

**LEELANAU COUNTY PARKS & RECREATION COMMISSION**  
**Veronica Valley Park Committee**  
Monday, March 14, 2022 – 9:30 a.m.  
*Leelanau County Government Center, Suttons Bay, Michigan*  
<https://www.leelanau.gov/meetingdetails.asp?MAId=2319>

(Please silence cellular/electronic devices)

*(Proceedings of the meeting are being recorded and are not the official record of the meeting.  
The formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**AGENDA**

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items –

1. Lake Leelanau St. Mary Request
2. Approval of Minutes – February 7, 2022, Meeting
3. Parking Lot –
  - a. Design Review/Update
  - b. Entrance RFP Review of Bids
4. FY 2022 Capital Improvement Plan (CIP) Review *(refer to binder)*

Public Comment

Board Member Comment

Motion to Adjourn

# James Hearne 5K Course

Proposal for the dedication and installation of 5K course markers upon  
the current Veronica Valley Park Trail System

# Intention\*

A dedication in memory of:

Samuel James Hearne (April 1, 2004 – May 26, 2020)

James-

Son of Sam and Terri Hearne of Leland & brother to Grace and Jacqueline

Parishioner of St. Mary the Assumption

Student of Lake Leelanau St. Mary School

James was an avid outdoor enthusiast. Whether be sailing, biking, running, or hiking, he spent countless hours in the natural beauty of Leelanau. A trail/course dedication in memory of James Hearne at the site of the Lake Leelanau St. Mary home Cross Country course at Veronica Valley would be a fitting tribute.

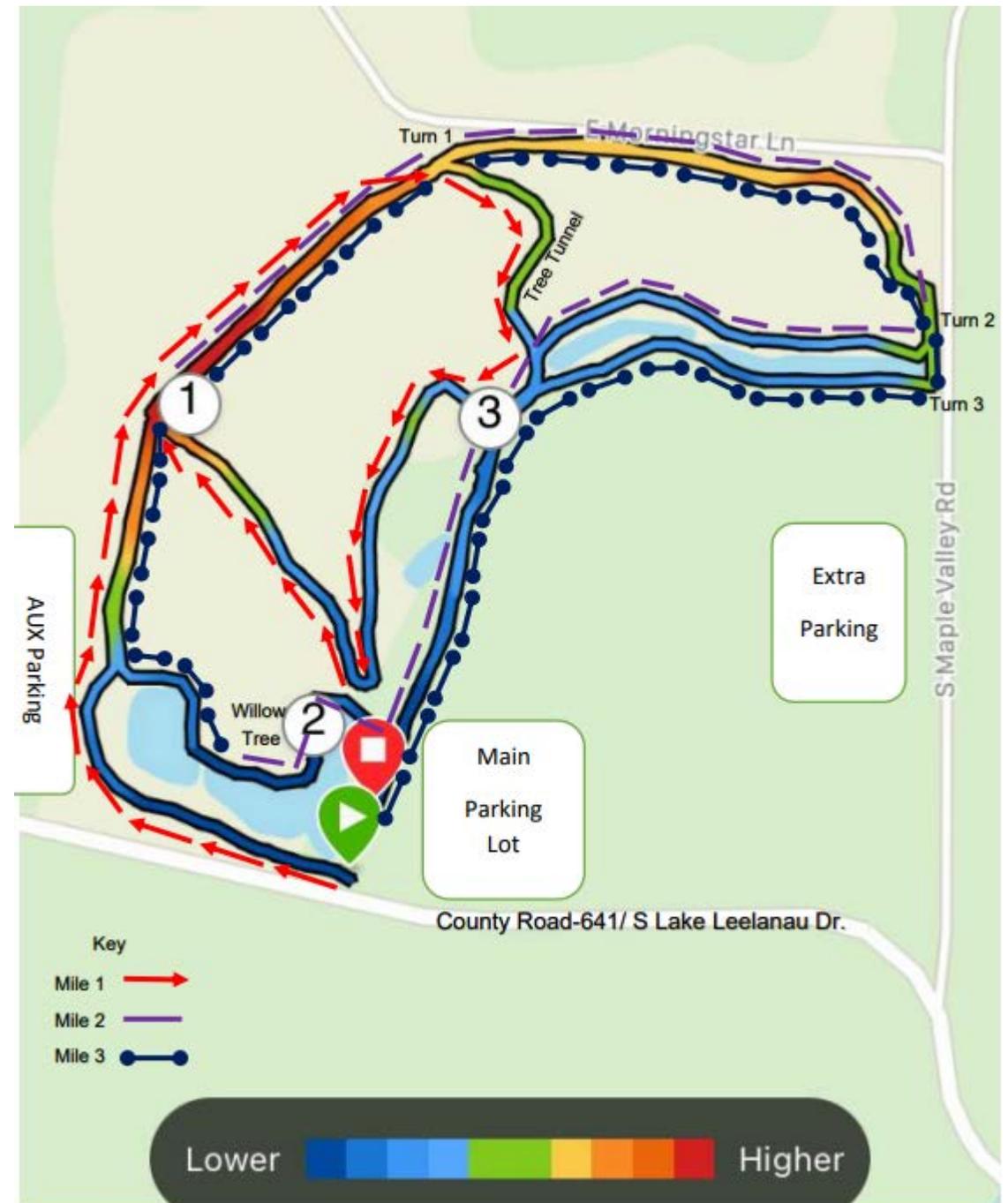
# Veronica Valley Trails

- Utilizing the trail system already in place, Lake Leelanau St. Mary has successfully hosted the Hail Mary Run -an MHSAA Cross Country event- every third Saturday of October.
- A dedicated 5K course mapped for public use would encourage the continuation of passive travel through Veronica Valley Park trail system.

*We are seeking an installation and dedication of a 5K course in memory of James Hearne.*

*Material will be funded directly by the James Hearne Memorial Fund.*

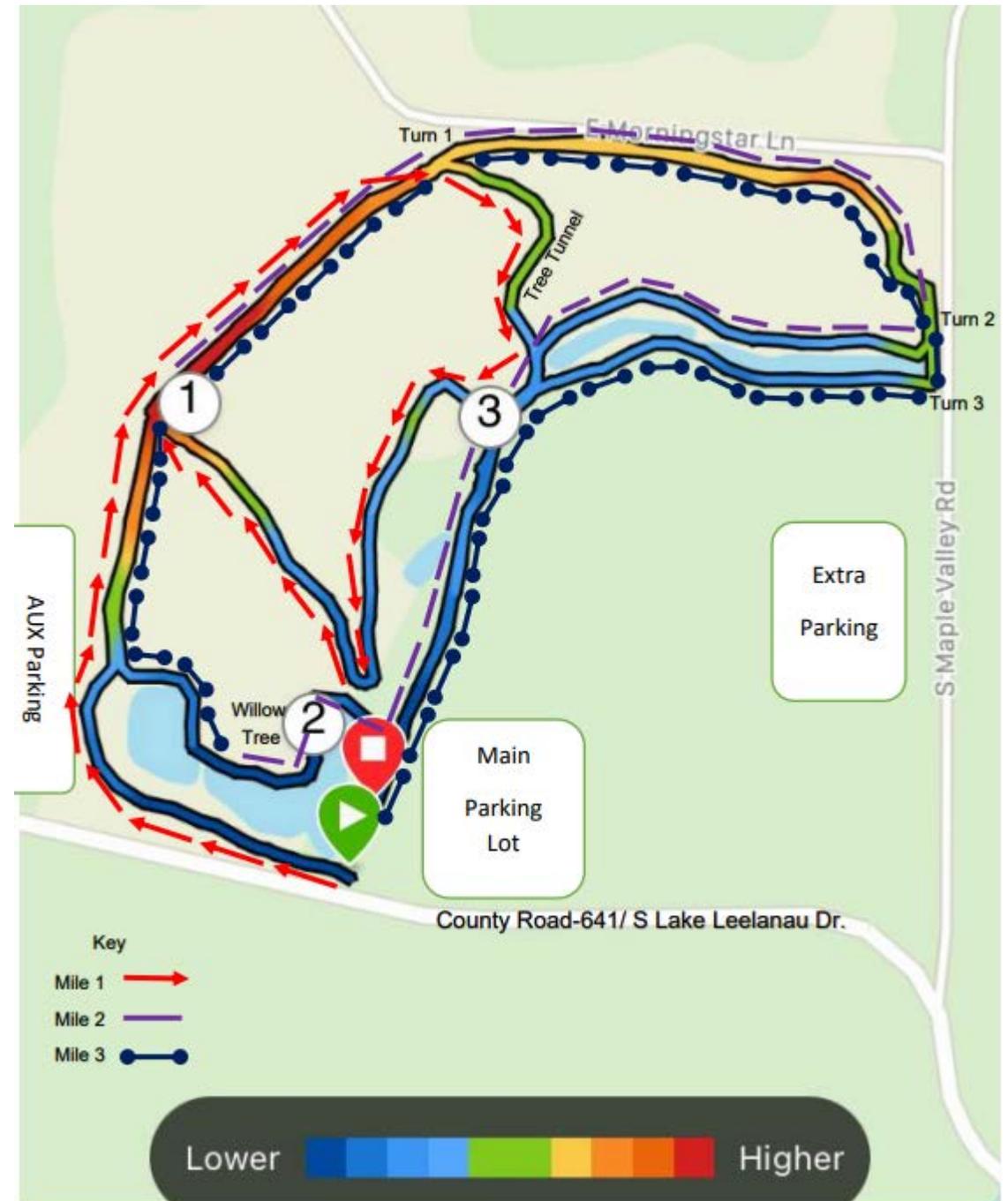
*-The provided image is the map distributed to competing teams at the time of the Hail Mary Run -*



