental Agreement for Water Sewer Service: The Twp board discussed the draft and will review it independently. Motion by Periard to send the draft for legal review, 2nd by Moe, motion passed.

PUBLIC COMMENT

- Pete Ostrowski asked about capacity of the Sewer & Water
- Ryan Ebert asked about Zoom not being available for this meeting. Reply by Petroskey informed guest that Steve Patmore was not able to attend the meeting. Patmore provides the equipment and sets up Zoom. Zoom will resume at the May Meeting.

BOARD MEMBER COMMENTS

Trustee Carlson shared that he and Planning Commissioner Tom Nixon attended a Planning Commissioners meeting hosted by Larry Mawby and Peninsula Housing on April 9th. The property in question is a 10.5-acre parcel at Herman Road and Pine View. There will be more information, meetings, and involvement required from the Township. Many questions need answering regarding their affordable housing project. They will conduct a public open house at the Fire Hall April 30, May 1 & 2.

ADJOURN

The next SB Township Board Meeting will be held on Wednesday, May 8, 2024, at 5:15pm. Meeting adjourned by Supervisor Periard at 5:51pm.

Submitted by Recording Secretary Mary Kuznicki
Township Clerk, Jean Moe

Jean Moe

From: Manager Brendan Mullane <bnullane@leelanauroads.org>
Sent: Monday, January 29, 2024 4:47 PM
To: periardd@suttonsbayschools.com; clerk@suttonsbaytwp.com
Cc: Commissioner Popa
Subject: RE: Annual Road Commission Presentation
Attachments: Leelanau County PASER (Pavement Surface Evaluation and Rating) Summary - January, 2024.pdf; 856990_Leelanau CRC Suttons Bay TWP Report 2024.pdf

Doug/Jean,

As promised, please see attached Paser rating and asset management reports along with a summary of our County-wide totals.

Also, it's that time of year again and we would like to come to one of your meetings to give an update on Road Commission business; maybe February or March?

Please let me know if you have any questions.

Thanks,
Brendan Mullane
Managing Director
Leelanau County Road Commission
O: 231-271-3993 ext 225
C: 231-866-1995



Leelanau County PASER (Pavement Surface Evaluation and Rating) Summary - January, 2024

Estimated Repair Cost by PASER

Category	Estimated Cost	Good			Fair			Poor			
		10	9	8	7	6	5	4	3	2	1
Primary Roads	\$11,189,000	\$0	\$0	\$315,000	\$226,000	\$948,000	\$2,392,000	\$3,378,000	\$1,746,000	\$2,184,000	\$0
Bingham Twp	\$2,595,500	\$0	\$0	\$29,500	\$54,000	\$218,500	\$705,000	\$609,000	\$679,500	\$300,000	\$0
Centerville Twp	\$3,012,800	\$0	\$0	\$25,800	\$32,900	\$208,500	\$708,600	\$720,000	\$873,000	\$444,000	\$0
Cleveland Twp	\$3,594,300	\$0	\$0	\$15,700	\$28,500	\$210,000	\$917,600	\$1,263,000	\$715,500	\$444,000	\$0
Elmwood Twp	\$4,860,400	\$0	\$0	\$14,000	\$44,400	\$289,500	\$788,000	\$1,164,000	\$1,606,500	\$954,000	\$0
Empire Twp	\$2,234,500	\$0	\$0	\$11,500	\$30,000	\$200,000	\$682,000	\$576,000	\$441,000	\$294,000	\$0
Glen Arbor Twp	\$755,000	\$0	\$0	\$32,000	\$22,000	\$73,000	\$300,000	\$120,000	\$180,000	\$0	\$28,000
Kasson Twp	\$6,885,000	\$0	\$0	\$13,000	\$39,000	\$346,000	\$551,000	\$3,006,000	\$2,785,000	\$96,000	\$49,000
Leelanau Twp	\$6,201,000	\$0	\$0	\$58,000	\$56,000	\$125,000	\$1,724,000	\$1,152,000	\$1,467,000	\$1,374,000	\$245,000
Leland Twp	\$5,276,500	\$0	\$0	\$19,000	\$49,500	\$217,500	\$942,000	\$1,185,000	\$1,165,500	\$1,698,000	\$0
Solon Twp	\$2,818,000	\$0	\$0	\$9,500	\$32,500	\$44,000	\$168,500	\$1,392,000	\$1,021,500	\$150,000	\$0
Suttons Bay Twp	\$3,361,500	\$0	\$0	\$49,000	\$67,500	\$249,500	\$1,134,000	\$1,149,000	\$148,500	\$564,000	\$0
County Wide	\$52,783,500	\$0	\$0	\$592,000	\$682,300	\$3,129,500	\$11,012,700	\$15,714,000	\$12,829,000	\$8,502,000	\$322,000
						\$14,824,500			\$37,367,000		

Mileage and PASER Ranking

	Good			Fair			Poor		
	Good	Fair	Poor	Good	Fair	Poor	Good	Fair	Poor
Primary Roads (mileage based)									
State Wide	27%	38%	35%			Miles			
Primary Roads	51%	38%	11%			168.7			
Local Roads (mileage based)									
State Wide	20%	35%	45%			13,049.0			
County Wide	25%	50%	25%			308.3			
						Miles			% of Total
Glen Arbor Twp	55%	40%	5%			15.658			5%
Leelanau Twp	34%	44%	22%			44.457			14%
Centerville Twp	32%	49%	19%			25.994			8%
Suttons Bay Twp	32%	55%	13%			38.671			13%
Bingham Twp	27%	58%	15%			27.509			9%
Cleveland Twp	25%	50%	25%			26.454			9%
Empire Twp	16%	65%	19%			18.323			6%
Leland Twp	15%	54%	31%			30.618			10%
Solon Twp	15%	40%	45%			15.896			5%
Elmwood Twp	12%	57%	31%			28.937			9%
Kasson Twp	11%	43%	46%			35.823			12%

ROAD RATING REPORT

LEELANAU COUNTY ROAD COMMISSION LEELANAU COUNTY, MI



SUTTONS BAY TOWNSHIP 2024

December 2023
Project No. 856990



LEELANAU COUNTY ROAD COMMISSION

SUTTONS BAY TOWNSHIP LOCAL ROAD RATINGS REPORT 2024

The goal of the Leelanau County Road Commission is to use Asset Management Strategies when planning upcoming projects for the roads that fall under their jurisdiction. Asset management, as defined by Public Act 199 from 2007, is an “ongoing process of maintaining, upgrading, and operating physical assets cost-effectively, based on a continuous physical inventory and condition assessment.” Using asset management strategies will allow the Road Commission and Townships within the County to invest available road funds into future projects in a manner that will provide the greatest return and most effective improvements for the Community.

