

BOARD OF COMMISSIONERS MEETING

Ty Wessell, Chairman

NOTICE OF MEETING

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, April 11, 2023, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

A live streaming of this meeting will be available for viewing via the following link – https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to clerk@leelanau.gov

(Please silence any unnecessary cellular/electronic devices)

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AMENDED TENTATIVE AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE/PRIVATE PRAYER

ROLL CALL (00:20)

APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (00:40)

PUBLIC COMMENT (3 Minutes) (02:15)

COMMISSIONER COMMENTS (07:45)

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update (07:52)
- Northern Michigan Regional Entity Agency Update, Eric Kurtz, Chief Executive Officer (15:23) 2-11
- Human Resources Department Update, Darcy Weaver, Director (40:02) 12-18

ACTION ITEMS

1. Traverse Transportation Coordinating Initiative (TTCI) – Update on Establishment of Metropolitan Planning Organization. (45:45) 19-37
2. Leelanau County Substance Abuse Prevention Coalition – Acceptance of Prevention Network C3 Grant. (1:25:24) 38-54
3. Sheriff’s Office – (1:27:25)
 - a. Fingerprint Service Fees. 55
 - b. Approval of Five-Year Renewal Agreement for Inmate Phone Services with Stellar Services, LLC. 56-94
4. Machin Engineering – Proposed Façade Project Assessment Agreement. (1:44:24) 95-97
5. Maintenance –
 - a. Mini Splits Cooling Systems for the Law Enforcement Center:
 - i. Sergeant’s Room. (1:49:35) 98-99
 - ii. Computer Room – (1:51:35) 100-102
 - (1). Lutz Roofing.
 - (2). D&W Mechanical.
 - b. Lawn Care RFP Update. (1:55:19)
 - c. Drinking Fountain/Water Bottle Purchase. (1:57:11) 103-108
6. 13th Judicial Circuit Court – (2:02:11)
 - a. MMRMA RAP (Risk Avoidance Program) Grant:
 - i. Acceptance of Grant. 109-113
 - ii. Proposed Agreement with BIS Digital. 114-132
 - b. Youth Residential Treatment/Short Term Detention Facility Funding Update, Judge Kromkowski/Cameron Clark. (2:04:12) 133
7. Information Technology Update. (2:22:04) 134-139
8. Parks and Recreation – Proposed Termination of Maple Valley Nursing Home License for Use of Park Property as a Septic Field. (2:34:02) 140-150
9. Drain Commissioner – Request for Upfront Payment of Lake Bluffs Drainage District. (2:50:42) 151-153
10. County Clerk – Proposed Staffing Extension. (3:12:11) 154-156
11. Prosecuting Attorney – Approval of MDHHS (Michigan Department of Health and Human Services) Contract Amendment #5, to the Title IV-E Reimbursement Agreement. (3:36:05) 157-160
12. Boards and Commissions – Planning Commission Appointment Recommendation. (3:36:52) 161-165
13. Human Resources –
 - a. HR Policies Update. (3:37:40) 166-231
 - b. Job Description Review – Assistant Finance Director. (3:46:42) 232-234
14. Per Diem Discussion. (3:51:05) 235
15. Administration –
 - a. Bay Area Transportation Authority (BATA) Update. (4:07:42)
 - b. Northern Lakes Community Mental Health Authority (NLCMHA) Update, under separate cover. (4:08:15)
 - c. Finance Director Update. (4:15:35)
 - d. Michigan Indigent Defense Commission (MIDC) – Proposed Fee Increase. (4:26:18) 236-244

REVIEW OF FINANCIALS (4:34:21)

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (4:37:57)

PUBLIC COMMENT (5 Minutes) (4:38:05)

COMMISSIONER COMMENTS (4:47:34)

APPROVAL OF FINANCIALS (4:49:49)

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURNMENT