

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA**

February 21, 2022 7pm

By Phone: (929)205-6099 or (312)626-6799

ZOOM MEETING ID: 835 4616 7569 PASS CODE: 49684

<https://us02web.zoom.us/j/83546167569?pwd=MGIldjR3SkFORFkvcVlwWFRQeDFMZZ09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF January 17, 2022 MEETING MINUTES**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
 - a. Charter Township Referendum Info-Kathy Morio
 - b. Painting of Twp. Hall Bid Info-Midge Werner
 - c. Planning Comm & Board of Review Appointments-Midge Werner
 - d. Proposal to Define Parking Changes at E. Bingham Rd and Boughey Park-Todd Stone
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)
 - g. Assessor’s Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - ii. New Township Email Addresses
 - k. Supervisor
 - i. Continuing Education Info
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

DRAFT
BINGHAM TOWNSHIP
REGULAR MEETING MINUTES
JANUARY 17, 2022 7pm

1. CALL TO ORDER

Supervisor Midge Werner called the Bingham Township Board Meeting to order on Monday, January 17, 2022, at 7:00 p.m., a zoom meeting.

2. ROLL CALL- QUORUM

Present: Midge Werner, Kathy Morio, Sandra Grant, Jeff Layman, Todd Stone

Absent and excused: None

Staff Present: Recording Secretary, Marge Johnson - Zoom; Steve Patmore

Zoom: Theresa Rose, Eric Carlson

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra Grant/moved, Todd Stone/supported, to approve the agenda as presented, passed.

5. CONFLICT OF INTEREST

None shown.

6. APPROVAL OF MINUTES - December 20, 2021

Sandra Grant/moved, Jeff Layman/supported, to approve the December 20, 2021 Meeting Minutes as presented, passed.

7. PUBLIC COMMENT

None.

8. OLD BUSINESS

a. Blight Discussion -

Steve Patmore provided the Board with information about a blight ordinance. Suttons Bay and Leelanau Townships have a blight ordinance. Steve Patmore will check to see if a question about a blight ordinance is on the master plan questionnaire.

- Sandra Grant - biggest concern enforcing the ordinance.
- Todd Stone - blight is a problem and should be addressed.
- Midge Werner - clean up and legal fees a concern. Could discuss issue at next Supervisor's Meeting. Suggest postponing the issue.

9. NEW BUSINESS

a. Housing North information

Letter from Yarrow Brown reviewed. Requesting funds to support a full time position in Leelanau County.

- Midge Werner - not associated with any governmental entity. Would like to invite her to February meeting for a presentation.
- Jeff Layman - like the concept.

b. Intergovernmental Agreement

Intergovernmental Agreement from Laurie Spencer.

- Midge Werner said the Township does not participate in this Agreement.
- Sandra Grant said the township has real time with BS&A.

Consensus to notify the Leelanau County Equalization Director that Bingham Township will not follow thru with this.

c. Township Tax Disbursement

Sandra Grant said she did not disperse January taxes to the township because the funds were not there to disperse. The taxes will be disbursed by March 2022.

Sandra Grant/moved, Jeff Layman/supported, to give the Treasurer the authority to postpone tax disbursements to the Township until the tax account does not negatively affect the township, passed.

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee

Todd Stone said the main focus in January was looking at parking at Boughey Park. Local residents don't want to see anything done that would negatively affect the park. The County Road Commission would be involved in stripping to identify where parking would be. The idea is to provide suitable parking in the park. Discussion was tabled.

b. Building & Grounds Committee

Midge Werner said if the Board is going to move forward with renovating the township hall, contact should be made with Andy Rink, Architect to firm up plans. A couple of people gave us bids for painting the exterior of the township hall. Werner said she will follow up on painting the exterior of the township hall.

c. Cemetery Committee

No report.

d. Zoning Administrator- Steve Patmore submitted his report. Working on short term rental permits and renewal permits.

- e. **Planning Commission** - No meeting in January. On-line training coming up for planning commissioners.
- f. **Fire Authority** - documents e-mailed. Dorothy Petroskey is the new President of the Fire Board.
- g. **Assessor's Quarterly Report**
Sandra Grant/moved, Kathy Morio/supported, to accept the Assessor's Quarterly Report of October thru December 2021, passed.
- h. **Treasurer** - No report.
- i. **Trustee** - Sandra Grant recommends that the trustees have an e-mail thru the township and put it on the township website. By consensus, the board decided to move forward with this.
- j. **Clerk** -
Kathy Morio submitted the Vendor Balance and Payroll Report for approval.
Vendor Balance - \$13,067.37. Payroll - \$9,550.12.

