

## **BOARD OF COMMISSIONERS MEETING**

*Ty Wessell, Chairman*

### **NOTICE OF MEETING**

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, January 9, 2024, at **9:30 a.m.**, in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan  
*(Please silence any unnecessary cellular/electronic devices)*

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

### **AMENDED TENTATIVE AGENDA**

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **MOMENT OF SILENCE/PRIVATE PRAYER**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

#### **COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:**

- Administrator Update, *Deborah Allen, Administrator*
- Conservation District Update, *Buzz Long, Director*
- Leland Dam Authority Update, *Steve Christensen, Drain Commissioner*

#### **PUBLIC COMMENT (3 Minutes)**

#### **COMMISSIONER COMMENTS**

#### **ACTION ITEMS**

1. Sheriff's Office – Acceptance of Anonymous Donation for Purchase of Medical Bags.
2. Conservation District, Approval of FY 2024 Work Orders –
  - a. Conservation Education and Technical Assistance (#1).
  - b. Soil Erosion and Sedimentation Control (#2).
  - c. Water Quality Monitoring (#3).
3. Information Technology – Barracuda Essentials, Annual Maintenance Agreement.
4. Land Bank Fast Track Authority – Non-Program Income Use Resolution Discussion.
5. Drain Commissioner – South Bar Lake Drainage District, Full Faith and Credit.
6. Solid Waste Council – Bay Area Recycling for Community, Electronics Disposal Agreement.
7. The 86<sup>th</sup> District Court Tri-County Operating Agreement – Antrim County Contractual Notice of Withdrawal.
8. Senior Services Advisory Committee Update.
  - a. Potential 2024 Millage Proposal.
  - b. Conference Attendance Request.
9. Broadband Project – DCS Technology Design, LLC; Agreement Point Broadband Fiber Holdings, LLC
10. BATA Update & Legal Representation.
11. Cohl, Stoker & Toskey, P.C. Legal Counsel Contract Renewal.
12. **FOIA Appeal (Commissioner Lautner)**
13. Employee Culture/Climate Survey Recommendations.
  - a. Effective Board Governance Workshop
  - b. Discussion for "Moving Forward" – Next Steps
    - I. Administration:
      1. Staffing Updates –
        - a. Executive Assistant
        - b. Human Resources Director
        - c. Planning Director
    - II. Finance:
      - a. Finance Committee proposed COW meeting – 1/24/2024
      - b. Staffing Update – Account Clerk(s)
14. Administration –
  - a. Approval of Board Rules and Committee Structure/Process.
  - b. Annual Administrator Evaluation: Reminder of Process and Dates.

#### **REVIEW OF FINANCIALS**

#### **SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

#### **PUBLIC COMMENT (5 Minutes)**

#### **COMMISSIONER COMMENTS**

#### **APPROVAL OF FINANCIALS**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

#### **ADJOURNMENT**