

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA**

January 17, 2022 7pm

By Phone: (929)205-6099 or (312)626-6799

ZOOM MEETING ID: 835 4616 7569 PASS CODE: 49684

<https://us02web.zoom.us/j/83546167569?pwd=MGIldjR3SkFORFkvcVlwWFRQeDFMZz09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF December 20, 2021 MEETING MINUTES**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
 - a. Blight Discussion
- 9. NEW BUSINESS**
 - a. Housing North information
 - b. Intergovernmental Agreement
 - c. Township Tax Disbursement-Sandra Grant
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)
 - g. Assessor’s Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor
 - i. Board of Review Education
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

DRAFT
BINGHAM TOWNSHIP
REGULAR MEETING MINUTES
DECEMBER 20, 2021 7pm

1. CALL TO ORDER

Supervisor Midge Werner called the Bingham Township Board Meeting to order on Monday, December 20, 2021, at 7:00 p.m., a zoom meeting.

2. ROLL CALL- QUORUM

Present: Midge Werner, Kathy Morio, Sandra Grant, Jeff Layman, Todd Stone

Absent and excused: None

Staff Present: Recording Secretary, Marge Johnson - Zoom; Steve Patmore

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra Grant/moved, Todd Stone/supported, to approve the agenda as amended, adding "discussion of possible blight ordinance" under New Business (e), passed.

5. CONFLICT OF INTEREST

None

6. APPROVAL OF MINUTES - November 15, 2021

Sandra Grant/moved, Jeff Layman/supported, to approve the November 15, 2021 Meeting Minutes as presented, passed.

7. PUBLIC COMMENT

No public comment.

8. OLD BUSINESS

a. Recycling Site -

Todd Stone asked if the recycling site has been pursued. Steve Patmore said the Planning Commission discussed it, no objections; the Zoning Ordinance would have to be amended. Todd Stone said recycling site would be a good topic for the master plan. Steve Patmore said a recycling site is in the works at the Road Commission property.

9. NEW BUSINESS

a. 2022 Board Meeting Dates

Midge Werner/moved, Sandra Grant/supported, to approve the 2022 Township Board Meeting dates as the third Monday of each month at 7:00 p.m. as presented, PASSED.

b. Reappoint Board of Review Members to 2-year term, 2022 & 2023
Sandra Grant/moved, Kathy Morio/supported, to appoint Lou Okma, Scott Emeott and Virginia Schultz to the Board of Review for two years (Jan. 2022 thru Dec. 2023), passed.

Midge Werner said the State requires that the Board of Review members have additional training which will be in February 2022. The budget may need to be amended in January 2022 to cover the expenses for the Board of Review training.

c. Renew of Host Compliance/Granicus Short Term Rental Monitoring Company
Steve Patmore said this year was getting the process going. Next year there will be measures to get permits to the people, and a review of the short term rental dates. The cost of this service is \$10,047.33 now, going up over 6% from last year. The fee for a short term rental permit is \$300.00. Steve Patmore said he would like to contract with Host Compliance for another year. A total of 69 permits were issued in 2021 out of 86 permits allowed.

Sandra Grant/moved, Todd Stone/supported, to approve renewal of a Contract with Host Compliance/Granicus Short Term Rental Monitoring Company for the year 2022 at a cost of \$10,047.30, passed.

d. Rezoning part of Bingham Road from Rural Residential To Commercial (E. Harding Property)

Steve Patmore said a rezoning is handled by a zoning ordinance amendment. This request is to rezone a piece of property from rural residential to commercial. This property is close to the property that was rezoned in 2020 Under public comment Danielle Wheelock supported the rezoning. The Planning Commission recommended approval of the zoning amendment. County Planning Commission reviewed the zoning ordinance amendment. Any rezoning to commercial will require review by the Planning Commission. Under the commercial zone there are requirements for buffering and landscaping.

Todd Stone said several parcels on Bingham Road have been approved for commercial above and beyond what the master plan designates. When does the township say no more rezoning to commercial until a commercial zone is established? Steve Patmore said the Planning Commission discussed that. The master plan in 1998 stated there was enough commercial. The Planning Commission acknowledged there have been changes since 1998. The biggest thing for the Planning Commission is the substation that is going to be adjacent to the subject property in the future.

Sandra Grant said having residential on the subject property would be awkward with a substation being adjacent to it, noting commercial property surrounds the subject property.

Midge Werner said the parcel to the north is the research station.

There was no public comment regarding the rezoning.

Sandra Grant/moved, Jeff Layman/supported, to adopt Amendment 2021.12.20.1 an Ordinance to amend the Bingham Township Zoning Ordinance by amending Article 3, on the zoning map. Roll call vote: Yes: Midge Werner, Kathy Morio, Sandra Grant, Jeff Layman. No: Todd Stone. passed.

e. Discussion regarding possible blight ordinance

Todd Stone said there are areas in the township where a blight ordinance is needed. Sandra Grant said our concern is not violating the rights of the people, and to not find the township in a financial situation which is more than the township can handle. Sandra Grant said it would take care of extreme properties which are more work to enforce. We know of four potentially very large clean ups. Sandra Grant said she would want to look at a blight ordinance that addresses extreme areas, a safety issue where it is not fenced.

