

Leelanau County Parks and Recreation Commission
Old Settlers Park Committee Meeting
Monday, May 4, 2022 – 2:30 p.m.
Leelanau County Government Center, Suttons Bay, Michigan
Tentative Minutes – Meeting Recorded
<https://www.leelanau.gov/meetingdetails.asp?MAId=2343>

The Old Settlers Park Committee meeting was called to order at 2:32 p.m. by Committee Chairman, Melinda Lautner.

Chairman Lautner waived the “Pledge of Allegiance” because it was recited at the preceding Veronica Valley Park Committee meeting.

Roll Call: Melinda Lautner, *Committee Chairman*
Steve Christensen
Casey Noonan (2:47 p.m. arrival)
Charles Godbout

Staff Present: Laurel Evans, Executive Assistant
W. Scott Bradley, Maintenance Worker

Approval of Agenda and Late Additions/Deletions:

Motion by Christensen to add to the agenda a recommendation for installation of the playground equipment at Old Settlers Park as Action Item #2.a. Seconded by Godbout.

Discussion – Godbout inquired if his write-up of the April 21, 2022, Old Settlers Park walkthrough should be added to the agenda. Lautner said his report would come under Action Item 2 (Playground Equipment Site Discussion/Recommendation).

Ayes – 4 (Christensen, Godbout, Lautner, Noonan)

No – 0

Motion Passes.

Motion by Christensen to approve the agenda, as amended. Seconded by Godbout.

Discussion – None.

Ayes – 4 (Christensen, Godbout, Lautner)

No – 0 Absent – 1 (Noonan)

Motion Passes.

Public Comment:

None.

Action Items –

Music in the Park Request, Glen Lake Community Reformed Church:

Motion by Christensen to recommend to the Parks and Recreation Commission to allow the request from the Glen Lake Community Reformed Church, as presented. Seconded by Lautner. (Page 3 of packet; the request is for use of the park on July 9, 2022 for a free concert.)

Discussion – Evans noted that this request was the same as past requests. Lautner asked and Evans confirmed that the park would not be closed to the public during the time of the concert. Evans added that the church would need to work out the details with law enforcement and emergency management personnel, as well as provide a certificate of liability insurance. Free-will donations would be accepted for community benefit.

Ayes – 3 (Christensen, Godbout, Lautner)

No – 0 Absent – 1 (Noonan)

Motion Passes.

Playground Equipment Site Discussion/Recommendation:

Godbout described the proposed placement of the new playground equipment as a 30- x 30-foot square east of the monkey bars. (Between the big rock and the lake.) Godbout proposed purchasing enough ground cover material to cover the entire playground, versus just the 30- x 30-foot square.

Bradley reported that he was quoted for the engineered ground cover product from Superior Ground Covers in Grand Rapids, Michigan, at \$2,880.00 for 32 cubic yards and \$3,600.00 for 60 cubic yards. He said 60 cubic yards would cover the entire playground area. Lautner said the insurance company recommends engineered product rather than wood chips. A review of the installation estimate from Playground Boss (where the equipment was purchased) was as follows: 1) cost for playground install – \$8,410.00; 2) engineered product ground cover: \$2,348.00; and 3) \$1,300.00 for timber framing. The Committee did not feel timber framing was necessary.

Motion by Godbout to recommend to the Parks and Recreation Commission to accept the equipment *installation only* quote from Playground Boss, at a cost not to exceed \$8,410.00.

Seconded by Lautner.

Discussion – Evans said she would check with County Administrator Chet Janik to determine if a recommendation needed to go to the County Board of Commissioners.

Ayes – 3 (Christensen, Godbout, Lautner)

No – 0 Absent – 1 (Noonan)

Motion Passes.

Godbout suggested a motion to recommend to purchase 60 yards of engineered material for a total not to exceed.... Bradley interrupted the motion to provide an additional resource for the engineered material that was local. He said the cost was better at \$33.50 per cubic yard for a total of \$2,010.00, plus a \$150.00 delivery charge.

Motion by Godbout to recommend to the Parks and Recreation Commission to purchase 60 yards of engineered material (from Deering’s Tree Service) at a cost of \$2,160.00, which includes delivery. Seconded by Lautner.

Discussion – Lautner inquired and Bradley confirmed that the depth of ground coverage with 60 yards of engineered product would be sufficient and in compliance with the insurance company recommendation.

Ayes – 3 (Godbout, Lautner, Christensen)

No – 0 Absent – 1 (Noonan)

Motion Passes.

Noonan present.

Lautner asked if Bradley would keep committee members updated of the playground installation progress in case they wanted to observe.

Report on Walkthrough of Old Settlers Park:

Godbout reported that the chapel needed power washing and suggested obtaining a proposal. Bradley said he would do the power wash, but Lautner stated she preferred hiring a company and charging the cost to maintenance. Godbout further reported that the mortar in the brick fireplaces needs repair to protect the integrity of the fireplace bricks. Also, in his opinion, Godbout felt the park interior needed designated parking and suggested adding this as a future project. Lautner commented that in the future she would like to see portable toilets installed with a covering and eventually remove the pit toilet. Regarding the brick fireplaces, Lautner thought some of them might be memorials and for this reason, the County would not maintain them. Bradley said he would find someone to repair them. Lautner said she felt the gazebo needed power washing and paint. Bradley said he will power wash it on “Friday.” Noonan commented that he thought the bottom of the gazebo was vinyl. Christensen said that portable toilets and angled parking were included in the conceptual plan for Old Settlers Park.

Monkeyflower Upkeep, Laurel Voran:

In the interest of time, this report was moved forward for presentation at the Parks and Recreation Commission’s Regular Session, which directly follows this meeting.

Public Comment:

None.

Committee Member Comments:

None.

Motion to Adjourn:

Motion by Christensen to adjourn. Seconded by Godbout.

Discussion – None.

Ayes – 4 (Christensen, Godbout, Lautner, Noonan)

No – 0

Motion Passes.

The meeting adjourned to the call of Committee Chairman Lautner at 2:58 p.m.

Respectfully submitted,

Lori Eubanks, Recording Secretary