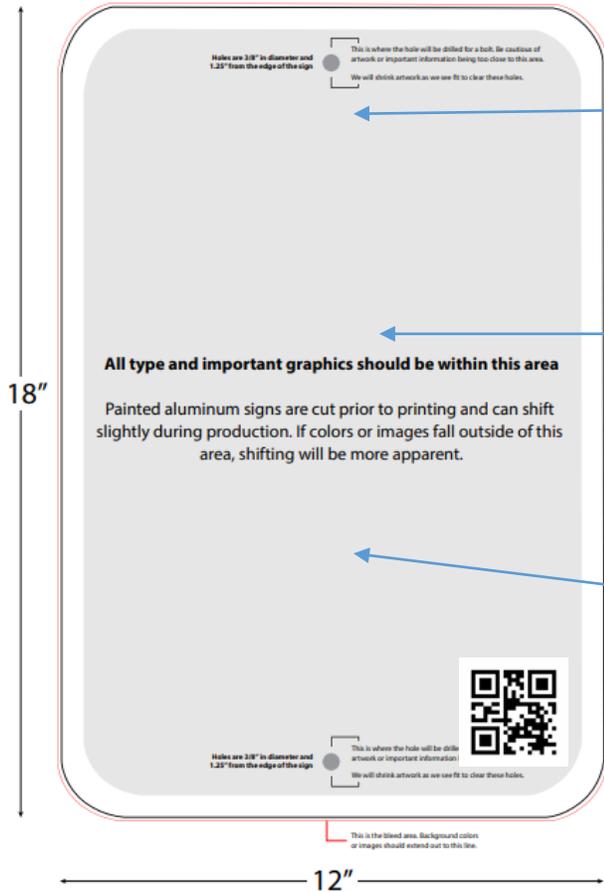
# Request

On behalf of the James Hearne Memorial Fund we are requesting at maximum:

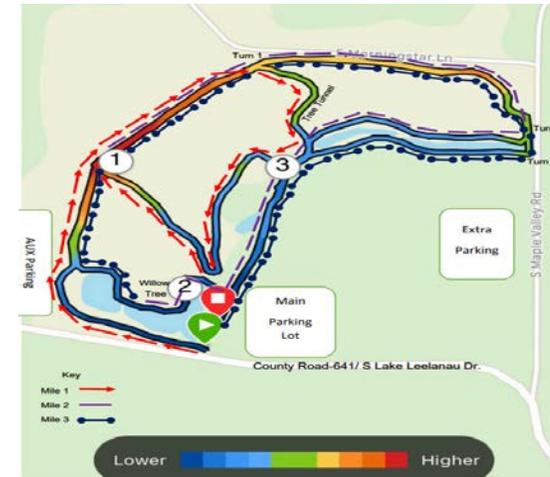
- **Dedicated trail head marker (1)-**
  - Located by the main parking lot. The Start and Stop location is approximately the same when the course is not under construction (please reference map).
- **Dedicated mile markers (3)-**
  - 1<sup>st</sup> and 3<sup>rd</sup> mile at trail junctions
  - 2<sup>nd</sup> mile approximate to willow tree
  - Material: 4x4 post w/custom marker
- **Dedicated turn markers (3)-**
  - As noted by turns on map
  - Material: 4x4 posts with custom marker
- **Map**
  - Included in kiosk
  - QR code on trail head and kiosk for access to map on a phone



12x18" Trail Head on 4x4" post with Start/Finish Indication  
JH Logo included for marker identification  
Dedication to James Hearne  
Map included and/or QR code for map reference



Dedicated in loving memory of  
James Hearne



The installation of the marker would be located at the Start/Finish Line which the approximate location is by the tree over the old well head.

Mileage/Turn Markers

Installed on 4x4" Posts

Included 3-3.5in diameter marker with mileage or turn indicator

Material TBD



# Map included in Park Kiosk

Sample



- Map included in park kiosk
- Dedication to James Hearne included
- Course description included
- QR code for digital map access

# Timeline of 5K Course

- We formally request that the course markers and dedication remain intact indefinitely.
- A second consideration would be that the course remain intact as long as Lake Leelanau St. Mary School hosts their home cross country meet at Veronica Valley.



**Leelanau County Parks and Recreation Commission**  
**Veronica Valley Park Committee Meeting**  
Monday, February 7, 2022 – 9:30 a.m.  
Leelanau County Government Center, Suttons Bay, Michigan  
*Tentative Minutes – Meeting Recorded*  
<https://www.leelanau.gov/meetingdetails.asp?MAId=2285>

The Veronica Valley Park Committee meeting was called to order at 9:38 a.m. by Committee Chairman, Dave Barrons.

Chairman Barrons waived the “Pledge of Allegiance” due to time constraints.

Roll Call: Dave Barrons, *Committee Chairman*  
Steve Christensen  
John Popa  
F. Jon Walter

Staff Present: Laurel Evans, Executive Assistant  
W. Scott Bradley, Maintenance Worker

Guests Present:  
None.

Public Comment:  
None.

Approval of Agenda and Late Additions/Deletions:

**Motion by Christensen to approve the agenda, as presented. Seconded by Walter.**

Discussion – Barrons proposed moving “Wayfinding Signage” and “Grant Application Update” as the first and second items (respectively) on the agenda.

**Christensen restated: Motion to approve the agenda, as amended. Seconded by Walter.**

Discussion – None.

**Ayes – 4 (Barrons, Christensen, Popa, Walter)**

**No – 0**

**Motion Passes.**

Public Comment:  
None.

Action/Update/Discussion Items:

Approval of Minutes from October 20, 2021 Committee Meeting:

**Motion by Barrons to approve the October 20, 2021 meeting minutes, as submitted.**

**Seconded by Walter.**

Discussion – None.

**Ayes – 3 (Barrons, Christensen, Popa, Walter)**

**No – 0**

**Motion Passes.**

Wayfinding Signage:

Copies of the design for the wayfinding signage were distributed and Chairman Barrons stated that he was seeking approval of the design created by he, Frerichs, and Walter. Barrons displayed a mockup that was 11" x 14". Christensen thought the size should be bigger. Popa thought the size was fine, but thought the numbers should be larger. Barrons concurred. Walter said the cost to print the signs was \$65.00 each. Barrons said six signs would be needed, bringing to total to \$390.00. Walter said the cost of the posts for mounting the signs (treated, 8-foot, 4x4s) would be \$20.00 and numbers (6-inch, aluminum) for the posts would cost about \$10.00. Bradley agreed to install the posts. Walter added that the signs could be made from foam core board, aluminum plate with a plastic core for \$35.00, or ½" plywood for \$60.00.

