

**BINGHAM TOWNSHIP
REGULAR BOARD MEETING AGENDA**

April 17, 2023 7pm

By Phone: (929)205-6099 or (312)626-6799

ZOOM MEETING ID: 835 4616 7569 PASS CODE: 49684

<https://us02web.zoom.us/j/83546167569?pwd=MGIldjR3SkFORFkvcVlwWFRQeDFMZz09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**

- 5. CONFLICT OF INTEREST**

- 6. APPROVAL OF March 20, 2023 MEETING MINUTES**

- 7. PUBLIC COMMENT**

- 8. OLD BUSINESS**

- 9. NEW BUSINESS**
 - a. Brendan Mullane, Managing Dir. of Lee. Cty. Road Commission
 - b. Robert Carson, Reg. Dir. of Comm. Dev., Networks Northwest-Metropolitan Planning Organization for the greater TC area
 - c. FEMA Flood Plain Ordinance-Steve Patmore

- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
 - a. Parks and Recreation Committee – Todd Stone
 - b. Building & Grounds Committee – Kathy Morio
 - c. Cemetery Committee - Midge Werner
 - d. Zoning Administrator/STR Administrator-Steve Patmore
 - e. Planning Commission-Steve Patmore, Jeff Layman
 - f. Fire Authority (documents emailed)
 - g. Assessor’s Quarterly Report (Jan/Apr/Jul/Oct)
 - h. Treasurer
 - i. Trustee
 - j. Clerk
 - i. Vendor & Payroll Reports
 - k. Supervisor

- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**

- 12. ADJOURNMENT**

**BINGHAM TOWNSHIP REGULAR BOARD
MEETING - MARCH 20, 2023
(ZOOM Meeting - ID: 835 4616 7569 PASS CODE; 49684)**

1. CALL TO ORDER

Midge Werner, Supervisor, called the Bingham Township Board Meeting to order on Monday, March 20, 2023, at 7:00 p.m. at the Bingham Township Hall and via zoom meeting.

2. ROLL CALL - QUORUM PRESENT

Present: Midge Werner, Kathy Morio, Sandra Grant, Todd Stone, Jeff Layman

Absent: None

Staff: Steve Patmore, Marge Johnson

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Sandra Grant/moved, Jeff Layman/supported, to approve the agenda as presented, motion passed.

5. CONFLICT OF INTEREST - None.

6. APPROVAL OF FEBRUARY 20, 2023 MEETING MINUTES

Sandra Grant/moved, Todd Stone/supported, to approve the February 20, 2023 Meeting Minutes as amended; motion passed. Added under 11. Public Comments (Gretchen Scharfenberg donated a book about Michigan, written by her mother, to the township.)

7. PUBLIC COMMENT -

Jim O'Rourke, County Commissioner, reported on County Commissioner activities.

8. OLD BUSINESS - None

9. NEW BUSINESS - None

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee - Todd Stone

Todd Stone reported on subcommittee meeting held. Committee working on existing and new budget, working to set up Spring clean-up dates.

b. Building & Grounds - Kathy Morio

Faucet in townhall kitchen was repaired.

c. Cemetery Committee - Midge Werner

Well and electricity installed at Bingham Cemetery.

d. Zoning Administrator - Steve Patmore

Steve Patmore submitted his report.

- e. Planning Commission - Jeff Layman, Steve Patmore
Draft of Master Plan is on the website. No PC meeting in April.
Continuing to work on master plan with Networks Northwest
- f. Fire Authority (documents mailed)
Special Meeting - April 4th to approve the budget. Chief Porter's contract extended until new contract approved.
- g. Assessor's Report - No Assessor's Report. Board of Review held in March.
- h. Treasurer - Settled with the County on March 1st.
Sandra Grant requested approval of transfers from 245 Accounts to the General Fund -
Kathy Morio/moved, Sandra Grant/supported, to approve a transfer of \$2,682.12 from 245 Elections to the General Fund, and to transfer 245 Cemetery Account - Consumers Power Bill of \$18.00 into the General Fund, motion passed.
- i. Trustee - Todd Stone asked about the Open Meetings Act (OMA). Midge Werner said Parks & Recreation Committee should follow the Open Meetings Act.
- j. Clerk -
Kathy Morio submitted Vendor Bills - \$18,448.25 and Payroll of \$12,739.94.
Sandra Grant/moved, Jeff Layman/supported, to pay the Vendor Bills of \$18,448.25 and Payroll of \$12,739.94, motion passed.
- k. Supervisor - Midge Werner said a letter received from Betsy Coffia introducing herself is marked as received and filed. Regarding renovation of township hall - plans are being finalized so Board can go out for bids, November 1st projected date of completion.