Sandra Grant/moved, Midge Werner/supported, to pay the Vendor Balance of \$13,067.37 and Payroll of \$9,550.12, passed.

k. Supervisor

1. Board of Review Education

Midge Werner said the township has three members on the Board of Review. The State has decided that Board of Review members have to go thru some type of educational seminar every two years. This year the educational seminar will be held in February 2022. Midge Werner said the township should consider paying the Board of Review members to attend a seminar preapproved by the Board. No decision was made.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None.

12. ADJOURNMENT - The meeting was adjourned at 8:02 p.m.

Minutes by Marge Johnson, Recording Secretary
Kathy Morio, Clerk

State of Michigan



DEPARTMENT OF STATE

TO ALL TO WHOM THESE PRESENTS SHALL COME:

I, Jocelyn Benson, Secretary of State of the State of Michigan and custodian of the Great Seal of the State, hereby certify that Information on file with this Department indicates that BINGHAM TOWNSHIP, LEELANAU COUNTY, has a population of 2000 or more according to the most recent United States census and is therefore eligible to become a charter township under the provisions of the Charter Township Act 1947 PA 359, as amended; MCL 42.1 (et seq.).*****End of Certification*****

*IN WITNESS WHEREOF, I execute this certificate
and affix the GREAT SEAL of the State of
Michigan on this 16th day of December 2021.*



20004438276883

Jocelyn Benson

Secretary of State

This certification attests only to the authenticity of the signature of the official who signed the affixed document, the capacity in which that official acted, and where appropriate, the identity of the seal or stamp which the document bears. This certification is not intended to imply that the contents of the document are correct, nor that they have the approval of the State of Michigan.

STATE OF MICHIGAN



OFFICE OF THE GREAT SEAL
MICHIGAN DEPARTMENT OF STATE
LANSING, MICHIGAN 48918-1750

RE: Eligibility for Status as a Charter Township

Dear Township Clerk:

In accordance with the provisions of section 3a of the Charter Township Act, 1947 PA 359 (MCL 42.3a), attached is certification that your township has a population of 2,000 or more according to the most recent United States census and is therefore eligible to be incorporated as a charter township.

Also attached for your reference are the following:

- 1) Copy of section 3a of the Act;
- 2) Duties of the township clerk;
- 3) Sample notice;
- 4) Listing of documents to be filed.

Please review this packet thoroughly and contact your municipal attorney if you have any additional questions or concerns. Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "Sue A. Sayer". The signature is written in a cursive style with a long horizontal flourish at the end.

Sue A. Sayer, Supervisor
OFFICE OF THE GREAT SEAL

cc: File

DUTIES OF THE TOWNSHIP CLERK

Section 3a of the Charter Township Act (MCL 42.3a) sets forth the duties of the township clerk following receipt of notification from the Secretary of State that a township is eligible for charter township status. The requirements are as follows:

Publication of Notice

1. Preparation of notice for publication in a newspaper of local circulation (sample attached);
2. Notice must be published within 15 days following receipt of notification;
3. A **second** notice, reiterating the information presented in the first notice, must be published 7 days following publication of the first notice.

If Petitions for Referendum are Submitted

4. Upon accepting for filing a petition seeking a referendum on the charter township question, the township clerk shall check the petition signatures against the registered elector's signatures.
5. If the petition contains a sufficient number of valid signatures, the clerk will make all provisions for submitting the question of incorporation as a charter township to a vote of the registered electors of the township.
6. The question shall be placed on the ballot at the next regular or special township election, to afford the clerk the necessary time to provide for an orderly election.
7. If a special election is contemplated for the purpose of submitting the question, the proposed date will be presented to the county scheduling committee for approval.
8. The wording on the ballot **shall** read as follows:

“Shall the township of (insert name) incorporate as a charter township which shall be a municipal corporation subject to the provisions of Act No. 359 of the Public Acts of 1947, as amended, which act shall constitute the charter of such municipal corporation?”