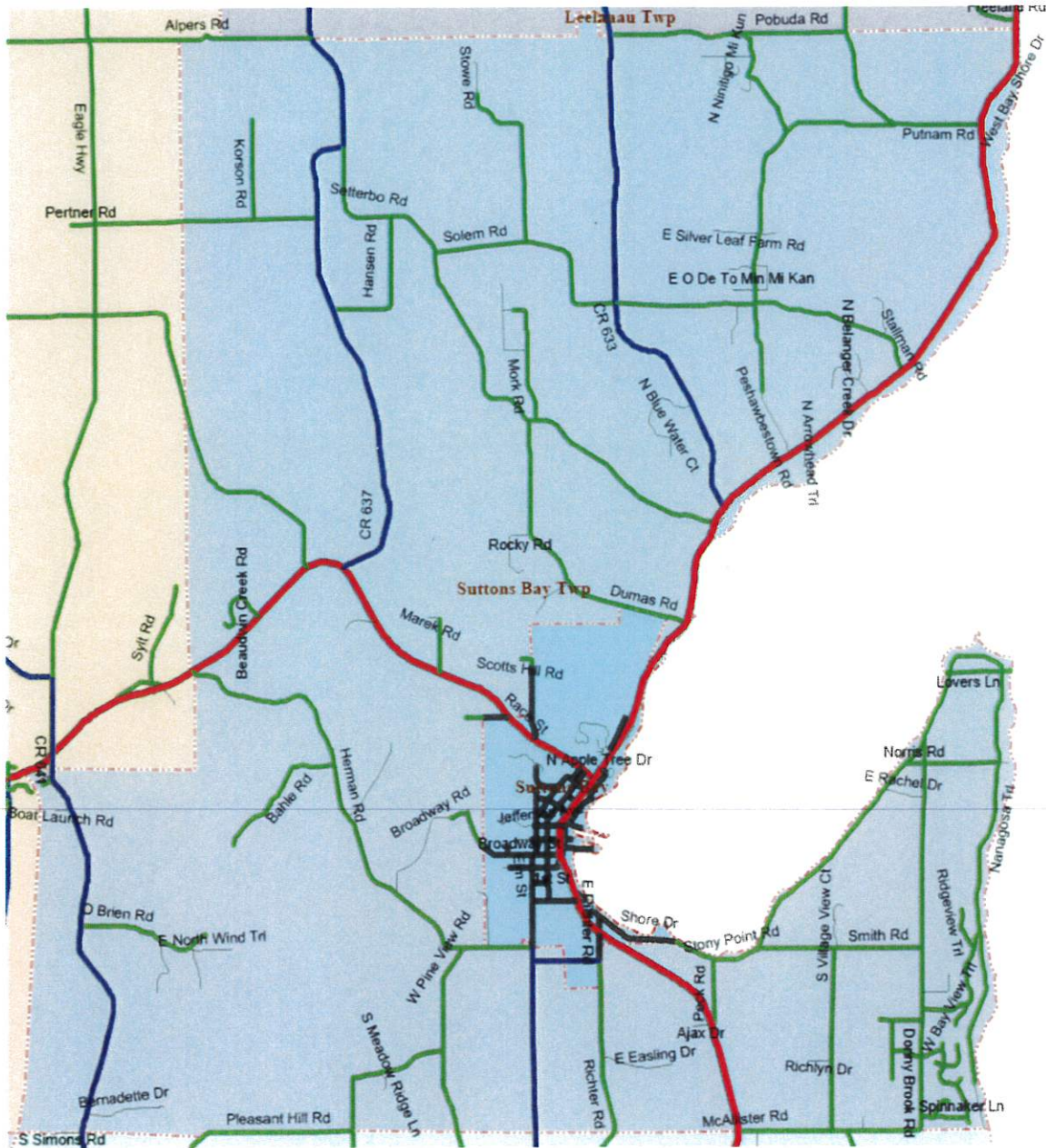


Figure 1: Suttons Bay Township Roads by Jurisdiction

Red = State Highways, **Blue** = County Primary, **Green** = County Local, **Gray** = Undefined (I.E. Private)

