

LEELANAU TOWNSHIP REGULAR BOARD MEETING AGENDA
TUESDAY, APRIL 13, 2021 5:30 P.M.
231-386-5138

JOIN MEETING VIA ZOOM ELECTRONIC REMOTE ACCESS:

<https://us02web.zoom.us/j/82042504076?pwd=WkZBWm9rNWVhXellkOE5ERzZMby9Hdz09>

MEETING ID: 820 4250 4076
PASSCODE: 496700

TENTATIVE AGENDA

*AGENDA CAN BE AMENDED AT THE MEETING.
CHANGES CAN/WILL OCCUR UP UNTIL AND AT THE MEETING
ORDER OF AGENDA ITEMS CAN/WILL CHANGE UP UNTIL AND AT THE MEETING*

- I. CALL TO ORDER, ROLL CALL,
 - II.
 - III. SET AGENDA
 - IV. PUBLIC COMMENT – FIRST – LIMITED TO 3 MINUTES MAXIMUM
 - V. GENERAL BUSINESS
 - A. APPROVAL OF MINUTES OF MARCH 9, 2021 REGULAR BRD MEETING
 - B. APPROVAL OF MINUTES OF MARCH 17, 2021 SP CLOSED SESSION MEETING W/THALL
 - C. APPROVAL OF MINUTES OF MARCH 18, 22, 27 & 29 SP BRD METTINGS
 - D. APPROVAL OF BILLS FOR APRIL
 - VI. REPORTS
 - A. LEELANAU COUNTY COMMISSIONERS – TY WESSELL
 - B. EMERGENCY SERVICES – HUGH COOK
 - C. LEELANAU COUNTY SHERIFF – BRIAN DION
 - D. FACILITIES MANAGER – BEN PURDY
 - E. PLANNING COMMISSION – GINA HARDER
 - VII. ACTION ITEM(S)
 - A. COMMITTEE APPOINTMENTS - SANDERS
 - B. DARK SKY RESOLUTION – HARDER
 - C. ELIMINATE ANNUAL MEETING – SANDERS
 - D. KAL EXCAVATING BID FOR CHRISTMAS COVE
 - E. TOWNSHIP INSURANCE
 - VIII. DISCUSSION ITEM(S)

PUBLIC COMMENT – SECOND – LIMITED TO 3 MINUTES MAXIMUM
 - IX. CORRESPONDENCE AND ANNOUNCEMENTS
- ADJOURN

**LEELANAU TOWNSHIP SPECIAL BOARD MEETING MINTUES
WEDNESDAY, MARCH 17, 2021
119 E. NAGONABA ST.
NORTHPORT, MI 49670**

DRAFT MINUTES

I. CALL TO ORDER,

SCRIPPS CALLED THE MEETING TO ORDER AT 10:00 A.M. BOARD MEMBERS WERE PRESENT.

HARDER ASKED ATTORNEY THALL IF WE GO INTO CLOSED SESSION WILL THE NUMBER FOR ZOOM BE DIFFERENT TO WHICH HE EXPLAINED THAT PATMORE WOULD HAVE TO PUT ANYONE FROM THE PUBLIC ATTENDING THE ZOOM MEETING INTO A WAITING ROOM. HARDER PROVIDED ZOOM NUMBER TO DUNN SO SHE COULD DIAL IN AND JOIN MEETING.

II. AGENDA

SANDERS PRESENTED THE AGENDA TO WHICH MURRAY STATED SHE HAD A MEETING SCHEDULE TO ADD TO THE AGENDA IN ORDER TO COMPLETE BUSINESS BEFORE THE END OF THE FISCAL YEAR THAT SHE WOULD LIKE ADDED TO THE ACTION ITEMS.

MOTION MADE BY HARDER SECONDED BY DUNN TO APPROVE THE AGENDA AS AMENDED.

ROLL CALL

HARDER – YES

MURRAY – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSES 5-0.

ACTION ITEM(S)

A. GO INTO CLOSED SESSION TO DISCUSS MATTERS WITH ATTORNEY

PATMORE READ THE MOTION THAT THE BOARD OF TRUSTEES CONVENE IN CLOSED SESSION UNDER SUB SECTION H OF THE OPEN MEETINGS ACT TO CONSIDER MATERIAL EXEMPT FROM DISCLOSURE BY STATE STATUE SECTION 13 1 G OF THE FREEDOM OF INFORMATION ACT BEING A LETTER FROM ITS ATTORNEY DATED MARCH 5, 2021 FOR THE REASON THAT THE LETTER IS EXEMPT FROM DISCLOSURE UNDER STATE LAW DUE TO THE ATTORNEY CLIENT PRIVILAGES. THALL STATED THAT A BOARD MEMBER JUST NEEDS TO MOVE IT.

