

Approved May 16, 2022

**MINUTES  
BINGHAM TOWNSHIP  
REGULAR BOARD MINUTES - MAY 16, 2022**

**1. CALL TO ORDER**

Midge Werner, Supervisor, called the Bingham Township Regular Board Meeting of May 16, 2022 to order at 7:00 p.m. Meeting available via zoom.

**2. ROLL CALL**

Present: Midge Werner, Kathy Morio, Sandra Grant, Jeff Layman, Todd Stone

Absent: None

Staff Present: Steve Patmore, Marge Johnson, via zoom

**3. PLEDGE OF ALLEGIANCE**

**4. AGENDA APPROVAL**

*Midge Werner/moved, Jeff Layman/supported, to approve the agenda as amended, adding under Item 6 - Special Meeting Minutes - May 11, 2022, and under Supervisor's Report - Letter from Tom Grier, motion passed.*

**5. CONFLICT OF INTEREST**

Conflict of Interest - None shown.

**6. APPROVAL OF MEETING MINUTES**

April 18, 2022 Regular Meeting

*Sandra Grant/moved, Todd Stone/supported, to approve the April 18, 2022 Meeting Minutes as submitted, motion carried.*

May 11, 2022 Special Meeting

*Kathy Morio/moved, Sandra Grant/supported, to approve the May 11, 2022 Meeting Minutes as submitted, motion carried.*

**7. PUBLIC COMMENT**

None

**8. OLD BUSINESS**

**a. Housing North Information**

Midge Werner said Yarrow Brown is looking to enter into a contract with the township for services for establishing areas for work force housing and to support hiring of a program director. The request is for a three (3) year contract for \$5,000.00.

Discussion -

- Jeff Layman - concept is great, would like to see township make a small initiative to say we support the project. Does the township have designated area for this?
- Steve Patmore - The master plan is looking at areas to be determined for duplexes which are allowed with a certain amount of acreage. Could see the Planning Commission using a resource person when working with the master plan if they had questions, wanted suggestions or needed language. Agree that Bingham isn't the same as Suttons Bay and Leelanau Townships Leelanau Township supports this program. Don't think Bingham would get as much advice as other townships.
- Sandra Grant - Need regulations, too many questions to commit \$5,000.
- Midge Werner - Housing North is looking at areas where there are village communities with sewer and water. Bingham does not have a community center.
- Kathy Morio - Is a needed program. There are things at the federal level that are available for worker housing. Hesitant to commit financially until see what is unfolding.
- Steve Patmore - When a township is seeking a grant, walkability, sewer and water are looked at.

***Midge Werner/moved, Todd Stone/supported, that the township enter into a two (2) year contract at \$1,000.00 a year with Housing North for their services for establishing areas for work force housing, and to support hiring a program director. Roll call vote: Yes: Todd Stone, Midge Werner, Sandra Grant, Jeff Layman, Kathy Morio. No: None. Motion carried.***

**b. Architectural Proposal - Townhall Addition - Andy Rink**

Andy Rink, Architect submitted an Architectural Proposal for the townhall addition for \$8,400.00, to be paid in three (3) installments. Andy Rink will help with drawings and the bid process.

Midge Werner said work has been done with Andy Rink on plans to add an addition to the east end of the townhall to use for elections and extra storage.

***Jeff Layman/moved, Sandra Grant/supported, to approve the Architectural Proposal for Townhall Addition submitted by Andy Rink for \$8,400.00, motion carried.***

## **8. NEW BUSINESS**

### **a. Lake Leelanau Assoc. Presentation-Nancy Popa**

Nancy Popa, Chairperson of Invasive Species Prevention, Subcommittee of the Lake Leelanau Association discussed the Aquatic Invasive Species Prevention Program. The subcommittee has worked for several months to determine what to do with the invasive species prevention. Lake Leelanau is the home of invasive species. The subcommittee focused on what to do with all the boat launches on Lake Leelanau. Popa updated on their work and asked the township to support their efforts. A map was submitted showing boat launches all around the lake. There is one boat cleaning station, planning to build two more, leading the way on education, hired an employee to work on education, also want to get the whole community to buy into the strategy so this can move forward. There is a list of options to undertake. We want to have consistent signage at every access point, have townships adopt invasive species ordinance, ask townships to provide volunteers, think all six townships should share the cost of this strategy. The subcommittee would like the township to consider a minimal donation to the Lake Leelanau Association to contribute to the money being spent to eradicate the invasive species and the collection program at the wash stations. This year the budget for invasive species is over \$300,000.00. A foundation is being established to help with these costs. The goal is \$5 million to \$8 million. An estimate of cost comes to \$52,000, the main one is the wash station at the Cedar River Park. Would it make sense to use ARPA funding. If all six townships paid the same percentage of their allocation, the percentage would be 9.3% of your allocation which is around \$12,200.00. If all townships split it equally, it would be \$9,200.00. Asking for the township to discuss whether it can support this strategy, schedule a follow-up meeting with Popa and her colleagues to answer questions.