**Motion by Popa to recommend to the Parks and Recreation Commission to authorize the establishment and purchase of wayfinding signage for Veronica Valley and Myles Kimmerly Parks. Seconded by Christensen.**

Discussion – To confirm the discussed changes to the design, Chairman Barrons recounted that the trails would be colored black with a slight, white drop-shadow (if possible) with larger numbers for each of the post locations. Barrons mentioned Frerichs wanted to add trail distances to the signs for Myles Kimmerly Park; however, Barrons did not support that addition for the signage at Veronica Valley Park because the park is so small. Walter added that the distance is already indicated on the map. Barrons said the signage among the parks may look a bit different if trail distances are added to the Myles Kimmerly Park signs, but overall, they will maintain uniformity.

**Ayes – 3 (Barrons, Christensen, Popa, Walter)**

**No – 0**

**Motion Passes.**

Grant Application Update:

Chairman Barrons reported that he had not heard from Bill Watson (Youthwork Director) regarding the Grand Traverse Band of Ottawa and Chippewa Indians' two percent allocation request, but he said he will "stay on him" because they have been late in meeting the deadline in past years. Evans inquired about other alternatives such as Rotary or Ducks Unlimited grants. Evans added that perhaps the Tribal Council did not feel a grant for Veronica Valley Park was a good fit and that it might be time to research other grant options. Barrons encouraged Evans to keep sharing grant opportunities when she comes across them. Christensen commented that Parks and Recreation Commissioner Godbout might be in a position to take on grant writing and said it would be a huge benefit for the Parks and Recreation Commission if he spearheaded the effort. Barrons said he would meet with Evans at a later time to talk more in-depth about grant opportunities.

Parking Lot Design, Culvert Replacement Review/Update:

The group reviewed the proposed Veronica Valley parking lot designed by Walter. Walter explained he included 18 parking spots, but that these spaces were not based on park experience and could be changed. Barrons thanked Walter for his work on the design. Walter mentioned that he had over 60 years of parking lot design experience. He said he was "excited" about the plan design because it resolved conflict between pedestrian and vehicle circulation,

something he felt important given that children frequent the park. Barrons said once the curbing at the entrance is installed, the parking lot has to align center-wise with the entrance. Popa said the bid specs were to center over the culvert. Bradley said an addendum was issued that changed the scope to “to be determined,” and added that the two contractors who bid the project said whatever is decided would not affect the cost. Barrons emphasized that the point of today’s discussion was to come to an agreement of where the center line is so when the curbing is installed in the spring, it matches the vision for the future of the parking lot. He asked the group if they were in agreement with the basic design. Christensen said he liked the design because it kept pedestrians out of the flow of traffic and made the area safer. Bradley was not in favor of fencing in the area because it made it difficult to plow. Popa added that the curves and sweeps in the design would add cost to paving the area. He said a rectangular shape would cost less to pave and would be easier to maintain. Walter said he did extensive research to determine the radius necessary for busses to turn around in the parking lot. He was adamant that busses should not back up in the parking lot. Regarding large group events, Barrons said they will need to manage their own parking. He said they should come to the park ahead of time to perform a reconnaissance and meet with emergency management. Barrons wrapped up the discussion by stating that he was not looking for action today on the design. He said they resolved the important curbing placement question which will allow them to be flexible to do what they choose in the next phase of the parking lot design.

**FY 2022 Capital Improvement Plan (CIP) Review:**

Chairman Barrons asked for ideas about how to spend money on park improvements in 2022. Popa said a tree fell on the bridge at Veronica Valley Park and asked if they should pursue a grant to fix it. Bradley said there was damage to the railings but the bridge was still safe and functional. Popa suggested adding additional padding at the Veronica Valley playground. With the same need at Old Settlers Park, once that playground is installed, they will coordinate that effort. Christensen mentioned demonstration fencing for free-standing trees, but thought it might be a maintenance cost. Barrons mentioned prairie plantings and weed mitigation as an expense that he estimated at \$2,000.00 for spray and maintenance. As an FYI, Bradley mentioned that the tractor broke down and the repair may be cost prohibitive (estimated at \$10,000.00). Popa asked about the removal of pond weed. Barrons said the weed rake has been effective and, with volunteers, he felt they could manage it.

Popa asked about the timeline for getting money to purchase fish for stocking the fish ponds. Because of the uncertainty of the process, Popa said he would talk to “Lonnie” (Rademacher of the Lake Leelanau Lake Association) and work out the details. Barrons asked about the cost for the fish purchase. Christensen estimated about \$2,000.00, but he said that cost will be determined once Popa talks with Lonnie.

**Public Comment:**

None.

Committee Member Comments:

Popa said they need to put construction of a pavilion in the budget. Barrons said he would add this topic for future discussion because “pavilion” needs to be defined – how big it is; how much it costs; how will it be used; what does it contain; is there a need; and does it fit with the concept of passive learning.

Christensen inquired if he was supposed to contact Risk Management regarding regulations for wood chips for the park playgrounds. Evans responded that she had a contact she could provide.

Adjournment:

**Motion by Christensen to adjourn. Seconded by Walter.**

**Ayes – 3 (Barrons, Christensen, Popa, Walter)**

**No – 0**

**Motion Passes.**

The meeting adjourned to the call of Committee Chairman Barrons at 10:43 a.m.

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Lori Eubanks, Recording Secretary

**Leelanau County Board of Commissioners**  
Construction of Commercial Drive Entrance at Veronica Valley County Park  
*LCAO-RFP-2022-002*

Bids Due: **Friday, February 18, 2022 @ 3:00 p.m.**

Bid Opening: **Friday, February 18, 2022 @ 3:05 p.m.**

Opened by: Chet Janik

Present: Laurel Evans, C. Janik, Jerry Culman, Molly Peplinski

Recorded by: M. Peplinski

	<b>Bidder</b>	<b>Amount</b>	<b>Comments</b>
1	<b>Elmer's</b> PO Box 6150 Traverse City, MI 49696	\$37,265.00	
2	<b>Popp Excavating</b> 10635 S. Center Hwy. Traverse City, MI 49684	\$28,086.50	
3			
4			

**PROPOSAL**



Esphalt™ • Excavation • Concrete • Cranes

P.O. Box 6150 Traverse City, MI 49696-6150  
1.800.3ELMERS • 231.943.3443 • 231.943.8975 Fax  
www.TeamElmers.com  
EOE/AA

Proposal submitted to:

COUNTY OF LEELANAU  
CHET JANIK, COUNTY ADMINISTRATOR  
8527 E. GOVERNMENT CENTER DR  
VERONICA VALLEY COMMERCIAL APPROACH

2/16/2022

LEELANAU COUNTY

We hereby submit specifications and estimates for:

PROVIDE LABOR, EQUIPMENT, AND MATERIALS TO DO THE FOLLOWING AT VERONICA VALLEY COUNTY PARK PER BID PACKAGE FROM LEELANAU COUNTY, REQUEST FOR PROPOSALS, LCAO-RFP-2022-002 CONSTRUCTION OF COMMERCIAL DRIVE ENTERANCE AT VERONICA VALLEY PARK, EXHIBIT D.

**Price Includes:**

- \* Mobilization / Leelanau County Road Commission Permit
- \* Surveying
- \* Site Work
- \* Concrete B-2 Curb and Gutter
- \* Gravel and Fine Grade
- \* Two Course Asphalt
- \* Traffic Control
- \* Topsoil and Slope Restoration

**TOTAL \$37,265.00**

THANK YOU

2/16/2022

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire; tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.



Authorized Signature

Name: STEVE ENDRES

Note: This proposal may be withdrawn by us if not accepted within 60 days.

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature \_\_\_\_\_ Date of Acceptance \_\_\_\_\_  
(Sign and return copy upon acceptance)

A finance charge of 1.5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$.50 per month, shall be applied to all accounts over 30 days past due.

**When reviewing estimates and selecting a contractor:**

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
- Get recent references from the contractors you are considering.
- Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
- All project specifications and payment terms should be written in the contract.
- The best contractors provide a written warranty or guarantee.