HARDER MADE A MOTION TO ACCEPT THE MOTION A PRESENTED, SECONDED BY MURRAY

ROLL CALL

HARDER – YES

MURRAY –YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5-0.

BOARD WENT INTO CLOSED SESSION AT 10:14 A.M.

MOTION MADE BY DUNN, SECONDED BY HARDER TO RETURN TO OPEN SESSION

ROLL CALL

MURRAY – YES

HARDER – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5-0.

BOARD RETURNED TO OPEN SESSION AT 11:07 A.M.

MOTION MADE BY DIAZ, SECONDED BY HARDER TO ADOPT ORDINANCE NO. 2 OF 2021 TO IMPOSE A TEMPORARY MORATORIUM ON RECREATIONAL VEHICLE PARKS AND CAMPGROUNDS.

ROLL CALL

HARDER – YES

MURRAY – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5-0.

THALL ASKED THE BOARD TO MAKE A MOTION REQUESTION PLANNING COMMISSION TO HOLD A PUBLIC HEARING APRIL 8TH TO CONSIDER ADDING A MORITORIUM TO THE ZONING ORDINANCE.

MOTION MADE BY DUNN, SECONDED BY HARDER TO ASK PLANNING COMMISSION TO HOLD A PUBLIC HEARING MEETING ON APRIL 8TH

HARDER – YES

MURRAY – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5-0.

MOTION MADE BY HARDER, SECONDED BY MURRAY THAT THE TOWNSHIP BOARD FINANCIALLY SUPPORT THE PLANNING COMMISSION, PLANNER AND TOWNSHIP ATTORNEY.

ROLL CALL

HARDER – YES

MURRAY – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5 -0.

MOTION MADE BY HARDER, SECONDED BY DUNN TO APPROVE MEETING DATE OF MARCH 18, 22, 29 AND 31ST

ROLL CALL

HARDER – YES

MURRAY – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5-0.

MOTION TO ADJOURN MADE BY SANDERS, SECONDED BY HARDER

ROLL CALL

HARDER – YES

MURRAY – YES

DUNN – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 5-0 MEETING ADJOURNED AT 11:18 A.M.

**LEELANAU TOWNSHIP SPECIAL BOARD MEETING MINTUES
THURSDAY, MARCH 18, 2021 1:00 P.M.
119 E. NAGONABA ST.
NORTHPORT, MI 49670**

DRAFT MINUTES

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

SANDERS CALLED THE MEETING TO ORDER AT 1:03 P.M. ALL MEMBERS PRESENT EXCEPT DUNN WAS EXCUSED ABSENT.

SANDERS EXPLAINED THAT THE PURPOSE OF TODAYS MEETING WAS TWO FOLD TO BE IN COMPLIANCE WITH THE OPEN MEETINGS ACT AND A IT'S JUST A WORKING SESSION FOR THE BUDGET.

II. PUBLIC COMMENT

NONE HEARD

SANDERS THANKED HARDER AND OTHERS FOR WORKING ON THE BUDGET SO HARD. THE BOARD WENT THROUGH ALL OF THE FUND ONE BY ONE AND DISCUSSED NUMBERS FOR THE NEXT FISCAL YEAR. SANDERS ADDED THAT WITH THE NEW MILLAGE THAT THE FIRE/EMS DEPARTMENT HAS HE HAS AN ASPIRATION HE WOULD LIKE TO HAVE A CAPITOL PLAN SO THAT MONEY STARTS GOING INTO A FUND SO THE NEXT PURCHASE THEY NEED FOR A TRUCK OF AMBULANCE OF ANY OTHER EQUIPMENT THEY CAN POSSIBLY BUT PURCHASE WITHOUT HAVING TO BORROW AND JUST PAY OUTRIGHT.

MOTION MADE BY SANDERS SECONDED BY MURRAY TO ADJOURN. MOTION PASSED 4-0. MEETING ADJOURNED AT 4:00 P.M.

**LEELANAU TOWNSHIP SPECIAL BOARD MEETING MINTUES
MONDAY, MARCH 22, 2021
119 E. NAGONABA ST.
NORTHPORT, MI 49670**

DRAFT MINUTES

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

SANDERS CALLED MEETING TO ORDER AT 1:04 P.M. ALL MEMBERS PRESENT EXCEPT DUNN WAS EXCUSED ABSENT.