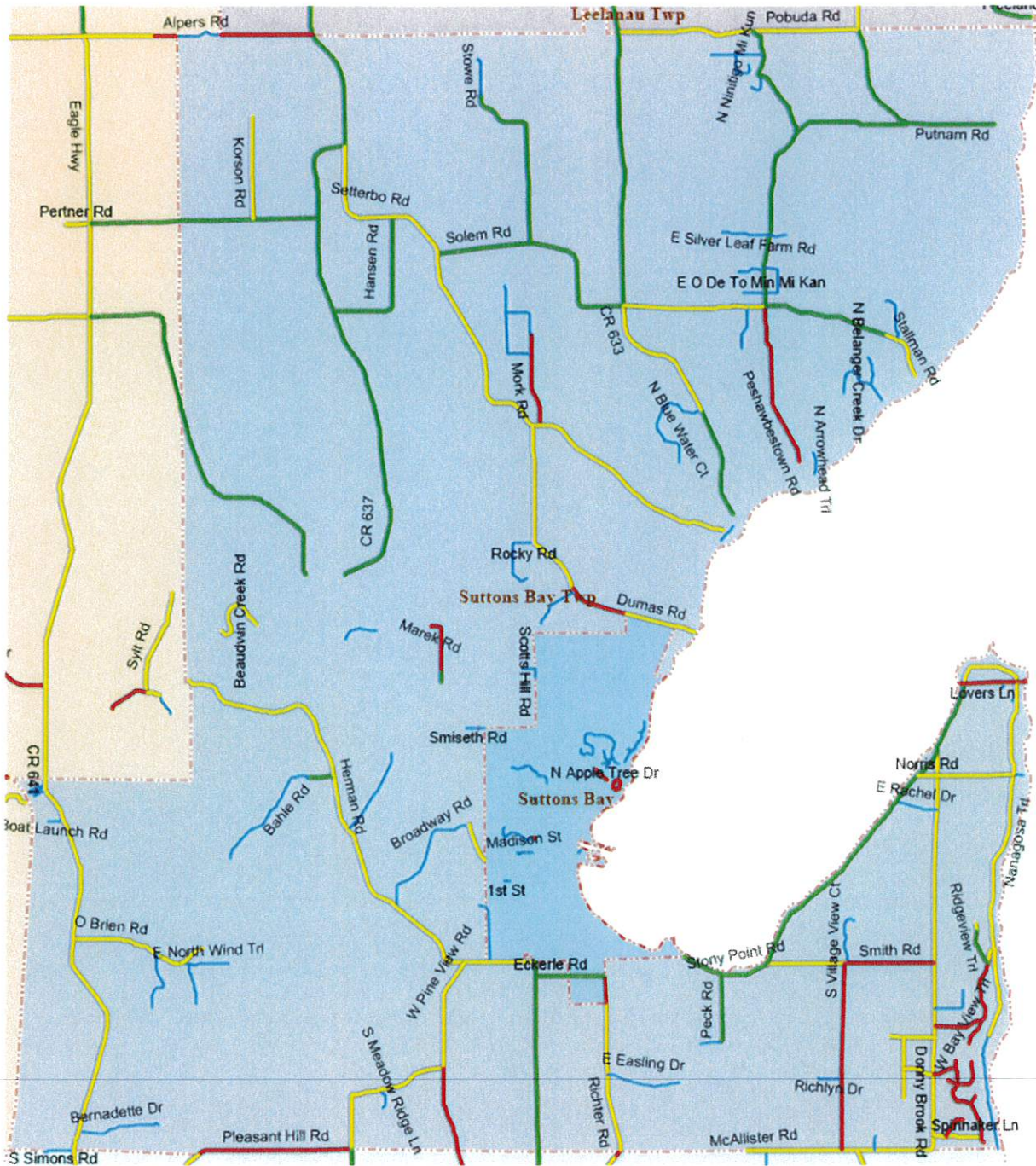


Figure 3: Suttons Bay Township Roads by PASER Rating
 Green = Good (8-10), Yellow = Fair (5-7), Red = Poor (1-4), Blue = Unrated

Road Rating Systems

The PASER (Pavement Surface Evaluation and Rating) Road Rating System is utilized by the County to rate the existing local and primary paved roads. PASER is the rating system for paved roads that is utilized in Roadsoft to collect data on the roads. The surface condition of the road can receive a rating between 1 and 10, 1 being the worst and 10 being the best road surface condition. Tables 1 and 2 provided below show the rating as well as suggested maintenance to preserve the road and a cost estimate for the repairs. Typically, seasonal roads are excluded and should show in Roadsoft as unrated.

Table 1: PASER Ratings and Repairs for Paved Roads

Road Rating	Recommended Repair	Estimated Cost Per Centerline Mile
10	No maintenance necessary. New Road	\$0
9	No maintenance necessary. Smooth Surface	\$0
8	Crack Sealing	\$4,000
7	Crack Sealing and/or Minor Patching	\$7,000
6	Patching and Sealcoat	\$50,000
5	Asphalt Wedging	\$150,000
	Asphalt Wedging and Sealcoat	\$185,000
4	Asphalt Wedging and Structural Overlay	\$300,000
3	Patching, Asphalt Wedging and Structural Overlay	\$350,000
	Crush and Shape, Gravel and Pave	\$450,000
2	Reconstruction	\$600,000
1	Reconstruction with Base Stabilization	\$700,000
	Return to Gravel	\$20,000

Gravel roads are rated using a system referred to as IBR (Inventory-Based Rating) System™ for Gravel Roads. The rating for a segment of gravel road is determined by considering three separate characteristics for that segment. The three characteristics are surface width, drainage adequacy and structural adequacy, which are all evaluated to determine the segment rating. The segment rating range is 1 to 10.

Table 2: IBR Ratings and Treatments for Gravel Roads

Road Rating	Existing Condition / Recommended Repair	Estimated Cost Per Centerline Mile
10	No maintenance necessary. New Road	\$0
8 to 9	Good crown and drainage throughout. Adequate gravel for traffic. Maintain with grading and dust control.	\$2,000
6 to 7	Existing crown with drainage on 50% or more of roadway. Additional gravel needed in some areas along with ditching.	\$75,000
3 to 5	Little or no crown. Ditched on less than 50% of the road. Additional gravel needed on entire road along with ditching.	\$125,000
1 to 2	Failed Road. Reconstruction.	\$250,000

The following figures compare PASER ratings for Statewide, County, and Township roads. It is important to note that the ratings shown in Figures 5 and 6 for the County and Township are based on the current estimated rating calculated by Roadsoft based off the last time the road was field rated. The County recently performed in-field PASER ratings in the Fall of 2023. Therefore, thereafter the calculated PASER rating that was provided by Roadsoft in this report will match that of the last field rating that was performed. This version of the database was obtained from the County in November 2023, and although the PASER system has an automatic diminishing score based on age from the last field evaluation, the data from November 2023 was used for this 2024 report.

