

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA
February 15, 2021 7pm**

By Phone: (929)205-6099 US(New York)

ZOOM MEETING ID: 842 5963 4955 PASS CODE: 436103

<https://us02web.zoom.us/j/84259634955?pwd=UGVjYVoyZ3RDUEExTRzJCM2VueWpwUT09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF January 18, 2021 MEETING MINUTES**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
 - a. Property Exemption Resolution-Angela Friske, Assessor
 - b. Resolution for local residents to protest in writing to Board of Review-Angela Friske
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee
 - b. Building & Grounds Committee
 - c. Cemetery Committee
 - d. Zoning Administrator
 - e. Planning Commission
 - f. Fire Authority (documents emailed)
 - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

DRAFT
BINGHAM TOWNSHIP
REGULAR MEETING MINUTES
JANUARY 18, 2021

1. CALL TO ORDER

Supervisor Werner called the Bingham Township Regular Board Meeting to order on Monday, January 18, 2021, at 7:00 p.m. via zoom meeting.

2. ROLL CALL-QUORUM PRESENT

Present: Midge Werner, Kathy Morio, Sandra Grant, Todd Stone, Jeff Layman

Absent and excused: None

Staff Present: Recording Secretary, Marge Johnson; Steve Patmore, Zon. Admin.

Guests Present: Nancy Popa, Jordan Fehrenbach, Eric Carlson

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Midge Werner/moved, Kathy Morio/supported, to approve the Agenda as presented, PASSED.

5. CONFLICT OF INTEREST

None stated.

6. APPROVAL OF MEETING MINUTES – December 21, 2020

Todd Stone/moved, Jeff Layman/supported to approve the December 21, 2020 Minutes as presented, PASSED.

7. PUBLIC COMMENT

None.

8. OLD BUSINESS

a. Short Term Rental Report - Steve Patmore

Steve Patmore – Have received 44 applications and has reviewed about 30.

Still getting calls on how to apply. Host Compliance - compliance monitoring company, helps to identify who is doing short term rentals in the township. Host Compliance is set up to do monitoring.

Suttons Bay township uses Host Compliance.

HOST COMPLIANCE PRICING

1. Mobile Registration: \$5,000/year (Bingham doesn't need at this time)
2. Address identification-\$5,400/year-identifies the listings
3. Compliance Monitoring-\$2,137/year (Township will do this)
4. Rental Activity Monitoring - \$2,850/year
5. 24/7 Dedicated Hotline-\$1,140/year

Steve Patmore recommends: 2. Address identification \$5,400
and 5. Dedicated Hotline \$1,140

and 4. Rental Activity Monitoring \$2,850 to keep track of the number
of stays and duration in the ordinance

TOTAL: \$6,540 (No. 2 & 5) approximately \$76/permit
\$9,930 (No.2,4 &5) approximately \$109/permit

DISCUSSION:

Midge Werner- Seems like a firm we would like to work with, etc. Think the rental activity monitoring should be for the first year. This company can check that. Need to make sure short term rental owners follow the ordinance.

Steve Patmore - Need a day of training for with Host Compliance

Steve Patmore - Rental monitoring is time intensive to go thru 50 websites.

Midge Werner - Neighbors will be given person's contact number or can go to 800 Number.

Midge Werner - Looking at 2, 4 & 5 - would cost \$9,390 for Host Compliance.

Steve Patmore - It is a yearly contract; it can be changed.

Steve Patmore- Ordinance allows 86 permits. Think a lot of people don't know about it.

Sandra Grant - 40 permits have taken in \$12,000. Expenses will be Host Compliance, and the person in charge of STR. Think could try it, if we are going to enforce the ordinance, need something to back it up.

Kathy Morio - Let's get it up and running and monitor it.

Kathy Morio/moved, Todd Stone supported, to accept Host Compliance No. 2 - Address identification at \$5,400/year, No. 4 - Rental Activity Monitoring at \$2,850/year, and No. 5 - 24/7 Dedicated Hotline at \$1,140/year which totals \$9,390/year to monitor Bingham Township Short Term Rentals.

**Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman
No: None. Motion passed.**

Steve Patmore will contact Host Compliance.

