

## Leelanau County Parks and Recreation Commission

Regular Session – Wednesday, August 18, 2021

### Tentative Minutes – meeting recorded

Leelanau County Government Center, Suttons Bay, Michigan

<https://www.leelanau.gov/meetingdetails.asp?MAId=2166>

The meeting was called to order by Commission Vice-Chairman Barrons at 3:07 p.m.

The Pledge of Allegiance was led by Vice-Chairman Barrons.

#### Roll Call (Absent as indicated):

Dave Barrons, *Vice-Chairman*  
Steve Christensen  
Don Frerichs  
Melinda Lautner  
Casey Noonan, *Chairman (Absent)*  
John Popa *(3:31 p.m. arrival)*  
Rick Robbins *(3:57 p.m. departure)*  
Michael Smith  
F. Jon Walter  
Todd Yeomans *(Absent/Prior Notice)*

#### Staff Present:

Laurel Evans, Executive Assistant  
W. Scott Bradley, Maintenance Worker

#### Public Comment:

None.

#### Agenda Additions/Deletions:

**Motion by Christensen to approve the agenda, as presented. Seconded by Smith.**

Discussion – None.

**Ayes – 7 (Christensen, Frerichs, Lautner, Robbins, Smith, Walter, Barrons)**

**No – 0 Absent – 3 (Noonan; Popa; Yeomans)**

**Motion Passes.**

#### Action Items –

Approval of Minutes – Regular Session, June 16, 2021:

**Motion by Lautner to approve the Regular Session meeting minutes of June 16, 2021, as presented. Seconded by Christensen.**

Discussion – None.

**Ayes – 7 (Lautner, Robbins, Smith, Walter, Barrons, Christensen, Frerichs)**

**No – 0 Absent – 3 (Noonan; Popa; Yeomans)**

**Motion Passes.**

Approval of Minutes – Executive Committee Meeting, June 16, 2021:

**Motion by Lautner to approve the Executive Committee meeting minutes of June 16, 2021, as presented. Seconded by Christensen.**

Discussion – None.

**Ayes – 7 (Lautner, Robbins, Smith, Walter, Barrons, Christensen, Frerichs)**

**No – 0 Absent – 3 (Noonan; Popa; Yeomans)**

**Motion Passes.**

Financial Reports:

Bradley presented the financial reports (Revenue & Expense Report and Transaction History Listing Report both dated July 1 - July 31, 2021). He reported that expenses are at 56.77% of budget.

Christensen inquired if Bradley had received feedback from disc golf users on the debris cleanup at Myles Kimmerly Park. Bradley said feedback has been positive. Christensen thanked Bradley for his leadership on the cleanup effort. Smith reminded Bradley of the upcoming Myles Kimmerly Park Committee meeting (9:00 a.m. at Myles Kimmerly Park on Wednesday, August 25, 2021).

Frerichs inquired if there were any outstanding expenses that were not reflected on the financial reports. Evans said that an RFP was recently awarded (Elmer’s Crane and Dozer, Inc. for Fishing Access Safety Walkway at Veronica Valley Park) for \$23,500 and Barrons added that a contract for \$5,000 for the culvert installation at Veronica Valley Park was not reflected in the financials, so total outstanding expenses were \$28,500.

**Motion by Christensen to approve the Financial Reports, as presented. Seconded by Smith.**

Discussion – None.

**Ayes – 7 (Christensen, Frerichs, Lautner, Robbins, Smith, Walter, Barrons)**

**No – 0 Absent – 3 (Noonan; Popa; Yeomans)**

**Motion Passes.**

2022 Budget Request Review – Parks and Recreation Administrative Assistant:

(Popa joined meeting.)

