

APPROVED: 9-18-23

BINGHAM TOWNSHIP
REGULAR BOARD MEETING MINUTES - amended

August 21, 2023 7:00 pm

1. CALL TO ORDER

Midge Werner called the meeting to order at 7:00 p.m.

2. ROLL CALL

Midge Werner, Supervisor	Present
Kathy Morio, Clerk	Present
Sandra Grant, Treasurer	Present
Jeff Layman, Trustee	Present
Todd Stone, Trustee	Absent
<i>Quorum present</i>	

In attendance: Steve Patmore, Corinne Galusky, Zach Marano

3. PLEDGE OF ALLEGIANCE

4. AGENDA APPROVAL

Jeff Layman/moved, Kathy Morio/supported to approve the agenda as presented.

Motion carried.

5. CONFLICT OF INTEREST - None

6. APPROVAL OF MINUTES 2 corrections

July 17, 2023 - There were two corrections noted.

Sandra Grant/moved, Kathy Morio/supported to approve the minutes of July 17, 2023 as amended and presented. Motion carried.

August 2, 2023 – **Midge Werner/moved, Sandra Grant/supported to approve the minutes of June 19, 2023 as presented. Motion carried.**

7. PUBLIC COMMENT

Corrine Galusky – She lives on M22. There was a barge parked in Lake Michigan in front of her house. The barge has just moved down a few houses. Ms. Galusky has called Angela Friske. She explained that they are trying to get the barge on shore. Ms. Galusky doesn't want this to become a problem like it did in Northport. Ms. Galusky also sent an email to the press secretary. Midge Werner will call Ms. Galusky with any information.

8. OLD BUSINESS

a. AT&T Metro Act Right of Way Permit Extension

There was discussion about if the Board did not accept the permit extension. If so, the Township would not get the Metro Act funds. Kathy Morio will send it back as accepted.

Sandra Grant/moved, Jeff/supported to accept the AT&T Metro Act Right of Way Permit Extension with an end date of 12-31-28.

Discussion: It was discussed if a resolution had to be approved. Another motion for a resolution was made.

Sandra Grant/moved, Jeff Layman/supported to adopt 20230821.1, the AT&T Metro Act Right of Way Permit Extension with an end date of 12-31-28.

<u>Voice Roll Call</u>	
Midge Werner	Yes
Kathy Morio	Yes
Sandra Grant	Yes
Jeff Layman	Yes
Todd Stone	Absent

Motion Carried.

b. Tobin & Company – Township Audit Contract

Sandra Grant was pleased with the audit. Tobin & Company was used for audits previously, then another company was used. Now the Board is using Tobin & Company again. The cost is has gone up a little each year, however Tobin’s bid was lower than other companies. \$4,000 was budgeted for the audit.

Sandra Grant/moved, Kathy Morio/supported to approve accept the bid with Tobin & Company for the 2023 audit ending June 30, 2023, not to exceed \$4000.

Discussion: Sandra Grant reported that the auditor suggested an audit every other year because we are a small township. Thoughts on this were discussed and it was decided to do an audit every year.

Motion carried.

9. NEW BUSINESS - None

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

Todd Stone was absent, but sent in notes. The Township has no formal policy regarding memorials at our parks. Two requests have come in: one at Boughey and one at Groesser Park. The Board discussed their thoughts about plaques and other types of memorials. It was thought that the memorial should be placed on something useful at the park. The group requesting the memorial should come to the Board with ideas and costs. Midge Werner will ask at the Supervisor’s meeting what other townships do. It was suggested that the group requesting should also be willing to maintain the memorial.

No action was taken. The subject needs more input and discussion.

Todd Stone also reported that the committee is moving toward digital records. He asked about who would be responsible for uploading documents. He would like the policy updated.

Todd Stone shared his correspondence with the DNR about a lease proposal of property on M22 north of Groesser Park. A lease proposal was made and the committee is awaiting the DNR’s response.

Cement slabs for the porta-potties are planned to be installed at Hendryx and Bingham Parks at the end of the season. It will likely be put out to bid. Todd will set forms for the slabs and do the finish work. He asked if a permit is needed. No land use permit is needed but they may need a soil erosion permit.

Two garbage totes are at Hendryx and another one was put there. Kathy Morio will find out if the Township is being charged for the extra tote.

- b. Building and Grounds Committee – Kathy Morio reported that a new sign was put up. Tree removal by Deering’s is delayed because they are waiting for a new piece of equipment.
- c. Cemetery Committee – Midge Werner had an arborist evaluate two cemeteries. Some trees need to come down.
- d. Zoning Administrator/STR Administrator – Steve Patmore
There have been a lot of requests for permits. Short term rentals are now at 74. There was discussion about some complaints about STR’s and the density (number of people) ~~of~~ at the locations. The Board can decide on the density. Further discussion on this matter would include investigation of STR registration rules of other townships, putting a cap on the number of STR registrations allowed, keeping track of the data of STR’s, and procedures for enforcement. Enforcement of the rules is now done when there is a complaint.
- e. Planning Commission – Steve Patmore, Jeff Layman
The Planning Commission did not meet this month. They will be working on the Master Plan at the meeting on 9-7-23. There have been a lot of calls about the Ciccone Winery which is for sale.
- f. Fire Authority (documents emailed) – Sandra Grant
The summer party for firemen and their families went well.
- g. Assessor’s Quarterly Report (January, April, July, October) - No report.
- h. Treasurer
Sandra Grant reported that taxes are steadily coming in.
- i. Trustee – no reports
- j. Clerk
The vendor total was \$27,117.62 and payroll was \$11,366.42. Another bill was paid for \$1,706.
Sandra Grant/moved, Midge Werner/supported the approval of the vendor total of \$27,117.62 and the payroll total of \$11,366.12. Motion carried.
Kathy Morio would like to attend the Clerks Retreat at Boyne Highlands on September 26 and 27. They will be addressing election updates. Security cameras will need to be installed by the absentee ballot collection box. The cost for the conference is \$541.32 for registration and lodging.
Sandra Grant/moved, Jeff Layman/supported approval for Kathy Morio, Clerk, to attend the conference at Boyne Highlands on September 26 and 27 for \$541.32.
- k. Supervisor - No additional comments.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None

12. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,
Cindy Kacin
Recording Secretary