Steve Patmore said it would be a police power ordinance, not zoning. If you do zoning, anything that is there is grandfathered in. The implementation of a blight ordinance is a question mark.

Midge Werner said it is a difficult decision for the board to make. The township has to consider the Right To Farm Act if there is any agricultural property involved.

The township board had public input in the past regarding a blight ordinance.

A problem with defining junk, is that what is not junk to you, is junk to your neighbor. Midge Werner asked Steve Patmore to provide the township board with information regarding a blight ordinance for the January agenda, including a letter from the township attorney regarding his recommendations, from the last time the township board considered this.

Steve Patmore said he could provide the board with what Suttons Bay Township has regarding a blight ordinance.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee

Todd Stone said the Committee is continuing discussion on additional parking at Boughey Park (how many people can the park handle - capacity). Brendan from the Road Commission suggested that the committee take a look at what was done on Reynolds Road (Leland township) to resolve that parking issue. The DNR has additional information needed regarding the property lease.

b. Building & Grounds Committee - Kathy Morio said no damage at the township hall, from the recent, big winds.

c. Cemetery Committee - Midge Werner said there is nothing to report.

d. Zoning Administrator - Steve Patmore submitted his zoning administrator report and answered questions from the Board.

e. Planning Commission - Working on master plan.

f. Fire Authority - Documents e-mailed to the Board.

g. Assessor's Quarterly Report - No report.

h. Treasurer - Draft audit sent to the township.

Sandra Grant/moved, Todd Stone/supported, to approve the draft audit and authorize the Clerk and Supervisor to sign the draft audit as presented, (discussion on the motion - Todd Stone said he read the audit and compliments the township on it being financially responsible), passed.

i. Trustee - No report.

j. Clerk

Kathy Morio submitted the Vendor Balance of \$5,302.54, including the addition of \$2,850.87. Payroll - \$10,297.37.

Sandra Grant/moved, Jeff Layman/supported, to approve Vendor Balance as amended of \$5,302.54, and Payroll of \$10,297.37, passed.

Kathy Morio said Three Trees Tasting Permit was sent back from the State of Michigan because the address, Suttons Bay, MI, was omitted. Steve Patmore said the permit is okay. Clerk will add Suttons Bay, MI to update the resolution.

k. Supervisor

Midge Werner said the township board needs to discuss how to handle zoom meetings. Previously, the Board decided to have zoom meetings thru December 31, 2021. An e-mail was received from Marge Johnson requesting that the township continue with zoom meetings. This is Jordan Fehrenbach's last zoom meeting. Steve Patmore is willing to do the zoom meetings. Midge Werner said there are some people who would participate on line but not come to a meeting. Steve Patmore said the Planning Commission thinks having zoom meetings is a good option for the public.

Consensus of the Township Board to continue with zoom meetings indefinitely.

Midge Werner thanked Jordan Fehrenbach for running the zoom meetings.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None.

12. ADJOURNMENT - Midge Werner adjourned the meeting at 8:34 p.m.

**Minutes by Marge Johnson, Recording Secretary
Kathy Morio, Clerk**



November 15, 2021

Dear Township Supervisor,

Housing is a clear and urgent economic development need in Northwest Michigan and especially in Leelanau County. We have a proven and rising demand for new housing units, and a development landscape in which it is ever more complex and expensive to build the housing that employers and residents need. A 2020 Target Market Analysis showed the need for 600 units over the next five years in Leelanau County, the bulk of which is for those making less than \$40,000/year and on rents that are less than \$1000/month.

Housing North is working with partners in Leelanau County to expand the concept of shared capacity and partnerships for housing and community development, through the "Housing Ready" program. Housing North was formed in 2018 to address the barriers to housing in our 10-county region through effective communications policy and supporting increased capacity. The "Housing Ready" program is designed to bring boots on the ground to Leelanau communities and townships to support their housing goals and help them become Housing Ready. The Housing Ready program follows the funding and partnership model of economic development organizations, which provide collaboratively funded, external staff to support local and county goals around economic development. This model is currently being explored and implemented throughout three counties in Northwest Michigan, with support from community foundations, units of government and other economic development partners.

We are requesting funds to support a full-time position in Leelanau County for 3 years. We are presenting this information to all Townships and Villages in Leelanau County with the goal to fund this position by Spring of 2022. We hope you will consider the proposal to support a Housing Ready Program staff person in Leelanau County. ***We also welcome a time to meet with your Township Board and will be in touch to schedule a time to present during your regular meeting agenda.***

Thank you for your consideration.
Sincerely,

Yarrow Brown, Executive Director, Housing North

Creating pathways and partnerships for housing in Northwest Michigan.

PO BOX 1434 | TRAVERSE CITY, MICHIGAN 49685 | 231-335-1685 | info@housingnorth.org

housingnorth.org



Proposal for a Leelanau County Housing Ready Program Director
Housing North and Leelanau Housing Action Committee

Invitation

Housing North invites units of government and other interested organizations to consider an investment to catalyze funding for a Housing Ready Program Director to work in Leelanau County by early 2022. We seek a pledge from your organization for three years towards funding for a Leelanau County Housing Ready Program Director hosted by Housing North. The total needed to fundraise for a full-time position for three years is roughly \$90-\$100K/year. We are seeking commitments from the Grand Traverse Regional Community Foundation as well as other area foundations and were recently awarded \$30,000 from the Leelanau Township Foundation to begin this effort. The goal is to have 50% of the position funded by the units of government and 50% funded by philanthropy. (Note: for Units of Governments this would be a contract for services with Housing North).

