

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA**

June 20, 2022 7pm

By Phone: (929)205-6099 or (312)626-6799

ZOOM MEETING ID: 835 4616 7569 PASS CODE: 49684

<https://us02web.zoom.us/j/83546167569?pwd=MGIldjR3SkFORFkvcVlwWFRQeDFMZZ09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF May 16, 2022 MEETING MINUTES**

- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
 - a. Housing North Contract
 - b. Parshall Tree Care-Stump grinding/removal/topsoil Keswick Cem-Midge Werner

- 9. NEW BUSINESS**
 - a. Road Commission Report-John Popa
 - b. Zoning Admin. Contract-Midge Werner
 - c. Salary Resolutions for 2022-2023-Midge Werner
 - d. Draft Budget 2022-2023-Midge Werner
 - e. Assessing Field Inspection Project-Midge Werner
 - f. Lee. County Right of Refusal-Sandy Grant
 - g. Gosling Czubak Contract for Services at Boughey Park-Todd Stone
 - h. Purchase of Swim Buoy Ground Tackle for Boughey Park-Todd Stone

- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)
 - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor

- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

**DRAFT MINUTES
BINGHAM TOWNSHIP
REGULAR BOARD MINUTES - MAY 16, 2022**

1. CALL TO ORDER

Midge Werner, Supervisor, called the Bingham Township Regular Board Meeting of May 16, 2022 to order at 7:00 p.m. Meeting available via zoom.

2. ROLL CALL

Present: Midge Werner, Kathy Morio, Sandra Grant, Jeff Layman, Todd Stone

Absent: None

Staff Present: Steve Patmore; Marge Johnson- via zoom

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Midge Werner/moved, Jeff Layman/supported, to approve the agenda as amended, adding under Item 6 - Special Meeting Minutes - May 11, 2022, and under Supervisor's Report - Letter from attorney, Tom Grier, motion passed.

5. CONFLICT OF INTEREST

Conflict of Interest - None shown.

6. APPROVAL OF MEETING MINUTES

April 18, 2022 Regular Meeting

Sandra Grant/moved, Todd Stone/supported, to approve the April 18, 2022 Meeting Minutes as submitted, motion carried.

May 11, 2022 Special Meeting

Kathy Morio/moved, Sandra Grant/supported, to approve the May 11, 2022 Meeting Minutes as submitted, motion carried.

7. PUBLIC COMMENT

None

8. OLD BUSINESS

a. Housing North Information

Midge Werner said Yarrow Brown is looking to enter into a contract with the township for services for establishing areas for work force housing and to support hiring of a program director. The request is for a three (3) year contract for \$5,000.00.

Discussion -

- Jeff Layman - concept is great, would like to see township make a small initiative to say we support the project. Does the township have designated area for this?
- Steve Patmore - The master plan is looking at areas to be determined for duplexes which are allowed with a certain amount of acreage. Could see the Planning Commission using a resource person when working with the master plan if they had questions, wanted suggestions or needed language. Agree that Bingham isn't the same as Suttons Bay and Leelanau Townships.
- Sandra Grant - Need regulations, too many questions to commit \$5,000.
- Midge Werner - Housing North is looking at areas where there are village/communities with sewer and water. Bingham does not have a community center.
- Kathy Morio – Affordable housing is a needed program. Hesitant to commit financially until see more of the program unfold.
- Steve Patmore - When a township is seeking a grant, walkability, sewer and water are looked at.

Midge Werner/moved, Todd Stone/supported, that the township enter into a two (2) year contract at \$1,000.00 a year with Housing North for their services for establishing areas for work force housing, and to support hiring a program director. Roll call vote: Yes: Todd Stone, Midge Werner, Sandra Grant, Jeff Layman, Kathy Morio. No: None. Motion carried.

b. Architectural Proposal - Townhall Addition - Andy Rink

Andy Rink, Architect submitted an Architectural Proposal for the townhall addition for \$8,400.00, to be paid in three (3) installments. Andy Rink will help with drawings and the bid process.

Midge Werner said work has been done with Andy Rink on plans to add an addition to the east end of the townhall to use for elections and extra storage.

Jeff Layman/moved, Sandra Grant/supported, to approve the Architectural Proposal for Townhall Addition submitted by Andy Rink for \$8,400.00, to be paid in three (3) installments. Motion carried.

8. NEW BUSINESS

a. Lake Leelanau Assoc. Presentation-Nancy Popa

Nancy Popa, Chairperson of Invasive Species Prevention, Subcommittee of the Lake Leelanau Lake Association discussed the Aquatic Invasive Species Prevention Program. The subcommittee has worked for several months to determine what to do with the invasive species prevention. Lake Leelanau is the home of invasive species. The subcommittee focused on what to do with all the boat launches on Lake Leelanau. Popa updated on their work and asked the township to support their efforts. A map was submitted showing boat launches all around the lake. There is one boat cleaning station, planning to build two more, leading the way on education, hired an employee to work on education, also want to get the whole community to buy into the strategy so this can move forward. There is a list of options to undertake. We want to have consistent signage at every access point, have townships adopt invasive species ordinance, ask townships to provide volunteers, think all six townships should share the cost of this strategy. The subcommittee would like the township to consider a minimal donation to the Lake Leelanau Lake Association to contribute to the money being spent to eradicate the invasive species and the collection program at the wash stations. This year the budget for invasive species is over \$300,000.00. A foundation is being established to help with these costs. The goal is \$5 million to \$8 million. An estimate of cost comes to \$52,000, the main one is the wash station at the Cedar River Park. Would it make sense to use ARPA funding. If all six townships paid the same percentage of their allocation, the percentage would be 9.3% of your allocation which is around \$12,200.00. If all townships split it equally, it would be \$9,200.00. Asking for the township to discuss whether it can support this strategy, schedule a follow-up meeting with Popa and her colleagues to answer questions.

Comments -

- Kathy Morio - There is a wash stations at one of the launch sites.
- Nancy Popa - The only dry wash station is at DNR launch site.
- Kathy Morio - Is the DNR interested in supporting this.
- Nancy Popa - The DNR has no monetary support at all and neither does EGLE.
- Nancy Popa - The Cancer Center of American has contributed funds and asking for more contributions.
- Todd Stone - How do you measure success or failure at this point.
- Nancy Popa - Some communities do surveys. Funding - other states like Wisconsin and Ohio are state funded and state driven.
- Midge Werner - This is a wonderful initiative you have going here, and I understand your recommendations, the last one is considering an annual donation. I think that we would like to do something, however, we can't

make a donation. We are not allowed to use the money that way.

- Steve Patmore - you can only pay for something that the township takes responsibility for.
- Nancy Popa - The idea is something like an annual payment to monitor and eradicate the shorelines of Bingham Township.
- Midge Werner - Something like that, I think that we would probably want to work with you.
- Steve Patmore - The township has an interest in the lake quality.
- Midge Werner - I could speak to MTA about this proposal.
- Sandra Grant - All the townships are going to be in the same position because it is taxpayer money.
- Nancy Popa - The alternative is for Bingham to pay for the sign at a launch.
- Midge Werner - We just need to research it. Thank you to the committee and appreciate you giving an update of what is going on.

b. Lawn Maintenance Proposal 2022-2023 - Midge Werner

Whiteford Lawn Maintenance submitted a lawn maintenance proposal for 2022-2023 which included yard maintenance, maintenance of Bingham parks, cemeteries and township hall.

Jeff Layman/moved, Sandra Grant/supported, to accept the Whiteford Lawn Maintenance proposal for lawn maintenance for 2022-2023, motion carried.

c. Zoning Admin. Contract - Midge Werner

Midge Werner said the Zoning Administrator's Contract will be sent to the township for approval.

d. Audit Quotes for 2022-2023

Two audit quotes for 2022-2023 were submitted: Gabridge & Co. \$3,895.00 and Tobin & Co. \$3,550.00.

Sandy Grant/moved, Kathy Morio/supported, accept the bid from Tobin & Co. for \$3,550.00 for the 2022-2023 audit of the township books, motion carried.

9. PUBLIC COMMENT

Tricia Lardie, TC resident said she is looking to do glamping, renting out big tents to people. She said her family has property on Otto and Fort Roads.

Steve Patmore said Ms. Lardie needs to talk to the Planning Commission to request

that the zoning ordinance be amended. The Planning Commission meets the first Thursday of the month.

e. Insurance Quotes

Midge Werner said the township received bids for insurance:

EMC Insurance Co. \$ 7,560.00, plus an additional \$992.00 for cyber insurance coverage; and Michigan Township Participating Plans \$4,864.00 plus an additional \$1,200.00 for cyber insurance coverage.

Kathy Morio/moved, Midge Werner/supported, to accept the insurance quote from Michigan Par Plan for \$4,864.00 plus an additional \$1,200.00 for cyber insurance coverage, motion carried.

f. Salary Resolution for 2022-2023 - Midge Werner

1. Resolution #2022.0516.01 - Supervisor

Sandra Grant/moved, Kathy Morio/supported, to adopt Resolution #2022.0516.01 setting the Supervisor's base salary at \$17,478.59. Roll call vote: Yes: Todd Stone, Jeff Layman, Sandra Grant, Midge Werner, Kathy Morio. No: None. Resolution passed.

2. Resolution #2022.0516.02 - Treasurer

Midge Werner/moved, Jeff Layman/supported, to adopt Resolution #2022.0516.02, setting the Treasurer's base salary at \$27,395.23. Roll call vote: Yes: Todd Stone, Jeff Layman, Sandra Grant, Midge Werner, Kathy Morio. No: None. Resolution passed.

3. Resolution #2022-0516.03 - Clerk

Sandra Grant/moved, Jeff Layman/supported, to adopt Resolution #2022.0516.03, setting the Clerk's base salary of \$26,552.29. Roll call vote: Yes: Jeff Layman, Sandra Grant, Todd Stone, Midge Werner, Kathy Morio. No: None. Resolution passed.

4. Resolution #2022-0516.04 - Trustees

Sandra Grant/moved, Kathy Morio/supported, to adopt Resolution #2022.0516.04, setting Trustees base salary of \$4,436.49 for the two trustees, \$2,218.24 each. Roll call vote: Yes: Jeff Layman, Sandra Grant, Midge Werner, Todd Stone, Kathy Morio. No: None. Resolution passed.

g. Draft Budget 2022-23 - Midge Werner

Total Revenues - \$353,792.00, and Total Expenditures - \$330,969.08. Discussion was held regarding the Draft Budget 2022-23. Angela Friske, Assessor, provided

information for the budget. The final budget will be presented at the Annual Meeting and voted on at the June Regular Meeting.

10. COMMITTEE, STAFF, AND OFFICER REPORTS

a. Parks and Recreation Committee - Todd Stone

Todd Stone said this month the Committee did not have its regular schedule meeting. Committee members met at Groesser Park to discuss the youth works project. Committee had clean up day last Saturday at some of the parks. Two new tables have been received, picked up the wood for the benches which Mike Park donated, only charging for the labor. Committee will meet next week at Boughey Park to discuss the ideas of what the park should look like. Todd Stone discussed the purchase of buoys.

Midge Werner said the pier at Bingham Park on the south is pulling apart. Todd Stone said it will be pulled back together and welded.

b. Building & Grounds Committee - Kathy Morio

Kathy Morio said the township received a bill from B&Z Welling Drilling for \$2,353.98 for the water pump that was installed last month.

Sandra Grant/moved, Jeff Layman/supported, to use the 245-265 line item School House to pay the bill for \$2,353.98 to B&Z Well Drilling for the new water pump, motion carried.

Midge Werner said the electrical issue at the townhall was taken care of.