Lautner provided background regarding past administrative support for the Parks and Recreation Commission (Commission). She said in the beginning, they were a small committee that met off-site with one of the members taking minutes. She said there was poor retention of minutes and things were messy and not professionally managed. With additional parks added, the committee expanded to a full commission and moved to the Government Center meeting room to conduct their meetings. She said because the Clerk’s Office was overworked and understaffed at that time, the Commission struggled, not only with minutes, but also with procedures such as coordinating Commission meetings, dealing with budget, and with processes tied to presenting to the County Board of Commissioners. So (Laurel) Evans stepped in and became the administrative assistant for the Commission on “County Board of Commissioners’ time” and while balancing her workload in support of the County Administrator. Lautner added that it was her thought, and mentioned by the County Commissioners, that perhaps it was time to pay for administrative support. Currently the commission pays to have the meeting minutes transcribed. Lautner offered one proposal – to move the Commission meetings to 5:00 p.m. and pay a stipend for an assistant to keep the commissioners “on track,” ensure policies are heeded, and to “possibly take minutes.”

Lautner offered another option based on if the County Board of Commissioners decides to split Finance and Human Resources from the County Clerk's Office. She said the Clerk's Office was granted a new position in the 2022 budget, so they might have a clerk who could transcribe the Commission's minutes, though administrative assistance would still be needed. Also, Commission meetings would have to be conducted during work hours if this option were chosen, which meant the meetings would continue at 3:00 p.m. Lautner added, that by statute, she thought the Clerk's Office was responsible for taking the Commission's minutes.

Lautner added that another issue is that the County Board of Commissioners is pushing back on the number of Parks and Rec Commission meetings conducted because they are costly, they pull time away from others, they create more minutes to transcribe, and there are too many meetings for the size of the Commission's budget.

Evans reminded the commissioners that for the last three years she has been taking minutes for the Commission and that her services were essentially free in that they were not charged to the Commission's budget.

Smith asked Evans if assisting the Commission was not working for her. She responded that she did not have an opinion either way. She added that it is up to the Commission if they wanted her to continue. She said, "I do where I am tasked."

Frerichs asked for clarification about how future meetings might be managed. Lautner explained it could be two meetings a month with committee meetings prefacing the Commission meetings. Frerichs commented that this option would mean longer meetings, though he liked the idea of all three parks collaborating versus three separate meetings where each park is competing for the same funds.

Barrons commented that, five years ago when he first started, there were no individual park committees; they were a committee of the whole, but nothing got done. He felt more was achieved since moving to individual committee meetings, though, he said, he had not considered the extra cost of separate meetings.

Frerichs said that there should be some way to get around the idea that work cannot be done between meetings without conducting a formal meeting where minutes are required. He suggested having a group that completed groundwork and presented findings at a full Commission meeting. Barrons inquired if four people (less than a quorum) could gather at a park without violating meeting laws.

Evans advised to defer to the County Clerk (Michelle Crocker) for quorum questions because she said it was a "gray area." Evans added that she did not think it unreasonable if Commission members received a "homework assignment" before the next monthly session, but again, she advised to defer to the County Clerk.

Lautner asked if one person could be the spokesperson for each park and tour their park with Bradley, then bring ideas to the full Commission.

Evans pointed out a report submitted by Commissioner Walter for today's meeting as an example of what Lautner was suggesting. Evans added that, as long as the commissioners are not working towards a decision – just gathering information and knowledge – there was no foul.

Christensen felt that the committee format had real strengths; mainly because recommendations came back to the Commission for action, were discussed, and things got done, which, he said, historically was a difficult thing for the group to accomplish. He suggested limiting the committee meetings if having so many was detrimental to the budget.

Smith asked Lautner if she had defined the difference in cost to have separate committee meetings. Lautner responded that it was about \$1,000 more per year. Smith responded that \$1,000 seemed like a small amount of money for the gain that has been achieved. Smith then asked Bradley his thoughts about individual committee meetings. Bradley responded that it meant more meetings for him, but that it has helped park improvements. Frerichs added that meetings equaled productivity. He said, with no meetings, nothing gets done.