**Fully Bonded & Insured • Daily quality control checks for all products**

**BOARD OF COMMISSIONERS**

**Rick Robbins**, District #1  
**Debra L. Rushton**, District #2  
**William J. Bunek**, District #3  
**Ty Wessell**, District #4  
**Patricia Soutas-Little**, District #5  
**Gwenne Allgaier**, District #6  
**Melinda C. Lautner**, District #7



**Chet Janik**, County Administrator

Leelanau County Government Center  
8527 E. Government Center Drive, Suite #101  
Suttons Bay, Michigan 49682  
(231) 256-9711 ♦ (866) 256-9711 toll free  
(231) 256-0120 fax  
[www.leelanau.gov](http://www.leelanau.gov) ♦ [cjanik@leelanau.gov](mailto:cjanik@leelanau.gov)

Date: January 14, 2022  
To: Prospective Bidders  
From: Laurel S. Evans  
Subject: **LCAO-RFP-2022-002** | Construction of Commercial Drive Entrance, Veronica Valley County Park

**ADDENDUM #1**

This addendum is being issued today and is now deemed part of the specifications. This addendum provides a correction to Exhibit D, bullet point #7 –

“The new drive entrance must be centered between the present culvert ends.” The new bullet point now reads – **“New drive location to be determined, within culvert ends.”**

Please fax (231-256-0120) or email ([levans@leelanau.gov](mailto:levans@leelanau.gov)) this signed letter, acknowledging receipt of this addendum to the Leelanau County Administrator’s Office. If your company has any questions, please contact the Administrator’s Office at 231-256-8101.

Elmer's Crane and Dozer Inc.

Vendor Name

**Steve Endres**

Steve Endres

Feb 16 2022 1:39 PM

Signature/Date

**3.2 Letter of Submittal**

- a) Elmer's Crane and Dozer, Inc.
- b) Steve Endres  
3600 Rennie School Road  
Traverse City, MI 49685  
231-218-6051  
[se129@teamelmers.com](mailto:se129@teamelmers.com)
- c) Troy L. Broad, President; Lake Leelanau, MI 49653; 231-943-3443  
Todd E. Broad, Vice President; Traverse City, MI 49685; 231-943-3443  
Tonya A. Wildfong, Secretary; Traverse City, MI 49685; 231-943-3443  
Eric Ritchie, Treasurer; Traverse City, MI 49685; 231-943-3443
- d) S-corporation; 12/19/1977
- e) TIN: 38-2184549
- f) 3600 Rennie School Road, Traverse City, MI 49685
- g) None
- h) See attached Authority to do Business in Michigan

**3.5 Project Manager and Team Qualifications, Experiences and Requirements**

- a) Project Manager: Steve Endres; 29 years of employment with Elmer's
- b) Project Manager
- c) See 3.2 b)
- d) Available on request after award
- e) See attached 5-Year Experience
- f) Available on request after award

Employees involved in the construction of this project have not yet been determined. Further information can be provided at the time the crews have been identified, if necessary.

**3.6 References**

See attached 5-Year Experience

**3.7 Related Information**

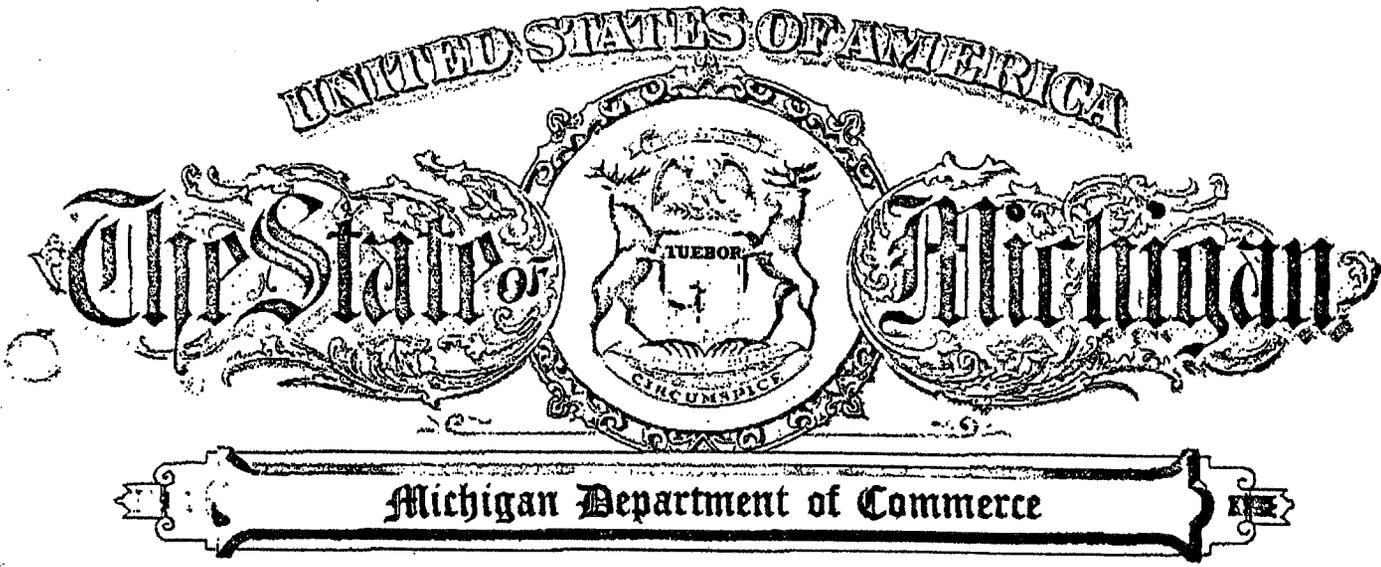
- a) See attached 5-Year Experience
- b) None

**3.8 Cost Proposal**

See attached proposal



2/16/22



Lansing, Michigan

To All To Whom These Presents Shall Come:

I, **KEITH MOLIN** Director, Michigan Department of Commerce,  
Do Hereby Certify That Articles of Incorporation of \_\_\_\_\_

ELMER'S CRANE AND DOZER, INC.

were duly filed in this office on the \_\_\_\_\_ 29th day of \_\_\_\_\_ December, 19 77,  
in conformity with ~~Act 227, Public Acts of 1931, as amended.~~ Act 284, Public Acts  
of 1972, as amended.

In testimony whereof, I have hereunto set my  
hand and affixed the Seal of the Department,  
in the City of Lansing, this \_\_\_\_\_ 29th day  
of \_\_\_\_\_ December 19 77.  
*[Signature]*  
Director