Challenge & Opportunity

It is well known that there is a significant housing affordability crisis in Leelanau County and throughout NW Michigan. Housing shortages affect area residents at all income levels but are particularly acute for low to middle-income employees of schools, businesses, nonprofit organizations, healthcare systems, skilled manufacturing, and local governments. The lack of affordable housing forces our core workforce outside our population centers, putting them at risk for transportation issues and reducing their ability to engage in the communities in which they work. Housing shortages are among the most significant constraints to hiring and retaining employees.

Housing North is working with partners in Leelanau County to identify ways to address this housing crisis and, collectively, make progress on this issue through a Housing Ready Program. This involves placing staff on the ground in the community focused on all things housing. The Program Director will be a principal agent that helps advance the mission and goals for housing to be determined by Leelanau Housing Action Committee, the County, Townships and Villages in Leelanau County with support through Housing North.

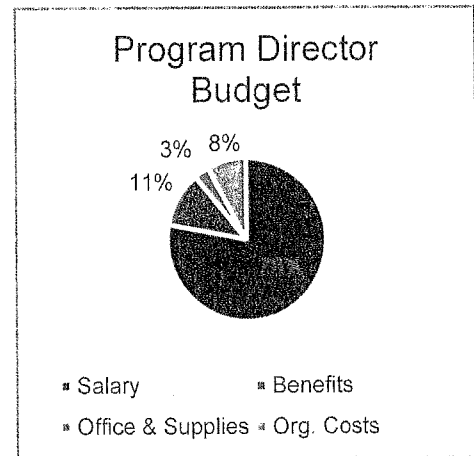
Momentum for the Housing Ready Program has been very encouraging as evidenced by the progress made in year one in Charlevoix County (2020), and the fact that an Emmet County position is starting in December of 2021. We are already seeing results of this program and

position in Charlevoix County (see enclosed handout) and are 80% of the way to having a position funded in Manistee County.

Closing

Housing North is seeking funding pledges from local governments (see note above), and community organizations in Leelanau County to fund a Housing Ready Program Director. **We are asking each partner who wants to participate to commit to a specific amount for three years.** Housing North will contract with each unit entity that contributes to make this position possible. We have a goal of hiring a full time Program Director for three years starting in 2022.

Thank you for considering support for our Housing Ready Program and making measurable progress in tackling affordable workforce housing for our region. We believe a pledge from your organization will send a strong message to our region and partners that our community is nimble and ready to provide strategic leadership and funding to address the most paralyzing issue facing our region.



The following is a list of opportunities for the Program Director to focus on in Leelanau County:

Finance and Project Support

- Develop an active network of developers, builders, nonprofits, governmental bodies (e.g., Leelanau County Land Bank and Brownfield Redevelopment Authorities), and others to identify potential projects and break down the barriers in order to bring those projects to fruition.
- Develop and keep up-to-date a database of potential development sites.
- Provide assistance to developers and development partners, including public officials, lenders, investors, and nonprofits, in planning, funding, and advocating for housing development that meets local goals with activities including:
 - Identify funding needed to complement developer and other financing in order to achieve affordability goals for target households;
 - Identify potential sources (including Federal, State, regional and local) to meet these needs and work with project partners and other Partnership members to develop funding proposals;
 - Conduct third-party site plan reviews and/or financial reviews of major development proposals on behalf of HAC to assist with financial need or local

development support in the form of tax abatement, infrastructure investments, or related opportunities for public-private partnerships;

- Work with partners to create and support new local and/or regional affordable housing financing vehicles; and
- Ultimately help to close deals and bring attainable housing projects of various scales to fruition.

Leadership and Representation

- Represent and/or work closely with Housing North and HAC as a spokesperson for efforts to increase affordable housing in Leelanau County. This includes the ability to speak publicly to groups and organizations, and comfortably advocate for projects.
- Develop and maintain strong working relationships with local government officials, developers, lenders, investors, businesses, and nonprofit organizations in the County.
- Liaise with Housing North and other local and regional affordable housing groups to identify opportunities to collaborate, bring to Leelanau County relevant experiences and ideas being considered elsewhere in the region, and tap regional resources that could support and benefit the HAC activities in Leelanau County.
- Collaborate with local, regional, and statewide nonprofits seeking to build, finance, and market affordable housing within Leelanau County.
- Facilitate the development of innovative local policy-based programs, such as deed restrictions that limit occupancy to year-round residents, to help address drivers of the current shortage of affordable housing.
- Recruit, motivate, and support volunteers and their respective committees, including the Partnership.
- Assist local units of government on policy development, possible zoning changes, and other initiatives that support the development of attainable housing.