11. PUBLIC COMMENT AND ANNOUNCEMENTS -

Eric Carlson said there is information regarding BATA on the County Website. Carlson referred to the Open Meetings Act. Eric is retiring May 31, 2023.

12. ADJOURNMENT - The meeting was adjourned at 7:49 p.m.

Minutes by Marge Johnson, Recording Secretary
Kathy Morio, Clerk

Bingham Township
Traverse Transportation Coordinating Initiative
Resolution
April XX, 2023

RESOLUTION TO ESTABLISH AN INTERMUNICIPALITY COMMITTEE UNDER MICHIGAN
PUBLIC ACT 200 OF 1957 FOR PURPOSES OF TRANSPORTATION PLANNING IN THE
TRAVERSE CITY STUDY AREA

WHEREAS, the urban transportation planning regulations implementing sections of the Federal-Aid Highway Act of 1962, and the Urban Mass Transportation Act of 1964, as amended, require that each urbanized area, as a condition of receipt of Federal transportation capital or operating assistance, having a continuing, cooperative and comprehensive (3-C) transportation planning process that results in plans and programs consistent with the comprehensively plan development of the urbanized area; and

WHEREAS, the Traverse Transportation Coordinating Initiative was initiated in 2023 to conduct a transportation planning process in response to the Federal-Aid Highway Act of 1962 and the Urban Mass Transportation Act of 1964, as amended; and

WHEREAS, urban transportation planning funds from the United States Department of Transportation are available, directly or indirectly, to the Traverse Transportation Coordinating Initiative to carry out the transportation planning process in the Traverse Study Area; and

WHEREAS, Bingham Township wishes to participate with other local municipalities in the comprehensive, cooperative and continuing transportation planning process for that Traverse Study Area; and

WHEREAS, Michigan Public Act 200 of 1957 provides for the creation, by two or more municipalities, of an Intermunicipality Committee for the purpose of studying area problems; and

WHEREAS, the Intermunicipality Committee may accept gifts and grants from the Federal, State and Local Governments, also from private individuals, foundations or agencies, if such grants are made for furtherance of the objectives for which the Intermunicipality Committee is established; and

WHEREAS, resolution to join in creating an Intermunicipality Committee as provided by Michigan Public Act 200 of 1957, does not obligate Bingham Township to any dues, fees or other financial commitments to the Intermunicipality Committee.

NOW, THEREFORE, BE IT RESOLVED, that Bingham Township, together with the City of Traverse City, the Charter Township of East Bay, the Charter Township of Garfield, the Charter Township of Elmwood, the Charter Township of Long Lake, Acme Township, Peninsula Township, Green Lake Township, the Bay Area Transit Authority, the County of Grand Traverse, the Grand Traverse County Road Commission and the Leelanau County Road Commission has duly considered the creation of such an Intermunicipality Committee and Bingham Township does hereby agree to join with those municipalities similarly agreeing to jointly and mutually establish and organize an Intermunicipality Committee under Michigan Public Act 200 of 1957 for the purpose of studying the area transportation problems of mutual interest and concern, such Intermunicipality Committee hereinafter referred to as the Traverse Transportation Coordinating Initiative;

BE IT FURTHER RESOLVED THAT:

1. the Intermunicipality Committee created by this resolution shall be that organization previously established and presently operating as a voluntary association under the name Traverse Transportation Coordinating Initiative;
2. in addition to the municipalities herein named, and accordance with the Bylaws, the Traverse Transportation Coordinating Initiative as an Intermunicipality Committee shall include a duly appointed representative from the Grand Traverse County Road Commission, Leelanau County Road Commission, Federal Highway Administration, Michigan Department of Transportation, Bay Area Transportation Area, and Cherry Capital Airport Authority;
3. membership on the Committee may in the future include other such units of government, agencies, commissions or committees that would be eligible in accordance with the Bylaws;
4. the Bylaws, as approved by the Traverse Transportation Coordinating Initiative and attached hereto, shall be the Bylaws of the Intermunicipality Committee;
5. the Traverse Transportation Coordinating Initiative shall operate and act in compliance with and under the authority of Michigan Public Act 200 of 1957 and shall have the duties, privileges and rights prescribed in that Act;
6. the Traverse Transportation Coordinating Initiative shall develop transportation plans and programs for the Traverse Urbanized Area, integrally considering local, county, regional and state plans;
7. the Traverse Transportation Coordinating Initiative broad objectives encompass, but are not limited to the following:
 - a. to develop transportation plans and programs and establish processes for the continuing review of plans, recommendations, and programs to facilitate the movement of persons and goods in the Traverse Study Area;
 - b. to design and carry out the assembling and analysis of information pertaining to transportation within the area;
 - c. to coordinate transportation facility implementation and operation within the Traverse Study Area;
 - d. to review and evaluate the planning and programming of transportation related activities, projects and programs within the Traverse Study Area as they may impact the transportation system;
 - e. to assist in project implementation where such projects require organizational, functional and operational analysis and/or to undertake those implementation functions not reserved to other agencies or as may be appropriately delegated by such other agencies; and
 - f. to establish and implement a continuing program of public information regarding transportation planning, programs and projects.

