

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
DECEMBER 11, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Chris Mikowski, Dave Darga, Kyle Trevas, Terry Lautner, and Jordan Gallagher

Excused: None

Declaration of Conflict of Interest:

Supervisor Shaw stated that he has a guest suite at his home, owns a short-term rental in the UP, and a time share in Mexico and asked the Board if they wished to recuse him. Trustee Gallagher added that his brother owned a short-term rental. Supervisor Shaw said that Michigan Township's Association defines a conflict of interest as having a direct financial gain. No motions were forthcoming.

Public Comment

Sean Goss, Robert LaPorte, Jack Kelly, Christina Ricciardi, Rod Jones, Mark Breederland, Todd Space, John Allender, Tina Martin, Jane Breederland, Sue Jones, Karyl Moore, AnnMarie Wigton

Consent Calendar:

Department Reports:

Treasurer's Report

Planning/Zoning

Committee Reports:

Minutes:

11-8-23

11-13-23

11-28-23

Post Audit Invoices 11-15-23 through 11-30-23

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE CONSENT CALENDAR REMOVING FIRE REPORT AND CORRECTING DATE OF MINUTES TO 11-28-23. The motion passed unanimously by a voice vote.

Agenda Approval

Clerk Preston requested the addition of 11.h., budget amendment

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO APPROVE THE AGENDA AS AMENDED BY ADDING 11.H., BUDGET AMENDMENT. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw presented his written report.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

Leelanau 2nd District Commissioner Jim O'Rourke thanked the Board for their work and asked if Board members had any questions for him.

Communications from the Clerk

Clerk Preston advised the Board that the office will be closed December 25 and December 26 due to Christmas Eve falling on Sunday.

OLD BUSINESS

None

NEW BUSINESS

Award of Contract/Brewery Creek Parking and Drainage

Engineer Ken Schwerdt presented the three bids to the Board. T Basch Inc. Excavating was the low bid with a cost of \$257,478.50, \$184,00.00 less than the next lowest bid.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO ACCEPT THE BID OF T. BASCH INC. IN THE AMOUNT OF \$257,478.50. The motion passed unanimously by a voice vote.

Citizen Request for New Zoning District to Eliminate Future Short-Term Rentals from Greilickville Neighborhoods

Jack Kelly presented his proposal to create a new zoning district titled R1a to eliminate short-term rentals from the Cherry Bend Subdivisions.

Board discussion followed around what was the best way to move forward.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO DIRECT THE PLANNING COMMISSION BACK TO THE PREVIOUS MOTION THAT INDICATES REMOVAL OF SHORT- TERM RENTALS FROM THE SUBDIVISIONS OF THE GREILICKVILLE NEIGHBORHOODS USING AN OVERLAY DISTRICT OR AMENDMENT TO THE ZONING DISTRICTS. I WOULD DIRECT THE PLANNING COMMISSION TO LOOK AT MR. KELLY'S MAP ALSO NOTING THIS BOUNDARY MAP THAT WAS PROVIDED TO US OF WHAT GREILICKVILLE ALLEGEDLY IS. THERE ARE WOODWINDS, CEDAR CREEK, OUTBACK RIDGE, AND ELMWOOD RIDGE ALSO CONSIDERED NEIGHBORHOODS SO THEY COULD BE CONSIDERED TOO. The motion passed 4-3 with Yes from Trevas, Darga, Gallagher, and Preston and No from Lautner, Mikowski, and Shaw.

2024 Budget and Salary Resolutions

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 21 OF 2023, A RESOLUTION TO ESTABLISH THE 2024 BUDGET. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 22 OF 2023, TO ESTABLISH THE SALARY OF THE TOWNSHIP SUPERVISOR AT \$55,000.00 ANNUALLY. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 23 OF 2023 TO ESTABLISH THE SALARY OF THE TOWNSHIP CLERK AT \$60,000.00 ANNUALLY. The motion passed 7-0 by a roll call vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO ADOPT RESOLUTION 24 OF 2024 TO ESTABLISH THE SALARY OF THE TOWNSHIP TREASURER AT \$55,000.00 ANNUALLY. The motion passed 7-0 by a roll call vote.

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 25 OF 2023 TO ESTABLISH TH SALARY OF THE TOWNSHIP TRUSTEES AT \$3925.00 ANNUALLY AND \$100.00 PER SPECIAL MEETING. The motion passed 7-0 by a roll call vote.

2024 Pay Rates/Hourly/Elections

MOTION BY TRUSTEE TREVAS, SECONDED BY CLERK PRESTON TO PAY ELECTION WORKERS \$18.00 PER HOUR AND CHAIRPERSONS \$25.00 PER HOUR. The motion passed unanimously by a voice vote.

MOTION BY TRUSTEE TREVAS, SECONDED BY CLERK PRESTON TO APPLY THE 3.7% WAGE INCREASE FOR HOURLY WORKERS NOT COVERED BY THE CURRENT WAGE SCALE. The motion passed unanimously by a voice vote.

Transfer of \$40,000.00 from Greilickville Water to General Fund for Bond Payment

Clerk Preston explained that the new Greilickville Water rates were established with this \$40,000.00 transfer calculated into the formula. This would go towards reimbursement of the general fund for paying off the Greilickville watermain bonds. MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO TRANSFER \$40,000.00 FROM THE GREILICKVILLE WATER FUND TO THE GENREAL FUND. The motion passed unanimously by a voice vote.

2024 Board Meeting Schedule

Clerk Preston stated that the Board schedule was not on the consent calendar because of two months that our meeting will be on the 2nd Tuesday instead of Monday, if the Board agrees, due to federal holidays. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE BOARD 2024 SCHEDULE AS PRESENTED. The motion passed unanimously by a voice vote.

Replacement Back Blade for the Tractor

The Board reviewed the three bids received for the back blade. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO APPROVE THE PURCHASE OF THE BACK BLADE WITH THE ADDITION OF THE HYDRAULIC CYLINDER WITH A NOT TO EXCEED OF \$2174.00 The motion passed unanimously by a voice vote.

Budget Amendment

Clerk Preston explained that the amendment to the fire budget is necessary in order to allow for the downpayment on our ambulance. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO ADOPT RESOLUTION 26 OF 2023 TO INCREASE THE FIRE EQUIPMENT BUDGET BY \$30,000.00 The motion passed 7-0 by a roll call vote.

PAYMENT OF INVOICES

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO PAY THE INVOICES IN THE AMOUNT OF \$111,292.52. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

AnnMarie Wigton, Sean Goss, John Allender, Mark Breederland, Karyl Moore, and Jack Kelly

Adjournment

Supervisor Shaw adjourned the meeting at 8:02 p.m.