Midge Werner said she contacted Fortified Painting about the paint that will be used on the townhall building. The paint has to be guaranteed. The problem with the building being so old, it was suggested that the extra primer be put on. Consensus of the Board to go ahead with painting the townhall building, including the extra primer.

c. Cemetery Committee - Midge Werner

Kathy Morio said she will meet a rep from Consumers Energy to

get the power turned back on for the well pump at Keswick Cemetery.

d. Zoning Administrator

Report is in the packet.

e. Planning Commission - Steve Patmore & Jeff Layman

Steve Patmore said the Planning Commission is working on the master plan, two open houses coming up this week, Thursday 5pm to 7pm, and Saturday 10 am to 1pm.

f. Fire Authority - meeting to be held this Wednesday.

g. Assessor's Quarterly Report - No report.

h. Treasurer - No report.

i. Trustee - No report.

j. Clerk - Vendor & Payroll Reports

Kathy Morio submitted Vendor Balance of \$10,364.32 and Payroll - \$12,381.28.

Sandra Grant/moved, Kathy Morio/supported, to pay the Vendor Balance of \$10,364.32. and Payroll of \$12,381.28, motion carried.

Kathy Morio said a special election was held on May 3, 2022.

k. Supervisor

a. Clean-Up Day - Sat., May 21, 2022 at Road Commission property on Eckerle Road.

b. Letter from Attorney Tom Grier regarding public swimming beaches & buoys/street parking & interaction with County Road Commission, together with a Resolution designating which parks included as public swimming beach and which parks do not.

Midge Werner summarized the letter received from Attorney Tom Grier.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS

None.

12. ADJOURNMENT

The meeting was adjourned at 9:29 p.m.

Marge Johnson, Recording Secretary

Kathy Morio, Clerk

Contract Number: _____

Contractual Agreement

Between

Bingham Township
7171 S. Center Hwy
Traverse City, MI 49684

And

Housing North
P.O. Box 1434
Traverse City, MI 49685

This Contract, designated Number _____ is made and entered into by and between Bingham Township, 7171 S. Center Hwy, Traverse City, MI 49684, hereinafter referred to as THE TOWNSHIP and Housing North, P.O. Box 1434, Traverse City, MI 49685, hereinafter referred to as HN on the ___ day of _____, 20___ (the "Effective Date").

In consideration of the mutual promises, covenants, and representations herein contained, the parties hereto agree as follows:

I. STATEMENT OF PURPOSE

The purpose of this agreement is to establish formal terms related to technical assistance provided by HN to THE TOWNSHIP for the purpose of providing Housing Ready Program services.

II. SCOPE OF WORK

- 1. HN agrees to perform the functions set forth in Attachment A, hereinafter referred to as "The Project" and comply fully with subsequent revisions and modifications.
- 2. HN is performing Housing Ready Program services contemplated by this Contract as an independent contractor and is not acting as an employee or agent of THE TOWNSHIP. As a result of the organization's status as an independent contractor, THE TOWNSHIP shall not be responsible for any state or federal income tax withholdings and shall not be responsible for providing worker's compensation insurance coverage for HN.

III. PERIOD OF PERFORMANCE

The CONTRACTOR shall commence performance of this Contract on _____, 2022, and shall complete said performance on _____.

IV. COMPENSATION

THE TOWNSHIP agrees to pay HN as compensation for all costs, work performed and services provided under this Contract for up to ____ months in an amount not to exceed \$2,000. Should additional services be required, THE TOWNSHIP Administrator shall be permitted to raise this cap subject to budgetary controls of THE TOWNSHIP. HN is not authorized to make any purchases or charge any expenditures to THE TOWNSHIP without prior approval of THE TOWNSHIP Administrator or THE TOWNSHIP Administrator's authorized representative. One-quarter of the Compensation is due within thirty (30) days of the Effective Date and the remaining compensation shall be billed in one-quarter increments every three months thereafter and shall be due within thirty (30) days of receipt of any invoice by THE TOWNSHIP.

V. TERMINATION

1. Either party may terminate this Contract at any time by giving at least 30 days written notice to the other party of such termination and specifying the effective date thereof.
2. If either party terminates this Contract, HN will receive the Compensation through the effective date of termination. Upon receipt of the Compensation, THE TOWNSHIP will receive the work product produced by HN under this Contract through the effective date of termination. In no case will the compensation paid to HN for partial completion of services exceed the amount HN would have received had the services been completed in full.

VI. INSURANCE AND INDEMNIFICATION

1. To the fullest extent permitted by law, THE TOWNSHIP shall indemnify, defend (at THE TOWNSHIP's sole expense) and hold harmless HN (including its officers, employees and agents) from and against any and all claims for bodily injury, death or damage to property, demands, damages, actions, causes of action, suits, losses, judgments, obligations and any liabilities, costs and expenses (including but not limited to investigative and repair costs, attorneys' fees and costs, and consultants' fees and costs) which arise or are in any way connected with the work performed, materials furnished, or services provided under this Contract by HN or its agents, up to the full amount of any applicable insurance policy limits of THE TOWNSHIP.

THE TOWNSHIP shall not be obligated to indemnify and defend HN for any negligence or willful misconduct of HN, whether passive or active (including its officers, employees and agents); and HN shall indemnify, defend and hold harmless THE TOWNSHIP for said negligent or willful misconduct of HN.

2. The parties shall procure and shall maintain during the life of this Contract General Liability Insurance in an amount not less than \$1,000,000 per occurrence for injuries, including accidental death, for each person; and subject to the same limit for each person, in an amount not less than \$1,000,000 per occurrence on account of each accident; and Property Damage Insurance in an amount not less than \$1,000,000 each occurrence; and combined Single Limit for Bodily Injury and Property Damage Liability in an amount not less than \$1,000,000 for each occurrence. The policy shall contain an endorsement stating that the other party, its board, officers, employees, and agents have been named as additional

insureds onto such policy for all claims arising out of the services provided under this Agreement.

3. The indemnification and defense obligations hereunder shall extend to claims occurring after this Contract is terminated as well as while it is in force, and shall continue until it is finally adjudicated that any and all actions against HN (including its officers, employees and agents) for such matters which are indemnified hereunder are fully and finally barred by applicable laws.

VII. FORCE MAJEURE

If because of Force Majeure either party is unable to carry out any of its obligations under this Contract (other than obligations of such party to pay or expend money for or in connection with the performance of this Contract), and if such party promptly gives to the other party concerned written notice of such force majeure, then the obligations of the party giving such notice will be suspended to the extent made necessary by such force majeure and during its continuance, provided the effect of such force majeure is eliminated insofar as possible with all reasonable dispatch. "Force Majeure" means unforeseeable events beyond a party's reasonable control and without such party's fault or negligence, including, but not limited to, acts of God, acts of public enemy, acts of the federal government, fire, flood, inclement weather, epidemic, quarantine restrictions, strikes and embargoes, labor disturbances, the unavailability of raw materials, legislation, orders or acts of civil or military authority, injunctions, or other causes of a similar nature which wholly or substantially prevent performance.

If the Contractor is delayed in the completion of the Project due to Force Majeure, or otherwise, the Period of Performance may be extended for a period determined by the parties to be equivalent to the time of such delay.

The parties agree the COVID-19 Pandemic is not a force majeure event; however it may impact the method and means of completing the Project. This impact shall not affect the Compensation as set forth in this Contract.

VIII. NONDISCRIMINATION

The parties agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, sexual orientation, gender identity, religion, national origin, age, sex, height, weight, family status, marital status, or physical or mental disability. Breach of this covenant may be regarded as a material breach of this Contract.

IX. DISPUTE RESOLUTION

The parties agree to use good faith negotiations to resolve any dispute that may arise under or relate to this Contract and will attempt to reach an amicable resolution of such dispute. In the event that the parties are not able to resolve any dispute by negotiation, the parties agree prior to any other action or proceeding to meet in good faith in at least one mediation session with a mediator mutually agreed to by both parties at a location agreed to by both parties. Each party will bear its own costs in mediation and the fees and expenses of the mediation will be shared equally by the parties.

X. MISCELLANEOUS

1. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Contract shall be governed by the laws of the State of Michigan.
2. Non-Assignability. This Contract may not be assigned by either party without the express written consent of the other party.
3. Entire Agreement: The Contract contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, among the parties.
4. Severability The invalidity or unenforceability of any provision of this Contract shall not affect the other provisions, and this Contract shall be construed as if such invalid or unenforceable provision were omitted.
5. Modifications. A request for Contract modification may be made by either party and will be subject to negotiation, if necessary, but shall not be effective unless agreed to in writing by both parties.
6. Not a Joint Venture. The parties do not intend this Contract to be a joint venture.
7. Third Party Beneficiaries. This Contract confers no rights or remedies on any third party, other than the parties to this Contract and their respective successors and permitted assigns.
8. Execution in Counterparts. This Contract may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.
9. Digital Signatures. The parties hereto acknowledge and agree under the Uniform Electronic Transactions Act, MCL 450.832, et seq. that this Contract may be executed with the electronic signature of any person authorized and required to sign on behalf of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Contract the day and year first above written.

FOR THE TOWNSHIP OF BINGHAM

Midge Werner
Supervisor

Date

FOR HOUSING NORTH

Carlin Smith
President

Date

ATTACHMENT A

SCOPE OF WORK

Housing North staff will provide professional services to communities in Leelanau County including but not limited to the following activities:

Finance and Project Support

- Develop an active network of developers, builders, nonprofits, governmental bodies (e.g., Leelanau County Land Bank and Brownfield Redevelopment Authorities), and others to identify potential projects and break down the barriers in order to bring those projects to fruition
- Develop and keep up-to-date a database of potential development sites
- Provide assistance to developers and development partners, including public officials, lenders, investors, and nonprofits, in planning, funding, and advocating for housing development that meets local goals with activities including: Identifying funding needed to complement developer and other financing in order to achieve affordability goals for target households;
 - Identify potential sources (including Federal, State, regional and local) to meet these needs and work with project partners and other Partnership members to develop funding proposals;
 - Conduct third-party site plan reviews and/or financial reviews of major development proposals on behalf of HAC to assist with financial need or local development support in the form of tax abatement, infrastructure investments, or related opportunities for public-private partnerships;
 - Work with partners to create and support new local and/or regional affordable housing financing vehicles; and

- Ultimately helping to close deals and bring attainable housing projects of various scales to fruition

Leadership and Representation

- Represent and/or work closely with Housing North and HAC as a spokesperson for efforts to increase affordable housing in Bingham Township and Leelanau County
- Develop and maintain strong working relationships with local government officials, developers, lenders, investors, businesses, and nonprofit organizations in the township and the county
- Liaise with local and regional affordable housing groups to identify opportunities to collaborate; bring to Bingham Township as well as Leelanau County relevant experiences and ideas being considered elsewhere in the region, and tap regional resources that could support and benefit the HAC activities in Leelanau County
- Collaborate with local, regional, and statewide nonprofits seeking to build, finance, and market affordable housing within Bingham Township and Leelanau County
- Facilitate the development of innovative local policy-based programs, such as deed restrictions that limit occupancy to year-round residents, to help address drivers of the current shortage of affordable housing
- Recruit, motivate, and support volunteers and their respective committees, including the Partnership
- Assist local units of government on policy development, possible zoning changes, and other initiatives that support the development of attainable housing

PROPOSAL

parshalltreecare.com | 877-250-2060 | info@parshalltreecare.com

202 S. Union St #215, Traverse City, MI 49685

Job Name

Bingham Township-Supervisor 20220518

Wednesday, May 18, 2022

Bingham Township-Supervisor
Mrs. Midge Werner
7171 S. Center Highway
Traverse City, MI 49684

Urban Forest Arborist: Ben Read
Phone: 231- 631 -0611
Email: b.read@parshalltreecare.com
Worksite: 7171 S. Center Highway
Traverse City, MI 49684

Please Check the Box next to any Section(s) you would like performed.

