

Leelanau County Parks and Recreation Commission

Executive Committee Meeting – Wednesday, June 1, 2022, 3:30 p.m., or immediately

Following the Regular Session, whichever is later

Leelanau County Government Center, Suttons Bay, Michigan

<https://www.leelanau.gov/meetingdetails.asp?MAId=2353>

The Executive Committee Session of the Leelanau County Parks and Recreation Commission was called to order at 3:59 p.m. by Commission Chairman, Casey Noonan.

Roll Call: Dave Barrons, *Vice-Chair*
Steve Christensen, *Secretary*
Casey Noonan, *Chair*

Also in Attendance: Don Frerichs, Commissioner
Melinda Lautner, Commissioner
Laurel Evans, Executive Assistant

Public Comment:
None.

Agenda Addition/Deletions:

Motion by Barrons to approve the agenda, as posted. Seconded by Christensen.

Discussion – None.

Ayes – 3 (Barrons, Christensen, Noonan)

No- 0 Absent – 0

Motion Passes.

Action Items –

FY 2023 Budget Discussion/Recommendations:

Christensen suggested as a separate budget item paving the proposed loop trail at Myles Kimmerly Park in an amount not to exceed \$190,000.00 and asking the Board of Commissioners to fund it independently of the Parks and Recreation’s normal yearly budget. He said if the County Board funds this project, perhaps local funding sources would contribute as well. Lautner said there may be more American Rescue Plan Act dollars coming from the state and suggested asking for \$200,000.00. Christensen thought the ask should be \$190,000.00. Evans inquired and the group confirmed that paving the loop trail was in the CIP (Capital Improvement Plan).

The group decided to ask for additional dollars for capital outlay for the 2023 budget and was in concurrence to submit the following projects for each of the parks, with all other line items in the budget will remain the same:

Myles Kimmerly Park	
Park Plan/Design	\$7,500.00
Stand-alone Kiosk	\$5,000.00
Old Settlers Park	
Replacement of Dock Sections	\$10,000.00
Sideline Parking Improvements	\$10,000.00
Veronica Valley Park	
Portable Toilets w/Enclosure (Includes ADA Access)	\$15,000.00
Prairie Restoration	\$2,000.00
Wildlife Viewing Platform	\$5,000.00
Total Estimated 2023 Capital Outlay Expenditures:	\$54,500.00
Other (Pave Loop Trail at MKP)	\$190,000.00

Chairman Noonan said he would ask if Team Elmer's would be interested in making a donation in support of park projects.

A special session of the Parks and Recreation Commission to discuss the sale of Myles Kimmerly parkland was set for June 16, 2022, at 3:00 p.m. (Myles Kimmerly Park Committee meeting to precede at 2:00 p.m.)

Public Comment:

None.

Commissioner Comments:

None.

Adjournment:

Motion by Noonan to adjourn. Seconded by Christensen.

The meeting was adjourned to the call of the Chairman at 4:30 p.m.

Respectfully submitted,

Lori Eubanks, Recording Secretary

From: [Donald Frerichs](#)
To: [Casey Noonan \(NoonanC8@gmail.com\)](#); [Laurel Evans](#); [Michael Smith](#); [Rick Robbins](#); [Scott Bradley](#); [Steve Christensen](#)
Subject: Fwd: Myles Kimmerly Park Trail
Date: Wednesday, June 29, 2022 9:19:24 PM
Attachments: [Myles Kimmerly Park Trail Proposal 2022.pdf](#)

All,
Forwarding proposal by Team Elmer's for the paved loop trail for MK. Don

----- Forwarded message -----

From: **Justin Kelenske** <jk340@teamelmers.com>
Date: Fri, Jun 24, 2022 at 3:55 PM
Subject: Myles Kimmerly Park Trail
To: Donfrerichs@gmail.com <Donfrerichs@gmail.com>
CC: mltonsmith1@aol.com <mltonsmith1@aol.com>

Good afternoon gentleman,

Please see the attached proposal. After digging several test hole though out the proposed trail, I found the existing top soil to be 12" thick on average. This is the reason for the additional 2000 ton of fill sand needed to bring the trail up in elevation to achieve proper drainage. Feel free to contact me with any questions you may have. Thank you for the opportunity to bid on your project.

Justin Kelenske

Team Elmer's

Esphalt • Excavating • Concrete • Cranes

[3600 Rennie School Road](#) • [Traverse City, MI 49685](#)

(231) 943-3443 (O) • (231) 642-1824(C) • (231) 943-5508 (F)

Jk340@teamelmers.com

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PROPOSAL



P.O. Box 6150 Traverse City, MI 49696-6150
1.800.3ELMERS • 231.943.3443 • 231.943.8975 Fax
www.TeamElmers.com
EOE/AA

Proposal submitted to:

Leelanau County Parks & Rec
8527 E. Government Center DR.
Suttons Bay MI, 49682
ATN: Don Frerichs

4/20/2022
248-762-3360
Donfrerichs@gmail.com
Proposal # 2022-5335

We hereby submit specifications and estimates for:

Provide all Labor, Equipment, and Materials to perform the following work at:

Myles Kimmerly Park, Maple City

- Construct a 8' wide by 4500' long paved trail
- Strip and stock pile topsoil onsite (existing topsoil is 12" deep)
- Import approx. 2000 ton of fill sand
- Grade and compacted 10' wide by 4500' long
- Place and compact 6" of 22A road gravel base (10'x4500')
- Pave 8' wide by 4500' long 2" thick one course of HMA
- Seed and mulch all disturbed areas

Total **\$234,900.00**

Notes:

Proposal excludes permits, surveying and soil testing

I can be reached directly at 231-642-1824 or jk340@teamelmers.com

Thank you for the opportunity to bid this project

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.



Authorized Signature
Name:

Note: This proposal may be withdrawn if not awarded within 30 days.

Justin Kelenske

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Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature _____
(Sign and return copy upon acceptance)

Date of Acceptance _____

A finance charge of 1.5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$.50 per month, shall be applied to all accounts over 30 days past due.

When reviewing estimates and selecting a contractor:

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
- Get recent references from the contractors you are considering.
- Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
- All project specifications and payment terms should be written in the contract.
- The best contractors provide a written warranty or guarantee.

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