Signatories to this resolution mutually agree to join in and ascribe to this comprehensive, continuing and cooperative transportation planning process for the Traverse Study Area, in fulfillment of the requirements of the Federal-Aid Highway Act of 1962, the Urban Mass Transportation Administration Act of 1964, as amended, and other relevant acts, regulations, or directives pertaining to Federal and State participation in the transportation planning program and projects in the TC/Garfield Urbanized Area.

On a motion made by _____ seconded by _____, to adopt the Resolution in support of the establishment of an intermunicipality committee, under Michigan Public Act 200 of 1957, for the purposes of transportation planning in the Traverse Study Area.

Roll call vote:

Ayes- _____, _____, _____, _____, _____
Nays- None

CERTIFICATE

I, _____, do hereby certify that the foregoing is a true copy of a resolution adopted by the Bingham Township Board, at a regular board meeting, held at the Bingham Township Hall on April XX, 2023.

Name

Title

MEMO TO BOARD

BINGHAM TOWNSHIP BOARD MEETING

APRIL 17, 2023

NEW FEMA Flood Plain Ordinance – by Steve Patmore

Attachments:

- **Draft New Ordinance Addressing Floodplain Management.**
- **Previous Ordinance No. 01-071618. (adopted in 2018)**
- **Email from Matthew Occhipinti, EGLE National Flood Insurance Program Coordinator**

Background:

- In 2018 the Bingham Township Board approved an Ordinance and Resolution addressing Floodplain Management, adopting the 2018 FEMA Maps, and designating Leelanau County as the enforcing agency.
- The Federal Emergency Management Agency (FEMA) has completed a new Flood Study and has adopted new floodplain maps for Leelanau County effective June 7, 2023.
- In order for residents to maintain flood insurance, the township must continue their participation in the NFIP and adopt the new maps.
- The Michigan EGLE State NFIP Coordinator worked with me to prepare the appropriate Ordinance for adoption, and is reviewing the draft documents. His email is included.
- As Zoning Administrator, I will continue to perform a preliminary review of proposed new construction to determine if it is within or near the designated mapped flood plain, and indicate on the permit.
- The new flood plain maps can be viewed on-line on the FEMA website, or we have paper copies at the township offices.

Requested Board Action:

Motion to adopt Bingham Township Ordinance No. _____, an Ordinance Addressing Floodplain Management provisions of the State Construction Code and rescinding Bingham Township Ordinance No. 01-071618.

Roll Call Vote Required

BINGHAM TOWNSHIP, LEELANAU COUNTY

ORDINANCE NO -----

**ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS
OF THE STATE CONSTRUCTION CODE**

Community Name: **Bingham Township,**

County: **Leelanau**

An Ordinance to Repeal Bingham Township Ordinance 01-071618 and to designate an enforcing agency to discharge the responsibility of the Township of Bingham located in Leelanau County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The **Township of Bingham** ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Construction Code Office (*community official/position title or name of other entity, agency, firm*) of the County of Leelanau is hereby designated as the enforcing agency to discharge the responsibility of the Township of Bingham under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Leelanau assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "The Flood Insurance Study for Leelanau County, All Jurisdictions", effective June 7, 2023 and the

Flood Insurance Rate Map (FIRM) panels contained on index panel 26089CIND0B, effective June 7, 2023 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed. ***Bingham Township Ordinance 01-071618 is hereby Repealed.***

Section 5. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

MOTION BY: _____ SECONDED BY: _____

YEAS: _____

NEAS: _____

ABSENT: _____

Adopted this 17th day of April, 2023.

This ordinance duly adopted on April 17, 2023 at a regular meeting of the Bingham Township Board will become effective on April 28, 2023.