DEPARTMENT OF EQUALIZATION
LEELANAU COUNTY GOVERNMENT CENTER
8527 E. Government Center Dr., Ste. 102
Suttons Bay, MI 49682

Telephone: (231) 256-9823
FAX: (231) 256-8159

MEMO

To: Township / Village Clerk
From: Laurie Spencer
Subject: Intergovernmental Agreement
Date: January 3, 2022

If your Township/Village is seeking Intergovernmental Agreement services in 2022 for database maintenance, tax bills and/or assessment rolls, please fill out and return enclosed form to our office by February 1st so that we may properly execute this obligation.

If you have any questions, please do not hesitate to call our office

INTERGOVERNMENTAL AGREEMENT

between _____ Township/Village
and the County of Leelanau

For the Calendar Year of _____

I. _____ Township/Village agrees to procure **DATABASE MAINTENANCE** services by which Leelanau County shall process and prepare information (sales, recorded documents, maps) and maintain the BS&A database of owner, address and tax descriptions (Values are maintained by assessor of township/village which includes recycle data), and to pay Leelanau County at the rate of \$0.50 per parcel.

II. Leelanau County shall prepare Tax Bills/Rolls upon request of _____ Township/Village. Please indicate which seasons are desired by checking the following box:

- Summer Tax
- Winter Tax
- Assessment Rolls

_____ Township/Village agrees to pay a separate **PRINTING** cost from KCI (Kent Communications, Inc.), who will process, print and mail tax bills. Calculated costs per township/village will include any set-up fees, remittance envelope (if used), cost per one-sided or two-sided printed bill, and postage.

III. _____ Township/Village agrees to pay Leelanau County upon receipt of an invoice for the above-listed services.

FOR _____ **TOWNSHIP/
VILLAGE**

FOR LEELANAU COUNTY

Township Supervisor/
Village President *Date*

William J. Bunek, Board Chairman *Date*

Treasurer *Date*

Laurie Spencer, Equalization Director *Date*

Clerk *Date*

ZONING ADMINISTRATOR'S REPORT

DECEMBER 2021

BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For January 2022 Planning Commission and Township Board Meetings

LAND USE PERMITS ISSUED

| DATE | TOTAL | NEW HOMES | ADDITIONS | ACCESSORY BUILDINGS | COMMERCIAL AND B&B |
|-------------------|-------|-----------|-----------|---------------------|--------------------|
| December 2021 | 7 | 2 | 2 | 3 | 0 |
| Year To Date 2021 | 66 | 26 | 13 | 21 | 6 |
| YTD 2020 | 33 | 9 | 10 | 14 | 0 |
| YTD 2019 | 49 | 16 | 13 | 17 | 3 |
| YTD 2018 | 53 | 19 | 9 | 23 | 2 |
| YTD 2017 | 63 | 23 | 17 | 21 | 2 |
| YTD 2016 | 45 | 19 | 9 | 16 | 1 |
| YTD 2015 | 44 | 14 | 14 | 10 | 6 |
| YTD 2014 | 31 | 6 | 6 | 17 | 2 |

21-060 Single Family Dwelling - Lee Pt. Rd.
21-061 Garage- Lake Leelanau Dr.
21-062 Addition - Lab - MSU Horticultural Station
21-063 Single Family Dwelling - Shoreview Circle
21-064 Addition - Sierra Dr.
21-065 Accessory Structure - Bingham Road.
21-066 Accessory Shed - Richter Rd.

Several questions on Land Use Permits, setbacks, zoning, permit process, etc.
Revisions to Land Use Permits

Land Divisions

- LDA Application approved on Center Otto Rd - 4 parcels.

Zoning Board of Appeals:

- No Activity

Short Term Rental Administration

- Working on renewal permits for 2022.

Other Work:

- Questions and inquiries on properties.
- Twp Board Adoption of Rezoning Amendment.
- Master Plan Update Discussion.
- Follow-up on Special Use Permits
- Inquiries about guest houses/accessory dwellings.

ASSESSOR'S QUARTERLY REPORT
OCTOBER THROUGH DECEMBER 2021

Deeds, property transfer affidavits, name/address changes, and principal residence exemption and rescind affidavits are up-to-date.

Steve and I approved 2 separate land divisions, 1 creating a total of 5 parcels and 1 creating a total of 2 parcels; And we approved to separate property transfers this past quarter.

I reviewed the County Agricultural, Commercial, and Industrial studies for 2022 and came to final agreement for 2022 with the County. I had previously reviewed the County residential study for 2022.

I have completed the Township residential and agricultural studies for 2022 and am currently working on the commercial and industrial studies for 2022.

Kim and Dan went out three days and inspected new construction. Kim has entered two of the 3 days date inspected, permit information and pictures into the database. I as just beginning to enter drawings and value of the new construction into the database for 2022.

I reviewed the winter tax totals and signed the Winter 2021 Tax Warrant.

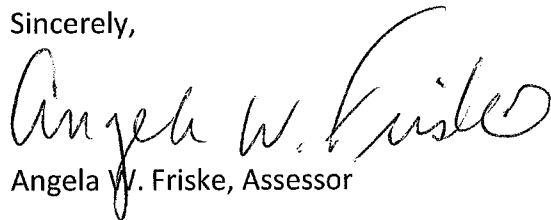
I reviewed the remaining 2021 Michigan Tax Tribunal appeal and stipulated with the petitioner.