Statewide Paved Local Roads

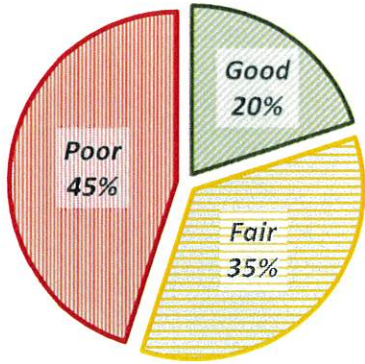


Figure 4: Condition of Paved Local Roads Across the State

Leelanau County Current PASER Scores

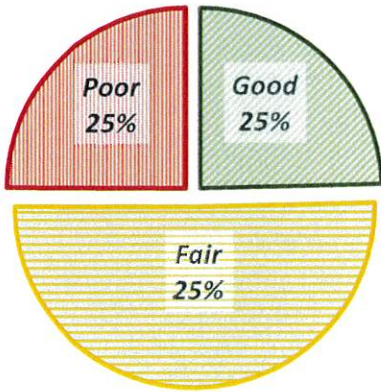


Figure 5: Condition of Paved Local Roads in Leelanau County

Suttons Bay Township Current PASER Scores

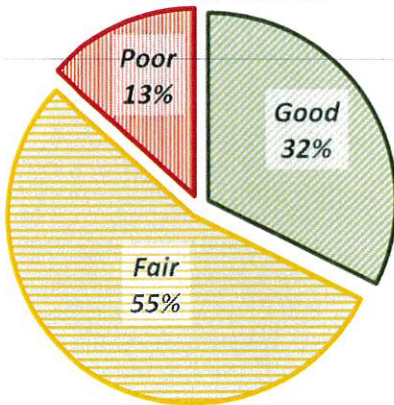


Figure 6: Condition of Paved Local Roads in Suttons Bay Township

Good = PASER Rating 10-9-8 / Fair = PASER Rating 7-6-5 / Poor = 4-3-2-1

Suttons Bay Township Paved Local Road Ratings

Service Life of Treatments

Service Life is the expected time that a roadway repair will remain effective before the road needs to be reconstructed. Table 3 below contains road repairs and the corresponding service life that can be expected from the repairs. Before repairs reach the end of their service life, preventative maintenance should be performed on a regular basis to continue to extend the life of the road. This will increase the expected service life after repairs are complete.

Table 3: Service Life of Treatments for Paved Roads

Road Rating	Recommended Repair	Expected Service Life (years)
8	Minor Crack Sealing	5
7	General Crack Sealing and/or Minor Patching	5
6	Patching and Sealcoat Ultra-thin Asphalt Overlay	7 7 to 10
5	Asphalt Wedging Asphalt Wedging and Sealcoat Asphalt Wedging and Ultra-thin Asphalt Overlay	7 7 to 10 10
4	Asphalt Wedging and Overlay	12 to 15
3	Pulverize, gravel and pave	15 to 25
2	Reconstruction	25 to 30
1	Reconstruction due to failed road	25 to 30

For road ratings that contain multiple repair types, the best suited repair should be determined by the County Engineer's field observations. Expected service life may be decreased or preventative maintenance increased if the road is constructed on unsuitable underlying soils. Such soils should be addressed prior to completing repairs.

Table 4: Current Ratings for Paved Local Roads

Current PASER Rating	Road Name	Limits	Centerline Length (miles)	Last Field Rating Date
10	Marek Rd	Gravel Segment to Duck Lake Rd.	0.06	2023
9	None	---	---	---
8	Peshawbestown Rd.	Putnam Rd. to McKeese Rd.	1.64	2023
	Solem Rd.	Setterbo Rd. to CR 633 *	1.27	2023
	McKeese Rd.	Peshawbestown Rd. to PASER 5 segment	0.69	2023
	Stony Point Rd.	City line to Lovers Ln.	2.39	2023
	Peck Rd.	Stony Point Rd. to West Bay Shore Dr.	0.37	2023
	Stowe Rd.	Solem Rd. to undefined segment	0.99	2023
	Roubal Rd.	Pobuda Rd. to Peshawbestown Rd.	0.66	2023
	Hansen Rd.	Setterbo Rd. to CR 637	0.82	2023
	Putnam Rd.	Pobuda Rd. to West Bay Shore Dr.	1.10	2023
	Pertner Rd.	Leland TWP line to CR 637	0.76	2023
	Bahle Rd.	Earth segment to Herman Rd.	0.14	2023
	Horn Rd.	Leland TWP line to Duck Lake Rd.	1.27	2023
	Ridgeview Trl.	PASER 7 segment to W. Bay View Trl.	0.20	2023
7	O'Brien Rd.	S. Windy Ridge Trl. to E. North Wind Trl.	0.15	2023
	McKeese Rd.	CR 633 to Peshawbestown Rd.	0.78	2023
	Setterbo Rd.	PASER 5 segment to West Bay Shore Dr.	0.97	2023
	Setterbo Rd.	CR 637 to Mork Rd. *	2.17	2023