Date Approved: April 17, 2023

Date Published: April 27, 2023

Effective Date: April 28, 2023

Signed on _____ (Date) by _____ (Signature),

Kathy Morio, Clerk of the Township of Bingham, Leelanau County

Attested on _____ (Date) by _____ (Signature),

Midge Werner, Supervisor of the Township of Bingham, Leelanau County

BINGHAM TOWNSHIP, LEELANAU COUNTY

ORDINANCE NO: 01-071618

EXISTING
ORDINANCE
TO BE
REPEALED

**ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS
OF THE STATE CONSTRUCTION CODE**

Community Name: **Bingham Township,**

County: **Leelanau**

An Ordinance to designate an enforcing agency to discharge the responsibility of the Township of Bingham located in Leelanau County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The Township of Bingham ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Construction Code Office (*community official/position title or name of other entity, agency, firm*) of the County of Leelanau is hereby designated as the enforcing agency to discharge the responsibility of the Township of Bingham under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Leelanau assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "LEELANAU COUNTY, MICHIGAN (ALL JURISDICTIONS)" (study title) and dated August 28, 2018, and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26089C0380D, 26089C0385D, 26089C0390D, 26089C0395D, 26089C0425D, 26089C0505D, and 26089C0510D, (Number(s)) dated August 28, 2018 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION. This ordinance shall be effective 30 days after legal publication and in accordance with the provisions of the Act governing same.

Motion by: Grant Supported By: McGhee
YEAS: Saxton, Morio, Werner, Grant, McGhee.
NEAS: None
ABSENT: None

ORDINANCE ADOPTED

I certify that this true copy of Bingham Township Ordinance No. 01-071618 was adopted at a regular meeting of the Bingham Township Board of Trustees on July 16, 2018 and published in the Leelanau Enterprise on July 26, 2018. Effective Date: August 25, 2018.

Signed on July 20, 2018 by Kathy Morio (Signature),

Kathy Morio, Clerk of the Township of Bingham, Leelanau County

Attested on July 20, 2018 by Marian Werner (Signature),

Marian Werner, Supervisor of the Township of Bingham, Leelanau County

Steve Patmore

From: Occhipinti, Matthew (EGLE) <OCCHIPINTIM@michigan.gov>
Sent: Thursday, March 23, 2023 9:51 AM
To: zoningadmin@suttonsbaytwp.com
Subject: Leelanau Co. NFIP Ordinance update information
Attachments: 2018 FP ORD No. 01-071618- Bingham twp.pdf; 2018 FP ORD- Suttons Bay Vill.pdf

Hello Steve,

Section 3 needs to be updated to the following language. Note that the individual panels for each community no longer have to be listed:

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "The Flood Insurance Study (FIS) for Leelanau County, All Jurisdictions, effective June 7, 2023 and the Flood Insurance Rate Map (FIRM) panels contained on index panel 26089CIND0B, effective June 7, 2023 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Matthew Occhipinti, PE, CFM | NFIP Coordinator/ Floodplain Engineer | Water Resources Division
350 Ottawa Ave, NW, Grand Rapids, MI 49503 | ☎ 616-204-1708 | Fax: 616-356-0202
www.michigan.gov/floodplainmanagement

EGLE MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

Parks & Recreation Committee

2022 Budget Requests

ZONING ADMINISTRATOR'S REPORT

MARCH 2023

BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For April 2023 Township Board Meeting

LAND USE PERMITS ISSUED

DATE	TOTAL	NEW HOMES	ADDITIONS	ACCESSORY BUILDINGS	OTHER
March 2023	3	0	1	1	1
Year To Date 2023	11	0	3	6	2
YTD 2022	12	6	2	3	1
YTD 2021	7	3	1	3	0
YTD 2020	3	1	0	2	0
YTD 2019	7	1	4	0	1
YTD 2018	6	3	1	2	0
YTD 2017	5	3	0	2	0
YTD 2016	8	2	1	5	0
YTD 2015	9	6	1	1	1
YTD 2014	4	2	0	2	0

LUP 23-009 Home Occupation – Bingham Rd.
LUP 23-010 Addition to Ag Building – K&K Farms
LUP 23-011 Addition to home – Rolling Hills

Revisions to existing permits.
Many questions on Land Use Permits, setbacks, zoning, permit process, etc.

Land Division

- Preliminary Reviews and frequent questions.

Zoning Board of Appeals:

- No Activity

Short Term Rental Administration

- Will have update at Board Meeting
- Inquiries every day.

Other Work:

- FEMA Flood Plain Ordinance
- Inspections
- Master Plan Review
- Many Inquiries on zoning matters.

ASSESSOR'S QUARTERLY REPORT
JANUARY THROUGH MARCH 2023

Deeds, property transfer affidavits, name/address changes, and principal residence exemptions and rescind affidavits have been entered and are up-to-date.