## 5-YEAR PROJECT LIST FOR ELMER'S CRANE AND DOZER, INC.

Project name	Owner	Construction Manager	Contract Price	Completion Date	Contact	Phone	Percent Self Performed
Clear South Course Arcadia Bluffs	Arcadia Bluffs Golf Course	Turnkey Network Solutions	\$560,450.00	05/04/17	Warren Henderson	(616) 455-9840	100%
The Plaza at Cadillac Commons	City of Cadillac	Prein & Newhof	\$838,057.35	08/08/17	Connie Houk	(231) 468-3456	41%
M-22 Thoreson to M-204, Leelanau County	MDOT	MDOT	\$4,783,400.72	08/17/17	David L. Pax	(231) 941-1986	92%
State Rd in Ogemaw County	MDOT/Ogemaw CRC	C2AE-Larry Fox	\$972,320.00	08/25/17	Mike Schultz	(989) 345-0234	80%
Pave S Airport Rd & Barlow St	MDOT/Grand Traverse CRC	KPM Engineering	\$939,598.17	09/06/17	James Johnson	(231) 922-4848	86%
Boyne City Bike Path II, Phase II	MDOT/Charlevoix CRC	Northwest Design Group	\$1,112,627.13	09/14/17	Jason Fate	(231) 348-1180	65%
Pave Old US-131	MDOT	MDOT	\$1,314,826.71	10/26/17	David L. Pax	(231) 941-1986	100%
Pave W Front St	MDOT/City of Traverse City	City of Traverse City	\$769,981.40	11/07/17	Tim Lodge	(231) 922-4455	73%
Northport Point Water System	Uanaleel, LLC	Fleis & VandenBrink	\$678,208.00	11/27/17	Eric Griffith	(616) 977-1000	76%
Kalkaska Sewer Improvements	Village of Kalkaska	Gosling Czubak	\$781,980.00	12/28/17	Clyde Johnson	(231) 933-5112	81%
Cherry Capital Airport Runway 10 Extend	MDOT/N'thwestern Regional Airprt	Prein & Newhof	\$10,298,076.55	07/31/18	Robert Nelesen	(231) 946-2394	65%
I-75 BL through St Ignace	MDOT	MDOT	\$2,845,000.00	06/09/18	Chris Rupinski	(906) 293-5168	58%
South Airport Reconstruction	Grand Traverse CRC	Grand Traverse CRC	\$2,599,916.00	06/15/18	Joe Slonecki	(231) 922-4848	87%
Turtle Creek Resort & Casino Gas Station	RCA, LLC	RCA, LLC	\$799,940.20	06/20/18	Ken Ockert	(231) 360-7037	76%
Kchi-Noodin Kaamdaaking Phase 1	Grand Traverse Band of Ottawa	RCA, LLC	\$2,531,572.00	07/01/18	Ken Ockert	(231) 360-7037	80%
2017 Peninsula Twp Roads	Peninsula Township	Gourdie Fraser	\$1,137,344.00	07/10/18	Rob Manigold	(231) 223-7322	99%
Cart Paths Arcadia South	Arcadia Bluffs Golf Course	Turnkey Network Solutions	\$549,360.00	08/11/18	Warren Henderson	(616) 455-9840	100%
Marshall Road in Benzie County	MDOT/Benzie CRC	Benzie CRC	\$865,432.11	08/31/18	Heather Jamison	(231) 946-5274	94%
Eastern Elementary Sitework	TCAPS	Miller Davis Company	\$940,628.00	09/15/18	Travis Johncock	(269) 345-3561	90%
City of Gaylord Streetscape	MDOT/City of Gaylord	C2AE	\$1,975,366.77	09/19/18	Larry Fox	(989) 732-8131	47%
Day Care & Employee Access Drive	Little River Band	GTEC	\$689,008.00	09/28/18	Ken Ockert	(231) 360-7037	89%
2018 Leelanau CRC Paving	Leelanau CRC	Leelanau County RC	\$786,150.00	09/28/18	Jim Johnson	(231) 271-3993	100%
American Waste Cell H	Wexford County Landfill	American Waste	\$1,997,012.00	10/01/18	Vicki Garon	(231) 258-9961	
Filer Township Sewer	Filer Township	Wade Trim	\$2,665,198.00	10/26/18	Damian Curry	(231) 947-7400	80%
US-131 in Antrim and Kalkaska Counties	MDOT	MDOT	\$2,999,415.35	11/02/18	David L. Pax	(231) 941-1986	81%
New Costco Traverse City	Costco	Jackson Dean	\$4,365,171.00	11/15/18	Jamie Martinez	(206) 832-2992	85%
NW Water System Improvements	Garfield Township	Gourdie Fraser	\$1,271,837.00	12/04/18	Jennifer Hodges	(231) 946-5874	95%
East Jordan Foundry	East Jordan Foundry, LLC	Gosling Czubak	\$4,775,473.00	12/13/18	Darren Graham	(231) 946-9191	70%
Village of Elk Rapids	Village of Elk Rapids	Gosling Czubak	\$3,425,501.00	12/14/18	Mark Hurley	(231) 946-9191	91%
Beulah Water System Improvements	Village of Beulah	Gosling Czubak	\$3,143,357.50	05/31/19	Tim Korson	(231) 933-5113	85%
US-10 from Custer to the County Line	MDOT	MDOT	\$1,217,359.97	06/03/19	Greg Zack	(231) 777-3451	68%
M-113 from M-37, Grand Traverse County	MDOT	MDOT	\$1,564,509.38	06/04/19	David L. Pax	(231) 941-1986	87%
Camp Arcadia Beach Phase II	Lutheran Camp Association	SmithGroupJJR	\$637,800.00	06/30/19	Chip May	(231) 889-4361	34%
ICA New music building	Interlochen Center for the Arts	Spence Brothers	\$717,380.00	07/31/19	John Galnares	(231) 947-7824	95%
Immaculate Conception Site Development	Traverse Area Catholic Schools	Comstock Construction	\$1,406,631.00	07/31/19	Jody Bergman	(231) 946-4911	92%
KMHC Medical Pavilion Lots A & D	Kalkaska Memorial Health Center	Spence Brothers	\$1,385,021.00	07/31/19	John Galnares	(231) 947-7824	100%
2018 City of Traverse City Paving	City of Traverse City	City of Traverse City	\$1,265,926.00	07/31/19	Tim Lodge	(231) 922-4455	84%
2019 Pave Benzie CRC Bid Package "A"	Benzie Co Road Commission	Benzie CRC	\$1,088,037.88	08/08/19	Brad Schaub	(231) 325-3051	100%
Pave Lund Road, Kalkaska County	MDOT/Kalkaska CRC	Huron Engineering	\$967,667.45	08/09/19	Rebecca Rivard	(989) 356-6375	97%
Hobby Lobby Site Development	Hobby Lobby	Mansfield Land Consultants	\$1,225,737.00	08/16/19	Joe Sarafa	(231) 946-9310	65%
Pave US-131 Northbound, Osceola County	MDOT	MDOT	\$2,503,840.58	08/17/19	Kevin McReynolds	(231) 775-3486	92%
Hammond Bay Biological Station	USGS	Spence Brothers	\$809,422.00	08/18/19	Tom Bennett	(231) 947-7824	100%
12th Street in Manistee, Manistee County	MDOT	Spicer Group	\$819,817.15	08/22/19	Mike Niederquell	(989) 754-4717	74%
Roscommon Sewer - Water Improvements	Village of Roscommon	Fleis & VandenBrink	\$1,892,183.00	09/06/19	Ben Kladder	(231) 932-8600	70%
Pave Leelanau County Roads 2019	Leelanau County Road Commission	Leelanau CRC	\$1,238,105.09	10/01/19	Jim Johnson	(231) 271-3993	100%
Hay Lake Marina Improvements	Littlefield Township	Gosling Czubak	\$1,464,506.00	10/31/19	Klaus Heinert	(231) 946-9191	81%
2019 Grand Traverse County Millage	Grand Traverse CRC	Grand Traverse CRC	\$2,645,581.00	10/31/19	Joe Slonecki	(231) 922-4848	94%