#	Item	Description	Qty	Price
1	Stump(s)	Stump Grinding Parshall's will contact MISS DIG for <i>public</i> utility location services and have underground utilities marked for safe stump grinding operations. Standard stump grinding will grind wood material down to 8-12" below the grade. <i>PTCE is not responsible for damages to underground sprinklers, drain lines, invisible dog fences, or underground cables unless the system(s) are adequately and accurately mapped by the authorizing party and a copy is presented before or at the time the work is performed.</i>	0	\$325.00
2	Stump(s)	<ul style="list-style-type: none">• #2 Maple Near steel archway Stump Grinding Cleanup Clean up, haul away and dispose of stump grinding shaving mess. Our thorough cleanup and disposal option saves the property owner from a tough clean-up job that is left over after their stump(s) have been properly ground. This service usually takes longer than the grinding itself. <ul style="list-style-type: none">• #2 Maple Near steel archway	0	\$325.00
3	Stump(s)	Topsoil Application Parshall's will purchase, pick up, deliver, and install fresh topsoil to stump ground site. At this time, we will have topsoil to amend any divots that were made from heavy trunk wood or equipment during the removal process. (Grass seed included for free if needed. If the seed does not germinate, reseeding will be an additional cost upon request). <ul style="list-style-type: none">• #2 Maple Near steel archway	0	\$220.00

REVOLUTIONIZING URBAN FOREST MANAGEMENT

PROPOSAL

parshalltreecare.com | 877-250-2060 | info@parshalltreecare.com

202 S. Union St #215, Traverse City, MI 49685

Subtotal: \$870.00

Tax: \$0.00

Signature _____

Date _____

Total: \$870.00

REVOLUTIONIZING URBAN FOREST MANAGEMENT

Terms and Conditions

It is agreed by and between Parshall Tree Care Experts, also known as "PTCE" and the authorizing party (customer and/or customer's agent) that the following provisions are made as part of this contract:

Insurance by Contractor: PTCE warrants that it is insured for liability resulting from injury to person(s) or property and that all employees are covered by Workers' Compensation as required by law. Certificates of coverage are available upon request.

Cancellation Fee: PTCE kindly requests that the authorizing party provide at least 24 hours advance notice of any full or partial work cancellation. If a crew has been dispatched to the job site, the customer will be assessed a mobilization fee of \$150.00 for incurred expenses.

Completion of Contract: PTCE agrees to do its best to meet any agreed upon performance dates, but shall not be liable in damages or otherwise for delays because of inclement weather, labor, or any other cause beyond its control; nor shall the customer be relieved of completion for delays.

Tree Ownership: The authorizing party warrants that all trees listed are located on the customer's property, and, if not, that the authorizing party has received full permission from the owner to allow PTCE to perform the specified work. Should any tree be mistakenly identified as to ownership, the customer agrees to indemnify PTCE for any damages or costs incurred from the result thereof.

Safety: PTCE warrants that all arboricultural operations will follow the latest version of the ANSI Z133.1 industry safety standards. The authorizing party agrees to not enter the work area during arboricultural operations unless authorized by the crew leader on-site.

Stump Removal: Unless specified in the proposal, stump removal is not included in the price quoted. Grindings from stump removal are not hauled unless specified in this proposal. Surface and subsurface roots beyond the stump are not removed unless specified in this proposal. PTCE will contact Miss Digg prior to any grinding operations.

Concealed Contingencies: Any additional work or equipment required to complete the work, caused by the authorizing party's failure to make known or caused by previously unknown foreign material in the trunk, the branches, underground, or any other condition not apparent in estimating the work specified, shall be paid for by the customer on a time and material basis. PTCE is not responsible for damages to underground sprinklers, drain lines, invisible fences or underground cables unless the system(s) are adequately and accurately mapped by the authorizing party and a copy is presented before or at the time the work is performed.

Lawn Repair: PTCE will attempt to minimize all disturbances to the customer's lawn. Lawn repairs are not included in the contract price, unless noted otherwise on this proposal.

Pesticide Documentation: Required pesticide information will be provided to you electronically by email within 48 hours after the time of application.

Permits: Any permitting required to perform the outlined job description will be the sole responsibility of the homeowner/property owner to obtain from the necessary authorities. Any violation or fine incurred because the needed permit/s were not obtained will be the sole responsibility of the homeowner/property owner and Parshall Tree Care Experts will be free from any and all liability or fines associated with it.

Terms of Payment: The customer agrees to pay the account in full upon completion of work.

Returned Check Fee: There will be a \$50.00 fee charged for all checks returned to our office for non-sufficient funds.

**CONTRACTUAL AGREEMENT FOR
ZONING ADMINISTRATION SERVICES**

Between Suttons Bay & Bingham Township

THIS AGREEMENT is made the _____ day of _____ 20____ by and between the TOWNSHIP OF SUTTONS BAY, a Michigan General Law Township, with a mailing address of P. O. Box 457, Suttons Bay, Mi 49682, hereafter referred to as Suttons Bay, and the TOWNSHIP OF BINGHAM, a Michigan General Law Township, with a mailing address of 7171 S. Center Highway, Traverse City, Mi. 49684, hereafter referred to as Bingham.

THROUGH MUTUAL AGREEMENT, between Bingham and Suttons Bay for the purpose of maintaining reasonable costs for Zoning Administration services by Suttons Bay and Bingham, this agreement is established and effective July 1, 2022.

NOW THEREFORE BE IT RESOLVED AND AGREED, between Suttons Bay and Bingham that it is for their common interest that such a service be rendered in a manner hereinafter set forth, in consideration of the mutual promises and agreements herein set forth:

1. Suttons Bay agrees to provide Bingham with Zoning Administration services for the administration of Bingham's Ordinances, subject to the limitations hereinafter specified. This is considered to include reasonable attendance at necessary meetings as required by the following Bingham Entities: Planning Commission, Township Board, or Zoning Board of Appeals.
2. Suttons Bay may employ more than one person for zoning administration. Presently the primary Suttons Bay Zoning Administrator is Steven Patmore. This individual is an employee of the Township of Suttons Bay but shall serve as the Bingham's Zoning Administrator so long as this contract shall remain in force. The Zoning Administrator may at any time be replaced by Suttons Bay with others of equal ability and qualifications. The salary and compensation of the Zoning Administrator is at the sole discretion of Suttons Bay. All direct supervision of the Zoning Administrator shall be by the appropriate committee consisting of two (2) Suttons Bay elected officials. Notwithstanding this provision the Zoning Administrator when acting on behalf of Bingham shall be considered an Agent of Bingham and under the direct supervision of the Bingham Supervisor. It is also understood that these services may be rendered from a location different from the Bingham Township Hall.
3. Bingham shall provide liability, errors and omissions insurance coverage for both the Suttons Bay and the Zoning Administrator during the time this Contract is in force for all claims that arise. Bingham shall indemnify, defend and save Suttons Bay Zoning Administrator, agents, and employees from and against all claims, damages, losses and expenses including reasonable attorney fees, and all demands, claims, liabilities, fines, penalties, and costs arising out of the professional performance of the Zoning Administrator's services provided to Bingham through

this agreement. Bingham shall furnish Suttons Bay with a copy of their policy evidencing this obligation, and shall also provide Suttons Bay thirty (30) days written notice of any cancellation.

4. It is understood and agreed between the parties hereto that all unusual expenses arising from occurrences such as educational conferences attended, legal proceedings, or matters not normal to the daily zoning function shall be billed at actual cost to the entity initiating the expense. These expenses shall be approved by the entity incurring such expenses before they are incurred. These expenses shall be billed on a monthly cycle by Suttons Bay.
5. Monthly reports shall be filed by the Zoning Administrator to the Bingham Supervisor reporting their month's activities specifically related to services rendered to Bingham during the month. Reports are due to the Supervisor at least one week prior to its regular monthly meeting. Any fees collected by the Zoning Administrator on behalf of Bingham shall be remitted by the 7th day of each subsequent month.
6. Bingham agrees to pay for the services provided herein on a monthly basis in an amount mutually agreed upon at the signing of this contract. The agreed upon annualized amount for this contract is \$20,979.00 and shall be paid in 12 equal payments of \$1,748.25 due on the 15th of each month that this contract is in force starting on July 1st, 2022. It is assumed that Bingham will use no more than 33% of the Zoning Administrator's time. In the event said assumption proves inaccurate, the amount paid to Suttons Bay may be adjusted based upon the mutual agreement of the parties to the Contractual Agreement
7. This agreement shall encompass the time period of July 1, 2022 through June 30, 2023 and will be renewable each succeeding year unless terminated as provided below. Any such renewal shall be mutually agreed upon 30 days prior to the expiration of this contract and shall include a reconsideration of terms and conditions contained herein.
8. This Agreement shall be terminable at the will of either party. Either Bingham or Suttons Bay may terminate this agreement for any reason, with or without cause, upon giving thirty (30) days written notice to the other party.

IN WITNESS THEREOF, the Township of Suttons Bay and the Township of Bingham have caused this agreement to be executed by their proper officers, with authority of their respective Board or officer, the day and year first above written.

TOWNSHIP OF BINGHAM

By: _____
Marian Werner, Supervisor

Dated: _____


By: _____
Kathy Morio, Clerk

Dated; _____

TOWNSHIP OF SUTTONS BAY

By: 
Thomas Nixon, Supervisor

Dated: 6-15-22

By: 
Sandra Van Huystee, Clerk

Dated: 6-15-2022

Bingham Township – Leelanau County, MI
Resolution #20220516.01

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

BE IT RESOLVED that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2022-2023 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

BE IT RESOLVED that as of 07-01-2022, the salary of the township Supervisor shall be as follows: Supervisor: \$17,478.59 Base Salary.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 20, 2022 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on May 16, 2022, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Sandra Grant*

Supported by board member: *Kathy Morio*

Upon a roll call vote, the following voted: 5 Aye 0 No

Roll call Vote 5/16/2022: AYE: *T Stone, J. Layman, S Grant, M. Werner, K. Morio*

NO: *None*

June 20, 2022: Resolution offered by board member: _____ Supported by board member: _____
Audience Vote June 20, 2022 ___yes, ___opposed

The Supervisor declared the resolution _____

_____, Clerk
Kathy Morio

Bingham Township – Leelanau County, MI

Resolution #20220516.02

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

BE IT RESOLVED that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2022-2023 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

BE IT RESOLVED that as of 07-01-2022, the salary of the township Treasurer shall be as follows: Treasurer: \$27,395.23 Base Salary.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 20, 2022 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on May 16, 2022, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Midge Werner*

Supported by board member: *Jeff Layman*

Upon a roll call vote, the following voted: 5 Aye 0 No.

Roll Call Vote 5/16/2022: AYE: *J. Layman, T. Stone, M. Werner, S. Grant, K. Morio*

NO: *None*

June 20, 2022: Resolution offered by board member: _____ Supported by board member: _____

Audience Vote June 20, 2022 ___ yes, ___ opposed

The Supervisor declared the resolution _____

_____, Clerk
Kathy Morio

Bingham Township – Leelanau County, MI
Resolution #20220516.03

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

BE IT RESOLVED that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2022-2023 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

BE IT RESOLVED that as of 07-01-2022, the salary of the township Clerk shall be as follows:
Clerk: \$26,552.29 Base Salary.