_____ **YES**

_____ **NO**

THE CHARTER TOWNSHIP ACT (EXCERPT)
Act 359 of 1947

42.3a Notice to clerk of township not incorporated as charter township; resolution of township board; notice of right to referendum; petition; signatures; submitting question of incorporation at general or special election; wording of ballot.

Sec. 3a. (1) Within 30 days after the effective date of this 1984 amendatory act and after each regular or special federal or state census, the secretary of state shall notify the clerk of a township which is not incorporated as a charter township pursuant to this act and which has a population of 2,000 or more inhabitants, excluding the population of any incorporated village, according to the most recently made regular or special federal or state census that the township may be incorporated as the charter township of under this act.

(2) After notification is received by the clerk, the township board may:

(a) Adopt, by a majority vote, a resolution opposed to incorporation.

(b) Adopt, by a majority vote, a resolution of intent to approve incorporation and if a petition of disagreement to the intent resolution relative to the incorporation is filed within 60 days before final passage of the resolution, the electors of the township have the right to a referendum on the incorporation question.

(c) Adopt, by a majority vote, a resolution to place before the electorate the question of incorporation at the next regular or special election.

(3) The clerk shall publish in a newspaper of general circulation in the township a notice of the right to referendum within 15 days after receipt of notification from the secretary of state. A second notice shall be published 7 days after the first notice.

(4) The petition under subsection (2)(b) shall be signed by not less than 10% of the number of electors of the township voting for township supervisor at the last election in which a supervisor was elected. The township clerk shall check the signatures on the petitions with those of the electors signing the petitions as they appear on the registration cards of the township. If petitions bearing the required number of signatures of electors have been filed, the clerk shall do and perform all acts required for the submission of the question of incorporation at the next general or special election. The wording of the ballot shall be in accordance with section 2.

History: Add. 1976, Act 90, Eff. Mar. 31, 1977;—Am. 1984, Act 361, Eff. Mar. 29, 1985.

NOTICE OF RIGHT TO REFERENDUM

ON BECOMING A CHARTER TOWNSHIP

Official certification has been received from the Michigan Secretary of State that the township of Bingham has a population of 2000 or more according to the most recent United States census and is therefore eligible to be incorporated as a charter township under the provisions of section 3a of the Charter Township Act, 1947 PA 359 (MCL 42.3a). The township board has the right to exercise one of three options concerning status as a charter township, as follows:

1. Adopt by majority vote a resolution opposed to incorporation as a charter township;
2. Adopt by majority vote a resolution of intent to approve incorporation as a charter township;
3. Adopt by majority vote a resolution to place before the electorate at the next regular or special township election the question of incorporation as a charter township.

In the event option 2 is adopted by the township board, the citizens of the township have the right to file a "Right to Referendum Petition". This petition must be filed within the 60 days which must lapse between passage of a resolution of the *intent to incorporate* and final passage of the resolution *to incorporate* as a charter township.

The petition shall follow, in general form, the nominating petition form as prescribed in the Michigan Election Law, and in the heading will indicate "*Disagreement of Intent to Incorporate as a Charter Township*". The petition must be signed by not less than 10% of the registered voters of the township based on the vote cast for all candidates for supervisor at the last election at which a supervisor was elected.

If the petition is successful, the question of incorporation will be placed on the ballot at the next general or special township election.

12/2021

DOCUMENTS TO BE FILED WITH: DEPARTMENT OF STATE
Office of the Great Seal
7064 Crowner Blvd.
Lansing, MI 48918-1750

1. If the township board adopts a resolution opposed to incorporation as a charter township, *a copy of the resolution* should be filed for informational purposes.
2. If the township board adopts a resolution of intent to approve incorporation as a charter township, and *no petitions of disagreement are filed*, the following documents should be filed:
 - a) Affidavit of publication of required notices;
 - b) Resolution of intent;
 - c) Certificate of township clerk that no petitions were filed within the 60 day period;
 - d) Resolution approving incorporation.
3. If the township board adopts a resolution of intent to approve incorporation as a charter township, and *petitions of disagreement are filed*, an election is then held. If the proposition is approved, the following documents should be filed:
 - a) Affidavit of publication of required notices;
 - b) Resolution of intent;
 - c) Certificate of township clerk that petitions were filed within the 60 day period and date set for election;
 - d) Copy of ballot;
 - e) Board of Canvassers certificate showing **total votes cast** and number of **votes cast for and against** incorporation as a charter township.
4. If the township board adopts a resolution to place the question of incorporation as a charter township before the electorate, an election shall be held. If the proposition is **approved**, the following documents should be filed:
 - a) Affidavit of publication of required notices;
 - b) Resolution of township board;
 - c) Copy of ballot;
 - d) Board of Canvassers certificate showing **total votes cast** and number of **votes cast for and against** incorporation as a charter township.
5. If the proposition to incorporate as a charter township is **defeated** at an election held under **3** or **4** (above), the township clerk may file *only a copy of the Board of Canvassers certificate showing the proposition did not pass*.