Steve and I have reviewed a few proposed splits this past quarter. We received two applications to create two splits. All of 2022 approved land divisions were entered into the 2023 database and in the property record cards in preparation for the 2023 assessment roll.

I entered all of the 2022 new construction drawings and values into the 2023 database. There was \$19,431,800 in new construction True Cash Value added for 2023. This is more than double the prior year. A lot of field work, measuring, pictures, data entry, drawings, and value added went into new construction this past year.

I entered the 2023 personal property statements, empp statements, or personal property exemption forms as they were returned to the Township from local business, utility, and leasing companies.

I completed the 2023 residential, agricultural, commercial and industrial studies and applied the indicated land and ECF's to the properties for 2023.

I printed the 2023 assessment roll. I created the 2023 notice of assessment changes and had them printed and mailed timely.

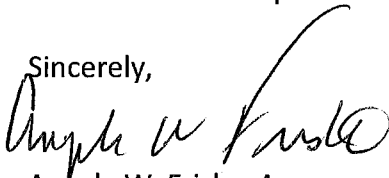
I prepared for and held the organizational Board of Review meeting. The Board of Review also met for two 6 hour days of hearings open to the public for appeal. There were 16 petitions received for 2023. Midge created the Board of Review minutes for all of the meetings. I entered all of the Board of Review decisions into the 2023 databased and on the 2023 assessment roll.

I printed a L4022, L4023, L4025, L4036, L4037, BOR report and a back-up the entire 2023 Bingham Township database and I delivered all to the Leelanau County Equalization timely as required by law. I also entered the L4022 into the new State MEG system as now required.

The final 2023 assessed value is \$452,076,200 which is 17.88% higher than 2022 assessed value. The final 2023 taxable value is \$290,021,758 which is 9.62% higher than 2023 taxable value.

I have assisted the public with a variety of assessing, tax, pre, and land division questions.

Sincerely,



Angela W. Friske, Assessor

Bingham Township Treasurer's Monthly Report

March 2023

Mar 23

	Mar 23
Income	
245 set aside	
665 . 245 interest income	148.08
Total 245 set aside	148.08
Total Income	148.08
Expense	
General Expenses	
Expenses	34,526.25
Payroll Expense	14,064.94
Total General Expenses	48,591.19
Property Tax Disbursements	
Early Childhood	1,982.12
Library	4,576.90
BATA	4,496.17
Commission on Aging	2,942.87
County Allocation	1,381.89
County Road	4,695.31
Fire Operations	29,414.77
Recycling Fee	1,508.00
School Debt	588.46
School Operating Tax	-152.86
School Sinking Fund	200.13
State Education Tax	3,732.29
TBAISD	1,188.10
Township Allocation	1,877.92
Total Property Tax Disbursements	58,432.07
Property Tax Expenses	
Service Charge from bank	81.59
Total Property Tax Expenses	81.59
Total Expense	107,104.85
Net Income	-106,956.77

Bingham Township Clerk and Treasurer Balance Sheet

As of March 31, 2023	
	Treasurer
101 . General Fund Cash: General Checking TCSB	253,339.23
General Investment 18 mo CD Northwestern	115,504.32
General Investment 12 mo CD Northwestern	77,004.15
TOTAL	445,847.70
245 . Set Aside Fund:245 Fund Investment Acct.	15,686.36
245 . Set Aside Fund:245-245 Area Improvements	77,300.00
245 . Set Aside Fund:245-246 Parks and Rec. Grant	7,294.98
245 . Set Aside Fund:245-248 Parks and Rec. Improvements	15,188.61
245 . Set Aside Fund:245-259 Office Equipment	12,409.16
245 . Set Aside Fund:245-262 Elections	71,427.41
245 . Set Aside Fund:245-265 Schoolhouse	25,589.66
245 . Set Aside Fund:245-276 Cemetery	29,162.37
245 . Set Aside Fund:245-466 Roads	8,038.60
245 . Set Aside Fund:245-539 Grants	220,983.97
245 . Set Aside Fund:245-540 Federal Grant	29,947.35
245 . Set Aside Fund:245-721 Planning - Master Plan	6,855.72
245 . Set Aside Fund:245-752 Assessor Field Project	10,062.76
245 . Set Aside Fund:245-802 Attorney	529,946.95
TOTAL	529,946.95
Total Money in Bingham Township Accounts	\$975,794.65
Difference	0.00

10:05 AM

04/14/23

Bingham Township
Vendor Balance Summary
All Transactions

	<u>Apr 17, 23</u>
Apex Software	260.00
Charter Communications cable	169.97
Cherryland Electric Cooperative	93.78
City of Traverse City	395.00
Cluff Well Drilling	19,823.44
Consumers Energy	307.43
GFL Environmental	31.16
Leelanau Enterprise & Tribune	205.79
Marge Johnson	75.00
Suttons Bay Township	1,748.25
The Copy Shop	140.00
Tri- Gas	362.15
Wells Fargo Financial Leasing, Inc	77.08
	<hr/>
TOTAL	<u><u>23,689.05</u></u>

Bingham Township
Payroll Transactions by Payee
 March 21 through April 17, 2023

Date	Name	Amount
Michigan Treasury		
04/17/2023	Michigan Treasury	-377.00
Total Michigan Treasury		-377.00
United States Treasury		
04/17/2023	United States Treasury	-1,798.14
Total United States Treasury		-1,798.14
Clark, Kim R.		
04/17/2023	Clark, Kim R.	-95.68
Total Clark, Kim R.		-95.68
Friske, Angela		
04/17/2023	Friske, Angela	-1,887.91
Total Friske, Angela		-1,887.91
Grant, Sandra K		
04/17/2023	Grant, Sandra K	-1,838.51
Total Grant, Sandra K		-1,838.51
Layman, Jeffrey H		
04/17/2023	Layman, Jeffrey H	-162.85
Total Layman, Jeffrey H		-162.85
Morio, Kathy		
04/17/2023	Morio, Kathy	-1,929.47
Total Morio, Kathy		-1,929.47
Stone{trustee}, Todd		
04/17/2023	Stone{trustee}, Todd	-198.09
Total Stone{trustee}, Todd		-198.09
Werner, Marian E		
04/17/2023	Werner, Marian E	-1,261.23
Total Werner, Marian E		-1,261.23
TOTAL		-9,548.88

Bingham Township
Profit & Loss Budget vs. Actual
 July 1, 2022 through April 17, 2023

	<u>Jul 1, '22 - Apr 17, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
245 Account				
245-665 · Interest Income	1,323.09	1,500.00	-176.91	88.21%
Total 245 Account	<u>1,323.09</u>	<u>1,500.00</u>	<u>-176.91</u>	<u>88.21%</u>
400 · REVENUES				
474 · Short Term Rental Permits	11,700.00	25,800.00	-14,100.00	45.35%
401 · Current Taxes	49,946.55	52,427.00	-2,480.45	95.27%
405 · School Payment-Summer Tax Coll.	5,117.50	5,200.00	-82.50	98.41%
420 · Delinquent Pers Property Taxes	0.00	50.00	-50.00	0.0%
445 · Penalties & Interest on Taxes	773.84	4,000.00	-3,226.16	19.35%
476 · Land Use Permits	2,200.00	5,000.00	-2,800.00	44.0%
477 · Special Land Use Permits	700.00	400.00	300.00	175.0%
478 · Land Divisions	700.00	1,050.00	-350.00	66.67%
479 · Appeals/Variances	0.00	200.00	-200.00	0.0%
539 · Grants	127,487.63	115,000.00	12,487.63	110.86%
574 · State Revenue Sharing	242,068.00	246,015.00	-3,947.00	98.4%
580 · Metro Funds	50.30	6,600.00	-6,549.70	0.76%
642 · Ord. Books, Copies, FOIAs	0.00	50.00	-50.00	0.0%
665 · Interest Income	0.00	1,000.00	-1,000.00	0.0%
667 · Schoolhouse Rent	0.00	500.00	-500.00	0.0%
675 · Cemetery Lots	600.00	1,000.00	-400.00	60.0%
677 · Reimbursements	0.00	2,000.00	-2,000.00	0.0%
687 · Refunds/Rebates	27.29	1,000.00	-972.71	2.73%
Total 400 · REVENUES	<u>441,371.11</u>	<u>467,292.00</u>	<u>-25,920.89</u>	<u>94.45%</u>
Total Income	<u>442,694.20</u>	<u>468,792.00</u>	<u>-26,097.80</u>	<u>94.43%</u>

Bingham Township Profit & Loss Budget vs. Actual July 1, 2022 through April 17, 2023

