

BOARD OF COMMISSIONERS MEETING

William J. Bunek, Chairman

NOTICE OF MEETING

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 7, 2021, at 9:00 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan
(Please silence any unnecessary cellular/electronic devices)

A live streaming of this meeting will be available for viewing via the following link –
https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to clerk@leelanau.gov

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

TENTATIVE AGENDA

CALL TO ORDER (1:09)

PRAYER (1:15)

PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE (4:47)

ROLL CALL (5:21)

APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS (6:15)

PUBLIC COMMENT (6:39)

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS:

PAGE #

- Administrator Update (6:52)
- Planning/Community Development Updates *(Including All Affected Boards)* (21:09) 2-15

ACTION ITEMS

1. FY 2022 Blue Cross/Blue Shield Contract Renewals – (38:38)
 - a. Contract Renewal. 16-30
 - b. Administration Fee. 31-32
2. Sheriff’s Office –
 - a. Take-home Vehicle Request, Jail Lieutenant. (1:01:56) 33-36
 - b. Request to Fill FY 2022 Vacancy – Corrections. (1:11:56) 37
 - c. Request to Approve Additional Awarded Funds, State Road Patrol Grant. (1:16:15) 38-39
 - d. Prisoner Housing Agreement, Grand Traverse Band. (1:18:18) 40-52
3. Employee Education Requests –
 - a. LCSO – Sgt. Jennifer Hull. (1:23:20) 53
 - b. Building Safety – Administrative Secretary Molly Steck. (1:26:50) 54-56
4. Equalization – Approval of Revised L-4402 Apportionment Report. (1:37:23) 57-63
5. Planning/Community Development – Appointment of FY 2022 Fair Housing Coordinator. (1:39:47) 64
6. Information Technology – DLT Renewal Agreement. (1:41:08) 65-67
7. Clerk –
 - a. Purchase of MERS Service Credit, Brian Dion. (1:42:03) 68-71
 - b. Job Description – Administrative Assistant, *under separate cover.* (1:43:22)
8. Drain Commission – Renewal of Agreement with GEI Consultants, Inc. (1:44:05) 72-86
9. Parks and Recreation Commission – Playground Equipment Purchase for Old Settlers Park. (1:54:50) 87-92
10. FY 2022 Recommendations to Boards and Commissions. (1:55:53) 93-95
11. Administration –
 - a. Board Policy Review – Investment Policy (7.04), *under separate cover.* (1:57:19)
 - b. FY 2022 MA Copier Agreements, Netlink Business Solutions. (1:58:48) 96-114
 - c. Veterans Services Agreement Renewal with Grand Traverse County. (2:01:24) 115-117
 - d. NACo Conference. (2:07:35) 118-124
 - e. Administrator Job Description, *Commissioner Rushton.* (2:11:13) 125-126
 - f. FY 2022 Board Goals. (2:11:44)
 - g. End of Year Special Session Request. (2:15:33)
 - h. Labor Union Agreements Update. (2:18:33)

REVIEW OF FINANCIALS (2:19:26)

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES (2:20:02)

PUBLIC COMMENT (2:20:32)

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS (2:24:44)

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURNMENT