

Approved 4/18/2022

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING MINUTES
MARCH 21, 2022 7pm**

Zoom Meeting ID: 835 4616 7569 PASS CODE: 49684

1. CALL TO ORDER

Midge Werner, Supervisor, called the Bingham Township Board Meeting to order on Monday, March 21, 2022, at 7 pm.

2. ROLL CALL - QUORUM PRESENT

Present: Midge Werner, Kathy Morio, Sandra Grant, Todd Stone, Jeff Layman

Absent: None

Staff Present: Steve Patmore

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra Grant/moved, Jeff Layman/supported, to approve the agenda as presented, passed.

5. CONFLICT OF INTEREST

None stated.

6. APPROVAL OF FEBRUARY 21, 2022 MEETING MINUTES

Sandra Grant/moved, Todd Stone/supported, to approve the February 21, 2022 Minutes, passed.

7. PUBLIC COMMENT

Dan Rose, 10417 E. Bingham Rd. - to comment on Boughey Park.

Susan Greve, 6624 S.W. Bayshore Dr. - to comment on Boughey Park.

8. OLD BUSINESS

a. Buoys at Township Swim Areas -Todd Stone

Todd Stone followed up on the issue of whether buoys are required at beaches where swimming is allowed. State law said if there is a swimming area, there must be buoys. MTA - if not designated swimming area, don't need to designate it, if there are life rings, adding buoys might increase liability, posting no life guard, swimming at own risk which are on the township signs may be valid

without having buoys. DNR - buoys prevent motorized watercraft, safety issue, not necessary for all parks. Todd Stone said there is no clear direction on what the township should be doing. Should the township attorney be asked to address the issue of buoys. Boughey Park has old buoys, and it is not clear if they can be used. The Park & Rec Committee voted to cost out buoys for a couple of parks.

Discussion -

- Kathy Morio - Conflicting statements from different agencies.
- Dan Rose - statute uses word "shall", need to insure safety of people using the park.
- Steve Patmore - check with township insurance company attorney, and Leland Township which has a swim area.
- Midge Werner - will research this issue further.

b. Charter Township Resolution - Midge Werner

Midge Werner said she called MTA to ask if the township should adopt a Charter Township Resolution because in the material reviewed regarding Charter Township, there was a paragraph that discussed a resolution to be a charter township. MTA responded that is not necessary for the township to adopt a Charter Township Resolution.

c. Township Fund used to pay Road Commission for work at Park-

Midge Werner said an e-mail was received from Attorney Michael Selden at MTA stating if the Road Commission agrees to do the work at the park, there is nothing preventing the township for contracting with the Road Commission to do the work.

9. NEW BUSINESS

a. Housing North - Affordable Housing Funding Discussion - Yarrow Brown

Yarrow Brown, executive director of Housing North, a 501(3c) is a regional non-profit whose mission is to build awareness and influence policy at the State level with regards to housing needs. She is going to all the 11 townships, 3 villages and the county to share capacity for a proposal for a housing ready program director in Leelanau County. So far have raised \$26,000 for three years and want to raise \$100,000 for three years to support this position. It is basically a contract for support. The Leelanau County Planning Commission is supporting this position. There are almost 700 housing units that are expected to be built in 3-5 years in the county. Focusing on the townships in the area that are closest to existing bus lines, existing infrastructure. Would be happy to start with an annual

contract.

Asking for \$5,000 from each of the townships; asking Leelanau County for \$20,000. There are some programs that Bingham Township would not be eligible for because it is not close to any municipalities. Housing North is not a developer but would work with for-profit and non-profit developers. Looking at accessory dwelling unit programs that would allow a small square footage unit to be rented, also looking at duplexes and townhomes. Some homes would be rental and some would be a mix of homeownership. The need is 3/4 for rental and 1/4 for home ownership. Housing North has a deed restriction program that was launched in the City of Charlevoix.

Steve Patmore said he doesn't get a lot of calls about developments or apartments, but does get calls about duplexes. Now is a good time for input on tools for the master plan. There is housing for short term rentals.

Midge Werner asked that Ms. Brown to send a copy of the contract and deed restrictions to the township, looking at those documents at the township's next meeting and getting back with Ms. Brown.

b. Parks and Recreation Committee - Request to purchase picnic tables

Todd Stone said the Committee has in its 2022 budget to purchase 2 picnic tables. Recommend purchasing 2 Kirby Built ADA metal powder coated picnic tables for a total of \$2,365.18, with a 10-year guarantee, one picnic table for Bingham Park and one for Boughey Park. There are 5 benches in Boughey Park that need repair which would cost \$35.00 a bench to refurbish.

A new bench costs \$550 on up. Mike Park would be contacted to see if he could supply the wood slats for the benches.

Sandra Grant/moved, Kathy Morio/supported, to approve Todd Stone to purchase two (2) picnic tables on behalf of the Parks & Recreation Committee at a cost not to exceed \$2,500.00 for both of them, and to refurbish the five (5) benches at Boughey Park not to exceed \$750.00, and allow Mr. Stone to use his discretion for the wood for the slats, passed.

c. GFL Proposal for Clean-up Day - Midge Werner

GFL who took over the American Waste business submitted a proposal for clean-up day to be held at the Road Commission garage on Saturday, May 21st, 2022 from 9 am to 12 noon. The cost is \$185 per hour for the garbage truck driver and \$37.00 for a compacted yard of trash. Suttons Bay Township will do the clean-up day with Bingham Township.