Fortified Coatings LLC
7601 Stachnik Rd
Maple City, MI 49664 US
(231) 715-9597
fortifiedcoatings.com



ADDRESS

Midge Werner
7171 S. Center Highway
Traverse City, MI 49684

Estimate 3120

DATE 12/14/2021

P.O. NUMBER

7171 S. Center - Township Hall

ACTIVITY

Surface Preparation (Exterior Repaint)

Includes: Caulking where previous caulk is cracked and peeling, scrape to hard edge, priming of bare wood, masking and protecting adjacent surfaces of exterior of Bingham Township Hall in Traverse City.

Excludes: Mad Dog Primer (Special Adhesion Primer) to all old/original sides of building (see Add-On Option 1).

Power Rinse

Includes: Light rinse of Building to remove debris.

Siding

Includes: One coat of same color material to previously painted Siding.

Ceiling

Includes: One coat of same color material to previously painted Porch Ceiling.

Trim

Includes: One coat of same color material to previously painted Trim.

Soffit

Includes: One coat of same color material to previously painted Soffit & Fascia.

Railings

Includes: One coat of same color material to previously painted Front Hand Rail.

Windows

Includes: One coat of same color material to previously painted Exterior Windows.

Door Exterior (Paint)

Includes: One coat of same color material to previously painted Exterior Doors.

Material

EPA Lead-Safe Procedures

Add ons/change orders at T&M cost - \$60/hour

*Labor & Material is included

ADD-ON OPTIONS:

1 - Mad Dog Primer (special adhesion primer) to original/older areas of building - ADD \$2850.

TOTAL \$13,864.00

Accepted By

Accepted Date

Bingham Township Planning Commission Appointments

February 2022

Midge & Kathy:

I recommend that the Bingham Township Board affirm the following planning commission terms of office:

Jeff Layman, Twp. Board Rep:	Coincidental with Trustee Term
Michael Park:	Term Expires 07/01/2022
Dennis Grant:	Term Expires 07/01/2022
Cathy Jasinski:	Term Expires 07/01/2023
Jim Pawlowicz:	Term Expires 07/01/2023
Charlie Dashner:	Term Expires 07/01/2024
Mary Woods:	Term Expires 07/01/2024

Steve Patmore
02/17/2022

PROPOSAL TO DEFINE PARKING CHANGES AT E. BINGHAM ROAD
AND BOUGHEY PARK

After discussion by the Members of the Bingham Township Park Committee and input from residents of Bingham Township, it is hereby resolved:

1. The Bingham Township Park Committee recommends that parking spaces for Boughey Park patrons shall not be increased from the current spaces for 18 vehicles; three parking spaces inside Boughey Park and fifteen spaces along the south side of E. Bingham Road. The Park Committee had concluded that additional parking spaces would further contribute to the congestion and overcrowding that is being experienced at this small neighborhood park.

2. The Bingham Township Park Committee recommends no perpendicular or angle parking should be planned, promoted or developed by Bingham Township for the south side of E. Bingham Road, and no live trees should be removed from that area for that purpose.

3. The Bingham Township Park Committee shall recommend to the Bingham Township Board that a request be made to the Leelanau County Road Commission to clear brush, dead trees and fallen trees, only, from the asphalt on the south side of E. Bingham Road to the fence line for Boughey Park. The request shall indicate no live trees shall be removed.

4. The Bingham Township Park Committee shall recommend to the Bingham Township Board that a request be made to the Leelanau County Road Commission to paint parking lines on the asphalt on the south side of E. Bingham Road, alongside Boughey Park, where parking is currently permitted.

5. The Bingham Township Park Committee recommends to the Bingham Township Board that a handicap parking space be designated at Boughey Park, and that those spaces comport in size and dimension to state law requirements.