	Dumas Rd.	Setterbo Rd. to Rocky Rd. *	0.62	2023
	Stony Point Rd.	Lovers Ln. to Lovers Ln.	0.40	2023
	E. Kohler Rd.	PASER 6 segment to Bingham TWP line *	0.23	2023
	Poduba Rd.	CR 633 to Putnam Rd.	1.33	2023
	Donny Brook Rd.	Smith Rd. to Shaker Trl. *	0.40	2023
	Ridgeview Trl.	PASER 8 segment to end of road	0.03	2023
	Nanagosa Trl.	Lovers Ln. to unrated segment *	1.97	2023
	W. Pine View Rd.	E. Kohler Rd. to Herman Rd. *	0.59	2023
6	O Brien Rd.	CR 641 to S. Windy Ridge Trl.	0.48	2023
	O Brien Rd.	PASER 5 segment to end of road	0.04	2023
	Dumas Rd.	Windward Dr. to 0.02 Mi N. of Rocky Rd. *	0.35	2023
	E. Kohler Rd.	PASER 7 segment to W. Pine View Rd. *	0.59	2023
	Donny Brook Rd.	Shaker Trl. to McAllister Rd.	0.61	2023
	Smith Rd.	Stony Point Rd. to S. Village View Ct. *	0.47	2023
	Herman Rd.	W. Pine View Rd. to PASER 5 segment *	0.33	2023
	Herman Rd.	Duck Lake Rd. to Broadway Rd. *	1.93	2023
	Broadway Rd.	Unrated segment to City line *	0.21	2023
5	O Brien Rd.	E. North Wind Trl. to PASER 6 segment	0.11	2023
	Stallman Rd.	McKeese Rd. to West Bay Shore Dr.	0.23	2023
	Setterbo Rd.	Mork Rd. to PASER 7 segment *	0.23	2023
	Dumas Rd.	PASER 4 segment to West Bay Shore Dr. *	0.39	2023
	Korson Rd.	Pertner Rd. to end of road *	0.56	2023
	Donny Brook Rd.	Smith Rd. to Stony Point Rd. *	1.15	2023
	Norris Rd.	Stony Point Rd. to Nanagosa Trl. *	0.53	2023
	W. Bay View Trl.	Ridgeview Trl. to Nanagosa Trl. *	0.09	2023
	Richter Rd.	PASER 4 segment to Bingham TWP line	0.81	2023
	Herman Rd.	Broadway Rd. to W. Pine View Rd. *	0.51	2023
	Herman Rd.	PASER 6 segment to CR 633 *	0.06	2023
	Spinnaker Ln.	Donny Brook Rd. to Cherry Blossom Ln.	0.26	2023
	Shaker Trl.	Donny Brook Rd. to end of road	0.25	2023
	Montmorency Ln.	Shaker Trl. to end of road	0.33	2023
	Blossom Ln.	<Montmorency Ln. to Donny Brook Rd.	0.17	2023
	Beaudwin Creek Rd.	Duck Lake Rd. to end of road	0.40	2023
	McKeese Rd.	Stallman Rd. to 0.07 Mi NW	0.07	2023
4	Dumas Rd.	PASER 6 segment to City Line *	0.33	2023
	Mork Rd.	Setterbo Rd. to undefined segment *	0.51	2023
	Norvick Rd.	McAllister Rd. to Smith Rd. *	1.00	2023
	Smith Rd.	S. Village View Ct. to Donny Brook Rd. *	0.48	2023
	W. Bay View Trl.	Ridgeview Trl. to end of road *	0.48	2023
	Old Orchard Trl.	Donny Brook Rd. to W. Bay View Trl. *	0.27	2023
	W. Pine View Rd.	Bingham TWP line to Kohler Rd.	0.47	2023
	Walden Ct.	Spinnaker Ln. to end of road	0.14	2023
	Richter Rd.	Eckerle Rd. to PASER 5 segment	0.15	2023
3	Lovers Ln.	Stony Point Rd. to Nanagosa Trl. *	0.29	2023
	Cherry Blossom Ln.	Spinnaker Ln. to end of road	0.04	2023
2	Smiseth Rd.	Earth segment to undefined segment	0.01	2023
	Cherry Blossom Ln.	Donny Brook Rd. to Spinnaker Ln.	0.58	2023
	Cherry Blossom Ln.	Cherry Blossom Ln. to end of road	0.05	2023
	Sugar Maple Ct.	Cherry Blossom Ln. to end of road	0.05	2023
	Maple Bluffs Ct.	Cherry Blossom Ln. to end of road	0.20	2023
	Apple Ct.	Cherry Blossom Ln. to end of road	0.05	2023
1	None	---	---	---
Undefined	Nanagosa Trl.	Undefined segment to PASER 7 segment *	0.36	
	Stowe Rd.	Undefined segment to PASER 7 segment *	0.02	
	Mork Rd.	Undefined segment to PASER 3 segment *	0.19	

	Smiseth Rd.	PASER 1 segment to PASER 2 segment *	0.03	
	Broadway Rd.	Undefined segment to PASER 2 segment *	0.11	
	Unknown	Lake Leelanau Dr. to end of road *	0.08	

*Sealcoat Roads

*Undefined Surface

Table 5: Estimated Cost to Repair Paved Roads Based on 2024 PASER Ratings

Road Rating	Miles	Estimated Cost per Mile	Total Cost
10	0.06	\$0	\$0
9	0.00	\$0	\$0
8	12.30	\$4,000	\$49,000
7	9.63	\$7,000	\$67,500
6	4.99	\$50,000	\$249,500
5	6.13	\$185,000	\$1,134,000
4	3.83	\$300,000	\$1,149,000
3	0.33	\$450,000	\$148,500
2	0.94	\$600,000	\$564,000
1	0.00	\$700,000	\$0
Undefined (0)	0.78	---	---

