

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
APRIL 8, 2024
IN THE TOWNSHIP HALL**

Call to Order

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Supervisor Shaw led the Pledge of Allegiance.

Roll Call

Present: Jeff Shaw, Chris Mikowski, Terry Lautner, Dave Darga, Kyle Trevas, Jordan Gallagher, and Connie Preston

Excused: None

Declaration of Conflict of Interest

None

Public Comment:

None

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire Report

Committee Reports:

Minutes:

3-11-24
3-27-24 (special)

Post Audit Invoices 3-1-24 through 3-31-24

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by voice vote.

Agenda approval

Supervisor Shaw requested the addition of the Brewery Creek change order.

MOTION BY TRUSTEE TREVAS, SECONDED BY CLERK PRESTON TO APPROVE THE AGENDA AS MODIFIED. Motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw reviewed his written report.

Trustee Remarks

Trustee Trevas asked if there was a hawk crossing signal included at the crossing for our park and marina. Supervisor Shaw confirmed there was.

Engineer's Report

Garth Bogart of Wade-Trim reported that they are working on getting the trail survey on the schedule. The marina bids came in within the expected range and the low bidder was the only one who included money-saving alternates. They suggested an alternate sheet pile that could save \$25,000 to \$30,000.

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston included the first quarter revenue and expenditure report and also reported that the Little League license for the park has expired and will be reviewed by the Parks and Recreation Committee.

Old Business

None

New Business

Schedule Road Maintenance Districts Public Hearings

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE TREVAS TO SCHEDULE THE ROAD MAINTENANCE DISTRICTS PUBLIC HEARINGS ON THE ANNUAL ADJUSTMENTS TO THE SPECIAL ASSESSMENT ROLL FOR MAY 13, 2024. The motion passed unanimously by a voice vote.

Appoint Selection Committee for Comprehensive (Master) Plan Contract

Township Planner Sarah Clarren has requested that the Board appoint one of their members to be on a selection committee to review the Master Plan RFP's. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO APPOINT CLERK PRESTON TO THE COMMITTEE WITH TRUSTEE DAVE DARGA AS AN ALTERNATE. The motion passed unanimously by a voice vote.

Cell Tower Request

The request was to allow a company to lease a 75' x 75' area to construct a wireless communication facility somewhere on our Brewery Creek property. There was consensus to have Supervisor Shaw look further into the matter.

Personnel Committee Recommendation/Harbormaster

Clerk Preston reported that the Personnel Committee was not quite ready to make a recommendation for the harbormaster but had great applicants.

Schedule Special Meeting

Supervisor Shaw would like to schedule a special meeting to consider the award for the marina contract and to hire a harbormaster.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE TREVAS TO SCHEDULE A SPECIAL MEETING FOR APRIL 18, 2024 AT 4:00 P.M. The motion passed unanimously by a voice vote.

Brewery Creek Parking

Engineer Garth Bogart explained that it was always a possibility that there would be a need for additional removal and replacement of pavement. The re-paving would cost the Township \$7640.00. The removal of the original pavement would be covered by the blight grant. There would also be the possibility to improve the grading to send water to the retention ponds. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE GALLAGHER TO APPROVE THE \$7640.00 FOR ADDITIONAL PAVEMENT REMOVAL AND RE-SURFACING. The motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO PAY THE INVOICES IN THE AMOUNT OF \$228,412.11. Motion passed unanimously by voice vote.

Extended Public Comment

None

Adjournment

Supervisor Shaw adjourned the meeting at 6:30 p.m.