9. NEW BUSINESS -

a. Approval of New Planning Commission Member to fill vacancy
Midge Werner said she spoke to Mary Woods who has agreed to serve on the Planning Commission. Midge Werner wants to appoint Mary Woods to the PC. Mary Woods would fill Jeff Layman's remaining term, since he was elected township trustee, Nov. 3, 2020. Jeff Layman asked if this is standard procedure. Midge Werner said that supervisors may make appoints to the planning commission.

Sandra Grant/moved, Kathy Morio supported, to confirm supervisor's appointment of Mary Woods to the Planning Commission.

*Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman.
No: None. Motion passed.*

10. COMMITTEE, STAFF AND OFFICERS REPORTS-

a. Park and Recreation Committee -

Todd Stone said they are continuing work on a plan for Groesser Park, and started discussion on next year's budget. Tree trimming should begin any time. Midge Werner will set up a township zoom account that the Park and Rec. committee can use.

b. Building and Grounds - None.

c. Cemetery Committee – The big iron gate at Maple Grove cemetery needs repair.

d. Zoning Administrator – Steve Patmore is working with Angela Friske on some land divisions; did site plan review for Planning Commission.

e. Planning Commission - Will need to work on the Master Plan soon. Midge Werner said the township has some funds set aside for the Master Plan.

f. Fire Authority - Documents emailed to the township board.

g. Assessor's Quarterly Report -

Midge Werner/moved, Sandra Grant supported, to accept Assessor's quarterly report.

Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman

No: None. Motion passed.

h. Treasurer -

A new deputy treasurer, Michelle Mikowski was sworn in on December 9, 2020.

Sandra Grant, if necessary, may hold the disbursement that goes to the township, until the reimbursement check comes from Suttons Bay school.

Midge Werner/moved, Jeff Layman, supported, to accept treasurer's recommendation to hold the disbursement to the township until reimbursement check comes from Suttons Bay school.

Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman.

No: None. Motion carried.

i. Trustees Report - Jeff Layman said he is ready to get back to regular, in person, board meetings.

j. Clerk - Vendor and Payroll

Vendor balance is \$4,001.21. Payroll Report is \$9,500.30.

Midge Werner/moved, Sandra Grant/supported, to approve the Vendor Balance of \$4,001.21 and Payroll Report of \$9,500.30.

Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman.

No: None. Motion passed.

Kathy Morio said the final copy of the township audit is in the board packet; audit was for the last fiscal year.

k. Supervisor - Last month we did Board of Review appointments for a 1- year term but was supposed to be for a 2-year term.

Midge Werner/moved, Kathy Morio/supported to correct action from December board meeting, to appoint Board of Review members to a 2-year term.

Roll call vote: Yes: Todd Stone, Kathy Morio, Midge Werner, Sandra Grant, Jeff Layman.

No: None. Motion passed.

11. **PUBLIC COMMENTS AND ANOUNCEMENTS** - Kathy Morio was in the township hall basement and noticed a tool box and wondered who it belonged to. Steve Patmore thinks that it belongs to the township for the cemetery. Midge Werner suggested that Kathy Morio check with Loren Lardie.

12. **ADJOURNMENT** - The meeting was adjourned at 8:14 p.m.

**Minutes by Marge Johnson, Recording Secretary
Kathy Morio, Clerk**

**BINGHAM TOWNSHIP
Resolution No.**

**RESOLUTION ESTABLISHING POVERTY EXEMPTION
INCOME GUIDELINES AND ASSET TEST POLICY**

At a regular meeting of the Bingham Township Board held electronically in compliance with the Michigan Open Meetings Act on February 15, 2021 at 7:00 p.m.

PRESENT: _____

ABSENT: _____

The following resolution was made by _____ and seconded by _____, to-wit:

Recitals

WHEREAS, the principal residence of a person who, in the judgment of the supervisor and board of review, by reason of poverty, is unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under the General Property Tax Act, being Act 206 of the Public Acts of 1893, as amended; and

WHEREAS, the township board is required by Section 7u of the General Property Tax Act, MCL 211.7u, to adopt guidelines for poverty exemptions.

