

LEELANAU COUNTY PARKS & RECREATION COMMISSION
Myles Kimmerly Park Committee
Tuesday, October 17, 2023 – 2:00 p.m.
at the Leelanau County Government Center, Suttons Bay, Michigan
<https://www.leelanau.gov/meetingdetails.asp?MAId=2587>

(Please silence cellular/electronic devices)

*(Proceedings of the meeting are being recorded and are not the official record of the meeting.
The formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

AGENDA

Call to Order

Pledge of Allegiance

Roll Call

Approval of Agenda and Late Additions/Deletions

Public Comment

Action Items –

1. Maple Valley Nursing Home – Drainfield Decommissioning Update.
2. Review and discuss MKP Master Plan Update, *Kevin Krogulecki, Gosling-Czubak*

Public Comment

Board Member Comment

Motion to Adjourn

From: [John Jr Kasben](#)
To: [Laurel Evans](#)
Cc: [Misty Porter](#); dkasben@yahoo.com; johnkasbensr@gmail.com; [RP](#); [Deborah Allen](#)
Subject: Re: Update Requested: Regarding the Agreement to Grant License/County Board Action - 4/18/2023
Date: Tuesday, October 17, 2023 12:37:51 PM

Hello Laurel,

After some material delays, we are connected to the new septic tanks and drain field. We are disconnected from the old drain field effective yesterday. We have some final site work to finish but the new system has been inspected by BLDHD and approved. Our engineer just has to sign off on the project to finish up the permit process.

Thank you and the County Board of Commissioners for your patience and extension to complete the work after so many delays that were out of my hands.

Have a great day,

John Kasben Jr. Administrator
Maple Valley Nursing Home
1086 W. Burdickville Rd.
Maple City, MI 49664
231.228.5895

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On Sep 21, 2023, at 11:54 AM, Laurel Evans <levans@leelanau.gov> wrote:

Dear Mr. Kasben:

As has been discussed at previous County Board sessions, we are adding the drainfield relocation issue to the October agenda; please provide a status update on the project at your earliest convenience, no later than Monday, September 25. Thank you!

Laurel S. Evans

Executive Assistant

Leelanau County Administration

8527 E. Government Center Dr., Suite #101
Suttons Bay, MI 49682

231-256-9711 *main*

From: [Kevin S. Krogulecki, PLA](#)
To: [Laurel Evans](#)
Cc: ["Donald Frerichs \(donfrerichs@gmail.com\)"; Kama Ross; Steve Christensen; John C. Arens \(john@coffeeguys.com\); Dallas A. Wirtz, PLA, ASLA](#)
Subject: RE: Conceptual Plan status update, Leelanau County Myles Kimmerly Park
Date: Wednesday, October 4, 2023 3:59:46 PM
Attachments: [Myles MP Update 100423_Optimized.pdf](#)

Hi All, apologies for the delay in this but please see attached Myles Kimmerly draft master plan layout updates.

The overall plan illustrates the major elements discussed in our initial meeting. I have a few options for pickleball and parking area, which are mainly to show you potential configuration options and elements to scale (goal in this area was to create 55-60 parking spaces and 6-8 pickleball courts).

There is more thought into this than what is shown on the sheets and I would like the chance to review these plans with you. I would hope we could make and incorporate any comments, and work up a good layout for public comment. If possible I can meet at your earliest convenience, virtual or in person works for me.

I would like to render/color this layout only one time, so maybe this happens after public comment so final updates can be made prior to rendering a final draft.

A few of my running notes/thoughts/questions I would plan to discuss with you are:

- Formalize overflow parking areas with fencing delineation? Gravel?
- Improved or New Disc Golf Kiosk, same location? Formalize a disc golf starting area??
- Show trail network to the south?
- Please provide layout for disc golf warm up course
- Show existing disc golf course layout?
- Accessible route to accessible restroom enclosures north of parking. Provide separate accessible parking spots this area?
- Accessible route to NE restroom enclosures from parking area?
- Show dog park?
- Final rendering Size/Layout/Format – Focus on main park area or should this encompass entire southern disc golf area?

Thank you again, please let me know if you would like to proceed with a design review meeting/discussion/mark up, or if you have any questions in the meantime. Thank you much!

--

Kevin S. Krogulecki | Landscape Architect
Gosling Czubak Engineering Sciences, Inc.

