

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
APRIL 10, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Dave Darga, Chris Mikowski, Kyle Trevas and Jordan Gallagher

Excused: None

Declaration of Conflict of Interest:

None

Public Comment

Sue Jones

Consent Calendar:

Department Reports:

Treasurer

Planning/Zoning

Fire Chief

Harbormaster

Committee Reports:

Minutes:

3-13-23

Post Audit Invoices 3-15-23 through 3-31-23

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report and added that he asked for a quote from Michigan Broadband to service our marina as they are going by the marina.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

District #2 Commissioner Jim O'Rourke distributed the agenda for the upcoming Leelanau County Board of Commissioners meeting.

Communications from the Clerk

Clerk Preston stated that she would have a 1st quarter revenue/expenditure report to the Board soon.

Leelanau County Road Commission Annual Report

Brendan Mullane, Managing Director of the Leelanau County Road Commission presented the Road Commission's annual report highlighting the work and finances of the department. Mr. Mullane also commented on the safety audit they conducted on Cherry Bend Road between Lincoln and Breithaupt. The Road Commission will relocate some of the speed limit signs to clear up confusion. The Road Commission also reported that the sidewalk coming from the Orchard Creek Condos does not meet Road Commission, AASHTO or ADA standards. This paved pedestrian path could pose considerable risk to users and should be removed, or a licensed engineer could determine the proper means and location of an appropriate pedestrian crosswalk.

OLD BUSINESS

None

NEW BUSINESS

Bluewater Drive Paving

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO REQUEST THAT THE ROAD COMMISSION PAVE THE PUBLIC, GRAVEL SECTION OF BLUEWATER DRIVE, THIS YEAR IF POSSIBLE, WITH A NOT TO EXCEED COST OF \$30,000.00 WITH THE TOWNSHIP USING METRO AUTHORITY FUNDS. IF IT IS NOT DONE THIS YEAR, REQUEST THAT THE ROAD COMMISSION MATCH 50% OF THE COST NEXT YEAR. The motion passed unanimously by a voice vote.

Reconsideration of Marina Rates

MOTION BY TREASURER MIKOWSKI, SECONDED BY TRUSTEE LAUTNER TO RECONSIDER THE MARINA RATES THAT WERE APPROVED AT THE LAST MEETING. The motion passed unanimously by a voice vote.

Marina Financial Consultant Steve Clarren presented the price increases that would double the income from all of the associated launch ramp fees. The fees passed at the previous meeting would have tripled the overall income from the ramp fees and caused some individual fees to quadruple. The suggested rates equalize the increases. The rates would be as follows: Daily Pass single axle \$15.00, double \$20.00 and triple \$25.00, Season Pass single \$110.00, double, 150.00 triple \$180.00 and Commercial single \$30.00, double \$40.00 and triple \$50.00. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO ADOPT THE RATES SUGGESTED IN THE CONSULTANTS REPORT AND ADJUST ANNUALLY BY THE CPI. The motion passed unanimously by a voice vote.

Ambulance Purchase

The Board reviewed three proposals for a new ambulance. All three companies would require a three- year build time and also note that prices are based on the current expected

net chassis price for a Ford F-550. The increase would be added to the final price. The ambulance will be paid for with the ARPA funds.

MOTION BY CLERK PRESTON, SECONDED BY TREASURER MIKOWSKI TO AUTHORIZE THE PURCHASE OF THE DEMERS AMBULANCE AND THE CUSTOMER SUPPLIED POWER LOAD AND POWER COT IN THE AMOUNT OF \$361,189.50. Motion passed unanimously by a voice vote.

Committee Appointments

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSEE DARGA TO RE-APPOINT KELLY IGNACE TO THE MARINA COMMITTEE FOR A 2 YEAR TERM FROM JANUARY 13, 2023 TO JANUARY 12, 2025 AND RE-APPOINT BRIAN SMITH TO THE PARKS AND RECREATION COMMITTEE FOR A 2 YEAR TERM EXPIRING NOVEMBER 19, 2024. Motion passed unanimously by a voice vote.

TART Building Follow-up

Supervisor Shaw requested that the Board give some direction on whether or not there was interest in granting a lease to TART for them to erect a pole building to store their trail maintenance equipment on the Township owned Brewery Creek property. The lot behind Speedway would be the best place. There was interest in getting a more detailed offer from TART and the Supervisor will look into it.

Resolution for Metropolitan Planning Organization

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO ADOPT RESOLUTION 6 OF 2023, A RESOLUTION TO ESTABLISH AN INTERMUNICIPALITY COMMITTEE UNDER MICHIGAN PUBLIC ACT 200 OF 1957 FOR PURPOSES OF TRANSPORTATION PLANNING IN THE TRAVERSE CITY STUDY AREA. The motion passed 7-0 by a roll call vote

Introduction of Zoning Ordinance Amendments

Township Planner Sarah Clarren presented the first zoning amendment for the Board's consideration. The amendment changes the definition of basement to align with FEMA'S definition and amends section 3.7 Flood Plain Management to comply with FEMA regulations. The Planning Commission voted to recommend approval and forward to County Planning and the Township Board

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO ACCEPT THE INTRODUCTION OF THE ZONING ORDINANCE AMENDMENT TO FLOOD PLAIN MANAGEMENT AND PUBLISH FOR CONSIDERATION AT THE MAY 8, 2023 TOWNSHIP BOARD MEETING. The motion passed unanimously by a voice vote.

Sarah Clarren then presented the second zoning amendment with text that would clarify the intent of the ordinance, some text that would correct errors and some would now align with State regulations. The Planning Commission voted to recommend approval of the amendment and to forward to County Planning and the Township Board.

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE GALLAGHER TO ACCEPT THE INTRODUCTION OF THE ZONING ORDINANCE AMENDMENT WITH THE EXCEPTION OF SECTION 9.5 AND PUBLISH FOR CONSIDERATION AT THE MAY 8, 2023 TOWNSHIP BOARD MEETING. The motion passed 6-1 by a roll call vote with Treasurer Mikowski voting no.

Granicus Renewal (Host Compliance)

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO RENEW THE CONTRACT WITH GRANICUS FOR SHORT TERM RENTAL MONITORING. The motion passed unanimously by a voice vote

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Schedule Public Hearings for Road Maintenance Districts

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO SCHEDULE THE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICTS PUBLIC HEARINGS TO ADJUST THE ANNUAL ASSESSMENT ROLLS FOR THE MAY 8, 2023 BOARD MEETING. The motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE GALLAGHER TO PAY THE INVOICES IN THE AMOUNT OF \$83,792.58. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

None

Adjournment

Supervisor Shaw adjourned the meeting at 8:57 p.m.