Resolution

NOW, THEREFORE, BE IT RESOLVED that the Bingham Township Board hereby establishes the following poverty exemption income guidelines and asset test policy:

**POVERTY EXEMPTION INCOME
GUIDELINES AND ASSET TEST POLICY**

- A. This policy applies to the principal residence of individuals and does not apply to the property of a corporation. For the purposes of this policy, "principal residence" means either of the following:
 - 1. The one place where an owner of the property has his or her true, fixed, and permanent home to which, whenever absent, he or she intends to return and that shall continue as a principal residence until another principal residence is established. Except as otherwise provided in this subdivision, principal residence includes only that portion of a dwelling or unit in a multiple-unit dwelling that is subject to ad valorem taxes and that

is owned and occupied by an owner of the dwelling or unit. Principal residence also includes all of an owner's unoccupied property classified as residential that is adjoining or contiguous to the dwelling subject to ad valorem taxes and that is owned and occupied by the owner. Principal residence also includes all of an owner's unoccupied property classified as timber-cutover real property under section 34c of the General Property Tax Act, MCL 211.34c, that is adjoining or contiguous to the dwelling subject to ad valorem taxes and that is owned and occupied by the owner. Contiguity is not broken by boundary between local tax collecting units, a road, a right-of-way, or property purchased or taken under condemnation proceedings by a public utility for power transmission lines if the 2 parcels separated by the purchased or condemned property were a single parcel prior to the sale or condemnation. Except as otherwise provided in this subdivision, principal residence also includes any portion of a dwelling or unit of an owner that is rented or leased to another person as a residence as long as that portion of the dwelling or unit that is rented or leased is less than 50% of the total square footage of living space in that dwelling or unit. Principal residence also includes a life care facility registered under the living care disclosure act, 1976 PA 440, MCL 554.801 to 554.844. Principal residence also includes property owned by a cooperative housing corporation and occupied by tenant stockholders. Property that qualified as a principal residence shall continue to qualify as a principal residence for 3 years after all or any portion of the dwelling or unit included in or constituting the principal residence is rented or leased to another person as a residence if all of the following conditions are satisfied:

- (a). The owner of the dwelling or unit is absent while on active duty in the armed forces of the United States.
 - (b). The dwelling or unit would otherwise qualify as the owner's principal residence.
 - (c). Except as otherwise provided in this subparagraph, the owner files an affidavit with the assessor of the local tax collecting unit on or before May 1 attesting that it is his or her intent to occupy the dwelling or unit as a principal residence upon completion of active duty in the armed forces of the United States.
2. "Qualified agricultural property," which is defined to mean unoccupied property and related buildings classified as agricultural, or other unoccupied property and related buildings located on that property devoted primarily to agricultural use as defined in section 36101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.36101. Related buildings include a residence occupied by a person employed in or actively involved in the agricultural use and who has not claimed a principal residence exemption on other property. Property shall

not lose its status as qualified agricultural property as a result of an owner or lessee of that property implementing a wildlife risk mitigation action plan. If the classification of property was changed as a result of the implementation of a wildlife risk mitigation action plan, the owner of that property may appeal that change in classification to the board of review under section 30 of the General Property Tax Act, MCL 211.30, in the year in which the amendatory act that added this sentence to this definition in Section 7dd of the General Property Tax Act, MCL 211.7dd, took effect or in the 3 immediately succeeding years. Property used for commercial storage, commercial processing, commercial distribution, commercial marketing, or commercial shipping operations or other commercial or industrial purposes is not qualified agricultural property. A parcel of property is devoted primarily to agricultural use only if more than 50% of the parcel's acreage is devoted to agricultural use. An owner shall not receive an exemption for that portion of the total state equalized valuation of the property that is used for a commercial or industrial purpose or that is a residence that is not a related building. As used in this definition:

- (i) "Project" means certain risk mitigating measures, which may include, but are not limited to, the following:
 - (A) Making it difficult for wildlife to access feed by storing livestock feed securely, restricting wildlife access to feeding and watering areas, and deterring or reducing wildlife presence around livestock feed by storing feed in an enclosed barn, wrapping bales or covering stacks with tarps, closing ends of bags, storing grains in animal-proof containers or bins, maintaining fences, practicing small mammal and rodent control, or feeding away from wildlife cover.
 - (B) Minimizing wildlife access to livestock feed and water by feeding livestock in an enclosed area, feeding in open areas near buildings and human activity, removing extra or waste feed when livestock are moved, using hay feeders to reduce waste, using artificial water systems to help keep livestock from sharing water sources with wildlife, fencing off stagnant ponds, wetlands, or areas of wildlife habitats that pose a disease risk, and keeping mineral feeders near buildings and human activity or using devices that restrict wildlife usage.
- (ii) "Wildlife risk mitigation action plan" means a written plan consisting of one or more projects to help reduce the risks of a communicable disease spreading between wildlife and livestock that is approved by the department of agriculture under the animal industry act, 1988 PA 466, MCL 287.701 to 287.746.

