

**CHARTER TOWNSHIP OF ELMWOOD  
REGULAR BOARD MEETING  
OCTOBER 9, 2023  
IN THE TOWNSHIP HALL**

**Call to Order:**

Supervisor Shaw called the meeting to order at 6:00 p.m.

**Pledge of Allegiance:**

Supervisor Shaw led the Pledge of Allegiance.

**Roll Call:**

**Present:** Jeff Shaw, Connie Preston, Chris Mikowski, Dave Darga, Kyle Trevas, and Terry Lautner

**Excused:** Jordan Gallagher

**Declaration of Conflict of Interest:**

None

**Public Comment**

Doug Downer

Eric Currin

Jody Mackey

**Consent Calendar:**

**Department Reports:**

Treasurer's Report

Planning/Zoning

Fire Chief

Harbormaster

**Committee Reports:**

**Minutes:**

9-11-23

**Post Audit Invoices 9-15-23 through 9-30-23**

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

**Agenda Approval**

MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

**Supervisor Remarks**

Supervisor Shaw presented his written report.

**Trustee Remarks**

None

**Engineer's Report**

None

**Other Officer Remarks**

Chief Tampa updated the Board on Fire Department activities.

**Communications from the Clerk**

Clerk Preston included letters from residents regarding Cedar Lake water level and the Timberlee water project in the Board packets.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Timberlee Water Update**

Dawn Lund, Vice President of Utility Financial Solutions presented her rate analysis showing the rate increases needed to finance the options the Board is considering for upgrading the Timberlee Water System hydropneumatic tank to meet EGLE requirements. Engineer Ken Schwerdt presented four options for the replacement. Option 2, (per the written report) replacing the one tank with two brand new tanks would add redundancy to the system, would have an assumed 50 year design, would be in a heated building and seemed to be the preferred option of the residents at the public meeting. This option would require a 7% increase in user rates which translates to \$2.25 per month. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO GO AHEAD WITH TWO NEW TANKS FOR TIMBERLEE WATER SYSTEM. The motion passed 6-0 by a roll call vote.

Supervisor Shaw added that he had filed a statement of intent to apply for a state revolving fund loan but it seemed unlikely that we would qualify. In speaking with bond counsel, they suggested rolling the Timberlee financing in with the marina financing as a possibility.

### **Marina Phase III Costs Update**

Engineer Ken Schwerdt presented the updated drawings for the Marina Phase III project. The placement of the new building in the current location will keep the building above the flood plain. Raising the seawall won't be necessary but he did leave in the sea wall along the creek. The new design has a potential savings of 1.9 million. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO APPROVE THE NEW DESIGN PER THE PRESENTATION AND INCLUDE THE ENGINEERING COST OF \$45,000.00. Motion passed unanimously by a voice vote.

### **Nauticat Request/Winter Storage**

Jack Nowland presented his request to conduct maintenance work on the Nauti-Cat while it is stored in the Elmwood Marina as was done last year. He reviewed pictures of all of the precautions that were taken last year and it all worked out very well. MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO ALLOW THE NAUTICAT TO PERFORM WORK AGAIN. A voice voted passed 5-1 with Trustee Darga voting no.

### **Marina Seasonal Rates**

Clerk Preston suggested that rates should be raised by 3.7% which was the cost of inflation as of August. Our consultant had recommended that we at least keep up with inflation. Trustees were in agreement. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO INCREASE SLIP RATES AND MOORING RATES BY 3.7%. The motion passed unanimously by a voice vote. MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO MOVE TRANSIENT RATES FROM EXISTING G CATEGORY TO H CATEGORY. The motion passed unanimously by a voice vote.

### **Budget Amendment**

Clerk Preston introduced the budget amendment explaining that it was to cover the cost of paving the small section of Bluewater Drive and to cover the cost of supplies being ordered in preparation for next year's election cycle. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 16 OF 2023, A BUDGET AMENDMENT RESOLUTION. The motion passed 6-0 by a roll call vote.

### **Metro Act Right of Way Permit Extension/AT&T**

Clerk Preston explained that this permit extension is the same language used in the last one which is expiring in February of 2024. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE METRO ACT/ AT&T EXTENSION. The motion passed unanimously by a voice vote.

### **Health Insurance Renewal**

The Option A renewal provides for the same coverage as last year but is an overall increase in costs of 7.7%. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO RENEW OUR HEALTH INSURANCE AT THE OPTION A LEVEL. The motion passed unanimously by a voice vote.

### **Security Camera Contract**

Supervisor Shaw requested permission to sign the contract with EPS for the installation of the security cameras. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO START THE PROJECT AND BUY AND INSTALL THE CAMERAS. The motion passed unanimously by a voice vote.

### **Parks and Recreation Appointment-Township Board Designee**

Supervisor Shaw stated that Trustee Gallagher had an interest in serving on the committee but was not sure so we can wait until next month to appoint someone. There was consensus to wait until next month.

### **PAYMENT OF INVOICES**

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO PAY THE INVOICES IN THE AMOUNT OF \$66,956.91. The motion passed unanimously by a voice vote.

### **PUBLIC COMMENT**

None

### **Adjournment**

Supervisor Shaw adjourned the meeting at 7:11 p.m.