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 20, 2022 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on May 16, 2022, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Sandra Grant*

Supported by board member: *Jeff Layman*

Upon a roll call vote, the following voted: 5 Aye 0 No

Roll Call Vote 5/16/2022: AYE: *J. Layman, S. Grant, M. Werner, T. Stone, K. Morio*

NO: *None*

June 20, 2022: Resolution offered by board member: _____ Supported by board member: _____

Audience Vote June 20, 2022 ___ yes, ___opposed

The Supervisor declared the resolution _____

_____, Clerk
Kathy Morio

Bingham Township – Leelanau County, MI
Resolution #20220516.04

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

BE IT RESOLVED that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2022-2023 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

BE IT RESOLVED that as of 07-01-2022, the salary of the township Trustees shall be as follows: Trustees: \$4,436.49 Base Salary for two trustees (\$2,218.24 each).

BE IT ALSO RESOLVED, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 20, 2022 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

BE IT FURTHER RESOLVED, that this resolution, adopted on May 16, 2022, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Sandra Grant*

Supported by board member: *Kathy Morio*

Upon a roll call vote, the following voted: 5 Aye 0 No

Roll Call Vote 5/16/2022: AYE: *J. Layman, S. Grant, M. Werner, T. Stone, K. Morio*

NO: *None*

June 20, 2022: Resolution offered by board member: _____ Supported by board member: _____

Audience Vote June 20, 2022 ___ yes, ___opposed

The Supervisor declared the resolution _____

_____, Clerk
Kathy Morio

DRAFT

Bingham Township Budget 2022-23

as of April profit loss

Be Approved June 20, 2022

DRAFT

DRAFT

	Budget 22-23	Year to date 21-22	Budget 21-22	% of Budget
Income				
245 . Interest Income	1,500.00	829.97	1,500.00	55.33%
400 . Revenues				
401 . Current Property Taxes	52,427.00	47,093.22	49,229.00	95.66%
405 . School Payment - Summer Tax Coll.	5,200.00	5,107.50	5,200.00	98.22%
420 . Delinquent Pers. Prop. Taxes	50.00	0.00	50.00	0.0%
445 . Penalties & Interest on Taxes	4,000.00	488.01	4,000.00	12.2%
474 . Short Term Rental Permits	25,800.00	12,800.00	25,800.00	49.61%
476 . Land Use Permits	5,000.00	3,200.00	5,000.00	64.0%
477 . Special Land Use Permits	400.00	1,225.00	400.00	306.25%
478 . Land Divisions	1,050.00	1,350.00	1,050.00	128.57%
479 . Appeals/Variances	200.00	600.00	200.00	300.0%
539 . Grants	115,000.00	127,486.00	0.00	100.0%
574 . State Revenue Sharing	246,015.00	219,221.00	218,961.00	100.12%
580 . Metro Funds	6,600.00	47.85	6,600.00	0.73%
642 . Ord. Books, Copies, FOIA Requests	50.00	157.20	50.00	314.4%
665 . Interest Income	1,000.00	24.60	1,000.00	2.46%
667 . Schoolhouse Rent	500.00	0.00	500.00	0.0%
675 . Cemetery Lots	1,000.00	0.00	1,000.00	0.0%
677 . Reimbursements	2,000.00	806.11	2,000.00	40.31%
687 . Refunds/Rebates	1,000.00	0.00	1,000.00	0.0%
699 . Transfer In (245 Funds)	0.00	8,000.00	0.00	100.0%
Total 400 . Revenue	467,292.00	427,606.49	322,040.00	132.78%
Unbudgeted Revenue		0.00		
Total Revenue	468,792.00	428,436.46	323,540.00	132.42%
Expenditures				
101 . Township Board				
101-702 . Trustee Salaries	4,436.49	3,572.00	4,286.46	83.33%
101-704 . Land Division Salary	600.00	500.00	600.00	83.33%
101-705 . Office Aide	2,400.00	1,283.78	2,346.00	54.72%
101-720 . Short Term Rental Overhead	10,000.00	0.00	10,000.00	0.0%
101-721 . Short Term Rental Administration	8,600.00	6,700.00	8,600.00	77.91%
101-723 . Housing Norrth Contract	1,000.00	0.00	0.00	0.0%
101-724 . Clean-up Day	4,200.00	0.00	3,500.00	0.0%
101-725 . Lawn Maintenance	13,000.00	8,855.50	13,000.00	68.12%
101-726 . Miscellaneous	2,000.00	587.80	2,000.00	29.39%
101-802 . Attorney	4,000.00	175.00	4,000.00	4.38%
101-803 . Audit	3,550.00	4,005.00	3,800.00	105.4%
101-805 . Dues (MTA, Planning)	4,300.00	0.00	4,000.00	0.0%
101-806 . Webmaster	600.00	450.00	600.00	75.0%
101-860 . Mileage	200.00	14.63	200.00	7.32%
101-865 . Insurance	6,100.00	298.00	7,825.00	3.81%
101-866 . HazMat	400.00	395.00	400.00	98.75%
101-920 . Street Lights	950.00	709.02	950.00	74.63%
101-955 . Education	1,000.00	290.00	1,000.00	29.0%
101-956 . Recording Secretary	1,100.00	831.52	1,100.00	75.59%
Total 101 . Township Board	68,436.49	28,667.25	68,207.46	42.03%

Budget 22-23

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Bingham Township Budget 2022-23

To Be Approved June 20, 2022

as of April profit loss

	Budget 22-23	Year to date 21-22	Budget 21-22	% of Budget
171 . Supervisor				
171-706 Supervisor Salary	17,478.59	14,072.90	16,887.53	83.33%
Total 171 . Supervisor	17,478.59	14,072.90	16,887.53	83.33%
215 . Clerk				
215-701 . Clerk Salary	26,552.29	21,378.70	25,654.39	83.33%
215-703 . Deputy Wages	3,500.00	514.20	3,000.00	17.14%
215-705 . Clerical Assistant(Foia/Cemetery)	400.00	0.00	400.00	0.0%
Total 215 . Clerk	30,452.29	21,892.90	29,054.39	75.35%
247 . Board of Review				
247-704 . Per Diem	2,090.00	1,515.00	1,650.00	91.82%
Total 247 . Board of Review	2,090.00	1,515.00	1,650.00	91.82%
253 . Treasurer				
253-702 . Treasurer Salary	27,395.23	22,057.40	26,468.82	83.33%
253-703 . Deputy Wages	500.00	587.05	500.00	117.41%
253-705 . Clerical Assistant	500.00	0.00	500.00	0.0%
253-956 . Miscellaneous	1,600.00	0.00	1,600.00	0.0%
Total 253 . Treasurer	29,995.23	22,644.45	29,068.82	77.9%
257 . Assessor				
257-702 . Assessor Salary	26,517.92	21,351.00	25,621.18	83.33%
257-703 . Asst. Assessor Salary	3,583.56	3,029.03	3,462.38	87.48%
257-860 . Mileage	300.00	125.08	400.00	31.27%
Total 257 . Assessor	30,401.48	24,505.11	29,483.56	83.11%
262 . Elections				
262-703 . Wages	6,000.00	0.00	4,000.00	0.0%
262-727 . Supplies	1,700.00	21.84	1,500.00	1.46%
262-728 . Shredding	150.00	53.60	100.00	53.6%
262-860 . Mileage	450.00	0.00	450.00	0.0%
262-930 . Machine Expenses	1,000.00	0.00	1,000.00	0.0%
Total 262 . Elections	9,300.00	75.44	7,050.00	1.07%
265 . Township Hall				
265-727 . Supplies	3,200.00	5,179.48	3,200.00	161.86%
265-728 . Postage	6,000.00	3,941.76	5,000.00	78.84%
265-730 . Bills/ Assessment Notice	3,500.00	753.49	3,500.00	21.53%
265-850 . Telephone	1,000.00	799.80	850.00	94.09%
265-851 . Copy Machine	1,500.00	1,090.16	2,000.00	54.51%
265-852 . Software Support	7,500.00	3,856.00	7,500.00	51.41%
265-855 . Internet Access	1,300.00	899.90	1,100.00	81.81%
265-900 . Advertising & Publishing	2,400.00	1,752.10	2,400.00	73.0%
265-920 . Utilities - Electric	2,800.00	2,144.93	2,800.00	76.61%
265-921 . Utilities - Gas	1,350.00	1,253.11	1,100.00	113.92%
265-930 . Repairs/Maintenance	1,200.00	989.33	1,200.00	82.44%
265-931 . Cleaning	900.00	176.40	900.00	19.6%
265-932 . Waste Pickup	400.00	269.10	300.00	89.7%
Total 265 . Township Hall	33,050.00	23,105.56	31,850.00	72.55%

Budget '22-'23

DRAFT**Bingham Township Budget 2022-23**

To Be Approved June 20, 2022

as of April profit loss

	Budget 22-23	Year to date 21-22	Budget 21-22	% of Budget
276 . Cemeteries				
276-701 . Sexton	400.00	0.00	400.00	0.0%
276-702 . Cemetery Clerk	1,200.00	1,000.00	1,200.00	83.33%
276-727 . Supplles/Maintenance	800.00	551.86	800.00	68.98%
276-920 . Utilities (Keswick Cem.)	350.00	267.39	350.00	76.4%
276-932 . Waste pick-up	450.00	168.76	450.00	37.5%
276-940 . Porta Potty Rental	0.00	0.00	0.00	0.0%
Total 276 . Cemeteries	3,200.00	1,988.01	3,200.00	62.13%
721 . Planning				
721-704 . Planning Mtg. per Diem	6,120.00	3,280.00	5,700.00	57.54%
721-855 . Education	900.00	0.00	900.00	0.0%
721-956 . Recording Secretary	770.00	514.08	770.00	66.76%
Total 721 . Planning	7,790.00	3,794.08	7,370.00	51.48%
722 . Planning/Zoning Contract				
722- 726 . Planning Services	8,568.00	6,426.00	8,568.00	75.0%
722- 727 . Zoning Services	20,979.00	16,810.00	20,172.00	83.33%
Total 722 . Planning/Zoning Contract	29,547.00	23,236.00	28,740.00	80.85%
723 . Zoning Board of Appeals				
723-704 . Mtg. per Diem	1,440.00	190.00	855.00	22.22%
723-855 . Education	300.00	0.00	200.00	0.0%
Total 723 . Zoning Board of Appeals	1,740.00	190.00	1,055.00	18.01%
725 . Fire Authority				
725-704 . Mtg. per Diem	480.00	400.00	480.00	83.33%
Total 723 . Fire Authority	480.00	400.00	480.00	83.33%
755 . Parks				
755-704 . Park Rep per Diem	480.00	400.00	480.00	83.33%
755-727 . Supplies	250.00	55.99	250.00	22.4%
755-920 . Utilities (Bing. & Boughey Parks)	300.00	188.56	300.00	62.85%
755-932 . Waste pick-up	600.00	215.64	800.00	26.96%
755-940 . Porta Potty Rental	2,900.00	2,473.78	2,900.00	85.3%
755-945. Park Improvements	7,000.00	1,279.33	7,000.00	18.28%
Total 755 . Parks	11,530.00	4,613.30	11,730.00	39.33%
6561 . Payroll Expenses - FICA	8,000.00	7,277.57	8,000.00	90.97%
Total Expenses w/o Capital Outlay & Fire:	283,491.08	177,577.57	273,826.76	64.85%