Project name	Owner	Construction Manager	Contract Price	Completion Date	Contact	Phone	Percent Self Performed
2019 Pavement Preservation Project	City of Traverse City	City of Traverse City	\$785,539.00	11/15/19	Tim Lodge	(231) 922-4455	92%
Lake Kathleen Dam Removal	Twin Branch LLC	Spicer Group	\$1,233,320.00	12/10/19	Rich Katherns	(517) 749-4274	90%
McLaren Hospital BP 1A	McLaren Hospital	Christman Co	\$1,500,000.00	12/31/19	Mike Tarwater	(616) 799-5959	65%
Eighth Street Reconstruction	City of Traverse City	City of Traverse City	\$4,347,553.00	03/30/20	Tim Lodge	(231) 922-4455	62%
M-22 & M-204, Leelanau County	MDOT	MDOT	\$2,186,281.57	05/05/20	David L. Pax	(231) 941-1986	64%
W. T-Hangar Area Taxilanes-Cherry Capital	MDOT-Aeronautics	Prein & Newhof	\$1,098,810.00	05/29/20	Robert Nelesen	(231) 946-2394	68%
Wolf Creek Rd, Alpena County	MDOT	Huron Engineering	\$983,443.13	06/05/20	Rebecca Rivard	(989) 356-6375	60%
Pave US-31, Antrim County	MDOT	MDOT	\$1,493,954.59	06/19/20	Brad Swanson	(989) 731-5090	96%
Gaylord CDBG Infrastructure Improvements	City of Gaylord	C2AE	\$2,560,402.00	06/30/20	Kim Awrey	(989) 732-4060	65%
St. Ignace Wastewater System Improvements	City of St. Ignace	C2AE	\$1,038,504.00	06/30/20	Charles Lawson	(906) 233-9360	78%
Pave Wexford County Roads 2020	Wexford CRC	Wexford CRC	\$1,244,237.50	07/31/20	Karl Hanson	(231) 775-9731	100%
2020 Pave Benzie CRC Bid Package "A"	Benzie CRC	Benzie CRC	\$1,124,489.14	08/14/20	Brad Schaub	(231) 325-3051	100%
2020 Grand Traverse County Millage	Grand Traverse CRC	Grand Traverse CRC	\$2,036,120.00	08/21/20	Joe Slonecki	(231) 922-4848	98%
Oscoda Township Water Main Phase II	Oscoda Township	ROWE Professional Services	\$1,210,540.31	09/04/20	Dave Schaeffer	(989) 739-3211	86%
Randolph Street Reconstruction	City of Traverse City	City of Traverse City	\$706,564.10	09/15/20	Tim Lodge	(231) 922-1935	90%
Pave M-55, Manistee County	MDOT	MDOT	\$3,490,623.13	09/19/20	David L. Pax	(231) 941-1986	93%
M-185 Shoreline Repair Mackinac Island	MDOT	MDOT	\$1,473,972.00	09/01/20	Kevin Gouza	(906) 847-6609	66%
Elmwood Township Marina	Elmwood Township	Wade Trim	\$2,139,898.00	09/30/20	Brian Sousa	(231) 947-7400	49%
Marion Center Rd, Charlevoix County	MDOT	OHM Advisors, Inc.	\$1,343,348.39	09/30/20	Luke Porath	(231) 344-1164	93%
MacAllister Rentals Meadowlane Expansion	MacAllister Rentals	The Schiffer Group, Inc.	\$873,858.15	10/01/20	James Schiffer	(231) 360-6190	100%
Antrim County Airport Taxiways A & B	Antrim County	Mead & Hunt	\$1,287,522.95	10/09/20	Jeff Thoman	(517) 321-8334	88%
Pave US-31, Manistee County	MDOT	MDOT	\$678,434.26	10/17/20	David McCaw	(231) 941-1986	76%
FEMA Flood Diversion Project	City of Harbor Springs	Benchmark Engineering	\$1,012,000.00	10/30/20	Joseph O'Neill	(231) 526-2119	55%
MSU Federal Credit Union Traverse City	MSU Federal Credit Union	Wolverine Engineers	\$629,673.00	10/30/20	Granger Construction	(517) 393-1670	87%
US-31, M-115 to Betsie River, Benzie County	MDOT	MDOT	\$5,289,792.42	11/07/20	David L. Pax	(231) 941-1986	81%
Historic Barns Park Road Reconstruction	City of Traverse City	Jozwiak Consulting	\$521,431.00	11/15/20	John Galnares	(231) 947-7824	100%
Water System Improvements #1	Village of Benzonia	Fleis & Vandenbrink	\$1,235,263.00	12/01/20	Ken Mlcek	(231) 932-8600	83%
Central High School Athletic Complex	TCAPS	Viridis Design Group	\$2,691,950.00	05/28/21	Paul Thwing	(231) 922-1935	82%
Pave M-115, Wexford County	MDOT	MDOT	\$2,324,256.13	06/07/21	David McCaw	(231) 941-1986	87%
Pave Leelanau County Roads 2021	Leelanau CRC	Leelanau CRC	\$1,075,317.20	06/16/21	Jim Johnson	(231) 271-3993	100%
Cadillac Watermain	City of Cadillac	C2AE	\$1,060,333.00	07/31/21	Larry Fox	(989) 488-6465	90%
US-23 Alcona County	MDOT	MDOT	\$4,157,300.00	08/13/21	Dave Krentz	989-356-2231	60%
Pave M-55 Manistee County	MDOT	MDOT	\$1,462,748.45	08/18/21	David McCaw	(231) 941-1986	67%
Joining Jordan	City of East Jordan	Gosling Czubak	\$1,695,767.00	08/27/21	Tom Cannon	(231) 536-3381	59%
County Road 612 at Crawford Lake Road	MDOT	MDOT	\$758,900.50	08/30/21	Rebecca Rivard	(989) 356-6375	84%
Dance Building & Dow House Site Work	Interlochen Center for the Arts	Jozwiak Consulting	\$1,213,925.00	08/31/21	John Galnares	(231) 947-7824	100%
Replace culvert on M-37, Wexford County	MDOT	CDM Smith	\$598,269.13	09/19/21	David L. Pax	(231) 941-1986	77%
Safe Routes to School Traverse City	City of Traverse City	MDOT	\$2,376,356.99	09/24/21	Tim Lodge	(231) 922-1935	62%
Roscommon H2O Collection	Village of Roscommon	Fleis & VandenBrink	\$3,088,057.00	10/01/21	Ben Kladder	(231) 932-8600	73%
Pave US-31 Honor	MDOT	MDOT	\$5,187,554.62	10/06/21	David McCaw	(231) 941-1986	70%
Sidewalk Gap Infill Project	City of Traverse City	City of Traverse City	\$3,111,144.00	10/15/21	Tim Lodge	(231) 922-4455	60%
Kids Creek Box Culvert	City of Traverse City	City of Traverse City	\$2,432,464.00	10/31/21	Tim Lodge	(231) 922-4455	93%
Grand Traverse CRC Millage Paving	GTCRC	GTCRC	\$2,144,846.00	11/11/21	Joe Slonecki	(231) 922-4848	100%
Norwood-Gennett Roads	Charlevoix CRC	Charlevoix CRC	\$1,212,345.00	11/12/21	James Vanek	(231) 582-7330	94%

Elmer's Crane and Dozer, Inc. is one of the most respected companies in Northern Michigan. With experience in concrete, asphalt, excavation, crane and rigging, directional drilling, piling and trucking our team of over 500 dedicated and skilled employees provide our main competitive edge in today's marketplace.

**EXHIBIT A**  
**CERTIFICATIONS AND ASSURANCES**

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL. FAILURE TO SUBMIT  
THIS COMPLETED FORM MAY RESULT IN DISQUALIFICATION.

Elmer's Crane and Dozer, Inc.

Firm Name: \_\_\_\_\_

I/we make the following statement of assurances as a required element of the proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. The prices and/or data have been determined independently, without consultation, communication, or agreement with other proposers for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
2. The attached proposal is a firm offer for a period of sixty (60) days following receipt, and it may be accepted by Leelanau County without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the sixty (60) day period.
3. In preparing this proposal, I/we have not been assisted by any current or former employee of Leelanau County whose duties relate (or did relate) to this proposal or prospective contract, and who was assisting in other than his or her official, public capacity. Neither does such a person nor any member of his or her immediate family have any financial interest in the outcome of proposal. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
4. I/we understand that Leelanau County will not reimburse me/us for any costs incurred in the preparation of this proposal. All proposals become the property of Leelanau County, and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this proposal.
5. Unless otherwise required by law, the prices and/or cost data which have been submitted have not been knowingly disclosed by the proposer and will not knowingly be disclosed by him/her prior to opening, in the case of a proposal directly or indirectly to any other proposer or to any competitor.
6. No attempt has been made or will be made by the proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
7. I/we agree that submission of the attached proposal constitutes acceptance of the solicitation contents and the attached sample contract and general terms and conditions. If there

are any exceptions to these terms, I/we have described those exceptions in detail on a page attached to this document.

8. I/we acknowledge communication of any kind regarding my/our proposal directed to parties other than the Project Administrator may result in my/our disqualification.

9. I/we warrant that no conflict of interest knowingly exists for any member of the project team that contributed to this proposal or prospective contract.

Steve Endres

Steve Endres  
Feb 16 2022 1:22 PM



02/17/2022

---

Signature

---

Date

Steve Endres, Project Manager

---

Printed Name/Title

**EXHIBIT B**  
**CERTIFICATE OF COMPLIANCE WITH PUBLIC ACT 517 OF 2012 FORM**  
(Please type or print clearly in ink only)

I certify that neither Elmer's Crane and Dozer, Inc. (Company), nor any of its successors, parent companies, subsidiaries, or companies under common control, is an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. In the event it is awarded a Contract as a result of this solicitation, Company will not become an "Iran linked business" during the course of performing the work under the Contract.