231.946.9191 office | 231.933.5105 direct | 231.463.9341 mobile
kskrogulecki@goslingczubak.com | www.goslingczubak.com

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From: Laurel Evans <levans@leelanau.gov>
Sent: Friday, September 15, 2023 3:50 PM
To: Kevin S. Krogulecki, PLA <kskrogulecki@goslingczubak.com>
Cc: 'Donald Frerichs (donfrerichs@gmail.com)' <donfrerichs@gmail.com>; Kama Ross

<kross@leelanau.gov>; Steve Christensen <schristensen@leelanau.gov>; John C. Arens (john@coffeeguys.com) <john@coffeeguys.com>

Subject: RE: Conceptual Plan status update, Leelanau County Myles Kimmerly Park

Importance: High

Hi Kevin,

Please forward the draft conceptual plan to me when you are able to do so – thank you!

Laurel S. Evans

Executive Assistant

Leelanau County Administration

8527 E. Government Center Dr., Suite #101

Suttons Bay, MI 49682

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231-256-0120 *fax*

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From: Kevin S. Krogulecki, PLA <kskrogulecki@goslingczubak.com>

Sent: Monday, August 21, 2023 11:00 AM

To: Laurel Evans <levans@leelanau.gov>

Cc: 'Donald Frerichs (donfrerichs@gmail.com)' <donfrerichs@gmail.com>

Subject: RE: Conceptual Plan status update, Leelanau County Myles Kimmerly Park

Hi Laurel! Thanks for reaching out and sorry for the delayed response.

Yes it has been an extremely busy summer for us, but good that we are staying busy!

I am finishing up this week with a first draft (linework over aerial imagery) of the Myles Kimmerly park master plan graphic, that would include the desired project elements discussed in our initial site walk through. I'll try to get this out by week's end for review.

There are a couple of options for review process of the first draft after I send it out:

1. Myles Kimmerly Park committee could mark up provided first draft plan and generate comment themselves (all individual comments summarized), then send to me for review and update the plan appropriately.

or

2. After I send draft out this week, we could set up a meeting/work session in a couple/few weeks for me to meet up there with the Myles Kimmerly Park committee to review the first draft and comments in person (this may expedite the process and prevent more back and forth).

I think that option 2 might work best so we can all discuss the proposed plan components, and then I could bring back the comments and update the plan accordingly. Not sure if this would happen as a quick work session at a formal Myles Kimmerly committee meeting? Or at an intermediate project specific meeting.

Any thoughts, we would be happy to accommodate whichever review process you think would be best. Thanks again Laurel!

--

Kevin S. Krogulecki | Landscape Architect
Gosling Czubak Engineering Sciences, Inc.

231.946.9191 office | 231.933.5105 direct | 231.463.9341 mobile
kskrogulecki@goslingczubak.com | www.goslingczubak.com

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From: Laurel Evans <levans@leelanau.gov>

Sent: Friday, August 11, 2023 3:36 PM

To: Kevin Krogulecki, P.L.A. <kskrogulecki@goslingczubak.com>

Cc: 'Donald Frerichs (donfrerichs@gmail.com)' <donfrerichs@gmail.com>

Subject: Conceptual Plan status update, Leelanau County Myles Kimmerly Park

CAUTION: This email originated from outside of GCES. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Kevin,

Hope you have had a nice summer so far... please let me know how you are progressing on the Conceptual Plan for Myles Kimmerly Park. Thank you!

Laurel S. Evans

Executive Assistant

Leelanau County Administration

8527 E. Government Center Dr., Suite #101
Suttons Bay, MI 49682

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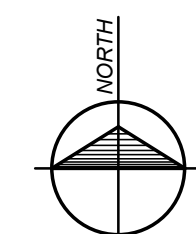


MYLES KIMMERLY PARK - MASTER PLAN UPDATE

OVERALL LAYOUT

DATE: 10/04/23

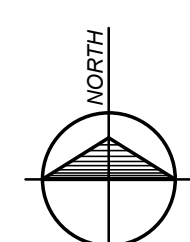
SCALE 1" = 100'





MYLES KIMMERLY PARK - MASTER PLAN UPDATE
LAYOUT A - PARKING/PICKLEBALL AREA

DATE: 10/04/23
 SCALE 1" = 20'
 0' 20' 40'





NEW FRAME AND
BASE FOR SIGNAGE

8' WIDE ASPH. TRAIL

W. BURDICKVILLE RD.

EX. BASEBALL FIELDS

APPROX.
OUTFIELD
LIMITS

ACCESSIBLE
RAMP

PROP. PICKLEBALL (6X)

TRAILHEAD
AND KIOSK

CONC.
SIDEWALK, TYP.

ASPH.
PARKING, TYP.