Expense	Jul 1, '22 - Apr 17, 23	Budget	\$ Over Budget	% of Budget
725 · Fire Authority				
725-704 · Mtg. per Diem	400.00	480.00	-80.00	83.33%
Total 725 · Fire Authority	<u>400.00</u>	<u>480.00</u>	<u>-80.00</u>	<u>83.33%</u>
101-TOWNSHIP BOARD				
101-723 · Housing North Contract	1,000.00	1,000.00	0.00	100.0%
101-720 · Short Term Rentals				
101-721 · Short Term Rental-Admin	6,100.00	8,600.00	-2,500.00	70.93%
101-720 · Short Term Rentals - Other	10,047.30	10,000.00	47.30	100.47%
Total 101-720 · Short Term Rentals	<u>16,147.30</u>	<u>18,600.00</u>	<u>-2,452.70</u>	<u>86.81%</u>
101-724 · Clean-Up Day	0.00	4,200.00	-4,200.00	0.0%
101-702 · Trustee Salaries	3,697.00	4,436.49	-739.49	83.33%
101-704 · Land Division Salary	500.00	600.00	-100.00	83.33%
101-705 · Office Aide	1,467.28	2,400.00	-932.72	61.14%
101-725 · Contractual Service-Lawn Maint.	10,920.00	13,000.00	-2,080.00	84.0%
101-726 · Miscellaneous				
101-727 · Miscellaneous-Covid	108.00	0.00	108.00	100.0%
101-726 · Miscellaneous - Other	499.90	2,000.00	-1,500.10	25.0%
Total 101-726 · Miscellaneous	<u>607.90</u>	<u>2,000.00</u>	<u>-1,392.10</u>	<u>30.4%</u>
101-802 · Attorney	903.00	4,000.00	-3,097.00	22.58%
101-803 · Audit	3,935.00	3,550.00	385.00	110.85%
101-805 · Dues (MTA, Planning)	0.00	4,300.00	-4,300.00	0.0%
101-806 · Webmaster	450.00	600.00	-150.00	75.0%
101-860 · Mileage	0.00	200.00	-200.00	0.0%
101-865 · Insurance	845.00	6,100.00	-5,255.00	13.85%
101-866 · Hazmat	395.00	400.00	-5.00	98.75%
101-920 · Street Lights (electric bill)	710.63	950.00	-239.37	74.8%
101-955 · Education	1,325.00	1,000.00	325.00	132.5%
101-956 · Recording Secretary	821.88	1,100.00	-278.12	74.72%
Total 101-TOWNSHIP BOARD	<u>43,724.99</u>	<u>68,436.49</u>	<u>-24,711.50</u>	<u>63.89%</u>
171-SUPERVISOR				
171-706 · Supervisor Salary	14,565.50	17,478.59	-2,913.09	83.33%
Total 171-SUPERVISOR	<u>14,565.50</u>	<u>17,478.59</u>	<u>-2,913.09</u>	<u>83.33%</u>
215- CLERK				
215-705 Clerical Assistant-f/c	0.00	400.00	-400.00	0.0%
215-701 · Clerk Salary	22,126.90	26,552.29	-4,425.39	83.33%
215-703 · Deputy Wages	3,286.44	3,500.00	-213.56	93.9%
Total 215- CLERK	<u>25,413.34</u>	<u>30,452.29</u>	<u>-5,038.95</u>	<u>83.45%</u>
247-BOARD of REVIEW				
247-704 · Per Diems	2,090.00	2,090.00	0.00	100.0%
Total 247-BOARD of REVIEW	<u>2,090.00</u>	<u>2,090.00</u>	<u>0.00</u>	<u>100.0%</u>

Bingham Township
Profit & Loss Budget vs. Actual
July 1, 2022 through April 17, 2023