NOTE: IF A PERSON OR ENTITY FALSELY CERTIFIES THAT IT IS NOT AN IRAN LINKED BUSINESS AS DEFINED BY PUBLIC ACT 517 OF 2012, IT WILL BE RESPONSIBLE FOR CIVIL PENALTIES OF NOT MORE THAN \$250,000.00 OR TWO (2) TIMES THE AMOUNT OF THE CONTRACT FOR WHICH THE FALSE CERTIFICATION WAS MADE, WHICHEVER IS GREATER, PLUS COSTS AND REASONABLE ATTORNEY FEES INCURRED, AS MORE FULLY SET FORTH IN SECTION 5 OF ACT NO. 517, PUBLIC ACTS OF 2012.

Elmer's Crane and Dozer, Inc.

\_\_\_\_\_  
(Name of Company)

By:

  
Steve Endres Feb 16 2022 1:23 PM Steve Endres

Date: 02/17/2022

Title: Project Manager

**EXHIBIT C  
CHECKLIST FOR RESPONSIVENESS**

- YES   X   Proposal was submitted on or before 3:00 p.m., local time, on February 18, 2022.
- YES   X   Required number of proposal copies were submitted.
- YES   X   Proposal was formatted into nine (9) major sections: Letter of Submittal, including a signed Certifications and Assurances; Project Manager and Team Qualifications, Experiences and Requirements; References; Related Information and History; Cost Proposal and Compensation; Identification of Anticipated and/or Potential Project Problems; Signed Certificate of Compliance with Public Act 517 of 2012 Form; and Acceptance of Conditions.
- YES   X   Respondent meets minimum qualifications:
1. Licensed to do business in the State of Michigan.
  2. Will comply with the Certificate of Assurances set forth in Exhibit A.
  3. Has certified that it is not an Iran Linked Business.
  4. Submit proposals as specified in this RFP.
- YES   X   Letter of Submittal and Certifications and Assurances were signed by an individual authorized to bind the Proposer to a contractual relationship, e.g., the President or Executive Director of a corporation, the managing partner of a partnership, or the sole proprietor of a sole proprietorship.
- YES   X   Three (3) references from three (3) previous clients provided.

NOTE: "Yes" answers must be given to each element above for the proposal to be considered responsive.

Elmer's Crane and Dozer, Inc.

\_\_\_\_\_  
(Name of Company)

By:  Steve Endres  
Steve Endres Feb 16 2022 1:24 PM

Date: 02/17/2022

Title: Project Manager

**EXHIBIT D  
SCOPE OF SERVICES**

- A new culvert was installed in 2021
- Contractor is required to obtain a permit from the Leelanau County Road Commission, prior to start of project
- Entrance may be completed blocked off to traffic and visitors as necessary
- All traffic control signage shall be installed to meet typical MDOT requirements for shoulder work or lane closure, if required
- Work must be completed with fifteen (15) working days upon commencement of project
- Entrance shall be completed per Leelanau County Road Commission Sketch #5, "Commercial Driveway Approach Detail" (attached)
- The new drive entrance must be centered between the present culvert ends
- The edge of the present roadway must be cut and prepped for smooth fitting of the new asphalt. Further, the edge of the asphalt (North towards parking lot) should be beveled to help reduce spalling. Gravel is to be placed so that the gravel and asphalt surfaces are on the same level
- Any unused or removed gravel may be disposed of on the present parking lot, and the material must be graded and smoothed
- The following documents are also included – Enlargement of the current parking lot; a map with address to the park; a general location map, and a detail of the commercial driveway approach (sketch #5)
- Work must be completed no later than October 30, 2022
- No work is permitted between June 19, 2022, through June 30, 2022, due to an annual event





3600 Rennie School Road  
Traverse City, MI 49685  
Phone (231) 943-3443 • Fax (231) 943-8975  
www.TeamElmers.com  
EOE/AA

Alpena • Beaverton • Ellsworth • Hillman • Ludington • Manistee • Mt. Pleasant • Omer • Oscoda • Petoskey • Tri-City • White Cloud

COUNTY OF LEELANAU  
CHET JANIK, COUNTY ADMINISTRATOR  
8527 E. GOVERNMENT CENTER DR  
VERONICA VALLEY COMMERCIAL APPROACH

2/16/2022

LEELANAU COUNTY

VERONICA VALLEY COUNTY PARK

**3.4 SCOPE OF WORK**

i. Apply and obtain Leelanau County Road Commission Right of Way Permit, Contact Leelanau County Parks for start date, Schedule surveyor for staking, Mobilize crew and start construction, Pour concrete curb and gutter, Subgrade, import and place gravel, Prep, fine grade and compact aggregate base, Place asphalt in two lifts, Import screened topsoil, Seed and mulch and Project clean up.

ii. Schedule

Mobilization	1 Day	
Prep Work	2 Day	
Concrete Curb	3 Day	With Cure Time
Gravel / Grade	2 Day	
HMA Placement	2 Day	
Topsoil / Restoration	2 Day	
Project Clean up	1 Day	
<b>TOTAL</b>	<b>13 Day</b>	

2/16/2022

Elmer's Crane and Dozer Inc.  
Steve Endres  
Project Manager

**EXHIBIT A  
CERTIFICATIONS AND ASSURANCES**

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL. FAILURE TO SUBMIT  
THIS COMPLETED FORM MAY RESULT IN DISQUALIFICATION.

Firm Name: R.W. Popp Excavating

I/we make the following statement of assurances as a required element of the proposal to which it is attached, understanding that the truthfulness of the facts affirmed here and the continuing compliance with these requirements are conditions precedent to the award or continuation of the related contract(s):

1. The prices and/or data have been determined independently, without consultation, communication, or agreement with other proposers for the purpose of restricting competition. However, I/we may freely join with other persons or organizations for the purpose of presenting a single proposal.
2. The attached proposal is a firm offer for a period of sixty (60) days following receipt, and it may be accepted by Leelanau County without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the sixty (60) day period.
3. In preparing this proposal, I/we have not been assisted by any current or former employee of Leelanau County whose duties relate (or did relate) to this proposal or prospective contract, and who was assisting in other than his or her official, public capacity. Neither does such a person nor any member of his or her immediate family have any financial interest in the outcome of proposal. (Any exceptions to these assurances are described in full detail on a separate page and attached to this document.)
4. I/we understand that Leelanau County will not reimburse me/us for any costs incurred in the preparation of this proposal. All proposals become the property of Leelanau County, and I/we claim no proprietary right to the ideas, writings, items, or samples, unless so stated in this proposal.
5. Unless otherwise required by law, the prices and/or cost data which have been submitted have not been knowingly disclosed by the proposer and will not knowingly be disclosed by him/her prior to opening, in the case of a proposal directly or indirectly to any other proposer or to any competitor.
6. No attempt has been made or will be made by the proposer to induce any other person or firm to submit or not to submit a proposal for the purpose of restricting competition.
7. I/we agree that submission of the attached proposal constitutes acceptance of the solicitation contents and the attached sample contract and general terms and conditions. If there

are any exceptions to these terms, I/we have described those exceptions in detail on a page attached to this document.

8. I/we acknowledge communication of any kind regarding my/our proposal directed to parties other than the Project Administrator may result in my/our disqualification.

9. I/we warrant that no conflict of interest knowingly exists for any member of the project team that contributed to this proposal or prospective contract.

John S. Reid  
Signature

2-16-2022  
Date

John S. Reid  
Printed Name/Title

**EXHIBIT B**  
**CERTIFICATE OF COMPLIANCE WITH PUBLIC ACT 517 OF 2012 FORM**  
(Please type or print clearly in ink only)

I certify that neither Rw Popp Excavating (Company), nor any of its successors, parent companies, subsidiaries, or companies under common control, is an "Iran Linked Business" engaged in investment activities of \$20,000,000.00 or more with the energy sector of Iran, within the meaning of Michigan Public Act 517 of 2012. In the event it is awarded a Contract as a result of this solicitation, Company will not become an "Iran linked business" during the course of performing the work under the Contract.