Lautner suggested keeping meetings to once a month and to conduct committee meetings prior to a regular meeting. Popa said committees do not have to meet all the time if there is nothing going on. Barrons added that having three separate committees provides a tool to keep things moving. The committee makes recommendations to the Commission, and at that point, it has to be dealt with. He said this process has kept things moving compared to his first year and half with the Commission where there were no individual park committees.

Robbins said that what he observed at the budget meeting with the County Board of Commissioners was that they reviewed the Parks and Rec Commission's wish list, but that it lacked structure; it needed a five-year plan. He added that the Parks and Rec Commission wants to do things, but no one follows up.

Barrons said he felt the members of the Parks and Rec Commission needed training to understand things like the Capital Improvement Plan (CIP) and budget. He said he was unsure if setting priorities for park improvements is determined by whether there are individual committees or a committee of the whole, but his observation was that when the Commission moved from committee of the whole to individual committees, more progress was made.

Barrons inquired about Evans' email containing a timeline for review by the Parks and Rec Commissioners. Evans responded that her objective was to provide information inclusive of the County Board of Commissioners' meetings perspective, and the Parks and Rec Commission's recent executive committee session where a budget plan was developed for 2022.

Evans said that in her email of Monday, August 16, 2021, she included a timeline that showed that the Parks and Rec executive committee reviewed the request from Commissioner Popa to

hire an administrative assistant (including the minutes and a snapshot of what Popa suggested). The request was subsequently recommended for submission to the County Board of Commissioners, and then the Parks and Rec Commission held two committee of a whole sessions. Independent from the Parks and Rec Commission's recommendation, Chet Janik, County Administrator, developed a potential option that involved formally adding to Evans' job description, administrative assistant duties in support of the Parks and Rec Commission. The County Board of Commissioners deferred action on this item, but then added it to its August 12, 2021 Budget Work Session. Evans said she inserted a timestamp in the email so the Parks and Rec commissioners could hear Commissioner Lautner comments to the County Board during the budget work session. (Minutes from this meeting were not yet available.)

Lautner asked, if Evans continues to be the Parks and Rec Commission's administrative assistant, would they meet after 5:00 p.m. or would they continue meeting at 3:00 p.m. during the workday. She added, if it was not Evans who filled the position, she did not know who else could do the job because of the required understanding of policies and because of the challenges that need to be addressed to get projects accomplished.

Smith commended Evans administrative support to the Commission stating that she "keeps us organized and on track." He supported the 3:00 p.m. meeting time, or earlier. Evans suggested talking with Chairman Noonan and Commissioner Yeomans because she said it is a challenge for them to accommodate the current 3:00 p.m. meeting time; she said 3:30 p.m. might be a better alternative.

Returning to the discussion regarding meeting structure, Frerichs suggested getting feedback from the County Board of Commissioners about their vision for the county parks. He thought it might eliminate roadblocks. Smith expressed frustration with the lack of ability to just go out to the parks and paint and spruce things up without violating meeting laws. He said there should be a legitimate way around it.

Christensen explained that when the Parks and Rec Commission was first established, there was an outreach to the public to create a five-year plan, and so the Commission worked from what the public wanted. He said he did some initial sketches, and then subsequently the Commission hired a professional or a professional volunteer to draw up plans for Old Settlers, Myles Kimmerly, and Veronica Valley parks. He added that Veronica Valley Park was the most recently updated plan because of an application for grant money. So, he said, the Commission's projects may look like a random pick by each committee or by the Commission, but they are actually according to a plan; however, he said the Commission is remiss in not updating the CIP with its plans. He said, if the Commission's projects are noted in the CIP, it is not a surprise to the County Board of Commissioners. He said the CIP is "the Bible" from which the County Commissioners are working. He said the structure issue is a detail the Commission needs to work on, but he said he would be unhappy to lose the committee structure; meetings would be too long and nothing would get accomplished.