Date of vote: February 15, 2022

Yes votes: 5

No votes: 0

Signed: T. Cimafranca
Ted Cimafranca
Acting Chairperson of Park Committee

ZONING ADMINISTRATOR'S REPORT

JANUARY 2022

BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For February 2022 Planning Commission & Township Board Meetings

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	OTHER
January 2022	5	3	0	1	1
Year To Date 2022	5	3	0	1	1
YTD 2021	0	0	0	0	0
YTD 2020	2	0	0	2	0
YTD 2019	4	1	2	0	1
YTD 2018	0	0	0	0	0
YTD 2017	2	2	0	0	0
YTD 2016	0	0	0	0	0
YTD 2015	1	0	1	0	0
YTD 2014	0	0	0	0	0

LUP 22-001 Bingham Road Contractor Storage – Grading Only
LUP 22-002 6848 S. Carol Ann Drive (Rolling Hills) – new single-family dwelling
LUP 22-003 5200 S. Elm Valley – pole barn
LUP 22-004 7888 Rosie Drive – new single-family dwelling
LUP 22-005 9266 E. Bingham R. - new single-family dwelling

Many questions on Land Use Permits, setbacks, zoning, permit process, etc.
Land Use Permit Applications in progress

Land Divisions

- Questions on Land Divisions & Boundary Line Transfers

Zoning Board of Appeals:

- No Activity

Short Term Rental Administration

- Working on renewal permits for 2022.
- Several inquiries every day.

Other Work:

- Lots of questions and inquiries on properties due to the active real estate market.

Bingham Township
Treasurer's Monthly Report
January 2022

	<u>Jan 22</u>
Income	
Property Tax Revenues	
402 . Current Property Taxes	471,714.91
410 . Current Pers. Prop. Taxes	7,681.52
Total Property Tax Revenues	<u>479,396.43</u>
245 set aside	
665 . 245 interest income	91.81
Total 245 set aside	<u>91.81</u>
Regular Revenue	
574 . Revenue Sharing	44,635.00
Total Regular Revenue	<u>44,635.00</u>
Total Income	<u>524,123.24</u>
Expense	
General Expenses	
Expenses	13,334.26
Payroll Expense	9,550.12
Total General Expenses	<u>22,884.38</u>
Property Tax Disbursements	
Early Childhood	12,410.24
Library	30,673.11
BATA	30,360.82
Commission on Aging	19,809.08
County Allocation	2,705.31
County Road	30,954.04
Fire Operations	197,106.54
Recycling Fee	11,886.52
State Education Tax	4,776.09
TBAISD	2,308.66
Total Property Tax Disbursements	<u>342,990.41</u>
Property Tax Expenses	
Service Charge from bank	73.48
Overpayment	87.65
Reimburs. for Duplicate Pymt.	5,101.10
Returned Deposited Item	2,680.18
Total Property Tax Expenses	<u>7,942.41</u>
Total Expense	<u>373,817.20</u>
Net Income	<u><u>150,306.04</u></u>

Bingham Township Clerk and Treasurer Balance Sheet

	As of January 31, 2022	
	Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB	198,017.49	198,017.49
General Investment 18 mo CD Northwestern	115,474.82	115,474.82
General Investment 12 mo CD Northwestern	77,004.15	77,004.15
TOTAL	390,496.46	390,496.46
245 . Set Aside Fund:245 Fund Investment Acct.		400,507.28
245 . Set Aside Fund:245-245 Area Improvements	16,835.68	
245 . Set Aside Fund:245-246 Parks and Rec. Grant	61,057.96	
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	12,475.55	
245 . Set Aside Fund:245-259 Office Equipment	15,263.36	
245 . Set Aside Fund:245-262 Elections	15,039.39	
245 . Set Aside Fund:245-265 Schoolhouse	51,880.86	
245 . Set Aside Fund:245-276 Cemetery	38,299.16	
245 . Set Aside Fund:245-466 Roads	21,048.56	
245 . Set Aside Fund:245-539 Grants	8,010.11	
245 . Set Aside Fund:245-540 Federal Grant	111,608.90	
245 . Set Aside Fund:245-721 Planning - Master Plan	29,948.71	
245 . Set Aside Fund:245-752 Assessor Field Project	9,011.91	
245 . Set Aside Fund:245-802 Attorney	10,027.13	
TOTAL	400,507.28	400,507.28
Total Money in Bingham Township Accounts	\$791,003.74	\$791,003.74
Difference		0.00