Sandra Grant/moved, Jeff Layman/supported, to authorize Midge Werner to sign the contract with GFL for clean-up day, Saturday, May 21, 2022, passed.

Todd Stone said Parks & Rec will hold a clean-up day a week ahead of the township clean-up day and will ask for community involvement.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee

Todd Stone said the Committee took a proposal to the Road Commission to request modifications for Boughey parking. The Road Commission denied the Committee's request which were:

- Parallel parking is not possible given the width of Bingham Road. Cars would obstruct traffic coming off of M-22, creating a dangerous situation.
- The brush we asked to be cleared is not in the road right-of-way, so it is a low priority for the Road Commission. They said the township could contract it out.
- Painting parking lines can't be done because parallel parking isn't an option.
- Any designation of ADA parking within the Park is up to us and outside of their objection.

One other topic of discussion was the need for a turnaround for the fire trucks that take water from West Grand Traverse Bay. Road Commission expressed concern for the ability for the trucks to get close enough to the Bay for drawing water. They may extend the road closer to the Bay and will get input from the Fire Chief.

The Road Commission suggested that an engineering firm be hired to analyze the parking issue and propose solutions that fit our needs and comply to their restrictions. They would not enforce the no-parking along the south side of Bingham until the township could come up with a plan. The Road Commission made suggestions for parking options.

1. Drawing represents where we are to date.
2. Drawing represents parking within the Park behind the existing cedar hedge.
3. Drawing represents parking at the entrance of the Park.
4. Drawing represents parking within the Park, and has been proposed in the Boughey Park Site Plan drawn by Gosling Czubak.

We can propose options but in the end we likely need an engineering firm to evaluate the problem and provide us with real options/solutions. Parks and Rec

has to review this and make a recommendation to the township board.

Discussion by Board -

- Midge Werner recommends Gosling-Czubak be contacted to take a look at the plans.
- Todd Stone - trying to maintain Boughey Park as a family park, don't want commercial enterprises there.

Public Comment -

- Dan Rose - Chief Porter was not aware of the proposal to bring Bingham Rd to the water. He had never spoken to the Road Commission about this proposal. The Fire Department has access to get water and has a way to turn around on the road. Craig Brown from the Road Commission looked at the current parking situation and determined it to be unsafe. The township has to come with a solution and the Road Commission will make the change. Dan Rose discussed the drawings that were submitted and said drawing #4 is the best idea. Rose suggests that 3 parking spaces be turned into 2 handicapped parking spaces.
- Susan Greve - health care worker, visits Boughey Park regularly, is concerned about any impact on the park to create additional parking, don't lose the beautiful aspect of the park.

Other Parks & Rec Business -

Midge Werner said the township received a letter and check from the Grand Traverse Band of Ottawa and Chippewa Indians, for the Child and Family Services Youth Work Conservation Corps group 2% grant. The check was in the amount of \$16,00.00

b. Building & Grounds Committee

Kathy Morio said the light and fan in the men's restroom have been replaced.

c. Cemetery Committee

Midge Werner said there is no report.

d. Zoning Administrator/STR Administrator - Steve Patmore

Steve Patmore submitted his report. Has 46 applications for short term rentals, issue about half (10 new ones, rest renewals). Two complaints received about short term rentals.

e. Planning Commission

Planning Commission held a workshop session at their last meeting because a quorum was not present. They worked on master plan topics. Steve Patmore said Leelanau Township had a meeting with Housing North. It would help to have a resource person to come up with plans for the master plan.

f. Fire Authority

Documents e-mailed. Had a meeting tonight to adjust the 2021-2022 budget.

g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)

No report.

h. Treasurer

Sandra Grant said she settled with County.

i. Trustee

Todd Stone said he received a request to use the pavilion at Boughey Park for a post wedding lunch. Discussion followed as to how the parks are used. Midge Werner said use of the parks is first come first served.

j. Clerk

Kathy Morio submitted Vendor Balance of \$7,200.96 and Payroll Report of \$11,383.64 for approval.

Sandra Grant/moved, Midge Werner/supported, to pay Vendor Balance of \$7,200.96 and Payroll of \$11,383.64, passed.

Kathy Morio said absentee ballots will be mailed out this week for the May 3, 2022 Special Election.

k. Supervisor

Township Hall Painting Bid Report

Midge Werner said no more bids have been received for painting of the township hall. Hopefully, the Board will make a decision at its next meeting.

Board of Review Meeting - held 15 petitions received, and 11 or 12 were disabled veterans.

11. PUBLIC COMMENTS AND ACCOUNCEMENTS

None.

12. ADJOURNMENT

Midge Werner adjourned the meeting at 9:11 p.m.

Minutes by Marge Johnson, Recording Secretary
Kathy Morio, Clerk