Popa said when he proposed the request for an administrative assistant, it was within the committee structure. His vision was for a part-time administrative person for drafting

contracts, scheduling meetings with contractors, and ensuring the process for getting projects into the CIP. He said the person had to be able to work with each committee to gather preliminary reports for presentation at committee meetings. This process would ensure meetings were succinct. He felt that with the committees of the whole structure, nothing gets done.

Robbins felt that the Parks and Rec Commission was missing leadership. He said others from the Commission should have been at the table at the recent budget meeting to clarify to the County Board of Commissioners what was on their list so it was not so difficult to explain to the Board what was be requested.

Barrons inquired if the complaint from the County Board of Commissioners was that the Parks and Rec Commission was costing too much money. Robbins replied that he had not heard that, but Lautner added that the Board of Commissioners is not planning to add more money to the Parks and Rec Commission's budget. She said that they might be more amenable to compensating for the administrative assistant position if the Commission took measures to save money by keeping meetings to a minimum.

Lautner suggested prioritizing the Commission's "wish list." She wanted to make Old Settlers Park a priority for 2022 starting with new playground equipment and safety barriers near the playground with an estimated cost of \$30,000. She also mentioned adding a dog park and pickle ball courts at Myles Kimmerly Park.

Popa mentioned the Grub Shack at Myles Kimmerly Park, fixing the entrance at Veronica Valley Park, and supported the playground equipment at Old Settlers Park, adding that these projects cannot wait five to six years to be completed.

Christensen said it was time that the chair and vice-chair of the Parks and Rec Commission met with Lautner and Robbins to set clear priorities for presentation to the County Board of Commissioners. He said the committees are functioning well, but to the County Board, they appear too chaotic. Barrons challenged that it should be the committee chairs versus the chair and vice-chair that met with Lautner and Robbins.

(Robbins left the meeting.)

Popa asked for Evans opinion about the administrative assistant position. Evans responded that she was willing to administratively support the Parks and Rec Commission as little or as much as needed. She said her workload has lightened because the CARES Act and Covid-related assignments are abating, though she was uncertain what new duties she would have related to American Rescue Plan Act (ARP) funding. She said her strength in supporting the Commission is her experience working as a liaison between the Board of Commissioners and the County Administrator. In addition, she writes Executive Document Summaries (EDSs), Requests for Proposals (RFPs), and Requests for Quotes (RFQs); she also knows when to solicit oversight from the County Administrator so he can step in and follow-up on certain issues, and she has a

wealth of experience from her time serving in the Clerk’s Office. Overall, she said, she has a good understanding of how government works. She added that currently she does not provide oversight for the Commission, but thought that having an administrative assistant would help keep the Commission on task.

Lautner inquired about how the current minutes taker (Lori Eubanks) is paid. Evans explained the minutes taker is the “Temporary Office Assistant” position and is paid from the Parks and Rec Commission’s budget because this position is tasked specifically to the Commission. Lautner asked if the task of minutes taking were handed off to the Clerk’s Office at the first of the year, would it come out of the Clerk’s budget. Evans said she was not familiar with how the County Clerk accounted for labor costs tied to transcribing minutes for the various entities, but added that the Parks & Rec Commission is different from a split-off committee from the County Board of Commissioners. She said, just as the Planning Commission has someone tasked with its minutes, the Parks and Rec Commission might be a similar situation. Lautner wondered if the Clerk’s Office getting a new position did not automatically ensure that a minute taker would be provided by the Clerk’s Office. Evans responded that the Clerk’s Office was already struggling to keep up with minutes, especially with the many budget committee meetings taking place.

Christensen agreed that the Commission needs someone like Evans to assist. With that, Vice-Chair Barrons put a motion on the floor.