Comments -

- Kathy Morio - There are a couple of wash stations already at one of the launch sites.
- Nancy Popa - The only wash station is at DNR launch site.
- Kathy Morio - Is the DNR interested in supporting this.
- Nancy Popa - The DNR has no monetary support at all and neither does EGLE.
- Nancy Popa - The Cancer Center of American has contributed funds and asking for more contributions.
- Todd Stone - How do you measure success or failure at this point.
- Nancy Popa - Some communities do surveys. Funding - other states like

Wisconsin and Ohio are state funded and state driven.

- Midge Werner - This is a wonderful initiative you have going here, and I under your recommendations, the last one is considering an annual donation. I think that we would like to do something, however, we can't make a donation. We are not allowed to use the money that way. We can't do a contract.
- Steve Patmore - you can only pay for something that the township takes responsibility for.
- Nancy Popa - The idea is something like an annual payment to monitor and eradicate the shorelines of Bingham Township.
- Midge Werner - Something like that, I think that we would probably want to work with you.
- Steve Patmore - The township has an interest in the lake quality.
- Midge Werner - I could speak to MTA about this proposal.
- Sandra Grant - All the townships are going to be in the same position because it is taxpayer money.
- Nancy Popa - The alternative is for Bingham to pay for the sign at a launch.
- Midge Werner - We just need to research it. Thank you to the committee and appreciate you giving an update of what is going on.

**b. Lawn Maintenance Proposal 2022-2023 - Midge Werner**

Whiteford & Associates submitted a lawn maintenance proposal for 2022-2023 which included yard maintenance, maintenance of Bingham parks, cemeteries and township hall.

*Jeff Layman/moved, Sandra Grant/supported, to accept the Whiteford & Associates proposal for lawn maintenance for 2022-2023, motion carried.*

**c. Zoning Admin. Contract - Midge Werner**

Midge Werner said the Zoning Administrator's Contract will sent to the township for approval.

**d. Audit Quotes for 2022-2023**

Two audit quotes for 2022-2023 were submitted: Gabridge & Co. \$3,895.00 and Tobin & Co. \$3,550.00.

*Sandy Grant/moved, Kathy Morio/supported, accept the bid from Tobin & Co. for \$3,550.00 for the 2022-2023 audit of the township books, motion carried.*

## **9. PUBLIC COMMENT**

Tricia Lardie, TC resident said she is looking to do glamping, renting out big tents to people. She said her family has property on Otto and Fort Roads.

Steve Patmore said Ms. Lardie needs to talk to the Planning Commission to request that the zoning ordinance be amended. The Planning Commission meets the first Thursday of the month.

### **e. Insurance Quotes**

Midge Werner said the township went out for bids for insurance:

EMC Insurance Co. \$ 7,560.00, which does not include cyber insurance coverage of \$992.00; and Michigan Township Participating Plans \$4,864.00 which does not include cyber insurance coverage of \$1,200.00.

*Kathy Morio/moved, Midge Werner/supported, to accept the insurance quote from Michigan Par Plan for \$4,864.00 which does not include cyber insurance coverage of \$1,200.00, motion carried.*

### **f. Salary Resolution for 2022-2023 - Midge Werner**

1. Resolution #2022.0516.01 - Supervisor

*Sandra Grant/moved, Kathy Morio/supported, to adopt Resolution #2022.0516.01 setting the Supervisor's base salary at \$17,478.59. Roll call vote: Yes: Todd Stone, Jeff Layman, Sandra Grant, Midge Werner, Kathy Morio. No: None. Resolution passed.*