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Bingham Township Budget 2022-23
To Be Approved June 20, 2022

as of April profit loss

	Budget 22-23	Year to date 21-22	Budget 21-22	% of Budget
977 . Capital Outlay to 245 Funds				
245-245 . Area Improvement	0.00	0.00	0.00	0.0%
245-246 . Parks and Rec. Grant	0.00	0.00	0.00	0.0%
245-248 . Parks and Rec. Improvement	9,000.00	4,000.00	9,000.00	
245-259 . Office Equipment	5,000.00	0.00	2,000.00	0.0%
245-262 . Elections	10,000.00	3,000.00	6,000.00	50.0%
245-265 . Schoolhouse	19,000.00	2,000.00	19,000.00	10.53%
245-276 . Cemeteries	14,000.00	0.00	0.00	0.0%
245-466 . Roads	0.00	0.00	0.00	0.0%
245-539 . Grants	0.00	0.00	0.00	0.0%
245-540 . ARPA Funds	115,000.00			
245-665 . Interest on Funds	0.00	0.00	0.00	0.0%
245-721 . Planning- Master Plan	0.00	10,000.00	0.00	100.0%
245-752 . Assessor Field Project	9,000.00	0.00	9,000.00	0.0%
245-802 . Attorney	3,000.00	3,000.00	3,000.00	100.0%
Total 977 . Capital Outlay to 245 Funds	184,000.00	22,000.00	48,000.00	45.83%
996 . Transfer Out (245)	0.00	0.00	0.00	
699 . Transfer In (Gen. Checking)	0.00	0.00	0.00	
8000-245. Expenditures		33,404.17		
Contingency	1,000.00	0.00	1,000.00	0.0%
4000 . Reconciliation Discrepancies		375.00		
To General Fund Savings		0.00		0.0%
Total Expenses	468,491.08	199,577.57	322,826.76	61.82%
with 245 and Reconciliation Discrepancies				
Net Income	300.92	228,858.89	713.24	

FIELD INSPECTION PROJECT
YEAR ONE
7/1/2022 – 6/30/2023

Field Inspector Pay	Dan Priest
\$8 per improved site	\$5 per vacant site
30 parcels approximately a day	30 parcels x \$8 = \$240.00 daily
17 Mondays (July 2022 – June 2023)	17 x \$240 = \$4080

Dan is a MCAO (Level 2) Assessor. He has worked for me at Long Lake Township for the last 3 Summers doing the field inspection project. He is personable and reliable. Dan will need to be hired as an employee of the Township. The estimate is based on improved only to be on the safe side. However typically 1 to 3 parcels a day may be vacant.

If Dan does 30 parcels a day x 17 days = 510 parcels x 4 years = 2040 parcels (we have 2000 parcels). This would take 4 total years, but most likely 5 years if he does not complete 510 parcels annually.

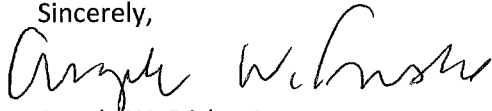
I also am including a \$420 allowance for assistance with new construction field work in the fall/winter.

I also am including a \$500 mileage allowance. 50 miles a day @ \$.58 a mile = \$493.00

TOTALS:

FIELD INSPECTION PAY	\$ 4,500
ASSESSOR MILEAGE (ADDITIONAL)	\$ 500

Sincerely,



Angela W. Friske, Assessor
MAAO



County of Leelanau

COPY

JOHN A. GALLAGHER III
Leelanau County Treasurer

May 25, 2022

Dear Local Unit Clerk,

Attached is a list of parcels in your unit that the County Treasurer, acting as the Foreclosing Governmental Unit (FGU) under the authority of the General Property Tax Act has foreclosed upon in Circuit Court. The foreclosures were for delinquent 2019 and/or prior years unpaid property taxes. A public auction of these parcels will be held online September 9, 2022. Preliminary minimum bids have been established and include all delinquent taxes, fees, penalties, interest and any costs to date associated with preparing this property for auction. Further costs and fees may be added before the auction. The enclosed list includes those preliminary minimum bids.

Public Act 123, as amended, establishes the First Right of Refusal procedure for the purchase of foreclosed properties by state and local municipalities prior to auction. The law establishes the following order of preference for purchase:

1. The State of Michigan has the first right of refusal and it must pay the fair market value of the property
2. The city, village, or township, in which the property is located, may purchase the property for the minimum bid provided that no Notice of Claim has been filed or fair market value, if a Claim has been filed.
3. The county may purchase the property for the minimum bid if no Notice of Claim has been filed.

Please let me know before June 25, 2022, if your unit is interested in **purchasing** any of the parcels. A "Notice to Purchase Foreclosed Property" form (contact my Office for the form) must be filled out for each parcel you are interested in purchasing, along with a copy of the Township Board's resolution authorizing the purchase. Use for Public Purpose is no longer required.

Local Unit transfer price depends on whether a Notice of Claim has been filed on or before July 1, 2022. If a Notice of Claim **has** been filed (pursuant to 211.78t(2)) The greater of the fair market value or minimum bid must be paid. If Notice of Claim **has not** been filed, the minimum bid may be paid.

If your unit **does not** wish to purchase any of the parcels, please sign and return the enclosed waiver for our records.

Please contact me at 231-256-9838 or jgallagher@leelanau.gov, if you have any questions or need additional information.

Sincerely, John Gallagher

8527 E Government Center Dr, Suite 104 • Suttons Bay • MI 49682
Phone: 231-256-9838 • Fax: 231-256-7850 • Email: treasurer@leelanau.gov



WAIVER OF FIRST RIGHT OF REFUSAL

Date

Leelanau County Treasurer
8527 E. Government Center Drive
Suite 104
Suttons Bay, MI 49682

Leelanau County Treasurer:

SUBJECT: Act 123, P.A. 1999

In accordance with Act 123, The Township has the "first right of refusal" to acquire tax-foreclosed parcels. At this time, we are waiving our first right of refusal to all parcels that were foreclosed upon in March 2022.

Township Supervisor

/: DWeaver

COPY

Year of Foreclosure: 2022
All Records
Fees Computed As Of: 04/01/2022

DB: Leelanau

Parcel Number	Sale/Transfer Status	Base Tax Due	Admin Fee	Interest	EOS	Forcl. Liber	Forcl. Page	Date Recorded	Notice Exp
Publication	Pers Visit	Filing Exp	Forf Rcdng	NSF/Other Rcdng	October Fee	Frcl Rcdng	March Fee	Adtl Filing	Total Due
11-005-003-40	Not Transferred								
		2,102.23	84.09	296.24	0.00	0.00	30.00	175.00	0.00
		50.00	45.00	0.00	60.00	0.00	30.00	0.00	2,872.56
								Sale Amount	0.00
								Excess Proceed	0.00
								Over/(Under)	(2,872.56)

13-022-011-90	Not Transferred								
		5,355.75	214.23	808.47	0.00	0.00	15.00	0.00	0.00
		0.00	0.00	0.00	30.00	0.00	30.00	0.00	6,453.45
								Sale Amount	0.00
								Excess Proceed	0.00
								Over/(Under)	(6,453.45)

10-019-006-01	Not Transferred								
		945.40	37.82	170.32	0.00	0.00	30.00	175.00	0.00
		50.00	45.00	0.00	60.00	0.00	30.00	0.00	1,543.54
								Sale Amount	0.00
								Excess Proceed	0.00
								Over/(Under)	(1,543.54)

Bingham
TOWNSHIP



CONTRACT FOR SERVICES

From: Kevin S. Krogulecki, P.L.A.

Prepared For

Todd Stone
Bingham Township
7171 S. Center Hwy.
Traverse City, MI 49684

Project Name and Location

Bouhey Park Concept Refinement
10423 Bingham Rd.
Traverse City, MI 49684

Gosling Czubak Engineering Sciences, Inc. (GCES) and Bingham Township (CLIENT) agree that GCES will perform the professional services described in the Proposed Scope of Work, subject to GCES's Terms and Conditions, attached.

Proposed Scope of Work

Gosling Czubak will provide the professional services described below:

- Revisit and refine conceptual parking layout and beach access path for Bouhey Park as last depicted in GCES plans dated Dec. 2013. Provide line drawing layout and potential alternatives utilizing previously completed 2008 topographic survey.
- Consider site drainage of and around parking area, as well as driveway access location, beach access parking area connection, and beach access routing. Consider product options for accessible beach access. Utilize field observed assumptions for soils type and limits of any wetland areas.
- One meeting and site visit with Township Parks and Recreation committee to discuss project and initial layout options. Includes refinement of plan layouts for Township decision making on future phases of engineering and construction.
- Determine material quantity estimates and conceptual level of cost based on best available site information. Make suggestions on material type, special construction aspects if necessary, and future permitting and engineering needs.
- Provide one final conceptual layout for parking area and beach access with opinions of cost
- Costs to perform this work: **\$3,800**
- Not included in this proposal but anticipated for future engineering phases include: Wetland Delineation (Est. \$1,500-2,000) & Parking Area Hand Auger Soil Borings (Est. \$1,200-1,500)

Proposed Schedule

The estimated starting date is 7/18/2022. The estimated completion date is 8/19/2022.

The estimated fee to provide these services is **\$ 3,800.00**

Approval

Bingham Township

By: _____

Signature: _____

Title: _____

Date: _____

Gosling Czubak Engineering Sciences, Inc.

Mark J. Hurley, M.S., P.E.

Principal-in-Charge



Terms and Conditions

Description of Services: GCES agrees to perform those professional services described in the attached Contract for Services which is incorporated herein by reference as if the same had been fully set forth.

Payment for Services: The estimated total fee for the services set forth in the Contract for Services. The Client understands and agrees that the aforementioned amount is an estimate for the scope of work described in the Contract. Additional fees may be billed if the scope of the work is changed. A statement for work done in a month will be billed in the following month, and that payment is to be made by the Client within 30 days of the invoice.

Estimated Date of Completion: GCES will complete the performance of the services as indicated with the dates provided in the Contract for Services absent an act, condition, or event beyond the control of the parties.

Ownership of Documents: All original documents, drawings, computer files and survey notes represent the product of training, experience and professional skill. All such items are, and will remain, the property of GCES, regardless if the project is completed. Upon full payment of all amounts due hereunder, GCES will furnish copies of suitable, original drawings and other final work products in the form required by applicable law to the Client. Such documents furnished to the Client are not intended or represented to be suitable for reuse by the Client or others on extensions of the project or any other project. Any unauthorized reuse of documents will be at the Client's sole risk and without liability or exposure to GCES.

Scope of Services Rendered: Client assumes full responsibility for determining the suitability of the described services to meet its needs. If indicated on the attached Contract for Services, such services may include preparation and attendance at public hearings or informational meetings, when so requested by the Client; but this Agreement does not include services that would pertain to the preparation or appearance on behalf of the Client in litigation.

Assignment of Contract: GCES will be solely responsible for all services performed under this Agreement and will supervise and direct the work in accordance with in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances and in the same locality. Neither the Client nor GCES may assign, sublet, or transfer their interest in this Agreement, without the prior written consent of the other.

Lien for Services/Attorney's Fees: GCES reserves the right to file any statutorily authorized lien against the property which is the subject of this contractual Agreement in the event payment is not received for services rendered. If GCES is required to file suit to secure payment, GCES shall be entitled to receive its actual attorney's fees and costs incurred in such litigation.

Termination of Services: This contract may be terminated by the Client or GCES should the other fail to perform its obligations under this contract. In the event of termination, the Client shall pay GCES for all services and expenses rendered to the date of the termination.