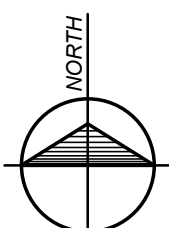
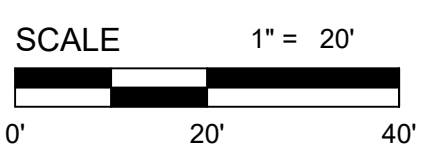
PORTABLE RESTROOM ENCLOSURES (2) - 2
ACCESSIBLE & 4 STANDARD SHOWN

8' WIDE ASPH. TRAIL

EX. SOCCER FIELDS

MYLES KIMMERLY PARK - MASTER PLAN UPDATE
LAYOUT B - PARKING/PICKLEBALL AREA

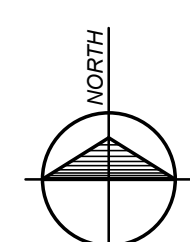
DATE: 10/04/23





MYLES KIMMERLY PARK - MASTER PLAN UPDATE
LAYOUT C - PARKING/PICKLEBALL AREA

DATE: 10/04/23
 SCALE 1" = 20'
 0' 20' 40'



From: [Kama Ross](#)
To: [Laurel Evans](#)
Subject: Fwd: Myles Kimmerly Master Plan
Date: Thursday, October 12, 2023 10:05:54 PM

Sent from my iPad

Begin forwarded message:

From: Ben Papes <bhpapes@gmail.com>
Date: October 3, 2023 at 10:10:01 AM EDT
To: donfrerichs@gmail.com, Steve Christensen <schristensen@leelanau.gov>, Kama Ross <kross@leelanau.gov>, john@coffeeguys.com
Subject: Myles Kimmerly Master Plan

Good Morning,

I wanted to reach out to provide a few thoughts regarding future updates to Myles Kimmerly, and hope you will share with the full parks and rec committee. I am in complete agreement that the number one priority should be upgrading bathroom facilities. A fully plumbed building would be ideal, but anything would be better than the current setup.

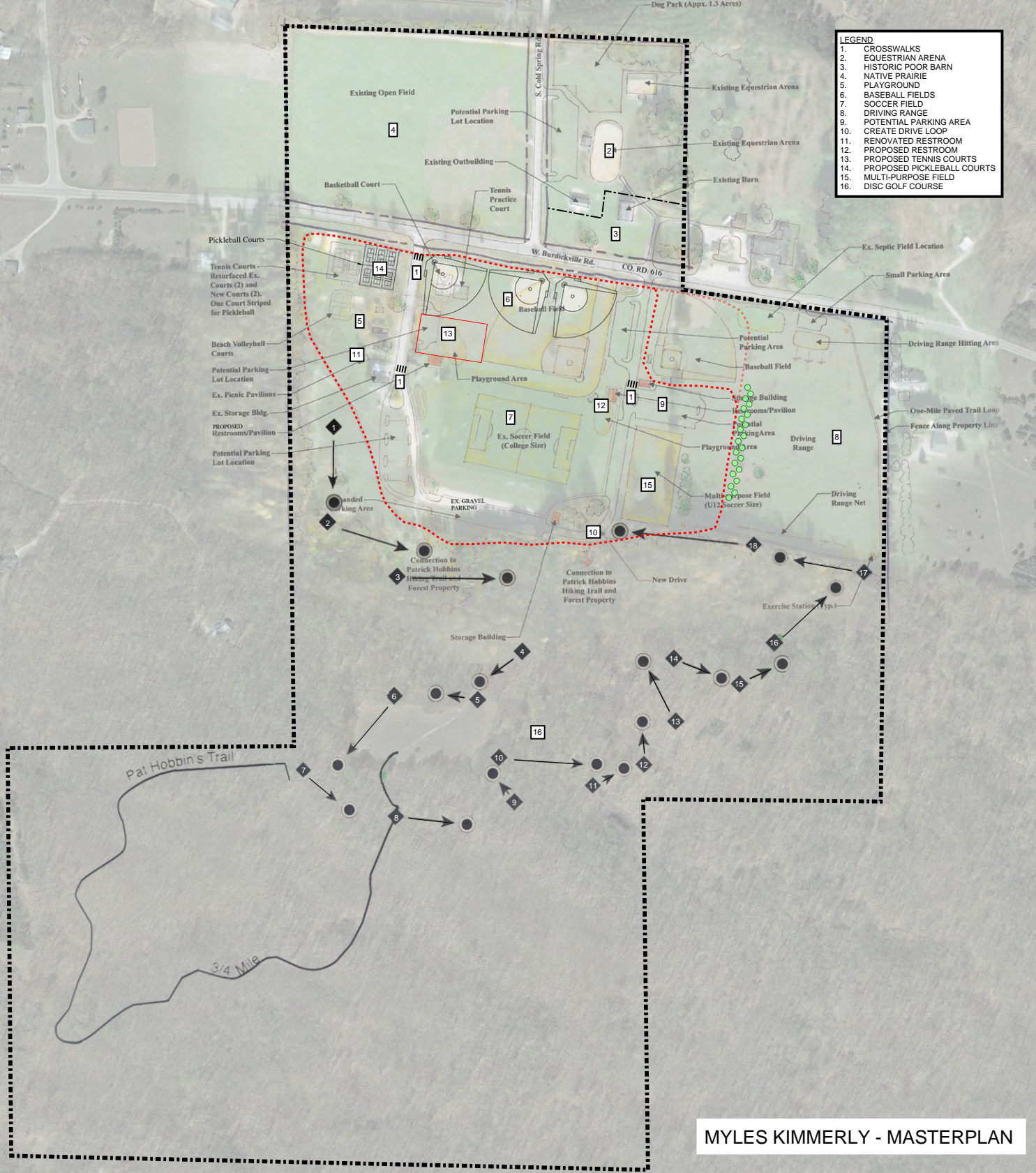
I would also encourage the committee to strongly consider upgrades to the baseball fields as a higher priority. As a coach of several little league teams, I would love to see the outfields leveled, and install grass/irrigation to match the soccer fields. Permanent 200 ft fences on two fields would allow for not only little league tournaments to be held, but also high school and adult softball tournaments. I also coach middle school softball for Glen Lake, and we could potentially have 4 softball and 4 baseball teams this spring (2 MS and 2 HS each), and having access to additional quality fields would be critical for the programs. The outfields could also be used for pop warner football in the fall. Other upgrades to consider are scoreboards (electric or manual), and refreshed dugouts. I would gladly be involved in the process of developing partnerships with these organizations to assist with increased maintenance needs, financially or in-kind.