**Motion by Barrons that the Parks and Recreation Commission recommend to the County Board of Commissioners to appoint an administrative assistant to assist and guide the Parks and Rec Commission. Seconded by Christensen.**

Discussion – Barrons inquired if this recommendation was what the Board of Commissioners was looking for. Lautner said the intention was to finance the administrative assistant position through the Parks and Rec Commission with Evans filling the position and adding the additional administrative support work to her regular “secretarial duties.” Evans corrected that her present position was “a little more than a secretary.” She said her duties go well beyond sitting at her desk and answering her phone.

Barrons inquired if the commissioners were in agreement with the motion as stated. Evans advised to change “appoint” to “hire.”

***Motion amended by Barrons that the Parks and Recreation Commission recommend to the County Board of Commissioners to hire an administrative assistant to assist and direct the Parks and Rec Commission. Second Amended by Christensen.***

No further discussion.

**Ayes – 7 (Barrons, Christensen, Frerichs, Lautner, Popa, Smith, Walter)**

**No – 0 Absent – 3 (Noonan; Robbins; Yeomans)**

**Motion Passes.**

Lautner asked and Evans confirmed that the Commission would receive assistance with its minutes through the end of the year.

Lautner said the Board of Commissioners asked for a prioritization of the Parks and Rec Commission's \$45,000 capital outlay for 2022. She said the County Board of Commissioners paid for the debris cleanup at Myles Kimmerly Park using unspent dollars from the previous year, so that expense did not come out of the Commission's budget. Lautner reviewed projects completed over the years including the Grub Shack at Old Settlers, cleanup at Miles Kimmerly, the fishing walkway at Veronica Valley, the tennis courts redo at Miles Kimmerly, and monies paid to cover fees tied to a grant application.

Lautner discussed a list of projects for the Parks & Rec Commission to prioritize that included:

- Refurbish the baseball/softball diamonds at Myles Kimmerly – \$10,000
- Add pickle ball courts at Myles Kimmerly – \$50,000
- A new soccer pavilion at Myles Kimmerly – \$10,000
- Paving a one-mile loop at Myles Kimmerly – \$200,000 to \$400,000 (Lautner thought funding for this project would have to come through a grant or a gift.)
- Add a dog park at Myles Kimmerly
- Parking lot reconstruction at Veronica Valley Park
- Fishing walkway at Veronica Valley
- Play equipment and safety barriers at Old Settlers Park

Lautner said the parking lot at Veronica Valley Park did not get much traction from the County Board of Commissioners. Popa said it needed to be done because the new culvert installed at the entrance now requires curbs and paving the entrance and into the parking lot. He said the estimate was \$15,000 to curb, gutter, and asphalt the entryway. Lautner suggested that Popa review the estimate and then come back with a proposal that is less expensive. Popa said at the very least, an approved safety entrance needed to be completed once the culvert was installed. Christensen inquired if the County Road Commission was requiring the entrance to be curbed as part of their involvement with the project. Popa responded that the Road Commission said curbing is regulation. Christensen asked Popa to check if curbing is mandated. Lautner added that \$15,000 would be one-third of next year's budget. Popa said to ask the County Board of Commissioners to add an additional \$15,000 to the Parks & Rec budget to cover the cost. Lautner said she did not think the County Board of Commissioners would allocate any more money to the Commission but thought they could ask the "County" (Road Commission) for the increase since the situation is out of the Commission's control.

Frerichs said he thought the County Board of Commissioners' vision for the county parks was not in alignment with that of the Parks and Rec Commission, otherwise, he said, they would increase Parks & Rec's budget. Lautner explained that the Commission's budget has steadily increased over the years. She said there was opposition from the County Board of Commissioners over the acquisition of Veronica Valley Park. Once the park was acquired, it was supposed to be a "passive, wildlife park" with minimal upkeep. Lautner said that is why every time a big expense is presented, it is met with resistance.