SANDERS EXPLAINED THE PURPOSE OF THE MEETING IS FOR THE BOARD TO HEAR THE PROPOSED BUDGET AND ADOPT IT BOARD MEMBERS CAN ASK QUESTIONS IF THEY HAVE ANY AT THIS TIME. SANDERS SAID THERE ARE SOME ASSUMPTIONS THAT WENT INTO THE BUDGET THAT HE'D LIKE EVERYONE TO KNOW ABOUT. HE SAID GINA MADE A COMMENT WHICH HE WANTED TO MAKE A POINT OF. THEY DON'T WANT TO BE KNOWN AS THE BOARD THAT WAS JUST ELECTED AND COMES IN AND IS JUST SPENDING A BUNCH OF MONEY. HE SAID EVERY EXPENDITURE IN THE BUDGET HAS BEEN LOOKED AT AND HE BELIEVES HE "WAS ELECTED TO TAKE THE RESOURCES OF THE TOWNSHIP AND APPLY THEM TO MAKE THE TOWNSHIP A BETTER PLACE". HE EXPLAINED OUR TRUSTEES HAVE WORKED VERY HARD AND HAVE TAKEN ON SEVERAL INITIATIVES. THERE WILL BE A RAISE FOR THEM ALONG WITH A 2% RAISE FOR ALL HOURLY EMPLOYEES WITH THE EXCEPTION OF THE FIRE CHIEF AND LIBRARY DIRECTOR. THE FIRE CHIEF IS CURRENTLY WAY UNDERPAID ACCOURDING TO THE MARKET. SUTTONS BAY'S CHIEF MAKES \$85,000/YR, LELAND \$84,000 AND CEDAR \$75,000 HE IS RAISING HUGH'S SALARY TO \$61,980 CLOSE TO 10% RAISE AND INTENDS TO CONTINUE TO RAISE IT OVER THE YEARS TO GET HIM TO \$75,000. WE PAY HIM TO TAKE CARE OF 60% OF OUR REVENUE AND MANAGE THE VAST MARJORITY OF THE TOWNSHIPS EMPLOYEES. LIKE WISE, CORA CAME IN BELOW MARKET SO HE PUT IN \$4,000 INTO HER PAY SO THAT GETS HER CLOSE TO WHERE SHE SHOULD BE. WE COULD LOSE A LIBRARIAN OVER A FEW BUCKS AND HE DOESN'T WANT TO DO THAT. HE ALSO PUT 50,000 IN THE BUDGET FRO BUSINESS DEVELOPMENT FOR PLANNING THE TOWNSHIPS FUTURE. ONE THING WE HAVEN'T DONE BEFORE IS CREATE CAPITOL INVESTMENTS WHICH WE NEED TO DO.

DOUG WHITLEY ASKED IF WE WOULD HAVE A DRAFT OF THE BUDGET FOR THE PUBLIC. HE PROPOSED IT BE AVAILABLE ON THE WEBSITE OR THE OFFICE BEFORE THE MEETING ON THE 29TH. HE STATED NEXT YEAR HE'D LIKE TO SEE IT PRESENTED IN ADVANCE OF THE ACTUAL ADOPTION SO THE PUBLIC CAN EITHER CHALLENGE OR APPROVE OR MAKE RECOMMENDATIONS AND MAKE THEIR OPINIONS KNOWN.

MOTION MADE BY MURRAY, SECONDED BY HARDER THAT WE ACCEPT KAL'S BID FOR CHRISTMAS COVE.

ROLLS CALL

MURRAY – YES

HARDER – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 4-0.

MOTION MADE BY MURRAY, SECONDED BY HARDER TO APPROVE THE BUDGET FOR THE NEW FISCAL YEAR 2021-2022.

ROLL CALL

MURRAY – YES

HARDER – YES

DIAZ – YES

SANDERS – YES

MOTION PASSED 4-0.

MOTION MADE BY SANDERS, SECONDED BY MURRAY TO ADJOURN MEETING. MOTION PASSED 4-0 MEETING ADJOURNED AT 2:15 P.M.

**LEELANAU TOWNSHIP SPECIAL BOARD MEETING MINTUES
MONDAY, MARCH 29, 2021
119 E. NAGONABA ST.
NORTHPORT, MI 49670**

DRAFT MINUTES

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

SANDERS CALLED MEETING TO ORDER AT 6:00 P.M. MEMBERS PRESENT WERE SANDERS, MURRAY AND HARDER. DUNN AND DIAZ WERE EXCUSED ABSENT.

SANDERS EXPLAINED THE PURPOSE OF THE MEETING IS TO PRESENT THE BUDGET TO THE PUBLIC AND THERE WILL BE A PUBLIC COMMENT AT THE END BUT THEY WILL NOT DO QUESTION AND ANSWER. ANY INPUT THE PUBLIC GIVE WILL BE CONSIDERED AND BE PART OF THE FINAL BUDGET. SANDERS ALSO EXPLAINED THE BUDGET IS A GUIDE AND CAN BE AMMENDED. MONEY HAS BEEN PUT IN FOR A GRANT WRITER, THERE ARE RAISES IN THE BUDGET OF 2% FOR HOURLY EMPLOYEES A RAISE FOR THE FIRE CHIEF AND THE LIBRARY DIRECTOR AND ALSO FOR THE TRUSTEES.