- B. If a person meets all eligibility requirements of this Policy, the Board of Review shall grant a full exemption equal to a 100% reduction in the taxable value of the principal residence.
- C. A property owner(s) seeking an exemption under this policy shall file an application for the exemption with the township clerk after January 1 but before the day prior to the last day of the board of review. The application shall be submitted using the then current form issued by the Michigan Department of Treasury.
- D. To be eligible for exemption under this policy, a property owner(s) shall comply with all of the following requirements on an annual basis:
 - (a). Be an owner of and occupy as a principal residence the property for which an exemption is requested.
 - (b). File a claim with the board of review on the then current form prescribed by State Tax Commission and provided by the township, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year. If a person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, an affidavit using the then current form prescribed by State Tax Commission may be accepted in place of the federal or state income tax return. The filing of a claim under this subsection constitutes an appearance before the board of review for the purpose of preserving the claimant's right to appeal the decision of the board of review regarding the claim.
 - (c). Produce a valid driver's license or other form of identification if requested by the supervisor or board of review.
 - (d). Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.
 - (e). Meet the income and asset guidelines provided in this policy.
- E. To be eligible for exemption under this policy, a property owner(s) shall meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902.

- F. To be eligible for exemption under this policy, a person shall not own real and personal property with a total fair market value greater than \$30,000, or such other amount established by resolution of the township board. For purposes of determining the maximum asset level, the following property shall be exempt: (1) the principal residence of the property owner(s), (2) one motor vehicle regardless of use, and (3) normal household furnishings.
- G. The Bingham Township Board of Review shall follow this policy and guidelines provided herein in granting or denying an exemption under this policy.
- H. All previous Resolutions establishing Poverty Exemption Guidelines are hereby rescinded in their entirety.

YES: _____

NO: _____

RESOLUTION DECLARED ADOPTED.

BINGHAM TOWNSHIP

By: _____
Marian Werner, Supervisor

I, the undersigned, the Clerk of the Township of Bingham, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by said municipality at its regular meeting held on February 15, 2021 relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

Kathy Morio, Clerk

**BINGHAM TOWNSHIP
RESOLUTION _____**

**ADOPTION OF AUTHORIZATION
TO ALLOW LOCAL RESIDENTS TO PROTEST IN WRITING
TO THE BOARD OF REVIEW**

WHEREAS, the GENERAL PROPERTY TAX ACT 206 of 1983, MCL 211.30, as amended, provides the requirements for the conduct of the board of review. These requirements include how resident taxpayers may be authorized to file a protest before the board of review by letter; and

WHEREAS, the Township Board of Bingham Township, Leelanau County, Michigan, desires to allow all taxpayers the opportunity to file a protest before the board of review by letter; and

WHEREAS, the Bingham Township Board is authorized by MCL 211.30(8), as amended, to adopt an ordinance or a resolution giving resident taxpayers authority to file his or her valuation protest before the board of review by letter without a personal appearance by the taxpayer or his or her agent.

NOW THEREFORE BE IT RESOLVED, pursuant to MCL 211.30(8), as amended, that the Township Board of Bingham Township, authorizes all resident and non-resident taxpayers, or their agents, to protest or appeal to the board of review by letter. Said letters must be delivered to the physical or electronic address provided in the notice or publication. For valuation appeals to the March meeting of the board of review, letters must be received prior to the deadline on the publication. For Principal Residence appeals to the July and December meetings of the board of review, letters must be received by 5:00 pm on the day prior to the meeting stated on the public notice.

BE IT ALSO RESOLVED, that the Bingham Township Assessor shall include a statement notifying taxpayers of this option in each assessment notice under MCL 211.24c and on each notice or publication of the meeting of the board of review.

The foregoing resolution offered by Board Member _____, and supported by Board Member _____.

