

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
MAY 8, 2023
IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance:

Supervisor Shaw led the Pledge of Allegiance.

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Dave Darga, Chris Mikowski, Kyle Trevas and Jordan Gallagher

Excused: None

Declaration of Conflict of Interest:

None

Public Hearing for E. Timberwoods Dr., S. Fox Valley Ln., and S. Cottonwood Dr. Annual Adjustment to the Roll of the Special Assessment District.

Supervisor Shaw opened the public hearing at 6:02 p.m.

There were no comments. Opportunity to be heard was given to all.

Supervisor Shaw closed the public hearing at 6:02 p.m.

Public Hearing for the Annual Adjustment of the Assessment Roll for the S. Blue Ridge Ln., Old Orchard Rd., and S. Orchard Way Special Assessment District

Supervisor Shaw opened the public hearing at 6:02 p.m.

There were no comments. Opportunity to be heard was given to all.

Supervisor Shaw closed the public hearing at 6:02 p.m.

Public Comment

Sue Jones

Jim O'Rourke

Consent Calendar:

Department Reports:

Treasurer

Planning/Zoning

Fire Chief

Harbormaster

Committee Reports:

Minutes:

4-10-23

4-24-23

(Includes Closed Session)

Post Audit Invoices 4-15-23 through 4-30-23

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda Approval

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE DARGA TO APPROVE THE AGENDA AS PRESENTED. The motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report.

Trustee Remarks

None

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston informed the Board that there will be a demonstration of a beach cleaning robot on Tuesday between 4:30 and 6:00 p.m.

OLD BUSINESS

None

NEW BUSINESS

Watershed Center Request for Swim GT Bay Event

Watershed Center Executive Director Christine Crissman presented the request to use the Greilickville Harbor Park to host the Swim GT Bay Event on August 10, 2024. In years past, the swim started at Greilickville Harbor Park but ended in Traverse City by the volleyball courts. With the scheduled reconstruction of the Grandview Parkway in 2024, it would be difficult to end in TC. The Watershed Center is requesting that the start at finish be allowed at Greilickville Harbor Park. All activities will be done by noon.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO AUTHORIZE SWIM GT BAY TO HOLD THE EVENT AT GREILICKVILLE HARBOR PARK ON AUGUST 10, 2024. The motion passed unanimously by a voice vote.

Pickleball Scheduling Request

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE GALLAGHER TO ALLOW THE PICKLEBALL COURT TO BE RESERVED ON MONDAYS AND WEDNESDAYS FROM 9 TO 11 A.M. The motion passed unanimously by a voice vote.

Consideration of Zoning Ordinance Amendments

Township Planner Sarah Clarren presented the first zoning ordinance amendment that was introduced at last month's meeting. She stated that there has been no change. MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT ORDINANCE NO. 2023-02 (ZO 2017-04-21), A ZONING ORDINANCE AMENDMENT TO AMEND SECTION 2.2 DEFINITIONS TO MODIFY THE DEFINITION OF "BASEMENT"; AND TO AMEND SECTION 3.7 TO INCORPORATE NFIP REQUIREMENTS. The motion passed 7-0 by a roll call vote.

Ms. Clarren then presented the 2nd amendment that was introduced last month explaining that the text regarding extensions has been removed. MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO ADOPT ORDINANCE 2023-03 (ZO 2017-04-20), A ZONING ORDINANCE AMENDMENT TO AMEND SECTION 2.2 DEFINITIONS, TO MODIFY THE DEFINITIONS OF CLUB, BUILDING HEIGHT, CAMPGROUND, MOTEL AND ADD HOTEL; AMEND SECTION 5.4 TO HAVE THE USE ROUTINE ESSENTIAL SERVICES ALIGN WITH SECTION 9.8.B.1-3; AMEND SECTION 8.3-8.6 TO STREAMLINE SITE PLAN REVIEW; AMEND SECTION 9.5 TO CORRECT A CLERICAL ERROR. The motion passed 7-0 by a roll call vote.

Floodplain Resolution

Planner Clarren presented Resolution 9 of 2023 explaining that this is a resolution authorizing the Leelanau County Building Official to act on our behalf to enforce the National Flood Insurance Program similar to what they do for building permits. MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO ADOPT RESOLUTION #9 OF 2023, MICHIGAN COMMUNITY RESOLUTION AND INTERGOVERNMENTAL AGREEMENT TO MANAGE FLOODPLAIN DEVELOPMENT FOR THE NATIONAL FLOOD INSURANCE PROGRAM, AND TO AUTHORIZE TOWNSHIP STAFF TO FACILITATE EXECUTION OF THE RESOLUTION BETWEEN THE TOWNSHIP AND THE COUNTY. The motion passed 7-0 by a roll call vote.