Total Cost in 2024 = \$3,361,500

2024 PASER Ratings

For Paved Local Roads

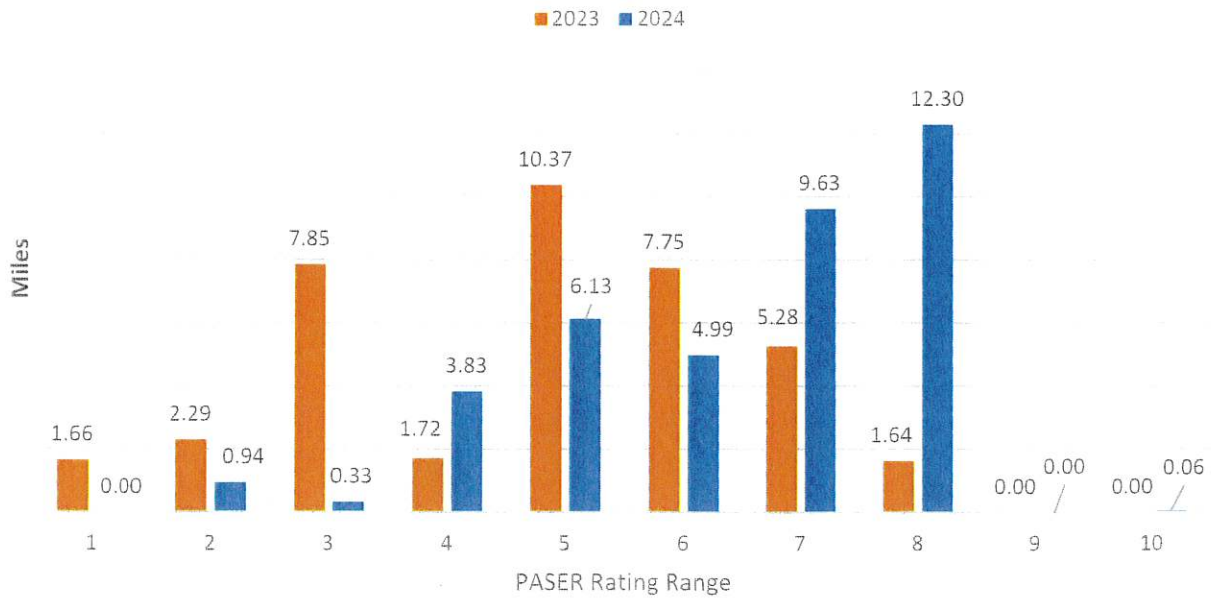


Figure 7: Current PASER Ratings

Average Current PASER Rating 2024

For Paved Local Roads

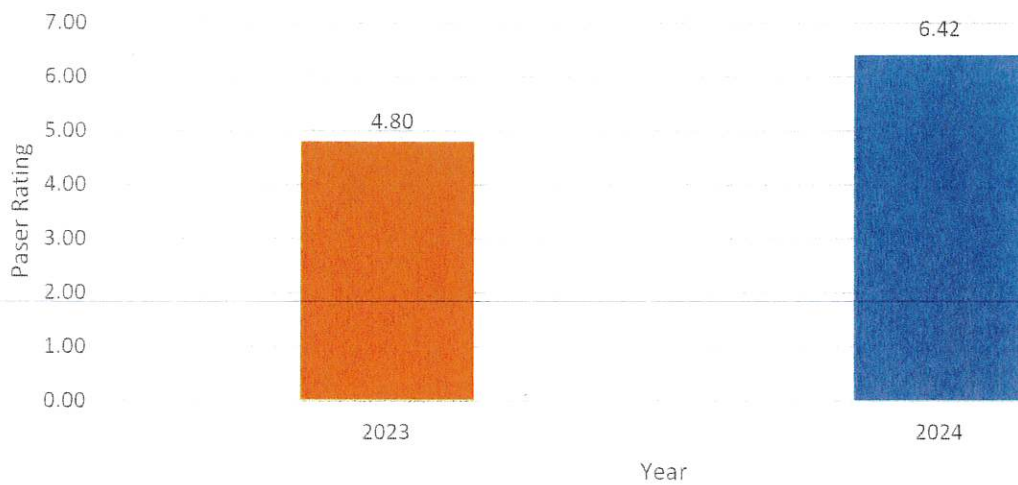


Figure 8: Average Current PASER Rating

Suttons Bay Township Gravel Local Road Ratings

Gravel roads should be treated differently than paved roads. The service life of gravel roads is more difficult to predict. Gravel road conditions can change rapidly depending on the weather, grading layout, and the traffic the road receives. A summary of the current ratings of gravel roads is provided in Table 6 below.

Table 5: Current Ratings for Gravel Roads

IBR Rating	Road Name	Limits	Length (miles)
1-10	None	---	---
Unrated	Scotts Hill Rd.	City line to end of road	0.12
	Alpers Rd.	Twp line to CR 637 *	0.75
	Marek Rd.	Undefined segment to Duck Lake Rd. *	0.24
Earth	Bahle Rd.	Asphalt end to end of road	0.66
	Peshawbestown Rd.	McKeese Rd. to undefined segment *	0.50
	Smiseth Rd.	End of road to undefined segment	0.03
	Stony Point Rd.	Nanagosa Trl. to end of road	0.05
	Lovers Ln.	Stony Point Rd. to end of road	0.03

*Roads with no "last" PASER rating or date identified, but a current rating listed under Current PASER Rating (Should be Rated on the IBR scale).

Jean Moe

From: Jared Pontius <jpontius1989@gmail.com>
Sent: Wednesday, April 17, 2024 8:50 AM
To: clerk@suttonsbaytwp.com
Subject: Parks Manager position
Attachments: Jared Pontius Cover Letter.docx; Jared's resume 2024.docx

Attached are my copies of a cover letter and resume for your consideration for the Parks Manager position. Thank you for your consideration.

Jared Pontius

April 17th, 2024

Suttons Bay Township
95 4th St, Suttons Bay, MI 49682
231-271-2722

To whom it may concern:

I am writing to state my interest in the position of Suttons Bay Parks Manager. I believe that my work experience and education have equipped me with the skills necessary to be a successful candidate for this position.

During my years working in the hospitality and restaurant industry, I have been responsible for everything from accounting, to reservations, inventory management, handling of staff, ordering, menu management and execution of various events and menus. I have been in charge of a multi-million dollar restaurant for Vail Resorts in Park City, Utah. I have also proudly overseen our own business for the past 6 years to be a well-respected contributor to the community.

Our community and it's parks are important to me and should be operated and cared for with respect and efficiency. I would very much appreciate the opportunity to speak with you about how I can contribute to your team and help you continue to provide a wonderful park system to our community. Thank you for your consideration.

Sincerely,

Jared Pontius
c: 231-271-2711
e: jpontius1989@gmail.com



Jared T. Pontius

P.O. Box 174 Suttons Bay, MI 49682
T: (231) 271-2711 E: jpontius1989@gmail.com

Objective To work in a learning environment that will hone my current skills while introducing me to new and innovative techniques. To be a part of a team that values professionalism, lifelong learning, tempered with a dash of humor in the daily routine.

Experience

Korner Kottage Bed and Breakfast Suttons Bay, MI April 2018 to Present
Own and manage local bed and breakfast.