Upon roll call vote, the following voted:

Yeas:

Nays:

Abstain:

Absent and Excused:

The Chairman declared the motion carried, and Resolution _____ duly adopted.

Marian Werner, Supervisor

CERTIFICATE

I, Kathy Morio, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for Bingham Township, adopted during a regular meeting of the Bingham Township Board, Leelanau County, Michigan, held on _____, 2021, at which meeting _____ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: _____

Kathy Morio, Township Clerk

12:30 PM

02/12/21

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Feb 12, 21</u>
American Waste	23.00
Charter Communications cable	139.97
Cherryland Electric Cooperative	74.72
Consumers Energy	306.26
Granicus	9,390.00
Integrity Business Solutions	78.65
Leelanau County Treasurer	112.33
Leelanau Enterprise & Tribune	53.70
Marge Johnson	144.00
Networks Northwest (NW MI COG)	700.00
Suttons Bay Township	1,640.00
Wells Fargo Financial Leasing	91.29
Young, Graham, Elsenheimer & Wendling, P.	150.00
TOTAL	<u><u>12,903.92</u></u>

Bingham Township
Payroll Transactions by Payee
 January 19 through February 15, 2021

Date	Num	Name	Amount
Michigan Treasury			
02/12/2021	To Print	Michigan Treasury	-385.18
Total Michigan Treasury			-385.18
United States Treasury			
02/12/2021	To Print	United States Treasury	-1,858.12
Total United States Treasury			-1,858.12
Brown, Michael K			
02/15/2021		Brown, Michael K	-24.66
Total Brown, Michael K			-24.66
Clark, Kim R.			
02/15/2021		Clark, Kim R.	-444.62
Total Clark, Kim R.			-444.62
Dashner, Charles B			
02/15/2021		Dashner, Charles B	-57.26
Total Dashner, Charles B			-57.26
Friske, Angela			
02/15/2021		Friske, Angela	-1,775.19
Total Friske, Angela			-1,775.19
Grant, Dennis			
02/15/2021		Grant, Dennis	-57.27
Total Grant, Dennis			-57.27
Grant, Sandra K			
02/15/2021		Grant, Sandra K	-1,702.15
Total Grant, Sandra K			-1,702.15
Jasinski, Catherine D			
02/15/2021		Jasinski, Catherine D	-69.26
Total Jasinski, Catherine D			-69.26
Layman, Jeffrey H			
02/15/2021		Layman, Jeffrey H	-211.54
Total Layman, Jeffrey H			-211.54
Mikowski, Michelle M			
02/15/2021		Mikowski, Michelle M	-70.30
Total Mikowski, Michelle M			-70.30
Morio, Kathy			
02/15/2021		Morio, Kathy	-1,738.53
Total Morio, Kathy			-1,738.53
Stone{trustee}, Todd			
02/15/2021		Stone{trustee}, Todd	-154.27
Total Stone{trustee}, Todd			-154.27
Walker, Marie			
02/15/2021		Walker, Marie	-66.07
Total Walker, Marie			-66.07

02/12/21

Bingham Township
Payroll Transactions by Payee
January 19 through February 15, 2021

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Werner, Marian E 02/15/2021		Werner, Marian E	-1,179.52
Total Werner, Marian E			-1,179.52
Woods, Mary E 02/15/2021		Woods, Mary E	-57.27
Total Woods, Mary E			-57.27
TOTAL			-9,851.21

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2020 through February 15, 2021

	<u>Jul 1, '20 - Feb 15, 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	300.55	1,500.00	-1,199.45	20.04%
Total 245 Account	<u>300.55</u>	<u>1,500.00</u>	<u>-1,199.45</u>	<u>20.04%</u>
400 · REVENUES				
474 · Short Term Rental Permits	8,400.00	0.00	8,400.00	100.0%
401 · Current Taxes	30,176.71	46,914.00	-16,737.29	64.32%
405 · School Payment-Summer Tax Coll.	5,112.50	5,200.00	-87.50	98.32%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	1,500.00	5,000.00	-3,500.00	30.0%
477 · Special Land Use Permits	0.00	400.00	-400.00	0.0%
478 · Land Divisions	400.00	700.00	-300.00	57.14%
479 · Appeals/Variances	600.00	200.00	400.00	300.0%
574 · State Revenue Sharing	148,777.00	193,506.00	-44,729.00	76.89%
580 · Metro Funds	500.00	6,600.00	-6,100.00	7.58%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	217.79	1,000.00	-782.21	21.78%
667 · Schoolhouse Rent	0.00	500.00	-500.00	0.0%
675 · Cemetery Lots	600.00	1,000.00	-400.00	60.0%
677 · Reimbursements	6,013.93	2,000.00	4,013.93	300.7%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	<u>202,297.93</u>	<u>268,120.00</u>	<u>-65,822.07</u>	<u>75.45%</u>
Total Income	202,598.48	269,620.00	-67,021.52	75.14%

