The Old Settlers Park Committee meeting was called to order at 3:02 p.m. by Committee Chairman, Melinda Lautner.

Chairman Lautner lead the “Pledge of Allegiance.”

Roll Cal l: Melinda Lautner, *Committee Chairman*

Steve Christensen

Casey Noonan *(Absent/prior notice)*

Charles Godbout

Staff Present: W. Scott Bradley, Maintenance Worker

No guests present.

Approval of Agenda and Late Additions/Deletions:

Lautner requested a slight change to Action Item #3, adding “and Bench” to “Review of Playground Bouncers.”

**Motion by Godbout to approve the agenda as amended. Seconded by Lautner.**

Discussion – none.

**Ayes – 3 (Christensen, Godbout, Lautner)**

**No – 0 Absent – 1 (Noonan) Motion Passes.**

Public Comment:

None.

Action Items –

Election of Chairman:

**Motion by Lautner to (elect) Godbout as the new chairman of the Old Settlers Park Committee. Seconded by Christensen.**

Discussion – None

**Ayes – 3 (Christensen, Godbout, Lautner)**

**No – 0 Absent – 1 (Noonan) Motion Passes.**

Approval of Minutes – May 4, 2022:

**Motion by Lautner to approve the May 4, 2022 minutes, as presented. Seconded by Christensen.**

Discussion – None.

**Ayes – 3 (Christensen, Godbout, Lautner)**

**No – 0 Absent – 1 (Noonan) Motion Passes.**

Review of Playground Bouncers and Bench:

Lautner reported that she has not found a bunny bouncer to purchase for the Old Settlers Park playground (in memory of Nancy Lanham) and that they may have to settle for a ladybug or a bumble bee. The group felt the style submitted by the Lanham family for a memorial bench for the park did not fit the park aesthetics. Godbout suggested sending the Lanham family a picture of the preferred bench style with an explanation that the Committee would prefer to maintain consistency throughout the park.

**Motion by Lautner to recommend to the Parks and Recreation Commission to approve a bench to be placed near the Old Settlers Park Chapel with a plaque in memory of John and Nancy Lanham. Seconded by Christensen.**

Discussion – None.

**Ayes – 3 (Christensen, Godbout, Lautner)**

**No – 0 Absent – 1 (Noonan) Motion Passes.**

Repair and Painting of Gazebo:

The group discussed the scope of work involved in the repair and maintenance of the gazebo, which included replacing the wood lattice with vinyl lattice, installing vinyl siding, repainting the deck and stairs with a non-skid product, possibly rebuilding the stairs with composite decking material, repair or replacement of the roof, and landscaping. Bradley was charged with preparing an estimate for the “gazebo project.”

Repair/Restoration of Staircase Bottom and Dock Landing:

Christensen mentioned that creating a movable section at the end of the dock (including the dock stairs) negates the requirement for EGLE or erosion permits, and he encouraged the group to go in that direction for the repair of the dock staircase and landing. Christensen and Bradley both agreed to meet at the park to devise a work plan for these items. Christensen thought there was $10,000.00 in the budget earmarked for Old Settlers Park, but he was unable to recall where it was noted. He said he would research.

Park Plan Review – 2024 Master Plan Update:

Godbout discussed projects in the Master Plan that were not reflected in the budget or CIP (Capital Improvement Plan), including a universal access launch pad for kayaks; installing gravel parking areas; relocating a grill that was deemed too close to the road; and improving the signage for road circulation. Lautner mentioned that boulders have yet to be placed along the playground to serve as a “guard rail” between the playground and the parking lot. She added that Zack (Stanz) would be taking care of that project. There was a brief mention of removing the existing pit toilets. The group reviewed the Old Settlers Park concept plan drawn up by Landscape Architect Lori Lyman, dated March 27, 2017. (According to Lautner, Lyman is a neighbor of the park.). Lautner suggested pursuing donations from the “neighborhood group” for proposed renovations to the gazebo. Godbout reminded the group that the park master plan needs to be updated by the end of 2024.

Review of Capital Improvement Program Projects (CIP):

Godbout said the projects listed in the master plan are inconsistent with the CIP. In addition, he said there is $55,000.00 budgeted for 2023, yet there are $515,000.00 worth of projects in the 2023 CIP, adding that there is “obviously a mismatch.” Godbout thought they could perform a true-up when the call for new capital projects comes out in March (2023).

The group reviewed the assignments resulting from the meeting; Christensen and Bradley to meet to review the scope of work needed for the dock staircase and landing; Lautner to continue the pursuit of a bunny bouncer for the playground; Bradley to draw up an estimate for refurbishing the gazebo, and Godbout to call Noonan to coordinate placing the boulders in the parking lot.

Public Comment:

None.

Committee Member Comments:

Lautner and Christensen thanked Godbout for taking over the chairmanship of the Old Settlers Park Committee.

Motion to Adjourn:

**Motion by Christensen to adjourn. Seconded by Lautner.**

**Ayes – 3 (Christensen, Godbout, Lautner)**

**No – 0 Absent – 1 (Noonan) Motion Passes.**

The meeting adjourned to the call of Committee Chairman Godbout at 3:57 p.m.

Respectfully submitted,

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Lori Eubanks, Recording Secretary