Suttons Bay Planning Commission member Suttons Bay, MI November 2018 to Present

Park City Resort Park City, UT December 2012 to April 2018
Lead Line Cook, Banquet Chef, and On-Mountain Executive Chef of Miners Camp in multiple establishments on resort premises, Banquets, and just filling in whenever and wherever needed.

Ruth's Chris Steakhouse Park City, UT December 2012 to Present
Server's Assistant and bar-back fulfilling duties such as clearing tables, customer service, working in and around the bar, and lending a helping hand wherever necessary.

Club Soda Fort Wayne, IN October 2010 to November 2012
Primary responsibility as Sous Chef. Additional responsibilities include all ordering and purchasing, vendor/supplier relations, lead manager for extensive catering operations including food, customer and bar service, and relief line cook as demand dictated.

Grappa Restaurant Park City, UT January 2010 to April 2010
Served internship for completion of degree program. Line cook and prep. Self proclaimed handmade gnocchi production champion.

Gusto! Ristorante Suttons Bay, MI May 2009 to August 2010
Line cook, back up Sous Chef, prep manager and recipe development

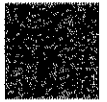
Grand Traverse Resort and Spa Traverse City, MI May 2008 to Sept 2008
Banquet preparation and serving with Garde Manger responsibilities

LawnsPlus Fort Wayne, IN May 2007 to September 2007
Landscaping, Mowing, etc.

Education

Great Lakes Culinary Institute Graduated 2010
Associates Degree in Applied Science from NMC.

Additional Certifications: ServSafe™, Master Citizen Planner through MSU, Eagle Scout



Skills Landscape management, Computer knowledge, Management and supervision experience, accounting, scheduling/reservations, etc

References

Chef Alex Malmborg – On-Mountain Executive Chef Park City Resort
Park City, UT (435) 640-7607

Matt Ware – Senior Manager Park City Resort
Park City, UT (801) 420-2183

Other references available upon request

Dear Jean and Board:

I am writing to express my interest in applying for the position of Suttons Bay Township Parks Manager. I have served the last five years on the Parks and Recreation Committee, including a brief time as Interim Parks Manager, as well as five years on the Planning and Zoning Commission, two as Chair.

During that time, I have fostered good working relationships throughout the county and with many of the vendors that we utilize for park maintenance and construction. Along with helping draft the latest 5-year Plan, I understand and have performed many of the day-to-day and yearly duties to help keep the parks looking and operating at optimal ecological and safety standards.

I believe my familiarity with the Township and all its parks make me a well-suited candidate for the position. I have a commitment to land stewardship and believe teamwork and consensus to be central to all community endeavors. My background includes a lifetime of long-distance wilderness solo backpacking, competitive rock climbing, and a current 4-star sea kayak rating. As a resident, I use our parks. And I care deeply about their preservation and development for the safe enjoyment of all. I would welcome the opportunity to work in a more hands-on capacity to realize, and maintain, the vision of the Township Board and the community.

Also, I have been privileged to work with an incredible and supportive group of people on the Parks Committee, and have included a number of recommendation letters from members during a previous position opening. I believe these are still the sentiments of those on the Committee.

Thank you for your time and attention.

Best,

Dennis Rathnaw

Dennis Michael Rathnaw

1905 Walden Court
Suttons Bay, MI 49682
(512) 669-1879
drathnaw@gmail.com

EDUCATION

University of Texas at Austin
2009 Ph.D., Ethnomusicology

2008 Doctoral Portfolio, African Studies
Warfield Center for African and African American Studies

2002 M.M., Ethnomusicology

University of Michigan
1988 B.A., English

TEACHING EXPERIENCE

2012-15 Bowling Green State University (Bowling Green, Ohio)
Visiting Assistant Professor – *College of Musical Arts, Department of Africana Studies*

2011-12 Southwestern University (Georgetown, Texas)
Visiting Assistant Professor – *School of Fine Arts*

2009-11 The University of Iowa (Iowa City, Iowa)
Visiting Assistant Professor – *Musicology Department*

2007-09 The University of Texas at Austin (Austin, Texas)
Assistant Instructor – *Department of Musicology / Ethnomusicology*

2005-06 American School of Yaoundé (Yaoundé, Cameroon)
Instructor – *Cultural Studies*

EMPLOYMENT EXPERIENCE

2016-2024 Freelance (Suttons Bay, Michigan)
Writer, Editor – Contract writer and editor of higher education and high tech materials. Clients include Harvard University and MIT, NASA Jet Propulsion Lab, Motorola, Hewlett-Packard, World Trade Press, and various high tech marketing consultancies.

2015 Leelanau Enterprise (Lake Leelanau, Michigan)
Managing Editor – Edited regional Northern Michigan newspaper. Oversaw copy, design, and layout of summer *Diversions* section, attended weekly editorial meetings, provided input for highly regarded *Visitors Guide* and *Color Tour*.

- 2005-06 United States Embassy Cultural Affairs Office (Cameroon, Central Africa)
State Department Cultural Envoy – Presented a series of cultural lectures for the Cameroon Ministry of Culture and US Department of State. Project involved the design and installation of a digital recording studio in Yaoundé and the training of its staff.
- 2004-05 Holt, Rinehart And Winston (Austin, Texas)
Writer, Editor – Created and edited social science and humanities content for national middle school textbooks, and accompanying DVD and Web support materials.
- 2000-01 Houston Annenberg Challenge (Austin, Texas)
Media Coordinator – Produced video documentary for the \$20 million Annenberg Foundation project reforming education curriculum in the Houston public school district.
- 1999-2000 Texas Performing Arts Center (University of Texas at Austin)
Programmer – Programmed the 2000-2001 PAC World Music concert season. Wrote press releases, bios, public relations materials and grant attachments. Arranged P-class visas. Coordinated and directed the Ford Foundation's *African Artist Exchange Program*.
- 1992-94 Fantasy Records (Berkeley, California)
Public Relations Executive – Press and publicity for roster artists and record labels at world's largest independent jazz record company. Wrote and produced liner copy for major releases and box sets. Label liaison for recording artists. Production and strategy for upcoming release schedule.
- 1990-92 San Francisco Jazz Festival (San Francisco, California)
Production Manager – Production, PR and development for the West Coast's largest jazz festival. Responsibilities included programming, promotion, publicity, funding and all production activities related to the world-class concert series. Served as volunteer coordinator running front-of-house and backstage operations. Inaugurated and produced summer lunchtime concert series in Levi Plaza currently still in production. Occasionally loaned to Bill Graham Presents and Cal Performances for large projects such as Cirque du Soleil and New Orleans by the Bay Festival.