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2020 through February 15, 2021

Expense	Jul 1, '20 - Feb 15, 21	Budget	\$ Over Budget	% of Budget
101-TOWNSHIP BOARD				
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	1,000.00	0.00	1,000.00	100.0%
Total 101-720 · Short Term Rentals	1,000.00	0.00	1,000.00	100.0%
101-724 · Clean-Up Day	0.00	3,500.00	-3,500.00	0.0%
101-702 · Trustee Salaries	2,626.50	4,202.40	-1,575.90	62.5%
101-704 · Land Division Salary	400.00	600.00	-200.00	66.67%
101-705 · Office Aide	1,790.76	2,300.00	-509.24	77.86%
101-725 · Contractual Service-Lawn Maint.	9,963.50	12,000.00	-2,036.50	83.03%
101-726 · Miscellaneous				
101-727 · Miscellaneous-Covid	1,314.75	0.00	1,314.75	100.0%
101-726 · Miscellaneous - Other	10,605.82	2,000.00	8,605.82	530.29%
Total 101-726 · Miscellaneous	11,920.57	2,000.00	9,920.57	596.03%
101-802 · Attorney	1,970.00	4,000.00	-2,030.00	49.25%
101-803 · Audit	3,595.00	3,600.00	-5.00	99.86%
101-805 · Dues (MTA, Planning)	0.00	3,900.00	-3,900.00	0.0%
101-806 · Webmaster	300.00	600.00	-300.00	50.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	209.00	7,080.00	-6,871.00	2.95%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	523.04	950.00	-426.96	55.06%
101-955 · Education	302.00	2,000.00	-1,698.00	15.1%
101-956 · Recording Secretary	644.00	927.00	-283.00	69.47%
Total 101-TOWNSHIP BOARD	35,639.37	48,259.40	-12,620.03	73.85%
171-SUPERVISOR				
171-706 · Supervisor Salary	11,037.60	16,556.40	-5,518.80	66.67%
Total 171-SUPERVISOR	11,037.60	16,556.40	-5,518.80	66.67%
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	500.00	-500.00	0.0%
215-701 · Clerk Salary	16,767.60	25,151.36	-8,383.76	66.67%
215-703 · Deputy Wages	2,914.80	3,000.00	-85.20	97.16%
Total 215- CLERK	19,682.40	28,651.36	-8,968.96	68.7%
247-BOARD of REVIEW				
247-704 · Per Diems	330.00	1,650.00	-1,320.00	20.0%
Total 247-BOARD of REVIEW	330.00	1,650.00	-1,320.00	20.0%
253 - TREASURER				
253-702 Treasurer Salary	17,299.92	25,949.82	-8,649.90	66.67%
253-703 Deputy Wages	275.52	500.00	-224.48	55.1%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	17,575.44	28,549.82	-10,974.38	61.56%

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2020 through February 15, 2021