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Rw Popp  
(Name of Company)

By: Johna Smith

Date: 2-16-2022

Title: Project Manager

**EXHIBIT C  
CHECKLIST FOR RESPONSIVENESS**

- Proposal was submitted on or before 3:00 p.m., local time, on February 18, 2022.
- Required number of proposal copies were submitted.
- Proposal was formatted into nine (9) major sections: Letter of Submittal, including a signed Certifications and Assurances; Project Manager and Team Qualifications, Experiences and Requirements; References; Related Information and History; Cost Proposal and Compensation; Identification of Anticipated and/or Potential Project Problems; Signed Certificate of Compliance with Public Act 517 of 2012 Form; and Acceptance of Conditions.
- Respondent meets minimum qualifications:
  1. Licensed to do business in the State of Michigan.
  2. Will comply with the Certificate of Assurances set forth in Exhibit A.
  3. Has certified that it is not an Iran Linked Business.
  4. Submit proposals as specified in this RFP.
- Letter of Submittal and Certifications and Assurances were signed by an individual authorized to bind the Proposer to a contractual relationship, e.g., the President or Executive Director of a corporation, the managing partner of a partnership, or the sole proprietor of a sole proprietorship.
- Three (3) references from three (3) previous clients provided.

NOTE: "Yes" answers must be given to each element above for the proposal to be considered responsive.

RW Popp  
(Name of Company)

By: John S Reid

Date: 2-16-22

Title: PROJECT MANAGER

**EXHIBIT D  
SCOPE OF SERVICES**

- A new culvert was installed in 2021
- Contractor is required to obtain a permit from the Leelanau County Road Commission, prior to start of project
- Entrance may be completely blocked off to traffic and visitors as necessary
- All traffic control signage shall be installed to meet typical MDOT requirements for shoulder work or lane closure, if required
- Work must be completed with fifteen (15) working days upon commencement of project
- Entrance shall be completed per Leelanau County Road Commission Sketch #5, "Commercial Driveway Approach Detail" (attached)
- The new drive entrance must be centered between the present culvert ends
- The edge of the present roadway must be cut and prepped for smooth fitting of the new asphalt. Further, the edge of the asphalt (North towards parking lot) should be beveled to help reduce spalling. Gravel is to be placed so that the gravel and asphalt surfaces are on the same level
- Any unused or removed gravel may be disposed of on the present parking lot, and the material must be graded and smoothed
- The following documents are also included – Enlargement of the current parking lot; a map with address to the park; a general location map, and a detail of the commercial driveway approach (sketch #5)
- Work must be completed no later than October 30, 2022
- No work is permitted between June 19, 2022, through June 30, 2022, due to an annual event

## Popp Excavating

Operation Manger- Greg Griffith

Project managers- John Reid, Eric Alpers, Luke Popp

Combined 50 years of Excavation experience

## References-

Tandem Cider-2055 N Setterbo Rd, Suttons Bay, MI 49682 231-271-0050

Commercial Drive install 2021

Seneca foods- 2955 Kroupa Road Traverse City, MI 49686

Commercial Drive Install 231-223-4282

Ausie Watersports- 833 E Front St, Traverse City, MI 49686 231-932-1800

Commercial Drive Install

## History-

Popp Excavating has been providing residential and commercial excavating in northern Michigan for 32+ years. We provide residential and commercial excavating, shoreline work, and residential and commercial snow removal services. Our knowledgeable and experienced team and well-maintained equipment fleet make us the best choice for all of your excavating needs. We work with each customer from the onset of the project to stay on budget and on schedule. We value our relationships with our customers and our community partners. We take pride in what we do and what we say we will do, within the timeframe we promise and at the agreed-upon price.

Based in Traverse City, Michigan, we provide excavating services throughout the five-county area. Should you have a larger project outside of the five-county area,

we would like to hear more about it, so please give us a call.

Our goal is to provide the best result for our customers. Popp Excavating has the expertise to get the job done.

Potential project problems-

Weather



February 14, 2022

**Leelanau County**  
**Attn: Chet Janik**  
**8527 E Government Center Dr**  
**Suttons Bay, MI 49684**

**Commercial Drive Entrance**  
**Veronica Valley Park, Bingham Twp**  
**Phone: 866-256-9711**  
**Email: cjanik@leelanau.gov**

**Excavation Proposal Includes the Following Detail:      BASE BID**

- Obtain commercial driveway permit from Leelanau County Road Commission prior to any work
- All work will be completed per Leelanau County Road Commission sketch #5 commercial driveway approach detail
- Drive entrance will be centered between existing culverts
- Edge of present roadway will be cut and prepped for smooth fitting of new asphalt
- Edge of asphalt will be beveled to reduce spalling
- Gravel will be placed so gravel and asphalt surfaces are on the same level
- All unused or removed gravel will be leveled and graded over present parking lot
- Work will be completed no later than October 30, 2022
- All work will be completed to the exact specification of LCAO-RFP-002
- Furnish, deliver, and level screened topsoil over non-gravel disturbed areas
- Rake, seed, and mulch disturbed areas

**\*\*\*Must see final drawings and permits to validate this proposal\*\*\***

WE HEREBY PROPOSE to furnish material and labor – complete in accordance with these specifications for the sum of:

**Twenty-Eight Thousand Eighty-Six Dollars and 50/100**

**BASE BID: \$28,086.50**

PAYABLE AS FOLLOWS:

**½ Down/Balance @ Completion**

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner in accordance with standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed upon receipt of written change orders and will become an additional charge over the estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner shall carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The terms and conditions attached hereto or appearing on the backside of this proposal are included for reference.

Authorized Signature: \_\_\_\_\_

Note: This proposal may be withdrawn if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL** – The prices, specifications, and conditions are satisfactory and are hereby accepted. Popp Excavating is authorized to perform the work as specified. Payment will be made as outlined above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_



## General Terms & Conditions

### Written Agreements Only

All items, agreements, and conditions relating to this contract are only those listed herein. No modifications of this proposal will be valid unless it is in writing and signed by all parties of this proposal.

### Timeframe for Acceptance

This proposal must be accepted by the customer within 30 days of the date on the proposal. If not accepted within that period, Popp Excavating may withdraw the proposal at its sole discretion and the proposal considered void. This proposal is not binding until Popp Excavating has received the signed acceptance within 30 days.

### Estimated Quantities

Quantities for labor and materials are approximate for estimation purposes only. It is understood that totals may vary based on actual quantities used and payment will be made based on actual quantities, unless otherwise indicated.

-If additional septic tanks or fields need to be installed per the health department permit, this would be an additional expense.

-If heavy soils need to be removed or replaced with clean soil to install a proper septic system, this would be an additional expense.

-If heavy soils need to be removed or replaced with clean soil for proper dig or backfill, this would be an additional expense.

-Excavation costs are based on sandy to medium soils. Any removal or replacement of soils with clean sand would be an additional charge.

-Proposal is based on clear and open site conditions; additional charges may apply if the site is not ready for excavation.

-No costs have been included to remove snow or frost for proper dig or backfill.

### Damage – Landscaping/Vegetation, Irrigation

*Popp Excavating shall not be held responsible for damage to landscaping, trees, or vegetation that may occur during the project. Nor will Popp Excavating be obligated to remove or replace damaged landscaping or vegetation.*

*-Popp Excavating is not responsible for any asphalt or concrete damage due to regular construction traffic.*

*-Irrigation damage caused during excavation is possible. Popp Excavating cannot be held responsible for repair or replacement.*

-Repairs to new rock walls for damage caused by waves or ice is not covered by warranty work and would be an additional expense.

### Underground Utilities/Structures

The customer is responsible for disclosing the existence and location of all possible underground private utilities or structures prior to excavation.

### Seeding Warranty

*Warranty on all seeding is VOID when proper irrigation is not in place.*

### Permits

No permits are included in this proposal. The customer is responsible for providing Popp Excavating with the necessary permits and/or assessments prior to the start of excavation.

### Delays

Popp Excavating shall complete the project in a reasonable time and shall not be held liable for delays beyond its reasonable control, including but not limited to accidents, weather, or strikes.

### Unusual Conditions or Circumstances

Should any unusual conditions or circumstances arise that are not specifically referenced in this proposal or are not anticipated by Popp Excavating to be encountered during the execution of this proposal, any resulting additional costs will be the full responsibility of the customer.

### Acceptance

All work performed and materials supplied shall be considered accepted if not objected to in writing within 10 days of the completion of the project.