Introduction to Floodplain Ordinance/Schedule Special Meeting for Adoption

Planner Clarren explained that FEMA has released and scheduled adoption of new Flood Insurance Maps for Leelanau County. As a participating Township, we are required to update our Floodplain Ordinance which references dated maps. If the Township does not adopt the new maps, property owners with a dwelling or commercial building within the floodplain will not be able to obtain flood insurance.

MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON TO ACCEPT THE INTRODUCTION OF THE FLOODPLAIN ORDINANCE AND PUBLISH FOR CONSIDERATION AT THE NEXT SPECIAL TOWNSHIP BOARD MEETING. The motion passed unanimously by a voice vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO SCHEDULE A SPECIAL MEETING FOR MAY 30TH AT 3:00 P.M FOR THE PURPOSE OF THE CONSIDERATION OF THE FLOODPLAIN ORDINANCE, THE TART TRAIL PROPOSAL, MICHIGAN BROADBAND QUOTES, DRINKING FOUNTAIN REPAIR OR REPLACEMENT, AND OUR INSURANCE RENEWAL. The motion passed unanimously by a voice vote.

Marina Surplus Equipment/Old Skiff & Non-Running 9.9 Mercury Motor

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO AUTHORIZE THE DISPOSAL OF THE OLD MARINA BOAT, TRAILER, AND MOTOR USING SEALED BIDS. The motion passed unanimously by a voice vote.

Marina Bids for Wall Posts with Brackets

Pete Moon presented the bids for fabricating brackets for the north seawall repair.

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO ACCEPT THE BID FROM KEELSON METAL WORKS FOR \$3800.00 FOR 15 PIECES. The motion passed unanimously by a voice vote.

Resolutions to Approve the Rolls for Road Maintenance Special Assessment Districts

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA TO ADOPT RESOLUTION 7 OF 2023, A RESOLUTION ADJUSTING THE ANNUAL SPECIAL ASSESSMENT ROLL FOR EAST TIMBERWOODS DRIVE, S. FOX VALLEY LANE, AND S COTTONWOOD DRIVE ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT. The motion passed 7-0 by a roll call vote.

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE GALLAGHER TO ADOPT RESOLUTION 8 OF 2023, A RESOLUTION ADJUSTING THE ANNUAL SPECIAL ASSESSMENT ROLL FOR S BLUE RIDGE LANE, E OLD ORCHARD ROAD, AND S ORCHARD WAY ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT. The motion passed 7-0 by a roll call vote.

Ratification of Firefighters' Contract

MOTION BY TRUSTEE TREVAS, SECONDED BY TRUSTEE LAUTNER TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT WITH THE FIREFIGHTERS' UNION AND TO AUTHORIZE THE SUPERVISOR AND CLERK TO SIGN THE AGREEMENT. The motion passed unanimously by a voice vote.

Commission/Committee Appointments

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO RENEW ALL APPONTMENTS PER THE SUPERVISOR'S MEMO DATED 5-8-23.

1. Jeff Aprill to the Elmwood Township Planning Commission, 3- year term, June 8, 2023 – June 7, 2026.
2. Jeff Aprill to the Elmwood Township Zoning Board of Appeals, 3- year term, June 8, 2023 – June 7, 2026.
3. Jim O'Rourke to the Elmwood Township Safety Committee, 2- year term, May 19, 2023 – May 18, 2025.
4. Karen Britton to the Elmwood Township Safety Committee, 2- year term, May 19, 2023 – May 18, 2025.
5. Gary Bergstrom to the Elmwood Township Zoning Board of Appeals, 3 -year term, June 8, 2023 – June 7, 2026.
6. Doug Roberts to the Elmwood Township Planning Commission, 3- year term, June 8, 2023 – June 7, 2026.

The motion passed unanimously by a voice vote.

Request for Permission for a 21 Gun Military Salute During a Greilickville Harbor Park Rental

MOTION BY TRUSTEE LAUTNER, SECONDED BY TREASURER MIKOWSKI TO AUTHORIZE THE 21 GUN SALUTE AT GREILICKVILLE HARBOR PARK ON JUNE 10TH. The motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS TO PAY THE INVOICES IN THE AMOUNT OF \$86, 806.73. The motion passed unanimously by a voice vote.

PUBLIC COMMENT

Robert Sokolnicki

Adjournment

Supervisor Shaw adjourned the meeting at 6:51 p.m.