	<u>Jul 1, '20 - Feb 15, 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
257 · ASSESSOR				
257-702 · Assessor Salary	16,745.84	25,118.80	-8,372.96	66.67%
257-703 · Assessor Assistant Salary	1,607.82	3,394.49	-1,786.67	47.37%
257-860 · Mileage	70.49	400.00	-329.51	17.62%
257-999 · Field Projects	137.20	4,000.00	-3,862.80	3.43%
Total 257 · ASSESSOR	<u>18,561.35</u>	<u>32,913.29</u>	<u>-14,351.94</u>	<u>56.4%</u>
262 · ELECTIONS				
262-703 · Wages	9,453.80	8,000.00	1,453.80	118.17%
262-727 · Supplies	2,369.81	900.00	1,469.81	263.31%
262-728 · Shredding	65.00	100.00	-35.00	65.0%
262-860 · mileage	386.89	450.00	-63.11	85.98%
262-930 · Mach set-ups	0.00	500.00	-500.00	0.0%
Total 262 · ELECTIONS	<u>12,275.50</u>	<u>9,950.00</u>	<u>2,325.50</u>	<u>123.37%</u>
265- TOWNSHIP HALL				
265-730 · Tax Bill/Assessment Notice	1,749.72	3,500.00	-1,750.28	49.99%
265-727 · Supplies	1,103.11	3,200.00	-2,096.89	34.47%
265-728 · Postage	349.32	5,500.00	-5,150.68	6.35%
265-850 · Telephone	590.94	1,100.00	-509.06	53.72%
265-851 · Copy Machine	1,573.48	2,200.00	-626.52	71.52%
265-852 · Software Support	2,110.00	2,500.00	-390.00	84.4%
265-855 · Internet Access	639.92	1,100.00	-460.08	58.18%
265-900 · Advertising & Publishing	1,494.46	2,300.00	-805.54	64.98%
265-920 · Ut - ELECTRIC	1,632.64	2,600.00	-967.36	62.79%
265-921 · UT - Gas	423.92	1,100.00	-676.08	38.54%
265-930 · Repairs/maintenance	731.22	1,200.00	-468.78	60.94%
265-931 · Cleaning	117.60	900.00	-782.40	13.07%
265-932 · Waste Pickup	178.00	275.00	-97.00	64.73%
Total 265- TOWNSHIP HALL	<u>12,694.33</u>	<u>27,475.00</u>	<u>-14,780.67</u>	<u>46.2%</u>
276- CEMETERIES				
276-701 · Sexton	0.00	400.00	-400.00	0.0%
276-727 · Supplies/ Maintenance	160.00	1,000.00	-840.00	16.0%
276-920 · Utilities - Keswick Cemetery	228.15	350.00	-121.85	65.19%
276-932 · Waste Pick-up	160.00	450.00	-290.00	35.56%
276-940 · Porta Potty Rental	0.00	540.00	-540.00	0.0%
Total 276- CEMETERIES	<u>548.15</u>	<u>2,740.00</u>	<u>-2,191.85</u>	<u>20.01%</u>

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2020 through February 15, 2021

	<u>Jul 1, '20 - Feb 15, 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
721 · PLANNING				
721-704 · Planning Meeting Per Diem	2,265.00	5,700.00	-3,435.00	39.74%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	432.00	770.00	-338.00	56.1%
Total 721 · PLANNING	<u>2,697.00</u>	<u>7,370.00</u>	<u>-4,673.00</u>	<u>36.59%</u>
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	3,500.00	8,400.00	-4,900.00	41.67%
722-727 · Zoning Services	13,120.00	19,680.00	-6,560.00	66.67%
Total 722 · PLANNING/ZONING CONTRACT	<u>16,620.00</u>	<u>28,080.00</u>	<u>-11,460.00</u>	<u>59.19%</u>
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	425.00	855.00	-430.00	49.71%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	<u>425.00</u>	<u>1,055.00</u>	<u>-630.00</u>	<u>40.28%</u>
755 · PARKS				
755-727 · Supplies	528.76	250.00	278.76	211.5%
755-920 · Utilities - Bingham Twp Park	106.91	140.00	-33.09	76.36%
755-932 · Waste Pick-up	415.00	800.00	-385.00	51.88%
755-940 · Porta Potty Rentals	1,655.35	2,900.00	-1,244.65	57.08%
755-945 · Park Improvements	6,058.88	7,500.00	-1,441.12	80.79%
Total 755 · PARKS	<u>8,764.90</u>	<u>11,590.00</u>	<u>-2,825.10</u>	<u>75.63%</u>
6561 · PAYROLL EXPENSES - FICA	6,388.03	8,000.00	-1,611.97	79.85%
977 · CAPITAL OUTLAY	0.00	22,000.00	-22,000.00	0.0%
8000 · 245 Expenditures	18,640.00	0.00	18,640.00	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
Total Expense	<u>181,879.07</u>	<u>275,840.27</u>	<u>-93,961.20</u>	<u>65.94%</u>
Net Income	<u>20,719.41</u>	<u>-6,220.27</u>	<u>26,939.68</u>	<u>-333.1%</u>