10:59 AM

02/18/22

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Feb 21, 22</u>
Charter Communications cable	169.97
Cherryland Electric Cooperative	84.03
Consumers Energy	359.94
Gabridge & Company, PLC	140.00
GFL Environmental	27.40
Integrity Business Solutions	304.84
Leelanau Enterprise & Tribune	214.75
Lorin Lardie	33.60
Marge Johnson	146.88
Netlink Business Systems	1,200.00
Suttons Bay Township	1,681.00
Tri- Gas	360.86
Wells Fargo Financial Leasing, Inc	77.08
TOTAL	<u><u>4,800.35</u></u>

Bingham Township
Payroll Transactions by Payee
 January 18 through February 21, 2022

Date	Name	Amount
Michigan Treasury 02/18/2022	Michigan Treasury	-398.33
Total Michigan Treasury		-398.33
United States Treasury 02/18/2022	United States Treasury	-1,899.98
Total United States Treasury		-1,899.98
Clark, Kim R. 02/21/2022	Clark, Kim R.	-361.34
Total Clark, Kim R.		-361.34
Friske, Angela 02/21/2022	Friske, Angela	-1,815.07
Total Friske, Angela		-1,815.07
Grant, Dennis 02/21/2022	Grant, Dennis	-57.27
Total Grant, Dennis		-57.27
Grant, Sandra K 02/21/2022	Grant, Sandra K	-1,769.50
Total Grant, Sandra K		-1,769.50
Layman, Jeffrey H 02/21/2022	Layman, Jeffrey H	-214.61
Total Layman, Jeffrey H		-214.61
Mikowski, Michelle M 02/21/2022	Mikowski, Michelle M	-135.91
Total Mikowski, Michelle M		-135.91
Morio, Kathy 02/21/2022	Morio, Kathy	-1,856.56
Total Morio, Kathy		-1,856.56
Park, J Michael 02/21/2022	Park, J Michael	-66.07
Total Park, J Michael		-66.07
Pawlowicz, James L 02/21/2022	Pawlowicz, James L	-57.27
Total Pawlowicz, James L		-57.27
Stone{trustee}, Todd 02/21/2022	Stone{trustee}, Todd	-192.58
Total Stone{trustee}, Todd		-192.58
Werner, Marian E 02/21/2022	Werner, Marian E	-1,207.83
Total Werner, Marian E		-1,207.83
Woods, Mary E 02/21/2022	Woods, Mary E	-57.27
Total Woods, Mary E		-57.27
TOTAL		-10,089.59

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through February 21, 2022

	<u>Jul 1, '21 - Feb 21, 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	655.19	1,500.00	-844.81	43.68%
Total 245 Account	<u>655.19</u>	<u>1,500.00</u>	<u>-844.81</u>	<u>43.68%</u>
400 · REVENUES				
474 · Short Term Rental Permits	300.00	25,800.00	-25,500.00	1.16%
401 · Current Taxes	0.00	49,229.00	-49,229.00	0.0%
405 · School Payment-Summer Tax Coll.	0.00	5,200.00	-5,200.00	0.0%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	0.00	4,000.00	-4,000.00	0.0%
476 · Land Use Permits	0.00	5,000.00	-5,000.00	0.0%
477 · Special Land Use Permits	1,225.00	400.00	825.00	306.25%
478 · Land Divisions	825.00	1,050.00	-225.00	78.57%
479 · Appeals/Variances	600.00	200.00	400.00	300.0%
539 · Grants	111,486.00	0.00	111,486.00	100.0%
574 · State Revenue Sharing	175,141.00	218,961.00	-43,820.00	79.99%
580 · Metro Funds	0.00	6,600.00	-6,600.00	0.0%
642 · Ord. Books, Copies, FOIAs	157.20	50.00	107.20	314.4%
665 · Interest Income	24.60	1,000.00	-975.40	2.46%
667 · Schoolhouse Rent	0.00	500.00	-500.00	0.0%
675 · Cemetery Lots	0.00	1,000.00	-1,000.00	0.0%
677 · Reimbursements	712.11	2,000.00	-1,287.89	35.61%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	<u>290,470.91</u>	<u>322,040.00</u>	<u>-31,569.09</u>	<u>90.2%</u>
Total Income	<u>291,126.10</u>	<u>323,540.00</u>	<u>-32,413.90</u>	<u>89.98%</u>