I held December Board of Review. Agenda was created and posted. Midge completed minutes. There were 10 petitions. Decisions were mailed to petitioners and interested governmental parties.

I printed and mailed personal property statements for 2022 to all non-exempt businesses and utility companies within the Township. As the statements and/or exemptions are returned I will enter information into the database over the next six weeks.

I assisted the public with a variety of assessing, land division, pre, tax, etc. questions.

Sincerely,

A handwritten signature in black ink that reads "Angela W. Friske". The signature is written in a cursive, flowing style.

Angela W. Friske, Assessor

Bingham Township
Treasurer's Monthly Report
December 2021

Dec 21

| | |
|---|-------------------|
| Income | |
| Property Tax Revenues | |
| 402 . Current Property Taxes | 445,843.69 |
| 410 . Current Pers. Prop. Taxes | 576.69 |
| Total Property Tax Revenues | 446,420.38 |
| 245 set aside | |
| 665 . 245 Interest income | 90.87 |
| Total 245 set aside | 90.87 |
| Regular Revenue | |
| 642 . Ord. Books, Copies, FOIAs | 78.60 |
| Total Regular Revenue | 78.60 |
| Total Income | 446,589.85 |
| Expense | |
| General Expenses | |
| Expenses | 5,302.54 |
| Payroll Expense | 10,297.37 |
| Total General Expenses | 15,599.91 |
| Property Tax Disbursements | |
| Early Childhood | 15,426.65 |
| Library | 38,129.37 |
| BATA | 37,741.42 |
| Commission on Aging | 24,624.06 |
| County Allocation | 4,826.15 |
| County Road | 38,478.75 |
| Fire Operations | 245,024.27 |
| Recycling Fee | 14,537.42 |
| School Debt | 641.77 |
| School Operating Tax | 1,817.89 |
| School Sinking Fund | 220.46 |
| State Education Tax | 8,520.37 |
| TBAISD | 4,118.53 |
| Total Property Tax Disbursements | 434,107.11 |
| Property Tax Expenses | |
| Boad of Review Adjustments | 19,559.43 |
| Overpayment | 224.12 |
| Reimburs. for Duplicate Pymt. | 1,321.23 |
| Returned Deposited Item | 2,633.01 |
| Total Property Tax Expenses | 23,737.79 |
| Total Expense | 473,444.81 |
| Net Income | -26,854.96 |

Bingham Township Clerk and Treasurer Balance Sheet

| As of December 31, 2021 | | |
|--|---------------------|---------------------|
| | Clerk | Treasurer |
| 101 . General Fund Cash: General Checking TCSB | 175,999.98 | 175,999.98 |
| General Investment 18 mo CD Northwestern | 115,474.82 | 115,474.82 |
| General Investment 12 mo CD Northwestern | 77,004.15 | 77,004.15 |
| TOTAL | 368,478.95 | 368,478.95 |
| 245 . Set Aside Fund:245 Fund Investment Acct. | | |
| 245 . Set Aside Fund:245-245 Area Improvements | 16,831.82 | |
| 245 . Set Aside Fund:245-246 Parks and Rec. Grant | 61,043.96 | |
| 245 . Set Aside Fund:245-248 Parks and Rec. Improvements | 12,472.69 | |
| 245 . Set Aside Fund:245-259 Office Equipment | 15,259.86 | |
| 245 . Set Aside Fund:245-262 Elections | 15,035.94 | |
| 245 . Set Aside Fund:245-265 Schoolhouse | 51,868.97 | |
| 245 . Set Aside Fund:245-276 Cemetery | 38,290.38 | |
| 245 . Set Aside Fund:245-466 Roads | 21,043.73 | |
| 245 . Set Aside Fund:245-539 Grants | 8,008.29 | |
| 245 . Set Aside Fund:245-540 Federal Grant | 111,583.32 | |
| 245 . Set Aside Fund:245-721 Planning - Master Plan | 29,941.84 | |
| 245 . Set Aside Fund:245-752 Assessor Field Project | 9,009.84 | |
| 245 . Set Aside Fund:245-802 Attorney | 10,024.83 | |
| TOTAL | 400,415.47 | 400,415.47 |
| Total Money in Bingham Township Accounts | \$768,894.42 | \$768,894.42 |
| Difference | | 0.00 |

11:12 AM

01/14/22

Bingham Township
Vendor Balance Summary
All Transactions

| | <u>Jan 17, 22</u> |
|------------------------------------|-------------------------|
| Charter Communications cable | 169.97 |
| Cherryland Electric Cooperative | 97.98 |
| Consumers Energy | 308.99 |
| Gabridge & Company, PLC | 3,755.00 |
| GFL Environmental | 27.40 |
| Integrity Business Solutions | 34.59 |
| Leelanau County Treasurer | 0.40 |
| Maple River Direct | 373.76 |
| Marge Johnson | 73.44 |
| Netlink Business Systems | 750.00 |
| Networks Northwest (NW MI COG) | 2,142.00 |
| Northern Building Supply, LLC | 64.25 |
| Paul Whiteford | 2,775.50 |
| Purchase Power | 400.00 |
| Suttons Bay Township | 1,681.00 |
| Tri- Gas | 336.01 |
| Wells Fargo Financial Leasing, Inc | 77.08 |
| TOTAL | <u>13,067.37</u> |

