

**TOWNSHIP OF LELAND  
LEELANAU COUNTY, MICHIGAN**

**Health/Benefits/Group Insurance Plan Ordinance  
(Other than Retirement/Pension Plans)**

The purpose of this ordinance is to create and establish a Township Group Insurance Plan for its officers and employees (and their dependent family members) as defined in the personnel policy manual adopted by the Township Board, covering life, health, hospitalization, medical and surgical service and expense, accident insurance, and long term disability income coverage for certain classes of Township officers and employees and their dependents, and to authorize the Township Supervisor and the Township Clerk to contract in the name of the Township for such plan; to define those classes of officers and employees who shall be covered by such Group Insurance Plans; to set forth the respective per centum shares which the Township and the officers and employees shall contribute to the premium or charges arising under such Group Insurance Plan; to provide for the payroll deduction of contributions, if any, from officers' and employees' compensation; to establish the time at which existing and future employees shall become eligible for such plan; to provide a method for non-coverage of an officer or employee of the plan; to ratify and confirm the validity of any plan in existence on the effective date of this ordinance; and to repeal all ordinances or parts of ordinances in conflict herewith.

**THE TOWNSHIP OF LELAND, LEELANAU COUNTY, MICHIGAN, ORDAINS:**

**Section 1**

This ordinance shall be known and cited as the "Leland Township Health/Benefits/Group Insurance Plan Ordinance."

**Section 2**

Pursuant to Section 110b of Public Act 77 of 1989, as amended, (MCL 41.110b), the Township hereby creates and establishes Group Insurance Plans covering life, health, hospitalization, medical and surgical service and expense, accident insurance, and long-term disability income insurance coverage for its officers and employees enumerated herein; and, for such purposes, also hereby authorizes the Township Supervisor and the Township Clerk (subject to Board approval) to contract, in the name of the Township Board, with any company authorized to transact such business within the State of Michigan for such group insurance policies.

**Section 3**

The Group Insurance Plans created, established and contracted for under this ordinance shall cover the following class of officers and employees: Officers and employees as defined/enumerated in the Township Board approved Personnel Policy Manual who have completed 90 days of employment with the Township, and the dependent family members of the covered officers and employees.

**Section 4**

The Township shall annually contribute the portion of the premium or charges arising under the insurance contract for each covered officer and employee as set forth in Section III. The Township contribution, if any, shall be secured from the general fund of the Township. Each covered officer and employee shall be responsible for the remainder of the premium or charges arising under the insurance contract, if any, not paid for by the Township. The Township Treasurer is hereby authorized to deduct the same from the officer's or employee's pay, salary or compensation to apply to that part of the premium or charge that is payable by the employee or officer . Any officer or employee required by Ordinance to make contributions to the coverage who desires not to be so covered shall give written notice to the Township Clerk that they desire not to be insured or covered, and if the notice is received before the officer or employee has become insured or covered under the contract, they shall not be covered under the contract. If the notice is received after the officer or employee or their dependents have become insured or covered, the coverage under the contract shall cease as provided for in the contract. The officer or employee shall remain responsible for that part of the premium or charge that is payable by the employee or officer until coverage ceases under the contract.

**Section 5**

Township employees and elected officers not within the class of covered employees and officers as set forth in Section III may also participate in the Township Insurance Plan provided that they pay all of the premiums or charges arising under the insurance contract and, provided further, that they meet all of the eligibility requirements of the insurance provider.

**Section 6**

The Township hereby ratifies and confirms the validity of any health/benefits/group insurance plans in existence on the effective date of this Ordinance.

**Section 7**

Should any section, clause, or paragraph of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same will not affect the validity of the Ordinance as a whole or parts thereof other than the part declared to be invalid.

**Section 8**

This Ordinance shall take effect 30 days after publication. All Ordinances, parts of Ordinances, or Resolutions in conflict herewith are hereby repealed.

This Ordinance was offered for adoption by Township Board member Shirley Garthe and supported by Township Board member Tim Cypher.

YEAS: Mr. Borden, Mr. Cypher, Ms. Garthe, Mr. Little, and Ms. Keen.

NAYS: None

ABSENT/ABSTAIN: None

I, JANE M. KEEN, Clerk of the Township of Leland, hereby certify that the foregoing ordinance was adopted by the Township Board at a regular meeting convened in the Township of Leland on November 14, 2016, a majority of the members present voting in the affirmative.

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Jane M. Keen, Clerk

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