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through February 21, 2022

Expense	Jul 1, '21 - Feb 21, 22	Budget	\$ Over Budget	% of Budget
725 · Fire Authority				
725-704 · Mtg. per Diem	320.00	480.00	-160.00	66.67%
Total 725 · Fire Authority	320.00	480.00	-160.00	66.67%
101-TOWNSHIP BOARD				
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	3,700.00	8,600.00	-4,900.00	43.02%
101-722 · Short Term Rent-Host Complianc	0.00	10,000.00	-10,000.00	0.0%
Total 101-720 · Short Term Rentals	3,700.00	18,600.00	-14,900.00	19.89%
101-724 · Clean-Up Day	0.00	3,500.00	-3,500.00	0.0%
101-702 · Trustee Salaries	2,857.60	4,286.46	-1,428.86	66.67%
101-704 · Land Division Salary	400.00	600.00	-200.00	66.67%
101-705 · Office Aide	996.07	2,346.00	-1,349.93	42.46%
101-725 · Contractual Service-Lawn Maint.	8,855.50	13,000.00	-4,144.50	68.12%
101-726 · Miscellaneous				
101-727 · Miscellaneous-Covid	412.00	0.00	412.00	100.0%
101-726 · Miscellaneous - Other	40.80	2,000.00	-1,959.20	2.04%
Total 101-726 · Miscellaneous	452.80	2,000.00	-1,547.20	22.64%
101-802 · Attorney	175.00	4,000.00	-3,825.00	4.38%
101-803 · Audit	4,005.00	3,800.00	205.00	105.4%
101-805 · Dues (MTA, Planning)	0.00	4,000.00	-4,000.00	0.0%
101-806 · Webmaster	300.00	600.00	-300.00	50.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	0.00	7,825.00	-7,825.00	0.0%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	567.16	950.00	-382.84	59.7%
101-955 · Education	290.00	1,000.00	-710.00	29.0%
101-956 · Recording Secretary	684.64	1,100.00	-415.36	62.24%
Total 101-TOWNSHIP BOARD	23,678.77	68,207.46	-44,528.69	34.72%
171-SUPERVISOR				
171-706 · Supervisor Salary	11,258.32	16,887.53	-5,629.21	66.67%
Total 171-SUPERVISOR	11,258.32	16,887.53	-5,629.21	66.67%
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	17,102.96	25,654.39	-8,551.43	66.67%
215-703 · Deputy Wages	0.00	3,000.00	-3,000.00	0.0%
Total 215- CLERK	17,102.96	29,054.39	-11,951.43	58.87%
247-BOARD of REVIEW				
247-704 · Per Diems	165.00	1,650.00	-1,485.00	10.0%
Total 247-BOARD of REVIEW	165.00	1,650.00	-1,485.00	10.0%