COMMUNITY AFFILIATIONS

- 2019-2023 Suttons Bay Township Planning Commission (Suttons Bay, Michigan)
 Chair of a nine-member board that helps define, review, and enforce zoning and land use matters in the Township. Responsibilities include regular updates to the Zoning Ordinance and the writing of a 10-year Plan.
- 2019-2024 Suttons Bay Township Park and Recreation Committee (Suttons Bay, Michigan)
 Member of the advisory committee that identifies funding opportunities and recommends park development plans to the Township Board. Duties include developing a yearly budget, recommending improvement projects, overseeing bid and build processes, and coordinating funding and grant strategies.

RELATED EXPERIENCE

- 1988-2015 Professional Musician (North America, Latin America, Africa)
 Extensive performance, touring and recording history. Background includes classical training and symphony performances, various jazz and world music tours with internationally known artists and a *National Endowment for the Arts* grant.

REFERENCES AVAILABLE UPON REQUEST

Deborah Palms
670 W. Broadway
Suttons Bay, MI 49682

October 21,2021

Rich Bahle
Suttons Bay Township Board Chair
Suttons Bay Township Board
PO Box 457
Suttons Bay, MI 49682
cc: Suttons Bay Township Board

Dear Rich & Board Members:

Please accept his letter in support of Dennis Rathnaw continuing as Suttons Bay Township Parks Supervisor. In the short time that Dennis has served in this interim role, he has accomplished a great deal and has kept the committee apprised of the status at all the township parks. He is dedicated and is enthusiastically managing all of them well. His role on the planning committee has helped to inform many of his decisions. He is also open to committee input and encourages collaboration.

I sincerely hope that Dennis will continue to serve as Township Parks Supervisor and as a strong liaison between the Board and the Parks and Recreation Committee.

Thank you for your consideration,

Deb Palms

Secretary – SB Township Parks & Recreation Committee

Rich Bahle
cc: Suttons Bay Township Board
PO Box 457
Suttons Bay, MI 49682

Dear Rich & Board Members:

I fully support allowing Dennis Rathnaw to continue as Parks Supervisor. I have full confidence that Dennis will continue to work well with the Board and the Parks and Recreation Committee.

Sincerely,

Pete Ostrowski
Chair – SB Township Parks & Recreation Committee.

To: Rich Bahle
From: Liz Mahaney
Date: October 21, 2021
RE: Dennis Rathnaw

Rich,

I just wanted to send you a quick note of support for Dennis as interim Parks Supervisor. He has jumped into the position with passion and already gave our committee a great first report. I am impressed with his hand-on approach out in the field, physically getting involved in projects while also planning for future tasks.

I believe it is critical that he, or any Park Supervisor, can physically perform the essential functions of the position.

Thank you,

Liz Mahaney
Parks & Rec Committee Member
30 N Nanagosa Trail
Suttons Bay, MI 49682
lizmahaney@aol.com
248-790-3789

RESOLUTION OF APPRECIATION TO DON GREGORY

Whereas, Don Gregory for over 30 years consistently performed the responsibilities and roles required of a Planning Commission Member; and

Whereas Don Gregory as a true public servant dedicated a number of years on the Zoning Board of appeals.; and

Whereas, Don Gregory in his many roles successfully provided guidance for land use and development in the community to help guide the Township into the future; and

Whereas, Don Gregory consistently performed his responsibilities in a manner which exemplified serving the needs of each citizen of our township in a fair, pleasant, and proactive manner; and

Whereas, Don Gregory's service and participation on the Township Planning Commission was instrumental in preparing and recommending the Township's first Zoning Ordinance as well as a number of Master Plans;

Whereas, Don Gregory, as a public servant gave his very best as a Commission member, Zoning Board of Appeals member and Agricultural advocate.

Now, Therefore, Be it resolved that the Township Board, on behalf of the citizens of Suttons Bay does hereby express its sincere appreciation to Don Gregory for serving on the Planning Commission and Zoning Board of Appeals. Your service will be missed!

Moved by:

Supported by:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Board of Trustees for Suttons Bay Township on May 10, 2024.

Jean Moe, Township Clerk

RESOLUTION OF APPRECIATION TO DEE MCCLURE

Whereas, Dee McClure consistently performed the responsibilities and roles required of a planning commission member; and

Whereas, Dee McClure in her role successfully applied solid land use planning skills to help guide the Township into the future; and

Whereas, Dee McClure's attention to detail was instrumental in creating clear and concise text amendments; and

Whereas, Dee McClure consistently performed her role in a manner which exemplified serving the needs of each citizen of our township in a fair, pleasant, and proactive manner; and

Whereas, Dee McClure's service and participation on the planning commission was innovative and constructive and directly assisted the Planning Commission in reaching numerous appropriate and constructive decisions;

Whereas, Dee McClure gave her very best as a Commission member and as a public servant who advocated for the citizens of the Township.

Now, Therefore, Be it resolved that the Township Board, on behalf of the citizens of Suttons Bay does hereby express its sincere appreciation to Dee McClure for her service on the Planning Commission. You service is duly noted.

Moved by:

Supported by:

All those in Favor:

I hereby certify that the foregoing resolution was adopted by the Board of Trustees for Suttons Bay Township on May 8, 2024.

Jean Moe, Township Clerk