Bingham Township
Payroll Transactions by Payee
 December 21, 2021 through January 17, 2022

| Date | Name | Amount |
|-------------------------------|------------------------|------------------|
| Michigan Treasury | | |
| 01/14/2022 | Michigan Treasury | -377.04 |
| Total Michigan Treasury | | -377.04 |
| United States Treasury | | |
| 01/14/2022 | United States Treasury | -1,823.34 |
| Total United States Treasury | | -1,823.34 |
| Clark, Kim R. | | |
| 01/17/2022 | Clark, Kim R. | -177.20 |
| Total Clark, Kim R. | | -177.20 |
| Friske, Angela | | |
| 01/17/2022 | Friske, Angela | -1,815.07 |
| Total Friske, Angela | | -1,815.07 |
| Grant, Sandra K | | |
| 01/17/2022 | Grant, Sandra K | -1,769.50 |
| Total Grant, Sandra K | | -1,769.50 |
| Layman, Jeffrey H | | |
| 01/17/2022 | Layman, Jeffrey H | -157.35 |
| Total Layman, Jeffrey H | | -157.35 |
| Mikowski, Michelle M | | |
| 01/17/2022 | Mikowski, Michelle M | -173.65 |
| Total Mikowski, Michelle M | | -173.65 |
| Morio, Kathy | | |
| 01/17/2022 | Morio, Kathy | -1,856.56 |
| Total Morio, Kathy | | -1,856.56 |
| Stone{trustee}, Todd | | |
| 01/17/2022 | Stone{trustee}, Todd | -192.59 |
| Total Stone{trustee}, Todd | | -192.59 |
| Werner, Marian E | | |
| 01/17/2022 | Werner, Marian E | -1,207.82 |
| Total Werner, Marian E | | -1,207.82 |
| TOTAL | | -9,550.12 |

Bingham Township
Profit & Loss Budget vs. Actual
 July 1, 2021 through January 17, 2022

| | <u>Jul 1, '21 - Jan 17, 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---------------------------------------|--------------------------------|-------------------|-----------------------|--------------------|
| Income | | | | |
| 245 Account | | | | |
| 245-665 · Interest Income | 563.38 | 1,500.00 | -936.62 | 37.56% |
| Total 245 Account | 563.38 | 1,500.00 | -936.62 | 37.56% |
| 400 · REVENUES | | | | |
| 474 · Short Term Rental Permits | 300.00 | 25,800.00 | -25,500.00 | 1.16% |
| 401 · Current Taxes | 0.00 | 49,229.00 | -49,229.00 | 0.0% |
| 405 · School Payment-Summer Tax Coll. | 0.00 | 5,200.00 | -5,200.00 | 0.0% |
| 420 · Delinquent Pers Property Taxes | 0.00 | 50.00 | -50.00 | 0.0% |
| 445 · Penalties & Interest on Taxes | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 476 · Land Use Permits | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 477 · Special Land Use Permits | 1,225.00 | 400.00 | 825.00 | 306.25% |
| 478 · Land Divisions | 825.00 | 1,050.00 | -225.00 | 78.57% |
| 479 · Appeals/Variances | 600.00 | 200.00 | 400.00 | 300.0% |
| 539 · Grants | 111,486.00 | 0.00 | 111,486.00 | 100.0% |
| 574 · State Revenue Sharing | 175,141.00 | 218,961.00 | -43,820.00 | 79.99% |
| 580 · Metro Funds | 0.00 | 6,600.00 | -6,600.00 | 0.0% |
| 642 · Ord. Books, Copies, FOIAs | 157.20 | 50.00 | 107.20 | 314.4% |
| 665 · Interest Income | 24.60 | 1,000.00 | -975.40 | 2.46% |
| 667 · Schoolhouse Rent | 0.00 | 500.00 | -500.00 | 0.0% |
| 675 · Cemetery Lots | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 677 · Reimbursements | 712.11 | 2,000.00 | -1,287.89 | 35.61% |
| 687 · Refunds/Rebates | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Total 400 · REVENUES | 290,470.91 | 322,040.00 | -31,569.09 | 90.2% |
| Total Income | 291,034.29 | 323,540.00 | -32,505.71 | 89.95% |

Bingham Township Profit & Loss Budget vs. Actual July 1, 2021 through January 17, 2022