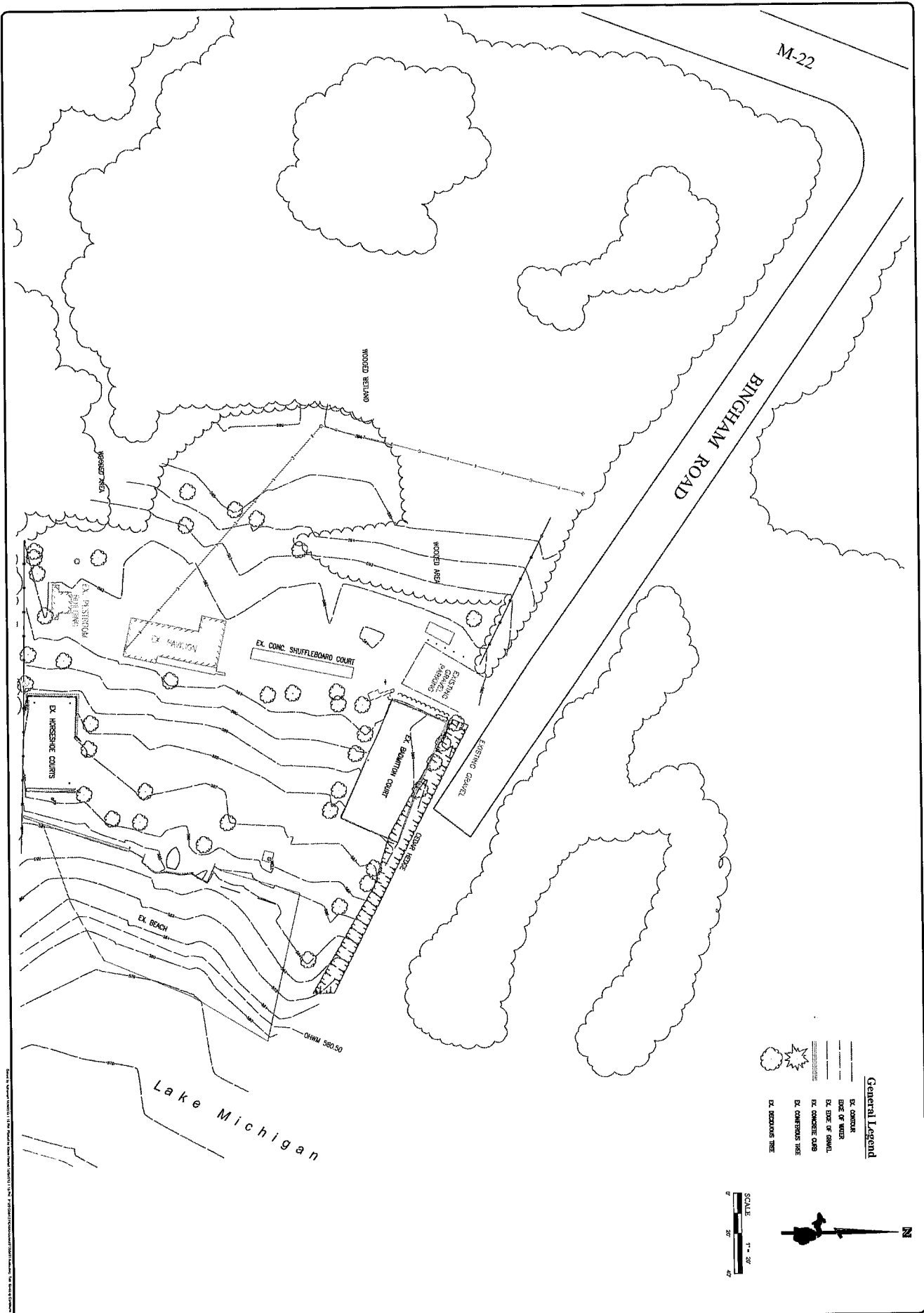
Limitation of Liability: The Client agrees to limit the liability of GCES on this project for claims, losses or damages and claims expenses to a sum not to exceed \$25,000 or GCES's total fee for services on this project, whichever is greater.

Consequential Damages: Neither the Client nor GCES shall be liable to the other, shall make any claim for any incidental, indirect, or consequential damages arising out of this Agreement. This mutual waiver of consequential damages shall include any consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the Client and GCES shall require similar waivers of consequential damages in all contracts and subcontracts with others involved in this project.

Dispute Resolution: Any claims or disputes between the Client and GCES shall be submitted to non-binding mediation. The Client and GCES agree to include a similar mediation agreement with all contracts, subcontractors, suppliers and fabricators that provides for mediation as the primary method for dispute resolution between all parties.

Entire Agreement: This Agreement constitutes the entire Agreement of the parties and no alteration or amendment shall be effective until such time as it is reduced to writing and signed by both parties.

Permits: GCES will assist the Client with preparation and submittal of permit applications to the approving agencies listed in the description of services. GCES's contract fee estimate for permitting assistance is based on its experience working with the listed agencies. The Client and GCES acknowledge that permitting requirements are subject to the opinions of the permit review official(s) and may result in unforeseen conditions imposed by the permitting official. Any permitting assistance, design changes or inspections made necessary by newly enacted laws, codes, regulations, or interpretations of codes made by permitting and code officials that are not described in the contract services or were unforeseen by GCES at the time that this contract was signed, can be provided by GCES for additional fees. The amount of additional fees required by unexpected permitting or inspection requirements will be presented to the Client for the Client's approval before the additional work is undertaken.



- General Legend**
- EX. CONCRETE
 - EX. DIRT OF WALK
 - EX. DIRT OF ROAD
 - EX. CONCRETE CURB
 - EX. CONCRETE FENCE
 - EX. DECIDUOUS TREE



Project No. 2015524.01
Sheet 1 of 3

EXISTING CONDITIONS
Boughey Park and Picnic Grounds
Bingham Township, Leelanau County, MI.

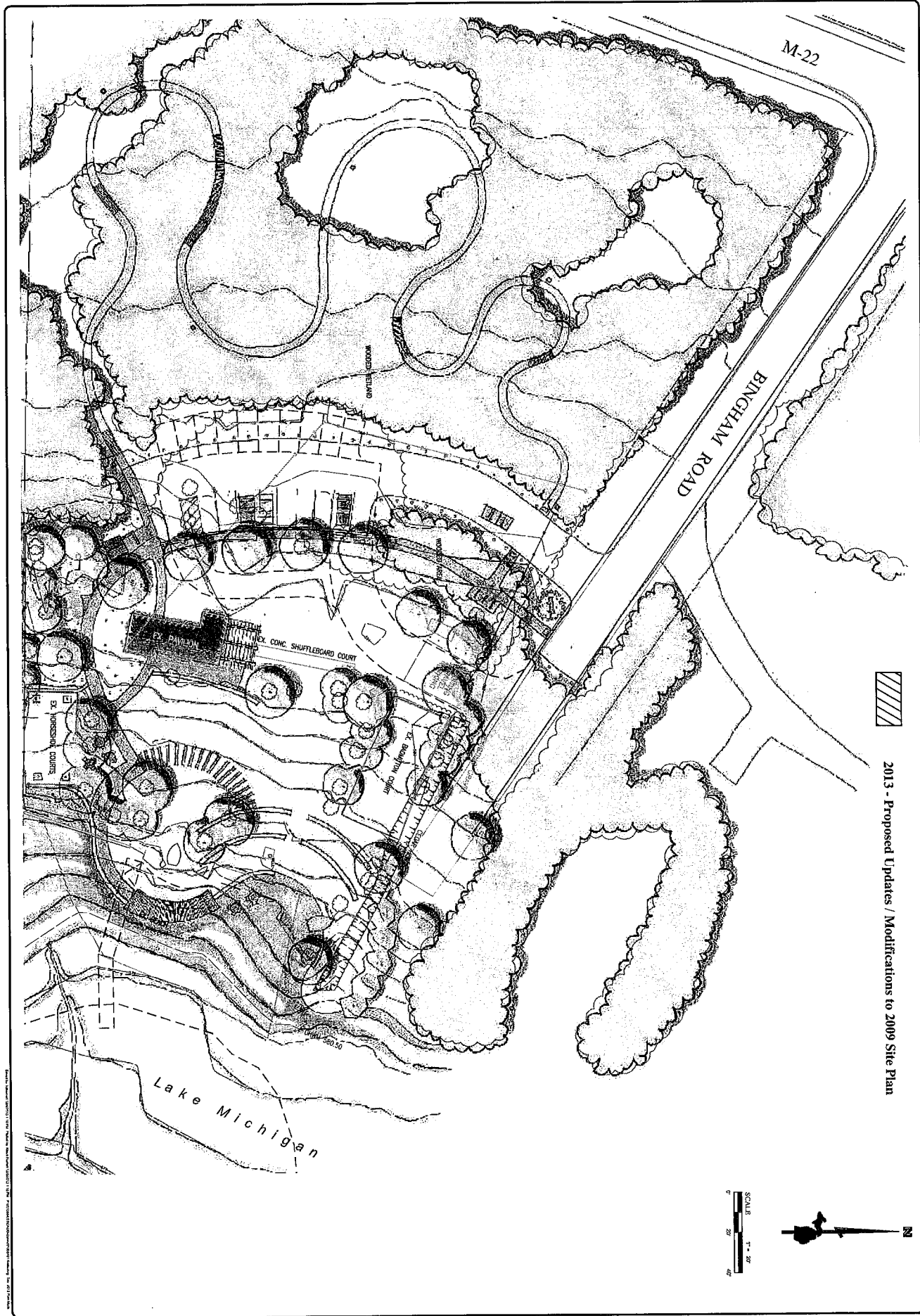
Date: _____
Scale: AS NOTED

Drawn By: _____
Checked By: _____

No: _____ Date: _____
Revised: _____ By: _____

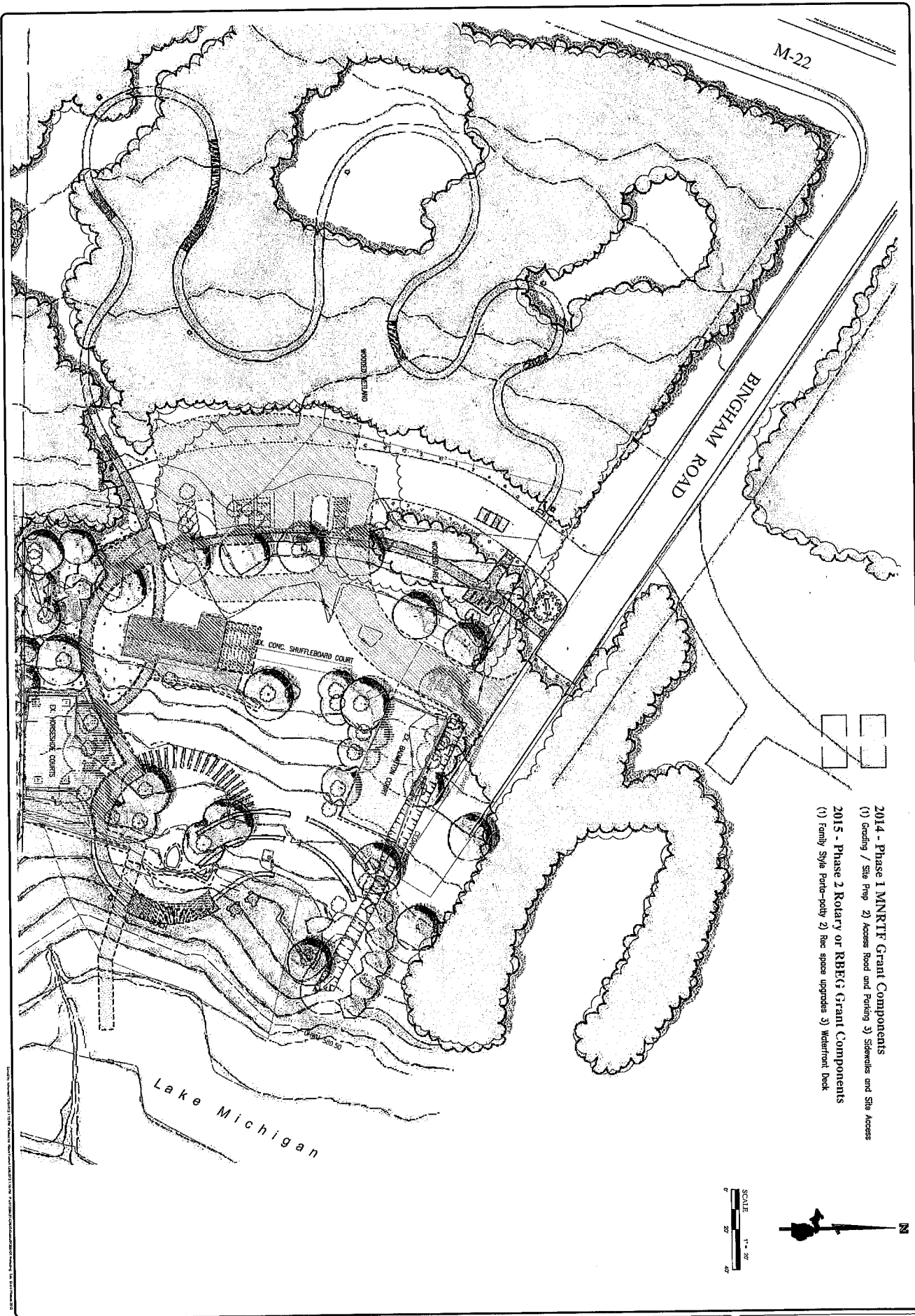
Geoling Consultants, Inc.
 200 Inwood Park Drive
 Bingham, Michigan 49812
 231.635.4000
 231.635.4001
 Fax: 231.635.4002