	<u>Jul 1, '22 - Apr 17, 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
253 - TREASURER				
253-702 Treasurer Salary	22,829.40	27,395.23	-4,565.83	83.33%
253-703 Deputy Wages	0.00	500.00	-500.00	0.0%
253-956 Miscellaneous	0.00	1,600.00	-1,600.00	0.0%
253-705 · Clerical Assistant	0.00	500.00	-500.00	0.0%
Total 253 - TREASURER	<u>22,829.40</u>	<u>29,995.23</u>	<u>-7,165.83</u>	<u>76.11%</u>
257 · ASSESSOR				
257-702 · Assessor Salary	22,098.30	26,517.92	-4,419.62	83.33%
257-703 · Assessor Assistant Salary	2,120.90	3,583.56	-1,462.66	59.18%
257-860 · Mileage	143.93	300.00	-156.07	47.98%
Total 257 · ASSESSOR	<u>24,363.13</u>	<u>30,401.48</u>	<u>-6,038.35</u>	<u>80.14%</u>
262 · ELECTIONS				
262-703 · Wages	7,925.25	6,000.00	1,925.25	132.09%
262-727 · Supplies	1,478.53	1,700.00	-221.47	86.97%
262-728 · Shredding	78.45	150.00	-71.55	52.3%
262-860 · mileage	457.32	450.00	7.32	101.63%
262-930 · Mach set-ups	1,656.00	1,000.00	656.00	165.6%
Total 262 · ELECTIONS	<u>11,595.55</u>	<u>9,300.00</u>	<u>2,295.55</u>	<u>124.68%</u>
265- TOWNSHIP HALL				
265-730 · Tax Bill/Assessment Notice	4,162.71	3,500.00	662.71	118.94%
265-727 · Supplies	1,533.94	3,200.00	-1,666.06	47.94%
265-728 · Postage	5,117.61	6,000.00	-882.39	85.29%
265-850 · Telephone	799.80	1,000.00	-200.20	79.98%
265-851 · Copy Machine	1,042.50	1,500.00	-457.50	69.5%
265-852 · Software Support	3,362.15	7,500.00	-4,137.85	44.83%
265-855 · Internet Access	899.90	1,300.00	-400.10	69.22%
265-900 · Advertising & Publishing	1,620.13	2,400.00	-779.87	67.51%
265-920 · Ut - ELECTRIC	1,977.50	2,800.00	-822.50	70.63%
265-921 · UT - Gas	1,079.04	1,350.00	-270.96	79.93%
265-930 · Repairs/maintenance	537.60	1,200.00	-662.40	44.8%
265-931 · Cleaning	260.40	900.00	-639.60	28.93%
265-932 · Waste Pickup	292.80	400.00	-107.20	73.2%
Total 265- TOWNSHIP HALL	<u>22,686.08</u>	<u>33,050.00</u>	<u>-10,363.92</u>	<u>68.64%</u>
276- CEMETERIES				
276-702 · Cemetery Clerk	1,000.00	1,200.00	-200.00	83.33%
276-701 · Sexton	0.00	400.00	-400.00	0.0%
276-727 · Supplies/ Maintenance	170.59	800.00	-629.41	21.32%
276-920 · Utilities - Keswick Cemetery	82.48	350.00	-267.52	23.57%
276-932 · Waste Pick-up	284.40	450.00	-165.60	63.2%
Total 276- CEMETERIES	<u>1,537.47</u>	<u>3,200.00</u>	<u>-1,662.53</u>	<u>48.05%</u>

Bingham Township Profit & Loss Budget vs. Actual July 1, 2022 through April 17, 2023

	Jul 1, '22 - Apr 17, 23	Budget	\$ Over Budget	% of Budget
721 · PLANNING				
721-704 · Planning Meeting Per Diem	2,985.00	6,120.00	-3,135.00	48.78%
721-855 · Education	0.00	900.00	-900.00	0.0%
721-956 · Recording Secretary	525.00	770.00	-245.00	68.18%
Total 721 · PLANNING	3,510.00	7,790.00	-4,280.00	45.06%
722 · PLANNING/ZONING CONTRACT				
722-726 · Planning Services	4,369.68	8,568.00	-4,198.32	51.0%
722-727 · Zoning Services	17,482.50	20,979.00	-3,496.50	83.33%
Total 722 · PLANNING/ZONING CONTRACT	21,852.18	29,547.00	-7,694.82	73.96%
723 · ZONING BOARD OF APPEALS				
723-704 · Mtg, Per Diem	0.00	1,440.00	-1,440.00	0.0%
723-855 · Education	0.00	300.00	-300.00	0.0%
Total 723 · ZONING BOARD OF APPEALS	0.00	1,740.00	-1,740.00	0.0%
755 · PARKS				
755-704 · Park Rep per Diem	400.00	480.00	-80.00	83.33%
755-727 · Supplies	154.79	250.00	-95.21	61.92%
755-920 · Utilities - Bingham Twp Park	219.77	300.00	-80.23	73.26%
755-932 · Waste Pick-up	605.00	600.00	5.00	100.83%
755-940 · Porta Potty Rentals	4,341.04	2,900.00	1,441.04	149.69%
755-945 · Park Improvements	0.00	7,000.00	-7,000.00	0.0%
Total 755 · PARKS	5,720.60	11,530.00	-5,809.40	49.62%
6561 · PAYROLL EXPENSES - FICA	8,390.29	10,000.00	-1,609.71	83.9%
977 · CAPITAL OUTLAY	0.00	182,000.00	-182,000.00	0.0%
996 · TRANSFER OUT TO 245 FUND	19,823.44	0.00	19,823.44	100.0%
8000 · 245 Expenditures	57,962.06	0.00	57,962.06	100.0%
4000 · Reconciliation Discrepancies	300.00	0.00	300.00	100.0%
Total Expense	286,764.03	467,491.08	-180,727.05	61.34%
Net Income	155,930.17	1,300.92	154,629.25	11,986.15%