| Expense | Jul 1, '21 - Jan 17, 22 | Budget | \$ Over Budget | % of Budget |
|---|-------------------------|------------------|-------------------|---------------|
| 725 · Fire Authority | | | | |
| 725-704 · Mtg. per Diem | 280.00 | 480.00 | -200.00 | 58.33% |
| Total 725 · Fire Authority | <u>280.00</u> | <u>480.00</u> | <u>-200.00</u> | <u>58.33%</u> |
| 101-TOWNSHIP BOARD | | | | |
| 101-720 · Short Term Rentals | | | | |
| 101-721 · Short Term Rental-Admin | 3,700.00 | 8,600.00 | -4,900.00 | 43.02% |
| 101-722 · Short Term Rent-Host Compliant | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| Total 101-720 · Short Term Rentals | <u>3,700.00</u> | <u>18,600.00</u> | <u>-14,900.00</u> | <u>19.89%</u> |
| 101-724 · Clean-Up Day | 0.00 | 3,500.00 | -3,500.00 | 0.0% |
| 101-702 · Trustee Salaries | 2,500.40 | 4,286.46 | -1,786.06 | 58.33% |
| 101-704 · Land Division Salary | 350.00 | 600.00 | -250.00 | 58.33% |
| 101-705 · Office Aide | 795.81 | 2,346.00 | -1,550.19 | 33.92% |
| 101-725 · Contractual Service-Lawn Maint. | 8,855.50 | 13,000.00 | -4,144.50 | 68.12% |
| 101-726 · Miscellaneous | | | | |
| 101-727 · Miscellaneous-Covid | 412.00 | 0.00 | 412.00 | 100.0% |
| 101-726 · Miscellaneous - Other | 40.80 | 2,000.00 | -1,959.20 | 2.04% |
| Total 101-726 · Miscellaneous | <u>452.80</u> | <u>2,000.00</u> | <u>-1,547.20</u> | <u>22.64%</u> |
| 101-802 · Attorney | 175.00 | 4,000.00 | -3,825.00 | 4.38% |
| 101-803 · Audit | 3,865.00 | 3,800.00 | 65.00 | 101.71% |
| 101-805 · Dues (MTA, Planning) | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 101-806 · Webmaster | 300.00 | 600.00 | -300.00 | 50.0% |
| 101-860 · Mileage | 0.00 | 200.00 | -200.00 | 0.0% |
| 101-865 · Insurance | 0.00 | 7,825.00 | -7,825.00 | 0.0% |
| 101-866 · Hazmat | 395.00 | 400.00 | -5.00 | 98.75% |
| 101-920 · Street Lights (electric bill) | 495.88 | 950.00 | -454.12 | 52.2% |
| 101-955 · Education | 290.00 | 1,000.00 | -710.00 | 29.0% |
| 101-956 · Recording Secretary | 611.20 | 1,100.00 | -488.80 | 55.56% |
| Total 101-TOWNSHIP BOARD | <u>22,786.59</u> | <u>68,207.46</u> | <u>-45,420.87</u> | <u>33.41%</u> |
| 171-SUPERVISOR | | | | |
| 171-706 · Supervisor Salary | 9,851.03 | 16,887.53 | -7,036.50 | 58.33% |
| Total 171-SUPERVISOR | <u>9,851.03</u> | <u>16,887.53</u> | <u>-7,036.50</u> | <u>58.33%</u> |
| 215- CLERK | | | | |
| 215-705 Clerical Assistant-f/c | 0.00 | 400.00 | -400.00 | 0.0% |
| 215-701 · Clerk Salary | 14,965.09 | 25,654.39 | -10,689.30 | 58.33% |
| 215-703 · Deputy Wages | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| Total 215- CLERK | <u>14,965.09</u> | <u>29,054.39</u> | <u>-14,089.30</u> | <u>51.51%</u> |
| 247-BOARD of REVIEW | | | | |
| 247-704 · Per Diems | 165.00 | 1,650.00 | -1,485.00 | 10.0% |
| Total 247-BOARD of REVIEW | <u>165.00</u> | <u>1,650.00</u> | <u>-1,485.00</u> | <u>10.0%</u> |