- Employment
- Surveying
- Civil Engineering
- Site Plans
- Landscape Architecture



2013 - Proposed Updates / Modifications to 2009 Site Plan





2014 - Phase 1 MNRTF Grant Components
 (1) Grading / Site Prep 2) Access Road and Parking 3) Staircases and Site Access

2015 - Phase 2 Rotary or RBEG Grant Components
 (1) Family Style Park-poly 2) Race space upgrades 3) Waterfront Deck



Swimming Bu

Price Quote/Buoy (mi

Grand Traverse Bay

Part	Specs	Cost/Unit	Number	Total \$\$
Weight	90# cement w/eyelet	\$36.00	2	\$72.00
Chain	1/4" Hot-dipped galvanized (B1891)	\$3.76	20	\$75.20
Shackle	5/16" Hot-dipped galvanized proof coil (B1900)	\$5.00	2	\$10.00
Swivel	3/8", Hot dipped galvanized (B1922)	\$10.00	1	\$10.00
Link	3/8", Hot dipped galvanized (B1922)	\$3.29	2	\$6.58
			Shipping (est)	\$35.00
			Total	\$208.78

Rolyan Quote Usir

Grand Traverse Bay

Part	Specs	Cost/Unit	Number	Total \$\$
Weight	90# cement w/eyelet (B1842)	\$44.00	2	\$88.00
Link	1/4" Hot-dipped galvanized (B1891)	\$0.89	1	\$0.89
Cable	1/4" Permaflex plastic-coated (B1936)	\$2.00	20	\$40.00
Thimble	1/4" Hot-dipped galvanized (B2312)	\$2.00	4	\$8.00
Clamp	1/4" Hot-dipped galvanized (B1832)	\$2.00	4	\$8.00
Shackle	5/16", Hot dipped galvanized (B1900)	\$5.00	3	\$15.00
Swivel	3/8", Hot dipped galvanized (B1922)	\$10.00	1	\$10.00
			Shipping (est)	\$35.00
			Total	\$204.89

oys

(red sources)

Lake Leelanau

Specs	Cost/Unit	Number	Total \$\$
60# cement w/eyelet		2	\$0.00
1/4" Hot-dipped galvanized (B1891)	\$3.76	20	\$75.20
5/16" Hot-dipped galvanized proof coil (B1900)	\$5.00	2	\$10.00
3/8", Hot dipped galvanized (B1922)	\$10.00	1	\$10.00
3/8", Hot dipped galvanized (B1922)	\$3.29	2	\$6.58
		Shipping (est)	\$35.00
		Total	\$136.78

ing Cable

Lake Leelanau

Specs	Cost/Unit	Number	Total \$\$
		2	\$0.00
1/4" Hot-dipped galvanized (B1891)	\$0.89	1	\$0.89
1/4" Hot-dipped galvanized proof coil (B1828)	\$3.00	20	\$60.00
1/4" Hot-dipped galvanized (B2312)	\$2.00	4	\$8.00
1/4" Hot-dipped galvanized (B1832)	\$2.00	4	\$8.00
5/16", Hot dipped galvanized (B1900)	\$5.00	3	\$15.00
3/8", Hot dipped galvanized (B1922)	\$10.00	1	\$10.00
		Shipping (est)	\$35.00
		Total	\$101.89

Kathy Morio

From: Daniel Rose <danielwrose1960@gmail.com>
Sent: Thursday, June 2, 2022 10:10 PM
To: Kathy Morio
Cc: Ted Cimafranca; Jesse Lewit; Midge Werner; Jan Stone; Bob Walton; phfarm@Yahoo.com; Todd Stone; Daniel Rose
Subject: Bingham Township Parks Committee Meeting Dates 2022

June 2, 2022

Dear Ms. Morio,

The Bingham Township Parks Committee will meet the following dates in 2022:

June 13, 2022 @ 7:00 p.m. (Bougey Park Pavilion)

July 11, 2022 @ 7:00 p.m. (Bingham Township Hall)

August 8, 2022 @ 7:00 p.m. (Bingham Township Hall)

September 12, 2022 @ 7:00 p.m. (Bingham Township Hall)

October 10, 2022 @ 7:00 p.m. (Bingham Township Hall)

November 14, 2022 @ 7:00 p.m. (Bingham Township Hall)

December 12, 2022 @ 7:00 p.m. (Bingham Township Hall)

I spoke today with Ms. Werner. She suggested that these dates be posted on the township website so interested persons may attend our Parks Committee meetings. Further, Ms. Werner suggested that we begin to hold our Parks Committee meetings in person rather than continue on Zoom.

Thank you,

Dan Rose

ZONING ADMINISTRATOR'S REPORT

MAY 2022

BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For June 2022 Planning Commission & Township Board Meetings

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	OTHER
May 2022	5	1	1	3	0
Year To Date 2022	22	10	5	6	1
YTD 2021	29	12	4	8	5
YTD 2020	10	3	2	5	0
YTD 2019	13	5	5	2	1
YTD 2018	17	8	3	6	0
YTD 2017	20	7	6	6	1
YTD 2016	12	4	2	6	0
YTD 2015	13	6	5	1	1
YTD 2014	4	2	0	2	0

LUP 22-018 3804 S. Lee Point Rd. – replace accessory building
LUP 22-019 8455 S. Bingham Rd. – deck addition
LUP 22-020 E. Otto Rd. – accessory building
LUP 22-021 8361 E. Bingham Rd. – detached garage
LUP 22-022 2868 S. Kohler Rd. – new single-family dwelling

Revisions to existing permits.
Several Permits under review
Many questions on Land Use Permits, setbacks, zoning, permit process, etc.

Land Divisions

- Approved one application for boundary line transfer on Hilltop Rd.
- Several inquiries.

Zoning Board of Appeals:

- No Activity

Short Term Rental Administration

- 60 permits for 2022 to date
- Several inquiries every week.
- Notices going out to 2021 Permit Holders who did not renew.
- Notices going out to addresses identified by Host Compliance.

Other Work:

- Lots of questions and inquiries on properties.
- Inquiries about camp sites.
- Master Plan support work.
- Site Plan Review – Leelanau Trail porta-jon + research on pavilion & side trails.

3:18 PM
06/15/22
Accrual Basis

Bingham Township Treasurer's Monthly Report

May 2022

May 22

	<u>May 22</u>
Income	
245 set aside	
665 . 245 interest income	92.49
Total 245 set aside	<u>92.49</u>
Regular Revenue	
574 . Revenue Sharing	46,994.00
Total Regular Revenue	<u>46,994.00</u>
Total Income	<u>47,086.49</u>
Expense	
General Expenses	
Expenses	13,267.76
Payroll Expense	12,277.84
Total General Expenses	<u>25,545.60</u>
Total Expense	<u>25,545.60</u>
Net Income	<u><u>21,540.89</u></u>

Bingham Township Clerk and Treasurer Balance Sheet

	As of May 31, 2022	
	Clerk	Treasurer
101 . General Fund Cash: General Checking TCSB	280,691.28	280,691.28
General Investment 18 mo CD Northwestern	115,504.32	115,504.32
General Investment 12 mo CD Northwestern	77,004.15	77,004.15
TOTAL	473,199.75	473,199.75
245 . Set Aside Fund:245 Fund Investment Acct.		
245 . Set Aside Fund:245-245 Area Improvements	16,850.42	
245 . Set Aside Fund:245-246 Parks and Rec. Grant	77,121.78	
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	12,486.48	
245 . Set Aside Fund:245-259 Office Equipment	15,276.73	
245 . Set Aside Fund:245-262 Elections	15,052.56	
245 . Set Aside Fund:245-265 Schoolhouse	49,571.80	
245 . Set Aside Fund:245-276 Cemetery	38,332.70	
245 . Set Aside Fund:245-466 Roads	21,114.88	
245 . Set Aside Fund:245-539 Grants	8,017.10	
245 . Set Aside Fund:245-540 Federal Grant	111,706.65	
245 . Set Aside Fund:245-721 Planning - Master Plan	29,974.94	
245 . Set Aside Fund:245-752 Assessor Field Project	9,019.80	
245 . Set Aside Fund:245-802 Attorney	10,035.92	
TOTAL	414,561.76	414,561.76
Total Money in Bingham Township Accounts	\$887,761.51	\$887,761.51
Difference		0.00

1:10 PM
06/17/22

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Jun 20, 22</u>
Cathy Core	33.60
Charter Communications cable	169.97
Cherryland Electric Cooperative	94.41
Consumers Energy	178.60
GFL Environmental	4,581.63
Kathy M. Morio	49.99
Leelanau Enterprise & Tribune	538.40
Marge Johnson	146.88
Michigan Townships Association	4,263.33
Municipal Underwriters of Michigan, Inc.	6,072.00
Netlink Business Systems	450.23
Northern Building Supply, LLC	13.50
Paul Whiteford	2,460.00
Pitney Bowes Global Financial Servies LLC	174.66
Steven Patmore	2,405.00
Suttons Bay Township	1,681.00
Todd Stone	468.13
Wells Fargo Financial Leasing, Inc	77.08
TOTAL	<u>23,858.41</u>