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through February 21, 2022

	<u>Jul 1, '21 - Feb 21, 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
253 - TREASURER				
253-702 Treasurer Salary	17,645.92	26,468.82	-8,822.90	66.67%
253-703 Deputy Wages	587.05	500.00	87.05	117.41%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	<u>18,232.97</u>	<u>29,068.82</u>	<u>-10,835.85</u>	<u>62.72%</u>
257 · ASSESSOR				
257-702 · Assessor Salary	17,080.80	25,621.18	-8,540.38	66.67%
257-703 · Assessor Assistant Salary	2,618.01	3,462.38	-844.37	75.61%
257-860 · Mileage	54.88	400.00	-345.12	13.72%
Total 257 · ASSESSOR	<u>19,753.69</u>	<u>29,483.56</u>	<u>-9,729.87</u>	<u>67.0%</u>
262 · ELECTIONS				
262-703 · Wages	0.00	4,000.00	-4,000.00	0.0%
262-727 · Supplies	0.00	1,500.00	-1,500.00	0.0%
262-728 · Shredding	0.00	100.00	-100.00	0.0%
262-860 · mileage	0.00	450.00	-450.00	0.0%
262-930 · Mach set-ups	0.00	1,000.00	-1,000.00	0.0%
Total 262 · ELECTIONS	<u>0.00</u>	<u>7,050.00</u>	<u>-7,050.00</u>	<u>0.0%</u>
265- TOWNSHIP HALL				
265-730 · Tax Bill/Assessment Notice	753.49	3,500.00	-2,746.51	21.53%
265-727 · Supplies	1,222.37	3,200.00	-1,977.63	38.2%
265-728 · Postage	2,295.32	5,000.00	-2,704.68	45.91%
265-850 · Telephone	639.84	850.00	-210.16	75.28%
265-851 · Copy Machine	825.83	2,000.00	-1,174.17	41.29%
265-852 · Software Support	3,321.00	7,500.00	-4,179.00	44.28%
265-855 · Internet Access	719.92	1,100.00	-380.08	65.45%
265-900 · Advertising & Publishing	1,275.83	2,400.00	-1,124.17	53.16%
265-920 · Ut - ELECTRIC	1,484.35	2,800.00	-1,315.65	53.01%
265-921 · UT - Gas	925.87	1,100.00	-174.13	84.17%
265-930 · Repairs/maintenance	974.96	1,200.00	-225.04	81.25%
265-931 · Cleaning	134.40	900.00	-765.60	14.93%
265-932 · Waste Pickup	204.30	300.00	-95.70	68.1%
Total 265- TOWNSHIP HALL	<u>14,777.48</u>	<u>31,850.00</u>	<u>-17,072.52</u>	<u>46.4%</u>
276- CEMETERIES				
276-702 · Cemetery Clerk	800.00	1,200.00	-400.00	66.67%
276-701 · Sexton	0.00	400.00	-400.00	0.0%
276-727 · Supplies/ Maintenance	551.86	800.00	-248.14	68.98%
276-920 · Utilities - Keswick Cemetery	208.79	350.00	-141.21	59.65%
276-932 · Waste Pick-up	168.76	450.00	-281.24	37.5%
Total 276- CEMETERIES	<u>1,729.41</u>	<u>3,200.00</u>	<u>-1,470.59</u>	<u>54.04%</u>

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through February 21, 2022

	<u>Jul 1, '21 - Feb 21, 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
721 · PLANNING				
721-704 · Planning Meeting Per Diem	2,590.00	5,700.00	-3,110.00	45.44%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	367.20	770.00	-402.80	47.69%
Total 721 · PLANNING	<u>2,957.20</u>	<u>7,370.00</u>	<u>-4,412.80</u>	<u>40.13%</u>
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	4,284.00	8,568.00	-4,284.00	50.0%
722-727 · Zoning Services	13,448.00	20,172.00	-6,724.00	66.67%
Total 722 · PLANNING/ZONING CONTRACT	<u>17,732.00</u>	<u>28,740.00</u>	<u>-11,008.00</u>	<u>61.7%</u>
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	190.00	855.00	-665.00	22.22%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	<u>190.00</u>	<u>1,055.00</u>	<u>-865.00</u>	<u>18.01%</u>
755 · PARKS				
755-704 · Park Rep per Diem	320.00	480.00	-160.00	66.67%
755-727 · Supplies	4.99	250.00	-245.01	2.0%
755-920 · Utilities - Bingham Twp Park	145.87	300.00	-154.13	48.62%
755-932 · Waste Pick-up	215.64	800.00	-584.36	26.96%
755-940 · Porta Potty Rentals	2,473.78	2,900.00	-426.22	85.3%
755-945 · Park Improvements	579.33	7,000.00	-6,420.67	8.28%
Total 755 · PARKS	<u>3,739.61</u>	<u>11,730.00</u>	<u>-7,990.39</u>	<u>31.88%</u>
6561 · PAYROLL EXPENSES - FICA	5,732.28	8,000.00	-2,267.72	71.65%
8000 · 245 Expenditures	33,404.17	0.00	33,404.17	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
Total Expense	<u>170,773.86</u>	<u>274,826.76</u>	<u>-104,052.90</u>	<u>62.14%</u>
Net Income	<u>120,352.24</u>	<u>48,713.24</u>	<u>71,639.00</u>	<u>247.06%</u>

BINGHAM TOWNSHIP

7171 S Center Highway
Traverse City, Mi 49684
231-922-6767

NEW EMAIL ADDRESSES

supervisor@binghamtwpmi.com

treasurer@binghamtwpmi.com

clerk@binghamtwpmi.com

trustee1@binghamtwpmi.com

trustee2@binghamtwpmi.com

assessor@binghamtwpmi.com

assessorassist@binghamtwpmi.com

updated February 10, 2022