PUBLIC COMMENT WAS HEARD FROM DOUG WHITLEY AND HE WANTE DTO KNOW WHAT NO CARRY OVER MONEY INCLUDED IN TOTAL MEANT TO WHICH SANDERS CLARIFIED. SANDERS THANKED EVERYONE FOR THEIR ATTENDANCE AND INPUT.

**MOTION MADE BY HARDER, SECONDED BY MURRAY TO ADJOURN. MOTION PASSED 3-0
MEETING ADJOURNED AT 6:25 P.M.**

**LEELANAU TOWNSHIP SPECIAL BOARD MEETING MINTUES
MONDAY, MARCH 29, 2021
119 E. NAGONABA ST.
NORTHPORT, MI 49670**

DRAFT MINUTES

I. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

SANDERS CALLED MEETING TO ORDER AT 6:00 P.M. MEMBERS PRESENT WERE SANDERS, MURRAY AND HARDER. DUNN AND DIAZ WERE EXCUSED ABSENT.

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**MOTION MADE BY HARDER, SECONDED BY MURRAY TO ADJOURN. MOTION PASSED 3-0
MEETING ADJOURNED AT 6:25 P.M.**

Leelanau Township
Resolution # -4-, 2021

At a regular meeting of the Leelanau Township Board on April 13, 2021, the following resolution was offered:

Members Present : Supervisor- John Sanders, Treasurer- Denise Dunn, Clerk- Monica Diaz, Trustees- Gina Harder and Georgie Murray

Members Absent: None

Moved by Trustee Harder, supported by

WHEREAS, Leelanau Township is committed to improving and maintaining its unique sense of place, natural beauty, safety, and quality of life; and

WHEREAS, dark sky compliant lighting practices can preserve, protect, and enhance the night sky and can mitigate adverse impacts to human health and wildlife habitat; and ~~WHEREAS, the Township is growing which can bring an increased amount of both residential and commercial exterior lighting; and~~

WHEREAS, the Township and its residents support conservation efforts and the natural environment; and

WHEREAS, the Township seeks to promote a culture of innovative best practice, and environmentally friendly planning and actions; and

WHEREAS, the Township supports eliminating glare, reducing light trespass, and minimizing light pollution while conserving energy and resources; and

WHEREAS, the Township will lead by example by improving, retrofitting, and pursuing standards where necessary to support night sky protection efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF LEELANAU TOWNSHIP as follows:

Section 1. That the Township Board hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the Township Board hereby expresses the intent to consider and encourage the following objectives:

- a. that the Township will endorse and incorporate the principles and pursuit of protecting and preserving the night sky through implementation of best lighting practices at Township-owned facilities.
- b. that the Township ~~will~~ has incorporated dark sky policies and standards into ~~Land Use Codes and Streetscape standards when applicable and appropriate~~ its Nuisance Ordinance.
- c. that the Township will encourage education and raised awareness to promote best lighting practices throughout the community.
- d. that the Township will pursue night sky protection without compromising health, safety or security.

AYES: x , NAYS: x , ABSTAIN:

I HEREBY CERTIFY that the foregoing is a true and complete copy of Resolution no. 4-2021 adopted by the Village Council of the Village of Northport at a regular meeting held on the 13th day of April, 2021 and that the meeting was held and the minutes were filed in compliance with Act 267 of the Public Acts of 1976.

Clerk – Monica Diaz

Date

KAL EXCAVATING CO.

P.O. Box 92 Omena, MI 49674

Telephone: (231) 386-5321

Fax: (231) 386-9059

Date: March 29, 2021

Leelanau Township
119 E Nagonaba St
Northport, MI 49670

Project: Christmas Cove

- Saw-cut asphalt along west edge of concrete barriers.
- Remove concrete barriers.
- Slope existing soil from saw-cut asphalt to beach on a 2/1-3/1 slope.
- Import and spread fill material as needed for slope.
- Import and spread 4" of topsoil on slope.
- Seed and mulch slope.
- Install 12" Coir Log along bottom and top of slope.
- Re-install guardrail, supply new posts and hardware as needed.
- Apply for Soil Erosion and Corp of Engineers permits.

Estimate: \$32,500

PAYMENT DUE immediately upon its delivery of an invoice outlining the work provided and amount due. A time differential of 1.5% per month shall be imposed upon all invoices unpaid after 15 days.

This proposal may be withdrawn by us if not accepted within 60 days.

We appreciate being given the opportunity to quote on this project.

All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from these specifications will become an extra charge over and above the estimate. We are fully covered by Commercial Liability and Worker's Compensation insurance.



Joel Voss, Project Manager/Estimator

ACCEPTANCE OF PROPOSAL: The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Date