Barrons said he felt like the County Board of Commissioners wants the Parks and Rec Commission to spend as little of the County's money as possible. He said he has not conducted his work with any concern about costs to the County. He said his job is to recommend to those who are responsible for cost and expenditures, what improvements are needed in the parks. He said that if they say the Commission does not get a dime more, he could accept that because it is the County Board of Commissioners' prerogative; however, Barrons said it rankles him to hear that the County Board of Commissioners thinks the Parks and Rec Commission is working too hard and spending too much money. He added that, as a volunteer, that is a real "kick in the gut." Smith added that he understands the financial constraints, but said it rankles him that it is being suggested to cut back on committee meetings because of a \$1,000 per year increase in cost to do so. He said, as volunteers, they drive to the parks on their time and expense to assess park improvements. He said to hear \$1,000 is too much for the County Board of Commissioners to handle was surprising. Lautner said she would convey the Commission's message that they are not pleased that the County Board of Commissioners feels they are conducting too many meetings.

Evans suggested waiting to see if any of the projects on the Commission's priority list align as allowable expenditures from the \$4.2 million the County is set to receive as well as additional grant funding that might be coming down the pike.

The Commissioners returned to the task of creating a priority list to submit to the County Board of Commissioners. Lautner explained that the goal was to create a list for capital outlay for budget year 2022, not five years out.

Lautner said Old Settlers Park is on the rotation for the 2022 budget for playground equipment and barriers with an estimated cost of \$35,000. She added that with the \$15,000 expense to pave the entrance at Veronica Valley, the Commission's budget for 2022 was already over its budgeted \$45,000.

Christensen said with the improvements completed or ongoing at Veronica Valley and Myles Kimmerly Parks, he thought it appropriate, and Popa concurred, to add the playground equipment at Old Settlers Park as a high priority. The cost for the new playground equipment was reduced to \$30,000 (versus first estimate of \$35,000) since barriers were not necessarily needed if the playground was reconfigured away from the parking lot.

Barrons thought the entryway to Veronica Valley Park should be number one on the priority list. Lautner said if the building at Myles Kimmerly was removed, something needed to go in its place to house the utilities. Frerichs asked Bradley if he could get the Grub Shack replacement completed this year. Bradley said he doubted it. He said to move the Grub Shack was doable, but he wondered about the plan for the electrical and water tank. He said the utilities cannot be left in the field, adding that there are "a lot of moving pieces" before removing the building. Smith suggested having a replacement building custom built. Lautner said there was approximately \$10,000 left in capital outlay for 2021 and suggested using that money to build a new building. Bradley said he estimated a pole barn of the same size as the current building,

with minimal windows and a few doors to be \$5,000. Barrons, concerned about the timeline, inquired if a contract was required for this project. He asked if it would have to go through the whole County Board of Commission approval process. Lautner thought if they talk to Chet (the County Administrator) that he could push it through.

Christensen proposed that they put the soccer pavilion (Grub Shack) as priority one, and if the project is completed this year, priority two would become priority one, and so forth. He said the playground equipment is priority two and the entrance at Veronica Valley is priority three. Lautner said she would like to see the dog park at Myles Kimmerly Park advance as a priority even without the estimated \$40,000 in the budget. She suggested at least starting to build it. Smith said there was significant interest in pickle ball courts at Myles Kimmerly Park. Bradley said there is more interest in pickle ball courts than a dog park. Christensen encouraged everyone to make their priority lists based on the discussion and hand to Evans for tabulation, with the final list to be presented at the August 31, 2021, County Board of Commissioners budget meeting.

Frerichs reported that he was working on a grant for the one-mile paved loop trail at Myles Kimmerly Park. He said the submission deadline is April 2022 and grant award notification would follow in October or November (2022), so in 2023 he said he would be asking for 50 percent of the value of the project. Evans reminded Frerichs that the County Board of Commissioners has to approve grant applications. Barrons added that the critical step is to ensure the County Board of Commissioners approves matching funds before the application is made.

Smith suggested to Lautner to ask the County Board of Commissioners for Standard Operating Procedures (SOP) and goals for the Parks and Recreation Commission and its subcommittees.