Thank you for all the work you have done in making Myles Kimmerly one of the nicest parks in the region. With a few upgrades, I think it could be the nicest in the state, and it would continue to draw athletic teams of all levels from all over the country for practices and exhibitions, which is a huge bonus for our local kids to be able to watch these events so close to home.

Thank you!

Ben Papes
7200 S Stachnik Rd
Maple City, MI 49664

LEGEND	
1.	CROSSWALKS
2.	EQUESTRIAN ARENA
3.	HISTORIC POOR BARN
4.	NATIVE PRAIRIE PLAYGROUND
5.	BASEBALL FIELDS
6.	SOCCER FIELD
7.	DRIVING RANGE
8.	POTENTIAL PARKING AREA
9.	CREATE DRIVE LOOP
10.	RENOVATED RESTROOM
11.	PROPOSED RESTROOM
12.	PROPOSED TENNIS COURTS
13.	PROPOSED PICKLEBALL COURTS
14.	MULTI-PURPOSE FIELD
15.	MULTI-PURPOSE FIELD
16.	DISC GOLF COURSE



MYLES KIMMERLY - MASTERPLAN

Myles Kimmerly Park Priorities

Which ones do we want the most, and where do we put them?

1	2	3
Master Plan (<i>G-C</i>) Restrooms (<i>U/A</i>) Water Stations Crosswalks Parking Preservation (<i>NW Corner</i>) Grading (<i>Roads/Parking</i>) Disc Golf Signage maintenance Cross-Country Skiing Partner with LCHPS 4-H (<i>evaluate use</i>) Equestrian (<i>evaluate use</i>) Tree Planting (<i>ReLeaf</i>) Boulders (<i>parking lot</i>) Spring Clean-up (<i>GLCS</i>)	Reconfirm Courts (<i>all</i>) <ul style="list-style-type: none"> • Tennis • Pickleball • Baseball • Basketball • Soccer Driving range (<i>Net? Relocate?</i>) Soccer Pavilion Garage Addition (<i>etc.</i>)	Capital Improvement Plans (<i>all</i>) Multi., 2016* \$300,000 Dog Park, 2021 \$40,000 Paved Loop Trail, 2021..... \$250,000 Pickleball Courts (<i>4</i>), 2023 \$80,000 Poor Farm Barn, 2023..... \$35,000 Kiosk, 2022 \$35,000 Playground Equip., 2023..... ?

**Replace/expand tennis courts, relocate baseball fields, irrigate picnic and ball diamonds, replace restrooms*