2. Resolution #2022.0516.02 - Treasurer

*Midge Werner/moved, Jeff Layman/supported, to adopt Resolution #2022.0516.02, setting the Treasurer's base salary at \$27,395.23. Roll call vote: Yes: Todd Stone, Jeff Layman, Sandra Grant, Midge Werner, Kathy Morio. No: None. Resolution passed.*

3. Resolution #2022-0516.03 - Clerk

*Sandra Grant/moved, Jeff Layman/supported, to adopt Resolution #2022.0516.03, setting the Clerk's base salary of \$26,552.29. Roll call vote: Yes: Jeff Layman, Sandra Grant, Todd Stone, Midge Werner, Kathy Morio. No: None. Resolution passed.*

4. Resolution #2022-0516.04 - Trustees

*Sandra Grant/moved, Kathy Morio/supported, to adopt Resolution #2022.0516.04, setting Trustees base salary of \$4,436.49 for the two trustees,*

*\$2,218.24 each. Roll call vote: Yes: Jeff Layman, Sandra Grant, Midge Werner, Todd Stone, Kathy Morio. No: None. Resolutio passed.*

**g. Draft Budget 2022-23 - Midge Werner**

Total Revenues - \$353,792.00, and Total Expenditures - \$330,969.08. Discussion was held regarding the Draft Budget 2022-23. Angela Friske, Assessor, provided information for the budget. The final budget will be presented at the Annual Meeting and voted on at the June Regular Meeting.

**10. COMMITTEE, STAFF, AND OFFICER REPORTS**

**a. Parks and Recreation Committee - Todd Stone**

Todd Stone said this month the Committee did not have its regular schedule meeting. Committee members met at Groesser Park to discuss the youth works project. Committee had clean up day last Saturday at some of the parks. Two new tables have been received, picked up the wood for the benches which Mike Park donated, only charging for the labor. Committee will meet next week at Boughey Park to discuss the ideas of what the park should look like. Todd Stone discussed the purchase of buoys.

Midge Werner said the pier at Bingham Park on the south is pulling apart. Todd Stone said it will be pulled back together and welded.

**b. Building & Grounds Committee - Kathy Morio**

Kathy Morio said the township received a bill from B&Z Welling Drilling for \$2,353.98 for the water pump that was instaled last month.

*Sandra Grant/moved, Jeff Layman/supported, to use the 245-265 line item School House to pay the bill for \$2,353.98 to B&Z Well Drilling for the new water pump, motion carried.*

Midge Werner said the electrical issue at the townhall was taken care of.

Midge Werner said she contacted Fortified Painting about the paint that will be used on the townhall building. The paint has to be guaranteed. The problem with the building being so old, it

was suggested that the extra primer be put on.  
Consensus of the Board to go ahead with painting the townhall building, including the extra primer.

c. Cemetery Committee - Midge Werner

Kathy Morio said she will meet a rep from Consumers Energy to get the power turned back on for the well pump at Keswick Cemetery.

d. Zoning Administrator

Report is in the packet.

e. Planning Commission - Steve Patmore & Jeff Layman

Steve Patmore said the Planning Commission is working on the master plan, two open houses coming up this week, Thursday 5pm to 7 pm, and Saturday 10 am to 1 pm.

f. Fire Authority - meeting to be held this Wednesday.

g. Assessor's Quarterly Report - No report.

h. Treasurer - No report.

i. Trustee - No report.

j. Clerk - Vendor & Payroll Reports

Kathy Morio submitted Vendor Balance of \$10,364.33 and Payroll - \$12,381.28.

***Sandra Grant/moved, Kathy Morio/supported, to pay the Vendor Balance of \$10,364.32. and Payroll of \$12,381.28, motion carried.***

Kathy Morio said a special election was held on May 3, 2022.

k. Supervisor

a. Clean-Up Day - Sat., May 21, 2022 at Road Commission property on Eckerle Road.

b. Letter from Attorney Tom Grier regarding public swimming beaches & buoys/street parking & interaction

with County Road Commission, together with a Resolution designating which parks included as public swimming beach and which parks do not.

Midge Werner summarized the letter received from Attorney Tom Grier.

**11. PUBLIC COMMENTS AND ANNOUNCEMENTS**

None.

**12. ADJOURNMENT**

The meeting was adjourned at 9:29 p.m.

Marge Johnson, Recording Secretary  
Kathy Morio, Clerk