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through January 17, 2022

| | <u>Jul 1, '21 - Jan 17, 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---------------------------------------|--------------------------------|------------------|-----------------------|--------------------|
| 253 - TREASURER | | | | |
| 253-702 Treasurer Salary | 15,440.18 | 26,468.82 | -11,028.64 | 58.33% |
| 253-703 Deputy Wages | 432.79 | 500.00 | -67.21 | 86.56% |
| 253-956 Miscellaneous | 0.00 | 1,600.00 | -1,600.00 | 0.0% |
| 253-705 · Clerical Assistant | 0.00 | 500.00 | -500.00 | 0.0% |
| Total 253 - TREASURER | <u>15,872.97</u> | <u>29,068.82</u> | <u>-13,195.85</u> | <u>54.61%</u> |
| 257 · ASSESSOR | | | | |
| 257-702 · Assessor Salary | 14,945.70 | 25,621.18 | -10,675.48 | 58.33% |
| 257-703 · Assessor Assistant Salary | 2,408.13 | 3,462.38 | -1,054.25 | 69.55% |
| 257-860 · Mileage | 54.88 | 400.00 | -345.12 | 13.72% |
| Total 257 · ASSESSOR | <u>17,408.71</u> | <u>29,483.56</u> | <u>-12,074.85</u> | <u>59.05%</u> |
| 262 · ELECTIONS | | | | |
| 262-703 · Wages | 0.00 | 4,000.00 | -4,000.00 | 0.0% |
| 262-727 · Supplies | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 262-728 · Shredding | 0.00 | 100.00 | -100.00 | 0.0% |
| 262-860 · mileage | 0.00 | 450.00 | -450.00 | 0.0% |
| 262-930 · Mach set-ups | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Total 262 · ELECTIONS | <u>0.00</u> | <u>7,050.00</u> | <u>-7,050.00</u> | <u>0.0%</u> |
| 265- TOWNSHIP HALL | | | | |
| 265-730 · Tax Bill/Assessment Notice | 753.49 | 3,500.00 | -2,746.51 | 21.53% |
| 265-727 · Supplles | 917.53 | 3,200.00 | -2,282.47 | 28.67% |
| 265-728 · Postage | 1,434.32 | 5,000.00 | -3,565.68 | 28.69% |
| 265-850 · Telephone | 559.86 | 850.00 | -290.14 | 65.87% |
| 265-851 · Copy Machine | 748.75 | 2,000.00 | -1,251.25 | 37.44% |
| 265-852 · Software Support | 2,121.00 | 7,500.00 | -5,379.00 | 28.28% |
| 265-855 · Internet Access | 629.93 | 1,100.00 | -470.07 | 57.27% |
| 265-900 · Advertising & Publishing | 1,061.08 | 2,400.00 | -1,338.92 | 44.21% |
| 265-920 · Ut - ELECTRIC | 1,153.77 | 2,800.00 | -1,646.23 | 41.21% |
| 265-921 · UT - Gas | 565.01 | 1,100.00 | -534.99 | 51.37% |
| 265-930 · Repairs/maintenance | 941.36 | 1,200.00 | -258.64 | 78.45% |
| 265-931 · Cleaning | 134.40 | 900.00 | -765.60 | 14.93% |
| 265-932 · Waste Pickup | 176.90 | 300.00 | -123.10 | 58.97% |
| Total 265- TOWNSHIP HALL | <u>11,197.40</u> | <u>31,850.00</u> | <u>-20,652.60</u> | <u>35.16%</u> |
| 276- CEMETERIES | | | | |
| 276-702 · Cemetery Clerk | 700.00 | 1,200.00 | -500.00 | 58.33% |
| 276-701 · Sexton | 0.00 | 400.00 | -400.00 | 0.0% |
| 276-727 · Supplies/ Maintenance | 551.86 | 800.00 | -248.14 | 68.98% |
| 276-920 · Utilties - Keswick Cemetery | 179.43 | 350.00 | -170.57 | 51.27% |
| 276-932 · Waste Pick-up | 168.76 | 450.00 | -281.24 | 37.5% |
| Total 276- CEMETERIES | <u>1,600.05</u> | <u>3,200.00</u> | <u>-1,599.95</u> | <u>50.0%</u> |

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through January 17, 2022

| | <u>Jul 1, '21 - Jan 17, 22</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---|--------------------------------|-------------------------|-------------------------|-----------------------|
| 721 · PLANNING | | | | |
| 721-704 · Planning Meeting Per Diem | 2,255.00 | 5,700.00 | -3,445.00 | 39.56% |
| 721-855 · Education | 0.00 | 900.00 | -900.00 | 0.0% |
| 721-956 · Recording Secretary | 293.76 | 770.00 | -476.24 | 38.15% |
| Total 721 · PLANNING | <u>2,548.76</u> | <u>7,370.00</u> | <u>-4,821.24</u> | <u>34.58%</u> |
| 722 · PLANNING/ZONING CONTRACT | | | | |
| 722-726 · Planning Services | 4,284.00 | 8,568.00 | -4,284.00 | 50.0% |
| 722-727 · Zoning Services | 11,767.00 | 20,172.00 | -8,405.00 | 58.33% |
| Total 722 · PLANNING/ZONING CONTRACT | <u>16,051.00</u> | <u>28,740.00</u> | <u>-12,689.00</u> | <u>55.85%</u> |
| 723 · ZONING BOARD OF APPEALS | | | | |
| 723-704 · Mtg, Per Diem | 190.00 | 855.00 | -665.00 | 22.22% |
| 723-855 · Education | 0.00 | 200.00 | -200.00 | 0.0% |
| Total 723 · ZONING BOARD OF APPEALS | <u>190.00</u> | <u>1,055.00</u> | <u>-865.00</u> | <u>18.01%</u> |
| 755 · PARKS | | | | |
| 755-704 · Park Rep per Diem | 280.00 | 480.00 | -200.00 | 58.33% |
| 755-727 · Supplies | 4.99 | 250.00 | -245.01 | 2.0% |
| 755-920 · Utilities - Bingham Twp Park | 133.12 | 300.00 | -166.88 | 44.37% |
| 755-932 · Waste Pick-up | 215.64 | 800.00 | -584.36 | 26.96% |
| 755-940 · Porta Potty Rentals | 2,473.78 | 2,900.00 | -426.22 | 85.3% |
| 755-945 · Park Improvements | 579.33 | 7,000.00 | -6,420.67 | 8.28% |
| Total 755 · PARKS | <u>3,686.86</u> | <u>11,730.00</u> | <u>-8,043.14</u> | <u>31.43%</u> |
| 6561 · PAYROLL EXPENSES - FICA | 5,015.29 | 8,000.00 | -2,984.71 | 62.69% |
| 8000 · 245 Expenditures | 33,404.17 | 0.00 | 33,404.17 | 100.0% |
| CONTINGENCY | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Total Expense | <u>155,022.92</u> | <u>274,826.76</u> | <u>-119,803.84</u> | <u>56.41%</u> |
| Net Income | <u><u>136,011.37</u></u> | <u><u>48,713.24</u></u> | <u><u>87,298.13</u></u> | <u><u>279.21%</u></u> |