#### Committee Reports and Recommendations –

##### Myles Kimmerly Park Committee:

Frerichs gave a brief update on removal of the grub shack at Myles Kimmerly Park. He said he needed a motion to have the grub shack removed by Tim Newman/Kasson Contracting, Inc., for \$1. Smith inquired who would be disconnecting the electrical and the surge tank. Evans said she understood Kasson would be responsible for the disconnects. Barrons said the Myles Kimmerly Park committee should be responsible for working out a plan.

**Motion by Frerichs that the Parks and Recreation Commission recommend to the County Board of Commissioners that the Grub Shack be removed at a cost of \$1 to Mr. Tim Newman/Kasson Contracting, Inc., pending disconnect of the electrical and water source and pending approval by corporate counsel. Seconded by Lautner.**

Discussion – Popa questioned if removal of the grub shack needed to be approved by the County Board of Commissioners since the cost of removal was only \$1. Evans advised to defer to the County Administrator for guidance. Lautner said, though she did not have the budget rules in front of her, because a building was being removed, she thought there should be a recommendation to the County Board of Commissioners. Walter asked, once the grub shack

was removed, what would happen to the soccer equipment and the surge tank that is housed inside. Bradley said that there was a small shed where the equipment could be relocated. Walter repeated his question – what would happen to the surge tank. Barrons interrupted and said this discussion is precisely the detail that the committee structure helps with. He added that Frerich’s committee has to figure out the details. Walter said he was not part of the Myles Kimmerly Park committee, but he had concerns about the surge tank removal resulting in the potable water no longer being available as well as the electrical being left unsheltered. Walter thought the details should be included in the motion. Christensen concurred. There was more discussion about if it was even necessary to make a recommendation to the County Board of Commissioners. Christensen said that something happening that is not normal procedure needs to have a recommendation to the County Board of Commissioners. Barrons confirmed that this recommendation would be presented at the (September 14, 2021), County Board of Commissioners meeting.

***Motion Amended by Frerichs that the Parks and Recreation Commission recommend to the County Board of Commissioners that the grub shack be removed at the cost of \$1 by Kasson Contracting, Inc. pending resolution of water and electrical utilities and council review and approval. Second Amended by Lautner.***

Discussion – None.

**Ayes – 6 (Christensen, Frerichs, Lautner, Popa, Smith, Barrons)**

**No – 1 (\*Walter) Absent – 3 (Noonan; Robbins; Yeomans)**

**Motion Passes.**

\*Opposed because the resolution of the water and electrical is not defined in the motion.

Evans suggested for Walter’s comfort with the motion, that a draft scope of service be submitted with the recommendation to the County Board of Commissioners. Lautner did not think it was necessary. She said that the disconnects were a maintenance issue and that Bradley would ensure that the project is “up to code” when completed.

Old Settlers Park Committee:

Lautner – Thanked the Commission for consideration of the playground equipment for the 2022 budget.

Veronica Valley Park Committee:

Barrons reported that Savin Lake Services’ second inspection determined that spraying the ponds for weeds was not needed, so \$2,000 would go unspent for this year. He added that Bradley would purchase a cutter and a rake for use by volunteers from the Kids’ Fishing Day committee for weed management in the ponds. He said the County Board of Commissioners approved moving ahead with the safety walkway and that it will be completed by November 1<sup>st</sup> (2021), per the contract.

Public Comment(s):

None.

Board Member Comments:

None.

Adjournment:

**Motion by Christensen to adjourn. Seconded by Barrons.**

**Ayes – 7 (Christensen, Frerichs, Lautner, Popa, Smith, Walter, Barrons)**

**No – 0 Absent – 1 (Noonan; Robbins; Yeomans)**

**Motion Passes.**

The meeting adjourned to the call of the Vice-Chair at 5:09 p.m.

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Lori D. Eubanks, Recording Secretary