Bingham Township
Payroll Transactions by Payee
May 17 through June 20, 2022

Date	Name	Amount
Michigan Treasury 06/17/2022	Michigan Treasury	-389.85
Total Michigan Treasury		-389.85
United States Treasury 06/17/2022	United States Treasury	-1,906.90
Total United States Treasury		-1,906.90
Clark, Kim R. 06/20/2022	Clark, Kim R.	-369.80
Total Clark, Kim R.		-369.80
Friske, Angela 06/20/2022	Friske, Angela	-1,815.07
Total Friske, Angela		-1,815.07
Grant, Lee G 06/20/2022	Grant, Lee G	-226.26
Total Grant, Lee G		-226.26
Grant, Sandra K 06/20/2022	Grant, Sandra K	-1,769.50
Total Grant, Sandra K		-1,769.50
Jasinski, Catherine D 06/20/2022	Jasinski, Catherine D	-66.07
Total Jasinski, Catherine D		-66.07
Layman, Jeffrey H 06/20/2022	Layman, Jeffrey H	-214.62
Total Layman, Jeffrey H		-214.62
Morio, Kathy 06/20/2022	Morio, Kathy	-1,856.57
Total Morio, Kathy		-1,856.57
Park, J Michael 06/20/2022	Park, J Michael	-66.08
Total Park, J Michael		-66.08
Pawlowicz, James L 06/20/2022	Pawlowicz, James L	-57.27
Total Pawlowicz, James L		-57.27
Stone{trustee}, Todd 06/20/2022	Stone{trustee}, Todd	-192.59
Total Stone{trustee}, Todd		-192.59
Werner, Marian E 06/20/2022	Werner, Marian E	-1,207.83
Total Werner, Marian E		-1,207.83
TOTAL		-10,138.41

Bingham Township Profit & Loss Budget vs. Actual July 1, 2021 through June 20, 2022

	Jul 1, '21 - Jun 20, 22	Budget	\$ Over Budget	% of Budget
Income				
245 Account				
245-665 · Interest Income	1,015.80	1,500.00	-484.20	67.72%
Total 245 Account	1,015.80	1,500.00	-484.20	67.72%
400 · REVENUES				
474 · Short Term Rental Permits	12,800.00	25,800.00	-13,000.00	49.61%
401 · Current Taxes	49,244.31	49,229.00	15.31	100.03%
405 · School Payment-Summer Tax Coll.	5,107.50	5,200.00	-92.50	98.22%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	488.01	4,000.00	-3,511.99	12.2%
476 · Land Use Permits	3,200.00	5,000.00	-1,800.00	64.0%
477 · Special Land Use Permits	1,225.00	400.00	825.00	306.25%
478 · Land Divisions	1,650.00	1,050.00	600.00	157.14%
479 · Appeals/Variances	600.00	200.00	400.00	300.0%
539 · Grants	127,486.00	0.00	127,486.00	100.0%
574 · State Revenue Sharing	266,215.00	218,961.00	47,254.00	121.58%
580 · Metro Funds	47.85	6,600.00	-6,552.15	0.73%
642 · Ord. Books, Copies, FOIAs	157.20	50.00	107.20	314.4%
665 · Interest Income	54.10	1,000.00	-945.90	5.41%
667 · Schoolhouse Rent	0.00	500.00	-500.00	0.0%
675 · Cemetery Lots	0.00	1,000.00	-1,000.00	0.0%
677 · Reimbursements	806.11	2,000.00	-1,193.89	40.31%
687 · Refunds/Rebates	0.00	1,000.00	-1,000.00	0.0%
Total 400 · REVENUES	469,081.08	322,040.00	147,041.08	145.66%
Total Income	470,096.88	323,540.00	146,556.88	145.3%

Bingham Township Profit & Loss Budget vs. Actual July 1, 2021 through June 20, 2022

Expense	Jul 1, '21 - Jun 20, 22	Budget	\$ Over Budget	% of Budget
725 · Fire Authority				
725-704 · Mtg. per Diem	480.00	480.00	0.00	100.0%
Total 725 · Fire Authority	480.00	480.00	0.00	100.0%
101-TOWNSHIP BOARD				
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	8,700.00	8,600.00	100.00	101.16%
101-722 · Short Term Rent-Host Compliance	0.00	10,000.00	-10,000.00	0.0%
Total 101-720 · Short Term Rentals	8,700.00	18,600.00	-9,900.00	46.77%
101-724 · Clean-Up Day	4,072.77	3,500.00	572.77	116.37%
101-702 · Trustee Salaries	4,286.40	4,286.46	-0.06	100.0%
101-704 · Land Division Salary	600.00	600.00	0.00	100.0%
101-705 · Office Aide	1,598.60	2,346.00	-747.40	68.14%
101-725 · Contractual Service-Lawn Maint.	11,315.50	13,000.00	-1,684.50	87.04%
101-726 · Miscellaneous				
101-727 · Miscellaneous-Covid	682.00	0.00	682.00	100.0%
101-726 · Miscellaneous - Other	40.80	2,000.00	-1,959.20	2.04%
Total 101-726 · Miscellaneous	722.80	2,000.00	-1,277.20	36.14%
101-802 · Attorney	175.00	4,000.00	-3,825.00	4.38%
101-803 · Audit	4,005.00	3,800.00	205.00	105.4%
101-805 · Dues (MTA, Planning)	4,263.33	4,000.00	263.33	106.58%
101-806 · Webmaster	600.00	600.00	0.00	100.0%
101-860 · Mileage	14.63	200.00	-185.37	7.32%
101-865 · Insurance	6,370.00	7,825.00	-1,455.00	81.41%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	850.88	950.00	-99.12	89.57%
101-955 · Education	290.00	1,000.00	-710.00	29.0%
101-956 · Recording Secretary	978.40	1,100.00	-121.60	88.95%
Total 101-TOWNSHIP BOARD	49,238.31	68,207.46	-18,969.15	72.19%
171-SUPERVISOR				
171-706 · Supervisor Salary	16,887.48	16,887.53	-0.05	100.0%
Total 171-SUPERVISOR	16,887.48	16,887.53	-0.05	100.0%
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	25,654.44	25,654.39	0.05	100.0%
215-703 · Deputy Wages	694.17	3,000.00	-2,305.83	23.14%
Total 215- CLERK	26,348.61	29,054.39	-2,705.78	90.69%
247-BOARD of REVIEW				
247-704 · Per Diems	1,515.00	1,650.00	-135.00	91.82%
Total 247-BOARD of REVIEW	1,515.00	1,650.00	-135.00	91.82%

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2021 through June 20, 2022

	<u>Jul 1, '21 - Jun 20, 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
253 - TREASURER				
253-702 Treasurer Salary	26,468.88	26,468.82	0.06	100.0%
253-703 Deputy Wages	587.05	500.00	87.05	117.41%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	<u>27,055.93</u>	<u>29,068.82</u>	<u>-2,012.89</u>	<u>93.08%</u>
257 · ASSESSOR				
257-702 · Assessor Salary	25,621.20	25,621.18	0.02	100.0%
257-703 · Assessor Assistant Salary	3,544.99	3,462.38	82.61	102.39%
257-860 · Mileage	125.08	400.00	-274.92	31.27%
Total 257 · ASSESSOR	<u>29,291.27</u>	<u>29,483.56</u>	<u>-192.29</u>	<u>99.35%</u>
262 · ELECTIONS				
262-703 · Wages	2,392.50	4,000.00	-1,607.50	59.81%
262-727 · Supplies	21.84	1,500.00	-1,478.16	1.46%
262-728 · Shredding	53.60	100.00	-46.40	53.6%
262-860 · mileage	10.48	450.00	-439.52	2.33%
262-930 · Mach set-ups	450.00	1,000.00	-550.00	45.0%
Total 262 · ELECTIONS	<u>2,928.42</u>	<u>7,050.00</u>	<u>-4,121.58</u>	<u>41.54%</u>
265- TOWNSHIP HALL				
265-730 · Tax Bill/Assessment Notice	753.49	3,500.00	-2,746.51	21.53%
265-727 · Supplies	2,840.85	3,200.00	-359.15	88.78%
265-728 · Postage	4,137.21	5,000.00	-862.79	82.74%
265-850 · Telephone	959.76	850.00	109.76	112.91%
265-851 · Copy Machine	1,394.55	2,000.00	-605.45	69.73%
265-852 · Software Support	8,931.99	7,500.00	1,431.99	119.09%
265-855 · Internet Access	1,079.88	1,100.00	-20.12	98.17%
265-900 · Advertising & Publishing	2,196.80	2,400.00	-203.20	91.53%
265-920 · Ut - ELECTRIC	2,555.10	2,800.00	-244.90	91.25%
265-921 · UT - Gas	1,253.11	1,100.00	153.11	113.92%
265-930 · Repairs/maintenance	1,212.88	1,200.00	12.88	101.07%
265-931 · Cleaning	625.40	900.00	-274.60	69.49%
265-932 · Waste Pickup	313.90	300.00	13.90	104.63%
Total 265- TOWNSHIP HALL	<u>28,254.92</u>	<u>31,850.00</u>	<u>-3,595.08</u>	<u>88.71%</u>
276- CEMETERIES				
276-702 · Cemetery Clerk	1,200.00	1,200.00	0.00	100.0%
276-701 · Sexton	120.00	400.00	-280.00	30.0%
276-727 · Supplies/ Maintenance	551.86	800.00	-248.14	68.98%
276-920 · Utilities - Keswick Cemetery	267.39	350.00	-82.61	76.4%
276-932 · Waste Pick-up	306.32	450.00	-143.68	68.07%
Total 276- CEMETERIES	<u>2,445.57</u>	<u>3,200.00</u>	<u>-754.43</u>	<u>76.42%</u>

Bingham Township Profit & Loss Budget vs. Actual July 1, 2021 through June 20, 2022

	Jul 1, '21 - Jun 20, 22	Budget	\$ Over Budget	% of Budget
721 · PLANNING				
721-704 · Planning Meeting Per Diem	3,840.00	5,700.00	-1,860.00	67.37%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	660.96	770.00	-109.04	85.84%
Total 721 · PLANNING	<u>4,500.96</u>	<u>7,370.00</u>	<u>-2,869.04</u>	<u>61.07%</u>
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	6,426.00	8,568.00	-2,142.00	75.0%
722-727 · Zoning Services	20,172.00	20,172.00	0.00	100.0%
Total 722 · PLANNING/ZONING CONTRACT	<u>26,598.00</u>	<u>28,740.00</u>	<u>-2,142.00</u>	<u>92.55%</u>
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	190.00	855.00	-665.00	22.22%
723-855 · Education	0.00	200.00	-200.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	<u>190.00</u>	<u>1,055.00</u>	<u>-865.00</u>	<u>18.01%</u>
755 · PARKS				
755-704 · Park Rep per Diem	480.00	480.00	0.00	100.0%
755-727 · Supplies	275.30	250.00	25.30	110.12%
755-920 · Utilities - Bingham Twp Park	235.52	300.00	-64.48	78.51%
755-932 · Waste Pick-up	559.54	800.00	-240.46	69.94%
755-940 · Porta Potty Rentals	2,473.78	2,900.00	-426.22	85.3%
755-945 · Park Improvements	4,322.64	7,000.00	-2,677.36	61.75%
Total 755 · PARKS	<u>8,346.78</u>	<u>11,730.00</u>	<u>-3,383.22</u>	<u>71.16%</u>
6561 · PAYROLL EXPENSES - FICA	8,877.13	8,000.00	877.13	110.96%
996 · TRANSFER OUT TO 245 FUND	2,907.50	0.00	2,907.50	100.0%
8000 · 245 Expenditures	35,758.15	0.00	35,758.15	100.0%
CONTINGENCY	0.00	1,000.00	-1,000.00	0.0%
4000 · Reconciliation Discrepancies	375.00	0.00	375.00	100.0%
Total Expense	<u>271,999.03</u>	<u>274,826.76</u>	<u>-2,827.73</u>	<u>98.97%</u>
Net Income	<u><u>198,097.85</u></u>	<u><u>48,713.24</u></u>	<u><u>149,384.61</u></u>	<u><u>406.66%</u></u>